

# Memorandum



CITY OF DALLAS

DATE April 3, 2026

TO Honorable Mayor and Members of the City Council

SUBJECT **Executive Management Team Retirement**

After 28 years of distinguished service to the City of Dallas, Assistant City Manager Donzell Gipson has announced his intention to retire, effective April 30, 2026. Donzell has held several leadership positions throughout his tenure including Director of Equipment & Fleet Management. He has built a reputation for thoughtful leadership, innovation, and a strong commitment to public service.

Donzell has spearheaded numerous initiatives including the development of a preventative maintenance program focused on public safety facilities to reduce deferred maintenance. He also supported the expansion of GPS technology as a fleet utilization tool, enhancing oversight and governance of vehicles and equipment across city departments. Donzell strengthened organizational resilience by facilitating the development of a plan to relocate the City's data center from City Hall to a modern facility. Additionally, he revamped City Council engagement in real estate transactions through the Finance Committee and Executive Session briefings.

Donzell played a critical role in advancing procurement operations by supporting an interdepartmental Strike Team that resulted in increased signatory authority of the City Manager, improving efficiency, and the creation of the monthly Procurement Accountability Report. He also facilitated the development of the new Developing Regional & Inclusive Vendor Enterprises (DRIVE) program to promote opportunities for small, local businesses in City procurement.

Please join me in congratulating Donzell on a well-deserved retirement and recognizing his dedicated service to the City of Dallas.

Service First, Now!

A handwritten signature in black ink, appearing to read 'Kimberly Bizer Tolbert'.

Kimberly Bizer Tolbert  
City Manager

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c: Tammy Palomino, City Attorney  
Mamatha Sparks, City Auditor (I)  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Baron Eliason, Inspector General (I)  
Dominique Artis, Chief of Public Safety  
Dev Rastogi, Assistant City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Alina Ciocan, Assistant City Manager  
Donzell Gipson, Assistant City Manager  
Robin Bentley, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Ahmad Goree, Chief of Staff to the City Manager  
Directors and Assistant Directors