

## Candidate

## T.C. Broadnax

## Synopsis

Twenty-three (23) years city/county management experience including responsibilities in all phases of government operation and services. Extensive experience in budget development, financial management and controls, community and economic development, land use and development services and organizational development. Demonstrated excellence in consensus building; team-building; and public relations. Manager of 2,200+ employees and a biennial operating and capital improvement budget of \$1.9+ Billion. Excellent presentation skills; 1,000+ presentations to governing boards, advisory commissions, developers, civic associations and neighborhood associations; speaker at local, state and national conferences.

## Experience

### **City Manager City of Tacoma, Washington February 2012 - Present**

Manage the day to day operations of a full service city with a permanent population of 200,000, 2,200 employees and \$1.9 billion biennial operating and capital improvements budget. Mid-sized urban port city that is racially and economically diverse, progressive, with an active and engaged community. Within my first ten months as City Manager, guided the City through the elimination of a \$30 million mid-year budget deficit and a \$63 million projected 2013-2014 biennial budget deficit by implementing a transparent, community and employee budget engagement initiative/process to provide budgetary education and reset community expectations and service levels. Implemented monthly and quarterly financial reporting, revised the City's budget reserve policies thus setting the City on a path to fiscal sustainability. Established and implemented Tacoma 24/7 performance measure/management reporting system and received the ICMA certificate of excellence in performance measures in 2013 (1 of 28 cities nationally). Successfully launched TacomaFirst, an integrated customer support center that provides a "one-stop shop" for City services, and offers a concierge feel in the way of reception, face-to-face interaction, 311 telephone support, online resources and mobile application connectivity. Provide strategic guidance to executive management team members to fulfill the City Council's strategic policy priorities.

### **Assistant City Manager City of San Antonio, Texas November 2006 - February 2012**

General management responsibilities for a full service city with a permanent population of 1.3 million, 11,600 employees, operating budget of \$1.6 billion and capital improvements budget of \$715 million. Dynamic community of economic, religious and racial diversity. Frequent appearances before special interest groups, businesses, community leaders and other elected officials and service organizations. Extensive efforts in economic development and redevelopment activities. Duties require exceptional communication and consensus building skills. Significant community involvement and intergovernmental relations skills. Responsible for providing highly responsible and complex administrative support to the City Manager. Direct management responsibilities for providing leadership and strategic direction to the departments of Planning & Community Development, Development Services, Code Enforcement Services, Library and the Office of Historic Preservation that have combined annual operating budgets of \$102 million and 890 employees.

**City of Pompano Beach, Florida  
1996 - 2006**

- **Assistant City Manager, October 2004 - November 2006**  
Responsible for the day-to day city-wide operations for a full service city with a permanent population of approximately 100,000, 1,000 employees, operating budget of \$200+ million and \$40 million capital improvement budget. Served as Chief Operating Officer. Responsible for coordination of policy development, planning and implementation of City goals and objectives; policies and procedures for providing City services; management and economic analysis of programs and services. Supervised the preparation and execution of the City's annual operating, capital and grant program budgets. Represented the City to business organizations, civic associations, developers, other governmental entities and the general public. Served as City Manager during absence of the City Manager.
- **Deputy City Manager, January 2001 - October 2004**  
Assisted the City Manager in the conduct of city operations and policy development to ensure services were provided both effectively and efficiently. Coordinated the preparation and execution of the City's annual operating, capital and grant program budgets which totaled approximately \$200 million. Negotiated land development contracts, land acquisition for parks, public facilities, housing and economic development projects for the City and Community Redevelopment Agency. Administered the operating and capital budgets by overseeing expenditures, budget transfers, position control, forecasting revenues and expenditures to ensure City departments operated effectively and efficiently. Provided supervision and oversight of the Finance Department, General Services Division, Office of Housing & Urban Improvement, Advisory Boards, and Community Redevelopment Agency. Represented the City to business organizations, civic associations, developers, other governmental entities and the general public.
- **Assistant to the City Manager/Budget Officer, November 1997 - January 2001**  
Coordinated the preparation and execution of the City's annual operating, capital and grant program budgets that totaled approximately \$160 million. Administered the operating and capital budgets by overseeing expenditures, budget transfers, position control, forecasting revenues and expenditures to ensure City departments operated effectively and efficiently. Supervised the Office of Housing & Urban Improvement which administers the City's Community Development Block Grant Program and Community Redevelopment Agency.
- **Special Projects Coordinator, June 1996 - November 1997**  
Provided direct supervision and oversight of the Office of Housing & Urban Improvement which administers the City's Community Development Block Grant Program and Community Redevelopment Agency. Developed and implemented a city-wide neighborhood and commercial landscape and entranceway enhancement program which involved the City forming partnerships and providing matching funds to civic associations, homeowners associations and businesses to make entranceway, landscaping and/or neighborhood identification signage improvements within their neighborhoods or commercial districts. Developed the City's grants management and acquisition procedures which established the approval processes and criteria for application review and submission.

**Senior Budget & Management Analyst**

**Broward County, Florida**

**March 1993 - June 1996**

Coordinated, analyzed, developed and monitored the annual budgets for various County department/divisions that had combined operating budgets totaling approximately \$150 million. Provided both management and administrative recommendations to departments and divisions regarding personnel issues, agenda reports, budget resolutions, budgetary transfers and other management/administrative issues. Coordinated the development of the annual operating and capital budgets for the County's Water & Wastewater Utilities with annual appropriations that exceeded \$180 million.

**Education**

- Master's of Public Administration  
University of North Texas, Denton, TX, 1993
- Bachelor of Arts Degree in Political Science  
Washburn University, Topeka, KS, 1991
- Bachelor of Arts Degree in Communications  
Washburn University, Topeka, KS, 1991

**Professional  
Affiliations  
& Activities**

- ICMA Credentialed Manager (ICMA-CM)
- International City/County Management Association
- National Forum for Black Public Administrators