



December 2, 2024

Dear 2025 Candidate:

This Candidate's Packet is prepared to acquaint candidates with applicable City regulations, as well as the legal requirements related to running for City Council, campaign contributions, expenditures, and responsibilities. While this packet provides various information, it is not all-inclusive of candidate requirements. Therefore, careful reading of the material is recommended. The authority responsible for the information provided is noted. Contact information for those authorities is provided later in this letter.

DALLAS CITY CHARTER INFORMATION – CITY COUNCIL ELECTION

On Saturday, May 3, 2025, the residents of Dallas will elect 14 council members to the Dallas City Council. City Council Members are elected by the qualified voters in their respective district and must live within the single-member district they desire to represent.

Chapter III (CITY COUNCIL) of the Dallas City Charter provides information relative to the City Council composition, roles, and responsibilities. (See Candidate Packet, Section 2.1)

Council District maps are accessible at <https://gis.dallascityhall.com/>. Paper/Color copies can be purchased through the City Secretary's Office.

CANDIDATE QUALIFICATIONS

A candidate for city council must:

Texas Election Code, Chapter 141.001(a)(5) and (6)

- Be a United States citizen
- Be 18 years of age or older on or before **Monday, June 16, 2025** (the first day of the term in which they are elected)
- Be a registered voter in territory elected from on or before **Wednesday, August 14, 2024** (six months preceding the filing deadline)
- Have not been determined by a final judgement of a court: totally mentally incapacitated or partially mentally incapacitated without the right to vote
- Have not been finally convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities
- Not be in arrears in the payment of any taxes or other liabilities due the City of Dallas
- Have resided continuously in Texas on or before **Wednesday, February 14, 2024** (one year preceding the filing deadline)

Dallas City Charter, Chapter III, Section 6(a) and (b)

- Have resided continuously in the district they wish to represent on or before **Sunday, November 3, 2024** (six months preceding the date of the election) or meets Charter requirements relating to districts whose boundaries have changed.

CANDIDATE RESIDENCY

The Texas Election Code requires a candidate for city council must have lived continuously in Texas for one year preceding the filing deadline for the election. The Dallas City Charter requires that a candidate for a single-member city council place must have lived continuously in the city council district the candidate hopes to represent for six months preceding the date of the election. [Election Code 141.001(5)(A); City Charter IV§6(a)].

Council district boundaries changed in 2023 due to redistricting after the 2020 Census. According to the City Charter, "if the district in which a person will have resided for at least six months prior to the date of an election will change because of the relocation of a district boundary, the person is eligible to become a candidate for (1) the new district assigned to the person's residence; or (2) for the previous district of the person's residence if the person moves to a residence within the revised boundaries of that district prior to becoming a candidate for election." [City Charter IV§6(b)].

The City Charter provides that "No person may appear on the official ballot as a candidate for a place on the city council unless: (1) that person files with the city secretary a signed, sworn and dated affidavit certifying compliance with the residency requirements... [and] (2) the city secretary is reasonably able to verify the truth of the affidavit of residency." [City Charter IV§6(c)].

DATES TO FILE APPLICATION FOR PLACE ON THE BALLOT

The first day to file for office is Wednesday, January 15, 2025. The last day to file for office is Friday, February 14, 2025, by 5 p.m.

DRAWING FOR BALLOT POSITION

The Election Code and the City Charter both provide the order in which candidates are listed on the ballot be determined by a drawing. The drawing will be held at 10 a.m., Monday, February 24, 2025, in the City of Dallas Flag Room (6EN)/Videoconference. The candidate or a representative of his/her choice may draw for the ballot position. If a candidate is not represented at the drawing, a member of the city secretary's staff will draw for the candidate. A notice of the exact time and location of the drawing will be mailed to all candidates. Candidates are encouraged to attend or send a representative to draw on their behalf.

COUNCIL CANDIDATE ORIENTATION

The City Manager's Office will conduct an orientation prior to the election to acquaint candidates with the municipal government organization and answer questions regarding policies and procedure. Information about the orientation will be sent to candidates once a date/time has been scheduled.

CAMPAIGN CONTRIBUTIONS

Article I of Chapter 15A of the Dallas City Code sets limits on the amount an individual or political committee may contribute to a city council candidate. (See Candidate Packet, Section 3.1)

- An individual may contribute up to \$1,000 in support of, or opposition to, a single-member district candidate.
- A political committee (also referred to as "political action committee" or "PAC") may contribute up to \$2,500 to a single-member district candidate.

ELECTION INFORMATION

- A. Candidate Election Calendar
[Provides important dates relative to the May 3, 2025 General Election. (See Candidate Packet, Section 4.1)]
- B. Code of Ethics – Dallas City Code, Chapter 12-A
[Once elected, the Code of Ethics establishes the standards of conduct, disclosure requirements, and enforcement mechanisms relating to City Officials. (See Candidate Packet, Section 4.2)]
- C. Elections and Referendums – City of Dallas Charter, Chapter IV
[Provides information on Council Member qualifications, how nominated and elected. (**Note: This provision was amended in the November 5, 2024 election, See Section 4.3 of Candidate Packet**)
- D. Conduct of Voting Generally – Texas Election Code, Title 6, Chapter 61
[Provides information on expected conduct during the election process. (See Candidate Packet, Section 4.4)]
- E. *“A Brief Overview of the Texas Ethics Commission and its Duties”* – Texas Ethics Commission
[Provides information on the forms mandated and administered by the Texas Ethics Commission and outlines their area of authority. (See Candidate Packet, Section 4.5)]
- F. *“Guide to a Local Filing Authority’s Duties Under the Campaign Finance Law”* – Texas Ethics Commission
[Provides information on the responsibilities and limitations of the City Secretary’s Office as a “filing authority.” (See Candidate Packet, Section 4.6)]
- G. *“A Short Guide To the Prohibition Against Using Political Subdivision Resources for Political Advertising in Connection with an Election”* – Texas Ethics Commission
[Provides information relative to the prohibition of using City resources for political advertising outside of what the City itself will do to promote voting in the general/runoff election. (See Candidate Packet, Section 4.7)]
- H. *“Political Advertising: What You Need To Know”* – Texas Ethics Commission
[Outlines state-mandated disclosures/notices on political advertising. (See Candidate Packet, Section 4.8)]
- I. Regulating Political Advertising and Campaign Communications – Texas Election Code, Title 15, Chapter 255
[Outlines legal requirements/restrictions on political advertising. **Section 255.007 of the Texas Election Code** requires the following notice be written on each political advertising sign:
- "NOTICE: IT IS A VIOLATION OF STATE LAW (CHAPTERS 392 AND 393, TRANSPORTATION CODE), TO PLACE THIS SIGN IN THE RIGHT-OF-WAY OF A HIGHWAY".
- (See Candidate Packet, Section 4.9)]

- J. Political Sign Regulations – City of Dallas, Department of Code Compliance
[Both the State and City have political sign regulations. Questions regarding the City’s regulations should be directed to Christopher Christian, Director of Code Compliance Services, at (214) 671-9985 or chris.christian@dallas.gov or Jeremy Reed, Assistant Director of Code Compliance at (469) 515-0987 or Jeremy.reed@dallas.gov. (See Candidate Packet, Section 4.10.1)]

FORMS TO RUN FOR OFFICE

- A. APPLICATION FOR A PLACE ON THE CITY OF DALLAS GENERAL ELECTION BALLOT (Includes the Instruction Guide on the back of the Application and Chapter 573 of the Texas Government Code relative to nepotism as it is referenced within the Application.)
[The loyalty oath is included on this form and must be signed before a Notary Public. Notary Public services are available from the City Secretary’s Office at no cost. As the application is a sworn document, it cannot be changed once filed. The form must be accurately completed in its entirety. [See Candidate Packet, Section 5.2.2, for important dates regarding this form.]
- B. PETITION FOR PLACE ON THE CITY GENERAL ELECTION BALLOT (including the Instruction Guide and Texas Election Code, Chapter 143)
[The Code requires the Application for a Place on the Ballot be accompanied by a **PETITION FOR A PLACE ON THE CITY GENERAL ELECTION BALLOT**. The City Charter requires a candidate for city council must file a petition signed by voters equal in number to the minimum number of signatures required by the Texas Election Code. The Election Code requires a candidate’s petition filed with the Application for a Place on the Ballot for an office of a home-rule city contain signatures of qualified voters eligible to vote for the candidate equal in number to one-half of one percent of the total votes received in the territory from which the office is elected by all candidates for mayor in the most recent mayoral general election, or 25 signatures, whichever is greater.

Signatures Required

Noted below are the number of signatures required for a place on the May 3, 2025 City General Election ballot by city council place:

Council Place	Number of Signatures Required
1	25
2	25
3	25
4	25
5	25
6	25
7	25
8	25
9	25
10	29
11	33
12	25
13	39
14	28

To insure enough qualified voters have signed the petition, it is recommended the candidate turn in more than the required number of signatures. The Secretary of State's Office has advised that petitions may not be supplemented or amended. **Therefore, once the petition is submitted, it may not be supplemented or amended. The deadline for filing the petition is 5 p.m., Friday, February 14, 2025.**

Each petition will be checked to ensure it is signed by the required number of qualified voters eligible to vote for the candidate. Petitions will be checked in the order received. Candidates will be notified of the results as soon as possible.

IMPORTANT – The Election Code requires each person obtaining signatures and other necessary information for a candidate's petition complete the affidavit printed on the petition for that part of the petition he/she was responsible for obtaining. If the affidavit has not been completed and notarized, signatures may not be counted. (See Candidate Packet, Section 5.2.3)]

- C. APPOINTMENT OF A CAMPAIGN TREASURER BY A CANDIDATE, FORM CTA (including the Instruction Guide)
[This form is to be filed with the city secretary *BEFORE* any funds can be collected or expended for campaign purposes, or at the time of filing for candidacy, whichever comes first. Candidates may appoint themselves as their own campaign treasurer. (See Candidate Packet, Section 5.3.2)]
- D. AMENDMENT: APPOINTMENT OF A CAMPAIGN TREASURER BY A CANDIDATE, FORM ACTA (including the Instruction Guide)
[A campaign treasurer or information contained in the original form filed may be changed at any time. Changes can only be made by using this form. (See Candidate Packet, Section 5.3.5)]
- E. CODE OF FAIR CAMPAIGN PRACTICES, FORM CFCP
[THIS FORM IS STRICTLY VOLUNTARY. The Texas Election Code encourages every candidate subscribe to the Code of Fair Campaign Practices. This form can be submitted simultaneously with Form CTA or the Application for a Place on the Ballot. (See Candidate Packet, Section 5.4.2)]
- F. APPOINTMENT OF POLL WATCHER BY CANDIDATE ON THE BALLOT OR DECLARED WRITE-IN CANDIDATE AND *POLL WATCHER'S GUIDE* PUBLISHED BY THE SECRETARY OF STATE (including Instructions and TEXAS ELECTION CODE, TITLE 3, CHAPTER 33, WATCHERS)
[THIS IS STRICTLY OPTIONAL. However, should a poll watcher be appointed, candidates are encouraged to provide them with a copy of the Watcher's Guide to ensure they understand their responsibilities and limitations which apply to that appointment. (See Candidate Packet, Section 5.7.3)]
- G. STATE INSPECTORS – TEXAS ELECTION CODE, TITLE 3, CHAPTER 34
[THIS IS STRICTLY OPTIONAL. A request may be submitted to the Secretary of State for state inspectors' observation of activities within polling locations. The request can be made on the form provided in this packet and must be fully executed. (See Candidate Packet, Section 5.8.2)]

CAMPAIGN FINANCE FILINGS

NOTE: All officeholders, past candidates and specific purpose committees with active campaign treasurers file electronic finance reports. The electronic filing system can be accessed from any computer by going to <http://campfin.dallascityhall.com>. At the time a Campaign Treasurer Appointment is filed, the candidate will be provided additional form(s) to submit which will allow set up of the electronic filing account. The program allows public access to all filings. **A person who files a late report or fails to file a report is subject to a late-filing penalty.**

A. *CAMPAIGN FINANCE GUIDE FOR CANDIDATES AND OFFICEHOLDERS WHO FILE WITH LOCAL FILING AUTHORITIES – TEXAS ETHICS COMMISSION*

[This guide helps candidates gain a better understanding as to the reporting requirements for campaign finance reports. (See Candidate Packet, Section 6.6)]

B. *2025 FILING SCHEDULE FOR REPORTS DUE IN CONNECTION WITH ELECTIONS HELD ON UNIFORM ELECTION DATES – TEXAS ETHICS COMMISSION*

[This schedule outlines filing deadlines for the May 3, 2025 General Election. It also notes deadlines for semi-annual reports required to be filed dependent on when the original Campaign Treasurer Appointment was filed. (See Candidate Packet, Section 6.2)]

C. *REGULATING POLITICAL FUNDS AND CAMPAIGNS – TEXAS ELECTION CODE, TITLE 15, CHAPTER 251, GENERAL PROVISIONS*

[Reading material relative to political fund expenditures and submittal of campaign finance reports. (See Candidate Packet, Section 6.3)]

D. *RESTRICTIONS ON CONTRIBUTIONS AND EXPENDITURES – TEXAS ELECTION CODE, TITLE 15, CHAPTER 253*

[Reading material relative to political fund expenditures and submittal of campaign finance reports. (See Candidate Packet, Section 6.4)]

E. *POLITICAL REPORTING – TEXAS ELECTION CODE, TITLE 15, CHAPTER 254*

[Reading material relative to political fund expenditures and submittal of campaign finance reports and the contents of those reports. Most candidates will be required to file at least two Title 15 reports although some candidates (candidates involved in a runoff election) will have to file additional reports. Candidates will be required to file semiannual report(s) until a **DESIGNATION OF FINAL REPORT** form is filed. However, filing of a Candidate/Officeholder Report of Unexpended Contributions may still be required. (See Candidate Packet, Section 6.5)]

- The **30TH DAY BEFORE AN ELECTION (Thursday, April 3, 2025 due date)** report covers the period beginning on the day a campaign treasurer was appointed or the first day after the period covered by the last required report (Thursday, January 16, 2025), as applicable, and continuing through the 40th day before the election (Monday, March 24, 2025).
- The **8TH DAY BEFORE AN ELECTION (Friday, April 25, 2025 due date)** report covers the period beginning on the 39th day before the election (Tuesday, March 25, 2025) and continuing through the 10th day before the election (Wednesday, April 23, 2025).

Carefully read the Election Code requirements and the Texas Ethics Commissions' instructions included with report forms to ensure all required reports are timely filed. Submission deadlines are further included in the Election Calendar provided in this packet. **No reminders of report deadlines will be sent to candidates.**]

- F. CANDIDATE/OFFICEHOLDER CAMPAIGN FINANCE REPORT (Form C/OH and Form C/OH Instruction Guide)
[These provide the schedules and instructions on applicable contributions and expenditures reported on running a campaign. The candidate must electronically file the reports, unless exempted. All reports are filed with the City Secretary's Office. It is important candidates understand the importance of adhering to reporting requirements. Questions or complaints regarding filed reports must be directed to the Texas Ethics Commission. Questions relating to the electronic filing requirements must be directed to the City Secretary's Office. (See Candidate Packet, Section 6.6.1)]
- G. CANDIDATE/OFFICEHOLDER REPORT: DESIGNATION OF FINAL REPORT (Form C/OH-FR)
[Filing this form terminates the campaign treasurer appointment, but will not necessarily end the requirement to file reports. This report must be electronically filed with the City Secretary's Office, unless exempted. (See Candidate Packet, Section 6.6.1)]
- H. CORRECTION AFFIDAVIT FOR CANDIDATE/OFFICEHOLDER (Form COR-C/OH and Instruction Guide)
[This form allows corrections to previously filed reports. The affidavit must identify the information being changed. This report must be electronically filed with the City Secretary's Office, unless exempted. (See Candidate Packet, Section 6.6.2)]
- I. CANDIDATE/OFFICEHOLDER REPORT OF UNEXPENDED CONTRIBUTIONS (Form C/OH-UC and Instruction Guide)
[If the candidate had unexpended political contributions, interest, assets, or other money earned from political contributions at the time a final report was filed, this report is required annually. This report is required until a report of the final disposition of unexpended contributions has been filed. This report must be electronically filed with the City Secretary's Office, unless exempted. (See Candidate Packet, Section 6.7.1)]
- J. PERSONAL FINANCIAL STATEMENTS (Form PFS and Instruction Guide)
[This form is required by officeholders and candidates running for an elected office in municipalities with populations of 100,000 or more. Therefore, all candidates and officeholders are required to file this statement. **The deadline for filing the PFS is 5 p.m., Thursday, March 6, 2025.** (See Candidate Packet, Section 7.3.1)]

CONTACT INFORMATION

- Dallas County Elections Department 214-819-6300
www.dallascountyvotes.org
- Secretary of State, Elections Division 1-800-252-8683
www.sos.state.tx.us
- Texas Ethics Commission 1-512-463-5800
www.ethics.state.tx.us
- U.S. Justice Department 1-202-514-2000
www.usdoj.gov
- Bilierae Johnson, City Secretary, City of Dallas 214-670-5654
bilierae.johnson@dallas.gov
- Miroslava Martinez, Assistant City Secretary, City of Dallas 214-670-3809
miroslava.martinez@dallas.gov
- Brylon Franklin, Elections/Partnership Liaison, City of Dallas 214-671-8970
brylon.franklin@dallas.gov
- Richard Soto, Elections/Partnership Liaison, City of Dallas 214-670-3067
richard.soto@dallas.gov

CANDIDATE INFORMATION IS PUBLIC INFORMATION

Please be aware **all information a candidate files with the city secretary in relation to candidacy or election to public office becomes a public record and is provided in accordance with the Texas Public Information Act.**

DO WE HAVE THE CORRECT ADDRESS FOR CANDIDATES?

The mailing address indicated on the Application for a Place on the General Election Ballot, Campaign Treasurer Appointment, or Amendment of Campaign Treasurer will be used to notify candidates about election related matters.

This 2025 Candidate Packet may include revised forms from those provided in previous years. Therefore, please ensure the forms contained in this packet are used. While the majority of the forms listed in this packet have been linked to the appropriate source, hard copies of this information can be obtained from City Secretary's Office.

You may contact the Elections Division at (214) 670-5657 on inquiries about the City Council election process. Your interest in serving your community is greatly appreciated.

Sincerely,


Bilierae Johnson
City Secretary

City Secretary's Office
City of Dallas
1500 Marilla, Room 5DS
Dallas, TX 75201
972-979-2572 (Cell)
214-670-5654 (Office)

City of Dallas

May 3, 2025

General Election

Candidate's Election Calendar

Date	Day of Week	Event
January 15, 2025	Wednesday	Deadline for filing semi-annual campaign finance report by 5:00 p.m. (must be electronically filed unless exempted)
January 15, 2025	Wednesday	First day for filing application/petition for place on ballot. (Office hours: 8:15 a.m. – 5:15 p.m.)
February 12, 2025	Wednesday	City Council to order General Election
February 14, 2025	Friday	Last day for filing application/petition for place on the ballot by 5:00 p.m.
February 18, 2025	Tuesday	Last day for a write-in candidate to declare candidacy
February 21, 2025	Friday	Last day to withdraw as a candidate by 5:00 p.m.
February 24, 2025	Monday	Drawing for place on the ballot at City Hall (10:00 a.m. via in-person/videoconference)
March 6, 2025	Thursday	Due date for filing Candidate Personal Financial Statements (PFS)
April 3, 2025	Thursday	Due date for filing 1 st campaign finance report (30 th day) by candidates by 5:00 p.m. (30th Day) (must be electronically filed unless exempted)
April 21, 2025	Monday	First day of early voting by personal appearance
April 25, 2025	Friday	Due date for filing 2 nd campaign finance report (8 th day) by candidates by 5:00 p.m. (8th Day) (must be electronically filed unless exempted)
April 29, 2025	Tuesday	Last day of early voting by personal appearance
May 3, 2025	Saturday	Election Day 7:00 a.m. – 7:00 p.m.
May 14, 2025	Wednesday	City Council to canvass returns and declare results of General Election (Run-Off Election ordered if needed)
☐ May 27, 2025	Tuesday	First day of early voting by personal appearance for Runoff Election
☐ May 30, 2025	Friday	Due date for filing 3 rd campaign finance report (8 th day runoff) by candidates by 5:00 p.m. (8th Day) (must be electronically filed unless exempted)
☐ June 3, 2025	Tuesday	Last day of early voting by personal appearance for Runoff Election
☐ June 7, 2025	Saturday	Runoff Election 7:00 a.m. – 7:00 p.m.
June 16, 2025	Monday	City Council Inauguration City Council to canvass returns and declare results of Runoff Election City Council Member Oath of Office and Statement of Appointed Officer
July 15, 2025	Saturday	Deadline for filing semi-annual campaign finance report by 5:00 p.m. (must be electronically filed unless exempted)

“☐” = These dates apply only if there is a runoff.

APPLICATION FOR A PLACE ON THE BALLOT FOR A GENERAL ELECTION FOR A CITY, SCHOOL DISTRICT OR OTHER POLITICAL SUBDIVISION

ALL INFORMATION IS REQUIRED TO BE PROVIDED UNLESS INDICATED AS OPTIONAL¹ Failure to provide required information may result in rejection of application.

APPLICATION FOR A PLACE ON THE _____ GENERAL ELECTION BALLOT					
TO: City Secretary/Secretary of Board _____ (name of election)					
I request that my name be placed on the above-named official ballot as a candidate for the office indicated below.					
OFFICE SOUGHT (Include any place number or other distinguishing number, if any.)				INDICATE TERM <input type="checkbox"/> FULL <input type="checkbox"/> UNEXPIRED	
FULL NAME (First, Middle, Last)			PRINT NAME AS YOU WANT IT TO APPEAR ON THE BALLOT*		
PERMANENT RESIDENCE ADDRESS (Do not include a P.O. Box or Rural Route. If you do not have a residence address, describe location of residence.)			PUBLIC MAILING ADDRESS (Optional) (Address for which you receive campaign related correspondence, if available.)		
CITY	STATE	ZIP	CITY	STATE	ZIP
PUBLIC EMAIL ADDRESS (Optional) (Address for which you receive campaign related emails, if available.)		OCCUPATION (Do not leave blank)	DATE OF BIRTH / /	VOTER REGISTRATION VOID NUMBER² (Optional)	
TELEPHONE CONTACT INFORMATION (Optional) Home: _____ Office: _____ Cell: _____					
FELONY CONVICTION STATUS (You MUST check one)			LENGTH OF CONTINUOUS RESIDENCE AS OF DATE THIS APPLICATION WAS SWORN		
<input type="checkbox"/> I have not been finally convicted of a felony. <input type="checkbox"/> I have been finally convicted of a felony, but I have been pardoned or otherwise released from the resulting disabilities of that felony conviction and I have provided proof of this fact with the submission of this application. ³			IN THE STATE OF TEXAS _____ year(s) _____ month(s)		IN TERRITORY/DISTRICT/PRECINCT FROM WHICH THE OFFICE SOUGHT IS ELECTED _____ year(s) _____ month(s)
*If using a nickname as part of your name to appear on the ballot, you are also signing and swearing to the following statements: I further swear that my nickname does not constitute a slogan or contain a title, nor does it indicate a political, economic, social, or religious view or affiliation. I have been commonly known by this nickname for at least three years prior to this election. Please review sections 52.031, 52.032 and 52.033 of the Texas Election Code regarding the rules for how names may be listed on the official ballot.					
Before me, the undersigned authority, on this day personally appeared (name of candidate) _____, who being by me here and now duly sworn, upon oath says: "I, (name of candidate) _____, of _____ County, Texas, being a candidate for the office of _____, swear that I will support and defend the Constitution and laws of the United States and of the State of Texas. I am a citizen of the United States eligible to hold such office under the constitution and laws of this state. I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote. I am aware of the nepotism law, Chapter 573, Government Code. I am aware that I must disclose any prior felony conviction, and if so convicted, must provide proof that I have been pardoned or otherwise released from the resulting disabilities of any such final felony conviction. I am aware that knowingly providing false information on the application regarding my possible felony conviction status constitutes a Class B misdemeanor. I further swear that the foregoing statements included in my application are in all things true and correct."					
X _____					
SIGNATURE OF CANDIDATE					
Sworn to and subscribed before me this the _____ day of _____, _____, by _____ (name of candidate)					
Signature of Officer Authorized to Administer Oath ⁴			Printed Name of Officer Authorized to Administer Oath		
Title of Officer Authorized to Administer Oath			Notarial or Official Seal		
TO BE COMPLETED BY FILING OFFICER: THIS APPLICATION IS ACCOMPANIED BY THE REQUIRED FILING FEE (If Applicable) PAID BY:					
<input type="checkbox"/> CASH <input type="checkbox"/> CHECK <input type="checkbox"/> MONEY ORDER <input type="checkbox"/> CASHIERS CHECK OR <input type="checkbox"/> PETITION IN LIEU OF A FILING FEE.					
This document and \$_____ filing fee or a nominating petition of _____ pages received. <input type="checkbox"/> Voter Registration Status Verified					
_____/_____/_____ (Date Received)		_____/_____/_____ (Date Accepted)		_____ (Signature of Filing Officer or Designee)	
(See Section 1.007)					

INSTRUCTIONS

An application for a place on the general election for a city, school district or other political subdivision, may not be filed earlier than 30 days before the deadline prescribed by this code for filing the application. An application filed before that day is void. All fields of the application **must** be completed unless specifically marked optional.

For an election to be held on a uniform election date, the day of the filing deadline is the 78th day before Election Day.

If you have questions about the application, please contact the Secretary of State's Elections Division at 800-252-8683.

NEPOTISM LAW

The candidate must sign this statement indicating his awareness of the nepotism law. When a candidate signs the application, it is an acknowledgment that the candidate is aware of the nepotism law. The nepotism prohibitions of chapter 573, Government Code, are summarized below:

No officer may appoint, or vote for or confirm the appointment or employment of any person related within the second degree by affinity (marriage) or the third degree by consanguinity (blood) to the officer, or to any other member of the governing body or court on which the officer serves when the compensation of that person is to be paid out of public funds or fees of office. However, nothing in the law prevents the appointment, voting for, or confirmation of anyone who has been continuously employed in the office or employment for the following period prior to the election or appointment of the officer or member related to the employee in the prohibited degree: six months, if the officer or member is elected at an election other than the general election for state and county officers.

No candidate may take action to influence an employee of the office to which the candidate is seeking election or an employee or officer of the governmental body to which the candidate is seeking election regarding the appointment or employment of a person related to the candidate in a prohibited degree as noted above. This prohibition does not apply to a candidate's actions with respect to a bona fide class or category of employees or prospective employees.

FOOTNOTES

¹An application for a place on the ballot, including any accompanying petition, is public information immediately on its filing. (Section 141.035, Texas Election Code)

²Inclusion of a candidate's VUID is optional. However, many candidates are required to be registered voters in the territory from which the office is elected at the time of the filing deadline. Please visit the Elections Division of the Secretary of State's website for additional information. <https://www.sos.state.tx.us/elections/laws/voter-reg-req-candidate-faq.shtml>

³Proof of release from the resulting disabilities of a felony conviction would include proof of judicial clemency under Texas Code of Criminal Procedure 42A.701, proof of executive pardon under Texas Code of Criminal Procedure 48.01, or proof of a restoration of rights under Texas Code of Criminal Procedure 48.05. (Texas Attorney General Opinion KP-0251)

One of the following documents must be submitted with this application.

Judicial Clemency under Texas Code of Criminal Procedure 42A.701

Executive Pardon under Texas Code of Criminal Procedure 48.01

Restoration of Rights under Texas Code of Criminal Procedure 48.05

⁴All oaths, affidavits, or affirmations made within this State may be administered and a certificate of the fact given by a judge, clerk, or commissioner of any court of record, a notary public, a justice of the peace, city secretary (for a city office), and the Secretary of State of Texas. See Chapter 602 of the Texas Government Code for the complete list of persons authorized to administer oaths.

**PETITION FOR A PLACE ON THE BALLOT FOR A LOCAL POLITICAL SUBDIVISION and/or
 PETITION IN LIEU OF A FILING FEE FOR A LOCAL POLITICAL SUBDIVISION**
(PETICIÓN PARA UN CARGO OFICIAL PARA UN LUGAR EN LA BOLETA y/o PETICIÓN PRESENTADA EN SUSTITUCIÓN DEL PAGO DE INSCRIPCIÓN)

Name of Circulator _____
 Page ____ of ____

Signing the petition of more than one candidate for the same office in the same election is prohibited.

(Se prohíbe firmar la petición de más de un candidato para el mismo puesto oficial en la misma elección.)

COMPLETE ALL BLANKS (LLENEN TODOS LOS ESPACIOS EN BLANCO) Instructions and Footnotes on Back. (Al Dorso: Instrucciones y Anotaciones)

You are hereby requested to place the name indicated below on the ballot for the next election for the (Name of the Local Political Subdivision of) _____ for the office indicated below.
Por la presente se le solicita que incluya el nombre indicado a continuación en la boleta de la próxima elección de (Nombre de la subdivisión política local de) _____ para el cargo indicado a continuación.

Name (Nombre) ¹		Address (Dirección)			Office Sought (Puesto oficial solicitado) ²	
Date Signed (Fecha de Firma)	Signature (Firma)	Printed Name (Nombre en letra de molde)	Residence Address (Including City, Texas, Zip) (Dirección de Residencia (Incluye Ciudad, Estado, Código Postal))	County (Condado)	Voter VUID Number ³ (Núm. de VUID de Votante)	Date of Birth ³ (Fecha de Nacimiento)

AFFIDAVIT OF CIRCULATOR (DECLARACIÓN JURADA DEL CIRCULADOR)⁴

STATE OF TEXAS (ESTADO DE TEJAS) COUNTY OF (CONDADO DE) _____ BEFORE ME, the undersigned, on this ___/___/___ (date) personally appeared (ANTE MI, el/la suscrito(a), en esta (fecha) compareció) _____, (name of person who circulated petition) – (nombre de la persona que hizo circular la petición) who being duly sworn, deposes and says: "I called each signer's attention to the above statements and read them to the signer before the signer affixed their signature to the petition. I witnessed the affixing of each signature. The correct date of signing is shown on the petition. I verified each signer's registration status and believe that each signature is the genuine signature of the person whose name is signed and that the corresponding information for each signer is correct." (quien, habiendo prestado el juramento correspondiente, declaró y dijo: "Llamé la atención de cada firmante sobre la declaración citada y se la lei antes de que la suscribiera. Atestigüé cada firma, y la fecha correcta de las firmas consta en la petición. Verifiqué la situación de cada firmante en lo concerniente a su inscripción y creo que cada firma es la auténtica de la persona cuyo nombre aparece firmado y que son exactos los datos correspondientes a cada firmante.") SWORN TO AND SUBSCRIBED BEFORE ME THIS DATE (JURADO Y SUSCRITO ANTE MI, CON ESTA FECHA)

Notarial or Official SEAL (SELLO Notarial u Oficial)

X _____ X _____ X _____
 Signature of Circulator (Firma de la persona que hizo circular la petición) Signatory of Officer Administering Oath (Firma del/de la funcionario(a) que le tomó juramento) Title of Officer Administering Oath (Titulo oficial del/de la funcionario(a) que le tomó juramento)

INSTRUCTIONS AND FOOTNOTES ON BACK (AL DORSO: INSTRUCCIONES Y ANOTACIONES)

**PETITION FOR A PLACE ON THE BALLOT FOR A LOCAL POLITICAL SUBDIVISION and/or
 PETITION IN LIEU OF A FILING FEE FOR A LOCAL POLITICAL SUBDIVISION**
(PETICIÓN PARA UN CARGO OFICIAL PARA UN LUGAR EN LA BOLETA y/o PETICIÓN PRESENTADA EN SUSTITUCIÓN DEL PAGO DE INSCRIPCIÓN)

Name of Circulator _____ Page ____ of ____

Signing the petition of more than one candidate for the same office in the same election is prohibited.
(Se prohíbe firmar la petición de más de un candidato para el mismo puesto oficial en la misma elección.)

COMPLETE ALL BLANKS (LLENEN TODOS LOS ESPACIOS EN BLANCO) Instructions and Footnotes on Back. (Al Dorsó: Instrucciones y Anotaciones)

You are hereby requested to place the name indicated below on the ballot for the next election for the (Name of the Local Political Subdivision of) _____ for the office indicated below.
Por la presente se le solicita que incluya el nombre indicado a continuación en la boleta de la próxima elección de (Nombre de la subdivisión política local de) _____ para el cargo indicado a continuación.

Name (Nombre) ¹		Address (Dirección)			Office Sought (Puesto oficial solicitado) ²		
Date Signed <i>(Fecha de Firma)</i>	Signature <i>(Firma)</i>	Printed Name <i>(Nombre en letra de molde)</i>	Residence Address (Including City, Texas, Zip) <i>(Dirección de Residencia (Incluye Ciudad, Estado, Código Postal))</i>	County <i>(Condado)</i>	Voter VUID Number ³ <i>(Núm. de VUID de Votante)</i>	Date of Birth ³ <i>(Fecha de Nacimiento)</i>	

AFFIDAVIT OF CIRCULATOR (DECLARACIÓN JURADA DEL CIRCULADOR)⁴

STATE OF TEXAS (ESTADO DE TEJAS) COUNTY OF (CONDADO DE) _____ BEFORE ME, the undersigned, on this ___/___/___ (date) personally appeared (ANTE MI, el/la suscrito(a), en esta (fecha) compareció) _____, (name of person who circulated petition) – (nombre de la persona que hizo circular la petición) who being duly sworn, deposes and says: "I called each signer's attention to the above statements and read them to the signer before the signer affixed their signature to the petition. I witnessed the affixing of each signature. The correct date of signing is shown on the petition. I verified each signer's registration status and believe that each signature is the genuine signature of the person whose name is signed and that the corresponding information for each signer is correct." (quien, habiendo prestado el juramento correspondiente, declaró y dijo: "Llamé la atención de cada firmante sobre la declaración citada y se la lei antes de que la suscribiera. Atestigué cada firma, y la fecha correcta de las firmas consta en la petición. Verifiqué la situación de cada firmante en lo concerniente a su inscripción y creo que cada firma es la auténtica de la persona cuyo nombre aparece firmado y que son exactos los datos correspondientes a cada firmante.") SWORN TO AND SUBSCRIBED BEFORE ME THIS DATE (JURADO Y SUSCRITO ANTE MI, CON ESTA FECHA)

Notarial or Official SEAL (SELLO Notarial u Oficial)

X _____ X _____ X _____
 Signature of Circulator (Firma de la persona que hizo circular la petición) Signatory of Officer Administering Oath (Firma del/de la funcionario(a) que le tomó juramento) Title of Officer Administering Oath (Título oficial del/de la funcionario(a) que le tomó juramento)

INSTRUCTIONS

The petition shall be filed with the same officer with whom an application for a place on the ballot for the office being sought is to be filed and must be filed at the same time as the application is presented to the filing authority.

The petition may consist of several parts, and each part may consist of several pages. The statement in the box at the head of the page must appear at the head of each page of signatures. The Affidavit of Circulator appears at the bottom of each page, but only needs to be completed once for each circulator even if there are multiple pages of voters' signatures.

The Affidavit of Circulator must be administered and signed by a person authorized to administer oaths under Chapter 602 of the Government Code.

INSTRUCCIONES

Esta petición deberá presentarse ante el mismo oficial a quien se solicite inscripción en la boleta para el cargo que se busca y al mismo tiempo que la solicitud correspondiente.

La petición puede estar dividida en diversas secciones y cada sección a su vez puede constar de varias páginas. La declaración que está en el cuadro que encabeza el formulario deberá aparecer al principio de cada hoja que contenga firmas. La Declaración Jurada del Circulador aparece al pie de cada página, pero solo necesita ser completada una vez por cada circulator, incluso si hay múltiples páginas de firmas de votantes.

La Declaración Jurada del Circulador debe ser administrado y firmado por una persona autorizada a administrar los juramentos de acuerdo al Capítulo 602 del Código del Gobierno.

FOOTNOTES

¹ Insert candidate's name.

² Insert office title, including any place number or other distinguishing number.

³ Either the voter unique identification number (VUID) or the date of birth is required.

⁴ All oaths, affidavits, or affirmations made within this State may be administered and a certificate of the fact given by a judge, clerk, or commissioner of any court of record, a notary public, a justice of the peace, city secretary, and the Secretary of State of Texas. See Chapter 602 of the Texas Government Code for the complete list of persons authorized to administer oaths.

ANOTACIONES

¹ Indicar el nombre del candidato(a).

² Indicar el cargo oficial e incluir el número de cargo o cualquier otro número distintivo.

³ Se requiere o el número de identificación único de votante o la fecha de nacimiento.

⁴ Todos los juramentos, declaraciones juradas o afirmaciones hechas dentro de este estado pueden ser administrados y un certificado del hecho dado por un juez, secretario(a) o comisionado de cualquier corte de registro, un notario público, un juez de paz y el Secretario de Estado de Texas. Consulte el Capítulo 602 del Código del Gobierno de Texas para obtener la lista completa de personas autorizadas a administrar juramentos.

CANDIDATE MODIFIED REPORTING DECLARATION

FORM CTA
PG 2

11 CANDIDATE NAME

12 MODIFIED REPORTING DECLARATION

COMPLETE THIS SECTION ONLY IF YOU ARE CHOOSING MODIFIED REPORTING

•• This declaration must be filed no later than the 30th day before the first election to which the declaration applies. ••

•• The modified reporting option is valid for one election cycle only. ••
(An election cycle includes a primary election, a general election, and any related runoffs.)

•• Candidates for the office of state chair of a political party may NOT choose modified reporting. ••

I do not intend to accept more than \$1,080 in political contributions or make more than \$1,080 in political expenditures (excluding filing fees) in connection with any future election within the election cycle. I understand that if either one of those limits is exceeded, I will be required to file pre-election reports and, if necessary, a runoff report.

Year of election(s) or election cycle to which declaration applies

Signature of Candidate

This appointment is effective on the date it is filed with the appropriate filing authority.

TEC Filers may send this form to the TEC electronically at treasappoint@ethics.state.tx.us

or mail to
Texas Ethics Commission
P.O. Box 12070
Austin, TX 78711-2070

**Non-TEC Filers must file this form with the local filing authority
DO NOT SEND TO TEC**

For more information about where to file go to:
<https://www.ethics.state.tx.us/filinginfo/QuickFileAReport.php>

AMENDMENT:
CANDIDATE MODIFIED REPORTING DECLARATION

13 CANDIDATE
NAME

14 MODIFIED
REPORTING
DECLARATION

NEW

**COMPLETE THIS SECTION ONLY IF YOU ARE
CHOOSING MODIFIED REPORTING**

**•• This declaration must be filed no later than the 30th day before
the first election to which the declaration applies. ••**

•• The modified reporting option is valid for one election cycle only. ••
(An election cycle includes a primary election, a general election, and any related runoffs.)

**•• Candidates for the office of state chair of a political party
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runoff report.

Year of election(s) or election cycle to
which declaration applies

Signature of Candidate

This appointment is effective on the date it is filed with the appropriate filing authority.

TEC Filers may send this form to the TEC electronically at treasappoint@ethics.state.tx.us
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