

# **Judicial Nominating Commission**



## **Annual Report 2016**

CITY OF DALLAS  
JUDICIAL NOMINATING COMMISSION

**2016 ANNUAL REPORT**

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**Commission Members**

<b>Commission Member</b>	<b>Councilmember</b>	<b>District</b>
Felix V. Villalobos	Scott Griggs	1
Joseph William Moore	Adam Medrano	2
Trecia King <i>Resigned 5/24/16</i>	Casey Thomas, III	3
Andre L. Turner <i>Term expiration 7/1/16</i>	Carolyn Arnold King	4
Andres Correa	Rickey D. Callahan	5
Nicholas A. Quezada <i>Term expiration 7/1/16</i>	Mayor Pro Tem Monica R. Alonzo	6
Justin W. Henry <i>Resigned 4/27/16</i>	Tiffinni A. Young	7
Stacy A. Dunlop <i>Term expiration 7/1/16</i>	Deputy Mayor Pro Tem Erik Wilson	8
Ryan M. Boyd	Mark Clayton	9
Nicole L. Williams	B. Adam McGough	10
William Cox, III	Lee M. Kleinman	11
Diren W. Singhe	Sandy Greyson	12
Gregory R. Ave <i>Term expiration 7/1/16</i>	Jennifer S. Gates	13
William R. Weinberg	Phillip T. Kingston	14
Daniel C. Perez, CHAIR	Mayor Mike Rawlings	15
Municipal Judge Michael Acuna (Ex-Officio)	-----	
Chris Bowers, Interim City Attorney (Ex-Officio)	-----	

**Other Commission Members Serving in 2016**

<b>Commission Member</b>	<b>Councilmember</b>	<b>District</b>
Monica Bravo <i>Forfeit 2/19/16</i>	Rickey D. Callahan	5
Warren Ernst, City Attorney (Ex-Officio)	-----	

## City Staff Members

- City Manager's Office
  - ~~Eric D. Campbell, Assistant City Manager~~
  - ~~Shun Session, Commission Coordinator~~

Maxime Fayz

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**Judicial Nominating Commission**

SEC. 13-5.1 0 Judicial Nominating Commission Created

The Judicial Nominating Commission serves as an advisory body of 16 members. Fifteen of the members will be appointed by the city council, with each city council member appointing one member of the commission. The sixteenth member of the commission will be the Dallas City Attorney, who shall serve as an ex officio, voting member of the commission and who, for purposes of Section 13, Chapter XXIV of the city charter, shall be appointed by the full city council. The mayor shall appoint the chair of the commission, and the full city council shall appoint the vice-chair.

Appointments will be made in October of each odd-numbered year for a two-year term beginning on October 1. All members shall serve until their successors are appointed and qualified. The term limits established for board and commission members in Section 8-1.5 of the Dallas City Code do not apply to the city attorney's service on the commission.

The members of the commission who are appointed by individual city council:

- A city of Dallas municipal judge shall serve as an ex officio, nonvoting member of the commission
- The commission must reflect, as nearly as practicable, the racial, ethnic, and gender makeup of the city's population
- No member of the judicial nominating commission may engage in the practice of law in or before the municipal courts of the city.  
(Ord. Nos. 21011; 21515; 21804; 24003; 27833; 29645)

# JUDICIAL NOMINATING COMMISSION

## **Mission Statement**

The Judicial Nominating Commission serves as an advisory body to the city council in matters related to the following:

- The filling of municipal judge vacancies and the reappointment of current municipal judges
- Salary recommendations for municipal judges
- The implementation of a merit evaluation system for the appointment and reappointment of municipal judges
- The filling of administrative law judges
- Salary recommendations for administrative law judges
- Recommendations for improvements in Court and Detention Services
- Perform other duties assigned by City Council

# JUDICIAL NOMINATING COMMISSION

## **OBJECTIVE**

The Judicial Nominating Commission must meet at least once each calendar quarter of the commission's term and may hold additional meetings on call of the chair. The Ad Hoc Judicial Nominations Committee of the City Council shall provide to the Judicial Nominating Commission minimum qualifications and evaluation guidelines for assessing applicants for a vacancy in the office of municipal judge and a time schedule for recommending nominees. The guidelines must include appropriate goals for achieving sufficient racial, ethnic, and gender diversity within the municipal court of record.

# JUDICIAL NOMINATING COMMISSION

## **Guiding Principles**

- Authority:** Dallas City Code, Chapter 13, Article II Judicial Nominating Commission (JNC) Section 13-5.1
- Members:** 16 members, one appointed by each member of the City Council. The City Attorney who serves as an ex officio, voting member of the Commission and who, for purposes of Section 13, Chapter XXIV of the city charter, shall be appointed by the full city council
- Appointments will be made in October of each odd-numbered year for a two-year term beginning on October 1. All members shall serve until their successors are appointed and qualified. The term limits established for board and commission members in Section 8-1.5 of the code do not apply to the city attorney's service on the commission.
- Qualifications:** There are no special qualifications for membership. A city of Dallas municipal judge shall serve as an ex officio, nonvoting member of the commission. City Code Sec. 13-5.1 (c)(d)
- Officers:** Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the Vice-Chair



# 2016 Judicial Nominating Commission Attendance Record

Change

District	Commission Members	Meetings						
		Feb 18, 2016	Mar 30, 2016	Apr 11, 2016	Apr 13, 2016	Apr 18, 2016	Apr 25, 2016	
1	Felix Villalobos							
2	Joe William Moore							
3	Trecia King	A	A					
4	Andre Turner			A	A			
5	Monica Bravo	A						
6	Nicolas Quezada	A						
7	Justin Henry	A	A	A	A	A	A	A
8	Stacy Dunlop	A	A	A	A	A	A	A
9	Ryan Boyd							
10	Nicole Williams							
11	William Cox			A	A			
12	Diren Singhe	A						
13	Gregory Ave							
14	William Weinberg							
15	Daniel Perez, CHAIR							
-----	Warren Ernst (City Attorney)							
-----	Municipal Court Judge Michael Acuna							

\* Judge Michael Acuna attendance was not required, due to the Municipal Judge process

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# **JUDICIAL NOMINATING COMMISSION**

## **Annual Report**

### **Summary of Year Completed**

#### **2016**

The Judicial Nominating Commission conducted the following meetings:

- **Thursday, February 18, 2016** at 4:00 p.m. at Dallas City Hall, 1500 Marilla, 4<sup>th</sup> floor, Conference Room 4EN, Dallas, Texas 75201

The following topics were discussed:

- Discussion of 2016 Municipal Judge Process
- Discussion/approval 2015 Annual Report

- **Wednesday, March 30, 2016** at 4:00 p.m. at Dallas City Hall, 1500 Marilla, 4<sup>th</sup> floor, Conference Room 4EN, Dallas, Texas 75201

The following topics were discussed:

- Update on Municipal Courts
- Selection of Municipal Judge Candidates to interview
- Discussion of Interview Procedure and Selection Process regarding Candidates for Municipal Judge Positions for the City of Dallas Municipal Court of Record

- **Monday, April 11, 2016** at 5:00 p.m. at Dallas City Hall, 1500 Marilla, 4<sup>th</sup> floor, Conference Room 4EN, Dallas, Texas 75201

The following topics were discussed:

- Community Input
- Discussion of Interview Procedure and Selection Process regarding candidates for Municipal Judge Positions for the City of Dallas Municipal Court of Record
- Interviews of Candidates for City of Dallas – Municipal Court Judge Positions

- **Wednesday, April 13, 2016** at 5:00 p.m. at Dallas City Hall, 1500 Marilla, 4<sup>th</sup> floor, Conference Room 4EN, Dallas, Texas 75201

The following topics were discussed:

- Discussion of Interview Procedure and Selection Process regarding candidates for Municipal Judge Positions for the City of Dallas Municipal Court of Record
- Interviews of Candidates for City of Dallas – Municipal Court Judge Positions

- **Monday, April 18, 2016** at 4:00 p.m. at Dallas City Hall, 1500 Marilla, 4<sup>th</sup> floor, Conference Room 4EN, Dallas, Texas 75201

The following topics were discussed:

- Discussion of Interview Procedure and Selection Process regarding candidates for Municipal Judge Positions for the City of Dallas Municipal Court of Record
- Interviews of candidates for City of Dallas – Municipal Court Judge Positions

- **Monday, April 25, 2016** at 5:00 p.m. at Dallas City Hall, 1500 Marilla, 4<sup>th</sup> floor, Conference Room 4EN, Dallas, Texas 75201

The following topics were discussed:

- Discussion of Consideration and Selection Process regarding Candidates for Municipal Judge Positions for the City of Dallas Municipal Court of Record and Deliberation of Evaluation and Appointment of Candidates
- Selection of Recommendations for Municipal Judge Positions
- Method of Submission of Judicial Nominating Commission Recommendations

**8 (continuation)**

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# JUDICIAL NOMINATING COMMISSION

## **CERTIFICATION**

The forgoing report meets all of the criteria set forth in the City of Dallas Code of Ordinances; Section 8-1.1 This report has been compiled based upon the work of the Judicial Nominating Commission.