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CITY SECRETARY
DALLAS, TEXAS

OFFICE OF COMMUNITY CARE
MARTIN LUTHER KING JR. COMMUNITY CENTER
SPECIAL CALLED ADVISORY BOARD MEETING
2922 MARTIN LUTHER KING JR. BLVD, BUILDING A - ACTIVITY ROOM A
MONDAY, FEBRUARY 25, 2019 - 6:30PM

MINUTES

PRESENT

Ms. Elaine Sacks
Ms. Candace E. Wicks
Ms. Johnnie Goins
Ms. Venester J. Haywood
Rev. Donna Slater
Mrs. LaSheryl L. Walker
Ms. Taylor Slovak
Mr. Aaron Johnson
Mrs. Nancy Latner
Mrs. Michelle Espinal-Embler
Mrs. Shari Hicks
Mrs. Clara Brown-Trimble

ABSENT

N/A

VACANT POSITIONS

2
4
6

MARTIN LUTHER KING JR. COMMUNITY CENTER STAFF PRESENT

LaRhonda Bacon, Coordinator II
Pamela R. Jones, Division Manager

CITY OF DALLAS PRESENT

Jessica Galleshaw, Office of Community Care Director
Zenae Palmer, Manager
Barbara Martinez, Executive Assistant City Attorney
Bert Vandenberg, Assistant City Attorney

CALL TO ORDER/WELCOME

Chair Hicks called the meeting to order at 6:33pm.

INVOCATION

Chair Hicks gave everyone the opportunity to contribute to the invocation whether it was a prayer, poem or words of encouragement. Board Member Sacks, Vice-Chair Haywood and Board Member Wicks prayed for safe travel to the meeting, the ability to serve their community and the meeting itself. Board Member Wicks recited Langston Hughes' "I Too" poem.

ATTENDANCE

Roll call was completed by LaRhonda Bacon.

APPROVAL OF MINUTES

A motion was made by Board Member Wicks to accept the January 28, 2019 minutes as printed. Board Member Sacks seconded. Motion passed unanimously.

CENTER MANAGER'S REPORT

Pamela Jones, Center Director, updated the board on social services and tenant programs for January, as well as January events and MLK Celebration event participation. She passed around a list to confirm spelling and information for the board members' business cards and a list of the cultural events for chair sign up. She mentioned the Black History Program held at the center on Thursday, February 28, 2019, from 6-8pm; themed "Rediscovering Lost Values" which included a panel discussion. Chair Hicks postponed the conversation regarding the business cards until the retreat.

PARLIAMENTARY PROCEDURE

Assistant City Attorney, Bert Vandenberg, provided an overview of parliamentary procedures. The board created in 1975, originally as the Crossroads Center Board, is under Chapter 2 of the Dallas City Code and is subject to Chapter 8, Boards and Commissions, and the Texas Open Meetings Act. Numerous board members asked specific questions to Mr. Vandenberg which he was unable to address during the meeting. He is open to doing an Ethics and Texas Open Meetings Act presentation at the retreat.

The cultural events sign up list was tabled by Chair Hicks due to it not being on the agenda and complying with the Texas Open Meetings Act. The list also included dates past the board members' term.

REVIEW AND APPROVAL OF THE MLK ANNUAL REPORT. ACTION: APPROVAL AND RECOMMENDATION TO CITY MANAGER FOR SUBMISSION TO CITY COUNCIL BY MARCH 15.

Vice-Chair Haywood read aloud Board Member Latner's recommendations and handed it over to Ms. Bacon to incorporate into the present report. Board Member Sacks handed Vice-Chair Haywood her report of activities she had attended and chaired for the year, and asked that it be added to the annual report. Chair Hicks requested Board Member Sacks' report be read on the record. Board Member Goins motioned to add the addendum/attachment to the report. Board Member Wicks seconded. Board Member Johnson suggested typing out the additions. By request of Board Member Slovak the percentage of advisory board meetings with quorum changed from 98% to 82%. Board Member Goins made another motion to approve the report with all additions and changes. Board Member Wicks seconded. Motion passed unanimously.

MARCH 2019 RETREAT UPDATE

Chair Hicks stated that the retreat will help build relationships and move the board forward in a positive way. During the retreat, the board would like to develop a \$1 million Capital Campaign Plan that will be accomplished within 18 months. If there are any suggestions and ideas on things that are not working right, bring them to the retreat. The retreat will also give the board an opportunity to reset the expectations. Once the expectations are reset everyone will be held accountable.

It was suggested by Board Member Goins to have an overnight retreat. Board Member Slovak agreed that a more in-depth retreat would be best for the work ahead and the opportunity for healing and growth. Other board members were in agreement. April 13th was the agreed upon date for the retreat. Chair Hicks will bring back additional lodging options to the March 18th meeting. Board Member Johnson wants to incorporate a 15-30 minute stretch session in the retreat. An agenda will circulate before posting to all board members for suggestions.

PUBLIC COMMENT

Sharonda Wilson from Foremost Family Health Centers wishes the board well and hope they can move together to become one instead of several.

Jiles King, Executive Director for DFW Black Arts, introduced himself and his business which is located behind Fair Park.

ADJOURNMENT

Board Member Goins made a motion to adjourn the meeting until the next session. Board Member Latner seconded. Motion passed unanimously. Chair Hicks adjourned the meeting at 8:20pm.

Approval of Minutes:

Shari Hicks
Printed Name

Shari Hicks 03/18/2019
Signature and Date