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CITY SECRETARY
DALLAS, TEXAS

OFFICE OF COMMUNITY CARE
MARTIN LUTHER KING JR. COMMUNITY CENTER
ADVISORY BOARD MEETING

MARTIN LUTHER KING JR. BLVD, BUILDING A - ACTIVITY ROOM A
MONDAY, OCTOBER 15, 2018 - 6:30PM

MINUTES

PRESENT

Ms. Elaine Sacks
Ms. Candace E. Wicks
Ms. Johnnie Goins
Ms. Venester J. Haywood
Ms. Althea Harrington
Rev. Donna Slater
Ms. LaSheryl L. Walker

ABSENT

NA

VACANT POSITIONS

8

MARTIN LUTHER KING JR. COMMUNITY CENTER STAFF PRESENT

Pamela R. Jones, Division Manager III
LaRhonda Bacon, Coordinator II

CITY OF DALLAS PRESENT

Jessica Galleshaw, Director

CALL TO ORDER/WELCOME/INVOCATION

The meeting was called to order at 6:43PM by Ms. Haywood, who welcomed everyone to the meeting. The invocation was completed by Ms. Walker.

ATTENDANCE

The roll call was completed by LaRhonda Bacon, minutes will reflect that at 6:43pm Venester Haywood, Elaine Sacks, Candace Wicks, Johnnie Goins, LaSheryl Walker, and Althea Harrington were present. At 7:05pm Rev. Donna Slater was present.

APPROVAL OF MINUTES

Ms. Goins made the motion to approve the minutes and Ms. Sacks second the motion. The board approved.

MLK 2019 PLANNING UPDATE

A. Speaker – Contract

- Ms. Jones reported that we are setting Dr. Dyson up as a vendor. Once the official vendor number is assigned we will send the contract as an official AA document to the City Attorney's office for approval.

Approval of Minutes:

Venester Jackson Haywood
Printed Name

Venester Jackson Haywood
Signature and Date 11/19/18

B. Gala Venue – Contract

- Ms. Jones reported that the contract for the venue, Hyatt Regency Dallas Hotel, has been submitted as an official AA document to the City Attorney's office for approval.

C. Sponsorship packet/marketing/branding, etc.

- Ms. Galleshaw reported that we are waiting on approval of increased levels of sponsorship, as well as the letter penned by the Mayor to accompany the packet. The branding is being arranged through the Office of Public Affairs and they are currently reviewing portfolios that were submitted. It is the desire to get all things completed and approved for distribution by the end of October 2018.

SOCIAL SERVICES UPDATE

Ms. Galleshaw distributed a document showing the City of Dallas 365 initiatives/measures for MLK Social Services program that outline expenditures for clients. The initiatives show the ESG and HOPWA funds spent per client for each month of the 2017-2018 fiscal year. We are working as a department to improve the reporting of programs that serve the community.

CENTER MANAGER'S REPORT

Ms. Jones presented the September 2018 report.

UPCOMING EVENTS

A. Can We Talk Youth

Ms. Haywood reported that this is a Youth Conference that will take place on Saturday, October 20, 2018 at 10:00am and it is a FREE event. Asking that any board members that know of youth grades 9-12, please invite them to this great event. This program will be very informative for our youth, and lunch will be provided.

B. Harambee

Ms. Jones reported that this event will take place on Saturday, October 27, 2018 at 10am. This event is a community event that is managed by the Harambee Festival Steering Committee. They have a lot of activities for the children and currently have 50 vendors for the event. MLK Staff will be available and onsite during the event. We look forward to an outstanding event.

C. Thanksgiving Feeding

Ms. Jones reported that for Thanksgiving 2018 the MLK Center will have two (2) events. The first is a complete dinner distribution to the MLK Seniors date to be determined. This will be the second year that we provide a complete meal (Hen, cornbread dressing, vegetables, rolls, cranberry sauce, and a dessert) to our seniors. The second event is Thanksgiving in the Neighborhood Saturday, November 17, 2018 11:00am-1:00pm. During the event ALL are welcomed to receive a hot meal with all the trimmings. Both events are sponsored and partnered with The Giving Tree Ministries and Delta Sigma Theta Sorority, Incorporated.

Approval of Minutes:

Printed Name

Signature and Date

D. Winter Warm Up

Ms. Jones reported that this is an Inaugural event to assist families during the holiday season. Due to the loss of toy sponsorship, this event will provide new coats, hats, and gloves to children ages 0-17. We are still working on sponsors, and we are accepting NEW donations from the community by Friday, November 30, 2018. The registration is available online at www.dallasmlkcenter.com with a planned distribution date of Wednesday, December 5, 2018 from 12:00pm - 2:00pm.

CITIZEN'S CONCERNS

The only concern is the need for the approved additional security officer for the campus due to an incident of a man not dressed in the women's restroom in building A. The officer that is on staff was patrolling the campus when this incident occurred.

ADJOURNMENT

Ms. Haywood adjourned the meeting at 7:47pm. Ms. Goins made the motion and Ms. Sacks second the motion to adjourn. The board approved.

Approval of Minutes:

Printed Name

Signature and Date