

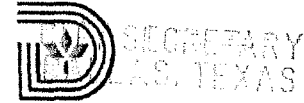
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SENIOR AFFAIRS
COMMISSION



City of Dallas

SENIOR AFFAIRS COMMISSION

Monday, January 22, 2018 – 12:00 p.m.

Dallas City Hall – Conference Room 5ES

MEETING MINUTES

Meeting Date: Monday, January 22, 2018

Convened: 12:00 p.m.

Adjourned: 12:44 p.m.

Committee Members Present:

Sharyn Fein, Chair
Carmen Arana (Dist. 1)
Lydia Simpson (Dist. 2)
John Johnson (Dist. 3)
Myrtis Evans (Dist. 4)
Carl Raines (Dist. 5)
Jearldine McDaniel (Dist. 6)
Deloris King (Dist. 7)
VACANT (Dist. 8)
Mary Ann Sparks (Dist. 9)
Jeri Baker (Dist. 10)
Bill Gart (Dist. 11)
Marlene Cohen (Dist. 12)
Syl Benenson (Dist. 13)

Committee Members Absent:

Sarah Wick (Dist. 14)

Guests Present:

Lynda Ender
Emily Grooms
Susan Williams

City of Dallas Staff Present:

Jessica Galleshaw, Managing Director
Cobbie Ransom III, Senior Affairs Administrator
Valencia Hooper-Alexander, Manager
Heather Silver, SAC CAO Liaison
Bert Vandenberg, Senior Assistant City Attorney
Ana Camacho, Caseworker
Myckycle Hart, Caseworker
Lynn Jenkinson, Caseworker

AGENDA:

1. **Call to Order**

Sharyn Fein, Chair, called the Senior Affairs Commission (SAC) meeting to order at 12:00 p.m. and asked the Commissioners to mark their calendars for February 5, 2018 for the SAC's first briefing with the Human and Social Needs Committee to talk about the SAC's plan for 2018.

2. **Approval of December 2017 Minutes**

John Johnson made a motion to approve the amended December 2017 minutes. On page two, second paragraph under number four, change hearing to hearings and three CDBG positions to two positions. Marlene Cohen seconded the motion. The SAC voted unanimously to approve the corrected minutes.

3. **The SAC Welcomes Jessica Galeshaw, Managing Director, Office of Community Care**

Jessica Galeshaw began working for the City of Dallas two weeks ago. She oversees six divisions focused on providing human and social needs programming for city residents in the Office of Community Care, established on October 1, 2017. Ms. Galeshaw looks forward to supporting the SAC, ensuring their work is a priority, helping to connect any dots, and building a stronger network to support all the community citizens.

4. **Bert Vandenberg, City Attorney's Office - Procedures and Code of Conduct**

Bert Vandenberg, Senior Assistant City Attorney, specializes in working with boards and commissions. He presented a PowerPoint presentation on *Parliamentary Procedure Made Simple*. The Purpose of parliamentary procedure is to make meetings efficient and to set rules for reasonable discussion followed by prompt action. He reviewed Rules of Order and Procedure, Types of Motions, Duties and Privileges of the Members: Right of Appeal, Texas Open Meetings Act, Parliamentary Rules from the City Code (Chapter 8):

- During a debate, members may only speak to the Chair.
- A quorum must be established within 30 minutes.
- Topics discussed at the meeting are limited to those topics printed on the posted agenda.
- Any member may request a roll call vote.

In the City of Dallas, you are required to vote or deemed as voting, yes, even if absent, unless you have a conflict of interest. If you have a conflict of interest, you must leave the room and remain in the building.

Code of Conduct: Board Members:

- Preserve order and decorum
- Do not delay or interrupt proceedings
- Obey the orders of the chair and rules of procedure
- When wishing to speak, remain silent and otherwise comply with the rules of the board
- Be courteous
- Do not discuss topic before the debate begins

Mr. Vandenberg will make PowerPoint and book available through the Senior Services staff.

5. **Senior Affairs Commission Committee Reports** (3 to 5 minutes)

- Commissioner Syl Benenson, Chair of the Budget Committee, shared copies of her Community Development Block Grant (CDBG) presentation and the CDBG hearing schedule. She made a motion that the SAC request \$252,047 from the CDBG Board of Directors to maintain the current staffing of two, full-time employees in the City of Dallas, Office of Senior Affairs and to increase the Senior Nursing Ombudsman Program by 30%. Commissioner Johnson seconded the motion. The motion was approved by a unanimous vote.
- Carl Raines reported that the Elderly Safety Awareness and Health Committee met this morning. Speakers from the Dallas Police Department talked about their roles and responsibilities. Carl Raines' primary mission is to reduce the number of assaults and rapes in nursing homes and assisted living facilities. The SAC will plan a large event in March to spotlight this mission with support from The Senior Source.
- Lydia Simpson shared information on the Age Well Live Well Dallas Symposium on March 23, 2018 at UNT Dallas. The Age Well Live Well Coalition has also been working on a website scheduled to be launched soon.
- Mary Sparks, Chair of the Social/Isolation Committee, will meet for the first time today at 4:00 p.m. The three main topics of discussion: renaming the committee, setting goals, advocating for destination senior centers.

- Jearldine McDaniel, Co-Chair of the Transportation Committee, will provide a report at the next SAC meeting.
- Bill Gart announced that the next Housing Committee meeting will be held on January 23, 2018 at 1:00 p.m. Johnice Woods will speak about affordable housing. The committee will also discuss the City of Dallas Home Repair Program. David Noguera, City of Dallas Housing Director, has reported that changes are being proposed for the home repair program. Mr. Gart and Carmen Arana joined the Mayor's Senior Citizens Task Force to serve as facilitators. He shared their Mission Statement with the Commission.

6. **Office of Community Care / Senior Services Announcements**

- Senior Listening Sessions Update: Cobbie Ransom reported that 16 Listening Sessions have been scheduled and three additional sessions were requested. The attendance is increasing and the feedback is positive. Ana Camacho, Caseworker, serves as the principle point of contact. She will schedule the additional sessions in March 2018.
- Myckycle Hart, Caseworker, Senior Services, asked everyone to complete the badge and decal forms and to bring their decals to SAC meeting in February.


7. **Citizens' Comments** (3 minutes)

- Lynda Ender, AGE Director at The Senior Source, shared information on the Listening Sessions with her distribution list and suggested listing all the sessions on one flyer.
- Emily Grooms, a Partner in two licensed assisted living communities and Advocacy Chair for the Dallas Area Gerontological Society, is hoping to join The Senior Source, AGE Committee. Her goal is to assure Ombudsman funding for assisted living, unlicensed boarding and residential care homes.

8. **Adjournment**

The meeting was adjourned at 12:44 p.m. with a motion made by Commissioner Johnson and seconded by Commissioner Simpson.

APPPROVED BY:



Sharyn Fein, Chair
Senior Affairs Commission (SAC)