



City of Dallas

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CITY SECRETARY
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**SENIOR AFFAIRS COMMISSION
MONTHLY MEETING
DALLAS CITY HALL, L1FN Auditorium
Monday, June 18, 2018
12:00 PM – 1:30 PM**

Minutes

Meeting Date: Monday, June 18, 2018**Convened:** 12:03 p.m.**Adjourned:** 1:50 p.m.**Committee Members Present:**

Sharyn Fein, Chair
Carmen Arana (Dist. 1)
VACANT (Dist. 2)
John Johnson (Dist. 3)
Myrtis Evans (Dist. 4)
Jearldine McDaniel (Dist. 6)
Deloris J. King (Dist. 7)
Debbie Austin (Dist. 8)
Mary Ann Sparks (Dist. 9)
Jeri Baker (Dist. 10)
Bill Gart (Dist. 11)
Marlene Cohen (Dist. 12)
Syl Benenson (Dist. 13)
Sarah Wick (Dist. 14)

Committee Members Absent:

Carl Raines (Dist. 5) Absent

Guests Present

Lynda Ender

City of Dallas Staff Present:

Cobbie Ransom III, Senior Affairs Administrator
Heather Silver, SAC CAO Liaison
Ana Camacho, Caseworker
Myckycle Hart, Caseworker
Lynn Jenkinson, Caseworker

1. Call to Order

Sharyn Fein, Chair, conducted a roll call to establish a quorum and called the Senior Affairs Commission (SAC) monthly meeting to order at 12:03 p.m.

2. Approval of Prior Meeting Minutes – May 21, 2018

- Jeri Baker moved that the summary of Commissioners district reports recorded in the SAC minutes reflect those opportunities when one or more Commissioners share the same experience and be stated as such. Mary Sparks seconded the motion. The Commissioners voted in favor of the motion.
- John Johnson made a motion to approve the May 2018 minutes as written. Marlene Cohen seconded the motion.

3. Chair Report – Sharyn Fein, Chair

- SAC Meeting Date Change – Commissioner Fein proposed changing the SAC meeting date to the second or fourth Monday of the month to enable Commissioners to attend the Human and Social Needs Committee meeting.
- Listening Sessions – Ms. Fein encouraged the Commissioners to attend each other's Listening Sessions.
- Mayfair 2018 – Ms. Fein thanked the Social Needs Committee and the Commissioners who attended Mayfair.

- Meet and Greet Appointments – Ms. Fein is planning to schedule meetings with remaining Council Members.
- 2019 SAC Project – Ms. Fein would like to form a committee consisting of the chairs of each SAC committee. She will send an email to each chair to schedule a planning meeting.
- World Elder Abuse Day – Ms. Fein thanked Carl Raines for spear-heading two impactful and important events on World Elder Abuse Day. The Senior Health and Safety Committee will work towards legislation.
- Communication – Ms Fein asked the Commissioners to respond to her emails and phone calls.

4. **Senior Affairs Commission District Reports**

The Commissioners will submit district reports to Commissioner Fein monthly so she can keep a record of their activities and time spent volunteering.

5. **Senior Affairs Commission Committee Reports**

- Commissioner Syl Benenson reviewed the City of Dallas SAC Budget Recommendations for Fiscal Year 2018-2019. Heather Silver recommended scheduling another meeting in 72 hours to vote on the budget. A special meeting will be held on Monday, June 25, 2018 at 1:00 p.m. in L1FN Conference Room C to vote on the budget.
- Commissioner Mary Ann Sparks announced that her committee voted on a new name: Social Needs Committee. Most of May was spent planning for Mayfair. A survey was conducted at Mayfair to determine how seniors find out about events: Family, friends, and recreation centers were the top three.
- Sarah Wick provided a report on the SAC Retreat. Commissioner Wick met with Commissioner Bill Gart to plan a retreat in January 2019 and proposed the retreat plan.

5. **Office of Community Care / Senior Affairs Announcements - Cobbie Ransom, Senior Affairs Administrator**

- Cobbie Ransom provided an update on Senior Medical Transportation and shared copies of the Human and Social Needs Committee briefing.
- The Commissioners received copies of the second addition to the quarterly newsletter. Ms. Fein invited the Commissioners to submit anything for future newsletters.

6. **No Citizens' Comments**

Lynda Ender, AGE Director at the Senior Source, talked about priorities for state legislation and asked the Commissioners to think about what issues could be worked on legislatively and to let her know.

7. **Adjournment**

The meeting was adjourned at 1:50 p.m. The next SAC meeting will be held on August 20, 2018 in the L1FN Auditorium.

Sharon Fein



Senior Affairs Commission Report

Monday, August 20, 2018

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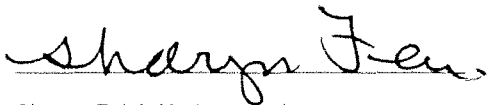
CITY SECRETARY
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Agenda

1. **Call to Order**
2. **Roll Call**
3. **Approval of June 18, 2018 Minutes**
 - Minutes were approved as written
4. **Chair Report**
 - SAC Meeting Change
 - Shift in meeting date to accommodate commissioner's attendance at Human and Social Needs Committee.
 - Update Listening Sessions
 - Ask all commissioners to support one another by attending each other's sessions. Updated list will go out.
 - MayFair 2019 SAC Project
 - Chair will invite Senior Synergy Expo host to present in collaboration for MayFair. Commissioners who would like to be involved identify themselves at the end of the meeting; all committee chairs help participate.
 - Newsletter participation from the SAC
 - The Chair invites the commissioners to submit articles about activities happening in each district.
5. **Welcome Guest Speaker**
 - Senior Source President and CEO, Courtney Nicolato, gave an overview of trends and data on the needs of older adults.
 - The Silver Tsunami reports population and population growth of older adults throughout the community.
 - Older adults have now surpassed young children globally in 2016.
 - Nursing home quality in Texas ranks 46 and graded an F.
 - Senior Source served over 35,000 adults last year. They host 3 core areas: Assistance, Connection, Protection & 9 programs.
 - The presentation displayed the impact the organization had on the City of Dallas since October 1, 2017. Addressing a number of complaints and increasing the workforce for older adults.
 - Financial security, food insecurity, culture of health, affordable housing, mobility and quality of life are subjects that fall under the future of aging in the community.
6. **Senior Affairs Commission Committee Reports**
 - Budget Report – Commissioner Benenson
 - Recommends each commissioner calls their council member to go over the recommended budget for FY2018-19. A vote will not be taken until the first part of September. A copy of the latest recommended budget for SAC was distributed.
 - A COG grant proposal was awarded for half the senior medical transportation. Those who are not eligible for the transportation and do not have the means will receive a DART pass.
 - Under the total budget, Human and Social Needs only makes up 1%.
 - Social Needs Report – Commissioner Sparks
 - Heather Lowe, the Adult Services Administrator for the Library, spoke at the May meeting.
 - Various city departments will present to the subcommittee to share what services are available for seniors.
 - At 2018 MayFair, questionnaires distributed nearly 800 returned. The questions were centered around how seniors got information about events. The top answer was recreation centers. Questionnaires were revised to include comments.
 - Transportation Report – Commissioner Evans
 - In May, OCC staff mentioned putting transportation back in the hands of DART since they are the main transportation source here in Dallas.
 - Transportation for seniors, especially those who are disabled, is extremely important and really needed so the commissioner will work to get that done.
 - Commissioner Wick – Commissioner Benenson offered to join the Retreat Planning Committee. Has not heard back for a request on two different facilities. Advocates for feedback for the retreat plan proposal.
7. **Office of Community Care / Senior Services Announcements**

- Operations for the commission meetings will change. Office of Community Care staff will handle content and another individual will handle the agendas, logistics, etc. Feel free to reach out to the interim manager, Ana Camacho, Jessica Galleshaw and Myckyle Hart.
 - Currently, in the middle of budget season. The proposed budget is posted online.
- 8. Proposed Meeting Time (Voting Item)**
- Commissioner Johnson motioned to move the committee meetings from the 3rd Monday to the 4th Monday of each month. Commissioner Evans seconded. Motion passes.
- 9. Citizens' Comments**
- Barbara Barbee, Park Board Member – Senior Liaison – Fruitvale and Marcus Annex rec centers concentrates on senior services. Singing Hills Senior Rec broke ground 2 weeks ago.
 - Senior service budget enhancement from the Park Department was denied. Suggest the commissioners attend budget meetings to express their opinions on this matter.
 - OCC Director will provide a synopsis on senior services within the OHS and OCC budget recommendations.
- 10. Adjournment**
- The meeting adjourned at 4:29 p.m.

APPROVED BY:



Sharyn Fein, Chair

Senior Affairs Commission

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Senior Affairs Commission Report

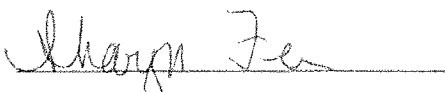
Monday, September 24, 2018

Agenda

1. Call to Order
2. Roll Call
3. Approval of August 20, 2018 Minutes
 - A motion was made by Commissioner Austin to approve the August 20th minutes as written. Commissioner Raines seconded. Motion passed unanimously.
4. Welcome Guest Speaker
 - Metro Dallas Homeless Alliance Interim Chief Operation Officer, Diana Romagnoli, gave an overview on the services the St. Jude Center provides to homeless seniors.
 - St. Jude Center is a collaboration between Catholic Charities and the Catholic Housing Initiative to address homeless seniors ages 55 and older.
 - St. Jude Center gets homeless seniors off the streets immediately.
5. Chair Report
 - Listening Sessions
 - Commissioner King (District 7) held the 1st listening session of the new round.
 - Nice turnout and staff did a great job coordinating.
 - Commissioner Gart supported Commissioner King by attending.
 - Chair Fein suggested Anna send out listening session schedule again.
 - Project Sign Up
 - Chair Fein requests commissioners to sign up if they are interested in working on a 2019 Senior Affairs Commission project with the Office of Community Care Senior Programs.
 - This project will develop something that is theirs that they can join with other departments on moving into 2019.
6. Senior Affairs Commission Committee Reports
 - Health & Safety Report – Commissioner Raines
 - Reviewed the September 7th meeting with the Texas Health Care Association (THCA) President and CEO, Kevin Warren, to discuss numerous issues around nursing homes staff and background checks. As a result, they will discuss next steps for a partnership.
 - Today, Dallas County Department of Health & Human Services presented at the subcommittee meeting over preventatives for the Flu and West Nile Virus.
 - Budget Report – Commissioner Benenson
 - Covered the quarterly report which provided updates on how much money was spent thus far and the number of clients served. Over half the funds have been used for dental. Medical transportation is just getting started under the new contract terms. The number of clients served has already exceeded for the Senior Ombudsman program.
 - Jessica Galleshaw, Managing Director, would like to present how much is spent through the year and also the fiscal year, so everyone can get a better understanding of what is actually going on.
 - Almost nothing in May is in the report.
 - Report reflects up till June 30th.
 - Recommended budget for FY18-19 was approved on September 18th. CM Felder allocated \$20K more CDBG funds to senior services. Most of the funds will increase outreach and engagement to find better ways to serve clients.
 - Social Needs Report – Commissioner Sparks
 - Subcommittee discussed strategies to achieve the goals of improving socialization among seniors. Strategy this year is to collect information about isolated seniors and the services available to them with the inclusion of other City departments.
 - Speaker tomorrow is a DPD officer on what a police officer encounters when they come across an isolated senior.

- MayFair Survey asked how seniors got questions about social events and programs that the city provided. Received more than 700 responses. The questionnaire was revised and the hopes is to distribute at all the listening sessions. Every comment mentioned they want senior centers. It was suggested to distribute the questionnaire at hospitals.
 - Housing Report – Commissioner Gart
 - Met with the Housing Director, David Noguera, on September 5th to go over the home repair application. Discussed how difficult it is for a person to get ahold of the application. Commissioners suggested placing the application in recreation centers and libraries.
 - DPD Officer, Mark Lutz, is putting together a new program in the North Central region so he asked Commissioner Gart to be on the taskforce to focus on the shut in and forgotten. Commissioner Gart wants to incorporate what Commissioner Sparks learned about socialization and isolation into this program.
- 7. Retreat Update**
- Commissioner Gart went over the details of the first draft agenda of the SAC 2019 Retreat.
- 8. Office of Community Care / Senior Services Announcements**
- Jessica would like to hear ideas from each subcommittee on how to increase and enhance outreach engagements and services that the commission might be able to provide.
 - OCC is moving forward to bring on a new senior services program manager since Valencia retired.
 - OCC team has started a cross-functional, departmental meeting with departments within the City of Dallas that work with or touch seniors in some way. So far, they have identified one project which will cover hoarding behaviors and seniors. DFD, DPD, OCC and Library are just a few of the departments involved.
 - Moving forward all agendas and postings need to be more thorough and say more than just “chair reports”.
 - A two-week notice reminder will be sent to subcommittee chairs to provide their topics to the chair.
- 9. Farewell to Valencia Hooper-Alexander**
- Chair Fein presented Valencia Hooper-Alexander, former Senior Programs Manager, with kind words and gifts.
 - Valencia gave brief words of expression on her gratitude and plans for the future.
- 10. Citizens’ Comments**
- Barbara Herron, Director of Children, Family & Senior Services at Catholic Charities Dallas, gave more detailed information of the services provided at the St. Jude Center.
 - Organization previously worked with homeless in different capacity but never in a homeless facility where people can live. City and County helped to bring this idea to fruition on August 21st and now they have 50 residents.
 - Work with Dallas County Jail Diversion Program, hand-in-hand with MDHA and other programs to address the highest need population of individuals 55 years and older, been homeless at least 3 times and have substance abuse.
 - Center provides living space, essentials and also wrap around services.
 - Outside of the above-mentioned services they provide bingo, activities, events celebrations, life skills and employment opportunities.
 - They also help the homeless individuals sign up for state benefits to receive food.
- 11. Adjournment**
- The meeting adjourned at 4:29 p.m.

APPROVED BY:



Sharyn Fein, Chair

Senior Affairs Commission

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Senior Affairs Commission Report

Monday, October 22, 2018

Agenda

1. Call to Order
2. Roll Call
3. Approval of September 24, 2018 Minutes
 - Commissioner Wick made a comment about the 1st listening session of the new round held in District 7 which was not true.
 - Commissioner Cohen made a comment about the meeting ending earlier than the time stated on the minutes. She also wants the attendance sheet included with the minutes for both August and September.
 - Chair Fein motions to approve the minutes with the amended changes. Motion passed unanimously.
4. Chair Report
 - Chair Fein congratulates Commissioner Baker on a very powerful and supportive listening session for her community. She noticed the response to the attendance for these sessions are based around food.
 - The speakers were great and in alignment with what the community needs.
 - The chair asks at the management level that we keep these listening sessions going all year, so the commission can be recognized and engaged.
 - Commissioner Baker thanks Ana Camacho because without her it would not have been tremendous.
 - SAC Project Planning Meeting is scheduled for November 8th to create a community-wide, city-wide project.
 - Both Ana and Myckycle are given recognition for all they do for the commission.
 - Since the December meeting is around the holiday time, she would like for it to be a potluck. Chair Fein will send out an email.
5. District Reports
 - All commissioners in attendance gave a 3-minute report on the activities they attended or supported in their district.
6. Senior Affairs Commission Subcommittee Reports
 - Health & Safety Report – Commissioner Raines
 - Subcommittee is responding to the Channel 8 Expo on nursing home issues. The commissioners put a lot of time and effort into wrapping their arms around what is going on in nursing home industry especially here in Dallas County.
 - Met with the Health Department and got a better understanding on the flu and mosquitoes.
 - The subcommittee would like to be involved in helping the 55-and-older homeless individuals. There will be a meeting at Senior Source on November 1st to discuss the topic.
 - Afterwards, they will discuss what to go after during this legislation and see how they can support. They will advocate for changes in the rules, regulations and processes that are now occurring in the long-term care that will further along help protect the care and safety of seniors.
 - Budget Report – Commissioner Benenson
 - Chair met with Office of Community Care (OCC) staff to go over the budget but never received a quarterly-report.
 - Councilman Felder suggested the unassigned CDBG funds go to the senior services program, but the commission did not have the opportunity to say how it should be used. Staff assigned it to its senior services program outreach.
 - Commissioners wants to know the restrictions for CDBG funds and would like to make suggestions on how the money should be spent.
 - Retreat Planning Committee met this morning and would like to designate a certain amount upfront for the retreat, so there is no misunderstanding.
 - Chair Fein suggests all information be discussed in the subcommittee and staff be invited.
 - Commissioner Benenson questions if the quarterly report can be reduced to letter size (11 x 8 ½) paper and placed on one page instead of two.

- Social Needs Report – Commissioner Sparks
 - Last month's Social Needs Committee was canceled due to no quorum. Commissioners had an informal conversation with the speaker from the police department on how to help communicate with the isolated seniors.
 - Commissioner Arana is interested on how to track an isolated senior and implementing a plan in her district.
 - As far as the progress throughout the year, the committee had a hard time defining their goals and strategies.
 - Putting the words on paper was difficult, but the ultimate goal was to identify what the city does for socialization needs.
- Housing Report – Commissioner Gart
 - Housing Program applications are being reviewed and hopefully by the middle of November the application will go out.
 - The hopes are to track seniors in order to know how many are being served city-wide.
 - Commissioner Evans needs to know who from the city to contact to see what the problem is, if any, and how the transportation committee can help improve.
 - Jessica suggests a meeting with Commissioner Evans, OCC staff and the Transportation Department to talk about the needs more broadly.

7. Retreat Update

- Commissioner Wick thanks Commissioner Gart for giving the September update in her absence.
- Commissioner Wicks thanks both Commissioner Benenson Commissioner Gart for participating in the retreat planning process.
- They met on the proposed retreat format on how the day will be laid out and asked each subcommittee chair to prepare in advance of the retreat.
- Hoping at the retreat to strengthen the subcommittees so commissioners can help define the purpose and provide input on what they would like to see come out of each.
- Transportation would be a prime committee to start with on what partners to include to work with and how to measure accomplishments.
- Budget meetings will be discussed and broken down for each subcommittee.
- Commissioner Wick suggests preparing this in their November and December meetings and building on it during the retreat.
- Currently the committee is working on getting a panel of experts to help them as a commission and as a department of human services for the city identify ways to reach out to all seniors in all districts.
- Since the retreat is on January 28th, the normal SAC meeting day, the agenda format is adjusted to include and will serve as the monthly meeting.
- Councilmember Narvaez and ACM Chandler Hardy both committed to being there. The expectation is to get ACM Chandler Hardy's vision and for Councilmember Narvaez to speak for the Senior Taskforce and City Council as well.
- Asking for Office of Senior Services to give an update on an organizational chart for duties since the structure of the organization has changed.
- Wants to partner with other divisions so they can start improving senior services throughout the whole city and then communicating that information.

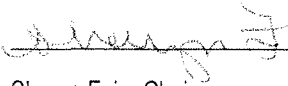
8. Citizens' Comments

- Chair Fein is currently in motion to adding a cultural affairs liaison to the commission. She also suggests if anyone has an idea on how to spend the CDBG funds then write an email to Jessica. This will help her check the eligibility, budget and do some prioritization based on both what is recommended, and the types of feedback heard from council, the Community Development Commission and a whole host of other things.
- Barbara Barbee mentioned Council this Wednesday will authorize funding, that the Park Board has already voted on (\$604K), for a senior activity center at the Willie B. Johnson Rec. center.
- Ms. Rogers came to help because she is concerned about the senior transportation problems the city has. Chair Fein invited Ms. Rogers to talk to Commissioner Evans, Transportation Subcommittee Chair.

9. Adjournment

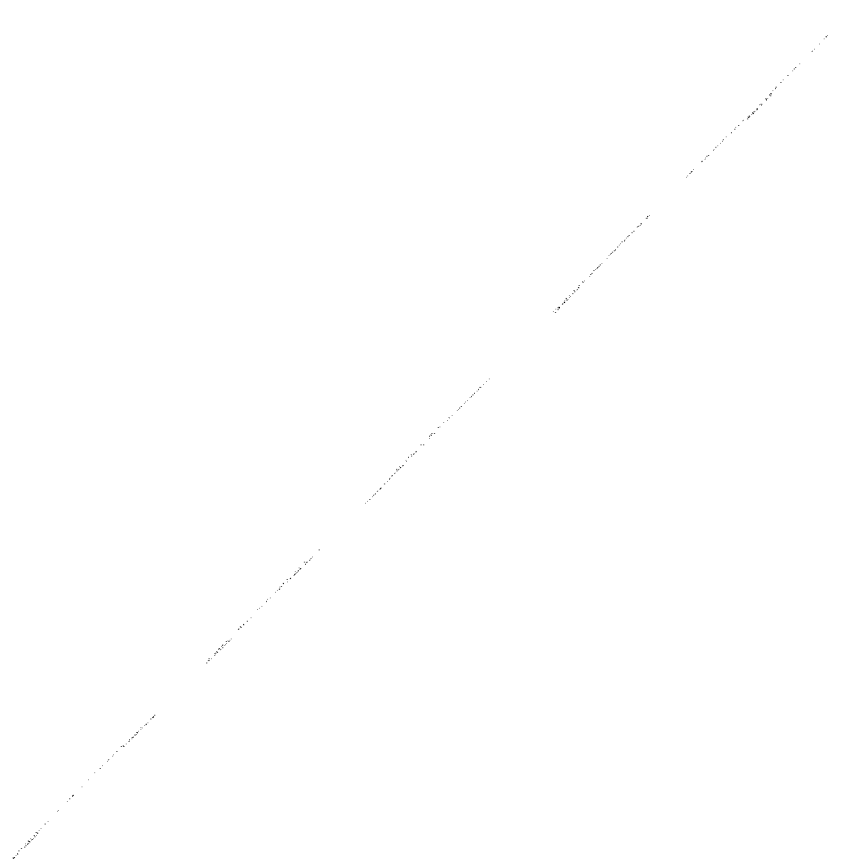
- The meeting adjourned at 2:00 p.m.

APPROVED BY:



Sharyn Fein, Chair

Senior Affairs Commission





Senior Affairs Commission Report

Monday, November 26, 2018

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Agenda

1. **Call to Order**
2. **Roll Call**
3. **Approval of Revised August 20, 2018 Minutes**
 - A motion was made by Commissioner Raines to approve the revised August 20th minutes. Commissioner Sparks seconded. Motion passed unanimously.
4. **Approval of Revised September 24, 2018 Minutes**
 - A motion was made by Commissioner Raines to approve the revised September 24th minutes. Commissioner Sparks seconded. Motion passed unanimously.
5. **Approval of October 22, 2018 Minutes**
 - A motion was made by Commissioner Raines to approve the October 22nd minutes. Commissioner Benenson seconded. Motion passed unanimously.
6. **Office of Homeless Solutions Strategy & Senior Initiatives**
 - Monica Hardman, Office of Homeless Solutions Director, gave an overview of the function of the office since its establishment and how the department ties in senior services.
 - City Council approved \$250K to fund supportive housing for homeless seniors in this year FY18-19 budget. This money is for operating support or rental subsidies.
 - A Request For Proposal will be released in either December or January for senior projects where they need assistance for operating support or rental subsidies.
 - The opportunity for the Senior Affairs Commission (SAC) to help propose recommendations for new initiatives or policies is at the Citizen Homelessness Commission (CHC) meeting that meets every 2nd Thursday at 3pm. The next meeting is on December 13th.
 - There is also an opportunity to participate in the Annual Point-in-Time Count on Thursday, January 24th, to help count homeless individuals.
 - A few commissioners are interested in learning more about the CHC and would like to work with them.
 - Track 2 of the Homeless Solutions Strategy Plan is still being worked on to formalize a relationship with the faith-based community and supporting them financially.
 - Monica would love to have more conversations about including supportive services specific to seniors.
 - Chair Fein will solicit an individual to be a liaison between SAC & CHC.
 - Commissioner Benenson suggests if there are issues that need to go to Austin, the commission would like to hear from OHS in order to support and work together.
7. **Budget Update**
 - Lupe Rios, Office of Community Care Program Administrator, gave an update on the fiscal year end expenses.
 - There was a lot of concern around the expenses for Sr. Services Programming (printing), so the conversation moved to the Budget Subcommittee meeting.
 - Jessica Galleshaw (Director) stressed the importance of coming up with some recommendations for programming that these funds could be used to support in terms of priorities.
8. **Senior Affairs Commission Subcommittee Reports**
 - Subcommittee chairs provided updates since their last committee meeting and what is to come.
9. **Chair Report**
 - SAC 2019 Project (Voting Item)
 - Met on November 8th to discuss the SAC future in participating in either a MayFair Project or event.
 - A vote was taken at that meeting to bring back to this meeting to discuss.
 - Commissioner Baker will give us a report because today before we leave we need to vote on whether or not we want to have MayFair or if we want to scrap it and work on something much larger.
 - Commissioner Baker did a comparison of Tarrant County's Senior Synergy Expo and MayFair.
 - Tarrant County Chair, Kathryn Rotter, has an opportunity to speak before the planning committee.

- Commissioner Baker motioned to continue the research and meet again since they are not ready. Commissioner Johnson seconded.
- A few commissioners question the expenses from MayFair last year.
- Chair Fein asks Jessica and Lupe to create a budget from the past MayFair to see where we are and how much it cost.
- Motion passed.

10. Office of Community Care / Senior Services Announcements

- Yearly Report Request
- SAC Annual 2019 Meeting Schedule (Voting Item)
 - Commissioner Raines made a motion to approve the 2019 SAC Annual Meeting Schedule. Commissioner Baker seconded. Motion passed.

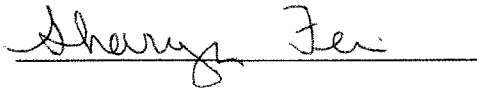
11. Liaison Comment

12. Citizen's Comments

13. Adjournment

- The meeting adjourned at 1:44 p.m.

APPROVED BY:



Sharyn Fein, Chair

Senior Affairs Commission