

Animal Shelter Commission
Regular Meeting

140010

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FINAL MINUTES

2014 OCT -3 PM 12:43

Meeting Date: March 27, 2014

Convened: 1:32 p.m.

Adjourned: 3:58 p.m.

CITY SECRETARY
DALLAS, TEXAS

Members Present:

Mary Spencer, Chair
Maeleska Fletes, Vice Chair
Judi Burnett
Julie Cassidy
Patti Cody
Molly DeVoss
Teresa Gubbins
Deborah Hicks
Bonnie Mathias
Rebecca Poling
Christopher Watts

Members Absent:

Briefing Presenters

Jody Jones, *Senior Program Manager*

Staff Present:

Jimmy Martin, Jody Jones, Catherine McManus, Rita Hammelman, Yolanda Ramirez

Guests:

Brenda Allen, Bonnie Bradshaw, Marina Tarashevsk

AGENDA:

1. Chairman Announcements

Presenter(s): Mary Spencer

Information Only:

Ms. Spencer highlighted the below accomplishments.

- Members were assigned with actions steps from the retreat.
- Cities Comparison analysis was done of Animal Services and discussions will be made.
- Budget process is still ongoing and will provide new information as it becomes available.

Action Taken Committee Recommendation(s): Commission to review actions steps from the retreat and the study research on 16 cities (including local) of where Animal Services fall under within the city government structure.

2. Approval of November 21, 2013 and February 13, 2014 Retreat Minutes

Action Taken Committee Recommendation(s): A motion was made to approve the minutes as written.

Item passed unanimously.

3. Budget Process Update

Presenter(s): Jody Jones

Information Only:

Ms. Jones presented a Budget Overview fact sheet with calendar of events. She also summarized the below.

- FY 13/14 current year budget amount - \$7,629,512
- DAS FY 14/15 Budget Bids – these bids may change slightly due to OFS (Office of Financial Services) reviews currently being done
- DAS basic bid – based on price of government (POG) which includes a 3.67% reduction of FY 13/14 budget amount.
- DAS maintain bid – restores the 3.67% reduction.
- DAS Enhancement Bids – items not currently budgeted for

Action Taken/Committee Recommendation(s): A copy of Best Friend staffing study was requested by the Commission. Provide a tracking/progress report on the 200k impact.

4. Tethering Ordinance Review

Presenter(s): Jody Jones

Information Only:

Ms. Jones provided the Commission with the current city code fact sheet on tether. Ms. DeVoss asked how are tether calls handled when they are reported? Ms. Jones responded that calls are handled through priority level. The officers assess the situation through animal and public safety. The goal is to gain compliance and any opportunity for education is given to the pet owner with resources. A draft revision to Chapter 7 regarding civil citation is being developed and reviewed by staff. It will then be presented to the Quality of Life Committee and the full City Council for approval.

Ms. Mathias asked what the 311 call takers are telling residents when animal violations are being reported. Ms. Jones responded that she has been in contact with new director of 311 and some changes to the questions have been done and that ERT (estimated response time) are being reviewed.

Ms. Cassidy asked what calls do code officers assist for Animal Services.

Action Taken/Committee Recommendation(s): Staff to review flex questions and proposed amendments to tether calls. Can code assist with compliance violations? Can tether citations numbers and outcomes can be broken down?

5. Wildlife Contract

Presenter(s): Catherine McManus

Information Only:

Ms. McManus presented a flow chart of how wildlife calls are handled by staff. Ms. Jones explained the bidding process and the low bidder received the contract. Ms. Cassidy asked if the \$150,000 was awarded to DAS. Ms. Jones responded that the contract is used by all city departments in need of the service.

Action Taken/Committee Recommendation(s): N/A

6. Animal Services Manager's Report

Presenter(s): Jody Jones

Information Only:

A briefing regarding the review of Animal Services operations, priorities, and accomplishments were identified. Some of the highlights included the following:

- A hiring report was presented with permanent and temporary hires.
- A report on in-house surgeries performed was presented for October 2013 – February 2014. It also included the above and beyond treatments and/or surgeries.
- Placement Results were at 41% in November 2013 with the highest in December 2013 at 51%.
- A report of staff training was provided for the months of November 2013 – February 2014. A cost saving for the city.
- A breakdown of the billboards advertisement was presented for November 2013 – February 2014.
- DAS Happenings included: EAC breaks national adoption records, Stormy Adoption event and media outreach, ASPCA/Subaru vehicle grant, Stuff the Subaru/donations, over 6700 lbs of food donated; and ongoing Compassion Fatigue sessions.

A proclamation will be presented to DAS from Councilmember Kleinman at the Quality of Life Committee meeting on April 14, 2014 in recognition of Animal Control Appreciation Week.

Action Taken/Committee Recommendation(s): N/A

7. Public Comments

Information Only:

Ms. Tarashevskya shared her concerns regarding a cruelty case and was unhappy with the outcome. Ms. Jones responded that the case is still an open investigation.

Action Taken/Committee Recommendation(s): N/A

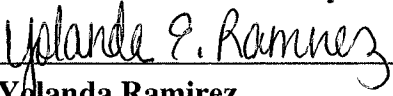
8. Next Meeting

Information Only:

The next regularly scheduled meeting will be held on June 26, 2014 beginning at 1:30 pm.

Action Taken/Committee Recommendation(s): N/A

Mary Spencer
Chair


Yolanda Ramirez
Coordinator