

CITY OF DALLAS BOARDS AND COMMISSIONS

AUTOMATED RED LIGHT ENFORCEMENT COMMISSION

ARC

- Authority: City Code, Section 28-218
- Members: 16 members, one appointed by each member of the City Council. A city traffic engineer or a designated representative shall serve as an ex officio, nonvoting member of the commission [City Code Sec 28-218(c)]
- Qualifications: There are no special qualifications for membership.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair
- Staff support: Dallas Police Department
Donzell Gipson, Assistant Director 214-671-3938
Miroslava Martinez, Program Manager 214-671-3788
(contact person)
- Mission: The commission shall act as an advisory body to the city manager and the city council and shall: make recommendations relating to the city's automated red light enforcement program; make recommendations relating to the installation and operation of photographic traffic signal enforcement systems in the city; review the results of traffic engineering studies for camera-enforced intersections; review the placement of photographic traffic signal enforcement systems to help ensure that camera-enforced intersections are selected without regard to ethnic or socioeconomic characteristics of an area in which the intersections are located; and perform other duties assigned by the city council or requested by the city manager.
- Meetings: The commission meets quarterly at Dallas City Hall, room 6ES. Meetings begin at 9:30 a.m. and usually last 2 hours. Commission members have the opportunity to participate in annual education/awareness events.

CITY OF DALLAS BOARDS AND COMMISSIONS

ANIMAL SHELTER COMMISSION

ASC

Authority: City Code, Section 2-157

Members: 15 members, one appointed by each member of the City Council

Qualifications: One member must be a licensed veterinarian.
One member must be a city or county official.
One member must have duties including the daily operation of an animal shelter.
One member must be a representative from an animal welfare organization.
The other eleven members must be chosen from the general public.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair

Staff support: Department of Code Compliance
Jimmy Martin, Director 214-670-3118
Jody Jones, Sr Program Manager 214-671-0704
Yolanda Ramirez, Commission Liaison 214-671-0247

Mission: The mission of the Animal Shelter Commission is to assist the City of Dallas in ensuring that all animal shelters operated by the city meet or exceed the standards required by Texas state law and to make recommendations to the City Council and City Manager regarding the city's Animal Services programs.

Meetings: The commission must meet at least once each calendar quarter and may hold additional meetings on call of the chair. All newly appointed commission members are required to attend an orientation.

CITY OF DALLAS BOARDS AND COMMISSIONS

BUILDING INSPECTION ADVISORY, EXAMINING & APPEALS BOARD

BIA

Authority: City Code, Section 52-204, 205

Members: 16 members, City Manager nominates and the City Council appoints

Qualifications: Two registered architects, each having at least five years experience in the practice of architecture;
One registered engineer having at least five years experience in the practice of structural engineering;
One registered engineer having at least five years experience in the practice of fire protection engineering;
One general building contractor having at least five years experience in the construction of commercial buildings;
One builder having at least five years experience in residential construction;
One registered master electrician having at least five years active experience as an electrical contractor in electrical construction of commercial and industrial buildings;
One registered master electrician having at least five years active experience as an electrical contractor in electrical construction of residential buildings;
One registered electrician having at least five years active experience as an electrician, and who at the time of appointment is not a registered electrical contractor;
One person having at least five years experience in electrical design or supervision, who is familiar with the requirements of the National Electrical Code and the rules and regulations of the Dallas Power and Light Company and who may be an employee of the TU Electric Company;
One registered plumbing contractor having at least five experience in the installation of plumbing in the construction of residential buildings;
One registered plumbing contractor having at least five years experience in the installation of plumbing in the construction of commercial and industrial buildings;
One heating, ventilating, and air conditioning contractor having at least five years experience in the installation of mechanical equipment in the construction of residential buildings;
One heating, ventilating, and air conditioning contractor having at least five years experience in the installation of mechanical equipment in the construction of commercial buildings;
One registered professional engineer having at least five years experience in the practice of mechanical engineering; and
One person who has an active record of participation in community affairs, who shall not have voting privileges;

BUILDING INSPECTION ADVISORY, EXAMINING & APPEALS BOARD

BIA

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair

Staff support: Department of Sustainable Development and Construction
David Cossum, Interim Director 214-670-4216
Annette Wallace, Board Coordinator 214-948-4362
(contact person)

Mission: To protect the citizens of Dallas by assisting the building official in the administration and interpretation of the building, electrical, plumbing and mechanical codes adopted by the City of Dallas

Meeting: The board meets monthly on the third Tuesday of each month at 11:30 a.m. Meetings usually last two hours. A member can expect to devote about two hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

**BOARD OF ADJUSTMENT
BOARD OF ADJUSTMENT (ALTERNATE MEMBERS)**

**BOA
BOX**

- Authority: City Code, Section 51-3.102 & Sec. 51A-3.102
- Members: 15 members, one appointed by each member of the City Council
6 alternate members appointed by the full City Council
- Note: The city council may appoint six alternate members to the board who serve in the absence of one or more regular members when requested to do so by the chairman or by the city manager." [City Code, Sec. 51A-3.102] The City Charter was amended May 3, 1997 to allow the city council to appoint six alternate members rather than four.
- Qualifications: There are no special qualifications for membership
- Officers: Mayor appoints the chair and two vice-chairs, subject to confirmation by a majority of the City Council
- Staff support: Department of Sustainable Development and Construction
David Cossum, Interim Director 214-670-4216
Steve Long, Board Administrator 214-670-4666
(contact person)
- Mission: The Board of Adjustment is a quasi-judicial body, which is charged with certain decision making functions which aim to uphold the meaning and spirit of the zoning ordinance as enacted by legislation. The general purpose of zoning is to assure a permanent and productive use of all property by insuring that the land uses in a given community are properly located in relation to each other. It seeks to prevent the development of incompatible land uses in close proximity to one other. Primary responsibility for administration of the zoning ordinance falls on the Building Official, subject to appeals to the Board of Adjustment and ultimately to the courts.
- Meetings: The board is divided into three panels of five members each. The chair and vice-chairs serve as presiding officers of each panel. Panel A usually meets on the third Tuesday of each month at 11:00 a.m. Panel C usually meets on the third Monday of each month at 11:00 a.m. Panel B usually meets on the third Wednesday of each month at 11:00 a.m. Meetings usually last two to four hours. A member can expect to devote about two to six hours a month to board service. An alternate member may serve on any panel at the request of the chair.

CITY OF DALLAS BOARDS AND COMMISSIONS

CULTURAL AFFAIRS COMMISSION

CAC

Authority: City Code, Section 2-161; Resolution 02-3206 (page 28-29)

Members: 15 members, one appointed by each member of the City Council
3 members appointed by the full City Council

Qualifications: Members should be persons who are concerned about cultural affairs in the city and may be persons who have professional expertise or substantial volunteer involvement in the following areas: architecture, design or urban planning; visual, performing or literary arts; history; science; cultural institutions management; or volunteer cultural board experience. Membership may include a professional architect or landscape architect; a professional visual artist; a professional performing artist; a scientist; and an historian.

The three members appointed by the full City Council also serve on the arts committee of the commission and must meet the qualifications for service set forth in the city's cultural policy.

Members shall be assigned by the commission chair as non-voting, ex-officio members of the governing boards of all cultural organizations contracting with the city.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair

Staff support: Office of Cultural Affairs
Maria Munoz-Blanco, Director 214-670-3687
(contact person)

Mission: The role of the Office of Cultural Affairs is to: establish a cultural system that ensures that all Dallas citizens and visitors have an opportunity to experience the finest in art and culture.

Meetings: The commission meets monthly on the third Thursday of each month at 4:30 p.m. Meetings usually last two hours. A member can expect to devote about six hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

COMMUNITY DEVELOPMENT COMMISSION

CDC

Authority: City Code, Section 2-150

Members: 15 members, one appointed by each member of the City Council

Note: Appointments must be made in accordance with Title 24 of the Code of Federal regulations. [City Code, Sec. 2-150(a)]

Qualifications: There are no special qualifications for membership.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair

Staff support: Office of Financial Services
Chan Williams, Assistant Director 214-670-5546
Don Whitmire, Board Coordinator 214-670-3681
(contact person)

Mission: To foster citizen participation and provide advice and recommendations to the City Manager and City Council on the use of Community Development Block Grant and other U. S. Department of Housing and Urban Development Grant funds which will improve the lives and living environments of low and moderate income persons.

Meetings: The commission meets monthly on the first Thursday of each month at 6:00 p.m. Meetings usually last one to two hours. Members serve on various working committees. A member can expect to devote about two hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

CITY PLAN AND ZONING COMMISSION

CPC

- Authority: City Charter XV, Section 3; City Code, Section 51A-3.101
- Members: 15 members, one appointed by each member of the City Council
- Qualifications: Members must possess the same qualifications and be subject to the same disqualifications as members of the city council
- Officers: City Council appoints the chair and the vice-chair. City Charter XV, Section 3
- Staff support: Department of Sustainable Development and Construction
David Cossum, Interim Director 214-670-4216
Yolanda Pesina, Board Coordinator 214-670-3086
(contact person)
- Mission: As established by the City Charter, the City Plan Commission is responsible for making recommendations to the City Council regarding planning and zoning matters, and for administering Chapter 212 of the Texas Local Government Code regarding the platting and recording of subdivisions and additions. It is through this planning for and regulation of land development that the City Plan Commission achieves its land use planning objectives.
- Meetings: The commission meets bi-weekly on Thursday. Public hearings begin at 1:30 p.m. and last approximately four hours. Briefings occur prior to public hearings. Bus tours area a needed. A member can expect to devote at least 20 hours a month to commission service.

CITY OF DALLAS BOARDS AND COMMISSIONS

DALLAS CITIZENS POLICE REVIEW BOARD

CPR

Authority: City Code, Section 37-31

Members: 15 members, one appointed by each member of the City Council

Qualifications: The following persons shall be disqualified for appointment to board:
(1) Persons who are in violation of Article XII, "Code of Ethics, of Chapter 12 A of the city code and persons disqualified from appointment pursuant to Section 8-1.4 of the city code; and (2) persons who are employees or business associates of either an adversary party or a representative of an adversary party, and persons who have a pecuniary interest, in any pending litigation or claim against the city relating to the board or the police department or against any individual officer or employee of the police department (unless unrelated to such individual's office or employment). [City Code, Sec. 37-31(d)]

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair

Staff support: City Manager's Office
Ryan Evans, First Assistant City Manager 214-670-3296
Shun Session, Board Coordinator 214-670-3246
(contact person)

Mission: A means for citizens to communicate their concerns regarding alleged inappropriate police behavior; an avenue for the public to obtain some remedial action regarding the Internal Affairs Division investigation in circumstances in which the Board deems same appropriate and as provided for in the Board's enabling ordinance; a vehicle (the board) for making impartial recommendations for changes for improvements in the operation of the Dallas Police Department; an advisory body to the City Council with regard to the operations and policies of the Dallas Police Department, its policies, operations and practices, as well as the public's perception of same.

Meetings: The board meets monthly on the second Tuesday of each month at 1:00 p.m. and Public hearings begin at 1:30 p.m. Meetings usually last four hours. A member can expect to devote about four hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

CIVIL SERVICE BOARD

CSB

- Authority:** City Charter XVI, Section 1
- Members:** 7 members appointed by the full City Council
- Qualifications:** The members and the adjunct members of the board shall be qualified taxpaying citizens of the City of Dallas, and shall not hold any other position under the city, county, or state government. [City Charter XVI, Sec. 1]
- Officers:** Mayor appoints the chair, subject to confirmation by a majority of the City Council; board elects the vice-chair.
- Staff support:** Civil Service Department
Patricia Marsolais, Secretary, Civil Service Board 214-670-3749
Martha Santos, Executive Assistant 214-670-3748
(contact person)
- Mission:** As authorized by Chapter XVI of the City Charter, the Civil Service Board is empowered to adopt, amend and enforce a code of rules and regulations subject to Council ratification to ensure employment and promotion based on merit and fitness for approximately 75% of the positions in the City. The Board regulates the design of personnel selection methods to ensure fairness and effectiveness in selection of applicants for city employment. The Board provides an objective forum at which employees and applicants can appeal charges of discrimination and unfair application of rules and regulations. The Board, serving with the members of the Civil Service Adjunct Panel, administers the Trial Board system to provide due process for those employees who are terminated or demoted.
- Note:** Trial Boards are assembled on an as-needed basis and consist of one member of the Civil Service Board and two members of the Civil Service Adjunct Panel. Typical Trial Boards last one and one-half day but vary widely from less than a half day to as many as five days. All newly appointed board members are required to attend a full day training which includes a briefing on hearing procedures, special rules which apply to police and fire employees and legal basis for the hearing process.
- Meetings:** The board meets monthly on the first Tuesday of each month at 9:30 a.m. and may hold additional meetings on call of the chair. Meetings usually vary in length.

CITY OF DALLAS BOARDS AND COMMISSIONS

CIVIL SERVICE BOARD (ADJUNCT PANEL)

CSX

Authority: City Charter XVI, Section 1; City Code, Section 2-163

Members: 15 adjunct members, one appointed by each member of the City Council

Qualifications: The members and the adjunct members of the board shall be qualified taxpaying citizens of the City of Dallas, and shall not hold any other position under the city, county, or state government. [City Charter XVI, Sec. 1]

Adjunct Panel members must meet the following qualifications:

- (1) have a total of at least five years experience as a volunteer or employee with a business, governmental, or nonprofit organization, that has a work staff of at least 15 persons;
- (2) have a total of at least five years experience as a volunteer or employee in the administration or personnel functions of a business, governmental, or nonprofit organization; or
- (3) have an accumulation of at least five years experience under paragraphs (1) and (2) of this subsection. [City Code, Sec 2-163]

An Adjunct Panel member may not be an employee of any other state or local jurisdiction but may be former employees of the City of Dallas. [City Code, Section 2-163(b)]

Staff support: Civil Service Department
Patricia Marsolais, Director 214-670-3749
Martha Santos, Executive Assistant 214-670-3748
(contact person)

Note: Trial Boards are assembled on an as-needed basis and consist of one member of the Civil Service Board and two members of the Civil Service Adjunct Panel. Typical Trial boards last one and one-half day but vary widely from less than a half day to as many as five days. All newly appointed board members are required to attend a full day training which includes a briefing on hearing procedures, special rules which apply to police and fire employees and legal basis for the hearing process.

Meetings: The board meets monthly on the first Tuesday of each month at 9:30 a.m. and may hold additional meetings on call of the chair. Meetings usually vary in length. The Adjunct Panel does not meet or conduct business as a group but serves as a pool from which pairs of members are chosen by a rotation system to serve along with a member of the Civil Service Board to comprise Trial Boards.

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CYPRESS WATERS MUNICIPAL MANAGEMENT DISTRICT

CYP

Authority: Chapter 380 and 375 of the Texas Local Government Code, Section 52 and 52-a, Article III, and Section 59, Article XVI, Texas Constitution, Ordinance File 09-0458

Note: Upon expiration of the initial terms, the terms for the replacement directors by the governing body of the City for Place 1, 2, 3, and 4 shall be filled for two years, and the replacement directors for Places 5, 6, 7, 8, and 9 shall each serve four year terms.

Members: 6 members appointed by the full City Council
3 members are city officials (Assistant City Manager, Chief Financial Officer, and Director of Economic Development)

Qualifications: (a) To be qualified to serve as an appointed director, a person must be at least 18 years old and must be:

- (1) a resident of the district who is also a registered voter of the district;
- (2) an owner of property in the district;
- (3) an owner of stock, partnership, limited liability company, or other entity owner of a direct or indirect interest in property in the district;
- (4) an owner of a beneficial interest in a trust, or a trustee of a trust, that directly or indirectly owns property in the district;
- (5) or an agent, employee, or tenant of a person covered by Subdivision (2), (3), or (4) of this Subsection; or
- (6) an initial director;
- (7) an assistant city manager of the City appointed by the city manager;
- (8) the chief financial officer of the City; or
- (9) the economic development director of the City.

Officers: Board elects chair, vice-chair, and secretary

Staff support: Office of Economic Development
Frank (Karl) Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1685
(contact person)

Mission: Improvements and services provided by the District will enhance the land and other property within the District.

Meetings: Meets as needed.

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DALLAS AREA RAPID TRANSIT BOARD

DAR

Authority: ART 1118y VATS, Resolution 93-2329

Members: 8 members are appointed by the full City Council and shares one member with Cockrell Hill, Glen Heights and Plano

Qualifications: To serve on the DART Board, a person must be a resident of the city making the appointment and a registered voter. A city making more than one appointment shall, to the greatest extent practicable, select persons who accurately reflect the racial and ethnic composition of that city. A city may not aggregate its population with another city for the purpose of minimizing the representation on the Board of a racial or ethnic minority. The principal municipality shall designate at least one of its appointees to represent the interests of the "transportation disadvantaged" (defined as "elderly, persons with disabilities, and low income individuals")

Officers: Board elects chair and vice-chair, secretary and assistant secretary

Staff support: Dallas Area Rapid Transit
Nancy Johnson, Office of Board Support 214-749-3347

Mission: To build and operate an efficient and effective system that, within the DART Service Area, provides mobility, improves the quality of life and stimulates economic development through the implementation of the DART Service Plan as adopted by the voters on August 13, 1983, and as amended from time to time.

Meetings: The board meets twice monthly on the second and fourth Tuesday of each month at 6:30 p.m. Meetings usually last eight hours. A member can expect to devote no less than twenty hours a month.

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DALLAS CENTRAL APPRAISAL DISTRICT

DCA

- Authority: Texas Property Tax Code, Section 6.03
- Members: 1 member is appointed by the full City Council
4 members are appointed by other jurisdictions
- Qualifications: See Texas Property Tax Code, Section 6.03
- Officers: Board elects chair
- Staff support: Dallas Central Appraisal District
Ken Nolen, Chief Appraiser 214-631-0910
- Mission: To set policy and approve budget for the Dallas Central Appraisal District. Also, appoints members of the Appraisal Review Board charged with the responsibility to rule on protests of property values and certifying the tax rolls to the taxing entities participating in the Dallas Central Appraisal District.
- Meetings: The board meets monthly on the first Wednesday of each month at 1:00 p.m. Meetings usually last one hour or less. Ad Hoc meetings as required for committees.

CITY OF DALLAS BOARDS AND COMMISSIONS

DALLAS DEVELOPMENT FUND

DDF

- Authority: Texas Nonprofit Corporation Law, Chapter 22, Texas Business Organizations Code; Resolution 09-0461 (Exemption from Chapter 8)
- Members: 3 members are appointed by the City Manager (Class 1 members), remaining members are Class II members and are confirmed by a majority vote of Class II members
- Qualifications: At least 18 years of age and a resident of the City of Dallas, 3 of the 7 members shall be representatives of a “low income community”
- Officers: Board elects officers
- Staff support: Office of Economic Development
Frank (Karl) Zavitkovsky, Director 214-670-5140
Heather Lepaska, Senior Coordinator 214-670-1222
(contact person)
- Mission: The Dallas Development Fund is organized for the purpose of aiding, assisting, and acting on behalf of the City of Dallas, Texas in the performance of its governmental functions to promote the common good and general welfare of the City, including, without limitation, for the benefit of, and to assist in carrying out the economic development program and objectives of the City by generating private investment capital through the New Markets Tax Credit Program to be made available for investment in low-income communities.
- Meetings: The board meets quarterly. Meetings usually last less than two hours.

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DALLAS-FORT WORTH INTERNATIONAL AIRPORT BOARD

DFW

Authority: Ordinance 12128; Resolutions 76-1888, 90-0419, 94-1459

Members: 7 members are appointed by the full City Council
4 members are appointed by other jurisdictions

Qualifications: Each member of the Board in order to be eligible for appointment must be a citizen of and have resided within the City from which he is selected for a period of at least one (1) year immediately preceding his appointment, and must have been a qualified taxpaying voter within the State of Texas for a period of at least three (3) years immediately prior to the date of appointment.

Officers: Board elects chair, vice-chair and secretary

Staff support: D/FW International Airport
Donna Schnell, Board Secretary 972-973-5752
(contact person)

Mission: DFW will be the Airport of choice by creating a positive, competitive environment that exceeds our customers' expectations, thereby expanding economic benefits for Dallas, Fort Worth, and the Region.

Meetings: The board meets monthly on the first Thursday of each month at 9:00 a.m. Meetings usually last two hours. A member can expect to devote about two hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

DALLAS HOUSING AUTHORITY BOARD OF COMMISSIONERS

DHA

Authority: Chapter 392.0331 Local Government Code

Members: 5 members, appointed by the Mayor

Qualifications: There are no special qualifications for membership; one commissioner of a public housing project over which the authority has jurisdiction.

Officers: The authority selects both the chair and vice-chair.

Staff support: Dallas Housing Authority
Mary Ann Russ, President/C.E.O. 214-951-8301
(contact person)

Mission: The Dallas Housing Authority Board of Commissioners has responsibility for local policy-making, administration and planning of programs which provide, or assist others in providing an adequate supply of good quality housing which meets the needs and financial abilities of low-income citizens so that no Dallas resident must live in substandard housing. The majority of DHA's programs and activities are funded by and subject to regulations of the U.S. Department of Housing and Urban Development.

Meetings: The board meets twice monthly on the second and third Thursday of each month. Meetings usually last one or two hours. Meeting locations alternate between the DHA Board Room at 3939 N. Hampton Road and community rooms of various public housing developments owned and operated by the Dallas Housing Authority. Special meetings are called by the chair periodically as needed with public notice of the time, place and agenda. A member can expect to devote about two hour and occasionally three hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

ETHICS ADVISORY COMMISSION

EAC

Authority: City Code, Section 12A-24, Ordinance 25906 (amended 2/23/05)

Members: 7 members appointed by the full City Council

Qualifications: Each member shall meet the requirements of Chapter 8 of the City Code, except as specially provided otherwise in this article. Additionally, no member of the commission may be: (1) a city official or the spouse or domestic partner of a city official; (2) a city employee or the spouse or domestic partner of a city employee; (3) an elected public official; (4) a candidate for elected public office; (5) a person who, for compensation, represents the private interests of others before the city council; or (6) a paid campaign worker or a political consultant of a current city council member.

The City Council shall appoint and reappoint members to the ethics advisory commission in a manner that will provide the commission with a mix of both existing members and new members.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair

Staff support: City Secretary's Office
Rosa A. Rios, City Secretary 214-670-3738
Jesse Salazar, B&C Manager 214-670-3067
Dawna Brown, Coordinator 214-670-3741
(contact person)

Mission: (1) To establish, amend, and rescind rules and procedures governing its own internal organization and operations in a manner and form consistent with this article.
(2) To meet as often as necessary to fulfill its responsibilities.
(3) To request from the city manager through the city council the appointment of such staff as is necessary to carry out the duties of the commission.
(4) To review, index, maintain on file, and dispose of sworn complaints.
(5) To make findings of fact as necessary for the disposition of a complaint.
(6) To make notifications, extend deadlines, and conduct investigations.
(7) Such other powers as are specifically granted in this chapter.

Meetings: The commission meets quarterly on the third Friday of January, April, August, and October at 9:00 a.m. The meetings are held at 1500 Marilla, City Hall 6ES, and last about one hour. The commission may adjust their meeting schedule to accommodate panel and commission hearings. Based upon hearing schedule, a member may expect to devote about

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two hours a month to commission service.

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EMPLOYEES RETIREMENT FUND BOARD

ERF

- Authority: Dallas City Code, Section 40A-2, Ordinance 25695 (04-2352)
- Members: 7 members:
3 persons appointed by the City Council who may be City Council members; 3 employees from different city departments who are elected by members of the retirement fund and who are members of the retirement fund; 1 the city auditor
- Qualifications: There are no special qualifications for membership
- Officers: Board elects chair and vice-chair
- Staff support: Employees' Retirement Fund
Cheryl Alston, Administrator 214-580-7710
Kay Watson, Board Coordinator 214-580-7712
(contact person)
- Mission: Play an integral role in the future financial security of the plan participants by promptly and courteously delivering quality service which members' value and trust. To fulfill this mission these strategic objectives must be met:
- Operate the Plan to the highest fiduciary standards within the guidelines established by Chapter 40A, and all other governing laws and regulations;
 - Pursue the highest return on investments considering prudent volatility and diversification requirements;
 - Run an efficient and cost effective organization when compared to other similar pension funds; and
 - Operate the Fund to assure that the promised benefits to the members are not endangered, that requisite funds have been accumulated and that the financial soundness is protected.
- Meetings: The Board meets monthly on the second Tuesday of each month at 9:00 a.m. Meetings usually last three hours. From time to time there are special meetings in addition to the regular monthly meeting. A board member can expect to devote in the range of 5-10 hours a month to board service.

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FIRE CODE ADVISORY AND APPEALS BOARD

FCB

- Authority: City Code, Section 16 2.303
- Members: 9 members, the City Manager nominates and the City Council appoints
- Qualifications: Membership must include:
Two registered engineers, one of which is a fire protection engineer.
One registered architect.
One building contractor having at least five years experience in the construction of commercial buildings.
One insurance investigator having at least five years experience in the investigation of casualty insurance claims.
One person experienced in the practice or technique of handling flammable or combustible liquids.
One person experienced in the practice or technique of managing large public assembly functions.
Two persons having a record of active participation in community affairs.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair
- Staff support: Fire Department
Daniel DeYear, Acting Deputy Fire Chief 214-670-7951
(contact person)
- Mission: To provide fire safe conditions within the City of Dallas for the protection of life and property.
- Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

HOUSING FINANCE CORPORATION

HFC

Authority: Resolutions 84-1458, 84-1910

Members: 11 members appointed by the full City Council

Qualifications: There are no special qualifications for membership

Officers: Board elects president and vice-president

Staff support: Office of Economic Development
Frank (Karl) Zavitkovsky, Director 214-670-5140
Karen Schaffner, Board Coordinator 214-670-5390
(contact person)

Mission: To issue tax-exempt mortgage revenue bonds for the acquisition and rehabilitation of multifamily rental housing and reduced-interest single family mortgage financing to first-time homebuyers.

Meetings: The commission meets quarterly on the second Tuesday of each month at 4:00 p.m. Meetings usually last two hours. A member can expect to devote about two hours a month to board service. Special meetings can be scheduled at different times to accommodate single family and multi-family programs.

CITY OF DALLAS BOARDS AND COMMISSIONS

JUDICIAL NOMINATING COMMISSION

JNC

- Authority: City Code, Section 13-5.1
- Members: 16 members, one appointed by each member of the City Council plus the City Attorney who serves as an ex officio with voice and vote
- Qualifications: There are no special qualifications for membership. A city of Dallas municipal judge shall serve as an ex officio, nonvoting member of the commission [City Code Sec 13-5.1(c)(d)]
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair
- Staff support: City Manager's Office
Joe Zapata, Assistant City Manager 214-670-3009
Shun Session, Board Coordinator 214-670-3246
(contact person)
- Mission: The Judicial Nominating Commission serves as an advisory body to the City Council in matters related to: the filling of municipal judge vacancies the reappointment of current municipal judges, salary recommendations for municipal judges, the implementation of a merit evaluation system for the appointment and reappointment of municipal judges, the filling of administrative law judges, salary recommendations for administrative law judges, recommendations for improvements in Court and Detention Services.
- Meetings: The commission must meet at least once each calendar quarter and may hold additional meetings on call of the chair. Meetings are usually scheduled for the first Monday in September, January, April, and June at 4:00 p.m. Meetings usually last two hours. A member can expect to devote about two hours a quarter to commission service.

CITY OF DALLAS BOARDS AND COMMISSIONS

LANDMARK COMMISSION

LMC

LANDMARK COMMISSION (ALTERNATE MEMBERS)

LMX

- Authority: City Code, Section 51A-3.103
- Members: 15 members, one appointed by each member of the City Council
3 alternate members appointed by the full City Council
- Note: The city council may appoint three alternative members to the landmark commission who serve in the absences of one or more regular members when requested to do so by the chairman or by the city manager. [City Code, Sec. 51A-3.103(a) (1)]
- Qualifications: Membership (including alternate members) must include at least: one real estate developer with experience in redevelopment of commercial historic properties, one architect, one historian, one urban planner, one landscape architect, and one real estate appraiser. All members must have demonstrated experience in historic preservation and outstanding interest in the historic traditions of the city and have knowledge and demonstrated experience in the fields of history, art, architecture, architectural history, urban history, city planning, urban design, historic real estate development, or historic preservation. [City Code, Sec. 51A-3.103(a)]
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair
- Staff support: Department of Sustainable Development and Construction
David Cossum, Interim Director 214-670-4216
Trena Law, Board Coordinator 214-670-4206
(contact person)
- Mission: To encourage the use and/or adaptive reuse of historic buildings and housing within the City of Dallas. The commission was originally formed to protect the built environment that makes historic districts unique. While the commission still accomplishes this via the Certificate of Appropriateness process, their work has expanded to include pro-active planning that encourages economic development for downtown and older neighborhoods within the City of Dallas.
- Meetings: The commission's public hearing meets monthly on the first Monday of each month at 10:00 a.m. and may hold additional meeting on the call of the chair. Meetings usually last six to eight hours. A member can expect to devote about six to eight hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

MUNICIPAL LIBRARY BOARD

MLB

- Authority: City Code, Section 24-7
- Members: 15 members, one appointed by each member of the City Council
- Qualifications: There are no special qualifications for membership
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair
- Staff support: Municipal Library Department
Mary Jo Giudice, Director of Libraries 214-670-1400
Felicia Edwards, Board Coordinator 214-670-7806
(contact person)
- Mission: In accordance with Dallas City Code, the Municipal Library Board serves as a liaison between the library, the City Council and its citizens. The board advises the Director of libraries and the City Council in matters relating to library operations and its services. The board also assumes a supportive role through its promotion of the library and its program.
- Meetings: The board meets monthly on the last Tuesday of each month at 4:00 p.m. Meetings usually last two hours. Members serve on various committees. A member can expect to devote about four hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

MARTIN LUTHER KING JR COMMUNITY CENTER BOARD

MLK

- Authority: City Code, Section 2-126
- Members: 15 members, one appointed by each member of the City Council
- Qualifications: There are no special qualifications for membership.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair
- Staff support: Housing and Community Services
Bernadette Mitchell, Interim Director 214-670-3619
Patrick Jackson, Center Manager 214-670-8526
LaRhonda Bacon, Coordinator II 214-670-8419
(contact person)
- Mission: To promote and provide direct health and human services and programming which will assist individuals and families in becoming economically self-sufficient.
- Meetings: The board meets monthly on the third Monday of each month at 6:30 p.m. Meetings usually last two hours. Members serve on various committees. A member can expect to devote about two hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

NORTH OAK CLIFF MUNICIPAL MANAGEMENT DISTRICT

NOC

Authority: Chapter 380 and 375 of the Texas Local Government Code, Section 52 and 52-a, Article III, and Section 59, Article XVI, Texas Constitution, Ordinance File 09-0459

Note: Upon expiration of the initial terms, the terms for the replacement directors by the governing body of the City for Place 1, 2, 3, and 4 shall be filled for two years, and the replacement directors for Places 5, 6, 7, 8, and 9 shall each serve four year terms.

Members: 6 members appointed by the full City Council
3 members are city officials (Assistant City Manager, Chief Financial Officer, and Director of Economic Development)

Qualifications: (a) To be qualified to serve as an appointed director, a person must be at least 18 years old and must be:

- (1) a Resident Director;
- (2) an owner of property in the district;
- (3) an owner of stock, whether beneficial or otherwise, of a corporate owner of property in the district;
- (4) an owner of a beneficial interest in a trust that owns property in the district; or
- (5) an agent, employee, or tenant of a person covered by Subdivision (2), (3), or (4) of this Subsection;
- (6) an initial director;
- (7) an assistant city manager of the City appointed by the city manager;
- (8) the chief financial officer of the City; or
- (9) the economic development director of the City.

Officers: Board elects chair, vice-chair, and secretary

Staff support: Office of Economic Development
Frank (Karl) Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1685

Mission: Improvements and services provided by the District will enhance the land and other property within the District.

Meetings: Meets as needed.

CITY OF DALLAS BOARDS AND COMMISSIONS

PARK AND RECREATION BOARD

PAR

- Authority: City Charter XVII, Section 2
- Members: 15 members, one appointed by each member of the City Council
- Qualifications: There are no special qualifications for membership.
- Officers: Mayor appoints the president, subject to confirmation by a majority of the City Council; full City Council appoints the vice-president
- Staff support: Park and Recreation Department
Willis Winters, Director 214-670-4071
Dawna Ray, Board Secretary 214-670-4078
(contact person)
- Mission: To enhance the quality of life for our customers by providing leisure, cultural and educational services while preserving, conserving and promoting our natural and physical resources.
- Meetings: The board meets in regular session on the first and third Thursday of each month at 10:00 a. m. The second Thursday is a work session/ committee day. Meetings usually last three to four hours. Members serve on various committees and occasionally represent the board at special events in their council district. A member can expect to devote about thirty to forty hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

POLICE AND FIRE PENSION BOARD OF TRUSTEES

PFP

Authority: ART 6243a-1, Revised Civil Statutes of Texas

Members: 10 members:
4 Councilmembers appointed by the City Council
3 active police officers elected by members of the police department
3 active firefighters elected by members of the fire department

Qualifications: Must be one of the following to serve on the Board: An active police officer or firefighter elected by the pension system membership, or a City Councilmember appointed by the City Council

Officers: Board elects chair and vice-chair

Staff support: Dallas Police and Fire Pension System
Richard Tettamant, Administrator 214-638-3863

Mission: Responsibility for the administration of the pension system, including full power to invest the assets of the fund and to order payment from the fund. The duty of a trustee is to administer the program "for the exclusive purpose of providing benefits to participants and their beneficiaries and defraying reasonable expenses of administering the program." (Article XVI, Section 67(f)(2) of the Texas Constitution)

The Dallas Police and Fire Pension System was established and derives its authority to continue in operation under the provisions of Article 6243a-1 of the Revised Civil Statutes of Texas. It is a single-employer defined benefit pension and retirement fund for firefighters and police officers designed to provide retirement, death and disability benefits.

Meetings: The board meets monthly on the second Thursday of each month at 10:00 a.m. Meetings usually last four hours. Special meetings as called by the chair. A member can expect to devote a minimum of eight hours a month to board service.

CITY OF DALLAS BOARDS AND COMMISSIONS

POLICE AND FIRE WELFARE FUND BOARD

PFW

- Authority: City Code Chapter 37A-2, Ordinance 16126
- Members: 1 member is appointed by the full City Council
4 members are appointed by other jurisdictions
- Qualifications: There are no special qualifications for membership
- Officers: The chief of police shall serve as chairman for a term of two years from the effective date of this ordinance. The fire chief shall succeed the chief of police as chairman and shall serve for a term of two years.
- Staff support: Dallas Police and Fire Pension System
Richard Tettament, Administrator 214-638-3863
(contact person)
- Mission: The board shall have the power and duty to: administer the welfare fund; adopt rules and regulations not inconsistent with the provisions of this chapter and the Constitution and laws of this state; receive private funds and donations as the public may desire to donate, with full authority to invest, re-invest, alter and change the funds of the welfare fund; disburse funds or its equivalent in kind to the qualified beneficiaries; appoint as administrator the administrator of police and fire pension fund to carry out business of the board and who shall be the custodian of the records of the fund and who shall serve without remuneration; make final determination of the eligibility of a beneficiary for an award of grant-in-aid from the welfare fund; issue subpoenas for the attendance witnesses and production of records, papers, or other objects, administer oaths to witnesses, and examine witnesses on any matter relating to an award or grant-in-aid from the from the welfare fund;
No award, grant-in-aid, or expenditure shall be made from the welfare fund without the approval of the board.
The board shall complete discretionary authority to either grant or deny an award or grant-in-aid to a potential qualified beneficiary.
- Meetings: The commission must meet at least once each month and may hold additional meetings at the call of the chair.

CITY OF DALLAS BOARDS AND COMMISSIONS

PERMIT AND LICENSE APPEAL BOARD

PLA

Authority: Dallas City Code, Chapter 2, Article IX Permit and License Appeal Board (PLAB), Section 2-96

Members: 15 members, one board member appointed by each City Council member

Qualifications: No special qualifications for membership

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full city council appoints the vice-chair

Staff support: City Secretary's Office
Rosa A. Rios, City Secretary 214-670-3738
Jesse Salazar, B&C Manager 214-670-3067
Dawna Brown, Coordinator 214-670-3741
(contact person)

Mission: PLAB is committed to fulfill its mission as a quasi-judicial body to hear the evidence offered by interested persons and make an informed decision on the basis of the preponderance of the evidence presented and in accordance with the provisions of section 2-95 through section 2-99 of the Dallas City Code.

Meetings: PLAB shall hear appeals from denial, suspension or revocation of a license or permit issued by a city department director and filed in accordance with Section 2-96 of the City Code. A hearing of the permit and license appeal board may proceed if a quorum of the board is present. The decision of the permit and license appeal board is final, and no rehearing may be granted; but the appellant may appeal to the state district court.

The following are the areas in which PLAB hears appeals of license and permit suspensions, revocations and denials, in accordance with the provisions of the Code:

- Animals Chapter 7
- Aviation Chapter 5
- Billiard Halls..... Chapter 9A
- Bus & Shuttles..... Chapter 10
- Dance Halls Chapter 14
- Food Establishments..... Chapter 17
- Health & Sanitation Chapter 19
- Massage Establishments Chapter 25A
- Motor Vehicle Chapter 28
- Secondary Metals Recyclers..... Chapter 40B
- Sexually Oriented Business Chapter 41A

CITY OF DALLAS BOARDS AND COMMISSIONS

Parks & Water Reservoirs Chapter 32

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PERMIT AND LICENSE APPEAL BOARD

PLA

Special Events..... Chapter 42A

Taxicabs Chapter 45

Consumer Affairs Chapter 50

Gas Drilling and Production..... Chapter 51A Part II,
Article XII

And any other matters delegated to the PLAB by the City Code

PLAB hearings are held on the first Thursday of each month. A member can expect to devote one day a month to board service or more as the responsibilities of the board necessitate. A final decision is usually made by the board on the same day the appeal is heard unless a continuance is granted by the board.

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE THREE BOARD (OAK CLIFF GATEWAY)

RZ3

Authority: Ordinance 21466, File 05-1336

Members: 5 members appointed by the full City Council
4 members are appointed by other jurisdictions: 1 by Dallas Independent School District, 1 by Dallas County, 1 by Dallas County Community College District and 1 by Dallas County Hospital District
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its place.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The mission of Reinvestment Zone Three, Oak Cliff Gateway Tax Increment Financing District (Oak Cliff Gateway TIF) is the promotion of the redevelopment, stabilization, and growth of the Oak Cliff Gateway TIF District area. An accompanying goal is the stabilization and growth of the value of the area's tax base and a positive reversal of urban decay.

Meetings: Meets as needed.

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE FOUR BOARD (CEDARS)

RZ4

Authority: Ordinance 21492

Members: 6 members appointed by the full City Council
3 members are appointed by other jurisdictions: 1 by Dallas Independent School District, 1 by Dallas County, and 1 by Dallas County Hospital District.
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its place.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The mission of Reinvestment Zone Four, Cedars Tax Increment Financing District (Cedars TIF) is the promotion of the redevelopment, stabilization, and growth of the Cedars TIF District area. An accompanying goal is the stabilization and growth of the value of the area's tax base and a positive reversal of urban decay.

Meetings: Meet as needed.

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE FIVE BOARD (CITY CENTER)

RZ5

Authority: Ordinance 22802, Ordinance 25571

Members: 6 members are appointed by the full City Council
3 members are appointed by other jurisdictions: 1 by Dallas Independent School District, 1 by Dallas County, and 1 by Dallas County Community College District.

Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its place.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The mission of Reinvestment Zone Five, City Center Tax Increment Financing District (City Center TIF) is the promotion of the redevelopment, stabilization, and growth of the City Center TIF District area. An accompanying goal is the stabilization and growth of the value of the area's tax base and a positive reversal of urban decay.

Meetings: The board typically meets monthly second Thursday of each month at 8:30 a.m. Meetings usually last one hour. A member can expect to devote about one hour a month to board service

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE SIX BOARD (FARMERS MARKET)

RZ6

- Authority: Ordinance 23521 amended by Ordinance 25600
- Members: 7 members are appointed by the full City Council
- Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair
- Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)
- Mission: The mission of Reinvestment Zone Six, Farmers Market Tax Increment Financing District (Farmers Market) is the promotion of the redevelopment, stabilization, and growth of the Farmers Market TIF District area. An accompanying goal is the stabilization and growth of the value of the area's tax base and a positive reversal of urban decay.
- Meetings: Meets as needed. (A majority of the directors currently appointed to the Board of Directors shall constitute a quorum for the consideration of matters pertaining to the purposes of the Zone.)

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE SEVEN BOARD (SPORTS ARENA)

RZ7

Authority: Ordinance 23688; Ordinance 24669; Bylaws 09-1943

Members: 6 members are appointed by the full City Council
3 members are appointed by other jurisdictions: 1 by Dallas Independent School District, 1 by Dallas County, and 1 by Dallas County Hospital District
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its place.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The mission of Reinvestment Zone Seven, Sports Arena Tax Increment Financing District (Sports Arena TIF) is the promotion of the redevelopment, stabilization, and growth of the Sports Arena TIF District area. An accompanying goal is the stabilization and growth of the value of the area's tax base and a positive reversal of urban decay.

Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE EIGHT BOARD (DESIGN DISTRICT)

RZ8

- Authority: Ordinance 26021, 05-1780
- Members: 6 members are appointed by the full City Council
1 member appointed by other jurisdictions: 1 by Dallas County
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its place.
- Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair
- Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)
- Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Design TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Design TIF District and submit such plans to the City Council for approval. The board shall possess all powers necessary to prepare, implement, and monitor such project plan for the Design TIF District, as the City Council considers advisable, including submission of annual report on the status of the Design TIF District.
- Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE NINE BOARD (VICKERY MEADOW)

RZ9

- Authority: Ordinance 25964, 05-1360, 05-1745
- Members: 6 members are appointed by the full City Council
1 member appointed by other jurisdictions: 1 by Dallas County
- Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair
- Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)
- Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Vickery Meadow TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Victory Meadow TIF District and submit such plans to the City Council for approval. The board shall possess all powers necessary to prepare, implement, and monitor such project plan for the Victory Meadow TIF District, as the City Council considers advisable, including submission of annual report on the status of the Vickery Meadow TIF District.
- Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE TEN BOARD (SOUTHWEST MEDICAL)

RZ10

- Authority: Ordinance 25965, 05-1361, 05-1746
- Members: 5 members are appointed by the full City Council
1 member appointed by other jurisdictions: 1 by Dallas County
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its place.
- Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair
- Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)
- Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Southwestern Medical TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Southwestern TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the Southwestern Medical TIF District, as the City Council considers advisable, including the submission of an annual report on the status of the Southwestern Medical TIF District.
- Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE ELEVEN BOARD (DOWNTOWN CONNECTION)

RZ11

Authority: Ordinance 26020, 05-1779

Note: The ordinance creating Reinvestment Zone Eleven provides for two-year terms for board members, under the authority of the Tax Increment Financing Act, 311.009 (b)(e)(2).

Members: 6 members are appointed by the full City Council
3 members are appointed by other jurisdictions: 1 member shall be the state senator in whose district the District is located or his/her designee, 1 member shall be the state representative in whose district the District is located or his/her designee, and 1 member shall be appointed by Dallas County

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be at least 18 years of age and own real property in the zone or be an employee or agent of a person that owns real property in the zone.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Downtown Connection TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Downtown Connection TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the Downtown Connection TIF District, as the City Council considers advisable, including the submission of an annual report on the status of the Downtown Connection TIF District.

Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE TWELVE BOARD (DEEP ELLUM)

RZ12

- Authority: Ordinance 26043, 05-1971
- Members: 6 members are appointed by the full City Council
1 member appointed by other jurisdictions: 1 by Dallas County
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its stead.
- Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair
- Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)
- Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Deep Ellum TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Deep Ellum TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the Deep Ellum TIF District, as the City Council considers advisable, including the submission of an annual report on the status of the Deep Ellum TIF District.
- Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE THIRTEEN BOARD (GRAND PARK SOUTH)

RZ13

- Authority: Ordinance 26147, 05-3066
- Members: 6 members are appointed by the full City Council
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its stead.
- Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone.
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair
- Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)
- Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Grand Park South TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Grand Park South TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the Grand Park South TIF, as the City Council considers advisable, including the submission of an annual report on the status of the Grand Park South TIF District.
- Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE FOURTEEN BOARD (SKILLMAN COORIDOR)

RZ14

Authority: Ordinance 26148, 05-3067

Members: 7 members are appointed by the full City Council
2 members are appointed by other jurisdictions: 1 by Dallas County, and
1 by Richardson Independent School District.
Note: If any of the other jurisdictions waives its right to appoint a member
the city may appoint a member in its stead.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be
a qualified voter of the city, or be at least 18 years of age and own real
property in the zone.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City
Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The board of directors shall make recommendations to the City Council
concerning the administration of the Skillman Corridor TIF District. It
shall prepare and adopt a final project plan and reinvestment zone
financing plan for the Skillman Corridor TIF District and must submit such
plans to the City Council for its approval. The board of directors shall
possess all powers necessary to prepare, implement and monitor such
project plan for the Skillman Corridor District, as the City Council
considers advisable, including the submission of an annual report on the
status of the Skillman Corridor TIF District.

Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE FIFTEEN BOARD (FORT WORTH AVENUE)

RZ15

Authority: Ordinance 26798, 07-1805

Note: The ordinance creating Reinvestment Zone Fifteen provides for two-year terms for board members. The District shall take effect on January 1, 2008, and terminate on December 31, 2029, or at an earlier time designated by subsequent ordinance of the City Council in the event the City determines that the Fort Worth TIF District should be terminated due to insufficient private investment or at such time as all projects cost and the interest thereon have been paid in full.

Members: 8 members are appointed by the full City Council
1 member appointed by other jurisdictions: 1 by Dallas County
Note: If any of the other jurisdictions waives its right to appoint a member, the city may appoint a member in its stead.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone, whether or not the individual resides in the municipality.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Fort Worth Avenue TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Fort Worth Avenue TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the Fort Worth Avenue District, as the City Council considers advisable, including the submission of an annual report on the status of the Fort Worth Avenue TIF District.

Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE SIXTEEN BOARD (DAVIS GARDEN)

RZ16

Authority: Ordinance 26799 07-1806, 27443 08-3446, 27444 08-3447

Note: The ordinance creating Reinvestment Zone Sixteen provides for two-year terms for board members. The District shall take effect on January 1, 2008, and terminate on December 31, 2029, or at an earlier time designated by subsequent ordinance of the City Council in the event the City determines that the Davis Gardens TIF District should be terminated due to insufficient private investment or at such time as all projects cost and the interest thereon have been paid in full.

Members: 6 members are appointed by the full City Council
1 member appointed by other jurisdictions: 1 by Dallas County
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its stead.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone, whether or not the individual resides in the municipality.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Davis Gardens TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Davis Gardens TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the Davis Gardens District, as the City Council considers advisable, including the submission of an annual report on the status of the Davis Gardens TIF District.

Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

**REINVESTMENT ZONE SEVENTEEN BOARD
(TRANSIT-ORIENTED DEVELOPMENT/TOD)**

RZ17

Authority: Ordinance 27432, 08-3392

Note: The ordinance creating Reinvestment Zone Seventeen provides for two-year terms for board members. The District shall take effect on January 1, 2009, and terminate on December 31, 2038, or at an earlier time designated by subsequent ordinance of the City Council in the event the City determines that the TOD TIF District should be terminated due to insufficient private investment or at such time as all projects cost and the interest thereon have been paid in full.

Members: 8 members are appointed by the full City Council
1 members are appointed by other jurisdictions: 1 by Dallas County
Note: If any of the other jurisdictions waives its right to appoint a member, the city may appoint a member in its stead.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone, whether or not the individual resides in the municipality.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The board of directors shall make recommendations to the City Council concerning the administration of the TOD TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the TOD TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the TOD TIF District, as the City Council considers advisable, including the submission of an annual report on the status of the TOD TIF District.

Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE EIGHTEEN BOARD (MAPLE/MOCKINGBIRD)

RZ18

Authority: Ordinance 27435, 08-3398

Note: The ordinance creating Reinvestment Zone Eighteen provides for two-year terms for board members. The District shall take effect on January 1, 2009, and terminate on December 31, 2033, or at an earlier time designated by subsequent ordinance of the City Council in the event the City determines that the Maple/Mockingbird TIF District should be terminated due to insufficient private investment or at such time as all projects cost and the interest thereon have been paid in full.

Members: 6 members are appointed by the full City Council
1 member appointed by other jurisdictions: 1 by Dallas County
Note: If any of the other jurisdictions waives its right to appoint a member, the city may appoint a member in its stead.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone, whether or not the individual resides in the municipality.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Maple/Mockingbird TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Maple/Mockingbird TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the Maple/Mockingbird TIF District, as the City Council considers advisable, including the submission of an annual report on the status of the Maple/Mockingbird TIF District.

Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

REINVESTMENT ZONE NINETEEN BOARD (CYPRESS WATERS)

RZ19

Authority: Ordinance 28074 10-3052

Note: The ordinance creating Reinvestment Zone Nineteen provides for two-year terms for board members. The District shall take effect on January 1, 2011, and terminate on December 31, 2032, or at an earlier time designated by subsequent ordinance of the City Council in the event the City determines that the Cypress Waters TIF District should be terminated due to insufficient private investment or at such time as all projects cost and the interest thereon have been paid in full.

Members: 6 members are appointed by the full City Council
1 member appointed by other jurisdictions: 1 by Dallas County
Note: If any of the other jurisdictions waives its right to appoint a member the city may appoint a member in its stead. However, a Dallas County Hospital District representative can serve out the remaining term until March 22, 2013 and Coppell Independent School District until February 21, 2013.

Qualifications: Section 311.009 of the Texas Tax Code provides that a member must be a qualified voter of the city, or be at least 18 years of age and own real property in the zone, whether or not the individual resides in the municipality.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; Board elects the vice-chair

Staff support: Office of Economic Development
Karl Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1690
(contact person)

Mission: The board of directors shall make recommendations to the City Council concerning the administration of the Cypress Waters TIF District. It shall prepare and adopt a final project plan and reinvestment zone financing plan for the Cypress Waters TIF District and must submit such plans to the City Council for its approval. The board of directors shall possess all powers necessary to prepare, implement and monitor such project plan for the Cypress Waters District, as the City Council considers advisable, including the submission of an annual report on the status of the Cypress Waters TIF District.

Meetings: Meets as needed

CITY OF DALLAS BOARDS AND COMMISSIONS

SENIOR AFFAIRS COMMISSION

SAC

- Authority: City Code, Section 2-140
- Members: 15 members, one appointed by each member of the City Council, Mayor appoints the chair, full city council appoints the vice-chair
- Qualifications: Members must be 55 years old and concerned about senior affairs in the community. [City Code, Sec. 2-140(c)]
- Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; board elects the vice-chair
- Staff support: Housing/Community Services
Karen D. Rayzer, Assistant Director 214-670-5711
- Mission: As authorized by Chapter 2, Article XVIII of the City Charter, the Senior Affairs Commission shall act as an advisory body to the city manager and the council and shall:
- Recommend the role of the city and the commission in ensuring the provision of services to the elderly:
 - Advice the City Council as requested on elderly issues;
 - Provide access for citizen comment on elderly issues;
 - Assist the city in the identification of programs for the elderly that are needed in the community; and
 - Perform other duties assigned by the city council
- Staff liaison responsibilities to the commission shall be designated by the city manager, (Ord 20216)
- Meetings: The commission meets monthly third Monday of each month at 11:30 a.m. except in January and February.

CITY OF DALLAS BOARDS AND COMMISSIONS

SOUTHERN DALLAS DEVELOPMENT CORPORATION BOARD

SDD

- Authority: Resolution 89-0815, 94-2691, 05-0422, 05-1036, 06-0298
- Members: 3 members are appointed by the full City Council, chair appointed by the mayor, vice-chair appointed by the full city council
- Qualifications: A person who meets the qualifications for Policy Director and who has been duly nominated may be elected as a Policy Director. The Initial Policy Board shall be elected and appointed by the Interim Board. Thereafter, Policy Directors will be determined in the following manner:
(a) Three (3) City Council Appointed Directors: The Policy Board shall solicit recommendations from the three (3) appointed positions from Dallas City Council members. In making the appointment to the Policy Board, Dallas Council members will be asked to appoint persons with skills and qualifications that will assist the organization in achieving its mission. [05-1036, 06-0298]
- Officers: The officers of the Corporation shall consist of a Chairman, Vice-Chairman, a President, a Secretary and a Treasurer. Such officers and assistant officers as may be deemed necessary may be elected by the Policy Board, at the Corporation's Annual Meeting, with the exception of any Vice-Presidents of the Corporation which position(s) may be filled by the President upon approval of the Policy Board of such position(s).
- Staff support: Southern Dallas Development Corporation
Charles McElrath, President 214-948-7800
- Mission: The mission of the Southern Dallas Development Corporation is to assist in the development and financing of small businesses, create jobs and stimulate the economic growth of Southern Dallas and the Enterprise Zones by promoting investment.
- Meetings: Regular meetings of the Policy Board shall be held at such time and place as the Chairman of the Policy Board shall determine. The frequency of the regular meetings shall be determined annually by the Policy Board at its Annual Meeting.
- NOTE: Bylaws were amended December 15, 2005 to allow for three (3) full City Council appointments.**

CITY OF DALLAS BOARDS AND COMMISSIONS

SOUTH DALLAS/FAIR PARK TRUST FUND BOARD

SDF

Authority: City Code, Section 2-130, 93-1145, 99-3439, 06-1833

Members: 15 members, one appointed by each member of the City Council

Qualifications: Eight members must meet any of the following qualifications:

- Be a resident of the South Dallas/Fair Park trust fund program area as defined by city council resolution.
- Be a representative of a cultural institution or other facility permanently housed at Fair Park.
- Be the owner or operator of a business in the South Dallas/Fair Park trust fund program area as defined by city council resolution.
- Be actively involved in the South Dallas/Fair Park community.

Seven members must have substantial knowledge and expertise in any of the following areas:

- Housing development.
- Business development and operations.
- Non-profit management and operations.
- General community development principles and practices.

In addition to these qualifications listed above, at least two of the board members must have loan underwriting experience.

Officers: Mayor appoints the chair, subject to confirmation by a majority of the City Council; full City Council appoints the vice-chair

Staff support: Office of Economic Development
Frank (Karl) Zavitkovsky, Director 214-670-5140
Leo Hicks, Center Manager 214-670-8268
(contact person)

Mission: To promote: business development and retention initiatives, job retention, housing improvement, community development and community service programs. The Trust Fund operates under the principle that it is to achieve its mission while providing a unique opportunity for residents, business persons, and community-based representatives to have a positive and mutually beneficial impact on the South Dallas/Fair Park community. The geographic focus of the program shall be the thirteen (13) census tracts identified in the 2000 Census as Census Tracts 25, 27.01, 27.02, 28, 29, 34, 35, 36, 37, 38, 39.01, 39.02 and 40.

Meetings: The board meets monthly second Wednesday of each month at 6:15 p.m. Meetings usually last one to two hours. Members serve on various working committees. A member can expect to devote about two hours a month to board service

CITY OF DALLAS BOARDS AND COMMISSIONS

3/19/14

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OFFICE OF THE CITY SECRETARY

CITY OF DALLAS, TEXAS

CITY OF DALLAS BOARDS AND COMMISSIONS

TRINITY RIVER WEST MUNICIPAL MANAGEMENT DISTRICT

TRW

Authority: Chapter 380 and 375 of the Texas Local Government Code, Section 52 and 52-a, Article III, and Section 59, Article XVI, Texas Constitution, Ordinance File 09-0460

Note: Upon expiration of the initial terms, the terms for the replacement directors by the governing body of the City for Place 1, 2, 3, and 4 shall be filled for two years, and the replacement directors for Places 5, 6, 7, 8, and 9 shall each serve four year terms.

Members: 6 members appointed by the full City Council
3 members are city officials (Assistant City Manager, Chief Financial Officer, and Director of Economic Development)

Qualifications: (a) To be qualified to serve as an appointed director, a person must be at least 18 years old and must be:

- (1) a Resident Director;
- (2) an owner of property in the district;
- (3) an owner of stock, whether beneficial or otherwise, of a corporate owner of property in the district;
- (4) an owner of a beneficial interest in a trust that owns property in the district; or
- (5) an agent, employee, or tenant of a person covered by Subdivision (2), (3), or (4) of this Subsection;
- (6) an initial director;
- (7) an assistant city manager of the City appointed by the city manager;
- (8) the chief financial officer of the City; or
- (9) the economic development director of the City.

Officers: Board elects chair, vice-chair, and secretary

Staff support: Office of Economic Development
Frank (Karl) Zavitkovsky, Director 214-670-5140
Karl Stundins, Area Redevelopment Manager 214-670-1685

Mission: Improvements and services provided by the District will enhance the land and other property within the District.

Meetings: Meets as needed.