



DALLAS PARK AND RECREATION BOARD AGENDA

THURSDAY, APRIL 21, 2022
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078

- 8:30 am: Administration and Finance Committee 6FN – **CANCELLED**
Videoconference/ in person
- 9:30 am: Planning and Design Committee, Room 6FN –
Videoconference/ in person
- 10:00 am: Park and Recreation Board, Room 6FN -
Videoconference/ in person

RECEIVED

2022 APR-14 PM 2:49

CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Robb P. Stewart, Chair
Maria Hasbany, Vice Chair
Calvert Collins-Bratton
Timothy W. Dickey
Bo Slaughter

Public Notice

220411

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL Room 6FN / Videoconference
THURSDAY, APRIL 21, 2022
(8:30 A.M.)

CANCELLED

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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Park and Recreation

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POSTED CITY SECRETARY
DALLAS, TX

Lane Conner, Chair
Fonya Naomi Mondell, Vice Chair
Harrison Blair
JR Huerta
Rudy Karimi
Jeff Kitner
Daniel Wood

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL Room 6FN- VIDEOCONFERENCE
THURSDAY APRIL 21, 2022
(9:30 A.M.)

This meeting will be held by videoconference and in the 6FN Conference room at City Hall.

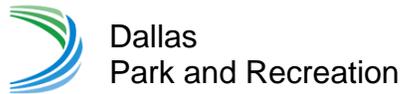
Public are encouraged to attend the meeting virtually via the link below. City Hall is available for those wishing to attend the meeting in person following all current pandemic-related public health protocols

Link: <https://bit.ly/38TcgQ3>

Password: KMcN2K8gC2q

CONSENT ITEMS

1. Harry Stone Art Installation (9) - Authorize site approval for a new public art installation at Harry Stone Recreation Center, located at 2403 Millmar Drive - Financing: No cost consideration to the City
2. Kleberg Rylie Art Installation (8) - Authorize site approval for a new public art installation at Kleberg Rylie Recreation Center, located at 1515 Edd Road – Financing: No cost consideration to the City.
3. Carpenter Park (14) - Authorize a dedication plaque for John Carpenter Plaza, located at 2201 Pacific Avenue – Financing: No cost consideration to the City (**committee only item**)



DALLAS PARK AND RECREATION BOARD – PAGE 2
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL Room 6FN / Videoconference
THURSDAY, APRIL 21, 2022
(9:30 A.M.)

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AGENDA
DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, APRIL 21, 2022 10:00 A.M.

Arun Agarwal, President (District 15)

JR Huerta, District 1	Bo Slaughter, District 8
Fonya Naomi Mondell, District 2	Maria Hasbany, District 9
VACANT, District 3	Robb P. Stewart, District 10
Harrison Blair District 4	Jeff Kitner, District 11
VACANT, District 5	Lane Conner, District 12
Timothy W. Dickey, District 6	Calvert Collins-Bratton 13
Daniel Wood, Vice President District 7	Rudy Karimi, District 14

This meeting will be held by videoconference and in the 6FN Conference Room at City Hall.

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Link: [KMcN2K8gC2q](https://www.dallasparcs.org/107/Park-and-Recreation-Board)

Password: Qwcmvtxh257

Members of the public wishing to speak in accordance with speaker guidelines should register at <https://www.dallasparcs.org/107/Park-and-Recreation-Board> before 12 pm Wednesday, April 20, 2022

1. Public Speakers (on any business)
2. Approval of Minutes of the April 7, 2022 Park and Recreation Board Meeting

SPECIAL RECOGNITION

- Special Recognition of Richard Ritz for his 18 years of service and dedication to the City and Park and Recreation Department

CONSENT AGENDA (3-5)

ADMINISTRATION AND FINANCE

3. Park Board Policy Athletic Field Use (All) – Authorize approval of the Park Board Policy: Athletic Field Use Policy: Youth – Financing: No cost consideration to the City (**committee considered this item on April 7, 2022**)

PLANNING AND DESIGN

4. Harry Stone Art Installation (9) - Authorize site approval for a new public art installation at Harry Stone Recreation Center, located at 2403 Millmar Drive - Financing: No cost consideration to the City.
5. Kleberg Rylie Art Installation (8) - Authorize site approval for a new public art installation at Kleberg Rylie Recreation Center, located at 1515 Edd Road – Financing: No cost consideration to the City.

DALLAS PARK AND RECREATION BOARD – PAGE 2
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY APRIL 21, 2022 10:00 A.M

ITEMS FOR INDIVIDUAL CONSIDERATION

6. Service Agreement (2,6,8,9,12) - Authorize a three-year service price agreement for commercial janitorial services for Park and Recreation Department aquatic sprayground restroom facilities – Superior Commercial Cleaning in the estimated amount of \$784,913.10 most advantageous proposer of two - Total award not to exceed \$784,913.10 - Financing: Current Funds (subject to annual appropriations)
7. Hi-Line Connector Trail (2,6) - Authorize a construction services contract for the construction of the Hi-Line Connector Trail – The Fain Group, Inc. lowest responsive and responsible bidder of six – Not to exceed \$11,531,424.84 – Financing: Circuit Trail Connector Fund (\$8,000,000.00), Circuit Trail Conservancy Fund (\$3,531,424.84) (**board deferred this item on April 7, 2022**)
8. Park Board Policy Partnership Match Funding (All) - Authorize the adoption of Park Board Policy that establishes approval authority and award requirements for the partnership match policy – Financing – No cost consideration to the City (**committee considered this item on April 7, 2022**)
9. Beckley-Saner Recreation Center (4) - Authorize (1) Avance Program Inc. the use of Beckley-Saner Recreation Center located at 114 West Hobson Avenue, and (2) the waiver of rental fees for the Hoops for Jose Fundraiser. The event will be held on Saturday May 14, 2022 from 9:00 a.m. to 6:00 p.m. Financing: revenue forgone \$1140.00 (rental fee waiver).

BRIEFING

10. Park and Recreation Hiring/Onboarding Update – Vanessa Gray, Human Capital Manager
11. CARES Division Introduction – John Lawrence, Assistant Director

OTHER/NON-ACTION ITEMS

12. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
13. Staff Announcements – Upcoming Park and Recreation Department Events
14. Next Park Board meeting, 10:00 am Thursday, May 5, 2022
15. Adjournment

DALLAS PARK AND RECREATION BOARD – PAGE 3
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, April 21, 2022 10:00 A.M

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Arun Agarwal, President, presiding

Present: Arun Agarwal, President; Daniel Wood, Vice-President; Harrison Blair, Calvert Collins-Bratton, Lane Conner, Timothy W. Dickey, Maria Hasbany, Estanislao “JR” Huerta, Rudy Karimi, Jeff Kitner, Fonya Mondell, Ernest “Bo” Slaughter, Robb Stewart, Lorena Tule-Romain – 14

Absent: NONE

Vacant: District 3

This was a virtual meeting held via Cisco Webex and in person in the 6FN conference room. The public were able to view the Open Session meeting on the internet. The public were also able to attend in person.

President Agarwal called the meeting to order at 10:04 a.m.

Agenda Item 1. Speakers – The following people registered to speak. Some of the speakers might no longer have been available or connected when it was their turn to speak.

Dustin Gadberry – Hi-Line Connector Trail

Barbara Barbee - Matching Grant for Restoration of Kiest Memorial Garden WPA Rill.

David Klempin - Water Rill Restoration in Kiest Memorial Garden, Kiest Park

Christopher Calle - Park Board duties to citizens and wildlife

Agenda Item 2. Minutes - A motion by Bo Slaughter, seconded by JR Huerta, to approve the minutes of the March 10, 2021 Park and Recreation Board meeting was carried by unanimous vote.

CONSENT AGENDA (3-5)

ADMINISTRATION AND FINANCE

Agenda Item 3. Equipment Purchase (All) – A motion by Maria Hasbany, seconded by Robb Stewart, to authorize the purchase of a JLG X430AJ Compact Crawler Boom Lift for new equipment installation, general maintenance and repair services for the Park and Recreation Department from Kirby-Smith Machinery, Inc. in the amount of \$126,450.00 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$126,450.00 - Financing: Current Funds (subject to annual appropriations), was carried by a unanimous vote.

PLANNING AND DESIGN

Agenda Item 4. Crockett Dog Park Art Installation (2) – A motion by Maria Hasbany, seconded by Robb Stewart, to authorize a site approval for a new public art installation at Crockett Dog Park, located at 501 Carroll Avenue – Financing: No cost consideration to the City, was carried by a unanimous vote.

Agenda Item 5. Jaycee Zaragoza Art Installation (6) – A motion by Maria Hasbany, seconded by Robb Stewart, to authorize site approval for a new public art installation at Jaycee Zaragoza Recreation Center located at 3114 Clymer Street - Financing: No cost consideration to the City, was carried by a unanimous vote.

ITEMS FOR INDIVIDUAL CONSIDERATION

Agenda Item 6. Brimer Bill (All) – A motion by Daniel Wood, seconded by JR Huerta, to authorize **(1)** the inclusion of eligible Fair Park facilities into the November 2022 election proposition pursuant to Chapter 334 of the Texas Local Government Code, commonly called the Brimer Bill for the expansion of the Kay Bailey Hutchison Convention Center (KBHCC) venue project; and **(2)** the approval of eligible Fair Park facilities for future Brimer Bill funding – Financing: No cost consideration, was carried by a unanimous vote.

Agenda Item 7. Hi-Line Connector Trail (2,6) – A motion by Bo Slaughter, seconded by Robb Stewart, to **defer until April 21, 2022** a construction services contract for the construction of the Hi-Line Connector Trail – The Fain Group, Inc. lowest responsive and responsible bidder of six – Not to exceed \$11,531,424.84 – Financing: Circuit Trail Connector Fund (\$8,000,000.00), Circuit Trail Conservancy Fund (\$3,531,424.84), was carried by a unanimous vote.

The Board had questions about the deferral process. Christine Lanners – Senior Assistant City Attorney, provided clarification on proper procedure regarding the procurement process.

Director Jenkins clarified it was necessary to follow the procurement process as outlined in Administrative Directive 4-5, section 7 before voting on the item.

Agenda Item 8. Lake Highlands Trail (10) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a construction services contract for the construction of the Lake Highlands Trail – Phase 2A/2B, Northern Extension Project form Harry S Moss Park located at 7601, Greenville Avenue – RoeschCo Construction, Inc., lowest responsible bidder of seven – Not to exceed \$4,392,297.50 – Financing: Lake Highlands Phase 2 TASA Program (\$3,513,838.00), Street and Transportation Improvement Fund (2012 General Obligation Bond Funds) (\$63,143.10), Street and Transportation Improvement (A) Fund (2017 General Obligation Bond Funds) (\$733,299.63), Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$82,016.77).

Mr. Stewart made an amendment to the original motion to include the understanding that field changes for the alignment of the trail east of Abrams Road as it runs adjacent to Scofield Memorial Church located at 7730 Abrams Road to take in to account the existing agreement between Oncor and the Church and the existing drainage improvements.

Mr. Wood seconded the amended motion.

The amended motion was carried by a unanimous vote.

Agenda Item 9. Reverchon Interlocal Agreement (2) – A motion by Tim Dickey, seconded by JR Huerta, to authorize a twenty-year Interlocal Agreement with the Dallas Independent School District for the joint development, operation, and use of Reverchon Park Baseball Field – Financing: No cost consideration to the City (this action, see Fiscal section for future costs), was carried by unanimous vote.

BRIEFINGS

Agenda Item 10. Smart Growth for Dallas – Christina Turner-Noteware, Assistant Director

Ms. Turner-Noteware introduced Robert Kent – Associate Vice President of the Trust for Public Land.

Mr. Kent presented and was available for questions and feedback from the board.

Agenda Item 11. Urban Forestry Taskforce – M. Renee Johnson, Assistant Director

Ms. Johnson introduced various members of the Urban Forestry Taskforce.

Ms. Johnson and members of the Taskforce presented and were available for questions and feedback from the Board.

The following members of the Taskforce presented and answered questions:

Karen Woodard – Dallas Water Utilities

Christ McMaster – Park and Recreation

Brett Johnson – Park and Recreation

Phil Irwin – Development Service

Sarah Standifer – Assistant Director, Dallas Water Utilities

Megan Wimer – Assistant Building Official, Development Services

At 12:50pm Chair Agarwal called for a recess until 1:30pm.

At 1:33pm Chair Agarwal reconvened the meeting.

UPDATE

Agenda Item 12. Budget Update – Rachael Berry, Interim Assistant Director

Ms. Berry provided an update to the Board and was available for questions and feedback.

Discussion

- Review the Park Board Rule 5-person memo and the Park Naming Policy

Director Jenkins gave an overview of the current Park Naming Policy and clarified the policy does allow for exceptions.

The Board expressed they would like the Park Naming Policy be brought to the Administration and Finance Committee for discussion and review.

OTHER/NON-ACTION ITEMS

Agenda Item 13. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Friends of Preston Ridge Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows

Harrison Blair thanked Board Members for the bike ride in District 4 on April 1, 2022, and road closures on Interstate highway due to construction.

Rudy Karimi thanked Board Members for joining the bike ride in District 4 on April 1, 2022 and invited all Board members to future bike rides.

Jeff Kitner announced a ribbon cutting for a playground at Arapaho Park on Saturday April 9, 2022 at 10:00am. He also announced the Dallas Trail Coalition is a new coalition of all the trails friend's groups and invited the Board members to attend a future meeting.

Daniel Wood emphasized the multi-modal connectivity to trails.

Tim Dickey announced a fundraising event on May 19, 2022 at the Trinity River Audubon Center.

Maria Hasbany announced Dallas Blooms is currently happening at the Dallas Arboretum.

Fonya Mondell announced free yoga for the next for Saturday's beginning on April 9, 2022 at Samuell Grand Park in the Sculpture Garden. Ms. Mondell also announced Dallas Heritage Village would have free admission and an Easter egg hunt on April 17, 2022.

Chair Agarwal announced Aquatics identified that 1,600 children's swimsuits were needed and are working to find a sponsor. He also announced a Go-fund me campaign hosted by the Dallas Zoological Society to benefit Ukrainian zoo's.

Chair Agarwal announced Ms. Lorena Tule-Romain has resigned from the board. Ms. Tule-Romain thanked the Board.

Agenda Item 14. Staff Announcements – Upcoming Park and Recreation Department Events.

Tony Becker - Board Secretary, announced the public speakers provided handouts and he would forward them to the entire Board. He asked staff announcements to be shared on the screen, and announced Farm Fest at Samuell Farm on Saturday April 30, 2022.

Agenda Item 15. Next Park Board meeting. The next Park Board meeting will be Thursday, April 21, 2022 at 10:00 a.m.

Agenda Item 16. President Agarwal adjourned the Board meeting at 2:30 p.m.

Anthony M. Becker, Secretary
Park and Recreation Board

Arun Agarwal, President
Park and Recreation Board
Date: _____

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 21, 2022

COUNCIL DISTRICT(S): All

STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize approval of the Park Board Policy: Athletic Field Use Policy: Youth– Financing: No cost consideration to the City

BACKGROUND

The Park and Recreation Board establishes policies by which the Board conducts business for the City of Dallas. All policies established by the Park and Recreation Board must be consistent with the State Law, City Charter, and City of Dallas Administrative Directives.

Through Park and Recreation Board input, Park and Recreation Department staff have created a Park Board Policy identifying resource allocation towards the support of youth athletic programs within the City of Dallas for the benefit of its residents while establishing guiding principles and requirements that govern the allocation and use of the Department’s athletic fields when scheduling youth athletic activities.

The policy does not circumvent current permitting procedures as identified within the department’s *Athletic Field Reservation Directive, RES-002*.

The Park Board Policy establishes three tiers of play to be used when considering approving field reservations for youth activities, identifies a percentage of available field use hours to be made available to each tier, and establishes a priority for staff to use when considering applications for field use. The three tiers, and their associated percentage of field use is as follows:

Tier I - Community Recreation	Thirty (30) percent
Tier II – Recreational Activities	Fifty (50) percent
Tier III – Select or Competitive League Activity	Twenty (20) percent

The Department reserves the right to allocate field usage, e.g., reservation hours, based on the needs of the Department and the community to meet Tier I and Tier II needs.

This action requests the Board to adopt the proposed Athletic Field Use – Youth Park Board Policy.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 10, 2022 this item was briefed to the Administration and Finance Committee.

The Administration and Finance Committee considered this item April 7, 2022 and will present a recommendation to the Park and Recreation Board on April 21, 2022.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Administration and Finance Committee does not meet April 21, 2022, therefore; this item will be considered by the full Park and Recreation Board.

This item does not require Council action.

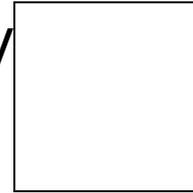
STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Proposed Athletic Field Use Policy – Youth (DRAFT)
Attachment A to the Draft Policy: Field Reservation Directive, RES-002

Park and Recreation Board Policy



Title: Athletic Field Use Policy - Youth

No. 26: April 21, 2022

1. Purpose:

City of Dallas Park and Recreation Department recognizes the benefits of providing a variety of quality recreational youth athletic programs, as they promote healthy development and a sense of community. To maximize these benefits, the Park and Recreation Department (Department), has developed this policy to identify resource allocation as it supports youth athletic programs for its residents. The Department's responsibility is to balance the use of public resources in a manner that maximizes service to the greatest number of City residents and generates optimal benefit to the overall needs of the community. This policy establishes the guiding principles and requirements that govern the allocation and use of the Department's athletic fields when scheduling youth athletic activities.

The Department provides reservable field hours for athletic activities across all Department fields during the playing season. These hours are dependent on the specific athletic activity, number of and availability of fields as determined by maintenance activities, construction, weather and/or season length.

All organized athletic activities require written permission for conducting such activities in City parks. Such activities include all athletic league play (practices and games), tournaments, organized non-league related activities including, but not limited to, camps, clinics, tryouts, training sessions and other similar activities.

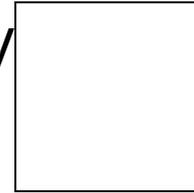
2. Priority of Use and Permitting:

Tier I – Community Recreation

The Department's primary obligation to youth athletic activities is to first serve the Department programs and that of the Dallas Independent School District (DISD) and/or other surrounding Independent School Districts (ISDs), participating in the general recreational level of play for ages six (6) to eighteen (18). Community recreational youth athletic activities are identified as those that include programming conducted by City of Dallas staff, ISDs, or other Department approved program(s) and may include, but are not limited to, recreational camps, clinics, and/or recreational play.

Youth athletic activities falling within the "primary" focus of the Department will be allocated up to 30% of field reservations per season per sport and will receive first priority when scheduling field use. This may be changed at the discretion of the Director, Park and Recreation Department based on availability of resources to offer more Tier I programming in any given season.

Park and Recreation Board Policy



Title: Athletic Field Use Policy - Youth

No. 26: April 21, 2022

Tier II – Recreational Activities

Recreational athletic activities, or Tier II youth athletic activities, are identified as those that include common public use by City of Dallas residents, recreational league play, recreational camps, clinics and other Department approved athletic activities. General recreation athletic league play meets, but not limited to, the following criteria:

- The providing organization is a member of a national sports association specific to the youth athletic program. For examples, for youth soccer, the United States Athletic Association (USAA), or other Department approved athletic association,
- The providing organization is a Texas non-profit corporation, has received tax-exempt status from the IRS, files tax returns and maintains compliance with IRS requirements as a tax-exempt entity, and is community-focused;
- Teams are formed by the organization without the use of exclusionary tryouts and participation is for the inclusion of all levels of skills and abilities;
- Teams are comprised of a minimum of 80% City of Dallas residents;
- Individual teams are coached by unpaid volunteers that may or may not have participants within the program;
- No league games are played against teams from any competitive or semi-competitive league including but not limited to, premier, select or other competitive leagues.

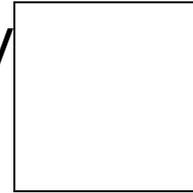
Youth athletic activities falling within Tier II focus of the Department will be allocated up to 50% of field reservations per season per sport. This may be changed at the discretion of the Director, Park and Recreation Department, based on availability of resources to offer more Tier II programming in any given season.

Tier III – Select or Competitive League Activity

Accommodations for non-residents, competitive and semi-competitive league play, private instructional activities, for-profit corporations, non-City of Dallas based organizations, competitive tryouts associated with an organized group fall within Tier III for field reservation hours allocated per season and are not the Department's primary obligation. The Department recognizes the value of select and/or competitive leagues, however accommodations for these activities will only be made available if field reservation hours are available after Tier I and Tier II needs have been met.

Youth athletic activities falling within Tier III focus of the Department will be allocated up to 20%, of field reservations per season per sport. This may be changed at the discretion of the Director, Park and Recreation Department, based on availability of resources to offer more Tier III programming in any given season.

Park and Recreation Board Policy



Title: Athletic Field Use Policy - Youth

No. 26: April 21, 2022

Note: The Department reserves the right to allocate field usage, e.g., reservation hours, based on the needs of the Department and the community to meet Tier I and Tier II needs.

3. Permit Application Process

All organized athletic activities require written permission, e.g., permitting, for conducting such activities in City parks. Such activities include all athletic league play (practices and games), tournaments, organized non-league related activities including, but not limited to, camps, clinics, tryouts, training sessions and other similar activities.

All permitting will adhere to the Department's *Athletic Field Reservation Directive, RES-002, Attachment A*.

Permits will be issued based on the above mentioned criteria and in accordance with RES-002; however, additional criteria may also be considered prior to permits being issued. These criteria include, but are not limited to, conflicts with Department sponsored events, field conditions, Department field maintenance programs, field capacity issues or other conflicts as determined by Director of Park and Recreation or designee.

4. Field Use Fees

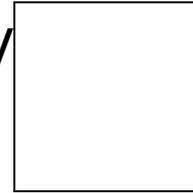
The Park Board sets all fees applicable to use for Department athletic fields and are attached as Attachment B. Fees will be administered through the Department's Reservations Office.

All outstanding fees must be paid prior to consideration of any new applications. Permits that are approved by the Department only authorize the use of available fields, and do not guarantee field availability due to unforeseen circumstances. The Department reserves the right to close permitted fields at any time and for any reason.

5. Athletic Field Preparation

As appropriate to individual sports, organizations and/or individuals receiving athletic field use permits are responsible for all field preparations and must coordinate such with the Department. This includes all configurations, e.g., base placement, field lining, goals, goal placement, nets, flags and any other equipment or services required to conduct the activities associated with said permit. General turf management and maintenance will be provided by the Department based on the Department's field maintenance schedule. It is the responsibility of the permit holder to ensure appropriate safety measures are taken to inspect and secure all

Park and Recreation Board Policy



Title: Athletic Field Use Policy - Youth

No. 26: April 21, 2022

athletic fields and any equipment placed on Department fields. The Department is not responsible for any loss or damage to equipment placed on Department fields.

6. Evaluation

It is the responsibility of the Director of Park and Recreation to monitor and evaluate the intended outcomes of this policy annually. Based on results of such analysis, the Director of Park and Recreation shall propose to the Park Board modifications of priority of use and/or recommended modification of fees associated with this policy being made, recommendations will be provided to the Park Board as appropriate for approval as needed.

7. Applicable Documents

Attachment A	Field Reservation Directive, RES-002
Attachment B	Athletic Field Reservation Fee Structure
Attachment C	Listing of reservable athletic fields

Park and Recreation Directive

City of Dallas Park and Recreation Department



SUBJECT: ATHLETIC FIELD RESERVATION

RES-002

1. DIRECTIVE

The purpose of this administrative directive is to provide the framework for the approval and issuance of permits for athletic field rentals on property owned and managed by the Dallas Park and Recreation Department.

2. PURPOSE

This directive establishes procedures to be followed in the scheduling and conducting athletic play on park property.

3. SCOPE

This Directive applies to all events scheduled through the Park and Recreation Department Reservations Office.

4. DEFINITIONS

4.1 IN GOOD STANDING:

All facility fees have been paid in full and the athletic field reservation contract and addendum has been signed and Park Department requirements are met.

4.2 SUBLEASING:

A lease granted by one who is already a lessee of a property.

4.3 ORGANIZED ATHLETIC LEAGUE:

An athletic organization that has established league status with the Athletic and Reservation Office.

4.4 ATHLETIC RESERVATION REQUEST FORM: (attached)

Park and Recreation Directive

City of Dallas Park and Recreation Department



5. PERMIT PROCEDURE

- 5.1 The Park Maintenance District Manager shall determine the athletic field facilities in various parks available for rent.
- 5.2 Reservations will be accepted per season.

6. PROCESS:

- 6.1 Athletic Leagues or individuals will complete an Athletic Field Reservation form up to three months in advance and no later than two weeks in advance of the reservation made through the Athletic and Reservation Office.
- 6.2 The Athletic and Reservation Office will evaluate the request and will make field assignments for organized leagues as follows:
 - 6.2.1 An organized athletic league in "good standing" will have first right of refusal for the use of the same fields that it had the previous season.
 - 6.2.2 Organized leagues in "good standing" who requests additional fields may receive new assignments based on availability.
- 6.3 Recreation Centers will have first right of usage of new facilities developed on parks on which a recreation center is located or recreation center purposes only. Recreation centers must submit an Athletic Reservation Request Form for field use for recreation center sponsored programs only. Recreation Centers will be subject to all associated cleanup regulations.
- 6.4 Athletic field reservations will not be accepted without all required deposits.
- 6.5 Practice teams will be allowed to make reservation 48 hours in advance.

Park and Recreation Directive

City of Dallas Park and Recreation Department



7. GENERAL CONSIDERATIONS FOR APPROVING ATHLETIC FIELD USE

- 7.1 Payment of reservation is due 30 days prior to usage. Full payment for season scheduling will be paid in full within 120 days of the reservation.
- 7.2 Payment for practice leagues or teams will be paid at the time of reservation.
- 7.3 The Reservation Office will not accept reservations when fields are closed for repair or recovery. Athletic field turf recovery is determined by the Dallas Park and Recreation Department maintenance staff.
- 7.4 Athletic field reservations will not be accepted by leagues that have alcohol consumption violations and have been cited for using reservation only fields without proper authorization.
- 7.5 All leagues and associations must sign that they acknowledge and will adhere to the following Dallas Park and Recreation Athletic Field Use Rules before final grant of the use of fields:
 - 7.5.1 Alcohol consumption is prohibited. The Dallas Park and Recreation Department prohibits alcohol consumption on all park property. If alcohol consumption is discovered or reported by park staff, the athletic league will be required to have a police officer arranged through the Reservation Office for a minimum of two consecutive weeks after the occurrence of the offense. Any subsequent infractions may result in mandatory use of police officers for the remainder of the season (see addendum attached)
 - 7.5.2 Play is prohibited on athletic fields that are closed for renovations or declared unsafe for play. The penalty for violation of this rule is:
 - First offense - 60 days suspension
 - Second offense – 6 months suspension
 - Third offense - 1 year suspension
 - Fourth offense - Permanent loss of the field
 - 7.5.3 Subleasing of fields is prohibited
 - 7.5.4 No play is allowed when fields are wet

Park and Recreation Directive

City of Dallas Park and Recreation Department



- 7.5.5 Parking is permitted in designated parking areas only
 - 7.5.6 Merchandise, concession sales and charging admission to athletic events are not allowed unless approved by Dallas Park and Recreation Department
 - 7.5.7 Users must vacate athletic fields when the reservation time ends
 - 7.5.8 Refunds of credit will be issued for reservations cancelled less than two weeks prior to the reservation date held.
- 7.6 Adherence to the City's Noise Ordinance (Dallas City Code, Chapter 30, Sec. 32-11.4): Amplification systems must not exceed the noise ordinance beyond the boundaries of the park.

8. OTHER PERMITS

- 8.1 This policy shall not be construed as repealing other city ordinances or policies requiring separate applications for permits for specific portions of the proposed event; i.e., Office of Special Event permits (Dallas City Code, Chapter 42A, Sec.28.186), health permits, food sales permits, etc.
- 8.2 All appropriate permits must be applied for separately under the laws or ordinances specifically governing those activities.

9. RESERVATION FOR OTHER FACILITIES

- 9.1 Groups wishing to use athletic facilities during a picnic reservation must be made at the time of reservation.
- 9.2 These reservations will be granted subject to availability.
- 9.3 Additional fees for these facilities may be charged if applicable.

Approved *Winnie Winton* Date 1 AUG 2014
Director, Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 21, 2022

COUNCIL DISTRICT: 9

STAFF: Trent Williams, (214) 670-1807
Kay Kallos, (214) 670-3281

SUBJECT

Authorize site approval for a new public art installation at Harry Stone Recreation Center, located at 2403 Millmar Drive - Financing: No cost consideration to the City.

BACKGROUND

The Public Art Program of the City of Dallas Office of Arts and Culture will request the submission of qualifications from artists or artist teams to design, fabricate and install a work of public art at Harry Stone Recreation Center in Council District 9. Planning will begin with Public Art Staff meeting with members and stakeholders of the community to define the scope of the project, including content, theme and style. A Call for Artists will follow in Summer 2022.

ESTIMATED SCHEDULE OF PROJECT

Request for Qualifications	Summer 2022
Artist Selection	Fall 2022
Project Completion	Summer 2023

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

On June 7, 2018 the Park and Recreation Board authorized \$62,899.00 from the 2006 Bond Program for project and project delivery costs for a new public art installation at Harry Stone Recreation Center in Council District 9.

On January 11, 2022 the Public Art Committee recommended support of the 2022 Public Art Annual Plan including Harry Stone Recreation Center in Council District 9.

On January 20, 2022 the Arts and Culture Advisory Commission approved the 2022 Public Art Annual Plan including Harry Stone Recreation Center in Council District 9.

On March 1, 2022 the Public Art Committee recommended support of the initiation of planning for public art at Harry Stone Recreation Center in Council District 9.

On March 10, 2022, the Arts and Culture Advisory Commission approved the initiation of planning for public art at Harry Stone Recreation Center in Council District 9.

COMMITTEE ACTION

The Planning and Design committee will consider this item on April 21, 2022, and will present its recommendation to the full Park and Recreation Board on the same day.

This item does not require Council action.

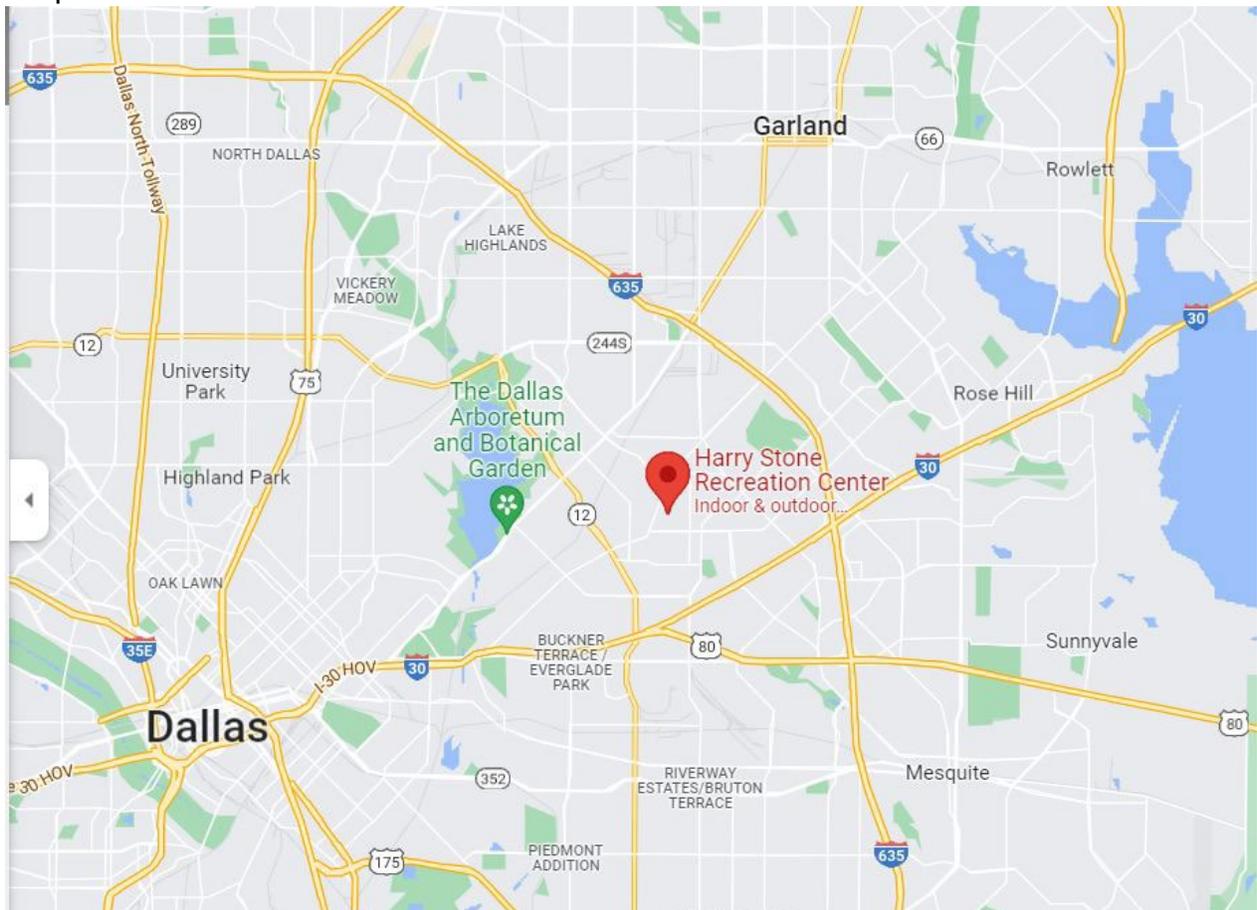
STAFF RECOMMENDATION

Staff recommends approval of the new public art location.

ATTACHMENTS

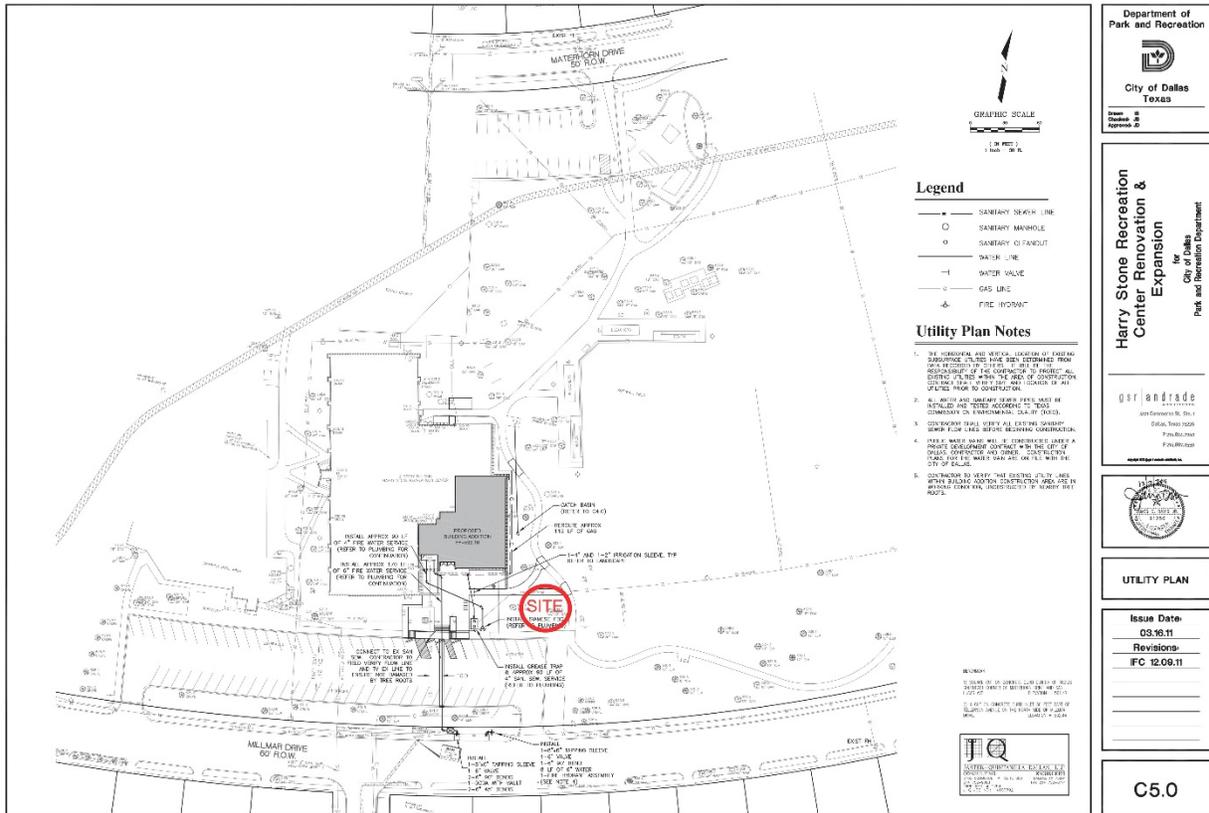
MAP

Proposed Site



Authorize site approval for a new public art installation at Harry Stone Recreation Center, located at 2403 Millmar Drive – Financing: No cost consideration to the City. – Page 3





**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 21, 2022

COUNCIL DISTRICT: 8

STAFF: Trent Williams, (214) 670-1807
Kay Kallos, (214) 670-3281

SUBJECT

Authorize site approval for a new public art installation at Kleberg Rylie Recreation Center, located at 1515 Edd Road – Financing: No cost consideration to the City.

BACKGROUND

The Public Art Program of the City of Dallas Office of Arts and Culture will request the submission of qualifications from artists or artist teams to design, fabricate and install a work of public art Kleberg Rylie Recreation Center in Council District 8. Planning will begin with Public Art Staff meeting with members and stakeholders of the community to define the scope of the project, including content, theme and style. A Call for Artists will follow in Summer 2022.

ESTIMATED SCHEDULE OF PROJECT

Request for Qualifications	Summer 2022
Artist Selection	Fall 2022
Project Completion	Summer 2023

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

On March 6, 2018 the Public Art Committee recommended support of the initiation of planning for Kleberg Rylie Recreation Center in Council District 8.

On March 15, 2018 the Arts and Culture Advisory Commission approved the initiation of planning for Kleberg Rylie Recreation Center in Council District 8.

On June 7, 2018, Park and Recreation Board authorized \$67,472.00 from the 2006 Bond Program for project and project delivery costs at Kleberg Rylie Recreation Center in Council District 8.

On January 11, 2022 the Public Art Committee recommended support of the 2022 Public Art Annual Plan including Kleberg Rylie Recreation Center in Council District 8.

On January 20, 2022 the Arts and Culture Advisory Commission approved the 2022 Public Art Annual Plan including Kleberg Rylie Recreation Center in Council District 8.

On February 1, 2022 the Public Art Committee recommended support of the initiation of planning for public art at Kleberg Rylie Recreation Center in Council District 8.

On February 17, 2022, the Arts and Culture Advisory Commission approved the initiation of planning for public art at Kleberg Rylie Recreation Center in Council District 8.

COMMITTEE ACTION

The Planning and Design committee will consider this item on April 21, 2022, and will present its recommendation to the full Park and Recreation Board on the same day.

This item does not require Council action.

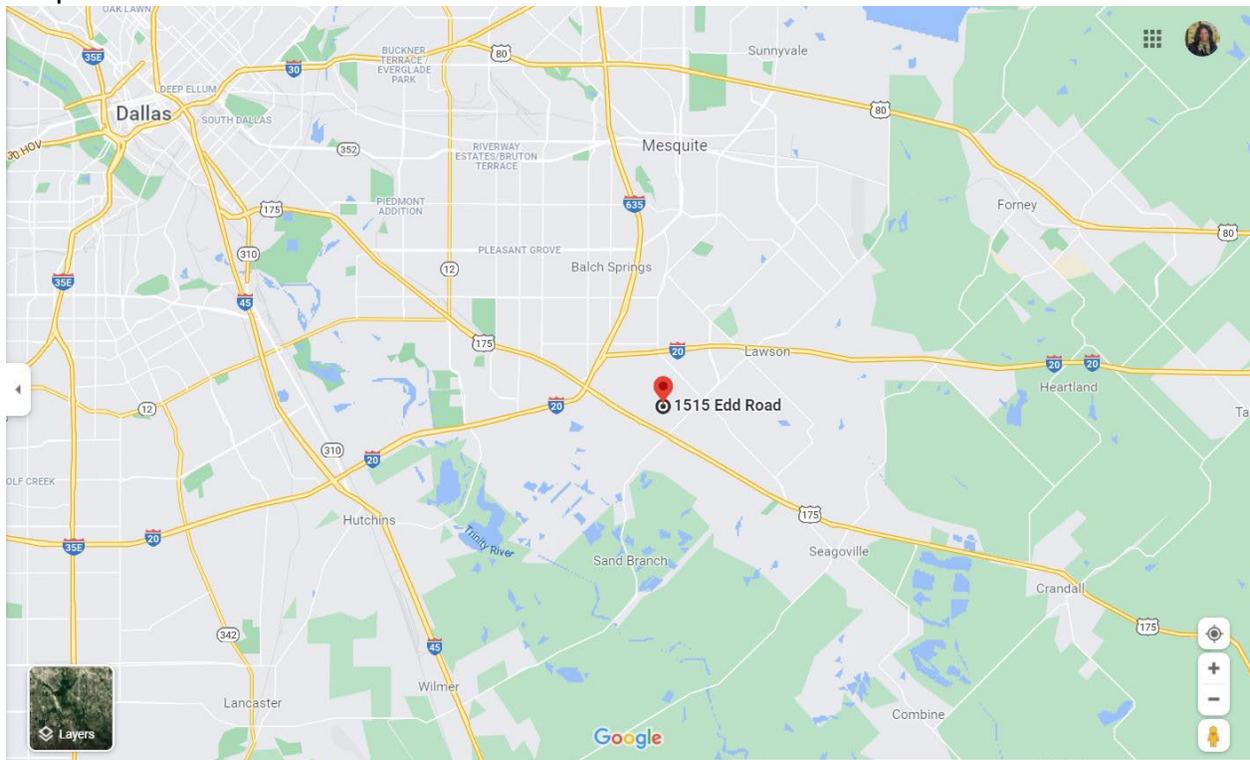
STAFF RECOMMENDATION

Staff recommends approval of the new public art location.

ATTACHMENTS

MAP

Proposed Site



Authorize site approval for a new public art installation at Kleberg Rylie Recreation Center, located at 1515 Edd Road – Financing: No cost consideration to the City. – Page 3





**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: April 21, 2022
COUNCIL DISTRICT: 2, 6, 8, 9, & 12
STAFF: M. Renee Johnson, (214) 670-8871

SUBJECT

Authorize a three-year service price agreement for commercial janitorial services for Park and Recreation Department aquatic sprayground restroom facilities – Superior Commercial Cleaning in the estimated amount of \$784,913.10 most advantageous proposer of two - Total award not to exceed \$784,913.10 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

Park and Recreation's estimated three-year total expenditure for janitorial cleaning services at the seven (7) existing aquatic sprayground restrooms shall be \$273,953.10 of the total award amount of \$784,913.10. The remaining amount of \$510,960.00, is designated towards future expansion and development of additional sprayground locations. The \$510,960.00 shall be contingent on future construction developments and the need for janitorial services at additional locations within the three-year contract term. The \$510,960.00 will be subject to annual budgetary appropriations.

This service price agreement will be used to provide for commercial janitorial services at current and future aquatic sprayground restroom facilities throughout the City. Providing the City's citizens who frequent these facilities regularly during the summer months with a clean and healthy environment is the major objective of this agreement.

The City's cleaning and disinfecting requirements are in accordance with guidelines from the International Sanitary Supply Association, Green Seal, Inc., and the Centers for Disease Control. The use of available environmentally friendly Green Seal certified cleaning products and supplies was a requirement in the specifications for the janitorial services.

MWBE INFORMATION

In accordance with the City's Business Inclusion and Development (BID) Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$784,913.10	Other Services	N/A	N/A	N/A

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
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The following proposals were received from solicitation number BPZ21-00016773 and were opened on October 2, 2021. This service price agreement is to be awarded in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Bidders</u>	<u>Address</u>	<u>Scores</u>	<u>Amount of Bid</u>
*Superior Commercial Cleaning	539 W. Commerce St. #1574 Dallas, TX 75208	77.52	\$784,913.10
JP Environmental Services	1333 Old English Trail Ste. G-215 Houston, TX 77054	66.50	\$589,190.86

OWNER

Superior Commercial Cleaning

Laurie Russell, Principal

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

This item has no prior action.

Authorize a three-year service price agreement to provide commercial janitorial services for Park and Recreation Department aquatic sprayground restroom facilities with Superior Commercial Cleaning, most advantageous proposer of two – Total award not to exceed \$784,913.10 – Financing: Current Funds - **Page 3**

FISCAL INFORMATION

\$784,913.10 – Financing: Current Funds (subject to annual appropriations)

COMMITTEE ACTION

The Administration and Finance committee does not meet on April 21, 2022, therefore; the full Park and Recreation Board will consider this item.

This item has been tentatively scheduled for City Council consideration on May 11, 2022. The Office of Procurement Services is coordinating the Council item on our behalf.

STAFF RECOMMENDATION

Staff recommends approval of this service price agreement.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 21, 2022
COUNCIL DISTRICT(S): 2, 6
STAFF: Christina Turner-Noteware, (214) 671-7966

SUBJECT

Authorize a construction services contract for the construction of the Hi-Line Connector Trail – The Fain Group, Inc. lowest responsive and responsible bidder of six – Not to exceed \$11,531,424.84 – Financing: Circuit Trail Connector Fund (\$8,000,000.00), Circuit Trail Conservancy Fund (\$3,531,424.84)

BACKGROUND

This action will authorize a construction services contract for the Hi-Line Connector Trail along Victory and Hi Line between the Katy Trail and Trinity Spine Trail to The Fain Group, Inc. for the Base Bid and Alternate Numbers 1, 7, 8, 9, 10, 12, 16, 17, 18, 19, 23, and 24. This project was included in the 2017 Bond Program.

The scope of work includes the construction of a trail connecting the Katy Trail and the Trinity Spine Trail along Victory and Hi Line Drive.

The following chart illustrates The Fain Group, Inc’s contractual activities with the City of Dallas for the past three years:

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>	<u>TRN</u>
Projects Completed	2	0	2	0
Active Projects	0	0	1	0
Change Orders	1	0	6	0
Projects Requiring Liquidated Damages	0	0	0	0
Projects Completed by Bonding Company	0	0	0	0

This project is being completed in partnership with the Circuit Trail Conservancy (CTC), who was allotted partnership funds in the 2017 Bond Program to design and construct portions of The Loop trail throughout the City of Dallas.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction June 2022
Complete Construction August 2024

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 23, 2021, City Council authorized the Chief Financial Officer to disburse funds to the Circuit Trail Conservancy (CTC) and/or its affiliates (Vendor # VS97236) in an amount not to exceed \$11,562,124.00 for design and construction of the North Victory segment of the Hi Line Connector Trail Project located in the Victory Sub-district of the Sports Arena TIF District by Resolution 21-1155.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
Circuit Trail Connector Fund	\$8,000,000.00	\$0.00	\$0.00
Circuit Trail Conservancy Fund	\$3,531,424.84	\$0.00	\$0.00
Total	\$11,531,424.84	\$0.00	\$0.00

M/WBE INFORMATION

This project has Federal funding, which requires the use of TxDOT’s DBE Program in lieu of the City’s M/WBE Program. DBE participation on this contract is as follows:

Contract Amount	Category	DBE Goal	DBE%	DBE \$
\$11,531,424.84	Construction	9.0%	10.22%	\$1,178,942.40
This contract exceeds the M/WBE goal.				

Note: The DBE Goal of 9.0% was set by TxDOT for this project. This contract meets the DBE goal.

PROCUREMENT INFORMATION

The following six bids were received and opened on December 3, 2021:

*Denotes successful bidder

Bidders	Base Bid	Alternate Numbers 1, 7, 8, 9, 10, 12, 16, 17, 19, 23, 24**	Total Bid
The Fain Group, Inc.* 1616 N. Sylvania Ave. Fort Worth, TX 76111	\$9,412,424.84	\$2,119,000.00	\$11,531,424.84
Gadberry Construction ***			
Gilbert May ***			

(dba Phillips May Corporation)

Ragle, Inc.***

North Rock Construction***

HQS Construction, LLC***

***Non-responsive

**Alternate No. 1 – Additional Pole Lights along Victory Avenue West

**Alternate No. 7 – Alternate Curb Ramp Truncated Dome Specification

**Alternate No. 8 – Additional Accent Lighting Scope

**Alternate No. 9 – Additional Accent Lighting Scope

**Alternate No. 10 – Additional Accent Lighting Scope

**Alternate No. 12 – Power Pedestal Upgrade

**Alternate No. 16 – Additional Accent Lighting Scope

**Alternate No. 17 – Additional Accent Lighting Scope

**Alternate No. 18 – Additional Accent Lighting Scope

**Alternate No. 23 – Alternate Curb Ramp Truncated Dome Specification

**Alternate No. 24 – Overhead Utilities Placed Below Grade

COMMITTEE ACTION

The Planning and Design Committee does not meet on April 7, 2022; therefore, this item will be considered by the full Park and Recreation Board.

This item will be scheduled for City Council approval on April 27, 2022.

STAFF RECOMMENDATION

Staff recommends approval.

OWNER

The Fain Group, Inc.

Larry Fraizer, President

MAP

Attached

BID Agenda Approval Cover Sheet

Project Meets BID Requirements

Total DBE 10.22%

DBE

Prime:	CSJ NO: 0918-47-296 The Fain Group, Inc.	Agenda Date:	4/13/2022
Project:	Hi Line Connector Trail	Prime Vendor #:	
Total Local:	\$1,960,147.71	Review Date:	3/10/2022
Local		Total Non-Local:	\$6,571,277.13

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
				0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
Total DBE			\$0.00	0.0000%
Non-DBE			\$4,960,147.71	43.0142%
Total Local			\$4,960,147.71	43.0142%

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Erosion Control Management		\$47,784.85	0.4144%
	Road Master Striping, LLC		\$58,337.00	0.5059%
	Duran Industries		\$919,882.65	7.9772%
	A&A Construction		\$152,937.90	1.3263%
Total Non Local DBE			\$1,178,942.40	10.2237%
Non-DBE			\$5,392,334.73	46.7621%
Total Non-Local			\$6,571,277.13	56.9858%
Total Action			\$11,531,424.84	100.0000%



CITY OF DALLAS
Small Business Center – Business Inclusion and Development
Ethnic Workforce Composition Report (BID-FRM-627)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the “Enter” key.)

Company name: The Fain Group, Inc.

Address: 2500 Great Southwest Pkwy, Fort Worth, TX 76106

Bid #: CSJ NO: 0918-47-296

Telephone Number: 817 - 927 - 4388 Ext.

Email Address: lfrazier@faingp.com

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	8	3	7	2	1		1	1		
Professional										
Technical										
Office/Clerical	1	1					1	1		
Skilled	22						22			
Semiskilled	20						20			
Unskilled	4						4			
Seasonal										
Totals:	55	4	7	2	1		48	2		
# of employees living in Dallas:	14									
Total % of employees living in Dallas			25%							



Officer's Signature

Larry Frazier

Typed or Printed Name

President

Title

02/15/22

Date



CITY OF DALLAS
Small Business Center - Business Inclusion and Development
Contractor's Affidavit - Schedule of Work and Actual Payment (BID-FRM-213)

Project Name: HI LINE CONNECTOR TRAIL Bid/Contract #: CSJ 0918-47-293

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & MWBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
SWPPP		EROSION CONTROL MANAGEMENT	TODD MASSEY 972-816-0527 1206 S BORDER AVE. APT 643 WESLACO, TX 78596	W	N	\$ 47,784.85	0.41%		
Notes:									
BARRICADES		BUYERS BARRICADES	COLE BENTON 817-535-3939 7409 BAKER BLVD. RICHLAND HILLS, TX 76118	W	N	\$ 121,324.00	1.05%		
Notes:									
STRIPING		ROAD MASTER STRIPING, LLC	MIGUEL LOEZA 903-326-4530 1301 SE MCKINNEY STREET RICE, TX 75155	H	N	\$ 58,337.00	0.51%		
Notes:									
ELECTRIC		INTEGRATED ROADWAY SERVICES, INC.	DAVID MIRTAHERI 214-352-1937 11300 KLINE DRIVE. DALLAS, TX 75229	NON	L	\$ 3,807,756.35	33.02%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
UTILITIES		FM UTILITIES, LLC	FRANSICO MATA 469-716-3697 4911 REDBIRD TRAIL MIDLOTHIAN, TX 76065	H	N	\$ 132,510.00	1.15%		
Notes:									
CONCRETE SUPPLIER		BURNCO TEXAS, LLC	RIGOBERTO SALAS 214-537-7100 8505 FREEPORT PKWY IRVING, TX 75063	NON	N	\$ 467,982.00	4.06%		
Notes:									
LANDSCAPE		BRIGHTVIEW LANDSCAPE	TRAVIS TURGEON 214-288-5247 11439 DENTON DRIVE DALLAS, TX 75229	NON	L	\$ 684,409.36	5.94%		
Notes:									
PAVERS		A&A CONSTRUCTION	HECTOR GARCIA 817-267-2757 P.O. BOX 202212 ARLINGTON, TX 76006	H	N	\$ 152,937.90	1.33%		
Notes:									
GENERAL CONTRACTOR		THE FAIN GROUP	LARRY FRAZIER 817-927-4388 2500 GREAT SOUTHWEST FORT WORTH, TX 76106	NON	N	\$ 5,138,500.73	44.56%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Electrical		Duran Industries	Richard Duran 972-238-7122 504 Business Pkwy Richardson, Tx 75081	W	L	\$ 919,882.65	7.98%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
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Notes:							0.00%		
Total Bid Amount:						\$ 11,531,424.84	100.00%	\$	\$

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: President

Printed Name: Larry Frazier Date: February 16, 2022

Company Name: The Fain Group, Inc.



Disadvantaged Business Enterprise (DBE)
Duran Industries, Inc

Duran Industries, Inc

has filed with the Agency an Affidavit as defined by NCTRCA Disadvantaged Business Enterprise (DBE) 49 CFR Part 26 and is hereby certified to provide service(s) in the following areas:

NAICS 423610: ELECTRICAL APPARATUS AND EQUIPMENT, WIRING SUPPLIES, AND RELATED EQUIPMENT MERCHANT WHOLESALERS
NAICS 423720: PLUMBING SUPPLIES MERCHANT WHOLESALERS

This Certification commences January 7, 2021 and supersedes any registration or listing previously issued. This certification must be updated annually by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Issued Date: January 7, 2021
CERTIFICATION NO. HMDB29852N0122



Elicia Mitchell

Certification Administrator



City of Dallas

Project Information Sheet Construction/Architectural and Engineering

Construction Award
Amount: \$11,531,424.84

Change Order

CO Amount:
Overall Amount:

Professional Services Contract
Amount:

Supplemental Agreement
SU Amount:
Overall Amount:

Architectural and Engineering
Amount:

Department :Park and Recreation Department

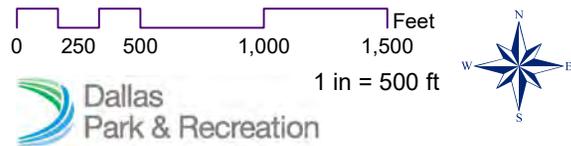
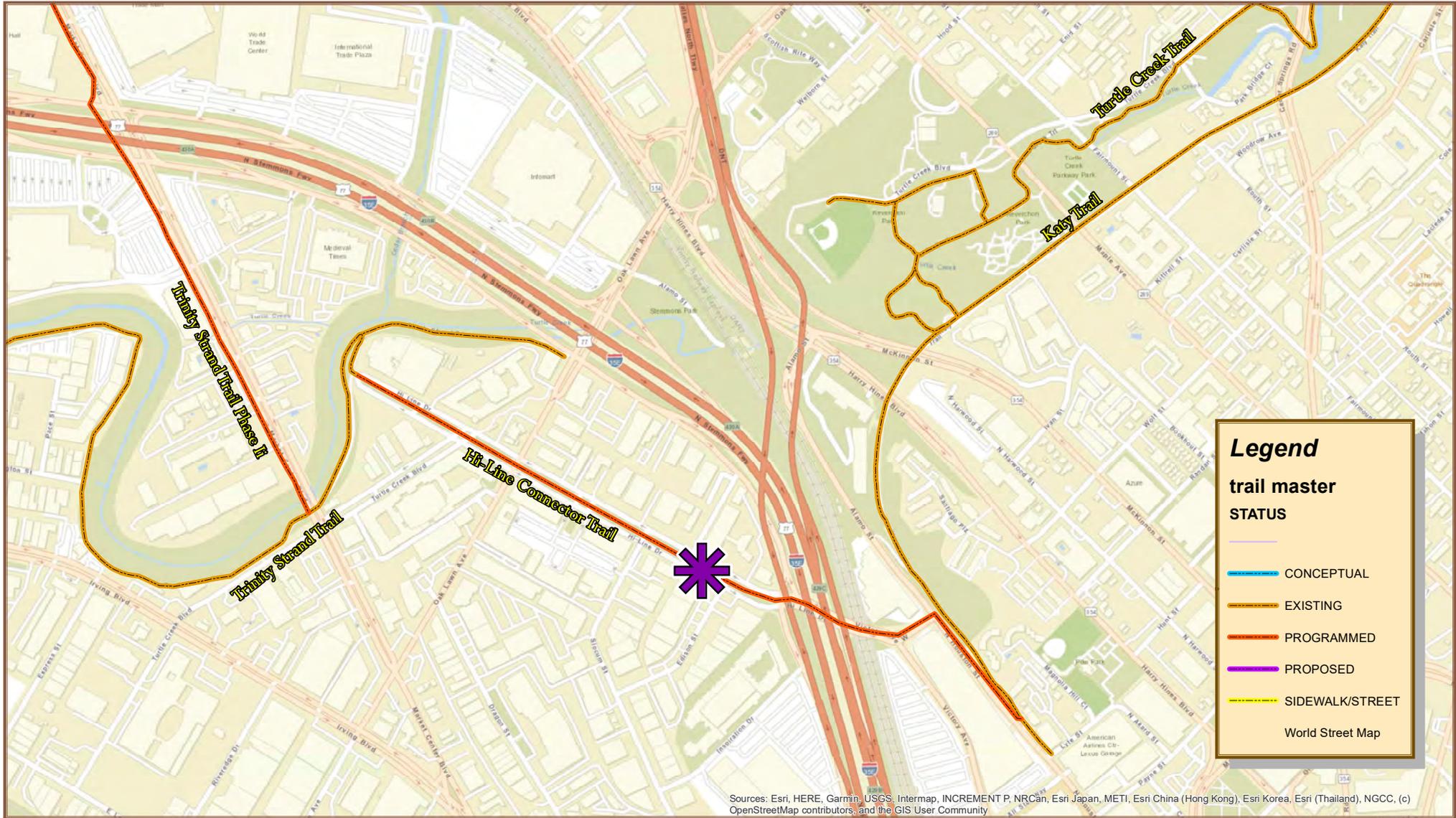
Proposed Agenda Date: 4/17/22

Project Name: Hi Line Connector Trail
Contract Number: PKR-2022-0018371
Encumbrance Number:

Scopes of Work: Construction of a trail from Katy Trail to the Trinity Strand Trail

Project Manager: John Reynolds
Contact Person: John Reynolds
Phone: 214-670-5454
Email: john.reynolds@dallascityhall.com

Contacted Intent to Award On: 4/17/22
Prime Contractor/Consultant: The Fain Group
Contact Person: Travis Bell
Phone: 817-927-4388
Email: tbell@faingp.com



Hi-Line Connector Trail

(Katy Trail to Trinity Strand Trail)

District
 2,6

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 21, 2022

COUNCIL DISTRICT: All

STAFF: Ryan O'Connor, (214) 670-4124

SUBJECT

Authorize the adoption of Park Board Policy that establishes approval authority and award requirements for the partnership match policy – Financing – No cost to the City

BACKGROUND

The Park and Recreation Department provides parks and facilities that are attractive, and user-friendly. A match funding program has been created through approved bond monies to create funding opportunities for local interest groups desiring to make improvements.

The 2017 Bond Program included \$2.3 million in partnership match funding for projects throughout the City primarily focusing on park and facility improvements. There are several community groups that are currently seeking access to the remaining funds (\$613K). In order to ensure fair and consistent practices, this policy identifies the requirements and approval authority for the matching funds policy.

This policy is intended by the Dallas Park and Recreation Board to be a catalyst for Dallas Park System and would grant staff authority to solicit partnership opportunities. This matching fund program seeks to prioritize high impact projects where all private funds have been raised. In addition, funding requests must be a minimum of \$10K and provide a 50% match requirement.

Recognizing that certain developments may never occur without some level of Public Private Partnership; a match funding program has been created to meet the “But For” gap in development possibilities. Additionally, the desire to complete smaller projects in an expeditious manner led the Board to create a tiered (less than \$50K /greater than \$50k) approval process.

Authorize the adoption of Park Board Policy that establishes approval authority and award requirements for the partnership match policy – Financing – No cost to the City

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 7, 2022, the policy was presented as a discussion item to the Administration and Finance Committee and will go to the full Park and Recreation Board for vote on April 21, 2022.

This does not require City Council approval

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

Draft Policy

Park and Recreation Board Policy



City of Dallas

Title: Partnership Match Policy DRAFT

No. 27: XX-XX-2022

A. Preamble

The Park and Recreation Board (Board) approves and sets policies regarding the City of Dallas Parks, Recreation Centers, and components of the Dallas Park system, operations, maintenance, rules, and guidelines.

B. Policy Overview

To leverage resources through strategic partnerships with interested parties by offering a match funding program funded by capital improvement programs. This program seeks to encourage investment in parks by community and neighborhood groups to improve the park system for all citizens. This policy would grant authority to staff to approve projects under an investment threshold on a first come first serve basis. Recognizing that certain park improvements may never occur without some level of public private partnership, a match funding program has been created. Additionally, the desire to complete smaller projects in an expeditious manner led the Board to create a tiered (less than \$50,000 / equal to or greater than \$50,000) approval process.

C. General Partnership Match Procedures

- The Dallas Park & Recreation Board authorizes staff to approve match funding applications up to \$49,999 in public funding. Allocations will be based on a “first come first serve” distribution methodology.
 - o Applicants shall have six months after application approval to raise the private funds required to access the public funds
- All match funding applications seeking \$50,000 or greater in public funding shall be presented to the Dallas Park & Recreation Board for individual consideration on a case-by-case basis
 - o Applicants shall have six months after Board approval to raise the private funds required to access the public funds
- Minimum match fund award is \$5,000 in public funding
- Minimum 50% private funding match requirement
- Public notification about the existence of the program will be posted to dallasparcs.org along with a link to the application and the amount of available funding remaining
- Projects seeking public funding should be consistent with capital improvements typically funded by bond programs. Items such as park amenities (picnic tables, benches, fitness equipment, etc.), loop trails, playground equipment, shade structures, and other similar park improvements are preferred.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 21, 2022
COUNCIL DISTRICT: 4
STAFF: Crystal R. Ross, (214) 670-8847

SUBJECT

Authorize (1) Avance Program Inc. the use of Beckley-Saner Recreation Center located at 114 West Hobson Avenue, and (2) the waiver of rental fees for the Hoops for Jose Fundraiser. The event will be held on Saturday May 14, 2022 from 9:00 a.m. to 6:00 p.m. Financing: revenue forgone \$1140.00 (rental fee waiver).

BACKGROUND

Avance Program Inc., is a grassroots organization of community members, parents, and youth from all walks of life living in the Dallas area. The non-profit organization was founded in 1987 to serve the area youth and community. In recent years Avance Program Inc. has led the way in youth athletic tournaments with up to 700 people in attendance.

Jose Zuniga, a Dallas Park and Recreation Program Specialist and 15-year Avance volunteer has recently fallen ill with a life-threatening condition that has hindered his ability to work for an extended period. Avance Program Inc. is requesting to host a basketball tournament fundraiser to assist Mr. Zuniga's with his medical expenses and bills.

All proceeds collected from team entry fees, concessions and donations collected through an online platform will be presented as a gift to Mr. Zuniga and his family at the conclusion of the Hoops for Jose fundraiser tournament.

FISCAL INFORMATION

Revenue forgone \$1140.00 (rental fee waiver).

COMMITTEE ACTION

The Administration and Finance Committee does not meet on April 21, 2022, therefore; the full Park and Recreation Board will consider this item.

This item does not require Council action.

Authorize (1) Avance Program Inc. the use of Beckley-Saner Recreation Center located at 114 West Hobson Avenue, and (2) the waiver of rental fees for the Hoops for Jose Fundraiser. Financing: revenue forgone \$1140.00 (rental fee waiver).

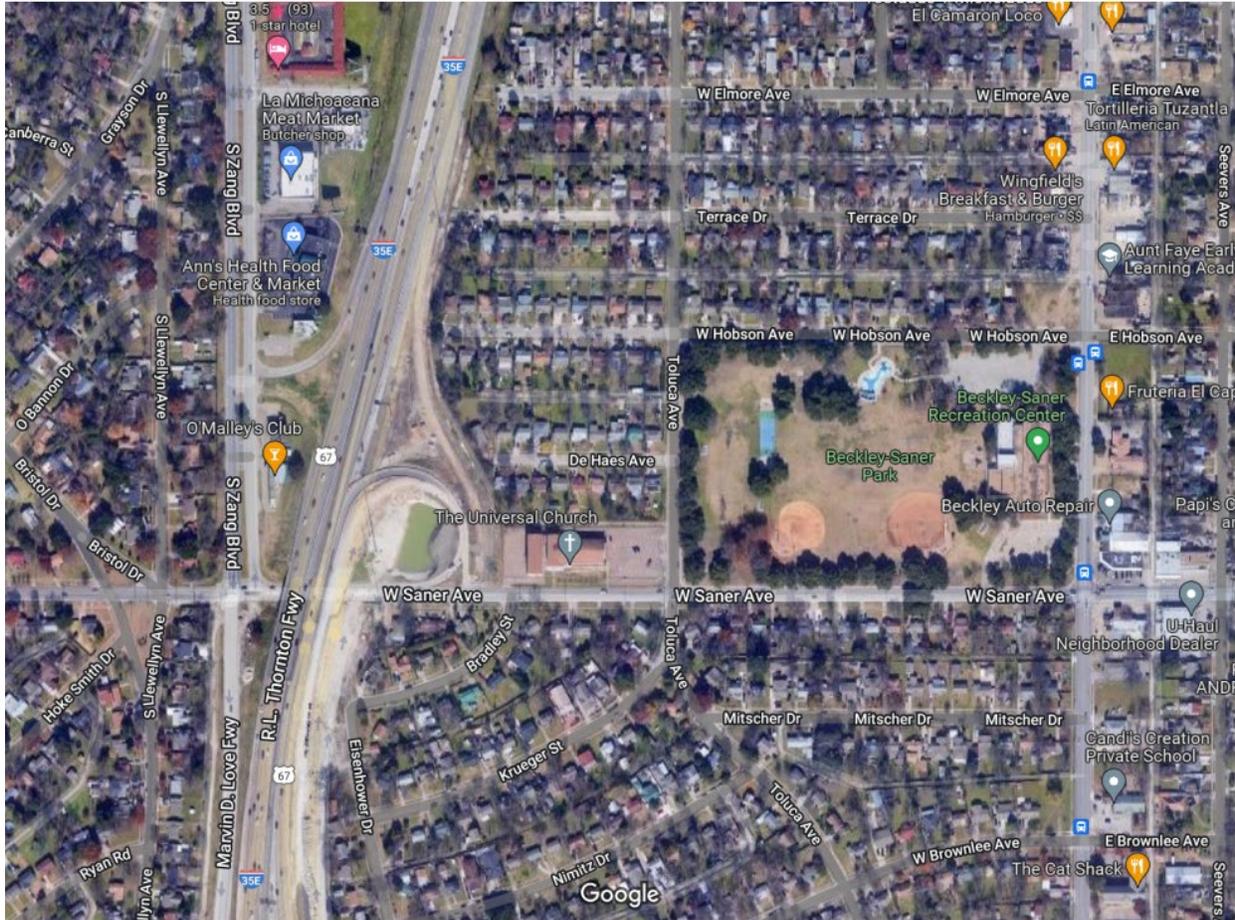
STAFF RECOMMENDATION

Staff recommends approval.

MAP(S)

Attached

Authorize (1) Avance Program Inc. the use of Beckley-Saner Recreation Center located at 114 West Hobson Avenue, and (2) the waiver of rental fees for the Hoops for Jose Fundraiser. Financing: revenue forgone \$1140.00 (rental fee waiver).



Authorize (1) Avance Program Inc. the use of Beckley-Saner Recreation Center located at 114 West Hobson Avenue, and (2) the waiver of rental fees for the Hoops for Jose Fundraiser. Financing: revenue forgone \$1140.00 (rental fee waiver).



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET
COMMITTEE ONLY**

DATE: April 21, 2022
COUNCIL DISTRICT(S): 14
STAFF: Ryan O'Connor, (214) 670-4124

SUBJECT

Authorize a dedication plaque for Carpenter Park, located at 2201 Pacific Ave – Financing: No cost consideration to the City

BACKGROUND

This action is for approval of a dedication sign for Carpenter Park, pursuant to Park and Recreation Plaque Policy, effective as of December 15, 2016. Parks for Downtown Dallas has sought and received Park and Recreation Board approval for the dedication plaques at West End Plaza and Pacific Plaza.

PRIOR ACTION/REVIEW

None

FISCAL INFORMATION

No cost consideration to the City

COMMITTEE ACTION

This item will be presented to the Planning and Design Committee on April 21, 2022 and will be considered for approval by the full Park and Recreation Board on May 5, 2022.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Map
Park and Recreation Board Plaque Policy
Plaque Exhibits

City of Dallas required dedication plaque

(final approval must be given by the Park Board; tentatively scheduled May 5, 2022)

CARPENTER PARK DEDICATED MAY 2022



DALLAS PARK & RECREATION

CITY COUNCIL

MAYOR ERIC JOHNSON

MAYOR PRO TEM CHAD WEST

DEPUTY MAYOR PRO TEM JAIME RESENDEZ

CAROLYN KING ARNOLD

TENNELL ATKINS

ADAM BAZALDUA

PAULA BLACKMON

ADAM MCGOUGH

CARA MENDELSON

JESSE MORENO

OMAR NARVAEZ

T. C. BROADNAX, CITY MANAGER

PAUL E. RIDLEY

JAYNIE SCHULTZ

CASEY THOMAS, II

GAY DONNELL WILLIS

PARK AND RECREATION BOARD

ARUN AGARWAL, PRESIDENT

DANIEL WOOD, VICE PRESIDENT

HARRISON BLAIR

CALVERT COLLINS-BRATTON

LANE CONNER

TIMOTHY W. DICKEY

MARIA HASBANY

JR HUERTA

RUDY KARIMI

JEFF KITNER

FONYA NAOMI MONDELL

BO SLAUGHTER

ROBB P. STEWART

PARK AND RECREATION DEPARTMENT

JOHN D. JENKINS, DIRECTOR

CRYSTAL R. ROSS, DEPUTY DIRECTOR

CHRISTINA TURNER-NOTEWARE, ASSISTANT DIRECTOR

JOHN W. REYNOLDS, PLA, PROJECT MANAGER

PARKS FOR DOWNTOWN DALLAS

DEVELOPER

HARGREAVES JONES

LANDSCAPE ARCHITECT

THE BECK GROUP

GENERAL CONTRACTOR



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

Table of Contents

Scope of Policy

- I. Donation Plaques
- II. Dedication Plaques

Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

I. Donation Plaques

- A. Plaques will be considered for donations greater than \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

- C. Signage to recognize volunteer efforts shall be in accordance with the Park Beautification and/or Maintenance Agreement.
- D. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- E. Plaques may also be part of a recognition system. A “recognition system” is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- F. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- G. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- H. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
- J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
- K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
- L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
- M. Building dedication plaques are covered under Section II of this policy.

II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
- C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
- D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
- E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
- F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
- G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

-
- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
 - I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
 - J. A plaque may include an approved graphic or logo meaningful to the park site or project. The City of Dallas and Park and Recreation Department graphic logos are deemed approved.
 - K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

OTHER POLICIES REFERENCED

Park Naming Policy
Interpretive Signage Policy

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval: 11-21-1996
Revised: 12-5-1996
Revised: 12-17-2009
Revised: 04-01-2010

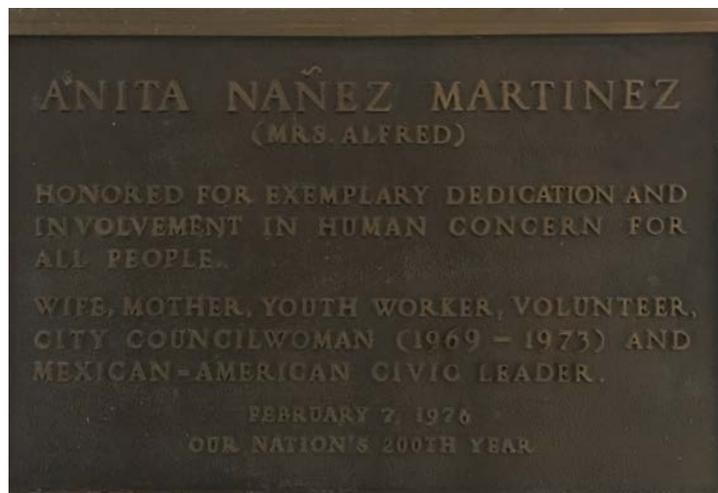
PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

RESPONSIBLE DIVISION
Planning and Design

Exhibit A

Example of Signs Which Honor or Recognize Individuals



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

