



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, FEBRUARY 15, 2018
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

- 8:15 am: Administration and Finance Committee, Room 6FS**
- 8:15 am: Planning and Design Committee, Room 6FN**
- 9:15 am: Park and Recreation Board, Room 6FN**



Rodney Schlosser, Chair
 Yolanda Williams, Vice Chair
 Harrison Blair
 Calvert Collins-Bratton
 Sonya Woods
 Robb P. Stewart

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2018 FEB -9 PM 1:07

CITY SECRETARY
 DALLAS, TEXAS

DALLAS PARK AND RECREATION BOARD
 ADMINISTRATION AND FINANCE COMMITTEE
 DALLAS CITY HALL, ROOM 6FS
 1500 MARILLA STREET, DALLAS, TEXAS 75201
 THURSDAY, FEBRUARY 15, 2018
 (8:15 A.M.)

Public Notice

180138

AGENDA

CONSENT ITEMS

POSTED CITY SECRETARY
 DALLAS, TX

PARK BOARD AGENDA ITEM NO. 6 – Reverchon Park (2) – Authorize an alcohol permit request by Michael Luchsinger, to serve alcohol at the Carry the Load event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on Saturday, May 27, 2018 from 9:00 a.m. to 4:00 p.m. and Sunday, May 28, 2018 from 9:00 a.m. to 4:00 p.m. – Estimated Revenue: \$6,500 (This is a recurring item)

PARK BOARD AGENDA ITEM NO. 7 – Norbuck Park (9) – Authorize an alcohol permit request by Marcus Grunewald to serve alcohol at the Dallas Running Club Half Marathon event to be held at Norbuck Park, located at 200 North Buckner Boulevard. The event will be held on Sunday, November 4, 2018 from 8:00 a.m. to 12:00 p.m. – Estimated Revenue: \$5,225 (This is a recurring item)

PARK BOARD AGENDA ITEM NO. 8– Winfrey Point (9) – Authorize an alcohol permit request by Marcus Grunewald to serve alcohol at the White Rock N Roll 5 & 10 Mile event to be held at Winfrey Point located at 950 East Lawther Drive. The event will be held on Saturday, May 5, 2018 from 8:00 a.m. to 12:00 p.m. – Estimated Revenue: \$2,175 (This is a recurring item)

PARK BOARD AGENDA ITEM NO. 9– White Rock Lake (9) – Authorize a 36-month (3) year concession contract for the operation of a watercraft rental service at White Rock Lake with Ask Ace, LLC dba White Rock Paddle Company being the most advantageous proposer of two – Estimated Annual Revenue: \$59,800

PARK BOARD AGENDA ITEM NO. 10 – Citywide – Authorize a fee increase and a change in term length to the current Temporary Food and Drink (TFD) Concession Permit, allowing the cost of the permit to be \$1,000 per permit for a ten (10) month period only – Financing: No cost consideration to the City – Approximate Revenue: \$10,000



DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE- PAGE 2
DALLAS CITY HALL, ROOM 6FS
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, FEBRUARY 15, 2018
(8:15 A.M.)

PARK BOARD AGENDA ITEM NO. 11 – Recreation Services (1,2,3,4,5,6,7,8,9,10,13) – Authorize a Letter of Understanding with Big Thought to collaborate in the Dallas Park and Recreation Services staff providing enhanced after school program services at five after school elementary sites and receive funding of up to \$187,500 during the program period ending on June 30, 2019 – Estimated Revenue: \$187,500

A quorum of the Dallas Park and Recreation Board may attend this meeting

DISCUSSION ITEMS

1. Overview of Athletic Field Use and Reservations (Oscar Carmona, John Jenkins)
2. MoneyGram follow up (John Jenkins)

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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CITY SECRETARY
DALLAS, TEXAS



Jesse Moreno, Chair
Becky Rader, Vice Chair
Barbara Barbee
Timothy W. Dickey
Jeff Kitner
Paul Sims
Bo Slaughter

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
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POSTED CITY SECRETARY
DALLAS, TX

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 12 – Sharrock-Niblo Park (3) – Authorize Supplemental Agreement No. 5 to the professional services contract with Quimby McCoy Preservation Architecture, LLP for the third phase of the park Master Plan; design, construction documents, construction procurement and construction administration phases for the disassembly/reassembly and new foundation for the historic barn structure at the future Sharrock-Niblo Park located at 6900 Grady Niblo Road - Not to exceed \$103,310 from \$229,206.63 to \$332,516.63 – Financing: \$4,745 (2006 Bond Funds) and \$98,565 (2017 Bond Funds)

PARK BOARD AGENDA ITEM NO. 13 – Fair Park Music Hall (7) – Authorize award of an engineering services contract with M.E.P. Consulting Engineers, Inc. for schematic design through construction administration services for the Music Hall Exterior Lighting Improvements Project to be constructed at the Music Hall at Fair Park, located at 909 First Avenue – Not to exceed \$92,485 – Financing: Current Funds

PARK BOARD AGENDA ITEM NO. 14 – Everglade Park (7) - Authorize site approval of new public artwork at the entrance area between the pool and the basketball court at Everglade Park located at 5100 North Jim Miller Road – Financing: No cost consideration to the City (future funding from 2012 Streets Public Art Funds)

PARK BOARD AGENDA ITEM NO. 15 – Anderson Bonner Park (11) – Authorize site approval of new public artwork at Anderson Bonner Park located at 12000 Park Central Road, Dallas – Financing: No cost consideration to the City (future funding from 2017 Public Art Funds)

PARK BOARD AGENDA ITEM NO. 16 – Pleasant Oaks Park (5) – Authorize site approval of new public artwork near the entrance of the Pleasant Oaks Recreation Center located at 8701 Greenmound Avenue – Financing: No cost consideration to the City (future funding from 2006 and 2017 Public Art Funds)

BRIEFING ITEM

1. Timberglen Trail (Richard Ritz)

A quorum of the Dallas Park and Recreation Board may attend this meeting



DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE – PAGE 2
DALLAS CITY HALL, ROOM 6FN
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, FEBRUARY 1, 2018
(8:15 A.M.)

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DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, FEBRUARY 15, 2018 9:15 A.M.
(Public Speakers sign in by 8:30 A.M.)

Robert Abtahi, President, District 15

- | | |
|---------------------------------|---|
| Barbara A. Barbee, District 1 | Bo Slaughter, District 8 |
| Jesse Moreno, District 2 | Becky Rader, District 9 |
| Taylor Toynes, District 3 | Robb P. Stewart, Vice President District 10 |
| Harrison Blair, District 4 | Jeff Kitner, District 11 |
| Yolanda F. Williams, District 5 | Rodney Schlosser, District 12 |
| Timothy W. Dickey, District 6 | Calvert Collins-Bratton, District 13 |
| Sonya Woods, District 7 | Paul Sims, District 14 |

1. Speakers
2. Approval of Minutes of the February 1, 2018 Park and Recreation Board Meeting
3. **SPECIAL PRESENTATION:** Honoring: Lawrence Jones and Sean Johnson for their years of dedicated service on the Park Board.

BRIEFINGS

4. Proposed New City Park at Hillcrest Road and Arapaho Road
Louise Elam, Assistant Director
5. 1998, 2003, 2006, 2017 Bond Programs
Majed Al-Ghafry, Assistant City Manager

Public Notice

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CONSENT AGENDA (ITEMS 6 – 16)

POSTED CITY SECRETARY
DALLAS, TX

ADMINISTRATION AND FINANCE COMMITTEE

6. Reverchon Park (2) – Authorize an alcohol permit request by Michael Luchsinger, to serve alcohol at the Carry the Load event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on Saturday, May 27, 2018 from 9:00 a.m. to 4:00 p.m. and Sunday, May 28, 2018 from 9:00 a.m. to 4:00 p.m. – Estimated Revenue: \$6,500 (This is a recurring item)
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CONSENT AGENDA (ITEMS 6 – 16)

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10. Citywide – Authorize a fee increase and a change in term length to the current Temporary Food and Drink (TFD) Concession Permit, allowing the cost of the permit to be \$1,000 per permit for a ten (10) month period only – Financing: No cost consideration to the City – Approximate Revenue: \$10,000
11. Recreation Services (1,2,3,4,5,6,7,8,9,10,13) – Authorize a Letter of Understanding with Big Thought to collaborate in the Dallas Park and Recreation Services staff providing enhanced after school program services at five after school elementary sites and receive funding of up to \$187,500 during the program period ending on June 30, 2019 – Estimated Revenue: \$187,500

PLANNING AND DESIGN COMMITTEE

12. Sharrock-Niblo Park (3) – Authorize Supplemental Agreement No. 5 to the professional services contract with Quimby McCoy Preservation Architecture, LLP for the third phase of the park Master Plan; design, construction documents, construction procurement and construction administration phases for the disassembly/reassembly and new foundation for the historic barn structure at the future Sharrock-Niblo Park located at 6900 Grady Niblo Road - Not to exceed \$103,310 from \$229,206.63 to \$332,516.63 – Financing: \$4,745 (2006 Bond Funds) and \$98,565 (2017 Bond Funds)
13. Fair Park Music Hall (7) – Authorize award of an engineering services contract with M.E.P. Consulting Engineers, Inc. for schematic design through construction administration services for the Music Hall Exterior Lighting Improvements Project to be constructed at the Music Hall at Fair Park, located at 909 First Avenue – Not to exceed \$92,485 – Financing: Current Funds
14. Everglade Park (7) – Authorize site approval of new public artwork at the entrance area between the pool and the basketball court at Everglade Park located at 5100 North Jim Miller Road – Financing: No cost consideration to the City (future funding from 2012 Streets Public Art Funds)



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THURSDAY, FEBRUARY 15, 2018, 9:15 A.M.

CONSENT AGENDA (ITEMS 6 – 16) continued

PLANNING AND DESIGN COMMITTEE

15. Anderson Bonner Park (11) – Authorize site approval of new public artwork at Anderson Bonner Park located at 12000 Park Central Road – Financing: No cost consideration to the City (future funding from 2017 Public Art Funds)
16. Pleasant Oaks Park (5) – Authorize site approval of new public artwork near the entrance of the Pleasant Oaks Recreation Center located at 8701 Greenmound Avenue – Financing: No cost consideration to the City (future funding from 2006 and 2017 Public Art Funds)

OTHER/NON-ACTION ITEMS

17. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
18. Staff Announcements – Upcoming Park and Recreation Department Events
19. Next Park and Recreation Board Regular Meeting: Thursday, March 22, 2018.
20. Adjournment

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 4
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, FEBRUARY 15, 2018, 9:15 A.M.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Susan Rader, Paul Sims, Ernest Slaughter, Yolanda F. Williams, Sonya Woods - 12

Absent: Jesse Moreno, Rodney Schlosser - 2

President Abtahi convened the regular meeting at 9:17 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

1. Robert Kent, Trust for Public Land, spoke about the DISD Joint Use Agreement (Item # 18)
2. Matt Tranchin, Coalition for New Dallas, spoke about urban planning and Fair Park.
3. Scott Pomeroy, ESPN, spoke about the Heart of Dallas Bowl funding (Item #19)
4. C.W. Whitaker, Friends of Dallas Parks and former Park Board member, spoke about the DISD Joint Use Agreement (Agenda Item #18).

Agenda Item 2. A motion by Barbara Barbee, seconded by Bo Slaughter, to approve the minutes of the January 25, 2018 Park and Recreation Board Meeting, was carried. The vote was unanimous.

Agenda Item 3. Rick Watson, Deputy Chief DPD, presented on issues related to the Park Department – due to a scheduling conflict, Deputy Chief Watson came back at 11:00 a.m. to brief the Board.

Agenda Item 4. Park and Recreation Trust Fund of the City of Dallas – Annual Briefing was presented to the Board by Leigh Ann Lonneke, Senior Park Manager, and BOK Financial Group.

Agenda Item 5. City and School District Interlocal Agreement briefing was presented to the Board was presented by Ryan O'Connor, Senior Park Manager.

CONSENT AGENDA (ITEMS 6 - 16)

ADMINISTRATION AND FINANCE COMMITTEE

Agenda Item #12 was pulled for individual consideration by President Abtahi.

Agenda Item 6. Kiest Park (4) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize an alcohol permit request by Ryan Holdhusen, to serve alcohol at the Big D Easter Bonnet Classic event to be held on Saturday, March 31, 2018 from 6:00 a.m. to 10:00 p.m. and Sunday, April 1, 2018 from 7:00 a.m. to 6:00 p.m. at Kiest Park Softball Complex, located at 3080 South Hampton Road – Estimated Revenue: \$875 (this is a recurring item), was carried. The vote was unanimous.

Agenda Item 7. Reverchon Park (2) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize an alcohol permit request by Robin Baldock to serve alcohol at the Katy 5K event to be held on Thursday, June 7, 2018 from 6:00 p.m. to 10:30 p.m. at Reverchon Park, located at 3505 Maple Avenue – Estimated Revenue: \$3,300 (this is a recurring item), was carried. The vote was unanimous.

Agenda Item 8. Norbuck Park (9) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize an alcohol permit request by Scott Lawson to serve alcohol at the Too Hot to Handle event to be held on Saturday, July 14, 2018 from 7:30 a.m. to 12:00 p.m. at Norbuck Park, located at 200 N. Buckner Boulevard – Estimated Revenue: \$4,225 (this is a recurring item), was carried. The vote was unanimous.

Agenda Item 9. Reverchon Park (2) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize an alcohol permit request by Randall D. Fox, to serve alcohol at the

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Turtle Creek Spring Arts and Craft Festival event to be held on Saturday, April 14, 2018 from 10:00 a.m. to 5:00 p.m. and Sunday, April 15, 2018 from 11:00 a.m. to 5:00 p.m. at Reverchon Park, located at 3505 Maple Avenue – Estimated Revenue: \$3,300, was carried. The vote was unanimous.

Agenda Item 10. Fair Park (7) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize a one-year contract with Platinum Event Services, Inc. to provide crowd management services at Fair Park for a period commencing on February 27, 2018 and terminating on February 26, 2019 – Estimated Annual Revenue: \$175,961 [Administration and Finance Committee briefed on January 25, 2018], was carried. The vote was unanimous.

Agenda Item 11. Fair Park (7) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize a one-year agreement with the American National Red Cross (Red Cross), the Dallas Chapter, for the storage of disaster relief supplies, vehicles or other assets owned by the American Red Cross at Fair Park – No cost consideration to the City [Administration and Finance Committee briefed on January 25, 2018], was carried. The vote was unanimous.

Agenda Item 12. Samuell Farm – A motion by Robb Stewart, seconded by Calvert Collins-Bratton, to authorize a ten (10) year agreement with two five (5) year renewal periods with Dallas Zoo Management (DZM). for the purpose to design, develop, construct, operate, maintain and pay for a Whooping Crane breeding facility at Samuell Farm for the period February 1, 2018 through January 31, 2028, located at 100 Highway 80, Mesquite, Texas – Financing: No cost consideration to the City [Administration and Finance Committee briefed January 25, 2018] was placed. A friendly amendment was entertained by President Abtahi to allow limited public access only to the extent of the law and to instruct staff to work with Zoo staff on the specifics of the protection of the property and the birds. The motion with the amendment was carried, the vote was unanimous.

PLANNING AND DESIGN COMMITTEE

Agenda Item 13. Walnut Hill Recreation Center (13) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize site approval of new public artwork for the Walnut Hill Recreation Center located at 10011 Midway Road – Financing: No cost consideration to the City (2006 Bond Funds to be used for future Public Art costs), was carried. The vote was unanimous.

Agenda Item 14. Priority Public Art Projects (Citywide) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize approval of the proposed Priority Public Art Projects list for the 2017 Bond Program as developed by Park and Recreation Department and Office of Cultural Affairs staff and approved by the Public Art Committee and the Cultural Affairs Commission, in compliance with the City's Public Art ordinance (Dallas City Code, Chapter 2, Article X) – Financing: No cost consideration to the City (2017 Bond Program to fund future Public Art projects), was carried. The vote was unanimous.

Agenda Item 15. LBJ/Skillman Corridor Market Feasibility Study (10) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize a six-month service contract for a market feasibility study and conceptual design services for the LBJ/Skillman corridor with C.H. Johnson Consulting, Inc., most advantageous proposer of six – Not to exceed \$55,665 – Financing: 2006 Bond Funds, was carried. The vote was unanimous.

Agenda Item 16. Save America's Treasures Grant Application (Citywide) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize the City of Dallas to apply for a Save America's Treasures Grant with the Department of the Interior, National Park Service, for the Hall of State at Fair Park – Financing: No cost consideration to the City (2017 Bond Funds will be used as match funding, if the grant is awarded), was carried. The vote was unanimous.

ITEMS FOR INDIVIDUAL CONSIDERATION

Agenda Item 17. 2016-2017 Park and Recreation Department Annual Report – A motion by Robb Stewart, seconded by Calvert Collins-Bratton, to authorize Adoption of the Park and Recreation Board Annual Report for Fiscal Year 2016-2017 – Financing: No cost consideration to the City, was carried. The vote was unanimous.

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Agenda Item 18. Interlocal Agreement (DISD) – Districts 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 13, 14 – A motion by Bo Slaughter, seconded by Harrison Blair, to authorize approval of an agreement for a term of ten years with two five-year renewal options between the City of Dallas and the Dallas Independent School District for shared access of campus grounds after school hours and weekends – Financing: No cost consideration to the City, was carried. The vote was unanimous.

Agenda Item 19. Fair Park (7) – A motion by Sonya Woods, seconded by Harrison Blair, to authorize staff to proceed working with the Office of Economic Development to seek reauthorization of a Chapter 380 Economic Development Grant Agreement with ESPN in an amount not to exceed \$800,000 in consideration of bringing teams from the Big Ten, Big 12 or Conference USA to play in an annual bowl game at the Cotton Bowl Stadium at Fair Park in December of 2018 and 2019 pursuant to the City of Dallas Public/Private Partnership Program – Cost Not to Exceed \$800,000 – Financing General Funds [Administration and Finance Committee briefed on January 25, 2018], was placed for discussion.

A friendly amendment by Tim Dickey authorizing the same: [authorize staff to proceed working with the Office of Economic Development to seek authorization of a Chapter 380 Economic Development Grant agreement with ESPN in an amount not to exceed \$800,000 in consideration of bringing teams from the Big Ten, Big 12 or Conference USA to play in an annual bowl game at the Cotton Bowl Stadium at Fair Park in December of 2018 and 2019 pursuant to the City of Dallas Public/Private Partnership programs]; with amendment stating: said amount contingent upon procurement of a matching grant amount for Bowl incentives from the Tourism Public Improvement District and/or VisitDallas to increase the ability of the Bowl to seek higher ranking teams, in order to ensure a more successful event, was seconded by Barbara Barbee for discussion. Mr. Dickey passed out Exhibit B for the Board to review. After further Board discussion of this amendment, Mr. Dickey later withdrew this motion.

Mr. Dickey made a revised friendly amendment (#2) to the original motion by Ms. Woods, seconded by Mr. Blair to approve the original motion and to instruct staff to search for additional funding sources, including the VisitDallas/Tourism Public Improvement District (PID) and explore other funding possibilities to find better teams, increase attendance, and better time slots for the bowl. The vote to add this amendment and approve the original motion was carried by unanimous vote.

OTHER/NON-ACTION ITEMS

Agenda Item 20. The Park and Recreation Board Members Liaison Reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

NONE

Agenda Item 21. Staff announcements regarding upcoming Park and Recreation Department Events.

Willis Winters, Director, announced 2 awards that MoneyGram Soccer field received: "2017 Soccer field of the Year" from Texas Turf Grass Association and "National Soccer field of the Year" by Sports field Facilities and Management. Mr. Winters also stated that Klyde Warren Park will receive an award from American Institute of Architects at the national convention in New York in the summer of 2018.

Barbara Barbee thanked Crystal Ross, Assistant Director and staff for their participation and preparation of the opening of Fruitdale Recreation Center.

Bo Slaughter thanked John Jenkins, Deputy Director, Crystal Ross, Assistant Director, and Oscar Carmona, Assistant Director for their participation and assistance with a 'Unity March' in Southern Dallas.

Yolanda Williams thanked Crystal Ross, Assistant Director, for her professional courtesy with a matter last week that took place at a Recreation Center.

Harrison Blair thanked Crystal Ross, Assistant Director for informing him about Adult Skate night this evening at Southern Skates Roller Rink.

Agenda Item 22. Next Park and Recreation Board Regular Meeting will be held Thursday, February 15, 2018 at Dallas City Hall.

Agenda Item 23. President Abtahi adjourned the Board meeting at 11:13 a.m.

Anthony M. Becker, Interim Secretary
Park and Recreation Board

Robert Abtahi, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

MEMORANDUM

DATE: February 9, 2018

TO: Robert Abtahi, President, and
Members of the Dallas Park and Recreation Board



SUBJECT: February 15, 2018 Park and Recreation Board Briefings

On Thursday, February 15, 2018, the following briefings will be presented to the Dallas Park and Recreation Board:

-Proposed new city park at Hillcrest Road and Arapaho Road
Louise Elam, Assistant Director

-1998, 2003, 2006, 2017 Bond Programs
Majed Al-Ghafry, Assistant City Manager

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script, reading "Willis C. Winters".

Willis C. Winters, FAIA, Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018
COUNCIL DISTRICT: 2
STAFF: John Jenkins, 214-670-4073

SUBJECT

Authorize an alcohol permit request by Michael Luchsinger, to serve alcohol at the Carry the Load event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on Saturday, May 27, 2018 from 9:00 a.m. to 4:00 p.m. and Sunday, May 28, 2018 from 9:00 a.m. to 4:00 p.m. – Estimated Revenue: \$6,500 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Michael Luchsinger, with Carry the Load, to serve alcohol from 9:00 a.m. to 4:00 p.m. on Saturday, May 27, 2018 and from 9:00 a.m. to 4:00 p.m. on Sunday, May 28, 2018. This will be the sixth year for this recurring event with no issues reported from past events. The estimated attendance is 5,000 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$1,200 event deposit, a \$200 alcohol permit deposit, a \$250 non-refundable alcohol permit fee, and \$6,250 non-refundable special event fees. Estimated Revenue: \$6,500.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on February 15, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

Authorize an alcohol permit request by Michael Luchsinger, to serve alcohol at the Carry the Load event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on Saturday, May 27, 2018 from 9:00 a.m. to 4:00 p.m. and Sunday, May 28, 2018 from 9:00 a.m. to 4:00 p.m. - Estimated Revenue: \$6500 (This is a recurring item) - page 2

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018
COUNCIL DISTRICT: 9
STAFF: John Jenkins, 214-670-4073

SUBJECT

Authorize an alcohol permit request by Marcus Grunewald to serve alcohol at the Dallas Running Club Half Marathon event to be held at Norbuck Park, located at 200 North Buckner Boulevard. The event will be held on Sunday, November 4, 2018 from 8:00 a.m. to 12:00 p.m. – Estimated Revenue: \$5,225 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Marcus Grunewald, with Dallas Running Club, to serve alcohol from 8:00 a.m. to 12:00 p.m. on Sunday, November 4, 2018. This will be the forty-second year for this recurring event with no issues reported from past events. The estimated attendance is 2100 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$1,200 event deposit, a \$200 alcohol permit deposit, a \$250 non-refundable alcohol permit fee, and \$4,975 non-refundable special event fees. Estimated Revenue: \$5,225.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on February 15, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018
COUNCIL DISTRICT: 9
STAFF: John Jenkins, 214-670-4073

SUBJECT

Authorize an alcohol permit request by Marcus Grunewald to serve alcohol at the White Rock N Roll 5 & 10 Mile event to be held at Winfrey Point 950 East Lawther Drive. The event will be held on Saturday, May 5, 2018 from 8:00 a.m. to 12:00 p.m. – Estimated Revenue: \$2,175 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Marcus Grunewald, with Dallas Running Club, to serve alcohol from 8:00 a.m. to 12:00 p.m. on Saturday, May 5, 2018. This will be the forty-second year for this recurring event with no issues reported from past events. The estimated attendance is 875 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$600 event deposit, a \$200 alcohol permit deposit, a \$250 non-refundable alcohol permit fee, and \$1,925 non-refundable special event fees. Estimated Revenue: \$2,175.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on February 15, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018
COUNCIL DISTRICTS: 9
STAFF: John Jenkins – (214) 670-4073

SUBJECT

Authorize a 36-month (3) year concession contract for the operation of a watercraft rental service at White Rock Lake with Ask Ace, LLC dba White Rock Paddle Company being the most advantageous proposer of two – Estimated Annual Revenue: \$59,800

BACKGROUND

This concession contract will provide for the operation of a watercraft rental service at White Rock Lake. Services included will require the concessionaire to make available through rental fees, kayaks, canoes, and/or stand-up paddle boards to lake visitors on a daily basis. The concessionaire will issue life vests with each rental and will maintain a motor-powered boat onsite to ensure the safety of its clients. Additionally, the concessionaire will be responsible for furnishing, maintenance, and storage of all equipment under this contract.

Obligations of the City include the following:

1. The term of the contract is for 36 months and allows the City to terminate for convenience.

Obligations of White Rock Paddle Co. include the following:

1. White Rock Paddle Co. is responsible for any additions or improvements for electricity, sewer, water, or any other utilities desired, only after approval by Director.
2. White Rock Paddle Co. shall be responsible to provide minor capital improvements such as repairs to existing boat ramps and fishing piers.
3. White Rock Paddle Co. shall not use any boat powered by an internal combustion greater than 10 H. P.
4. White Rock Paddle Co. must have one operable motor-driven boat for emergency use available during all hours of operations
5. White Rock Paddle Co. shall cease its operations when wind speeds exceed 19 MPH and will incorporate a flag system in conjunction with the Beauford Wind Scale. No flag will be necessary when wind speeds are between 0-7 MPH. A green flag should be displayed when wind speeds reach 8-12 MPH. A yellow flag should be displayed when wind speeds are between 13-18 MPH. When wind speeds reach 19 MPH or above, a black flag should be displayed, and rentals will be suspended until wind speeds subside.
6. White Rock Paddle Co. will regularly monitor wind conditions by an anemometer that will be mounted near its operation.
7. White Rock Paddle Co. will pay the City 15% of gross revenues of all Concession Operations. Payment shall be made by the tenth day of the month.

BACKGROUND (continued)

The current Administrative Action for this concession contract was approved March 21, 2017 by Council Resolution No. 17-5789 expired November 30, 2017. The process for selecting new contractors began in March 2017. Proposals were presented to a six-member evaluation committee with knowledge of the work areas:

- Park and Recreation (2)
- Department of Equipment and Building Services (1)
- Dallas Water Utilities (1)
- Office of Cultural Affairs (1)
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated revenue structure.

The committee selected the successful respondents on the basis of demonstrated competence and qualifications under the following criteria:

- Revenue
- Overall Approach
- Capability and experience

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,747 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the office of Business Diversity's ResourceLINK Team sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

A pre-proposal conference was held on January 4, 2017.

On November 10, 2015, City Council authorized the wage floor rate of \$10.37, by Resolution No. 15-2141; the selected vendor meets this requirement.

FISCAL INFORMATION

This contract is a concession contract, paying revenue to the City. The City's projected first, second and third-year revenue and capital improvements are below.

Year	Projected WRPC Gross Revenue	Projected Revenue to City (@ 15% of Gross Revenue)	Projected Funds earmarked for capital improvements (@ 1.5% of Gross Revenue)
Year 1	\$383,250.00	\$57,487.50	\$5,748.75
Year 2	\$398,580.00	\$59,787.00	\$5,978.70
Year 3	\$414,523.20	\$62,178.48	\$6,217.85
Total Estimated Revenue and Capital Improvements		\$179,452.98	\$17,945.30

M/WBE INFORMATION

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

PROPOSAL INFORMATION

The following proposals were received from solicitation number BQZ1710. This concession contract is being awarded to the most advantageous proposers in its entirety.

*Denotes successful proposers

Proposers	Address	Score
*Ask Ace, LLC dba White Rock Paddle Co.	7154 Walling Lane Dallas, TX 75231	89.00%
LeLe Books	20005 Liedecke Rd. #11103 San Antonio, TX 78264	58.20%

MOST ADVANTAGEOUS PROPOSERS/BUSINESS OWNER

<u>VENDOR:</u>	<u>SCORE:</u>
Ask Ace, LLC dba White Rock Paddle Co.	89.00%
LeLe Books	58.20%

STAFF RECOMMENDATION

Staff recommends approval of this item.

COMMITTEE ACTION

The Administration and Finance Committee will review this item on February 15, 2018 and will bring their recommendation to the full board the same day. This item is scheduled for City Council approval on March 28, 2018.

ATTACHMENTS

Historical City Revenue Information

White Rock Paddle

Historical City of Dallas Revenue Information

	2016-2017	2015-2016	2014-2015	2013-2014	2012-2013	2011-2012
Revenue	\$ 62,546.11	\$ 54,832.79	\$ 51,722.54	\$ 47,181.33	\$ 32,677.34	\$ 25,701.26

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018
COUNCIL DISTRICT: All
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize a fee increase and a change in term length to the current Temporary Food and Drink (TFD) Concession Permit, allowing the cost of the permit to be \$1,000 per permit for a ten (10) month period only – Financing: No cost consideration to the City – Approximate Revenue: \$10,000

BACKGROUND

The Park and Recreation Department has provided food and drink concessions through independent concessionaires for over 40 years through processes ranging from contracts to temporary concessions permits. In February 2003, upon approval of the Park Board, and due to the length of time it took to finalize concessions contracts, the Department began issuing 3, 6, and 9 month permits for concessions in the parks that did not require a formalized agreement between the Department and the Concessionaire. These Temporary Food and Drink (TFD) permits allowed the sale of food and beverages at approved park locations at a cost of \$300 for three (3) months, \$600 for six (6) months and \$900 for nine (9) months. Due to administrative changes within the last twelve months, these permits now require a formal concessions contract which also entails insurance review.

Concessionaires that are interested in applying for a TFD permit, are required to provide a written application detailing the type of products to be sold and the respective selling prices for each item, a list of equipment and photographs that will be used to provide the service, confirmation of auto liability insurance, confirmation of general liability insurance, an operating schedule that shows days and hours the applicant proposes to operate, a copy of the Texas Sales and Use Tax Certificate, and a current Temporary Special Event Food Permit from the City of Dallas Consumer Health Division. Interested concessionaires must also pass a background check prior to receiving a TFD permit.

Since the Athletic Field season is from February 1st through November 30th of each year, a concession permit that aligns with this schedule would allow for the Department to plan and issue permits in timely manner, provide consistent concessions at park locations with reservable fields, and ensure permits are issued prior to athletic seasons beginning.

Authorize a fee increase and a change in term length to the current Temporary Food and Drink (TFD) Concession Permit, allowing the cost of the permit to be \$1,000 per permit for a ten (10) month period only – Financing: No cost consideration to the City.
Approximate Revenue: \$10,000 – page 2

Under certain special circumstance, the Park and Recreation Department will allow concessionaires to apply for a short-term permit (3 or 6 months) if needed. Examples of special circumstances could be a new athletic field coming on line, need for additional concessions for a shorter period to meet an identified need, etc.

FISCAL INFORMATION

Revenue generated from the Temporary Food and Drink Permits are deposited into the General Fund; Samuell property park sites are deposited into the Samuell Trust Fund (Samuell-Grand, Samuell-Garland, and Crawford). A breakdown of revenues received for the last three fiscal years is attached. An additional \$1,100 is expected to be received annually by implementing this change bringing estimated annual revenue to \$10,000

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on February 15, 2018 and present a recommendation to the full Park and Recreation Board on February 15, 2018.

STAFF RECOMMENDATION

Staff recommends approval of the fee increase and length of permit period.

ATTACHMENTS

Cost Analysis
Temporary Food and Drink Permit Historical Information

Cost Analysis

Location	Concessions	Term	Cost	Additional Information
Dallas	Yes	3,6,9 months	\$300, \$600, \$900	*Current program
Austin	Yes	6 months	\$500 for Neighborhood Parks \$1,500 for larger parks	Currently only have 2 six-month permits
Fort Worth	No	N/A	N/A	Concessions are not allowed in any parks except for special events
Frisco	No	N/A	N/A	Concessions are not allowed in any parks except for special events
Houston	Yes	3 months	\$171 for 3 months	Allowed during scheduled league games only
McKinney	Yes	6 months	\$150 for 6 months	Permits run January through June or July through December
Plano	No	N/A	N/A	Concessions are not allowed in any parks except for special events
Richardson	No	N/A	N/A	Concessions are not allowed in any parks except for special events
San Antonio	No	N/A	N/A	Concessions are not allowed in any parks except for special events

Temporary Food Drink Permit
Historical Information

Current Parks with Concessionaires	Maintenance District	FY 16-17 Concession Sales	FY 15-16 Concession Sales	FY 14-15 Concession Sales
Anderson Bonner (Soccer)	6	\$11,914	\$11,304	\$10,982
Crawford (Soccer)	2	\$2,013	\$591	\$2,961
Fair Oaks	6	\$10,831	\$4,112	\$10,996
Gateway (Soccer)	2	\$12,146	\$12,016	\$18,508
Kiest Softball	4	\$18,219	\$24,239	\$15,748
Kiest Softball Complex*	4	N/A	\$51,725	\$17,416
Kiest Soccer	4	N/A	N/A	\$185
Lawnview	2	\$8,585	\$5,770	\$7,463
Samuell Grand (Baseball)	1	\$460	N/A	N/A
Samuell Grand (Soccer)	1	\$1,960	\$2,070	\$2,697
Samuell Garland 2	6	\$15,465	\$14,212	\$20,365
Sargent Park	3	N/A	N/A	\$3,833
White Rock Lake (TP Hill)	1	\$6,442	\$8,485	\$6,260
		\$88,035	\$134,524	\$117,414

*Kiest Softball complex was under the TFD program

Revenue from TFD Permit Program	
FY 16-17	\$7,800
FY 15-16	\$11,400
FY 14-15	\$10,500

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018

COUNCIL DISTRICT(S): 1,2,3,4,5,6,7,8,9,10,13

STAFF: Crystal R. Ross 214.670.8847

SUBJECT

Authorize a Letter of Understanding with Big Thought to collaborate in the Dallas Park and Recreation Services staff providing enhanced after school program services at five after school elementary sites and receive funding of up to \$187,500 during the program period ending on June 30, 2019 – Estimated Revenue: \$187,500

BACKGROUND

Big Thought is a local non-profit organization that works with partners across the city to provide creative learning programs that enrich the lives of youth from communities with the greatest need. In 2017, Big Thought secured a grant from the Wallace Foundation Partnership for a Social and Emotional Learning Initiative (PSELI) partnering through Dallas Park and Recreation's (DPR) after school programs at Dallas Independent School District elementary sites.

PSELI is a national effort to help children gain greater opportunities for social and emotional learning and to understand how schools and out-of-school-time providers can work together to align and improve those opportunities. Through this initiative, Big Thought and partners will focus on helping elementary children develop positive social and emotional skills, such as self-control, persistence, team and goal-setting, which are linked to success in school, career and life.

Big Thought is requesting approval for DPR after school sites to participate in PSELI and has agreed to provide additional funding to enhance the after-school program at the select campuses. Through establishment of a Letter of Agreement, Big Thought will pay DPR up to \$87,500 for year one and up to \$100,000 for year two of the agreement.

The Letter of Agreement will be subject to the following terms:

- Big Thought will provide services and in-kind resources to DPR Social and Emotional Learning (SEL) Lead Sites, including assigning an SEL Site Coordinator for each site, conducting instructional observations, coordinating and/or facilitating PSELI and program quality professional development, and sharing results of formative and summative evaluation reports published for PSELI by The Wallace Foundation.
- Big Thought will pay DPR an amount not to exceed \$87,500 for year one and the amount not to exceed \$100,000 for year two.

Authorize a Letter of Understanding with Big Thought to collaborate in providing after school services as part of The Wallace Foundation Partnership for Social and Emotional Learning Initiative ("PSELI") at 5 current after school elementary sites and receive enhancement funding of up to \$187,500 annually for the period of the agreement's execution date and ending on June 30, 2019 – Estimated Revenue: \$187,500. – page 2

- DPR will actively collaborate with Big Thought to ensure the implementation of deliverables outlined for PSELI, participate in Dallas After School's Program Quality Initiative and Student Outcomes Project, ensure all site staff attend PSELI professional development sessions, and increase program enrollment at PSEL Lead sites to approximately 100 students.
- The agreement may be terminated by either party with thirty days written notice.

FISCAL INFORMATION

Big Thought will pay the Dallas Park and Recreation Department up to \$87,500 for year one and up to \$100,000 for year two for enhanced enrichment programs at the selected PSELI after school program sites for a total of up to \$187,500 during the contract term.

COMMITTEE ACTION

The Administration and Finance Committee will review this item on February 15, 2018 and provide a recommendation to the full Board.

This item will be scheduled for City Council approval on March 28, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018
COUNCIL DISTRICT(S): 3
STAFF: Louise Elam, 214-670-5275
MAPSCO: 61-B, M

SUBJECT

Authorize Supplemental Agreement No. 5 to the professional services contract with Quimby McCoy Preservation Architecture, LLP for the third phase of the park Master Plan; design, construction documents, construction procurement and construction administration phases for the disassembly/reassembly and new foundation for the historic barn structure at the future Sharrock-Niblo Park located at 6900 Grady Niblo Road - Not to exceed \$103,310 from \$229,206.63 to \$332,516.63 – Financing: \$4,745 (2006 Bond Funds) and \$98,565 (2017 Bond Funds)

BACKGROUND

The original professional services contract with Quimby McCoy Preservation Architecture, LLP was authorized by Council on September 13, 2006, by Resolution No. 06-2375, for an archaeological survey, historic structures report, Historic American Building Survey, park development plan and the preparation of a City of Dallas Landmark Designation report for Sharrock-Niblo Property located at the southwest corner of Grady Niblo Road and Kiwanis Road, in an amount not to exceed \$101,532.63.

On April 6, 2007, Administrative Action No. 07-1222, authorized Supplemental Agreement No. 1 to the professional services contract for the reassignment of the contract from Marcel Quimby Architecture/Preservation to the new firm of Quimby McCoy Preservation Architecture, LLP.

On August 8, 2012, City Council authorized Supplemental Agreement No. 2 to the professional services contract with Quimby McCoy Preservation Architecture, LLP, for survey, landscape architecture and structural services for a construction document package for bidding for further State and National Historic Registry of the site at Sharrock-Niblo Park in an amount not to exceed \$74,385.00, from \$101,532.63 to \$175,917.63 by Resolution No. 12-1911.

On January 30, 2013, Administrative Action No. 13-0142, authorized Supplemental Agreement No. 3 to the professional services contract with Quimby McCoy Preservation Architecture, LLP for surveyor services for the identification of possible land acquisitions for further State and National Historic Registry of the site at Sharrock-Niblo Park in an amount not to exceed \$9,450, from \$175,917.63 to \$185,367.63.

Authorize Supplemental Agreement No. 5 to the professional services contract with Quimby McCoy Preservation Architecture, LLP for the third phase of the park Master Plan; design, construction documents, construction procurement and construction administration phases for the disassembly/reassembly and new foundation for the historic barn structure at the future Sharrock-Niblo Park located at 6900 Grady Niblo Road - Not to exceed \$103,310 from \$229,206.63 to \$332,516.63 – Financing: \$4,745 (2006 Bond Funds) and \$98,565 (2017 Bond Funds)

On July 21, 2017, Administrative Action No. 17-0797, authorized Supplemental Agreement No. 4 to the professional services contract with Quimby McCoy Preservation Architecture, LLP for architectural, civil engineering, landscape architecture and archaeological services at Sharrock-Niblo Park in an amount not to exceed \$43,839, from \$185,367.63 to \$229,206.63.

This action will authorize Supplemental Agreement No. 5 to the professional services contract with Quimby McCoy Preservation Architecture, LLP, in an amount not to exceed \$103,310, from \$229,206.63 to \$332,516.63, for the third phase of the park Master Plan; design, construction documents, procurement and construction administration phases for the disassembly/reassembly and new foundation for the historic barn structure at the future Sharrock-Niblo Park.

ESTIMATED SCHEDULE OF PROJECT

Begin Design	March 2018
Complete Design	December 2018

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board authorized award of the professional services contract on August 17, 2006.

City Council authorized award of the professional services contract on September 13, 2006, by Resolution No. 06-2375.

City Council authorized Supplemental Agreement No. 2 to the professional services contract on August 8, 2012, by Resolution No. 12-1911.

This item will be scheduled for City Council approval on February 28, 2018.

FISCAL INFORMATION

2006 Bond Funds (Park and Recreation Facilities)	\$ 4,745.00
2017 Bond Funds (General Obligation Commercial Paper Funds)	\$ <u>98,565.00</u>
Total	\$ 103,310.00

Authorize Supplemental Agreement No. 5 to the professional services contract with Quimby McCoy Preservation Architecture, LLP for the third phase of the park Master Plan; design, construction documents, construction procurement and construction administration phases for the disassembly/reassembly and new foundation for the historic barn structure at the future Sharrock-Niblo Park located at 6900 Grady Niblo Road - Not to exceed \$103,310 from \$229,206.63 to \$332,516.63 – Financing: \$4,745 (2006 Bond Funds) and \$98,565 (2017 Bond Funds)

Design Contract	\$101,532.63
Supplemental Agreement No. 1	\$0.00
Supplemental Agreement No. 2	\$74,385.00
Supplemental Agreement No. 3	\$9,450.00
Supplemental Agreement No. 4	\$43,839.00
Supplemental Agreement No. 5 (this action)	<u>\$103,310.00</u>
Total	\$332,516.63

M/WBE INFORMATION

See Attached.

OWNER

Quimby McCoy Preservation Architecture, LLP
Nancy McCoy, FAIA, Principal

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Map

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Project Meets Bid Requirements Total M/WBE 90.80%

Agenda Date: 3/28/2018
Prime Vendor #: 017961
Review Date: 1/31/2018
Total Non-Local: \$3,800.00

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
Local	Quimby McCoy	WFWB52115N0419	\$82,010.00	79.3824%
	Sharrock Niblo SA #6	IMDB66332Y0818	\$8,000.00	7.7437%
	Jaster Quintanilla			0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
Total M/WBE			\$90,010.00	87.1261%
Non-M/WBE			\$9,500.00	9.1956%
Total Local			\$99,510.00	96.3218%

Non-Local
Sub Vendor #
Vendor Name: Construction Cost Mgmt
Cert. #: WFWB59312N0519
Dollar Amount: \$3,800.00
Percent: 3.6782%
Total M/WBE: \$3,800.00
Non-M/WBE: \$0.00
Total Non-Local: \$3,800.00
Total Action: \$103,310.00
Total Contract (including): \$332,517
Total Non-Local: 100.0000%

TOTAL M/WBE PARTICIF This Action **Participation to Date**

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

	\$	%	\$	%
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic	\$0.00	0.00%	\$21,724.63	6.53%
Asian American	\$8,000.00	7.74%	\$46,585.00	14.01%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$85,810.00	83.06%	\$183,540.00	55.20%
Total	\$93,810.00	90.80%	\$251,849.63	75.74%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

(Form 2)
City of Dallas, BDPs Online 11/03

Project Name: Sharrock Niblo Historical Site (Park) - Supplement #5 ONLY

Bid/Contract #: 06-2375

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment This Period (\$)		
(E) Concrete and masonry	(E) 1412075	(E) Adria Omega WFB200042404025	(E) Pineda Dennis 2433 Wilmer Dr., Dallas, Texas 75201 Tel: 972-304-3344	(E) L	(E) L	(E) \$ 11,224,367	(E) 3.25%	(E) 5,329,000	(E) 122,000		
Architectural	17961	Quimby McCoy WFWB52115N0419	Nancy McCoy, FAIA, Main Street, Site 3.6 Dallas, TX 75226 214-977-9118	W	L	\$ 76,010.00	73.57%				
Structural Engineering	500826	Jaster Quintanilla IMDC48215Y0512	Steve Lucy, PE 2105 Commerce St, Site 100 Dallas, TX 75201 214-752-9098	H	L	\$ 8,000.00	7.74%				
Civil Engineering	500827	Jaster Quintanilla IMDC48215Y0513	Steve Lucy, PE 2105 Commerce St, Site 100 Dallas, TX 75201 214-752-9099	H	L	\$ -	0.00%				
Landscape Architecture	61237	Studio Outside	William Aterburn, ALSA 824 Exposition Ave, Site 5 Dallas, TX 75226 214-954-7160	NON	L	\$ 9,500.00	9.20%				
Cost Estimating	81855	Construction Cost Management WFWB59312N0519	Katy Abraham 2413 N. Main St Fort Worth, TX 76164 (817) 625-6200	W	N	\$ 3,800.00	3.68%				
Property Surveyor	514273	Lim Associates PMDB48185Y0112	Daniel Lim, PE Market Street, Site 310 Dallas, TX 75202 214-698-1888	D	L	\$ -	0.00%		\$ -		
Reimbursable Expense	17961	Quimby McCoy WFWB52115N0419	Nancy McCoy, FAIA, Main Street, Site 3.6 Dallas, TX 75226 214-977-9118	W	L	\$ 6,000.00	5.61%				
Archeology		Geo-Marine Inc (Versar) HMMB25187Y1205	2201 K Avenue, Suite A Plano, Texas 75074 Ph 972-423-5480	H	L	\$ -	0.00%		\$ -		
Archeology	27244	Cox McInain Environmental Consulting WFWB08414N0418	600 E. John Carpenter Freeway, Suite 380 Irving, Texas 75062	W	L	\$ -	0.00%				
Landscape Architecture	346798	Caye Cook & Assoc WFDDB22162Y0305	12700 Hillcrest Road, Suite 149 Dallas, TX 75230 Ph 214-739-9105	W	L	\$ -	0.00%		\$ -		
HABS Documentation	n/a	Texas A&M Research Foundation	David Woodcock, FAIA Texas A&M Research 3578 TAMU College Station, TX 77843 PH:978-845-7850	Non	N	\$ -	0.00%		\$ -		
Total Bid Amount:									\$ 103,310.00	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: Nancy McCoy

Title: Partner

Printed Name: Nancy McCoy, FAIA

Date: January 28, 2018



**CITY OF DALLAS
SUBCONTRACTOR INTENT FORM**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 01/09/2018
Business Development & Procurement Services

Project Name: Sharrock/Niblo Park – Barn Restoration Bid # 06-2375

JQ Infrastructure, LLC will provide the following
M/WBE Subcontractor on the project

good(s)/service(s): Structural and Civil Engineering Services

to Quimby McCoy Preservation Architecture, LLP
Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

MWBE Certification Number: # IMBD66332Y0818
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime	<u>\$ 103,310</u>		<input checked="" type="checkbox"/> NCTRCA
MWBE/DBE Sub Participation Amount	<u>\$8,000</u>	<u>7.74%</u> %	<input type="checkbox"/> DFWMSDC <input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Nancy McCoy
 Officer's Signature (Prime Contractor)

Nancy McCoy
 Printed Name (Prime Contractor)

Partner
 Title (Prime Contractor)

01-10-2018
 Date

Stephen Lucy, PE
 Officer's Signature (M/WBE/DBE Subcontractor)

Stephen Lucy, PE
 Printed Name (M/WBE/DBE Subcontractor)

CEO
 Title (M/WBE/DBE Subcontractor)

01/09/2018
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

- | | | | |
|---|---|---|---|
| Greater Dallas Asian American Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Asian Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Black Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Regional Black Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Hispanic Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Regional Hispanic Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| U.S. Pan Asian American Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | | |

Other _____



**CITY OF DALLAS
SUBCONTRACTOR INTENT FORM**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 1/8/18
Business Development & Procurement Services

Project Name: Sharrock/Niblo Park – Barn Restoration Bid # 06-2375

Construction Cost Management, Inc. will provide the following
MWBE Subcontractor on the project

good(s)/service(s): Cost Consulting

to Quimby McCoy Preservation Architecture, LLP
Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

MWBE Certification Number: # WFWB59312N0519
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of MWBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime	\$	<u>\$103,310</u>			
MWBE/DBE Sub Participation Amount	\$	<u>\$ 3,800</u>	<u>3.68</u>	%	<input checked="" type="checkbox"/> NCTRCA <input type="checkbox"/> DFWMSDC <input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of MWBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of MWBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Nancy McCoy
 Officer's Signature (Prime Contractor)
Nancy McCoy
 Printed Name (Prime Contractor)
Partner
 Title (Prime Contractor)
01-30-2018
 Date

Katy Abraham
 Officer's Signature (MWBE/DBE Subcontractor)
Katy Abraham
 Printed Name (MWBE/DBE Subcontractor)
President
 Title (MWBE/DBE Subcontractor)
1/8/18
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/> <input type="checkbox"/>	Asian Contractors Association	<input type="checkbox"/> <input type="checkbox"/>
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/> <input type="checkbox"/>	Regional Black Contractors Association	<input type="checkbox"/> <input type="checkbox"/>
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/> <input type="checkbox"/>	Regional Hispanic Contractors Association	<input type="checkbox"/> <input type="checkbox"/>
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/> <input type="checkbox"/>		

Other _____



**CITY OF DALLAS
SUBCONTRACTOR INTENT FORM**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 01/09/2018
Business Development & Procurement Services

Project Name: Sharrock/Niblo Park – Barn Restoration Bid # 06-2375

JQ Infrastructure, LLC will provide the following
 M/WBE Subcontractor on the project

good(s)/service(s): Structural and Civil Engineering Services

to Quimby McCoy Preservation Architecture, LLP
 Prime Contractor on the project

M/WBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # IMBD66332Y0818
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime	<u>\$ 103,310</u>		<input checked="" type="checkbox"/> NCTRCA
M/WBE/DBE Sub Participation Amount	<u>\$8,000</u>	<u>7.74%</u> %	<input type="checkbox"/> DFWMSDC <input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Nancy McCoy
 Officer's Signature (Prime Contractor)

Nancy McCoy
 Printed Name (Prime Contractor)

Partner
 Title (Prime Contractor)

01-10-2018
 Date

Stephen Lucy, PE
 Officer's Signature (M/WBE/DBE Subcontractor)

Stephen Lucy, PE
 Printed Name (M/WBE/DBE Subcontractor)

CEO
 Title (M/WBE/DBE Subcontractor)

01/09/2018
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Asian Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Regional Black Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Regional Hispanic Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub		

Other _____



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

(Form 2)
City of Dallas, ODPS Online 11/04

Project Name: **Sharrock Nibto Historical Site (Park) - Supplement #5** Bid/Contract #: **06-2375**

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
	(E-1) 1412375	(E-1) Ashcon Overlaid WMBE200445190405	(E-1) Proter Overlaid 2333 Warner Dr., Dallas, Texas 75201 Tel: 972-204-5244	(E-1) W	(E-1) L	(E-1) \$ 156,379.54	(E-1) 47.03%	(E-1) \$ 80,369.54	(E-1) \$ 223,000
Architectural	17961	Quimby McCoy WFWB52115N0419	Nancy McCoy, FAIA, Main Street, Site 3.6 Dallas, TX 75226 214-977-9118	W	L	\$ 156,379.54	47.03%	\$ 80,369.54	\$ 6,178.75
Structural Engineering	500826	Jester Quintanilla IMDC49215Y0512	Sieve Lucy, PE 2105 Commerce St, Ste 100 Dallas, TX 75201 214-752-9098	L	L	\$ 21,250.00	6.39%	\$ 13,250.00	\$ 80.00
Civil Engineering	500827	Jester Quintanilla IMDC49215Y0513	Sieve Lucy, PE 2105 Commerce St, Ste 100 Dallas, TX 75201 214-752-9099	L	L	\$ 13,500.00	4.06%	\$ 13,500.00	\$ 13,500.00
Landscape Architecture	61237	Studio Outside	William Alarburn, ALSA 824 Exposition Ave, Site 5 Dallas, TX 75226 214-954-7160	NON	L	\$ 52,000.00	15.64%	\$ 42,500.00	\$ 42,500.00
Cost Estimating	81855	Construction Cost Management WFWB59312N0519	Katy Abraham 2413 N. Main St. Worth, TX 76164 (817) 625-6200	W	N	\$ 3,800.00	1.14%		
Property Surveyor	514273	Lim Associates PMDB46165Y0112	Daniel Lim, PE Market Street, Ste 310 Dallas, TX 75202 214-698-1868	P	L	\$ 11,835.00	3.56%	\$ 11,835.00	\$ -
Reimbursable Expense	17961	Quimby McCoy WFWB52115N0419	Nancy McCoy, FAIA, Main Street, Site 3.6 Dallas, TX 75226 214-977-9118	W	L	\$ 12,321.48	3.71%	\$ 6,321.46	\$ 1,166.43
Archeology		Geo-Maine Inc (Vensar) HMMB25167Y1205	2201 K Avenue, Suite A Plano, Texas 75074 Ph 972-423-5480	H	L	\$ 21,724.63	6.53%	\$ 21,724.63	\$ -
Archeology	27244	Cox McIn Environmental Consulting WFWB09414ND418	600 E. John Carpenter Freeway, Suite 380 Irving, Texas 75062	W	L	\$ 10,526.00	3.17%	\$ 10,526.00	\$ 10,526.00
Landscape Architecture	346798	Caye Cook & Assoc WFD22162Y0305	12700 Hillcrest Road, Suite 149 Dallas, TX 75230 Ph 214-739-9105	W	L	\$ 513.00	0.15%	\$ 513.00	\$ -
HABS Documentation	n/a	Texas A&M Research Foundation	David Woodcock, FAIA Texas A&M Research 3578 TAMU College Station, TX 77843 PH:979-845-7850	Non	N	\$ 28,667.00	8.62%	\$ 28,667.00	\$ -
Total Bid Amount:						\$ 332,516.63	100.00%	\$ 229,206.63	\$ 73,951.18

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: Nancy McCoy Title: Partner
 Printed Name: Nancy McCoy, FAIA Date: January 26, 2018



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

(Form 2)
City of Dallas, BDPS Online 1109

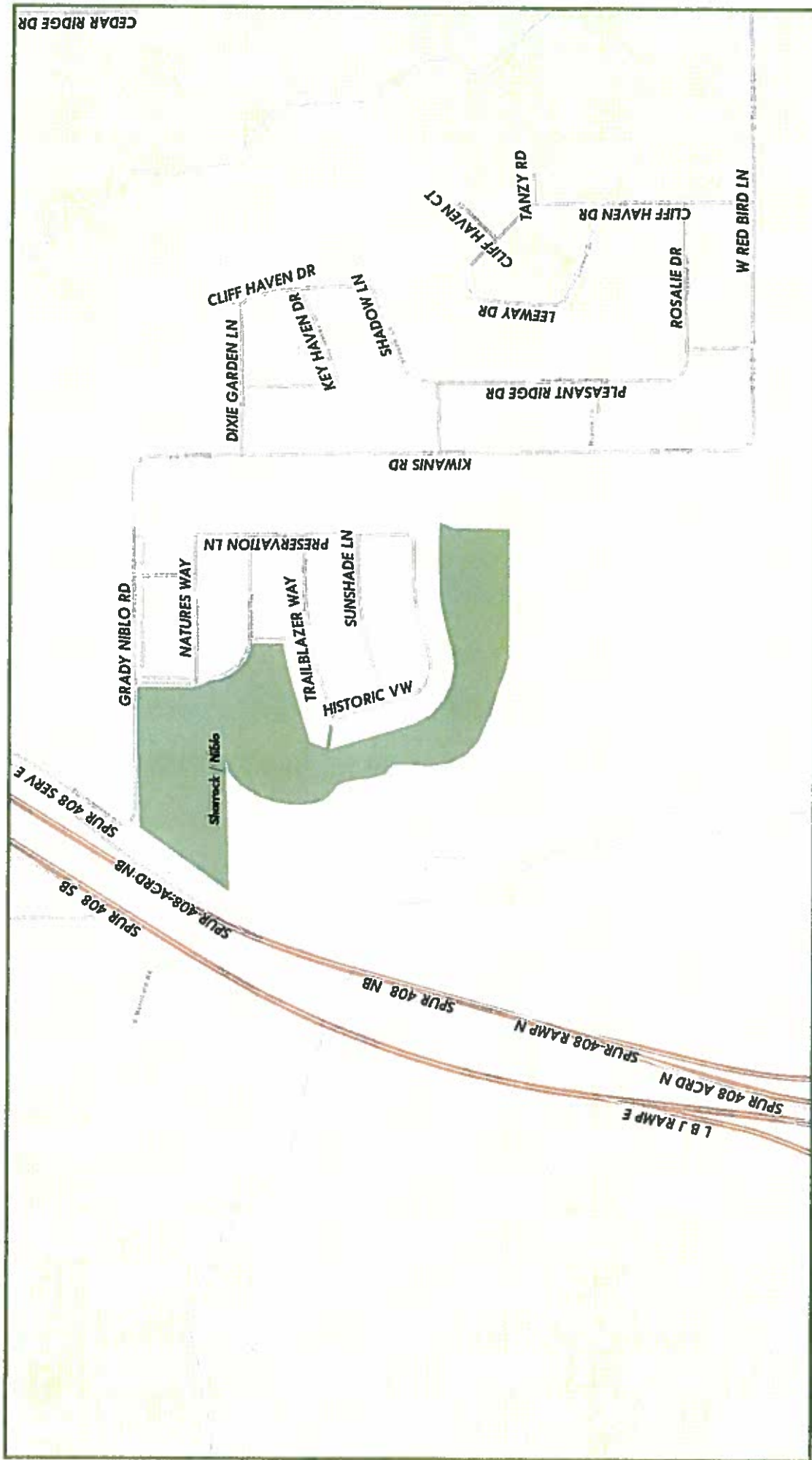
Project Name: Sharrock Niblo Historical Site (Park) - Supplement #5 Bid/Contract #: 08-2375

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
(E.L.) Concrete and Rebar	(E.L.) 1412975	(E.L.) Advice Omega WMBE52034370405	(E.L.) Peter Depuevas 2433 Wilmer Dr., Dallas, Texas 75201 Tel: 972-304-3344	(E.L.) N	L	(E.L.) \$1,224,307	(E.L.) 2.25%	(E.L.) \$329,000	(E.L.) \$23,000
Architectural	17961	Quimby McCoy WFWB52115N0419	3200 Main Street, Site 3.6 Dallas, TX 75226 214-977-9118	W	L	\$ 156,379.54	47.03%	\$ 80,369.54	\$ 6,178.75
Structural Engineering	500826	Jaster Quintanilla IMDC49215Y0512	Steve Lucy, PE 2105 Commerce St, Ste 100 Dallas, TX 75201 214-752-9098	H	L	\$ 21,250.00	6.39%	\$ 13,250.00	\$ 80.00
Civil Engineering	500827	Jaster Quintanilla IMDC49215Y0513	Steve Lucy, PE 2105 Commerce St, Ste 100 Dallas, TX 75201 214-752-9098	H	L	\$ 13,500.00	4.06%	\$ 13,500.00	\$ 13,500.00
Landscape Architecture	61237	Studio Outside	William Averburn, ALSA 824 Exposition Ave, Site 5 Dallas, TX 75226 214-954-7160	NON	L	\$ 52,000.00	15.64%	\$ 42,500.00	\$ 42,500.00
Cost Estimating	81855	Construction Cost Management WFWB59312N0519	Katy Abraham 2413 N. Main St. Fort Worth, TX 76164 (817) 625-6200	W	N	\$ 3,800.00	1.14%		
Property Surveyor	514273	Lm Associates PMDB46185Y0112	Daniel Lim, PE Market Street, Site 310 Dallas, TX 75202 214-696-1888	D	L	\$ 11,835.00	3.56%	\$ 11,835.00	\$ -
Reimbursable Expense	17961	Quimby McCoy WFWB52115N0419	Nancy McCoy, FAIA, 3200 Main Street, Site 3.6 Dallas, TX 75226 214-977-9118	W	L	\$ 12,321.46	3.71%	\$ 6,321.46	\$ 1,166.43
Archeology		Geo-Marine Inc (Versar) HMMB2518Y1205	2201 K Avenue, Suite A Plano, Texas 75074 Ph 972-423-5480	H	L	\$ 21,724.63	6.53%	\$ 21,724.63	\$ -
Archeology	27244	Cox McIn Environmental Consulting WFWB06414N0418	600 E. John Carpenter Freeway, Suite 380 Irving, Texas 75062	W	L	\$ 10,526.00	3.17%	\$ 10,526.00	\$ 10,526.00
Landscape Architecture	346788	Caye Cook & Assoc WFD82216Y0305	12700 Hillcrest Road, Suite 149 Dallas, TX 75230 Ph 214-739-9105	W	L	\$ 513.00	0.15%	\$ 513.00	\$ -
HABS Documentation	n/a	Texas A&M Research Foundation	David Woodcock, FAIA Texas A&M Research 3578 TAMU College Station, TX 77843 PH:979-845-7850	Non	N	\$ 28,667.00	8.62%	\$ 28,667.00	\$ -
Total Bid Amount:									\$ 332,516.63
Total Bid Amount:									\$ 229,206.63
Total Bid Amount:									\$ 73,951.18

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: Nancy McCoy Title: Partner
 Printed Name: Nancy McCoy, FAIA Date: January 26, 2018



Sharrock Niblo Park



Mapsco
618 L M 3

CD
February 15, 2018

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018
COUNCIL DISTRICT: 7
STAFF: Louise Elam, 214-670-5275
MAPSCO: 46K, P

SUBJECT

Authorize award of an engineering services contract with M.E.P. Consulting Engineers, Inc. for schematic design through construction administration services for the Music Hall Exterior Lighting Improvements Project to be constructed at the Music Hall at Fair Park, located at 909 First Avenue – Not to exceed \$92,485 – Financing: Current Funds

BACKGROUND

This engineering services contract will address the need for improved lighting for a safer night-time environment at the pedestrian areas around the Music Hall building. The contract will also address the need for improved lighting to highlight the unique architecture of the Music Hall building.

ESTIMATED SCHEDULE OF PROJECT

Begin Design	April 2018
Complete Design	June 2018
Begin Construction	November 2018
Complete Construction	January 2019

FISCAL INFORMATION

Current Funds - \$492,485

M/WBE INFORMATION

Approved

Authorize award of an engineering services contract with M.E.P. Consulting Engineers, Inc. for schematic design through construction administration services for the Music Hall Exterior Lighting Improvements Project to be constructed at the Music Hall at Fair Park, located at 909 First Avenue – Not to exceed \$92,485 – Financing: Current Funds - Page 2

OWNER

M.E.P. Consulting Engineers, Inc.
Sheila Nemati, PE – President

STAFF RECOMMENDATION

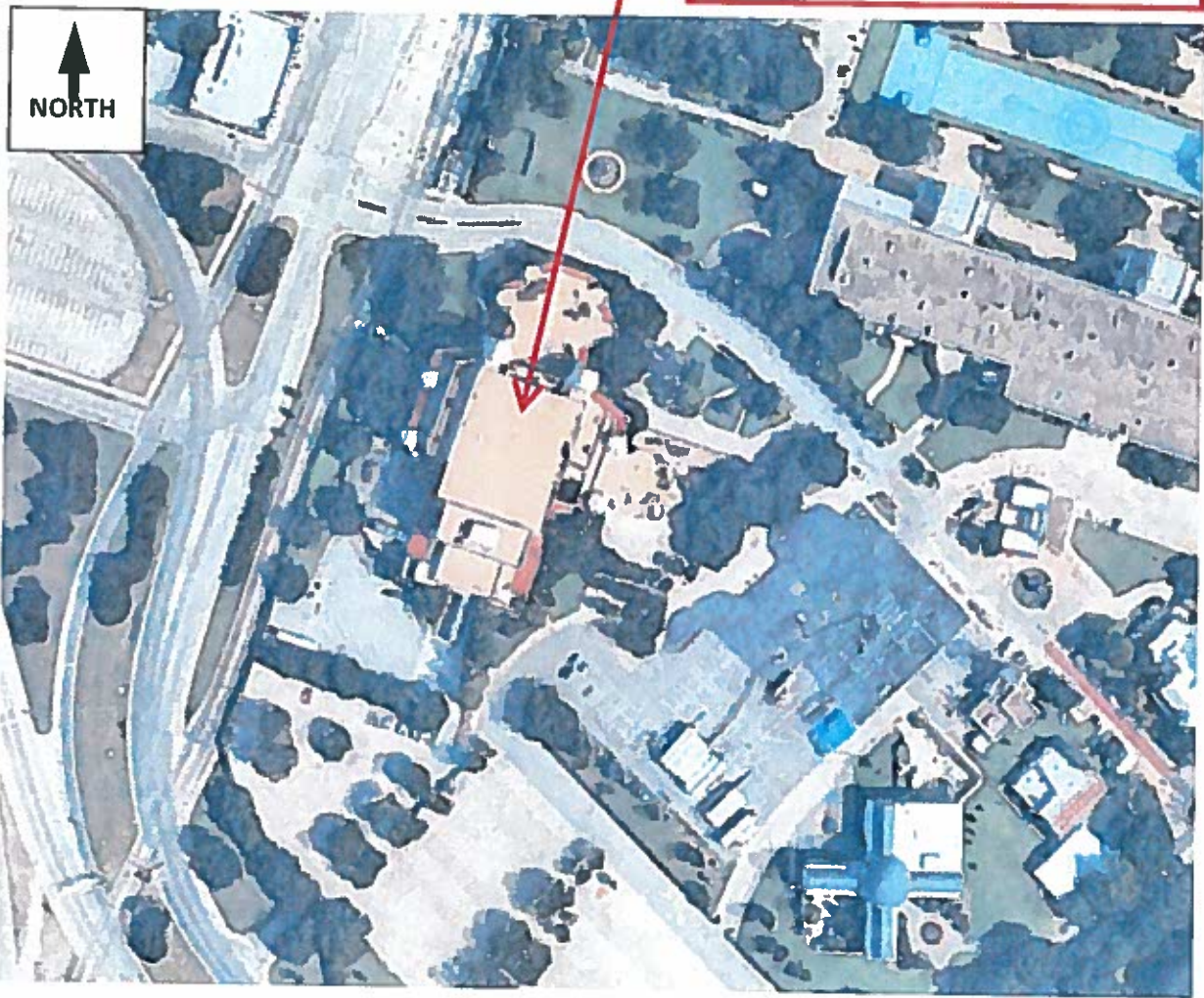
Staff recommends approval.

ATTACHMENTS

Map

Authorize award of an engineering services contract with M.E.P. Consulting Engineers, Inc. for schematic design through construction administration services for the Music Hall Exterior Lighting Improvements Project to be constructed at the Music Hall at Fair Park, located at 909 First Avenue – Not to exceed \$92,485 – Financing: Current Funds - Page 3

MUSIC HALL, 909 1ST Avenue, Dallas, TX



BID AGENDA APPROVAL COVER SHEET

Project Meets BID Requirements

Total M/WBE

100.00%

Prime: MEP Consulting Engineers Agenda Date: 3/28/2018
 Project: Fair Park Music Hall Exterior Lighting Prime Vendor #:
 Review Date: 2/6/2018
 Total Local: \$92,485.00 Total Non-Local: \$0.00

Vendor Name	Cert. #	Dollar Amount	Percent
MEP Consulting Engineers	WFWN30881Y0219	\$67,160.00	72.6172%
Esstential Lighting Design Studio	WFWB96099N0618	\$25,325.00	27.3828%
		0.0000%	
		0.0000%	
		0.0000%	
		0.0000%	
		0.0000%	
Total M/WBE		\$92,485.00	100.0000%
Non-M/WBE		\$0.00	0.0000%
Total Local		\$92,485.00	100.0000%

Non-Local
 Sub Vendor # Vendor Name

Cert. #	Dollar Amount	Percent
		0.0000%
		0.0000%
		0.0000%
	\$0.00	0.0000%
	\$0.00	0.0000%
	\$0.00	0.0000%
	\$92,485.00	100.0000%

Total M/WBE
 Non-M/WBE
 Total Non-Local

Total Action



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: City of Dallas Fair Park Music Hall Exterior Lighting

Bid/Contract #: CIZ1694

Instructions:

- Column 1 List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s), contact name, address, telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[7]	[8]	[9]	[10]
Engineering Consultant	515088	MEP Consulting Engineers, Inc.; WFWB30881Y0219 (NCTRCA)	Sheila Nemati, 2928 Story Rd West Irving, TX 75038, 972-870-9060	W	\$ 67,160.00	72.62%		
Lighting Design	VS89137	Essential Lighting Design Studio, LLC; WFWB96099N0618 (NCTRCA)	Jill Klores, 3027 Clover Street Dallas, TX 75226, 972-415-8655	W	\$ 25,325.00	27.38%		
Notes:								
Notes:						0.00%		
Notes:						0.00%		
Notes:						0.00%		

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
						Total Bid Amount:	\$ 92,485.00	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: *Sheila Nemati* Title: President
Printed Name: Sheila Nemati Date: January 31, 2018
Company Name: MEP Consulting Engineers, Inc.



CITY OF DALLAS Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.

On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

<u>Construction</u> 25.00%	<u>Architectural & Engineering</u> 25.66%	<u>Other Professional</u> 36.30%	<u>Other Services</u> 23.80%	<u>Goods</u> 18.00%
-------------------------------	--	-------------------------------------	---------------------------------	------------------------

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the "Enter" key.)

Bid Number: CIZ1694 Company Name: MEP Consulting Engineers, Inc.

Sheila Nemati 12/15/2017
 Typed or Printed Name of Certifying Official of Company Date

Sheila Nemati 12/15/2017
 Signature of Certifying Official of Company Title



**CITY OF DALLAS
ETHNIC WORKFORCE COMPOSITION REPORT**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Company name: MEP Consulting Engineers, Inc,
Address: 2928 Story Road West Irving, Texas 75038
Bid #: CIZ1694: Fair Park Music Hall Exterior Lighting
Telephone Number: 972 - 870 - 9060
Email Address: snemati@mepce.com

For Goods/Services
 Please complete the following sections based on the ethnic composition of the (location) entity which is listed on the signature page, for RFB form BDPS-FRM-116, for RFCSP form BDPS-FRM-134
 For Construction/Architectural & Engineering the referenced forms do not apply.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial		2		2						
Professional	13	3	10	2						
Technical										
Office/Clerical										
Skilled										
Semiskilled										
Unskilled										
Seasonal	1									
Totals:	14	5	10	4						

Sheila Nemati

President

Officer's Signature

Title

Sheila Nemati

12/15/2017

Typed or Printed Name

Date

Date: 1/30/18



City of Dallas

Project Information for Sheet-Goods/Services Items

Other Professional Services
Amount:

Other Services
Amount: \$55,665

Goods
Amount:

Change Order Amount:
Overall Amount:

Subcontracting Opportunities: consultant services

Proposed Agenda Date: 2/28/18

Bid Number: BYZ1708

Project Name: Market Feasibility Study and Conceptual Design

Goods/Services: consultant services

Project Manager/Buyer: Rebecca Parrish

Phone: 214-670-3413

Email: Rebecca.parrish@dallascityhall.com

Contacted Intent to Award On: 12/7/17

Prime Vendor/Consultant: C.H. Johnson Consulting, Inc.

Contact Person: Brandon Dowling and Kellie Winch

Phone: 312-447-2010

Email: kwinch@chjc.com

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018

COUNCIL DISTRICT: 7

STAFF: Louise Elam, Park and Recreation Department
Kay Kallos, Office of Cultural Affairs

MAPSCO: 48K

SUBJECT

Authorize site approval of new public artwork at Everglade Park located at 5100 North Jim Miller Road – Financing: No cost consideration to the City (future funding from 2012 Streets Public Art Funds)

BACKGROUND

The City of Dallas Office of Cultural Affairs Public Art Program identified 50 Pre-Qualified Emerging Artists that are eligible for projects with budgets of up to \$50,000. The Public Art Committee selected the 50 finalists for approval by the Cultural Affairs Commission, which accepted their recommendations in a unanimous vote during their meeting on Thursday, November 20, 2014.

The Public Art Program of the City of Dallas Office of Cultural Affairs requested the submission of qualifications from artists or artist teams to design, fabricate and install a work of public art at the entrance area between the pool and the basketball court at Everglade Park.

The City of Dallas Public Art Ordinance provides that all appropriations for City capital improvement projects shall include an amount equal to 1.5% (or .75%) of the total capital improvement project appropriation to be used for the design services of artists and for the creation of artworks for new City facilities (Dallas City Code Article X, SEC. 2-103(a)). The public art project for the Walnut Hill Recreation Center was included in the list of 2006 Bond Fund Program public art projects approved by City Council on April 23, 2014, Resolution No. 14-0664.

An artist or artist team will be selected via competitive selection process as directed by the City of Dallas Cultural Policy, and was approved by the Public Art Committee and the Cultural Affairs Commission.

Everglade Park is a place where people come together in this community. Meetings with the Buckner Terrace Neighborhood Association and teachers from

Skyline High School have provided the following input for the scope of the project.

Preferred Themes:

- Natural environment-plants, organic shapes, living things
- Characteristics of the neighborhood-family, tradition, quality, education, safety, community camaraderie

Preferred types of public art:

- Kinetic sculpture
- Colorful art
- Tree lighting
- Murals
- Graffiti
- Interactive sculpture
- Benches

The teachers and students at Skyline High School will be included in the development of the artwork through meetings with the artist and, if appropriate, additional interaction.

SCOPE OF PROJECT

The artwork at the location must:

- Be highly visible in the landscape and to pedestrians and vehicles
- Welcome visitors to the park
- Include input from Skyline High School teachers and students
- Require little or no maintenance
- Be free of safety hazards

SELECTION METHOD

Request for Qualifications to the Pre-Qualified Emerging Artists List.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 13, 2016, the Cultural Affairs Commission approved the initiation of planning for public art projects in the eleven neighborhoods identified by City Council as recipients of neighborhood vitality actions through the Neighborhood Plus program.

FISCAL INFORMATION

2012 Streets. The public art project budget is not to exceed \$9500.

STAFF RECOMMENDATION

Staff recommends approval.

MAPS

Attached

Everglade Park with preferred location



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018

COUNCIL DISTRICT: 11

STAFF: Louise Elam, Park and Recreation Department
Kay Kallos, Office of Cultural Affairs

MAPSCO: 16SW

SUBJECT

Authorize site approval of new public artwork at Anderson Bonner Park located at 12000 Park Central Road – Financing: No cost consideration to the City (future funding from 2017 Bond Program)

BACKGROUND

Anderson Bonner was an African-American landowner, entrepreneur, and early Dallas pioneer, who was born into slavery in Alabama. By 1870 Bonner had arrived in Dallas, along with his sister Caroline and his brother Louis, where he worked the family farm near White Rock Creek. According to the 1870 United States census, Bonner's personal financial worth was valued at \$275. Over the next few decades, however, Bonner was able to secure a remarkable amount of land in the Dallas area, ultimately making him a financial phenomenon of early Dallas.

He continued to build his empire and ultimately ended up with nearly 2,000 acres of land, located mostly along White Rock Creek and surrounding areas in what is today North Dallas and Richardson. The land where Medical City Dallas Hospital sits, located at Forest Lane and North Central Expressway, was originally part of Bonner's estate.

Bonner's descendants inherited his expansive land holdings, and in the early twenty-first century several family members still lived on the land once owned by their pioneering patriarch.

Preferred Themes:

- Artwork that complements the natural surroundings of the park
- Artwork that pays tribute to the legacy and history of Anderson Bonner and his family.

SCOPE OF PROJECT

The artwork at the location must:

- be highly visible in the landscape and to pedestrians and vehicles
- reflect themes relating to the legacy of Anderson Bonner, preferably incorporating interpretive signage into the artwork.
- welcome visitors to the park
- require little or no maintenance
- be free of safety hazards

SELECTION METHOD

Request for Qualifications to the Pre-Qualified Emerging Artists List and north Texas regional artists.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 1, 2018 the Park Board approved Anderson Bonner Park as a location for public art in Council District 11.

FISCAL INFORMATION

No cost to the City

STAFF RECOMMENDATION

Staff recommends approval of the public art location

MAPS

Attached with proposed site indicator

IMAGE OF PROPOSED LOCATION

Attached

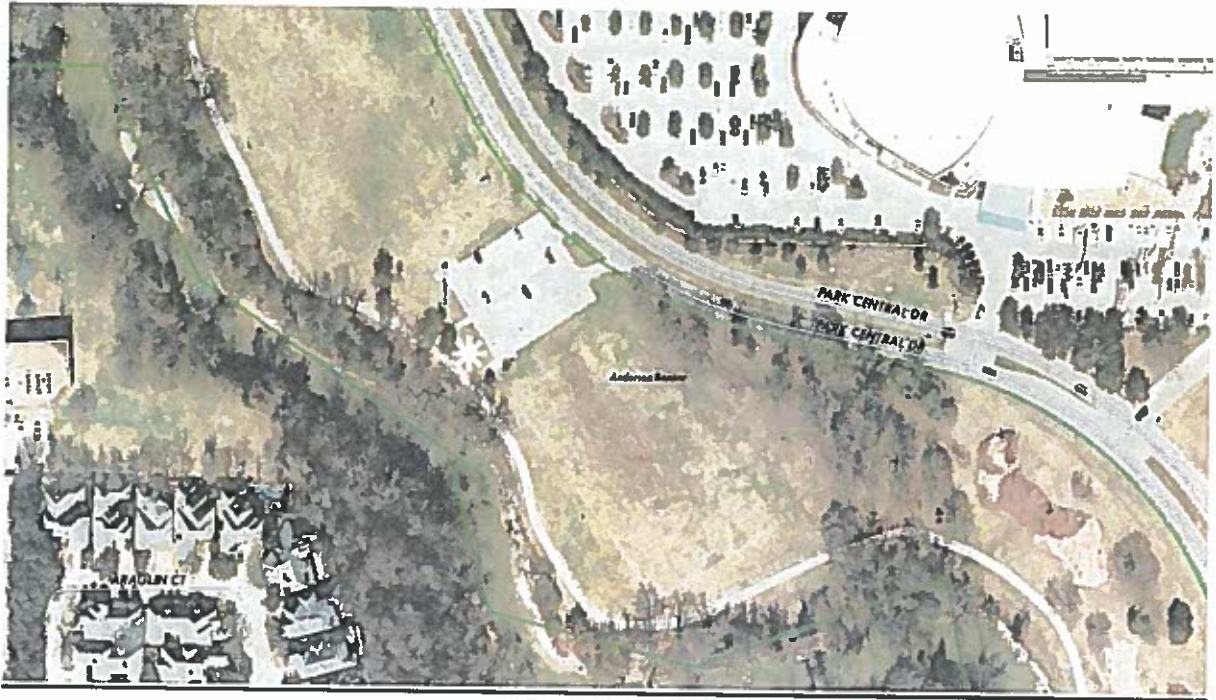


Anderson Bonner Park 12000 Park Central Dr

Mapsco
16 S
11

February 15, 2018

CD
11





**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: February 15, 2018

COUNCIL DISTRICT: 5

STAFF: Louise Elam, Park and Recreation Department
Kay Kallos, Office of Cultural Affairs

MAPSCO: 58D

SUBJECT

Authorize site approval of new public artwork near the entrance of the Pleasant Oaks Recreation Center located at 8701 Greenmound Avenue – Financing: No cost consideration to the City (future funding from 2006 and 2017 Bond Program)

BACKGROUND

Pleasant Oaks Recreation Center is located in the heart of Southeast Dallas and is the only recreation center with an official indoor soccer gymnasium. It has multiple athletic fields, a tennis court, a newly renovated playground, large picnic area with shade trees, walking trail, and a large pool open during the summer.

Park and Recreation staff members, and Public Art staff members determined the best location for a new public art is to the left of the main entrance to the recreation center. Pursuant to the City Charter, the Park and Recreation Board is responsible for siting all amenities or improvements on park property.

PRIOR ACTION/ REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 23, 2014, the City Council approved the Priority Public Arts Project List for Parks from the 2006 Bond Program. Pleasant Oaks Recreation Center was approved for a total allocated \$85,006, which yields a project budget of \$68,005 (80% of the total allocation as defined by the City of Dallas Public Art Ordinance.)

On October 26, 2017, community members attended a meeting at the Pleasant Oaks Recreation Center to review provide input about the Pleasant Oaks community to inform the scope of the project.

SCOPE OF PROJECT

- The public art design shall incorporate input from the community to reflect the unique history, features or quality of the community. Community input will be provided to artists selected to produce a site-specific concept design.
- The artwork shall be a sculptural piece that welcomes visitors to the recreation center and encourages pedestrian traffic through the trails surrounding the building. Standing or wall mounted sculpture is preferred.
- The public art project will be created from durable material and require minimum maintenance.
- Two Selection Panel review meetings shall be open to the public and held at Pleasant Oaks Recreation Center.

PLANNED TIMELINE

February 15, 2018

- Park Board site approval
- Public Art Committee/Cultural Affairs Commission plan approval
- Confirmation of Selection Panel members

March 1, 2018

- Call for Artists-published on national sites, the OCA website, Facebook and Pleasant Oaks websites

April 2018

- Selection Panel I to review and recommendation of short-listed candidates to be commissioned to do a site-specific concept design

May 2018

- Selection Panel II to review and recommend concept design
- Community meeting to review concept designs

June 2018

- Review and approval of recommended design by the Public Art Committee and Cultural Affairs Commission
- Park Board contract approval

August 2018

- City Council Contract approval
Fabrication timeline will be determined after the project has been identified and approved.

FISCAL INFORMATION

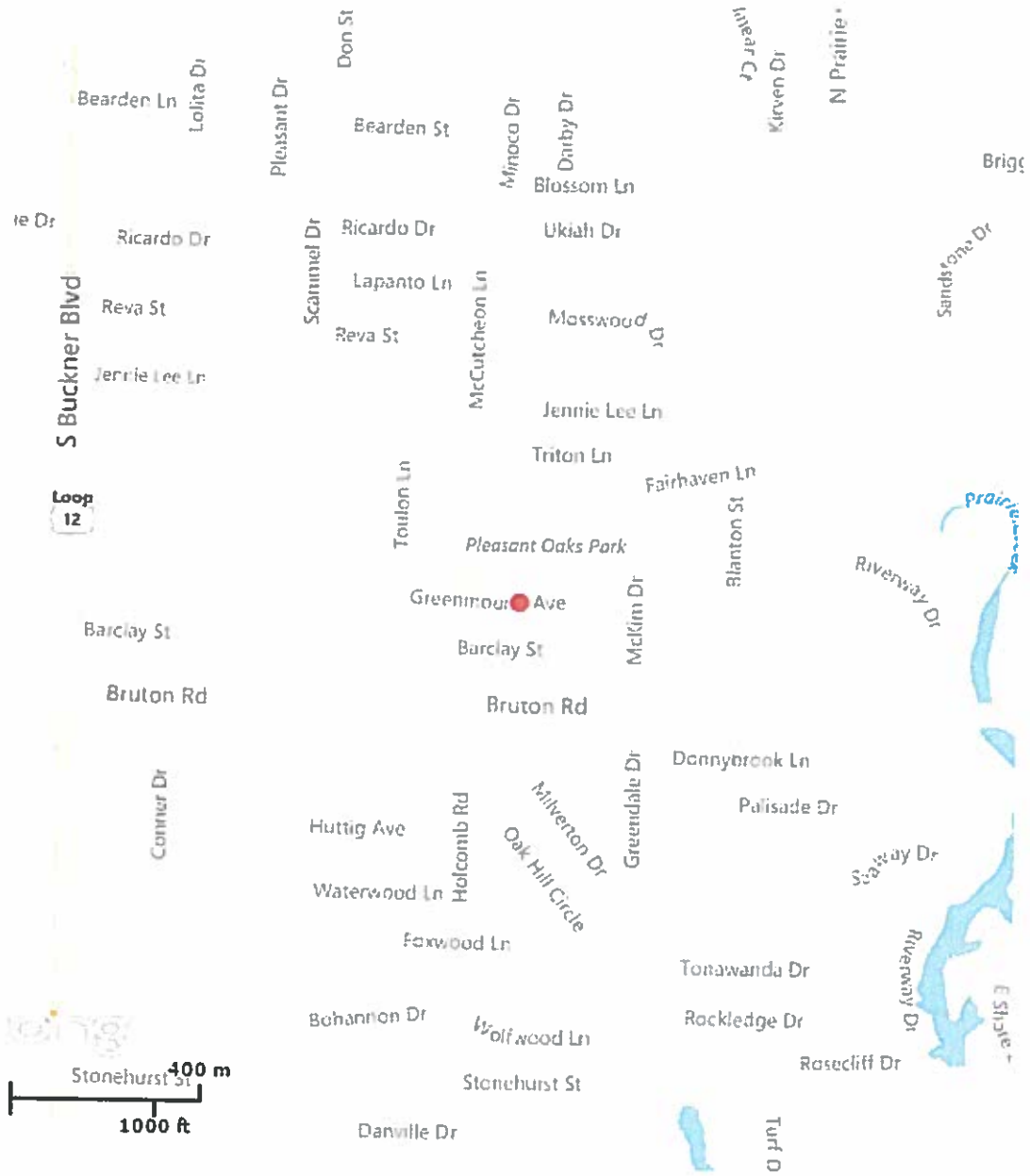
No cost consideration to the City.

STAFF RECOMMENDATION

Staff recommends approval of the public art location.

MAPS

Attached





Side of Pleasant Oaks Recreation Center



Dallas Park & Recreation



Pleasant Oaks Park 8700 Greenmound Ave

Mapsc0 CD
58 D 5

February 15, 2018



Pleasant Oaks Park 8700 Greenmound Ave

Mapsco CD
58 D 5

February 15, 2018