



DALLAS PARK AND RECREATION BOARD AGENDA

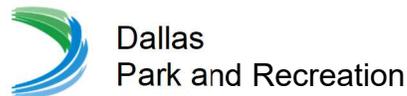
THURSDAY, JUNE 2, 2022
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078

8:30 am: Administration and Finance Committee 6FS –
Videoconference/ in person

8:30 am: Planning and Design Committee, Room – **CANCELLED**
Videoconference/ in person

10:00 am: Park and Recreation Board, Room 6FN-
Videoconference/ in person

RECEIVED
2022 MAY-26 PM 1:52
CITY SECRETARY
DALLAS, TEXAS



Robb P. Stewart, Chair
Maria Hasbany, Vice Chair
Calvert Collins-Bratton
Timothy W. Dickey
Priscilla Rice
Bo Slaughter

Public Notice
220547

POSTED CITY SECRETARY
DALLAS, T.X

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL Room 6FS / Videoconference
THURSDAY, JUNE 2, 2022
(8:30 A.M.)

This meeting will be held by videoconference and in the 6FS Conference room at City Hall.

Public are encouraged to attend the meeting virtually via the link below. City Hall is available for those wishing to attend the meeting in person following all current pandemic-related public health protocols

Link: <https://bit.ly/3GkBDHc>

Password: Z4Prm4xa6YS

CONSENT ITEMS

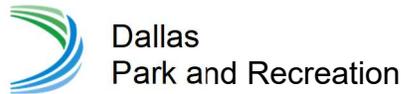
1. Kidd Springs Park (1) – Authorize an alcohol permit to Alison Matis, to serve alcohol at the Blues, Bandits & BBQ event to be held at Kidd Springs Park, located at 711 West Canty Street. The event will be held on Saturday, November 11, 2022 from 11:00 a.m. to 10:00 p.m. Estimated Revenue: \$250 (This is a recurring item)
2. The Bath House Cultural Center (9) - Authorize an alcohol permit to Jessica Trevizo, to serve alcohol at the Lake-a-Palooza event held at The Bath House Cultural Center, located at 521 East Lawther Drive. The event was held on Saturday, April 30, 2022 from 11:00 a.m. to 10:00 p.m. Estimated Revenue: \$0. (This is a recurring item)
3. Tokalon Park (9) – Authorize an alcohol permit to Al See, to serve alcohol at the Lakewood 4th of July Parade event to be held at Tokalon Park, located at 7100 Tokalon Drive. The event will be held on Monday, July 4, 2022 from 10:00 a.m. to 12:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

DISCUSSION ITEMS

Review of the Park Naming Policy – M. Renee Johnson, Assistant Director
White Rock Lake Code – M. Renee Johnson, Assistant Director
Bark Park Central Name Change – M. Renee Johnson, Assistant Director
Update on Coyote Issues – M. Renee Johnson, Assistant Director
Contract for Samuell Grand and LB Houston Tennis Centers – John Lawrence, Assistant Director

FUTURE DISCUSSION ITEMS

Business Partner Audit Update – John Lawrence, Assistant Director
Sailing Discussion – John Lawrence, Assistant Director



DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL Room 6FS / Videoconference
THURSDAY, JUNE 2, 2022
(8:30 A.M.)

Handgun Prohibition Notice for Meetings of Governmental Entities

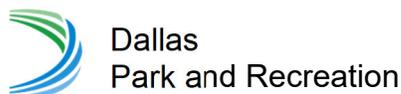
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"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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CITY SECRETARY
DALLAS, TEXAS



Lane Conner, Chair
Fonya Mondell, Vice Chair
Harrison Blair
JR Huerta
Rudy Karimi
Jeff Kitner
Daniel Wood

Public Notice
220548

POSTED CITY SECRETARY
DALLAS, T.X

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL Room 6FS / VIDEOCONFERENCE
THURSDAY JUNE 2, 2022
(8:30 A.M.)

CANCELLED

Handgun Prohibition Notice for Meetings of Governmental Entities

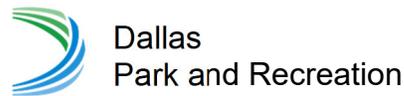
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POSTED CITY SECRETARY
DALLAS, T.X

AGENDA
DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, JUNE 2, 2022 10:00 A.M.

Arun Agarwal, President (District 15)

JR Huerta, District 1	Bo Slaughter, District 8
Fonya Naomi Mondell, District 2	Maria Hasbany, District 9
VACANT, District 3	Robb P. Stewart, District 10
Harrison Blair District 4	Jeff Kitner, District 11
Priscilla Rice, District 5	Lane Conner, District 12
Timothy W. Dickey, District 6	Calvert Collins-Bratton, District 13
Daniel Wood, Vice President District 7	Rudy Karimi, District 14

This meeting will be held by videoconference and in the 6FN Conference Room at City Hall.

Public are encouraged to attend the meeting via the link below. City hall is available for those wishing to attend the meeting in person following ALL current pandemic-related public health protocols

Link: <https://bit.ly/3MPSR1x>

Password: sUbTDbwf784

Members of the public wishing to speak in accordance with speaker guidelines should register at <https://www.dallasparcs.org/107/Park-and-Recreation-Board> before 12 pm Wednesday, June 1, 2022

1. Public Speakers (on any business)
2. Approval of Minutes of the May 19, 2022 Park and Recreation Board Meeting

CONSENT AGENDA (3-7)

ADMINISTRATION AND FINANCE

3. Kidd Springs Park (1) – Authorize an alcohol permit to Alison Matis, to serve alcohol at the Blues, Bandits & BBQ event to be held at Kidd Springs Park, located at 711 West Canty Street. The event will be held on Saturday, November 11, 2022 from 11:00 a.m. to 10:00 p.m. Estimated Revenue: \$250 (This is a recurring item) (**committee considered this item on June 2, 2022**)
4. The Bath House Cultural Center (9) - Authorize an alcohol permit to Jessica Trevizo, to serve alcohol at the Lake-a-Palooza event held at The Bath House Cultural Center, located at 521 East Lawther Drive. The event was held on Saturday, April 30, 2022 from 11:00 a.m. to 10:00 p.m. Estimated Revenue: \$0. (This is a recurring item) (**committee considered this item on June 2, 2022**)
5. Tokalon Park (9) – Authorize an alcohol permit to Al See, to serve alcohol at the Lakewood 4th of July Parade event to be held at Tokalon Park, located at 7100 Tokalon Drive. The event will be held on Monday, July 4, 2022 from 10:00 a.m. to 12:00 p.m. – Estimated Revenue: \$250 (This is a recurring item) (**committee considered this item on June 2, 2022**)

DALLAS PARK AND RECREATION BOARD – PAGE 2
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY JUNE 2, 2022 10:00 A.M

PLANNING AND DESIGN

6. Exall Recreation Center (14) - Authorize the Henry Exall Commemorative Plaque to be placed on the wall of the Exall Recreation Center located at 1355 Adair Street – Financing: Not to Exceed \$2,904.00 General Fund
7. Park Hill Dog Park (12) - Authorize supplemental agreement No.1 to the interlocal agreement between the City of Dallas and the Richardson Independent School District for additional amenities to the park – Not to exceed \$158,295.20 - Financing: Capital Gifts Donation & Development Fund (See Fiscal Information for further details) (**committee considered this item on May 19, 2022**)

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Cypress Waters Trail (6) – Authorize the First Amendment to the Interlocal Agreement with Dallas County for the Right of Way boundary survey, and preparing easement documents and legal descriptions for the Cypress Waters Trail located at South Belt Line Road heading east to South North Lake Road - Financing: \$159,833.00 Storm Drainage Management Operational Fund

BRIEFINGS

9. Trinity River Audubon Center Annual Update – John Lawrence, Assistant Director
10. Athletic Field Maintenance – M. Renee Johnson, Assistant Director

WORKSHOP

11. Budget Update – Rachael Berry, Assistant Director

OTHER/NON-ACTION ITEMS

12. Staff Announcements – Upcoming Park and Recreation Department Events
13. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
14. Next Park Board meeting (virtual option available), 10:00 am Thursday, June 16, 2022
15. Adjournment

DALLAS PARK AND RECREATION BOARD – PAGE 3
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, JUNE 2, 2022 10:00 A.M

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

Handgun Prohibition Notice for Meetings of Governmental Entities

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Regular Meeting: Arun Agarwal, President, presiding

Present: Arun Agarwal, President; Daniel Wood, Vice-President; Calvert Collins-Bratton, Lane Conner, Timothy W. Dickey, Maria Hasbany, JR Huerta, Rudy Karimi, Jeff Kitner, Fonya Naomi Mondell, Bo Slaughter, Robb Stewart – 12

Absent: Harrison Blair – 1

Vacant: District 3, District 5

This was a virtual meeting held via Cisco Webex and in person in the 6FN conference room. The public were able to view the Open Session meeting on the internet. The public were also able to attend in person.

President Agarwal called the meeting to order at 10:00 a.m.

President Agarwal considered item 3 first.

Agenda Item 1. Speakers – The following people registered to speak. Some of the speakers might no longer have been available or connected when it was their turn to speak.

Juan Martinez – Money Gram Soccer Field (Elm Fork)

Agenda Item 2. Minutes - A motion by Maria Hasbany, seconded by Bo Slaughter, to approve the minutes of the May 5, 2022 Park and Recreation Board meeting was carried by unanimous vote.

Agenda Item 3. Seating Selection

Board Members had the opportunity to choose a new seat.

CONSENT AGENDA (4-7)

ADMINISTRATION AND FINANCE

President Agarwal pulled item number 4 from the consent agenda. Therefore, a motion was made by Jeff Kitner, seconded by Maria Hasbany to approve items 5-7 on the consent agenda and was carried by a unanimous vote.

Agenda Item 4. Management Agreement (6) – A motion by Calvert Collins-Bratton, seconded by Bo Slaughter, to authorize a Supplemental Agreement to amend Sections 5.1, 7.1a, 7.1b, 7.1c, 9.4 and 9.6 of the management agreement between the City of Dallas and FCD Management, LLC who manages the Soccer Park at Elm Fork – Financing: No cost consideration to the City (committee considered this item May 5, 2022), was carried by a majority vote.

Tim Dickey made a substitute motion to defer this item to the June 2, 2022 meeting, Fonya Mondell seconded the motion.

Voting in **Favor** of the substitute motion: Tim Dickey, Fonya Mondell

Voting **against** the substitute motion: Arun Agarwal, JR Huerta, Daniel Wood, Bo Slaughter, Maria Hasbany, Robb Stewart, Jeff Kitner, Lane Conner, Calvert Collins-Bratton, Rudy Karimi

Absent when vote taken: Harrison Blair

The substitution motion **failed**.

Tim Dickey made a motion to amend the original motion to keep FC Dallas' stipend at \$100,000.00, Bo Slaughter seconded the motion.

Voting in **Favor** of the amended motion: Tim Dickey, Fonya Mondell, Bo Slaughter

Voting **against** the amended motion: Arun Agarwal, JR Huerta, Daniel Wood, Maria Hasbany, Robb Stewart, Jeff Kitner, Lane Conner, Calvert Collins-Bratton, Rudy Karimi

Absent when vote taken: Harrison Blair

The amended motion **failed**.

Voting in **favor** of the original motion: Arun Agarwal, JR Huerta, Daniel Wood, Bo Slaughter, Maria Hasbany, Robb Stewart, Jeff Kitner, Lane Conner, Calvert Collins-Bratton, Rudy Karimi.

Voting **against** the original motion: Fonya Mondell, Tim Dickey

Absent when vote taken: Harrison Blair

Agenda Item 5. Encroachment Policy (All) – A motion by Jeff Kitner, seconded by Maria Hasbany, to authorize approval of the Park and Recreation Encroachment Policy– Financing: No cost consideration to the City (committee considered this item on May 5, 2022), was carried by a unanimous vote.

PLANNING AND DESIGN

Agenda Item 6. Paul Dyer Administration Building (10) – A motion by Jeff Kitner, seconded by Maria Hasbany, to authorize a Design-Build services contract to provide pre-design and pre-construction services, an early construction package, and architectural and engineering services for the design and construction completion of the partially completed Paul Dyer Administration Building located at 10031 East Northwest Highway to Phoenix 1 Restoration and Construction Ltd. - Not to exceed \$975,809.00 - Financing: Park and Recreation Facilities 2006 Bond Fund (committee considered this item on May 19, 2022), was carried by a unanimous vote.

Agenda Item 7. Willie B. Recreation Center (10) – A motion by Jeff Kitner, seconded by Maria Hasbany, to authorize Change Order No. 15 to the construction services contract with J.C. Commercial Inc. for additional work at the Willie B. Johnson Recreation Center in Hamilton Park, located at 12225 Willowdell Drive - Not to exceed \$560,431.54, increasing the contract amount from \$8,010,089.79 to \$8,570,521.33 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund) (committee considered this item on May 19, 2022) was carried by a unanimous vote.

ITEMS FOR INDIVIDUAL CONSIDERATION

Agenda Item 8. Park Board Policy Partnership Match Funding (All) – A motion by Rudy Karimi, seconded by Tim Dickey, to authorize the adoption of Park Board Policy that establishes approval authority and award requirements for the partnership match policy – Financing – No cost consideration to the City (Board deferred this item on April 21, 2022), was carried by a unanimous vote.

Tim Dickey made a motion to defer the item until the June 2, 2022 meeting, Fonya Mondell seconded the motion.

Director Jenkins clarified to the Board he asked Mr. Dickey to make the motion to defer so staff has the opportunity to verify the amount of match funding that is available.

After discussion and further clarification from Director Jenkins that upon the passing of the policy staff would need some time to begin processing applications, Mr. Dickey withdrew his motion to defer.

Agenda Item 9. Park Board Rules of Procedure (All) – A motion by Tim Dickey, seconded by Calvert Collins-Bratton, to authorize proposed language to the Park Board Rules of Procedure Section 7.2 (f) (1) and 7.2 (f) (2), and 7.2(m) Agenda Items by Members of the Park Board (5-person memo) – Financing: No Cost consideration to the City (committee considered May 5, 2022), was carried by a unanimous vote.

BRIEFINGS

Agenda Item 10. Dallas Water Commons – Ryan O’Connor, Assistant Director

Mr. O’Connor introduced members of the Dallas Water Commons Board, Ms. Melanie Ferguson and Mr. David Marquis.

Ms. Ferguson and Mr. Marquis presented and were available for questions and feedback from the Board.

Agenda Item 11. Leaf Blower Consideration – M. Renee Johnson, Assistant Director

Ms. Johnson introduced Susan Alvarez – Assistant Director of the Office of Environmental Quality, and Mr. Brett Johnson – Interim Service Area Manager.

Ms. Alvarez and Mr. Johnson presented and were available for questions and feedback from the Board.

Agenda Item 12. Santa Fe Master Trail – Christina Turner-Noteware, Assistant Director

Jared White introduced Mr. Samuel Mortimer – Vice President of the Friends of Santa Fe Trail and Mr. Isaac Cohen – Consultant, Studio Outside.

Mr. Mortimer and Mr. Cohen presented and were available for questions and feedback from the Board.

OTHER/NON-ACTION ITEMS

Agenda Item 13. Staff Announcements – Upcoming Park and Recreation Department Events.

Staff announced the following events:

Groundbreaking on June 7, 2022 at Judge Charles R. Rose Park

Historical Marker Unveiling on June 4, 2022 at Flag Pole Hill

Art Workshop on May 28, 2022 at the Martin Luther King Jr. Recreation Center.

Tony Becker – Board Secretary, reminded the Board to RSVP for the National Recreation and Park Association annual conference

Agenda Item 14. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Friends of Preston Ridge Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows: NONE.

Board announcements:

Tim Dickey announced the Trinity River Audubon Center will be hosting a fundraiser on May 19, 2022.

Rudy Karimi invited Board Members to visit the new chess tables at Glencoe Park and to participate in an aquatics meeting at Fretz Park.

Calvert Collins-Bratton announced the success of the Turtle Creek Conservancy Kentucky Day Fundraiser.

Jeff Kitner invited Board Members to participate in Bike DFW’s Bike to Work event on Friday, May 20, 2022.

Daniel Wood announced the success of the Cold Play concert that was held in the Cotton Bowl in Fair Park.

Agenda Item 15. Next Park Board meeting. The next Park Board meeting will be Thursday, June 2, 2022 at 10:00 a.m.

Agenda Item 16. President Agarwal adjourned the Board meeting at 12:53 pm.

Anthony M. Becker, Secretary
Park and Recreation Board

Arun Agarwal, President
Park and Recreation Board
Date: 6/2/2022

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department’s Central File.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 2, 2022
COUNCIL DISTRICT: 1
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize an alcohol permit to Alison Matis, to serve alcohol at the Blues, Bandits & BBQ event to be held at Kidd Springs Park, located at 711 West Canty Street. The event will be held on Saturday, November 11, 2022 from 11:00 a.m. to 10:00 p.m. Estimated Revenue: \$250 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Alison Matis, with Blues, Bandits & BBQ, to serve alcohol from 11:00 a.m. to 10:00 p.m. on Saturday, November 11, 2022. This will be the tenth (10) year for this recurring event with no issues reported from past events. The estimated attendance is 700 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on June 2, 2022 and will present its recommendation to the full Park and Recreation Board on the same day.

This item does not require Council action.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 2, 2022
COUNCIL DISTRICT: 9
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize an alcohol permit to Jessica Trevizo, to serve alcohol at the Lake-a-Palooza event held at The Bath House Cultural Center, located at 521 East Lawther Drive. The event was held on Saturday, April 30, 2022 from 11:00 a.m. to 10:00 p.m. Estimated Revenue: \$0. (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request was received by Jessica Trevizo, with Lake-a-Palooza, to serve alcohol from 11:00 a.m. to 10:00 p.m. on Saturday, April 30, 2022. This was the fourth (4) year for this event with no issues reported from past events. The estimated attendance was 1500 participants. This permit approval is being requested after the event due to the event organizer failing to submit the required permit request in a timely manner. The event was permitted under a Memorandum of Understanding with the Office of Cultural Affairs (OCA) allowing OCA to host events and special activities within the Bath House Cultural Center.

The Alcoholic Beverage Permit Conditions document was provided to the event organizers, who met all the conditions to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption was restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Estimated Revenue: \$0.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on June 2, 2022 and will present its recommendation to the full Park and Recreation Board on the same day.

This item does not require council action.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 2, 2022
COUNCIL DISTRICT: 9
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize an alcohol permit to Al See, to serve alcohol at the Lakewood 4th of July Parade event to be held at Tokalon Park, located at 7100 Tokalon Drive. The event will be held on Monday, July 4, 2022 from 10:00 a.m. to 12:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Al See, with the Lakewood 4th of July Parade, to serve alcohol from 10:00 a.m. to 12:00 p.m. on Monday, July 4, 2022. This will be the twelfth (12) year for this recurring event with no issues reported from past events. The estimated attendance is 150 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions, to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee – Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on June 2, 2022 and will present its recommendation to the full Park and Recreation Board on the same day.

This item does not require Council action.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: June 2, 2022

COUNCIL DISTRICT(S): 14

STAFF: Chris Turner-Noteware, Phone (214) 671-7966

SUBJECT

Authorize the Henry Exall Commemorative Plaque to be placed on the wall of the Exall Recreation Center located at 1355 Adair Street – Financing: Not to Exceed \$2,904.00 General Fund

BACKGROUND

This action will authorize the Henry Exall Commemorative Plaque to be placed on the wall at the Exall Recreation Center located at 1355 Adair Street. The proposed plaque is in accordance with section 1.G of the Park and Recreation Board Plaque Polity No. 11-21-96, with December 15, 2016 as the effective date of the last revisions to the Policy.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
General Fund	\$2,904.00	\$0.00	\$0.00

ESTIMATED SCHEDULE OF PROJECT

Begin Design	July 2022
Complete Design	July 2022
Begin Construction	August 2022
Complete Construction	August 2022

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Revisions to the Park and Recreation Board Plaque Policy No. 11-21-96 became effective on December 15, 2016.

COMMITTEE ACTION

The Planning and Design Committee does not meet on June 2, 2022; therefore, this item will be considered by the full Park and Recreation Board.

This action does not require City Council approval.

STAFF RECOMMENDATION

Staff recommends approval.

Authorize the Henry Exall Commemorative Plaque to be placed on the wall of the Exall Recreation Center located at 1355 Adair Street – Financing: Not to Exceed \$,2904.00 General Fund – page 2

ATTACHMENTS

Map

Plaque Exhibit

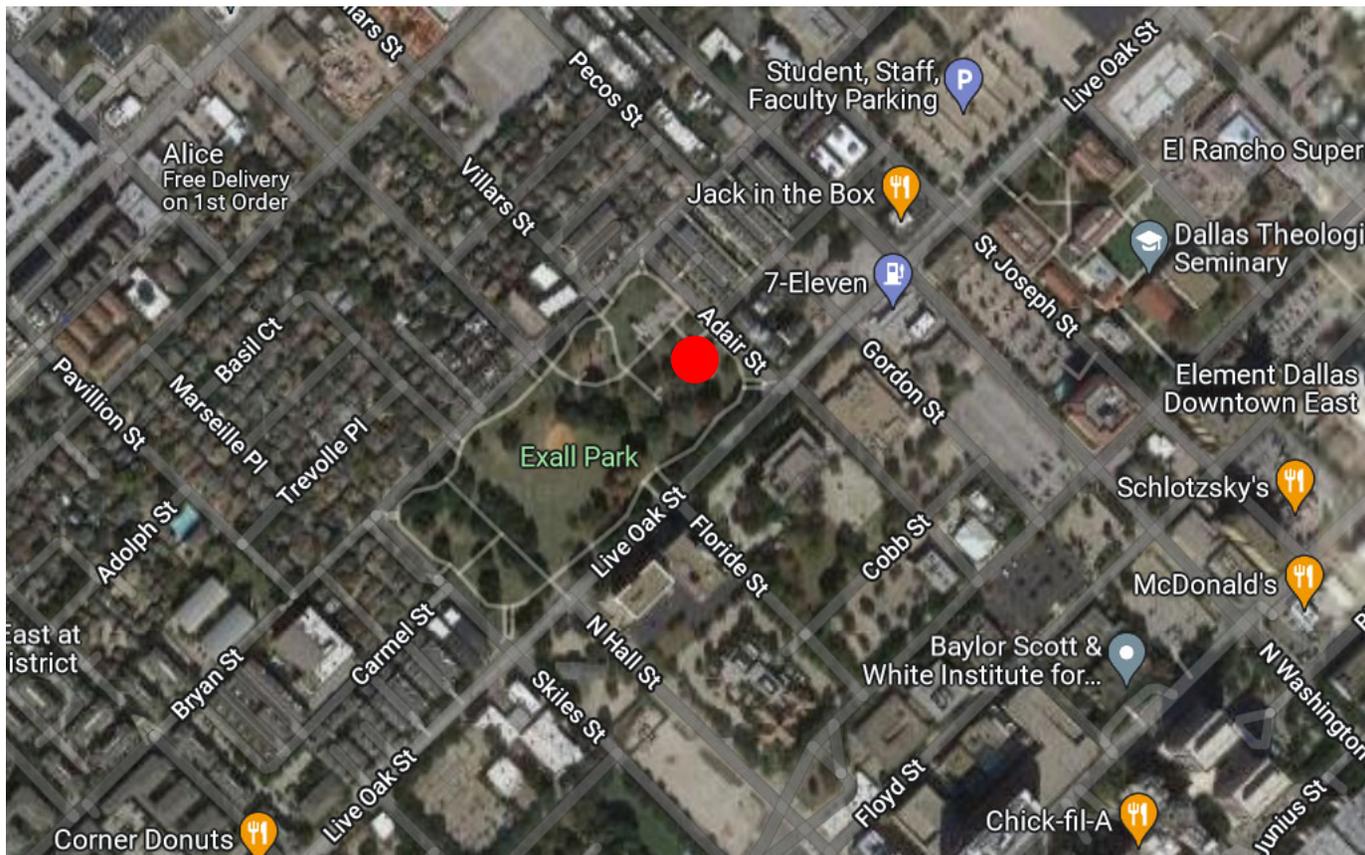
Park and Recreation Board Plaque Policy



Henry Exall Plaque Exhibit

Exall Recreation Center

- located in Exall Park (D14), named in the honor of Henry Exall in January 1914



Placement

Sign would be attached to the brick wall near the entrance.
It would be next to an existing plaque

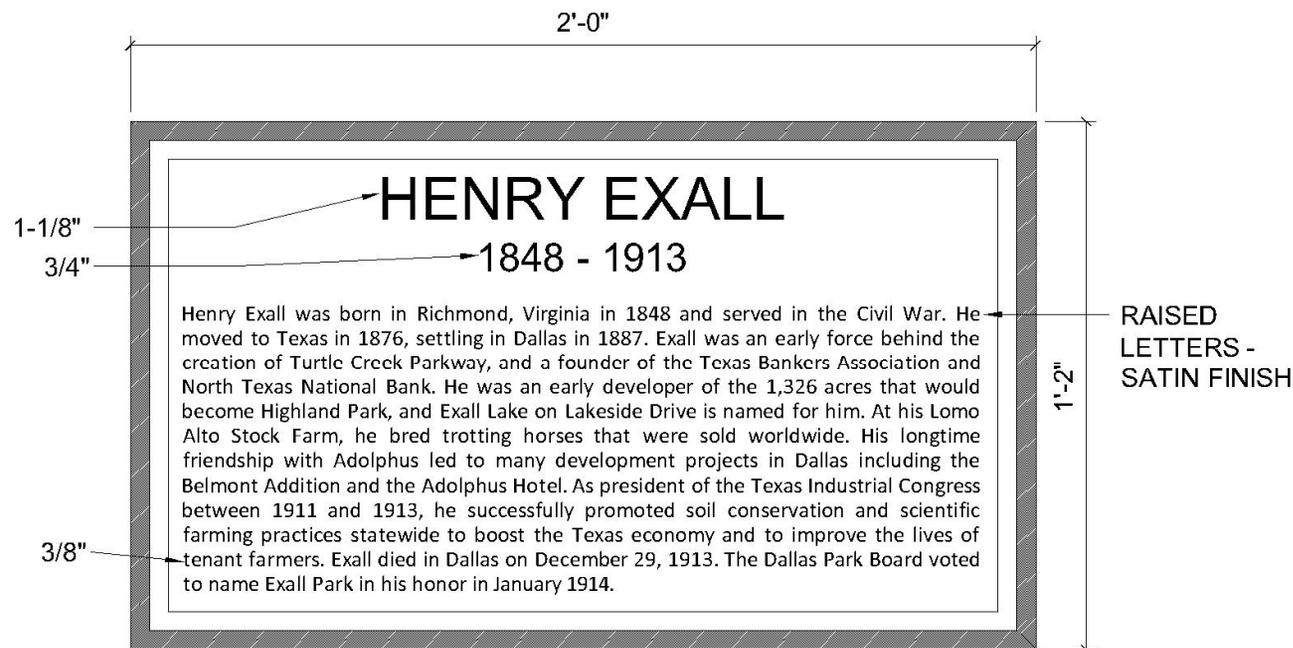


Approximate size and location

Size and Type

A 14-inch-high by 24-inch-wide cast bronze plaque, with:

- a double line border
- a leatherette, dark oxidized background
- raised satin lettering



CAST BRONZE PLAQUE (REV. 5/2/2022)

Wording

Reviewed and edited by John Slate, city archivist

HENRY EXALL 1848 - 1913

Henry Exall was born in Richmond, Virginia in 1848 and served in the Civil War. He moved to Texas in 1876, settling in Dallas in 1887. Exall was an early force behind the creation of Turtle Creek Parkway, and a founder of the Texas Bankers Association and North Texas National Bank. He was an early developer of the 1,326 acres that would become Highland Park, and Exall Lake on Lakeside Drive is named for him. At his Lomo Alto Stock Farm, he bred trotting horses that were sold worldwide. His longtime friendship with Adolphus led to many development projects in Dallas including the Belmont Addition and the Adolphus Hotel. As president of the Texas Industrial Congress between 1911 and 1913, he successfully promoted soil conservation and scientific farming practices statewide to boost the Texas economy and to improve the lives of tenant farmers. Exall died in Dallas on December 29, 1913. The Dallas Park Board voted to name Exall Park in his honor in January 1914



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

Table of Contents

Scope of Policy

- I. Donation Plaques
- II. Dedication Plaques

Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

I. Donation Plaques

- A. Plaques will be considered for donations greater than \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

- C. Signage to recognize volunteer efforts shall be in accordance with the Park Beautification and/or Maintenance Agreement.
- D. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- E. Plaques may also be part of a recognition system. A “recognition system” is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- F. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- G. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- H. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

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- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
 - J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
 - K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
 - L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
 - M. Building dedication plaques are covered under Section II of this policy.

II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

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- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
 - C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
 - D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
 - G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

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- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
 - I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
 - J. A plaque may include an approved graphic or logo meaningful to the park site or project. The City of Dallas and Park and Recreation Department graphic logos are deemed approved.
 - K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

OTHER POLICIES REFERENCED

Park Naming Policy
Interpretive Signage Policy

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval: 11-21-1996
Revised: 12-5-1996
Revised: 12-17-2009
Revised: 04-01-2010

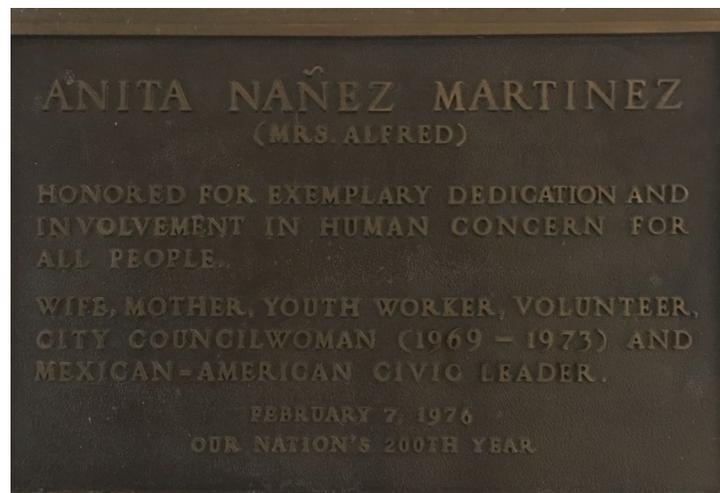
PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

RESPONSIBLE DIVISION
Planning and Design

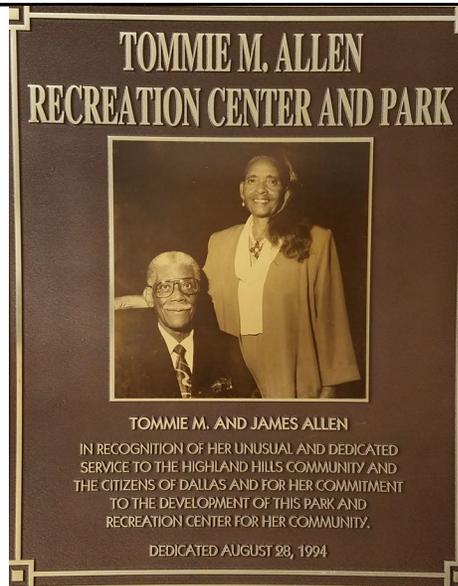
Exhibit A

Example of Signs Which Honor or Recognize Individuals



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: June 2, 2022

COUNCIL DISTRICT(S) 12

STAFF: Ryan O'Connor (214) 670-4124

SUBJECT

Authorize supplemental agreement No.1 to the interlocal agreement between the City of Dallas and the Richardson Independent School District for additional amenities to the park – Not to exceed \$158,295.20 - Financing: Capital Gifts Donation & Development Fund (See Fiscal Information for further details) (**committee considered this item on May 19, 2022**)

BACKGROUND

On October 27, 2021, City of Dallas authorized an interlocal agreement with Richardson Independent School District for shared access of campus grounds and the design and construction of park improvements (dog park installation) at Parkhill Junior School. This action increases the scope to add additional amenities to the park including trash receptacle, new service gate, park benches, drinking fountain with dog bowl, meter and tap, dog activity stations, additional trash receptacles, waste stations, and turn and irrigations installation. The supplement will only increase the scope to add additional amenities and not the contract terms.

This agreement focuses on an underutilized portion on the southeast portion of the Parkhill Junior High School campus. Currently, residents adjacent to the campus are utilizing the tract of land as a dog park.

Deal Points:

- City of Dallas Park and Recreation agrees to:
 - Maintain the site for the length of the agreement
 - Make improvements to the site including fencing, gate, and other amenities as needed
- RISD agrees to:
 - Allow public access to the site during normal park hours for the length of the agreement
 - Partner on improvements to site if funding is available

BACKGROUND (continued)

Deal Points (continued):

- Other terms
 - Boundary to be defined by attached image (generally bounded by intersection and tree line/creek)
 - Term to expire on December 31, 2026
 - 10-year renewal period if RISD does not require the site for new Parkhill Junior High building
 - Termination for cause
 - Cause to be defined as City negligence, abandoning maintenance requirements of site, and/or other reasons to be defined

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board approved this item September 15, 2021.

On October 27, 2021, City Council authorized an Interlocal agreement between the City of Dallas and Richardson Independent School District for shared access of campus grounds and the design and construction of park improvements (dog park installation) at Parkhill Junior School located at 16500 Shadybank Drive by Resolution No. 211762.

FISCAL INFORMATION

Financing (cost consideration to add additional amenities): \$158,295.20 - Capital Gifts Donation & Development Fund

Fund	FY 2022	FY 2023	Future Years
Maintenance and Operation Cost	\$56,652	\$56,652	\$56,652

COMMITTEE ACTION

The Planning and Design Committee considered this item May 19, 2022.

This item will go for a full vote by the Park and Recreation Board on June 2, 2022.

It is tentatively schedule for City Council consideration in June 2022.

STAFF RECOMMEDATION

Staff recommends approval

MAP

Attached



PARKHILL DOG PARK

SCHEMATIC DESIGN



LEGEND

-  DOG PARK BOUNDARY
-  EXISTING CHAINLINK
-  NEW CHAINLINK FENCE
-  NEW ENTRANCE
-  NEW BENCH
-  NEW DOG BAG STATION
-  NEW TRASH RECEPTACLE
-  NEW DOG DRINKING FOUNTAIN

EXISTING TREE LINED CREEK
 • Extend Existing Fence Line - 4' Chainlink



SEATING

MAINTENANCE GATE

AGILITY
 • Consider Adding Dog Agility Equipment



DRINKING FOUNTAIN



EXISTING BENCH
 • Eagle Scout Project To Remain In Place



ENHANCE MAIN ENTRANCE
 • Paddocks Entry



LA MANGE DRIVE

MEADOWCREEK DRIVE

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

AGENDA DATE: June 2, 2022

COUNCIL DISTRICT(S): 6

STAFF: Christina Turner-Noteware, (214) 671-7966

SUBJECT

Authorize the first amendment to the Interlocal Agreement with Dallas County for the right of way boundary survey, and preparing easement documents and legal descriptions for the Cypress Waters Trail located at South Belt Line Road heading east to South North Lake Road - Financing: \$159,833.00 Storm Drainage Management Operational Fund

BACKGROUND

This action will approve the First Amendment to the Interlocal Agreement (ILA) with Dallas County for the Right of Way boundary survey and preparing easement documents and legal descriptions for the Cypress Waters Trail. The City of Dallas and Dallas County are partnering to develop the 1.7-mile first phase section of the 3.8-mile Cypress Waters Trail on the northern side of North Lake in northwest Dallas (Exhibit A). Dallas County has secured federal funding for the project. Use of that federal funding requires field notes for the trail easement prepared by a professional Land Surveyor.

The Amendment to the ILA provides for the City contributing to the project an amount not to exceed \$159,833.00 for surveying services. Dallas County, through its consultant for the project, will survey the trail easement area and prepare the legal descriptions, in compliance with federal and City of Dallas real property description standards; the City of Dallas will reimburse Dallas County for this work. The owner of the property is providing the Hike and Bike Trail Easement to the City at no cost.

ESTIMATED SCHEDULE OF PROJECT

Began Design	August 2018
Began Right-of-Way Acquisition	May 2020
Complete Design	April 2022
Complete Right-of-Way Acquisition	January 2023
Begin Construction	October 2023
Complete Construction	May 2025

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 19, 2017 the Park and Recreation Board authorized an Interlocal Agreement with Dallas County for designing, constructing, and maintaining a portion of the Cypress Waters Trail located at South Belt Line Road heading east to South North Lake Road.

On December 13, 2017 City Council authorized an Interlocal Agreement with Dallas County for designing, constructing, and maintaining a portion of the Cypress Waters Trail located at South Belt Line Road heading east to South North Lake Road by Resolution No. 17-1888.

FISCAL INFORMATION

Fund	FY2022	FY2023	Future Years
SDM Operational Fund	\$159,833.00	\$0.00	\$0.00

COMMITTEE ACTION

The Planning and Design Committee does not meet on June 2, 2022; therefore, this item will be considered by the full Park and Recreation Board.

This item will be scheduled for City Council approval on June 22, 2022.

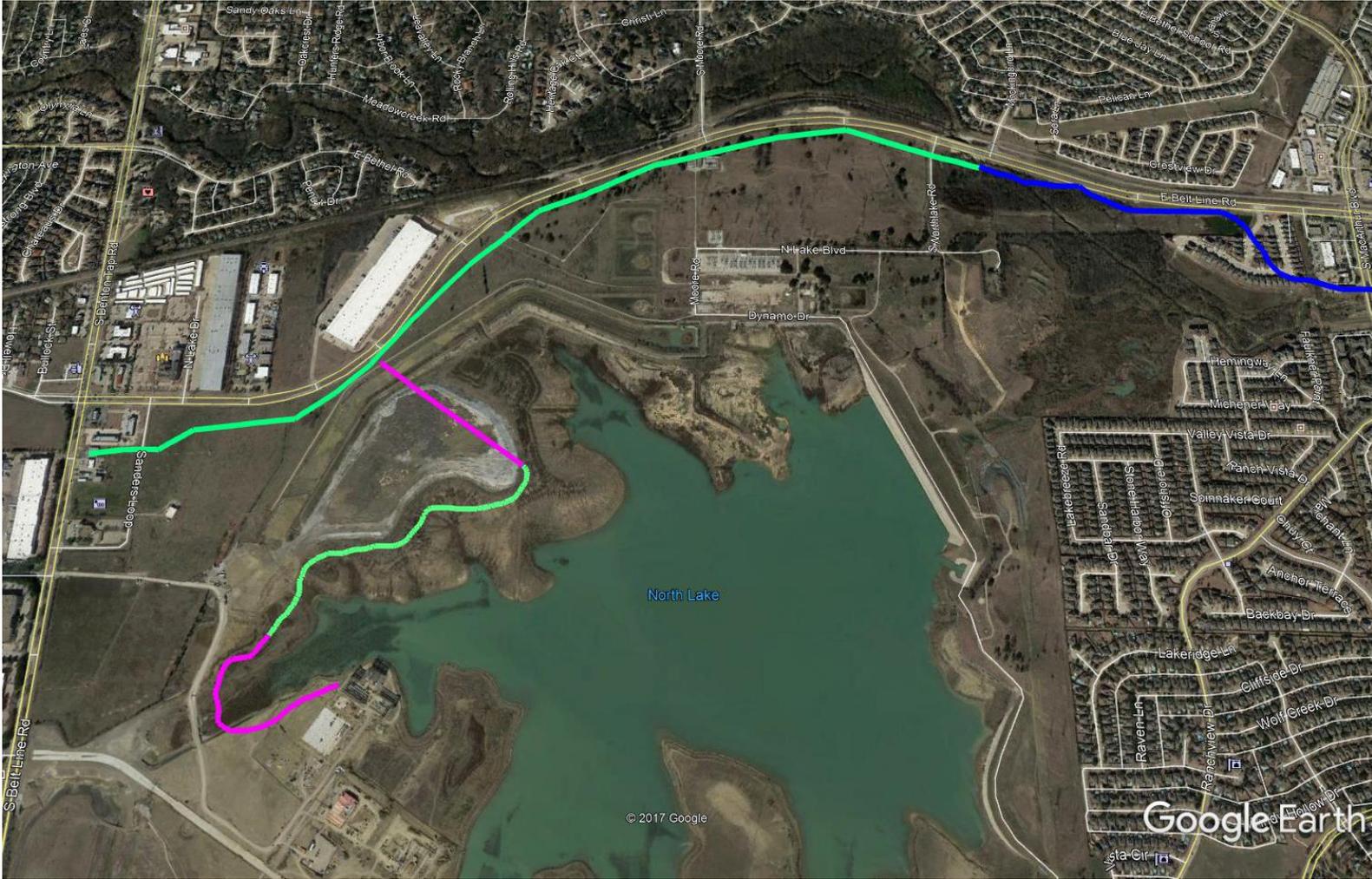
STAFF RECOMMENDATION

Staff recommends approval.

MAP AND EXHIBIT

Attached

EXHIBIT A CYPRESS WATERS TRAIL



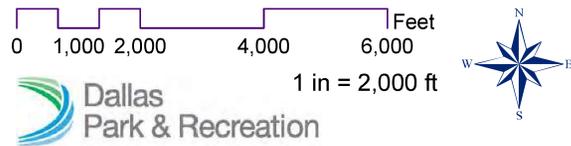
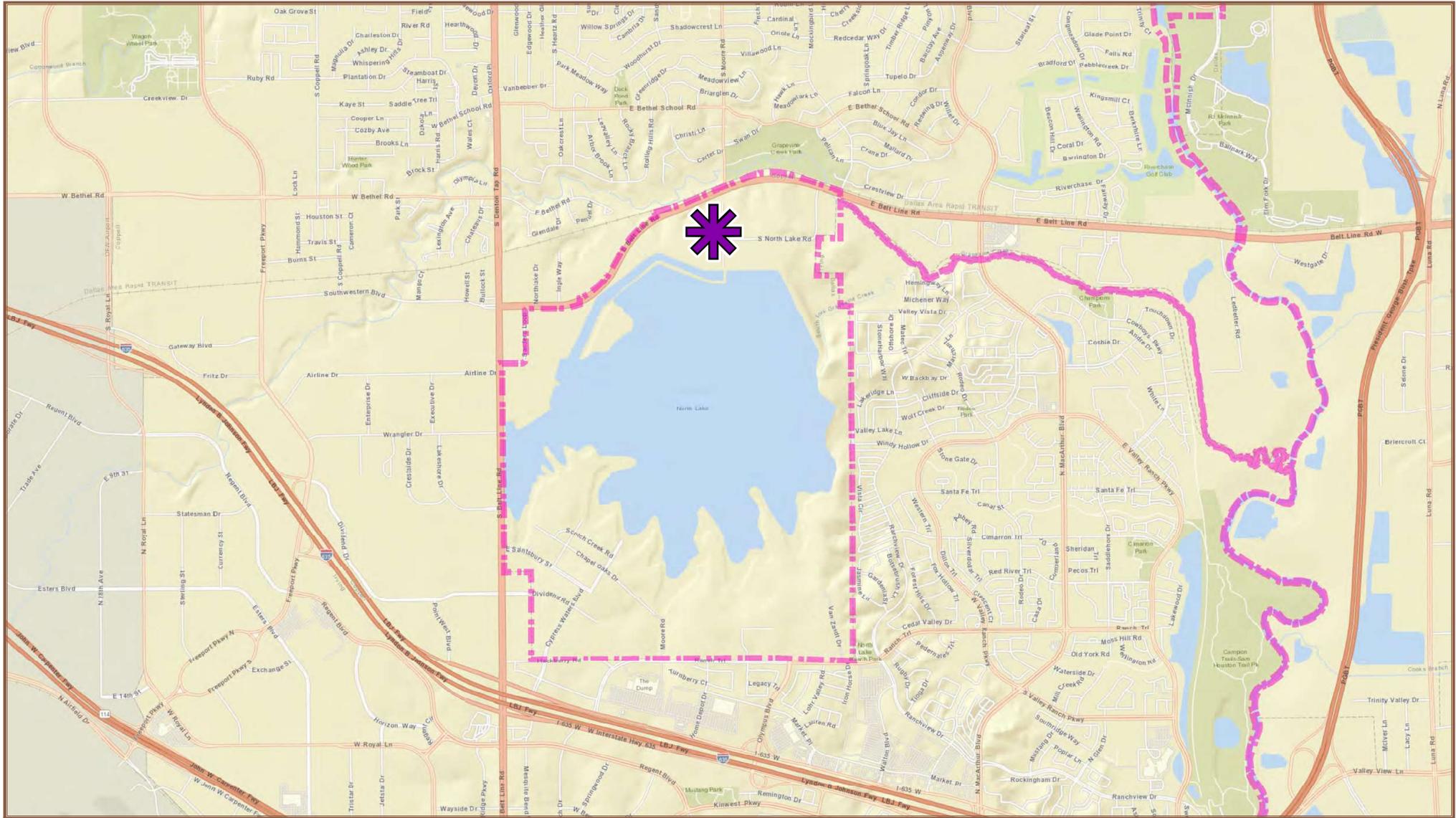
Segments covered by inter-local agreement and to be designed and built by County



Segments to be designed and built by developer



Upcoming extension of City of Irving Campion Trail



Dallas
Park & Recreation

Cypress Waters Trail Interlocal Agreement (North Lake)

Mapsco
11A-C DFG

District
6