



# **DALLAS PARK AND RECREATION BOARD AGENDA**

**THURSDAY, MAY 17, 2018  
DALLAS ZOO  
650 R. L. THORNTON FREEWAY – FLAMINGO ROOM  
DALLAS, TEXAS 75203  
214-670-4078**

**8:30 am: Administration and Finance Committee, Tiger Room  
8:30 am: Planning and Design Committee, Flamingo Room  
9:30 am: Park and Recreation Board, Flamingo Room**



RECEIVED

2018 MAY 11 AM 10:07

CITY SECRETARY  
DALLAS, TEXAS

Rodney Schlosser, Chair  
Yolanda Williams, Vice Chair  
Harrison Blair  
Calvert Collins-Bratton  
Robb P. Stewart  
Taylor Toynes  
Sonya Woods

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DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS ZOO – TIGER ROOM  
650 R.L. THORNTON FREEWAY, DALLAS, TEXAS 75203  
THURSDAY, MAY 17, 2018  
(8:30 A.M.)

AGENDA

BRIEFING ITEM

1. Trinity River Audubon Center Annual Report (John Lawrence)

CONSENT ITEMS

**PARK BOARD AGENDA ITEM NO. 4** – Grant (Citywide) – Authorize entering a Sub-Grant Memorandum of Understanding between the Dallas Parks Foundation (“DPF”) and the City of Dallas, through its Dallas Park and Recreation Department (“City”) for implementation of a community outreach outdoor program – Financing: Receipt of grant from Texas Parks and Wildlife Department Community Outreach Outdoor Program \$45,509

**PARK BOARD AGENDA ITEM NO. 5** – Master Agreement (Citywide) – Authorize a three-year master agreement for the purchase of steel drum receptacles, lids, and bases with Tamra Group, Inc. dba Engage Industrial Solutions, lowest responsive and responsible bidder of four – Total award not to exceed \$405,889 – Financing: General Funds

**PARK BOARD AGENDA ITEM NO. 6** – Trinity River Audubon Center (8) – Approve a Supplemental Agreement to modify Section 5 and Section 9 of the management services agreement between the City of Dallas and the National Audubon Society, Inc. – Financing: No cost consideration to the city

A quorum of the Dallas Park and Recreation Board may attend this meeting

Public Notice

180471

POSTED CITY SECRETARY  
DALLAS, TX



DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE– PAGE 2  
DALLAS ZOO – TIGER ROOM  
R.L. THORNTON FREEWAY, DALLAS, TEXAS 75203  
THURSDAY, MAY 17, 2018  
(8:30 A.M.)

INDIVIDUAL CONSIDERATION (committee only item)

1. Texas Discovery Gardens (7) – Authorize a general admission fee increase to the Texas Discovery Gardens general admissions, beginning July 1, 2018. Financing: No cost consideration to the City

DISCUSSION ITEM

1. Special Events Fee Adjustment (John Lawrence)

**Handgun Prohibition Notice for Meetings  
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

*"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."*

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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Jesse Moreno, Chair  
Becky Rader, Vice Chair  
Barbara Barbee  
Timothy W. Dickey  
Jeff Kitner  
Paul Sims  
Bo Slaughter

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2018 MAY 11 AM 10:07

CITY SECRETARY  
DALLAS, TEXAS

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DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS ZOO – FLAMINGO ROOM  
650 R.L. THORNTON FREEWAY, DALLAS, TEXAS 75203  
THURSDAY, MAY 17, 2018  
(8:30 A.M.)

AGENDA

ACTION ITEMS

**PARK BOARD AGENDA ITEM NO. 7** – Hamilton Park (10) – Authorize a public hearing to be held on August 8, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of Hamilton Park, located at 12100 Willowdell Drive, totaling approximately 39 square feet of land, for the installation of an outdoor warning siren by the Office of Emergency Management, to provide warning siren system coverage for the benefit of the public – Financing: No cost consideration to the City

**PARK BOARD AGENDA ITEM NO. 8** – Crawford Memorial Park (5) – Authorize a conveyance of easement containing approximately 30,680 square feet of land to Oncor Electric Delivery Company, LLC for the sole use of Crawford Memorial Park for the Crawford Park Regional Family Aquatic Center project — Financing: No cost consideration to the City

BRIEFING ITEMS

NONE

**A quorum of the Dallas Park and Recreation Board may attend this meeting**

Public Notice

18 04 70

POSTED CITY SECRETARY  
DALLAS, TX



DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE – PAGE 2  
DALLAS ZOO – FLAMINGO ROOM  
650 R.L. THORNTON FREEWAY, DALLAS, TEXAS 75203  
THURSDAY, MAY 17, 2018  
(8:30 A.M.)

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**Handgun Prohibition Notice for Meetings  
of Governmental Entities**

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CITY SECRETARY  
DALLAS, TEXAS

**AGENDA**  
**DALLAS PARK AND RECREATION BOARD**  
**DALLAS ZOO – FLAMINGO ROOM**  
**650 R.L. THORNTON FREEWAY**  
**DALLAS, TEXAS 75203**  
**THURSDAY, MAY 17, 2018 9:30 A.M.**  
**(Public Speakers sign in by 8:30 A.M.)**

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Robert Abtahi, President, District 15

Barbara A. Barbee, District 1  
Jesse Moreno, District 2  
Taylor I. Toynes, District 3  
Harrison Blair, District 4  
Yolanda F. Williams, District 5  
Timothy W. Dickey, District 6  
Sonya Woods, District 7

Bo Slaughter, District 8  
Becky Rader, District 9  
Robb P. Stewart, Vice President District 10  
Jeff Kitner, District 11  
Rodney Schlosser, District 12  
Calvert Collins-Bratton, District 13  
Paul Sims, District 14

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1. Welcome and Introduction from Gregg Hudson, President, Dallas Zoo
2. Speakers
3. Approval of Minutes of the May 3, 2018 Park and Recreation Board Meeting

**CONSENT AGENDA (ITEMS 4 – 8)**

**ADMINISTRATION AND FINANCE COMMITTEE**

4. Grant (Citywide) – Authorize entering a Sub-Grant Memorandum of Understanding between the Dallas Parks Foundation (“DPF”) and the City of Dallas, through its Dallas Park and Recreation Department (“City”) for implementation of a community outreach outdoor program – Financing: Receipt of grant from Texas Parks and Wildlife Department Community Outreach Outdoor Program \$45,509
5. Master Agreement (Citywide) – Authorize a three-year master agreement for the purchase of steel drum receptacles, lids, and bases with Tamra Group, Inc. dba Engage Industrial Solutions, lowest responsive and responsible bidder of four – Total award not to exceed \$405,889 – Financing: General Funds
6. Trinity River Audubon Center (8) – Approve a Supplemental Agreement to modify Section 5 and Section 9 of the management services agreement between the City of Dallas and the National Audubon Society, Inc. – Financing: No cost consideration to the city

Public Notice

18 04 72

POSTED CITY SECRETARY  
DALLAS, TX

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2**  
**DALLAS ZOO – FLAMINGO ROOM**  
**650 R.L. THORNTON FREEWAY,**  
**DALLAS, TEXAS 75203**  
**THURSDAY, MAY 17, 2018, 9:30 A.M.**

**PLANNING AND DESIGN COMMITTEE**

7. Hamilton Park (10) – Authorize a public hearing to be held on August 8, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of Hamilton Park, located at 12100 Willowdell Drive, totaling approximately 39 square feet of land, for the installation of an outdoor warning siren by the Office of Emergency Management, to provide warning siren system coverage for the benefit of the public – Financing: No cost consideration to the City
8. Crawford Memorial Park (5) – Authorize a conveyance of easement containing approximately 30,680 square feet of land to Oncor Electric Delivery Company, LLC for the sole use of Crawford Memorial Park for the Crawford Park Regional Family Aquatic Center project — Financing: No cost consideration to the City

**BRIEFINGS**

9. Dallas Afterschool Programs  
Crystal Ross, Assistant Director
10. Trinity River Audubon Society Annual Report  
John Lawrence, Senior Park Manager

**OTHER/NON-ACTION ITEMS**

11. It's My Park Day Recap  
Oscar Carmona, Assistant Director
12. 2017 Bond Program Update  
Louise Elam, Assistant Director
13. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park



**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3**  
**DALLAS ZOO – FLAMINGO ROOM**  
**650 R.L. THORNTON FREEWAY**  
**DALLAS, TEXAS 75203**  
**THURSDAY, MAY 17, 2018, 9:30 A.M.**

**OTHER/NON-ACTION ITEMS**

14. Staff Announcements – Upcoming Park and Recreation Department Events
15. Next Park and Recreation Board Regular Meeting: Thursday, June 7, 2018 at Dallas City Hall.
16. Adjournment



**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 4**  
**DALLAS ZOO – FLAMINGO ROOM**  
**650 R.L. THORNTON FREEWAY**  
**DALLAS, TEXAS 75203**  
**THURSDAY, MAY 17, 2018, 9:30 A.M.**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]

2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]

3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]

4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]

5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]

6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]

7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Susan Rader, Paul Sims, Ernest Slaughter, Taylor I. Toyne, Yolanda F. Williams, Sonya Woods - 15

Absent: NONE

President Abtahi convened the regular meeting at 9:32 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers: Robert Kent, Trust for Public Land, spoke about "Creative Place Making". Mr. Kent passed out a booklet to each board member describing the concept.

Agenda Item 2. A motion by Barbara Barbee, seconded by Bo Slaughter, to approve the minutes of the April 19, 2018 Park and Recreation Board Meeting, was carried. The vote was unanimous.

Before Consent Agenda was taken up, President Abtahi moved to Item #14 – 2017 Bond Program briefing, presented by Majed Al-Ghafry, Assistant City Manager.

#### CONSENT AGENDA (ITEMS 3 - 11)

##### ADMINISTRATION AND FINANCE COMMITTEE

Agenda Items 7 and 8 were pulled from the Consent Agenda for Individual Consideration.

Agenda Item 3. Griggs Park (14) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize an alcohol permit request by Peyton Leonard, to serve alcohol at the Uptown Block Party event to be held at Griggs Park, located at 2200 Hugo Street, on Saturday, October 18, 2018 from 4:00 p.m. to 11:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 4. Reverchon Park (2) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an alcohol permit request by Michael Doughman, to serve alcohol at the Music Festival in the Park event to be held at Reverchon Park, located at 3505 Maple Avenue, on Saturday, September 15, 2018 from 7:00 a.m. to 7:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 5. Anderson Bonner Park (11) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an alcohol permit request by Orji Nduka, to serve alcohol at the Albiriba Igwa Mang Ceremony event to be held at Anderson Bonner Park, located at 12000 Park Central Drive, on Saturday, July 21, 2018 from 8:00 a.m. to 6:00 p.m. – Estimated Revenue: \$250, was carried. The vote was unanimous.

Agenda Item 6. Interlocal Agreement (Citywide) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize the approval of a three-year Interlocal Agreement between City of Dallas and Grand Prairie Independent School District (GPISD) for the purpose of providing transportation services, at a cost not to exceed \$822,243 – Financing: Current Funds, was carried. The vote was unanimous.

##### PLANNING AND DESIGN COMMITTEE

Agenda Item 7. Hillcrest Village Green (12) – A motion by Robb Stewart, seconded by Rodney Schlosser, was made for discussion. This item would authorize 1) acquisition from SHOP DEV LLC, a Texas limited liability company, of approximately 49,000 square feet of land located at 6959 Arapaho Road for a proposed new park; 2) a twenty-year development and maintenance agreement with two, five-year renewal options with SHOP DEV LLC, a Texas limited liability company, for the new park to be located at 6959

DRAFT

Arapaho Road and 3) approval of Hillcrest Village Green as the placeholder name for the proposed park – Land Acquisition not to exceed \$1,470,000 (\$1,450,000 plus closing cost and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds.

At 10:13 a.m., President Abtahi entered into executive session under Texas Government Code 551.071 and 551.072.

At 10:29 a.m., President Abtahi concluded executive session and called the Board back to open session.

Jesse Moreno added an amendment to the motion stating that the square footage was incorrect in the Agenda Sheet and it should be 65,716 square feet. The motion to approve the item and correct the square footage was carried by unanimous vote.

Agenda Item 8. Dallas Heritage Village (2) – A request by Jesse Moreno to take 'NO ACTION' on this item was observed. The item would authorize the construction of a barn at Dallas Heritage Village located at 1515 S. Harwood Street – Financing: No cost consideration to the City. The Board took no action.

Agenda Item 9. Phase 1 Aquatic Facilities Package 2: Kidd Springs Park Community Family Aquatic Center (1), Lake Highlands North Park Community Family Aquatic Center (10), Tietze Park Neighborhood Family Aquatic Center (14) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a contract with Alliance Geotechnical Group for engineering inspection and testing services of three family aquatic centers at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street – Not to exceed \$201,930 – Financing: Elgin B. Robertson Land Sale Funds, was carried. The vote was unanimous.

Agenda Item 10. Kidd Springs Park (1) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize 1) a Donor Recognition System, in accordance with the Park and Recreation Board Plaque Policy and 2) approval of an agreement with Dallas Parks Foundation to raise the funds to provide and install brick pavers at Kidd Springs Community Aquatics Center located at 807 West Canty Street – Financing: No cost consideration to the City, was carried. The vote was unanimous.

Agenda Item 11. Kidd Springs (1), Lake Highlands (10), Tietze (14) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize dedication plaques, in accordance with the Park and Recreation Board Plaque Policy, for three new family aquatic centers located at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street – Financing: No cost consideration to the City, was carried. The vote was unanimous.

#### ITEM FOR INDIVIDUAL CONSIDERATION

Agenda Item 12. Pacific Plaza, Carpenter Park, West End Plaza, Harwood Park (2, 14) – A motion by Robb Stewart, seconded by Calvert Collins-Bratton for discussion. This item would authorize 1) a development and funding agreement with Pacific Plaza LLC, Harwood Park LLC, West End Plaza Park LLC, Carpenter Park LLC and Parks for Downtown Dallas (collectively referred to as Developer) for the four priority downtown parks, including Pacific Plaza, Harwood Park, West End Plaza and Carpenter Park; 2) land acquisition for West End Plaza in an amount not to exceed \$8,600,000; 3) land acquisition for Harwood Park for up to the amount Developer's purchase price, not to exceed \$11,787,216; 4) the placeholder names of West End Plaza and Harwood Park; and 5) change the official name for John W. Carpenter Plaza to John W. Carpenter Park – Financing: 2006 and 2017 Bond Funds (for land acquisition for West End Plaza) and 2017 Bond Funds (for land acquisition for Harwood Park).

At 10:41 a.m., President Abtahi entered into executive session under Texas Government Code 551.071 and 551.072.

At 11:15 a.m., President Abtahi concluded executive session and called the Board back to open session.

The motion to approve the item was carried by unanimous vote.

**BRIEFING**

Agenda Item 13. Fair Park Recap was presented by Daniel Huerta, Assistant Director, Park and Recreation.

**OTHER/NON-ACTION ITEMS**

Agenda Item 14. 2017 Bond Program update was presented by Majed Al-Ghafry, Assistant City Manager.

Agenda Item 15. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

NONE

Agenda Item 16. Staff announcements regarding upcoming Park and Recreation Department events.

Crystal Ross, Assistant Director introduced Steven Baker, Manager III, who announced the successful application and receipt of \$45,000 from the Texas Outdoor Education Program Grant – for outdoor education for the summer.

Daniel Huerta, Assistant Director announced a promotion concept for the new Family Aquatic Centers. Paco and Lifesaver – the two Aquatics mascots – assisted Mr. Huerta with passing out goodie-bags reflecting the concept to the Park Board members.

Agenda Item 17. Next Park and Recreation Board Regular Meeting will be held Thursday, May 17, 2018 at the Dallas Zoo.

Agenda Item 18. President Abtahi adjourned the Board meeting at 11:40 a.m.

Anthony M. Becker, Interim Secretary  
Park and Recreation Board

Robert Abtahi, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

**MEMORANDUM**

**DATE:** May 11, 2018  
**TO:** Robert Abtahi, President, and  
Members of the Dallas Park and Recreation Board  
**SUBJECT:** May 17, 2018 Park and Recreation Board Briefings

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On Thursday, May 17, 2018, the following briefings will be presented to the Dallas Park and Recreation Board:

- Dallas Afterschool Programs  
Crystal Ross, Assistant Director, Park and Recreation
- Trinity River Audubon Center Annual Report  
John Lawrence, Senior Park Manager

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in black ink, appearing to read 'Willis C. Winters'.

Willis C. Winters, FAIA, Director  
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** May 17, 2018  
**COUNCIL DISTRICT:** All  
**STAFF:** Crystal R. Ross – (214) 670-8847

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**SUBJECT**

Authorize entering a Sub-Grant Memorandum of Understanding between the Dallas Parks Foundation (“DPF”) and the City of Dallas, through its Dallas Park and Recreation Department (“City”) for implementation of a community outreach outdoor program – Financing: Receipt of grant from Texas Parks and Wildlife Department Community Outreach Outdoor Program \$45,509

**BACKGROUND**

The Texas Parks and Wildlife Department (TPWD) is offering a CO-OP grant to agencies for the purpose of providing an outdoor education and programming to underserved populations. This the second time the Dallas Park Foundation has been awarded the CO-OP grant from TPWD and the City of Dallas, through its Park and Recreation Department will implement a community outreach outdoor program pursuant to the grant agreement between the Dallas Park Foundation and the Texas Parks and Wildlife Department.

The City of Dallas Park and Recreation Department (City) staff has identified the following programming categories: Overnight Camping, Fishing, Geocaching, Kayaking, Mountain Biking and Nature Photography. The program will serve low income youth, and physically/mentally challenged youth.

This item will be scheduled for City Council approval on June 6, 2018.

The MOU will be subject to the following terms:

1. The grant performance period is from May 1, 2018 to November 1, 2019.
2. Responsibilities

**DPF Responsibilities**

- DPF will accept grant from TPWD on behalf of the City.
- DPF will purchase items as directed by the City.
- DPF will utilize award funds from TPWD in the amount of \$45,509.00 for the purposes of:
  - Paying registration fees for City staff trainings;

Authorize entering into a Sub-Grant Memorandum of Understanding between the Dallas Parks Foundation ("DPF") and the City of Dallas, through its Dallas Park and Recreation Department ("City") for implementation of a community outreach outdoor program. Financing: Receipt of grant from Texas Parks and Wildlife Department Community Outreach Outdoor Program \$45,509 - page 2

- Purchasing lodging and travel expenses for City staff for training and implementation of the program.
- Purchasing supplies/equipment to support the Program on behalf of the City.

### **City Responsibilities**

- City will implement the Program.
- City will provide staffing to implement Program.
- City will make all purchasing decisions.
- City will determine any needs for amendments to the fund utilization from the original grant application.
- City will be responsible for completing quarterly reports.

### **ESTIMATED SCHEDULE OF PROGRAM**

Begin: July 1, 2018

Complete: November 1, 2019

### **PRIOR ACTION/REVIEW**

None

### **FISCAL INFORMATION**

Grant Award: Texas Parks and Wildlife Department Community Outdoor Outreach Program - \$45,509

### **STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** May 17, 2018  
**COUNCIL DISTRICT:** All  
**STAFF:** Oscar Carmona (214) 670-8871

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**SUBJECT**

Authorize a three-year master agreement for the purchase of steel drum receptacles, lids, and bases with Tamra Group, Inc. dba Engage Industrial Solutions, lowest responsive and responsible bidder of four – Total award not to exceed \$405,889 – Financing: General Funds

**BACKGROUND**

The purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

This master agreement will allow the Park & Recreation Department to purchase steel drum receptacles, lids, and bases that will be used as the primary refuse repositories in and around City parks.

The steel drum receptacles, lids and bases will be 100% powder coated and fabricated according to optimal specifications. This will help address some of the issues the Park and Recreation Department has encountered with previous receptacles. These issues include having to replace receptacles on an annual basis due to inferior quality in materials, manufacturing, and assembly, as well as delayed & non-shipment of products.

The innovative design, in addition to the powder coating on the steel drums will mitigate the cost per annum of these receptacles by increasing steel drum strength and reliability whilst reducing rust. This will allow for a more sustainable and durable product increasing the average life expectancy of these steel drums by at least five (5) years.

The design specifications will also ensure uniformity and consistency in construction, whereas components from previous steel drums were incompatible with one another. The receptacles will be powder coated green and recycle blue complementing the aesthetics of the parks and park amenities.



### **MWBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b><u>Contract Amount</u></b>	<b><u>Category</u></b>	<b><u>M/WBE Goal</u></b>	<b><u>M/WBE%</u></b>	<b><u>M/WBE \$</u></b>
\$405,889.00	Goods	18.00%	0.00%	\$0.00

### **BID INFORMATION**

The following bids were received from solicitation number BW1802 and were opened on March 3, 2018. This master agreement is to be awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Tamra Group, Inc. dba Engage Industrial Solutions	1052 South 2 <sup>nd</sup> Ave Mansfield, TX 76063	\$405,888.75
Luttrell Welding Services, LLC	372 Co Rd 4576 Boyd, TX 76023	\$466,125.00
Surpass, Inc. dba A Plus Industrial Installation	2440 N Interstate 35 E Lancaster, TX 75134	\$554,995.50
Busch Systems International, Inc.	81 Rawson Ave Barrie, Ontario Canada	Non-responsive

\*\*Busch Systems International, Inc. was deemed non-responsive due to not meeting bid specifications.

### **OWNER**

**Tamara Group, Inc. dba Engage Industrial Solutions**

Tamra Skalley, President  
Carl Skalley, Vice President

Authorize a three-year master agreement for the purchase of steel drum receptacles, lids, and bases with Tamra Group, Inc. dba Engage Industrial Solutions, lowest responsive and responsible bidder of four – Total award not to exceed \$405,889 – Financing: General Fund - Page 3

**PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)**

On February 25, 2009, City Council authorized a three-year master agreement for the purchase of steel trash receptacles with lids by Resolution No. 09-0490.

**FISCAL INFORMATION**

\$405,889.00 – Financing: General Funds

**COMMITTEE ACTION**

The Park and Recreation Board Administration and Finance Committee will consider this request on May 17, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

This item has been tentatively scheduled for Council consideration on June 13, 2018. Business Development and Procurement Services is coordinating the Council item on our behalf.

**STAFF RECOMMENDATION**

Staff recommends approval of this master agreement.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** May 17, 2018

**COUNCIL DISTRICT:** 8

**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Approve a Supplemental Agreement to modify Section 5 and Section 9 of the management services agreement between the City of Dallas and the National Audubon Society, Inc. – Financing: No cost consideration to the city

**BACKGROUND**

On March 9, 2005, the City of Dallas, through its Park and Recreation Board and City Council, entered into a contract with the National Audubon Society, Inc. (Audubon) for the management of the Trinity River Audubon Center at 6500 Great Trinity Forest Way (Center), with a twenty (20) year term, with two (2) successive renewal options of five (5) years (Resolution 05-0950). Audubon is a tax-exempt organization, with the mission to conserve and restore natural ecosystems, focusing on birds, other wildlife, and their habitats for the benefit of humanity and the earth's biological diversity. Audubon manages the Center as a facility committed to conservation education promoting an understanding of the ecology and environmental issues of Texas, and the Dallas area, continually building on its commitment to conservation in the individuals, families and organizations that visit the Center. The original term of the contract will expire on January 31, 2026.

As a result of a recently conducted audit of Audubon's agreement and meetings with Audubon, Audubon staff is requesting modifications to Audubon's management agreement. The request will necessitate a Supplemental Agreement addressing the following:

Section 5: Oversight – The Agreement requires Audubon to appoint a local leadership advisory board and to operate in accordance with the Governance Guidelines for Audubon Centers as adopted by the Audubon Board of Directors on June 9, 2002. These 2002 guidelines have since been modified on several occasions and the current Agreement does not specifically recognize or allow for the local leadership advisory board to be formed, or managed, based on current guidelines set by the Audubon Board of Directors. Audubon has requested that the management services Agreement be modified to reflect their Governance Guidelines and to account for any future changes to these guidelines.

Section 9: Financial Matters – At the present time, Audubon has a period of sixty (60) days after the end of each fiscal year to submit a summary of the Center's financial activities to the Park and Recreation Board. Due to the time period required for Audubon's national headquarters to review, approve, and publish financial information pertaining to the operations at the Center, Audubon has requested to be allowed one hundred and twenty (120) days, from the end of Audubon's fiscal year – ending on June 30<sup>th</sup> annually, to submit the summary of financial activities.

### **FISCAL INFORMATION**

No cost consideration to the City.

### **COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on May 17, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

### **STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** May 17, 2018  
**COUNCIL DISTRICT:** 10  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize a public hearing to be held on August 8, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of Hamilton Park, located at 12100 Willowdell Drive, totaling approximately 39 square feet of land, for the installation of an outdoor warning siren by the Office of Emergency Management, to provide warning siren system coverage for the benefit of the public – Financing: No cost consideration to the City

**BACKGROUND**

The City of Dallas owns municipal parkland known as Hamilton Park (approximately 18.5 acres) located at 12100 Willowdell Drive, just east of U.S. Route 75 (North Central Expressway) and south of Interstate 635 (Lyndon B. Johnson Freeway). The Willie B. Johnson Recreation Center is located in this park and the Cottonwood Trail runs north-south through the park.

In 2016 the Office of Emergency Management (OEM) conducted a sound survey to ensure a minimum of seventy decibels of outdoor warning siren system coverage throughout the City. The result identified twenty-seven locations for enhanced coverage. One of the locations identified was at the intersection of Willowdell Dr, Schroeder Rd, and Towns St—a high point in the Hamilton Park neighborhood. Due to the limited space in the street right-of-way and adjacent electric pole wires, an outdoor warning siren could not be placed near the intersection outside the park boundaries. OEM requests that they install an outdoor warning siren approximately ten feet inside the park boundaries near the existing power pole in order to run an underground connection to electric power which is needed for the outdoor warning siren. OEM will be responsible for all construction costs, maintenance, and ongoing utility costs associated with the outdoor warning siren.

Due to the configuration of and limited use of the park at this location, the outdoor warning siren's impact on the park is expected to be minimal. OEM has agreed to permit any park use up to the outdoor warning siren and, upon abandonment of the outdoor warning siren at some future date, to promptly remove the outdoor warning siren and appurtenances, subject to appropriation, at which time the land will revert back to parkland.

Authorize a public hearing to be held on August 8, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of Hamilton Park, located at 12100 Willowdell Drive, totaling approximately 39 square feet of land, for the installation of an outdoor warning siren by the Office of Emergency Management, to provide warning siren system coverage for the benefit of the public – Financing: No cost consideration to the City.  
– page 2

In compliance with the law, the City has determined that there is a need and that no feasible and prudent alternative to the use or taking of such parkland and that all reasonable care has been taken so as to not damage the remainder of the park property and to mitigate any disruption of park services.

In accordance with the Texas Parks and Wildlife Code, Chapter 26 (Sections 26.001 through 26.004) the City Council must advertise and hold a public hearing on the change of use of parkland.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Planning and Design Committee will review this item on May 17, 2018 and will provide a recommendation to the full Park and Recreation Board on the same day.

**FISCAL INFORMATION**

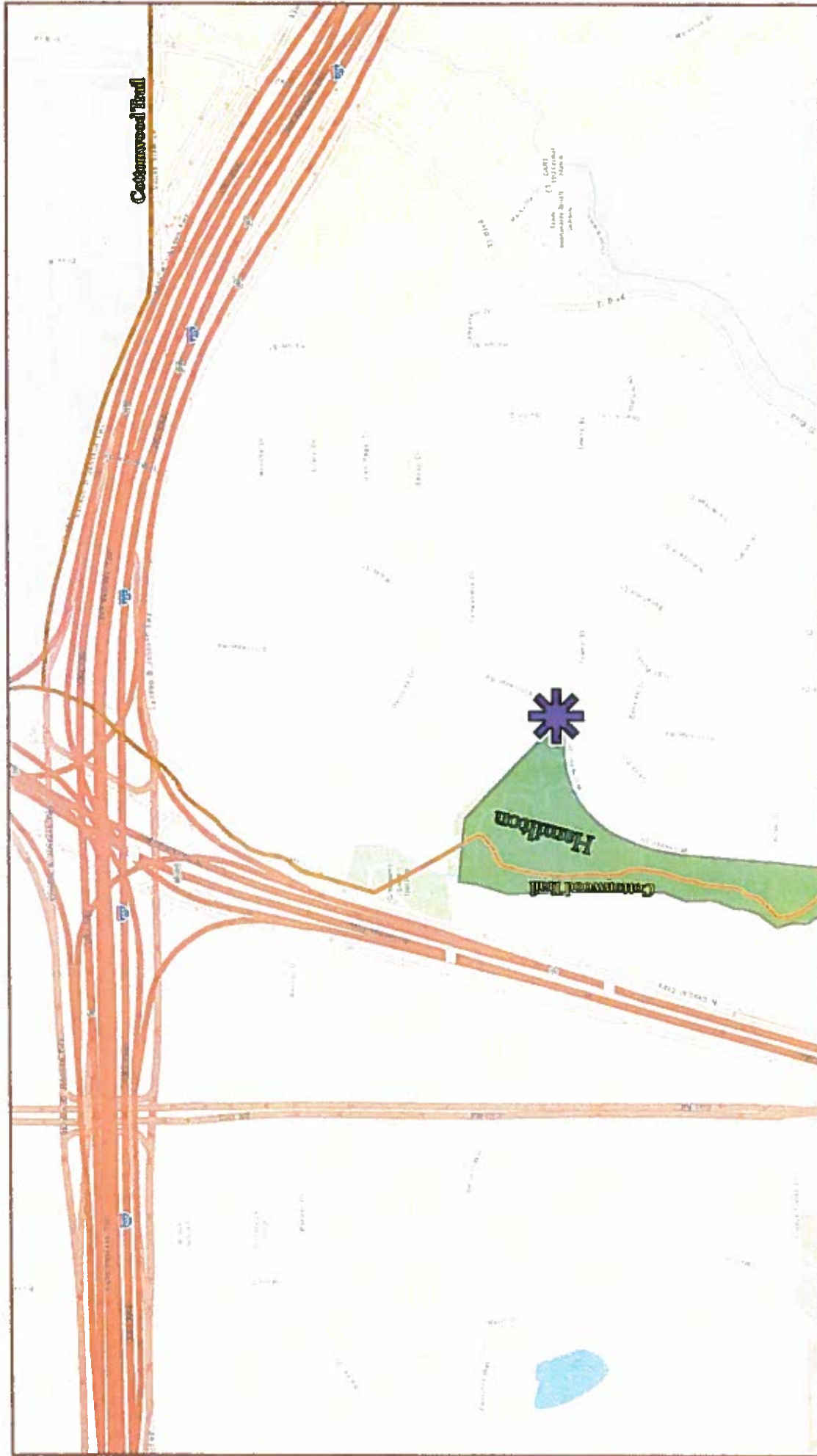
No cost consideration to the City

**OWNER**

City of Dallas

**MAP**

Attached



0 250 500 1,000 1,500 Feet  
 1 in = 500 ft



**Hamilton Park**  
 (12100 Willowdell Dr)

Mapsc0  
 16 T  
 District  
 10

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** May 17, 2018  
**COUNCIL DISTRICT(S):** 5  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize a conveyance of easement containing approximately 30,680 square feet of land to Oncor Electric Delivery Company, LLC for the sole use of Crawford Memorial Park for the Crawford Memorial Park Regional Family Aquatic Center project — Financing: No cost consideration to the City

**BACKGROUND**

The Crawford Memorial Park Regional Family Aquatic Center project is currently under construction. Project completion is scheduled for the summer of 2018. An easement is required for the provision of 3-phase electrical service to the Aquatic Center site.

This item authorizes the conveyance of an easement to Oncor Electric Delivery Company, LLC located on City-owned park property along Prairie Creek Road extending from near the intersection of Seagoville Road and then southward to the site of the new aquatic facility. The easement will be to service the park exclusively. Furthermore, the easement reverts back to the City should the easement use be terminated.

**PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)**

The Planning and Design Committee will review this item on May 17, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council by the Real Estate Office.

**FISCAL INFORMATION**

No cost consideration to the City

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAP**

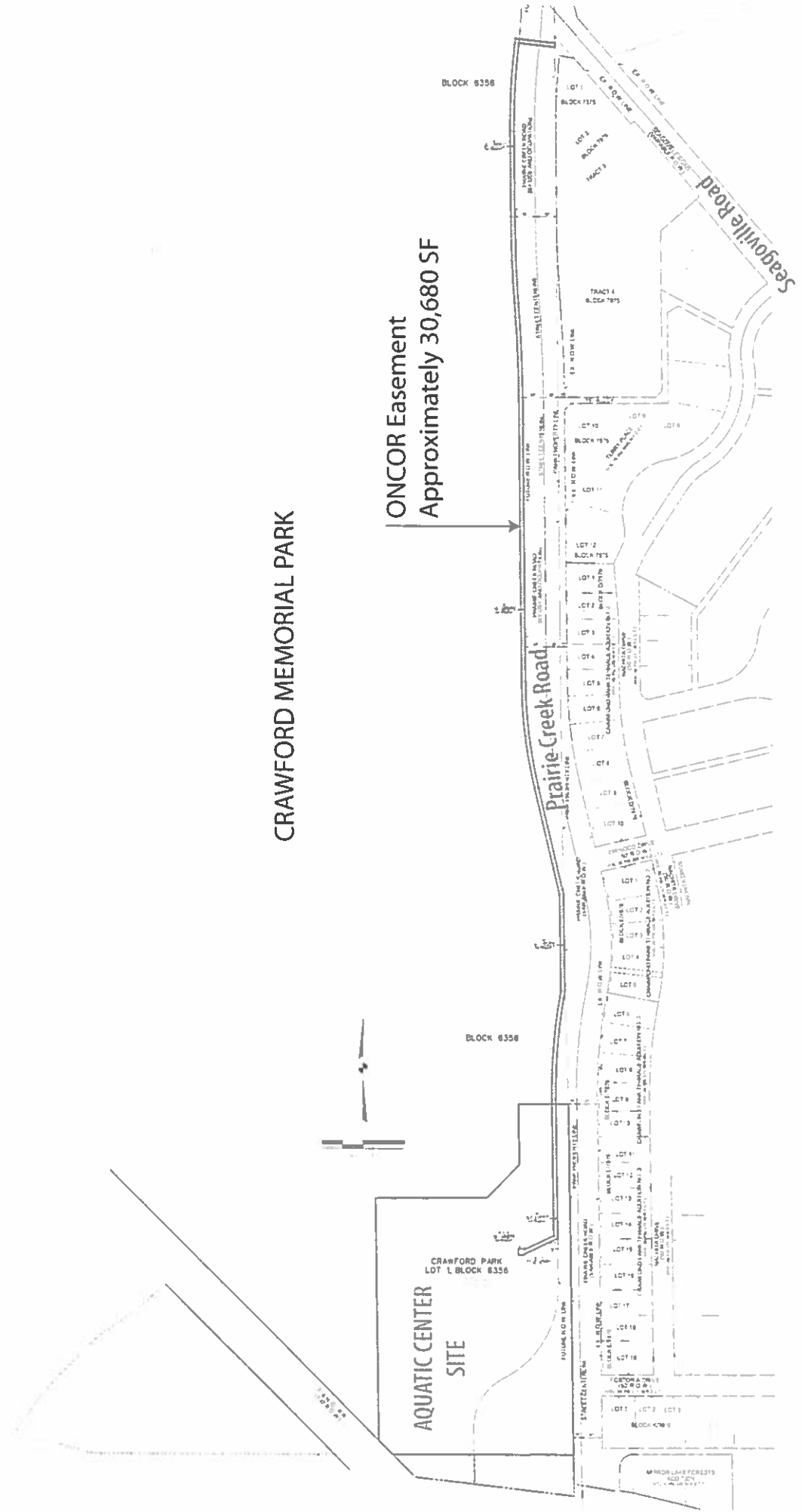
Attached

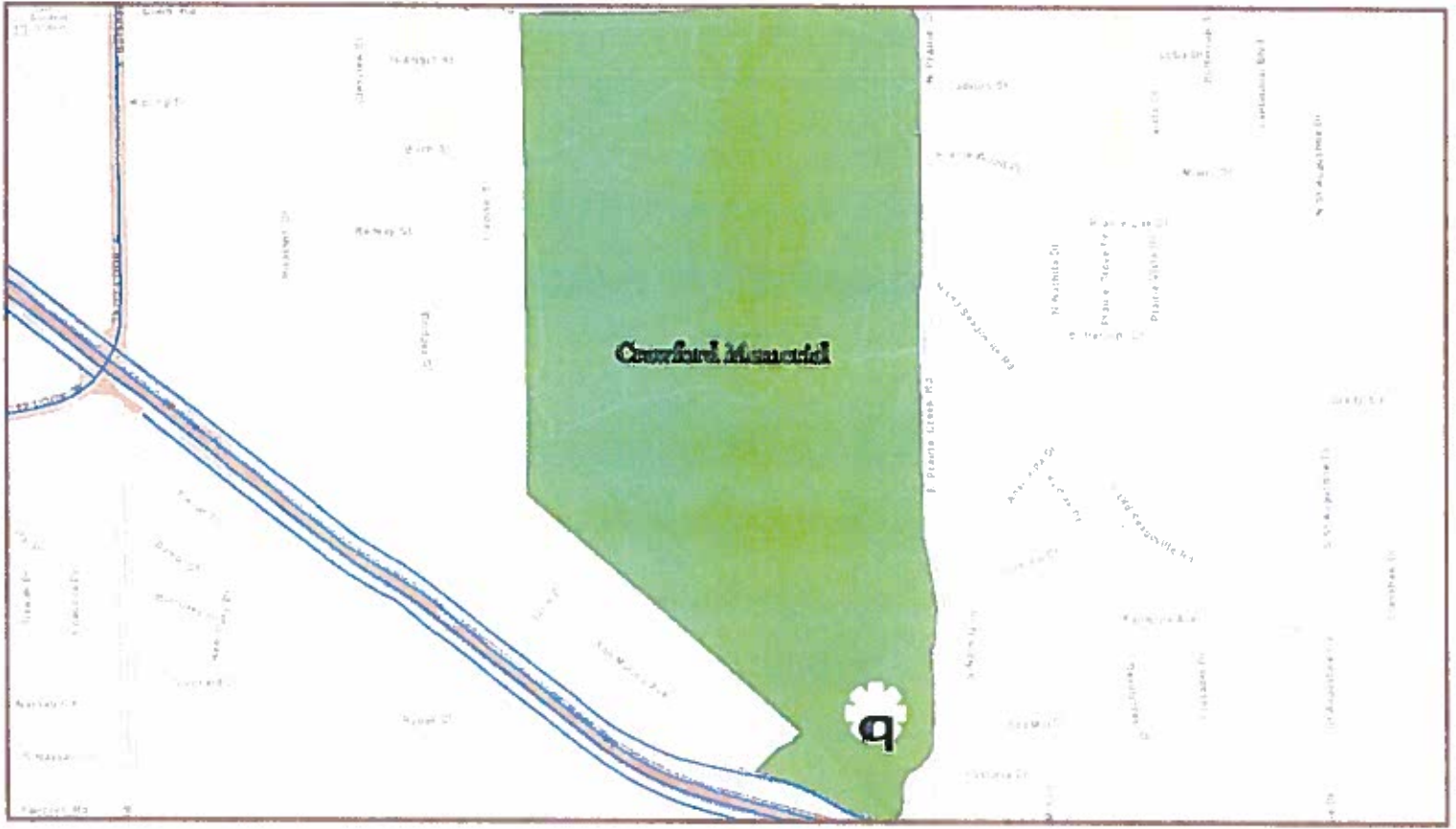


# CRAWFORD PARK REGIONAL FAMILY AQUATIC CENTER ONCOR Easement - 3-Phase Electrical Service

CRAWFORD MEMORIAL PARK

ONCOR Easement  
Approximately 30,680 SF





0 295 590 1180 1770 Feet

Aquatic Center: Crawford Memorial Park  
(8700 Elm Rd)

MapSCO  
59W

DISTRICT  
5

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET  
COMMITTEE ONLY**

**DATE:** May 17, 2018  
**COUNCIL DISTRICT:** 7  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize a general admission fee increase to the Texas Discovery Gardens general admissions, beginning July 1, 2018. Financing: No cost consideration to the City

**BACKGROUND**

On June 25, 2003, the City entered into multi-year agreement with the Texas Discovery Gardens (a non-profit organization) to manage and operate the Discovery Gardens building and surrounding grounds at Fair Park for a ten (10) year period which provides access to the general public, and community outreach services such as enrichment classes for school children, horticulture information services and presentations at community centers and special facilities. The agreement was extended on November 7, 2013 for a ten (10) year period.

The last price increase was in 2009 and Texas Discovery Gardens have since added additional gardens, exhibits and attractions, like the Snakes of Texas and the Natural Playscape to the facility. The new prices will be \$10 for adults, \$8 for ages 60+, and \$5 for ages 3-11. Current admission is \$8 for adults, \$6 for ages 60+, and \$4 for ages 3-11.

Park Board approval of the fee increase is being requested.

**FISCAL INFORMATION**

No cost consideration to the City

**CURRENT OFFICERS**

**Texas Discovery Gardens**

Barbara Hunt Crow, Historian  
Kathryn B. Gameros, Parliamentarian  
Michelle Robberson, Secretary  
John Fox Holt III, Treasurer

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on May 17, 2018 and will present its recommendation to the full Park and Recreation Board on June 7, 2018.

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENTS**

Fee Increase Memo  
Quarterly Operating Budget



TEXAS  
DISCOVERY  
GARDENS  
AT FAIR PARK

3601 Martin Luther King Jr. Blvd.  
Dallas, Texas 75210

Mail: PO Box 152537  
Dallas, Texas 75315

214.428.7476 (p)

214.428.5338 (f)

TexasDiscoveryGardens.org

Board of Directors  
2017-2018

Michael Bosco  
Chairman  
Michelle Robberson  
Secretary  
John Fox Holt III  
Treasurer  
Kathryn B. Gameros  
Parliamentarian  
Barbara Hunt Crow  
Historian  
Gary Barton  
Stu Bell  
Ann Dyer  
Joe Eisener  
Baranda Fermin  
Andrea Pender  
Chris Psencik  
Dawn Mann  
Rick Slaven  
Amelia Valz  
John C. Wilt

Dick Davis  
Executive Director

April 19, 2018

To the Members of the City of Dallas Park and Recreation Board:

Per our management agreement with the City of Dallas Park & Recreation Department, Texas Discovery Gardens is with this letter giving the Park Board 60 days' notice that our general admission prices will increase July 1, 2018.

The new prices will be \$10 for adults, \$8 for ages 60+, and \$5 for ages 3-11). (Current admission is \$8 for adults, \$6 for ages 60+, and \$4 for ages 3-11).

It has been 9 years since our last increase in admission. Since then, to accommodate substantial growth and better customer service, our staff has grown from 14 to 21. We have added several new gardens, exhibits and experiential attractions for our guests, including a Snakes of Texas exhibit and a Natural Playscape. Each of these has added both value to this historic facility and expense to our operations. In short, it now costs much more to run Texas Discovery Gardens, on behalf of the City of Dallas and Fair Park, than it did before we last increased admission prices.

Now that we fully understand and have demonstrated just what it takes to run this organization at peak performance, we must maintain the number of staff and level of service we provide. We are facing a deficit budget for 2018-2019 and are actively working on several ways to raise revenue. Increased admission is one of those ways.

This increase has been thoroughly discussed and approved by the Finance Committee of our Board of Directors.

We express to our Park Board Members our continuing gratitude for all the support they provide. We could not survive without it, and we appreciate our mutually-beneficial partnership!

Sincerely,

Dick Davis  
Executive Director

Texas Discovery Garden

Quarterly Summary - Operational Budget Summary

	Budget	1st Quarter (June- Aug) Actual	2nd Quarter (Sep - Nov) Actual	3rd Quarter (Dec - Feb) Actual	4th Quarter (March - May) Actual
<b>Revenue</b>					
Major Individual Gifts	\$0.00		\$5,000.00		
Foundations	\$0.00	\$5,000.00	\$5,572.77		
Corporations					
Other Income (Admissions, rentals, sales, etc.)	\$1,054,520.00	\$225,525.13	\$455,467.96	\$203,740.06	
Other - Direct support from the City	\$145,862.00			\$145,862.00	
<b>Total Revenue</b>	<b>\$1,200,382.00</b>	<b>\$230,525.13</b>	<b>\$466,040.73</b>	<b>\$349,602.06</b>	
<b>Expense Detail</b>					
Salaries/Benefits/Temps	\$584,290.00	\$151,934.94	\$170,857.73	\$152,858.57	
Consult/Legal/Travel	\$9,563.00	\$2,775.32	\$300.62	\$300.00	
Remaining Expenses		\$144,855.00	\$210,155.37	\$196,764.74	
<b>Total Expenses</b>	<b>\$1,200,375.00</b>	<b>\$299,565.26</b>	<b>\$381,313.72</b>	<b>\$349,923.31</b>	
Support Services Expense					
<b>Total Expenses (including Support Services)</b>					
Operational Surplus (deficit)		-69,040.13	84,727.01	-321.25	