

**DALLAS PARK AND RECREATION BOARD
REGULAR MEETING AGENDA
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, APRIL 1, 2010
(9:30 A.M.)**

SUBCOMMITTEE MEETINGS:

8:30 am: Planning and Design Committee, Dallas City Hall, Room 6FN

8:30 am: Administration and Finance Committee, Dallas City Hall, Room 6FS

Speakers

MINUTES

1. Approval of minutes of the March 4, 2010 Park and Recreation Board Meeting

WORK SESSION

2. Park and Recreation Board Policies – Analysis and Evaluation
(end of meeting and could last approximately 4 hours):
Paul Dyer, Director, Park and Recreation Department
Barbara Kindig, Assistant Director, Park and Recreation Department
Michael Conduff, President and CEO, The Elim Group

CONSENT AGENDA

ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS

3. Elm Fork Shooting Range (6) - Authorize **(1)** five-year renewal option with Elm Fork Clay Sports, Inc. to operate and manage the shotgun range located at 10751 Luna Road; **(2)** and five-year renewal option with Elm Fork Rifle and Pistol, Inc. to operate and manage the rifle/pistol range located at 10751 Luna Road – both contracts beginning November 1, 2013 through October 31, 2018 – Estimated Revenue: \$164,000
4. Grover C. Keeton Golf Course (4,7) – Authorize amendment to the one hundred twenty-six month (10.5 year) concession contract with Tony Martinez Golf Management from May 1, 2010 through August 31, 2010 to allow the city to reconstruct golf course elements including greens, tees and fairways and improve drainage at Grover C. Keeton Golf Course located at 2323 Jim Miller Road - Financing: No cost consideration to the City

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CONSENT AGENDA (continued)

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS (continued)

5. Grounds Maintenance Service (All) – Authorize a two-year master agreement for grounds maintenance service with the lowest responsible bidders of nine – Good Earth, Inc. in the amount of \$256,255; Bio Landscape and Maintenance, Inc. in the amount of \$140,830; Yielding Seed Lawn Service in the amount of \$90,290; Terrence D. Smith dba T. Smith’s Lawn Service in the amount of \$82,380; and JBA Land Management, LLC in the amount of \$53,240 – Total award for the Park and Recreation portion of the master agreement not to exceed \$622,995 – Financing: Current Funds
6. Reverchon Park (2) – Authorize request by Friends of Katy Trail to **(1)** conduct the Annual Katy Trail Run at Reverchon Park located at 3505 Maple Avenue on Thursday, May 13, 2010 and **(2)** for a permit to serve alcohol - Estimated Revenue \$250
7. White Rock Lake Park (10) – Authorize request by the White Rock Lake Foundation to **(1)** conduct the Annual White Rock Lake Festival on Saturday, May 1, 2010 and Sunday, May 2, 2010 at Boy Scout Hill at White Rock Lake Park located at 8300 Garland Road and **(2)** for a permit to serve alcohol – Estimated Revenue \$250
8. White Rock Lake Park (10) – Authorize request by David Hartwig to conduct the Ride of Silence Memorial Bike Ride at White Rock Lake Park located at 8300 Garland Road on Wednesday, May 19, 2010 – Estimated Revenue \$1,200
9. White Rock Lake Park (10) – Authorize request by March of Dimes for the March of Dimes Saving Babies Walk on Saturday, April 17, 2010 at White Rock Lake Park located at 8300 Garland Road – Estimated Revenue \$40,000
10. Park and Recreation Board Plaque Policy – Authorize proposed revisions to the Park and Recreation Board Plaque Policy – Financing: No cost consideration to the City

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CONSENT AGENDA (continued)

PLANNING AND DESIGN COMMITTEE - PLANS AND SPECIFICATIONS

11. Churchill Recreation Center (11) – Authorize advertisement for a Request for Competitive Sealed Proposals for interior renovation and addition at Churchill Recreation Center located at 6900 Churchill Way – Estimated Cost \$1,700,000 – Financing: 2006 Bond Funds
12. Danieldale Park (8) – Authorize advertisement for a Request for Competitive Sealed Proposals for a new pavilion and resurfacing of the existing parking lot at Danieldale Park located at 500 W. Wheatland Road – Estimated Cost \$327,746 – Financing: 2003 Bond Funds
13. Fireside Park (8) – Authorize advertisement for bids for a playground replacement at Fireside Park located at 8600 Fireside – Estimated Cost \$232,000 – Financing: 2006 Bond Funds
14. Ridgewood/Belcher Recreation Center (9) – Authorize advertisement for a Request for Competitive Sealed Proposals for interior renovation and addition at Ridgewood/Belcher Recreation Center located at 6818 Fisher Road – Estimated Cost \$646,000 – Financing: 2006 Bond Funds
15. Royal Park (13) – Authorize advertisement for a Request for Competitive Sealed Proposals for a pavilion replacement and parking lot improvements at Royal Park located at 3461 Royal Lane – Estimated Cost \$440,950 – Financing: 2006 Bond Funds
16. Tietze Park (14) – Authorize advertisement for bids for a new loop trail at Tietze Park located at 2700 Skillman Street – Estimated Cost \$242,000 – Financing: 2006 Bond Funds
17. Walford Park (2) – Authorize advertisement for bids for a playground replacement and the replacement of the existing multi-use court at Walford Park located at 1700 North Haskell – Estimated Cost \$116,500 – Financing: 2006 Bond Funds

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CONSENT AGENDA (continued)

PLANNING AND DESIGN COMMITTEE - CONTRACT AWARDS

18. Everglade Park (7) – Authorize a contract for the installation of additional playground equipment, a connecting walkway and site furnishings at Everglade Park located at 5100 Jim Miller Road – Parkscape Construction, Inc., lowest responsible bidder of six - \$52,823.78 – Financing: 2006 Bond Funds

PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS

19. Mattie Nash/Myrtle Davis Recreation Center (3) – Authorize approval of a dedication plaque for Mattie Nash/Myrtle Davis Recreation Center located at 3710 North Hampton Road – Financing: No cost consideration to the City
20. Runyon Creek Greenbelt (8) – Authorize a public hearing to be held on May 26, 2010, to receive comments on the proposed use of a portion of Runyon Creek Greenbelt located at 1900 Camp Wisdom Road, totaling approximately 8,170 square feet of land, for the installation of an 18-inch wastewater line to serve the University of North Texas at Dallas campus - Financing: No cost consideration to the City

FOR INFORMATION ONLY

21. Fair Park Texas Discovery Gardens Change Order No. 5 – Funding Correction (see memorandum)

OTHER ITEMS

22. Budget Update
23. Park and Recreation Board Members Liaison Reports regarding Bachman Lake Foundation, Cedar Ridge Preserve, Community Development Commission, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Friends of Fair Park, Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, Send-A-Kid To Camp, State Fair of Texas, Texas Discovery Gardens, Trinity Commons Foundation, White Rock Lake/Park
24. Staff Announcements - Upcoming Park and Recreation Department Events
25. Next Park and Recreation Board Regular Meeting: Thursday, April 15, 2010

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26. Adjournment

A closed session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations - with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.
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ACTION ITEMS

Park Board Agenda Item #3 - Elm Fork Shooting Range (6) - Consider **(1)** five-year renewal option with Elm Fork Clay Sports, Inc. to operate and manage the shotgun range located at 10751 Luna Road; **(2)** and five-year renewal option with Elm Fork Rifle and Pistol, Inc. to operate and manage the rifle/pistol range located at 10751 Luna Road – both contracts beginning November 1, 2013 through October 31, 2018 – Estimated Revenue: \$164,000 – Barbara Kindig

Park Board Agenda Item #4 - Grover C. Keeton Golf Course (4, 7) – Consider amendment to the one hundred twenty-six month (10.5 year) concession contract with Tony Martinez Golf Management from May 1, 2010 through August 31, 2010 to allow the city to reconstruct golf course elements including greens, tees and fairways and improve drainage at Grover C. Keeton Golf Course located at 2323 Jim Miller Road - Financing: No cost consideration to the City – Barbara Kindig

Park Board Agenda Item #5 - Grounds Maintenance Service (All) – Consider a two-year master agreement for grounds maintenance service with the lowest responsible bidders of nine – Good Earth, Inc. in the amount of \$256,255; Bio Landscape and Maintenance, Inc. in the amount of \$140,830; Yielding Seed Lawn Service in the amount of \$90,290; Terrence D. Smith dba T. Smith's Lawn Service in the amount of \$82,380; and JBA Land Management, LLC in the amount of \$53,240 – Total award for the Park and Recreation portion of the master agreement not to exceed \$622,995 – Financing: Current Funds – Barbara Kindig

Park Board Agenda Item #6 - Reverchon Park (2) – Consider request by Friends of Katy Trail to **(1)** conduct the Annual Katy Trail Run at Reverchon Park located at 3505 Maple Avenue on Thursday, May 13, 2010, and **(2)** for a permit to serve alcohol – Estimated Revenue \$250 – Daniel Huerta

Park Board Agenda Item #7 - White Rock Lake Park (10) – Consider request by the White Rock Lake Foundation to **(1)** conduct the Annual White Rock Lake Festival on Saturday, May 1, 2010 and Sunday, May 2, 2010 at Boy Scout Hill at White Rock Lake Park located at 8300 Garland Road and **(2)** for a permit to serve alcohol – Estimated Revenue \$250 – Daniel Huerta

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ACTION ITEMS (continued)

Park Board Agenda Item #8 - White Rock Lake Park (10) – Consider request by David Hartwig to conduct the Ride of Silence Memorial Bike Ride at White Rock Lake Park located at 8300 Garland Road on Wednesday, May 19, 2010 – Estimated Revenue \$1,200 – Daniel Huerta

Park Board Agenda Item #9 - White Rock Lake Park (10) – Consider request by March of Dimes for the March of Dimes Saving Babies Walk on Saturday, April 17, 2010 at White Rock Lake Park located at 8300 Garland Road – Estimated Revenue \$40,000 – Daniel Huerta

Park Board Agenda Item #10 - Park and Recreation Board Plaque Policy – Consider proposed revisions to the Plaque Policy – Financing: No cost consideration to the City – Barbara Kindig/Willis Winters

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Park Board Agenda Item #12 - Danieldale Park (8) – Consider advertisement for a Request for Competitive Sealed Proposals for a new pavilion and resurfacing of the existing parking lot at Danieldale Park located at 500 W. Wheatland Road – Estimated Cost \$327,746 – Financing: 2003 Bond Funds – Willis Winters

Park Board Agenda Item #13 - Fireside Park (8) – Consider advertisement for bids for a playground replacement at Fireside Park located at 8600 Fireside – Estimated Cost \$232,000 – Financing: 2006 Bond Funds – Willis Winters

Park Board Agenda Item #14 - Ridgewood/Belcher Recreation Center (9) – Consider advertisement for a Request for Competitive Sealed Proposals for interior renovation and addition at Ridgewood/Belcher Recreation Center located at 6818 Fisher Road – Estimated Cost \$646,000 – Financing: 2006 Bond Funds – Willis Winters

Park Board Agenda Item #15 - Royal Park (13) – Consider advertisement for a Request for Competitive Sealed Proposals for a pavilion replacement and parking lot improvements at Royal Park located at 3461 Royal Lane – Estimated Cost \$440,950 – Financing: 2006 Bond Funds – Willis Winters

Park Board Agenda Item #16 - Tietze Park (14) – Consider advertisement for bids for a new loop trail at Tietze Park located at 2700 Skillman Street – Estimated Cost \$242,000 – Financing: 2006 Bond Funds – Willis Winters

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CONTRACT AWARDS

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MISCELLANEOUS

Park Board Agenda Item #19 - Mattie Davis/Myrtle Davis Recreation Center (3) – Consider approval of a dedication plaque for Mattie Nash/Myrtle Davis Recreation Center located at 3710 North Hampton Road – Financing: No cost consideration to the City – Willis Winters

Park Board Agenda Item #20 - Runyon Creek Greenbelt (8) – Consider a public hearing to be held on May 26, 2010, to receive comments on the proposed use of a portion of Runyon Creek Greenbelt located at 1900 Camp Wisdom Road, totaling approximately 8,170 square feet of land, for the installation of an 18-inch wastewater line to serve the University of North Texas at Dallas campus – Financing: No cost consideration to the City – Willis Winters/Michael Hellmann