



DALLAS PARK AND RECREATION BOARD AGENDA

THURSDAY, JUNE 8, 2017
JUANITA J. CRAFT RECREATION CENTER
4500 SPRING AVENUE
DALLAS, TEXAS 75210
214-670-4078

- 8:00 am: Administration and Finance Committee, Classroom A
- 8:00 am: Planning and Design Committee, **Meeting Cancelled**
- 9:00 am: Park and Recreation Board, Multipurpose Room



Directions to Juanita Craft Recreation Center for June 8, 2017

The Park Board meeting for June 8, 2017 will be held at Juanita J. Craft Recreation Center / Baylor Scott White Health and Wellness Center.

For GPS: 4500 Spring Road,
Dallas, Texas 75210

Directions: From I-30, exit Dolphin Road and turn South. Travel on Dolphin southbound for about 1 mile to Spring Avenue (you'll travel under a bridge: Spring Avenue is your *first right* after that bridge). Turn Right on Spring Avenue and travel ½ mile. Juanita Craft is on the Left hand side of the road after the School. Turn in the first driveway and parking is on the side/in back of the building.

Note: Please enter the building from either the Front (Spring Avenue) or the Back (parking lot). All other doors are exit only and will not be unlocked.

Rodney Schlosser, Chair
Raquel A. Rollins, Co-Chair
Barbara A. Barbee
Sean Johnson
Lawrence S. Jones
Jesse Moreno
Becky Rader
Marlon Rollins

RECEIVED

2017 JUN -1 PM 4: 21

CITY SECRETARY
DALLAS, TEXAS

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
JUANITA J. CRAFT RECREATION CENTER
4500 SPRING AVENUE, DALLAS, TEXAS 75210
THURSDAY, JUNE 8, 2017
(8:00 A.M.)

AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 8 – Tokalon Park (9) - Consider an alcohol permit request for Colin Carroll, representing the Lakewood Neighborhood Association, to serve alcohol at their 4th of July party at Tokalon Park, located at 7100 Tokalon, on Tuesday, July 4, 2017, from 8:00 a.m. – 12:00 p.m. - Estimated Revenue: \$360

PARK BOARD AGENDA ITEM NO. 9 – Fair Park (7) - Consider extending the food and beverage concession contract with (1) Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum, Old Mill Inn and the Cotton Bowl Stadium; (2) Fiesta Enterprises to operate food and beverage service at the Centennial Building and (3) Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of ten months, commencing on July 1, 2017 and terminating on April 30, 2018 under the same terms and conditions of their existing contracts with the City of Dallas - Estimated Annual Revenue: \$700,942

DISCUSSION ITEMS

1. Overview of Athletic Field Use and Reservations (Daniel Huerta)
2. Park Naming Policy (John Jenkins)

A quorum of the Dallas Park and Recreation Board may attend this meeting

Public Notice

17 05 8 2

POSTED CITY SECRETARY
DALLAS, TX



DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE- PAGE 2
JUANITA J. CRAFT RECREATION CENTER
4500 SPRING AVENUE, DALLAS, TEXAS 75210
THURSDAY, JUNE 8, 2017
(8:00 A.M.)

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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2017 JUN -1 PM 4:20
MEETING CANCELLED

Amy W. Monier, Chair
Celina Barajas
Lawrence P. Hochberg
Paul Sims
Robb P. Stewart
Yolanda F. Williams

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
JUANITA J. CRAFT RECREATION CENTER
4500 SPRING AVENUE, DALLAS, TEXAS 75210
THURSDAY, JUNE 8, 2017
(8:00 A.M.)

AGENDA

This meeting has been cancelled.

Public Notice

17 05 8 1

POSTED CITY SECRETARY
DALLAS, TX

A quorum of the Dallas Park and Recreation Board may attend this meeting



DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE – PAGE 2
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RECEIVED

2017 JUN -1 PM 4:21

CITY SECRETARY

AGENDA
DALLAS PARK AND RECREATION BOARD
JUANITA J. CRAFT RECREATION CENTER
4500 SPRING AVENUE, DALLAS, TEXAS 75210
THURSDAY, JUNE 8, 2017
(9:00 A.M.)
(Public Speakers sign in by 8:30 A.M.)

Robert Abtahi, President, District 15

Barbara A. Barbee, District 1	Raquel A. Rollins, District 8
Jesse Moreno, District 2	Becky Rader, District 9
Marlon Rollins, District 3	Robb P. Stewart, District 10
Lawrence P. Hochberg, District 4	Amy W. Monier, District 11
Yolanda F. Williams, District 5	Rodney Schlosser, District 12
Celina Barajas, District 6	Lawrence S. Jones, District 13
Sean Johnson, Vice President, District 7	Paul Sims, District 14

1. Speakers
2. Approval of Minutes of the May 18, 2017 Park and Recreation Board Meeting
3. Recent Police Activity in the Park System:
Rick Watson, Deputy Chief, Dallas Police Department

BRIEFINGS

4. Diabetes Health and Wellness Institute at Juanita J. Craft Recreation Center Update:
Donald E. Wesson, MD, President, Baylor Scott & White Health and Wellness Center
5. 2017 Summer Camp Preview:
Crystal Ross, Assistant Director, Park and Recreation Department
6. Outdoor Adventures @ Dallas:
Crystal Ross, Assistant Director, Park and Recreation Department
7. Teen Tech Center Program Highlights:
Crystal Ross, Assistant Director, Park and Recreation Department

CONSENT AGENDA (ITEMS 8 - 9)

ADMINISTRATION AND FINANCE COMMITTEE

8. Tokalon Park (9) - Authorize an alcohol permit request for Colin Carroll, representing the Lakewood Neighborhood Association, to serve alcohol at their 4th of July party at Tokalon Park, located at 7100 Tokalon, on Tuesday, July 4, 2017, from 8:00 a.m. – 12:00 p.m. - Estimated Revenue: \$360

Public Notice

17 05 8 3

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2
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THURSDAY, JUNE 8, 2017, 9:00 A.M.

CONSENT AGENDA (ITEMS 8 - 9)

ADMINISTRATION AND FINANCE COMMITTEE

9. Fair Park (7) - Authorize extending the food and beverage concession contract with (1) Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum, Old Mill Inn and the Cotton Bowl Stadium; (2) Fiesta Enterprises to operate food and beverage service at the Centennial Building and (3) Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of ten months, commencing on July 1, 2017 and terminating on April 30, 2018 under the same terms and conditions of their existing contracts with the City of Dallas - Estimated Annual Revenue: \$700,942

OTHER/NON-ACTION ITEMS

10. 2017 Bond Program Update
11. FY17-18 Budget Update
12. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
13. Staff Announcements – Upcoming Park and Recreation Department Events
14. Next Park and Recreation Board Regular Meeting: Thursday, June 22, 2017
15. Adjournment

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3
JUANITA J. CRAFT RECREATION CENTER
4500 SPRING AVENUE, DALLAS, TEXAS 75210
THURSDAY, JUNE 8, 2017, 9:00 A.M.

A closed session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.

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DRAFT

Park and Recreation Board
Dallas Zoo – Flamingo Room
650 R. L. Thornton Freeway
Dallas, Texas 75203
May 18, 2017 – 9:00 A.M.

Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Sean Johnson, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence P. Hochberg, Lawrence S. Jones, Amy W. Monier, Jesse Moreno, Susan Rader, Marlon Rollins, Raquel Rollins, Paul Sims, Robb P. Stewart, Yolanda F. Williams - 14

Absent: Rodney Schlosser - 1

President Abtahi convened the regular meeting at 9:06 a.m. A quorum of the Board was present.

Agenda Item 1. No Speakers.

Agenda Item 2. A motion by Amy Monier, seconded by Barbara Barbee, to approve the minutes of the May 4, 2017 Park and Recreation Board Meeting, was carried. The vote was unanimous.

BRIEFINGS

Agenda Item 3. Dallas Zoo presented by Joan Walne, President, Dallas Zoological Society and Gregg Hudson, Director, Dallas Zoo.

Agenda Item 5 was briefed to the Board and Agenda Item 6 was authorized by the Board.

Agenda Item 4. City School Districts Interlocal Agreement presented by Ryan O'Connor, Senior Park and Recreation Manager, Park and Recreation Department.

Agenda Item 5. Dallas County Community College District/El Centro Culinary Program Partnership presented by Daniel Huerta, Assistant Director, Park and Recreation Department.

ITEM FOR INDIVIDUAL CONSIDERATION

Agenda Item 6. Fair Park Women's Museum (7) - A motion by Sean Johnson, seconded by Jesse Moreno, to authorize the Park and Recreation Department to begin negotiations with Dallas County Community College District and El Centro College Food and Hospitality Services Institute to enter into a development and management agreement for the design and management of the Women's Building located at Fair Park - Financing: This action has no cost consideration to the City, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 7 - 13)

Agenda Items 10, 12 and 13 were pulled from the Consent Agenda for Individual Consideration.

ADMINISTRATION AND FINANCE COMMITTEE

Agenda Item 7. Bachman Lake Park (6) - A motion by Lawrence Jones, seconded by Sean Johnson, to authorize an alcohol permit request for Marsha Vacirca, representing the Red Bill Group, to serve alcohol at the Viva La Margarita Race being held at Bachman Lake Park, 2750 Bachman Drive, on Saturday, June 17, 2017 from 2:00 p.m. – 9:00 p.m. – Estimated revenue: \$1260, was carried. The vote was unanimous.

DRAFT

Agenda Item 8. Dallas Strong Dream Courts (Citywide) – A motion by Lawrence Jones, seconded by Sean Johnson, to authorize preparation of a ten-year Memorandum of Understanding with Nancy Lieberman Charities (NLC) and World Ventures Foundation (WVF) for the purpose of accepting the donation and installation of Dallas Strong Dream Courts – up to 30 existing basketball courts at various City of Dallas park sites – Cost consideration to the City – staff labor costs to remove existing rims, backboards and goal posts before court installation - \$200 per court with a total cost of \$6000 for up to 30 courts – Financing: Current Funds, was carried. The vote was unanimous.

PLANNING AND DESIGN COMMITTEE

Agenda Item 9. Katy Trail Development Agreement (14) – A motion by Lawrence Jones, seconded by Sean Johnson, to authorize preparation of a twenty-year development, operation, and maintenance agreement, with one five-year renewal option with Travis Cole Apartments 2012, LP for the development, operation, and maintenance of a pedestrian sidewalk and landscape improvements for purposes of connecting to and providing access from an adjacent development to the Katy Trail located at 4719 Cole Avenue – Financing: No cost consideration to the City, was carried. The vote was unanimous.

Agenda Item 10. Phase 1 Aquatic Facilities Package 1 – Crawford Memorial Park Regional Family Aquatic Center (5); Fretz Park Regional Family Aquatic Center (11); Samuell Grand Park Regional Family Aquatic Center (2) – A motion by Amy Monier, seconded by Sean Johnson, to authorize a contract for construction of three regional family aquatic centers at Crawford Memorial Park located at 375 South Prairie Creek Road (5), Fretz Park located at 14730 Hillcrest Road (11), Samuell Grand Park located at 3003 Samuell Boulevard (2), - The Fain Group, best value proposer of three – Not to exceed \$20,562,297 (Crawford: \$7,219,772, Fretz: \$6,445,526, Samuell Grand: \$6,896,999) – Financing: Elgin B. Robertson Land Sale Funds (\$20,562,297), was carried. [Marlon Rollins voted nay for this item]

Agenda Item 11. Katy Trail Development Agreement (2) – A motion by Lawrence Jones, seconded by Sean Johnson, to authorize preparation of a twenty-year development, operation, and maintenance agreement, with one five-year renewal option with Magnolia Station, LLC for the development, operation, and maintenance of a pedestrian sidewalk and landscape improvements for purposes of connecting to and providing access from an adjacent development to the Katy Trail located at 1607 Lyte Street – Financing: No cost consideration to the City, was carried. The vote was unanimous.

Agenda Item 12. Northaven Trail Project Specific Agreement with Dallas County (6, 13) – A motion by Amy Monier, seconded by Robb Stewart, to authorize a Project Specific Agreement with Dallas County, Country Transportation Major Capital Improvement Projects 40226, for the purpose of trail design and construction for Northaven Trail Phase 2B and 2C from Denton Drive to Cinderella Lane – Not to exceed \$500,000 – Financing: 1998 and 2006 Bond Funds, was carried. The vote was unanimous. [Lawrence Jones recused himself due to a conflict-of-interest for this item]

Agenda Item 13. Runyon Creek Trail Contract Increase (8) – A motion by Amy Monier, seconded by Lawrence Jones, to authorize an increase in the contract with Northstar Construction, LLC to add increased scope of work associated with the Runyon Creek Trail located between Glendale Park and the new Singing Hills Recreation Center located at 6805 Patrol Way – Not to exceed \$213,626 from \$2,354,100 to \$2,567,726 – Financing: General Obligation Commercial Paper Funds, was carried. The vote was unanimous. Amy Monier read the corrected information for the record.

OTHER/NON-ACTION ITEMS

Agenda Item 14. 2017 Bond Program Update presented by President Abtahi and Louise Elam, Assistant Director, Park and Recreation Board. [A copy of the presentation for 2017 Bond Program-Park and Trails was provided to the Board]

Agenda Item 15. FY 17-18 Budget Update presented by John Jenkins, Deputy Director, Park and Recreation Department.

DRAFT

Agenda Item 16. There were no Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Kiyde Warren Park.

Agenda Item 17. There were no staff announcements regarding upcoming Park and Recreation Department Events.

Agenda Item 18. President Abtahi announced the next Park and Recreation Board Regular meeting on Thursday, June 8, 2017 at the Juanita J. Craft Recreation Center.

Agenda Item 19. A motion by Lawrence Jones, seconded by Board Members, to adjourn the meeting. President Abtahi adjourned the Board meeting at 11:30 a.m.

Dawna M. Ray, Secretary
Park and Recreation Board

Robert Abtahi, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

MEMORANDUM



DATE: June 2, 2017

TO: Robert Abtahi, President, and
Members of the Dallas Park and Recreation Board

SUBJECT: June 8, 2017 Park and Recreation Board Briefings

On Thursday, June 8, 2017, the following briefings will be presented to the Dallas Park and Recreation Board:

- Diabetes Health and Wellness Institute at Juanita J. Craft Recreation Center Update:
Donald E. Wesson, MD, President, Baylor Scott & White Health and Wellness Center
- 2017 Summer Camp Preview:
Crystal Ross, Assistant Director, Park and Recreation Department
- Outdoor Adventures @ Dallas:
Crystal Ross, Assistant Director, Park and Recreation Department
- Teen Tech Center Program Highlights:
Crystal Ross, Assistant Director, Park and Recreation Department

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in black ink, appearing to read "Willis C. Winters".

Willis C. Winters, FAIA, FAAPRA, Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 8, 2017
COUNCIL DISTRICT: 9
STAFF: Daniel Huerta, (214) 670-8483

SUBJECT

Authorize an alcohol permit request for Colin Carroll, representing the Lakewood Neighborhood Association, to serve alcohol at their 4th of July party at Tokalon Park, located at 7100 Tokalon, on Tuesday, July 4, 2017, from 8:00 a.m. – 12:00 p.m. - Estimated Revenue: \$360

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been made by Colin Carroll, representing the Lakewood Neighborhood Association, to serve alcohol from 8:00 a.m. to 12:00 p.m. at the July 4th party being held at Tokalon Park (7100 Tokalon) on Tuesday, July 4, 2017. The event will include music, vendors, food, and beverage. The estimated attendance is 200. This is a recurring event.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and restricting alcohol consumption to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$250 alcohol permit fee, \$110 special event fee and a \$450 refundable damage/cleanup deposit.

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on June 8, 2017 and will present its recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends alcoholic beverage permit approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: June 8, 2017
COUNCIL DISTRICT: 7
STAFF: Daniel Huerta, 214-670-8483

SUBJECT

Authorize extending the food and beverage concession contract with (1) Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum, Old Mill Inn and the Cotton Bowl Stadium; (2) Fiesta Enterprises to operate food and beverage service at the Centennial Building and (3) Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of ten months, commencing on July 1, 2017 and terminating on April 30, 2018 under the same terms and conditions of their existing contracts with the City of Dallas. - Estimated Annual Revenue: \$700,942

BACKGROUND

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed several issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

Beginning in November 2014, Park and Recreation Board has on various occasions authorized extending the contract with vendors to operate food and beverage service at Fair Park while a determination was made in regards to Fair Park's future. Currently all contracts have the same expiration date and may be assigned by the City.

On February 16, 2017, the Administration and Finance Committee of the Park and Recreation Board was briefed on food and beverage management best practices. The committee recommended that staff began working with Business Development and Procurement Services to develop specifications for a long-term food and beverage contract for Fair Park.

In that all the food and beverage contracts at Fair Park are set to expire in June, staff is requesting Park Board authorization to authorize extending the food and beverage concession contract with (1) Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum, Old Mill Inn and the Cotton Bowl Stadium; (2) Fiesta Enterprises to operate food and beverage service at the Centennial Building and (3) Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of ten months, commencing on July 1, 2017 and terminating on April 30, 2018 under the same terms and conditions of their existing contracts with the City of Dallas.

Additionally, (1) Ed Campbell Concessions, Inc. will pay an additional amount of \$51,500 to a Fair Park Multi-Year Fund for improvements at Fair Park; (2) Fiesta Enterprises will pay an additional amount of \$1,600 to a Fair Park Multi-Year Fund for improvements at Fair Park; and (3) Weiss Enterprises Inc. will pay will pay an additional amount of \$6,500 to a Fair Park Multi-Year Fund for improvements at Fair Park.

Extending the concession services agreements will allow for uninterrupted food and beverage service to clients through April 30, 2018 while a determination is made on the future of Fair Park and a Request for Proposal is issued for a long-term food and beverage contract.

FISCAL INFORMATION

Estimated Annual Revenue: \$700,942

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on June 8, 2017. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

STAFF RECOMMENDATION

Staff recommends approval.