

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel Rollins, Rodney Schlosser, Paul Sims, Robb Stewart, Yolanda F. Williams – 15

Absent: None

President Wells convened the regular meeting at 10:09 a.m. A quorum of the Board was present.

President Wells presented special recognition for the Senior Affairs Commission:
Trini Garza, President, Senior Affairs Commission
Sylvia Benenson, Senior Affairs Commission
Valencia Alexander, Manager/Staff Support for the Senior Affairs Commission

Agenda Item 1. Speakers:

1. Lyria Howland: Not present.
2. Marsha Singer: Smoking ban at Fair Park.

MINUTES

Agenda Item 2. A motion by Barbara Barbee, seconded by Rodney Schlosser, for approval of minutes of the January 21, 2016 Park and Recreation Board Meeting, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3 - 8)

ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS

Agenda Item 3. Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a three-year master agreement for litter maintenance service with the lowest responsive and responsible bidders of four – Good Earth Corporation in the amount of \$5,504,968 and T. Smith’s Lawn Service, LLC in the amount of \$2,608,751 – Total award not to exceed \$8,113,719 – Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

BACKGROUND

The purpose of a master agreement is to establish firm pricing for goods or services, for a specific length of time. The goods or services are then requested on as needed basis. This action does not encumber funds.

The Dallas Park and Recreation Department maintains more than 21,000 acres of park property including shore line, creek banks and trails; playgrounds and sports facilities including tennis centers, soccer fields, softball fields and multi-purpose courts; and special use facilities including dog parks, picnic pavilions and a skate park. The parks and facilities are frequented by citizens and visitors by more than 4 million visits each year. Litter maintenance service is a significant component of park maintenance services.

The request for bids was structured in a manner which required bidders to submit a response using unit pricing for each litter pickup cycle. A total of 390 park litter pickup locations and the estimated number of pickup cycles per location per year were identified on the bid sheet. The parks were then segregated into six geographical groups, and each group was composed of three sub-groups and two frequency scenarios. Structuring the bid in this manner provided the greatest flexibility for the bidders to choose to bid on the group(s) and scenario(s) that met their business models. It also provided the greatest flexibility to evaluate the bids by the group(s) and frequency scenario(s).

This master agreement will be used for regular litter maintenance service, litter removal and disposal, and litter maintenance performed on an emergency response basis. The Contractors will perform services on a predetermined maintenance frequency established by the City. Maintenance frequencies vary in each park based on the amount of traffic and the time of year. Adjustments to the schedule can be made based on variable needs, such as special events and seasonal activity.

This solicitation closed prior to the wage floor policy approved by City Council on November 10, 2015 by Resolution No. 15-2141. City contracts did not include language that required contractors to identify their rate of pay or the number of employees assigned on City contracts. Contracts include provisions to pay at least the Federal minimum wage.

Agenda Item 4. Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a three-year master agreement for grounds maintenance service with the lowest responsive and responsible bidders of two – Good Earth Corporation in the amount of \$1,942,533 and V. L. and I., Inc. dba Urban Landscaping & Irrigation in the amount of \$548,213 – Total award not to exceed \$2,490,746 – Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

BACKGROUND

The purpose of a master agreement is to establish firm pricing for goods or services, for a specific length of time. The goods or services are then requested on as needed basis. This action does not encumber funds.

This master agreement will be used for grounds maintenance service in 130 parks located in all six park maintenance districts, Fair Park and Bahama Beach Water Park. The Contractors will perform these services on a predetermined maintenance frequency established by the City. Maintenance frequencies vary for each property based on the type of turf area and the time of year. Adjustments to the schedule can be made based on variable needs, such as special events and weather conditions. There is also a provision for grounds maintenance to be performed on an emergency response basis.

This bid is to be awarded by group. The properties in the first six groups were each divided into three sub-groups. Park and Recreation compared the costs for Park maintenance staff to perform grounds maintenance service against the bid prices for each group and sub-group and based this award on those results.

This solicitation closed prior to the wage floor policy approved by City Council on November 10, 2015 by Resolution No. 15-2141. City contracts did not include language that required contractors to identify their rate of pay or the number of employees assigned on City contracts. Contracts include provisions to pay at least the Federal minimum wage.

Agenda Item 5. White Rock Lake Park (9) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize an alcohol permit request for Tanna Wood, with Racing Systems to serve alcohol at the Annual Heart & Sole 5K Run being held at White Rock Lake Park located at 950 E. Lawther Road on Saturday, February 13, 2016 from 5:00 a.m. – 12:00 p.m. – Estimated Net Revenue: \$2,080, was carried. The vote was unanimous.

BACKGROUND

The Park and Recreation Board has the authority by City Code (Sec. 32-11.2(3)) to approve alcohol consumption on park property. Tanna Wood, with Racing Systems is requesting approval to serve alcohol at the Winfrey Point Building at White Rock Lake on Saturday February 13, 2016 from 5:00 a.m. to 12:00 p.m. The Heart & Sole 5K Run event has taken place at White Rock Lake for the past five years and has an estimated attendance of 500.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be accountable to all of the conditions including Naming the City of Dallas as an Additional Insured, as specified by the City's Risk Management Office, and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS

Agenda Item 6. Elm Fork Greenbelt (6) – A motion by Amy Monier, seconded by Robb Stewart, to authorize a public hearing to be held on March 23, 2016 to receive comments on the proposed use of a portion of the Elm Fork Greenbelt located at 3123 Proctor Street, totaling approximately 67,592 square feet (1.552 acres) of land, by the Texas Department of Transportation for construction of improvements to State Highway 183/John W. Carpenter Freeway – Financing: No cost consideration to the City, was carried. The vote was unanimous.

WHEREAS, on January 12, 2000, the Dallas City Council adopted Resolution No. 00-0276, approving and endorsing PROJECT PEGASUS between the City and the Texas Department of Transportation (TxDOT); and

WHEREAS, the City of Dallas owns land known as Elm Fork Greenbelt and TxDOT has determined that a temporary construction easement is needed and in the public interest for the proper construction and development of improvements to State Highway 183/John W. Carpenter Freeway to decrease congestion and enhance travel and accessibility to downtown Dallas, and is necessary; and

WHEREAS, said improvements require a temporary construction easement of approximately 67,592 square (1.552 acres) of land from the Elm Fork Greenbelt, as described in Exhibit A, attached hereto and made a part hereof, because the use of this parkland is necessary to accomplish the purpose, and the Park and Recreation Board of the City of Dallas is agreeable to providing the property for this use; and

WHEREAS, in consideration for this temporary conveyance by easement, TxDOT will pay the fair market value of this easement, as determined by an independent appraisal; and

WHEREAS, the Texas Parks and Wildlife Code, Chapter 26 (Section 26.001 through 26.004), requires that before a municipality may approve any program or project that requires the use or taking of any public land designated and used as parkland, the governing body of such public municipality must determine that there is no feasible and prudent alternative to the use or taking of such land, and that the program or project includes all reasonable planning to minimize harm to the remainder of the park; and

WHEREAS, prior to making this determination, notice must be given and a public hearing be held relative to the proposed change of park use; and

WHEREAS, the City Council desires to give notice and hold such hearing in accordance with the law with respect to the utilization of the Elm Fork Greenbelt.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Park and Recreation Department is hereby authorized and directed to advise in writing of such proposed use of the park property by delivering a notice for publishing to the official newspaper to be advertised once each week for three consecutive weeks, the last publication to be not less than one week nor more than two weeks before the date of the hearing, which shall be held in the City Council Chambers on March 23, 2016.

SECTION 2. That the approval of the aforementioned project by the City Council, at the close of the public hearing, shall be construed as making the proper findings as to the use, taking and temporary conveyance of parkland, consistent with the Texas Parks and Wildlife Code and the Texas Local Government Code.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS

Agenda Item 7. Elm Fork Greenbelt (6) – A motion by Amy Monier, seconded by Robb Stewart, to authorize a public hearing to be held on March 23, 2016 to receive comments on the proposed use of a portion of the Elm Fork Greenbelt located at 10400 Wildwood Drive, totaling approximately 296,757 square feet (6.813 acres) of land, by the Texas Department of Transportation for construction of improvements to State Highway Loop 12/Walton Walker Boulevard – Financing: No cost consideration to the City, was carried. The vote was unanimous.

WHEREAS, the City of Dallas owns land known as Elm Fork Greenbelt and TxDOT has determined that a compensatory storage area is needed and in the public interest for the proper construction and development of improvements to State Highway Loop 12/Walton Walker Blvd, and is necessary; and

WHEREAS, said improvements require use of approximately 296,757 square feet (6.813 acres) of land from the Elm Fork Greenbelt, as described in Exhibit A, attached hereto and made a part hereof, because the use of this parkland is necessary to accomplish the purpose, and the Park and Recreation Board of the City of Dallas is agreeable to providing the property for this use; and

WHEREAS, in consideration for this use, TxDOT will pay the fair market value of the use, as determined by an independent appraisal; and

WHEREAS, the Texas Parks and Wildlife Code, Chapter 26 (Section 26.001 through 26.004), requires that before a municipality may approve any program or project that requires the use or taking of any public land designated and used as parkland, the governing body of such public municipality must determine that there is no feasible and prudent alternative to the use or taking of such land, and that the program or project includes all reasonable planning to minimize harm to the remainder of the park; and

WHEREAS, prior to making this determination, notice must be given and a public hearing be held relative to the proposed change of park use; and

WHEREAS, the City Council desires to give notice and hold such hearing in accordance with the law with respect to the utilization of the Elm Fork Greenbelt.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Park and Recreation Department is hereby authorized and directed to advise in writing of such proposed use of the park property by delivering a notice for publishing to the official newspaper to be advertised once each week for three consecutive weeks, the last publication to be not less than one week nor more than two weeks before the date of the hearing, which shall be held in the City Council Chambers on March 23, 2016.

SECTION 2. That the approval of the aforementioned project by the City Council, at the close of the public hearing, shall be construed as making the proper findings as to the use, taking and temporary conveyance of parkland, consistent with the Texas Parks and Wildlife Code and the Texas Local Government Code.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS

Agenda Item 8. Joey Georgusis Park (3) – A motion by Sean Johnson, seconded by Amy Monier, to defer this item and return to the Planning and Design Committee for further consideration, authorize the exchange of approximately 23.78 acres of land valued at \$517,967, being part of Joey Georgusis Park located at 4524 W. Davis Street, for 12.993 acres of land located at 1148 Pinnacle Park Boulevard valued at \$1,850,000 based on fair market value as determined by an independent fee appraisal – Financing: No cost consideration to the City, was carried. The vote was unanimous.

NON-ACTION ITEM

Agenda Item 9. Recent Police Activity in the Park System presented by Rick Watson, Deputy Chief, Dallas Police Department.

BRIEFINGS

Agenda Item 10. Budget Workshop FY2016/17 presented by:
John Jenkins, Deputy Director, Park and Recreation Department
Crystal Ross, Assistant Director, Park and Recreation Department
Oscar Carmona, Assistant Director, Park and Recreation Department
Daniel Huerta, Assistant Director, Park and Recreation Department

The enhancements were ranked by the Board as follows:

1. Park Ranger Program and Security Enhancements
2. Marketing
3. Restore Department-Wide Horticulture Program
4. Increase Summer Schedule at Bahama Beach and Community Pools

OTHER/NON-ACTION ITEMS

Agenda Item 11. Committee Reports:
Yolanda Williams: Marketing Committee and Logo.

Agenda Item 12. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park:

Barbara Barbee: Friends of Oak Cliff Parks and Texas Discovery Gardens.

Agenda Item 13. Staff Announcements – Upcoming Park and Recreation Department Events:
Daniel Huerta: The Sistene Chapel Exhibit.

Agenda Item 14. President Wells announced the next Park and Recreation Board regular meeting on Thursday, February 4, 2016.

COMMITTEE-OF-THE-WHOLE

Agenda Item 15. Director's Performance Review – At 11:50 a.m., President Wells announced a closed executive session to deliberate the evaluation and duties of the Director of the Park and Recreation Department – Section 551.074 of the Texas Open Meetings Act – Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer of employee. At 1:20 p.m., President Wells adjourned the closed executive session and reconvened the open session.

Agenda Item 16. Director's Performance Review – A motion by Yolanda Williams, seconded by Celina Barajas, for adoption of the 2015 exceptional performance appraisal and approval of a 5% salary increase for the Park and Recreation Director – Financing: Current Funds, was carried. The vote was unanimous.

Agenda Item 17. President Wells adjourned the Board meeting at 1:25 p.m.

Dawna M. Ray, Secretary
Park and Recreation Board

Max W. Wells, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.