

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel Rollins, Rodney Schlosser, Paul Sims, Robb Stewart, Yolanda F. Williams – 15

Absent: None

President Wells convened the regular meeting at 10:00 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

1. Cynthia Mulcahy regarding Interpretive Signage for Historic Negro Parks.
2. Tamika Morris regarding Interpretive Signage for Historic Negro Parks.
3. Erica Stephens Interpretive Signage for Historic Negro Parks [Not Present].
4. Lauren Woods regarding Interpretive Signage for Historic Negro Parks.
5. Thomas Cantu: Main Street Garden Park and Downtown Dallas Incorporated.

President Wells and Willis Winters, Director, Park and Recreation Department presented a proclamation to Jennifer Lea McRorey, Assistant Director for her years of service with the Park and Recreation Department.

**WHEREAS**, on March 1, 2016 Jennifer Lea McRorey is retiring from the City of Dallas Park and Recreation Department after 29 years of distinguished service; and

**WHEREAS**, Jennifer Lea McRorey worked at several recreation centers including Harry Stone, Samuell-Grand, Exall, and Ridgewood-Belcher, and has served in numerous professional positions including Recreation Leader, Center Manager, Community Program Coordinator, District Manager and Manager of L.B. Houston Golf Course; and

**WHEREAS**, in 2012 Jennifer Lea McRorey was promoted to Assistant Director of the newly created Recreation Services Division of the Dallas Park and Recreation Department where she directed recreation, wellness, social, athletics, educational and events programming at over 40 recreation centers, elementary schools, and Send A Kid To Camp sites; and

**WHEREAS**, Jennifer Lea McRorey along with her staff implemented recreation program standards, expanded programming for senior citizens in recreation centers, re-introduced special events programming to City Hall Plaza, restored hours at recreation centers, increased the number of outreach programs to youth including the Mayor's Youth Fitness Initiative (MyFi), and elevated the annual Crawford Park Egg Hunt and Senior Mother's Day Celebration to signature events for the department; and

**WHEREAS**, Jennifer Lea McRorey is recognized as a consummate leisure professional and the department's "voice" for the provision of quality recreation services and programs for persons of all ages in all communities; and

**WHEREAS**, Jennifer Lea McRorey is celebrated by those who worked for her and with her as a servant leader who inspires, motivates, teaches and mentors others and will be remembered for her passion, wisdom, determination, loyalty, creativity, sense of humor and spirit; and

**WHEREAS**, Jennifer Lea McRorey has advanced recreation services to a position of pride and prominence and has left to the citizens of Dallas and Park and Recreation Department a legacy of programming excellence with the initiation of the department's first-ever Recreation Master Plan. Now, Therefore,

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND DEPARTMENT OF THE CITY OF DALLAS:**

**Section 1.** That sincere appreciation is extended to Jennifer Lea McRorey for her years of devoted and tireless work so generously given to the Park and Recreation Department and the citizens of Dallas.

**Section 2.** That the Park and Recreation Board commends Jennifer Lea McRorey for her distinguished service and wishes her continued success and happiness.

**MINUTES**

Agenda Item 2. A motion by Sean Johnson, seconded by Barbara Barbee, for approval of Minutes of the February 4, 2016 Park and Recreation Board Meeting, was carried. The vote was unanimous.

**CONSENT AGENDA (ITEMS 3 - 7)**

**PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS**

Agenda Item 3. Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a three-year master agreement for the purchase of fertilizer with BWI Dallas/Fort Worth in the amount of \$201,526.73, Greensmiths, Inc. in the amount of \$194,052.00, Harrell's, LLC in the amount of \$110,707.50, Helena Chemical Co. in the amount of \$98,007.50, Winfield Solutions, LLC in the amount of \$91,544.52, Turfgrass Solutions, Inc. in the amount of \$79,190.00, Turf Care of Texas, LLC in the amount of \$77,485.00, N-Gulf, LLC dba Ameriturf in the amount of \$69,930.00, LCS Lawn Care Supply, Inc. in the amount of \$17,332.20, and SiteOne Landscape Supply in the amount of \$10,042.80, lowest responsive and responsible bidders of ten - Total award not to exceed \$949,818.25 – Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

**WHEREAS**, on February 12, 2014, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 6, 7, 8, 9, 11, 12, 23, 25, 39, 40, 41, 42, 43, 44 and 45, for bid BP1404, for a two-year master agreement for the purchase of granulated and liquid fertilizer by Resolution No. 14-0338; and,

**WHEREAS**, on February 26, 2014, City Council authorized a two-year master agreement for granulated and liquid fertilizer by Resolution No. 14-0366; and,

**WHEREAS**, on February 10, 2016, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 17, 18, 19, 20, 22, 23, 24, 73, 74, 75, 76, 77, 79 and 139, for bid BA1602, for a three-year master agreement for the purchase of granulated and liquid fertilizer by Resolution No. 16-0307;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of granular and liquid fertilizer for use throughout the City is authorized with Greensmiths, Inc. (269732) in the amount of \$194,052.00, BWI-Dallas/Ft. Worth (501400) in the amount of \$201,526.73, Harrell's, LLC (VC0000013094) in the amount of \$110,707.50, Helena Chemical Company (351406) in the amount of \$98,067.50, Turfgrass Solutions, Inc. (VS0000021981) in the amount of \$79,190.00, Turf Care of Texas, LLC (VS0000019543) in the amount of \$77,935.00, N-Gulf, LLC dba Ameriturf (VS0000045957) in the amount of \$69,930.00, Winfield Solutions LLC (VC0000009702) in the amount of \$91,544.52, LCS Lawn Care Supply, Inc. (VC13911) in the amount of \$17,332.20 and SiteOne Landscape Supply, LLC (VS0000077016) in the amount of \$10,042.80, for a term of three years in a total amount not to exceed \$950,328.25.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for granular and liquid fertilizers. If a written contract is required or requested for any or all purchases of granular and liquid fertilizers under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$950,328.25 from Master Agreement number BA1602.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 4. Fair Park (7) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize designation of temporary off-leash site in the Cotton Bowl Stadium at Fair Park located at 3924 Martin Luther King Jr. Boulevard for the Seventh Annual Dog Bowl Event on Sunday, April 3, 2016 – Estimated Revenue: \$5,000, was carried. The vote was unanimous.

### **BACKGROUND**

In August of 2000, the Park and Recreation Board directed staff to pursue the future development of off-leash sites throughout the City of Dallas. Ordinance # 8019, Section 32-6 of the Dallas City Code was modified in late 2000 to include a provision allowing dogs to run off-leash in Park Board approved off-leash parks. Park Board approval is required to designate the Cotton Bowl Stadium as an off-leash site on April 3, 2016 from 1:00 p.m. – 5:00 p.m. Rules governing off-leash sites will be prominently posted for compliance by all participants.

The Fair Park Comprehensive Development Plan, adopted in 2003, outlines objectives for the park including creating a signature public park, activating the park with new programs and uses, encouraging economic vitality and enhancing connectivity with the greater Dallas community. In an effort to help meet these objectives, Friends of Fair Park and the Fair Park campus members are presenting “The Dog Bowl”, promotional events on April 3, 2016. The events will include live entertainment, giveaways, exhibits and activities including a variety of pet product vendors offering the latest tips and trends in the dog world. This event will bring thousands of people to Fair Park creating additional activity and increased exposure to the Fair Park museums and attractions.

The section of the Dallas City Code addressing off-leash sites for dogs reads as follows:  
Dallas City Code SEC. 32-6.1. OFF-LEASH SITES FOR DOGS.

(a) In this section:

(1) OFF-LEASH SITE means an enclosed area designated by the park board in which dogs are allowed to run at large without being secured by a leash or other restraint.

(2) DANGEROUS DOG has the meaning given that term in Section 822.041 of the Texas Health and Safety Code, as amended.

(b) The park board is authorized to establish off-leash sites for dogs within designated areas of the city's parks and recreational areas. Signs designating an area as an off-leash site must be conspicuously posted at each entrance to the site.

(c) The park board may promulgate regulations, not inconsistent with this section, that govern off-leash sites for dogs. Such regulations must be conspicuously posted at each entrance to an off-leash site. The regulations must include, but are not limited to, the following:

(1) No person may bring into an off-leash site:

(A) a dangerous dog;

- (B) a female dog in heat;
- (C) more than three dogs at one time; or
- (D) a dog that is not wearing tags showing that it is currently registered and vaccinated in compliance with Chapter 7 of this code.

(2) Any person who brings a dog into an off-leash site shall:

(A) carry materials and implements for removing and disposing of dog excreta and remove all excreta deposited by the dog in the off-leash site, in compliance with Section 7-21.2 of this code;

(B) lead the dog on a leash and retain the dog in custody when entering and exiting an off-leash site;

(C) keep the dog under visual and voice control at all times while in the off-leash site;

(D) fill any hole that the dog digs in the off-leash site; and

(E) remove the dog from the off-leash site at the first sign of aggression by the dog.

(3) Any person who brings a child under 12 years of age into an off-leash site shall keep the child under strict supervision

(d) A person commits an offense, punishable by a fine of up to \$2,000, if he fails to comply with any regulation:

(1) set forth in Subsection (c) of this section; or

(2) promulgated by the park board pursuant to Subsection (c) and posted at the off-leash site.

(e) Use of an off-leash site by any dog constitutes:

(1) implied consent of the owner, harborer, or person having care, custody, or control of the dog to comply with all conditions and regulations stated in this section or promulgated by the park board and posted at the off-leash site; and

(2) a waiver of liability to the city by the owner, harborer, or person having care, custody, or control of the dog, and an agreement and undertaking to protect, indemnify, defend, and hold the city harmless, for any injury or damage caused by the dog during any time that the dog is in the off-leash site. (Ord. 24482)

Park Board consideration to designate the Cotton Bowl Stadium as an off-leash site on April 3, 2016 from 1:00 p.m. to 5:00 p.m. is being requested.

## **PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS**

Agenda Item 5. Buckner Park (2) – A motion by Amy Monier, seconded by Lawrence Hochberg, to authorize **(1)** the receipt and deposit of funds in the amount \$692,744 in the Capital Gifts, Donation and Development Fund; **(2)** the establishment of appropriations in the Capital Gifts, Donation and Development Fund in the amount of \$692,744; and **(3)** a contract for improvements at Buckner Park located at 4550 Worth Street - MART, Inc., lowest responsible bidder of seven - Not to exceed \$1,935,506 - Financing: Buckner Park Funds (\$381,348), Capital Gifts, Donation and Development Funds (\$692,744), 2006 Bond Funds (\$268,606) and General Obligation Commercial Paper Funds (\$592,808) [PKR-2016-00000115], was carried. The vote was unanimous.

**WHEREAS**, on January 8, 2016, seven bids were received for improvements to include a tennis court, basketball court, small pavilion, playground, site furnishings, landscaping and irrigation. In addition as part of this contract and funded by the Dallas Independent School District (DISD) the project will include the construction of a drop-off area and new parking on land recently purchased by DISD adjacent to Ignacio Zaragoza Elementary School at Buckner Park located at 4550 Worth Street.

<u>Bidders</u>	<u>Base Bid</u>	<u>Alternate No. 11**</u>	<u>Total Bid</u>
MART, Inc.	\$1,842,612.00	\$92,894.04	\$1,935,506.04
Schmoltd Construction, Inc.	\$2,009,510.00	\$99,611.46	\$2,109,121.46
Northstar Construction, LLC	\$2,027,300.00	\$101,000.00	\$2,128,300.00
The Fain Group, Inc.	\$2,069,422.00	\$106,524.00	\$2,175,946.00
Wall Enterprises	\$2,154,300.00	\$106,500.00	\$2,260,800.00
A S Con, Inc.			***Withdraw
J.C. Commercial, Inc.			***Non-responsive

\*\*Alternate No. 11 - provides for installation of playground equipment by Landscape Structures.

\*\*\*A S Con, Inc. withdrew their bid due to calculation errors within their bid proposal.

\*\*\*J.C. Commercial, Inc. was deemed non-responsive for not completing their bid proposal.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter into a contract with MART, Inc. for improvements to include a tennis court, basketball court, small pavilion, playground, site furnishings, landscaping and irrigation. In addition as part of this contract and funded by the Dallas Independent School District (DISD) the project will include the construction of a drop-off area and new parking on land recently purchased by DISD adjacent to Ignacio Zaragoza Elementary School at Buckner Park, in an amount not to exceed \$1,935,506.04.

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with MART, Inc., after approval as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,935,506.04, as follows:

Buckner Park Fund Fund 0468, Department PKR, Unit K129, Object 4599 Activity COPK, Program PK03K129.1, CT-PKR16019536 Commodity 91200, Vendor 500027	\$381,348.00
Capital Gifts, Donation and Development Fund Fund 0530, Department PKR, Unit K129, Object 4599 Activity COPK, Program PK03K129.1, CT-PKR16019536 Commodity 91200, Vendor 500027	\$692,744.04
(2006) Park and Recreation Facilities Improvement Fund Fund 1T00, Department PKR, Unit K129, Object 4599 Activity COPK, Program PK03K129.1, CT-PKR16019536 Commodity 91200, Vendor 500027	\$110,792.34
(2006) Park and Recreation Facilities Improvement Fund Fund 3T00, Department PKR, Unit K129, Object 4599 Activity COPK, Program PK03K129.1, CT-PKR16019536 Commodity 91200, Vendor 500027	\$106,842.22
(2006) Park and Recreation Facilities Improvement Fund Fund 7T00, Department PKR, Unit K129, Object 4599 Activity COPK, Program PK03K129.1, CT-PKR16019536 Commodity 91200, Vendor 500027	\$17,576.58

(2006) Park and Recreation Facilities Improvement Fund Fund 8T00, Department PKR, Unit K129, Object 4599 Activity COPK, Program PK03K129.1, CT-PKR16019536 Commodity 91200, Vendor 500027	\$27,052.70
(2006) Park and Recreation Facilities Improvement Fund Fund 9T00, Department PKR, Unit K129, Object 4599 Activity COPK, Program PK03K129.1, CT-PKR16019536 Commodity 91200, Vendor 500027	\$6,342.52
General Obligation Commercial Paper Fund Fund 4T00, Department PKR, Unit K129, Object 4599 Activity COPK, Program PK03K129.1, CT-PKR16019536 Commodity 91200, Vendor 500027	<u>\$592,807.64</u>
Total amount not to exceed	\$1,935,506.04

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS**

Agenda Item 6. Dallas Zoo (4) – A motion by Amy Monier, seconded by Lawrence Hochberg, to authorize a public hearing to be held on April 27, 2016 to receive comments on the proposed use of a portion of the Dallas Zoo located at 550 East Clarendon Drive, totaling approximately 116,015 square feet of land, as required by plat – Financing: No cost consideration to the City, was carried. The vote was unanimous.

**WHEREAS**, the City of Dallas owns land in southwest Dallas known as the Dallas Zoo, which was acquired for park purposes and has been maintained as parkland; and

**WHEREAS**, the Dallas Zoo is currently platting the southwest section of the Zoo, referred to as the Wilds of Africa, to create one lot from platted and unplatted land for current and future development and is required to dedicate a portion of the land for drainage and floodway easements totaling approximately 116,015 square feet of land as needed by the City for public storm sewer lines and floodplain protection, as shown on Exhibit A, and the Park and Recreation Board is agreeable to providing the property for this use; and

**WHEREAS**, the Texas Parks and Wildlife Code, Chapter 26 (Section 26.001 through 26.004), requires that before a municipality may approve any program or project that requires the use or taking of any public land designated and used as parkland, the governing body of such public municipality must determine that there is no feasible and prudent alternative to the use or taking of such land, and that the program or project includes all reasonable planning to minimize harm to the remainder of the park; and

**WHEREAS**, prior to making this determination, notice must be given and a public hearing be held relative to the proposed change of park use; and

**WHEREAS**, the City Council desires to give notice and hold such hearing in accordance with the law with respect to the dedication of a portion of the Dallas Zoo to TxDOT.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the Park and Recreation Department is hereby authorized and directed to advise in writing of such proposed use of the park property by delivering a notice for publishing to the official newspaper to be advertised once each week for three consecutive weeks, the last publication to be not less than one week nor more than two weeks before the date of the hearing, which shall be held in the City Council Chambers on April 27, 2016.

**SECTION 2.** That the approval of the aforementioned project by the City Council, at the close of said hearing, shall be construed as making the proper findings as to the use, taking, and conveyance of parkland, consistent with the Texas Parks and Wildlife Code and the Texas Local Government Code.

**SECTION 3.** This resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 7. Runyon Creek Trail (8) – A motion by Amy Monier, seconded by Lawrence Hochberg, to authorize an application for a Recreational Trail Grant in the amount of \$200,000 from the Texas Parks and Wildlife Department for development of the Runyon Creek Trail project located at 1900 East Camp Wisdom Road – Financing: No cost consideration to the City, was carried. The vote was unanimous.

**WHEREAS,** the United States Congress has passed the Land and Water Conservation Fund Act of 1965 (Public Law 88-578) authorizing the Secretary of the Interior to provide financial assistance to states, and political subdivisions thereof, for outdoor recreation purposes; and

**WHEREAS,** the Texas Legislature has approved the Park and Wildlife Code, Section 131.309 authorizing the State of Texas, and its political subdivisions, to participate in the Federal program established under said Public Law 88-578, or such other programs as are hereinafter established by the Federal Government; and

**WHEREAS,** the Texas Legislature has approved the Parks and Wildlife Code, Section 24.005 for the purpose of allowing the political subdivisions of the State of Texas to participate in the Texas Recreation and Parks Account Program; and

**WHEREAS,** the City of Dallas is fully eligible to receive assistance under these programs; and

**WHEREAS,** the applicant is desirous of authorizing an official to represent and act for the applicant in dealing with the Texas Parks and Wildlife Department concerning these programs.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City of Dallas, Texas hereby certifies that it is eligible to receive assistance under these programs.

**SECTION 2.** That the City of Dallas, Texas hereby certifies that the matching share for this application is available through the 2012 Bond Program.

**SECTION 3.** That the City of Dallas, Texas hereby authorizes and directs the Director of the Park and Recreation Department to represent and act for the City in dealing with the Texas Parks and Wildlife Department and is hereby officially designated as the representative in this regard.

**SECTION 4.** That the City of Dallas, Texas hereby specifically authorizes the Park and Recreation Department to make application to the Texas Parks and Wildlife Department concerning the site known as the Runyon Creek Trail in the Runyon Creek Greenbelt in the City of Dallas for use as a trail.

**SECTION 5.** That the City Manager be and is hereby authorized to apply for reimbursable grant funds in the amount of \$200,000 from the Texas Parks and Wildlife Department and to execute any and all documents required by the grant.

**SECTION 6.** That it is the intent of the City Council of the City of Dallas, Texas that all operating funds required for the Runyon Creek Trail project be appropriated and funded as needed for operating costs.

**SECTION 7.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

### **NON-ACTION ITEMS**

Agenda Item 8. Recent Police Activity in the Parks System presented by Rick Watson, Deputy Chief, Dallas Police Department.

### **BRIEFINGS**

Agenda Item 9. Downtown Parks Update presented by Willis Winters, Director, Park and Recreation Department.

Agenda Item 10. Consultant and Contractor Procurement and Contract Amendments presented by Louise Elam, Interim Assistant Director, Park and Recreation Department.

### **OTHER/NON-ACTION ITEMS**

Agenda Item 11. Status on the Trinity River Standing Wave presented by Willis Winters, Director, Park and Recreation Department.

Agenda Item 12. Committee reports:

Lawrence Jones: Aquatics Facilities Master Plan (Public Meetings).

Yolanda Williams: Marketing Committee (Master Plan).

Agenda Item 13. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park.

Lawrence Hochberg: Lee Park and Arlington Hall Conservancy.

Agenda Item 14. Staff Announcements – Upcoming Park and Recreation Department Events:

Oscar Carmona: It's My Park Day.

Crystal Ross: Open House and Egg Hunt Extravaganza; Senior Program Meetings; Jennifer McRorey's Retirement Celebration.

Willis Winters: Texas Recreation and Park Society Lone-Star Award for Reverchon Park; Southwest Park and Recreation Training Institute Award for Stone Tables Restoration at White Rock Lake; Dallas Zoo Groundbreaking for Simmons Hippo Outpost Project; Commission for Accreditation of Park and Recreation Agencies Update (CAPRA).

Ryan O'Connor: Commission for Accreditation of Park and Recreation Agencies Update (CAPRA).

Agenda Item 15. President Wells announced the next Park and Recreation Board Regular Meeting on Thursday, March 10, 2016.

Agenda Item 16. President Wells adjourned the Board meeting at 1:24 p.m.



Dawna M. Ray, Secretary  
Park and Recreation Board

Max W. Wells, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.