

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel A. Rollins, Rodney Schlosser, Paul Sims, Robb P. Stewart, Yolanda F. Williams – 15

Absent: 0

President Wells convened the regular meeting at 9:00 a.m. A quorum of the Board was present.

Agenda Item 1. No speakers.

Agenda Item 2. A motion by Rodney Schlosser, seconded by Lawrence Jones, for approval of Minutes of the August 4, 2016 Park and Recreation Board Meeting, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3-9)

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS

Agenda Item 3. Griggs Park (14) – A motion by Rodney Schlosser seconded by Lawrence Jones, to authorize a special event fee waiver and an alcohol permit request for Peyton Shea, with Uptown Dallas, Inc., to serve alcohol at a Movie in the Park to be held at Griggs Park located at 3600 McKinney Avenue, on Wednesday, September 7, 14, 21 and 28, 2016 from 5:00 p.m. – 11:00 p.m. - Estimated Revenue: \$0, was carried. The vote was unanimous.

BACKGROUND

Uptown Dallas, Inc. is a non-profit PID of the Uptown District and have spent significant dollars on the reconstruction and enhancements to Griggs Park. They are funding a new \$300,000 playground for the southeast side of the park which will break ground in September creating a new amenity for the park. Uptown Dallas Inc. is wanting to provide more special events and programs at Griggs Park which currently includes a movie series on September 7, 14, 21, and 28, 2016. Uptown Dallas, Inc. is requesting a waiver of special event fees totaling \$600.

The Park and Recreation Board has the authority by City Code Section 32-11.2(3) to approve alcohol consumption on park property. Peyton Shea, with Uptown Dallas Inc., Movie in the Park is requesting to serve alcohol from 11:00 a.m. – 11:00 p.m. at a Movie in the Park, to be held at Griggs Park, located at 2200 Hugo, on each Wednesday night for the month of September 7, 14, 21 & 28, 2016. The event, with an estimated attendance of 250, will include the sale of beer and wine. Park and Recreation Board approval of alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and (2) alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

Event organizers will forego payment for a \$250 alcohol permit fee, \$600 special event fee and a \$450 refundable cleanup deposit – Estimated Revenue: \$0.

Agenda Item 4. Reverchon Park (2) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize an alcohol permit request for James Scott, with Texas Veggie Fair, to serve alcohol at a festival to be held at Reverchon Park located at 3505 Maple Avenue, on Friday October 21, 2016 and Saturday, October 22, 2016 from 6:00 a.m. – 11:00 p.m. - Estimated Revenue: \$2,300, was carried. The vote was unanimous.

BACKGROUND

The Park and Recreation Board has the authority by City Code Section 32-11.2(3) to approve alcohol consumption on park property. James Scott, with Texas Veggie Fair, is requesting to serve alcohol from 11:00 a.m. – 10:00 p.m. at a festival, to be held at Reverchon Park, located at 3505 Maple Avenue, on Friday, October 21, 2016 (Set-Up-Overnight) and Saturday, October 22, 2016 (Event Day). The event, with an estimated attendance of 7,000, will include the sale of beer and wine and music entertainment. Park and Recreation Board approval of alcohol permit is requested. This is a return event.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and (2) alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

Event organizers will pay a \$250 alcohol permit fee, \$2,050 special event fee and a \$450 refundable cleanup deposit – Estimated Revenue: \$2,300.

Agenda Item 5. Reverchon Park (2) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize an alcohol permit request for Savannah Carter, with OmniFest-Concerts in the Park, to serve alcohol at a Music Festival to be held at Reverchon Park located at 3505 Maple Avenue, on Friday through Sunday, September 2-4, 2016 from 11:00 a.m. – 10:00 p.m. - Estimated Revenue: \$2,950, was carried. The vote was unanimous.

BACKGROUND

The Park and Recreation Board has the authority by City Code Section 32-11.2(3) to approve alcohol consumption on park property. Savannah Carter, with OmniFest Music Festival, is requesting to serve alcohol from 11:00 a.m. – 10:00 p.m. at a festival, to be held at Reverchon Park, located at 3505 Maple Avenue, on Friday through Sunday, September 2-4, 2016. The event, with an estimated attendance of 3,000, will include the sale of beer and wine. Park and Recreation Board approval of alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and (2) alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

Event organizers will pay a \$250 alcohol permit fee, \$2,700 special event fee and a \$450 refundable cleanup deposit – Estimated Revenue: \$2,950.

PLANNING AND DESIGN COMMITTEE – CHANGE ORDERS

Agenda Item 6. Runyon Creek Trail (8) – A motion by Amy Monier, seconded by Rodney Schlosser, to authorize modifications to the contract with Northstar Construction, LLC to add a section of trail from Crouch Road to the new Singing Hills Recreation Center and associated work; and to delete a section of the trail from Crouch Road to Runyon Springs Branch and associated work for the Runyon Creek Trail located between Glendale Park and Camp Wisdom Road - Not to exceed (-\$143,600), from \$2,497,700 to \$2,354,100 - Financing: General Obligation Commercial Paper Funds, was carried. The vote was unanimous.

WHEREAS, on April 27, 2016, by Resolution No. 16-0638, Northstar Construction, LLC was awarded a contract for trail improvements at Runyon Creek Trail located between Glendale Park to Camp Wisdom Road, in an amount not to exceed \$2,497,700.

WHEREAS, this action will authorize Change Order No. 1 to the contract with Northstar Construction, LLC for modifications to the contract with Northstar Construction, LLC to delete a section of the trail from Crouch Road to Runyon Springs Branch and add a section of trail from Crouch Road to the new Singing Hills Recreation Center and associated work; and to delete a section of the trail from Crouch Road to Runyon Springs Branch and associated work for the Runyon Creek Trail located between Glendale Park and Camp Wisdom Road, in an amount not to exceed (-\$143,600), decreasing the contract amount from \$2,497,700 to \$2,354,100.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into Change Order No. 1 with Northstar Construction, LLC for modifications to the contract with Northstar Construction, LLC to add a section of trail from Crouch Road to the new Singing Hills Recreation Center and associated work; and to delete a section of the trail from Crouch Road to Runyon Springs Branch and associated work for the Runyon Creek Trail located between Glendale Park and Camp Wisdom Road, in an amount not to exceed (-\$143,600), decreasing the contract amount from \$2,497,700 to \$2,354,100.

SECTION 2. That the Chief Financial Officer is hereby authorized to reduce encumbrances in the amount of (-\$143,600) from General Obligation Commercial Paper Fund, Fund 4U22, Department PBW, Unit S619, Object 4599, Activity HIBT, Program PB12S619, CT-PKR16019537, Commodity 91200, Vendor VS000060205.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 7. Northaven Trail (13) – A motion by Amy Monier, seconded by Rodney Schlosser, to authorize a professional services contract with Urban Engineers Group, Inc. for design services for plans, specifications and cost estimates for Phase 2A for the Northaven Trail from Preston Road to Midway Road – Not to exceed \$266,387 – Financing: General Obligation Commercial Paper Funds, was carried. The vote was unanimous.

*Lawrence Jones recused himself from voting on this item.

WHEREAS, it is necessary to hire a firm to provide for design services for plans, specifications and cost estimates for Phase 2A for the Northaven Trail and the firm of Urban Engineers Group, Inc., has presented a proposal dated July 25, 2016 to provide for these services for a fee not to exceed \$266,387.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into a professional services contract with Urban Engineers Group, Inc. for design services for plans, specifications and cost estimates for Phase 2A for the Northaven Trail, in an amount not to exceed \$266,387.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with Urban Engineers Group, Inc., after approval as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse an amount not to exceed \$266,387 to Urban Engineers Group, Inc. from (2012) Street and Transportation Improvement Fund, Fund 4U22, Department PBW, Unit S618, Activity HIBT, Object 4111, Program PB12S618, Commodity 92500, CT-PKR16019960, Vendor 511462.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the City of Dallas, and it is accordingly so resolved.

PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS

Agenda Item 8. Northaven Trail (11) – A motion by Amy Monier, seconded by Rodney Schlosser, to authorize acquisition of a tract of land containing approximately 21,874 square feet, from Golden Venture, LTD., for the proposed Northaven Trail located at 11231 U.S. Route 75 - Not to exceed \$1,320,000 (\$1,310,000 plus closing costs and title expenses not to exceed \$10,000) - Financing: Dallas County MCIP Funds, was carried. The vote was unanimous.

*Lawrence Jones recused himself from voting on this item.

BACKGROUND

A Project Specific Agreement (PSA) with Dallas County was authorized on November 5, 2015, by the Park and Recreation Department Park Board, and authorized on December 9, 2015, by Resolution No. 15-2215 for the design, funding, and right-of-way acquisitions for the remainder of Northaven Trail Phase I. In accordance with the terms of the PSA Dallas County will provide the funding for this acquisition by the City.

This item authorizes the acquisition of a tract of land containing a total of approximately 21,874 square feet of land from Golden Venture, LTD. for the proposed Northaven Trail. The property to be purchased is required as a trailhead for the pedestrian flyover of U.S. Route 75/ North Central Expressway. The total consideration for this acquisition is \$1,320,000 based on an independent appraisal. Funding for the acquisition will be provided by Dallas County MCIP Fund in accordance with the Project Specific Agreement between the City of Dallas and Dallas County.

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland until such time the property is developed for its intended use.

PLANNING AND DESIGN COMMITTEE – PLANS AND SPECIFICATIONS

Agenda Item 9. Luna Vista Golf Course (6) – A motion by Amy Monier, seconded by Celina Barajas, to authorize proceeding with advertisement for construction procurement for a new maintenance facility at Luna Vista Golf Course located at 11223 Luna Road - Estimated Cost: \$1,150,000 - Financing: 2003 Bond Funds (\$295,893) and 2006 Bond Funds (\$854,107), was carried. The vote was unanimous.

BACKGROUND

Shipleigh Architects has completed the bid documents for a new 5,100 square feet maintenance facility at Luna Vista Golf Course.

Base Bid

- Demolition and removal of existing; maintenance facility (Quonset hut shelters), structural slab, portion of asphalt paved parking area, open air canopy, exterior drainage grate inlet and demolition of portion of the site access road.
- Construction of new pre-engineered metal building shell with structural slab, plumbing for HC toilet, electrical, lighting, HVAC, patching of asphalt paving for parking area and modifications to paving of the existing access road (required per fire department).
- Install new 8" water main loop from Luna Road to Golf Club House (required per Fire Department).

Alternates

- Interior finish-out scopes including; drywall partitioning, balance of lighting and electrical scope, millwork, finished flooring for offices, doors and suspended ceilings.

Schedule

- Began Design January 2013
- Completed Design July 2015
- Begin Construction February 2017
- Complete Construction September 2017

There are no new associated operating and maintenance costs for this project.

NON-ACTION ITEM

Agenda Item 10 was cancelled. Recent Police Activity in the Park System - Rick Watson, Deputy Chief, Dallas Police Department.

BRIEFINGS

Agenda Item 11. 2016 Summer Program Review was presented by Crystal Ross, Assistant Director, Park and Recreation Department.

Agenda Item 12. Klyde Warren Park – Completing the Vision – Connecting and Unifying was presented by Jody Grant, Chairman, Woodall Rodgers Park Foundation.

Agenda Item 13. The Trust for Public Land's Conservation Finance Program was presented by Will Abberger, Director of the Trust for Public Land Conservation Finance Service. *15-0 straw vote in support of President Wells sending a letter regarding advocacy and technical assistance, to Trust for Public Land Conservation Finance Program.

Agenda Item 14. Bond Program Briefing: No. 2 Needs Inventory, Revised Technical Criteria, and Partnership Matching Funds presented by Louise Elam, Interim Assistant Director, Park and Recreation Department.

OTHER/NON-ACTION ITEMS

Agenda Item 15. FY 2016-17 Budget Update presented by John Jenkins, Deputy Director, Park and Recreation Department.

Agenda Item 16. No Committee Reports.

Agenda Item 17. No Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park.

Agenda Item 18. No Staff Announcements – Upcoming Park and Recreation Department Events.

Agenda Item 19. Next Park and Recreation Board Regular Meeting: Thursday, September 1, 2016.

Agenda Item 20. President Wells adjourned the meeting at 12:47 p.m.

Dawna M. Ray, Secretary
Park and Recreation Board

Max W. Wells, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.