



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, SEPTEMBER 6, 2018
DALLAS CITY HALL – COUNCIL BRIEFING ROOM – 6ES
1500 MARILLA STREET
DALLAS, TEXAS 75201
214-670-4078**

- 8:30 am: Administration and Finance Committee, Room 6FS**
- 8:30 am: Planning and Design Committee, Room L1 EN - D**
- 9:30 am: Park and Recreation Board, Council Briefing Room, 6ES**



Rodney Schlosser, Chair
 Yolanda Williams, Vice Chair
 Harrison Blair
 Calvert Collins-Bratton
 Robb P. Stewart
 Taylor Toynes
 Sonya Woods

Public Notice

180770

POSTED CITY SECRETARY
 DALLAS, TX

18 AUG 31 AM 11:39

CITY SECRETARY
 DALLAS, TEXAS

DALLAS PARK AND RECREATION BOARD
 ADMINISTRATION AND FINANCE COMMITTEE
 DALLAS CITY HALL – ROOM 6FS
 1500 MARILLA STREET, DALLAS, TEXAS 75201
 THURSDAY, SEPTEMBER 6, 2018
 (8:30 A.M.)

AGENDA

BRIEFING ITEMS

1. Golf Pro Shop Operations (John Lawrence)
2. Cedar Crest Banquet Facility Operations (John Lawrence)

CONSENT ITEM

PARK BOARD AGENDA ITEM NO. 4 – Service Contract (9, 10) – Authorize a three-year service contract for janitorial services for Park and Recreation Department reservation sites with Wesson Construction Services, LLC, lowest responsive and responsible bidder of six – Total award not to exceed \$69,600 – Financing: General Funds (subject to annual appropriations)

COMMITTEE ONLY ITEM

1. Bachman Lake Park (6) – Authorize the preparation of a ten-year maintenance agreement with two (2) five-year renewal options with the Dallas Rowing Club for the renovation, operation and maintenance of the existing Boathouse at Bachman Lake Park, located at 2829 Shorecrest Drive – Financing: No cost consideration to the City (remanded to committee on August 16, 2018)

DISCUSSION ITEMS

NONE

A quorum of the Dallas Park and Recreation Board may attend this meeting



DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL – ROOM 6FS
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, SEPTEMBER 6, 2018
(8:30 A.M.)

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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Jesse Moreno, Chair
 Becky Rader, Vice Chair
 Barbara Barbee
 Timothy W. Dickey
 Jeff Kitner
 Paul Sims
 Bo Slaughter

Public Notice

180771

POSTED CITY SECRETARY
 DALLAS, TX

RECEIVED

2018 AUG 31 AM 11:39

CITY SECRETARY
 DALLAS, TEXAS

DALLAS PARK AND RECREATION BOARD
 PLANNING AND DESIGN COMMITTEE
 DALLAS CITY HALL, ROOM L1 EN - D
 1500 MARILLA STREET, DALLAS, TEXAS 75201
 THURSDAY, SEPTEMBER 6, 2018
 (8:30 A.M.)

AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 5 – Pleasant Oaks Park (5) – Authorize an artist contract with Madeline Wiener for "Family Life" sculptures for Pleasant Oaks Recreation Center located at 8701 Greenmound Avenue – Not to exceed \$87,863 – Financing: 2006 Bond Funds (\$68,005) and 2017 Bond Funds (\$19,858)

PARK BOARD AGENDA ITEM NO. 6 – Pike Park (2) – Authorize site approval for public art installation at Pike Park, located at 2807 Harry Hines Boulevard, Dallas, Texas 75201 – Financing: No cost consideration to the City (future funding from 2017 Bond Funds for Public Art)

PARK BOARD AGENDA ITEM NO. 7 – Turtle Creek Greenbelt (2) – Authorize approval of the proposed development landscape plan for a privately funded residential tower located within the Turtle Creek Environmental Corridor per Dallas Development Code: Ordinance No. 19455 Section 51-A-4.508, paragraphs (b) and (g). The new Oak Lawn Park Residential Tower project is located at 3407 North Hall Street – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 8 – Crawford Memorial Park (5) – Authorize an application for the Urban Outdoor Recreation Grant program in the amount of \$1,000,000 from the Texas Parks and Wildlife Department for the Crawford Memorial Park Phase 1 Implementation located at 8700 Elam Road – Financing: This action has no cost consideration to the City (2017 Bond Funds for Crawford Park will provide the match, if grant is awarded)

A quorum of the Dallas Park and Recreation Board may attend this meeting



DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL, ROOM L1 EN - D
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, SEPTEMBER 6, 2018
(8:30 A.M.)

COMMITTEE ONLY ITEM

Trinity Strand Trail (2) – Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00) (remanded to committee, August 16, 2018)

BRIEFING ITEM

1. Matilda Trail Briefing (14) (Jason Ney)

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of Governmental Entities

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AGENDA

DALLAS PARK AND RECREATION BOARD

DALLAS CITY HALL – COUNCIL BRIEFING ROOM 6E

1500 MARILLA STREET, DALLAS, TEXAS 75201

THURSDAY, SEPTEMBER 6, 2018 9:30 A.M.

(Public Speakers sign in by 9:00 A.M.)

RECEIVED

AUG 31 AM 11:40

CITY SECRETARY
DALLAS, TEXAS

POSTED CITY SECRETARY
DALLAS, TX

Robert Abtahi, President, District 15

Barbara A. Barbee, District 1
Jesse Moreno, District 2
Taylor I. Toynes, District 3
Harrison Blair, District 4
Yolanda F. Williams, District 5
Timothy W. Dickey, District 6
Sonya Woods, District 7

Bo Slaughter, District 8
Becky Rader, District 9
Robb P. Stewart, Vice President District 10
Jeff Kitner, District 11
Rodney Schlosser, District 12
Calvert Collins-Bratton, District 13
Paul Sims, District 14

1. Speakers
2. Approval of Minutes of the August 16, 2018 Park and Recreation Board Meeting

CONSENT AGENDA (ITEMS 3 – 8)

ADMINISTRATION AND FINANCE COMMITTEE

3. University Crossing (14) – Authorize the approval of the renaming of a portion of the Ridgewood Trail that runs from Glencoe Park, in the south, to SMU Boulevard, in the north, be renamed to University Crossing Trail. Additionally, the renaming would include the area of the Ridgewood Trail that runs east from the DART Line and ends at Skillman Road – Financing: No cost consideration to the City (**committee approved August 16, 2018**)
4. Service Contract (9, 10) – Authorize a three-year service contract for janitorial services for Park and Recreation Department reservation sites with Wesson Construction Services, LLC, lowest responsive and responsible bidder of six – Total award not to exceed \$69,600 – Financing: General Funds (subject to annual appropriations)

PLANNING AND DESIGN COMMITTEE

5. Pleasant Oaks Park (5) – Authorize an artist contract with Madeline Wiener for “Family Life” sculptures for Pleasant Oaks Recreation Center located at 8701 Greenmound Avenue – Not to exceed \$87,863 – Financing: 2006 Bond Funds (\$68,005) and 2017 Bond Funds (\$19,858)
6. Pike Park (2) – Authorize site approval for public art installation at Pike Park, located at 2807 Harry Hines Boulevard, Dallas, Texas 75201 – Financing: No cost consideration to the City (future funding from 2017 Bond Funds for Public Art)

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2
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THURSDAY, SEPTEMBER 6, 2018, 9:30 A.M.**

PLANNING AND DESIGN COMMITTEE

7. Turtle Creek Greenbelt (2) – Authorize approval of the proposed development landscape plan for a privately funded residential tower located within the Turtle Creek Environmental Corridor per Dallas Development Code: Ordinance No. 19455 Section 51-A-4.508, paragraphs (b) and (g). The new Oak Lawn Park Residential Tower project is located at 3407 North Hall Street – Financing: No cost consideration to the City
8. Crawford Memorial Park (5) – Authorize an application for the Urban Outdoor Recreation Grant program in the amount of \$1,000,000 from the Texas Parks and Wildlife Department for the Crawford Memorial Park Phase 1 Implementation located at 8700 Elam Road – Financing: This action has no cost consideration to the City (2017 Bond Funds for Crawford Park will provide the match, if grant is awarded)

BRIEFING

9. WellMed Charitable Foundation: Partnership Opportunity for a Dallas Senior Center, Crystal Ross, Assistant Director

ITEM FOR INDIVIDUAL CONSIDERATION

10. Fair Park (7) – Authorize (1) a twenty-year agreement with two five-year renewal options with Fair Park First for management of Fair Park; (2) payments to Fair Park First in the amount of \$34,598,909 over the first ten years of the contract with years 11 – 20 to be negotiated between the parties in year 10 of the contract; (3) establish an operating reserve in the amount of \$500,000; (4) establish a transition reserve in the amount of \$2,000,000; and (5) accept \$1,000,000 from Spectra to assist with transition costs – Financing: Current Funds (subject to annual appropriation)

OTHER/NON-ACTION ITEMS

11. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
12. Staff Announcements – Upcoming Park and Recreation Department Events
13. Next Park and Recreation Board Regular Meeting: Thursday, September 20, 2018, at Cummings Recreation Center.

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3
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THURSDAY, SEPTEMBER 6, 2018, 9:30 A.M.

14. Adjournment

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]

2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]

3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]

4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]

5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]

6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]

7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Susan Rader, Paul Sims, Ernest Slaughter, Taylor I. Toyne, Yolanda F. Williams, Sonya Woods - 14

Absent: Rodney Schlosser - 1

President Abtahi called the meeting to order at 9:30 a.m.

Bo Slaughter opened the meeting with a showing of Board appreciation to the 'unsung heroes' of the Park Staff who assist with the background/logistics of each meeting: Park IT staff: William Priddy, and Liz Whittle; and Mr. Slaughter also thanked Joyce Jones, Annie Marshall and Tony Becker for their constant assistance and attention to the Park Board.

Agenda Item 1. Speakers: The following speakers spoke about Agenda Item 9, Fair Park Management Contract:

1. Ross Williams, Friends of Fair Park
2. Courtney Spellicy
3. David Preziosi, Preservation Dallas
4. Reid Lange
5. Virginia McAlester
6. Joanna Hampton, Preservation Dallas
7. Ken Smith
8. Matt Wood, President of Friends of Fair Park
9. Michael King (Mr. King also spoke on Items 4, and 7)
10. Craig Holcomb, Friends of Fair Park

Agenda Item 2. A motion by Jeff Kitner, seconded by Barbara Barbee, to approve the minutes of August 2, 2018, and August 9, 2018 (Special Called Public Input Session), was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3 - 8)

ADMINISTRATION AND FINANCE COMMITTEE

Agenda Item 3. Reverchon Park (2) – A motion by Robb Stewart, seconded by Tim Dickey, to authorize issuing an alcohol permit to Raul Ramirez, to serve alcohol at the Texas Latino Pride event to be held at Reverchon Park, located at 3505 Maple Avenue, on Saturday, October 6, 2018 from 10:00 a.m. to 8:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 4. Simonds Lake Park (Seagoville) – A motion by Robb Stewart, seconded by Tim Dickey, to authorize the approval of the first renewal option with Dallas Radio Control Flying Club for the operation and maintenance of a flying field at Simonds Lake Park. The City and Dallas Radio Control Flying Club desire to exercise their renewal option as stated in the existing agreement – Financing: No cost consideration to the City, was carried. The vote was unanimous.

Agenda Item 5. Bachman Lake Park (6) – A motion by Robb Stewart, seconded by Tim Dickey, to remand this back to the Administration and Finance Committee for further review, was carried by unanimous vote. This item would authorize the preparation of a ten-year maintenance agreement with two (2) five-year renewal options with the Dallas Rowing Club for the renovation, operation and maintenance of the existing Boathouse at Bachman Lake Park, located at 2829 Shorecrest Drive – Financing: No cost consideration to the City (~~deferred from June 21, 2018~~)

DRAFT

PLANNING AND DESIGN COMMITTEE

Agenda Item 6. Moss Glen Park (12) – A motion by Robb Stewart, seconded by Tim Dickey, to authorize a construction contract for Moss Glen Park Site Improvements located at 5200 Bentwood Trail – Texas Standard Construction, Inc., lowest responsible bidder of eight – Not to exceed \$718,595.00 – Financing: 2017 Bond Funds (\$468,595.00) and Collin County Grant Funds (\$250,000.00), was carried. The vote was unanimous.

Agenda Item 7. L.B. Houston Nature Preserve (6) – A motion by Robb Stewart, seconded by Tim Dickey, with a friendly amendment by Jesse Moreno requesting a correction of the date from October 10 to October 24, 2018, was carried by unanimous vote. This item would authorize a public hearing to be held on October 10, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of L.B. Houston Nature Area, located at 10401 Wildwood Drive, totaling approximately 1,058 square feet of land, and temporary use of approximately 3,233 square feet of land, for the installation of a wastewater facility by the City of Irving for the benefit of the public – Financing: No cost consideration to the City.

Agenda Item 8. Trinity Strand Trail (2) – A motion by Robb Stewart, seconded by Tim Dickey, to remand this item back to the Planning and Design Committee for further review, was carried by unanimous vote. This item would authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00).

ITEM FOR DISCUSSION

President Abtahi opened the floor to questions from the Park Board to the City Attorneys regarding the legal aspects of the contract.

President Abtahi called for a 5-minute recess at 11:15 a.m.
President Abtahi reconvened the meeting at 11:20 a.m.

Agenda Item 9. Fair Park Management Contract Update. Ryan O'Connor, Senior Park Manager, introduced Darren James, President of the Board of Fair Park First who presented the briefing.

President Abtahi opened the floor to questions from the Park Board to Mr. James.

OTHER/NON-ACTION ITEMS

Agenda Item 10. 2017 Bond Program Update: Assistant Director Louise Elam passed out updated information to the Board about the 2017 Bond Program status.

Agenda Item 11. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park

Barbara Barbee spoke about a request she received from the Texas Discovery Gardens (TDG) who would like to see a change to the city mowing ordinance to protect pollinator planting habitats by placing them in 'no-mow' areas. Ms. Barbee read the letter presented to her by the TDG Board outlining their request. Ms. Barbee will bring further information and possibly a draft resolution for Park Board consideration at a future date.

FFRD

Tim Dickey spoke about the Trinity River Audubon Center (TRAC). Mr. Dickey informed the Board that the Director of TRAC, Lucy Hale resigned to take another position out of state, and an Interim-Director is in place until a permanent replacement can be found.

Agenda Item 12. Staff Announcements – Upcoming Park and Recreation Department Events

Daniel Huerta, Assistant Director, spoke about the upcoming ribbon cutting / grand opening for the Samuel Grand Aquatics Center. The soft-opening is Friday, August 17, 2018 at 3:30 p.m., and the Grand Opening to the public is Saturday, August 18, 2018 at noon. Mr. Huerta also mentioned the ground breaking for the Kidd Springs Aquatic Center on Saturday, August 18, 2018 at 10:00 a.m.

Willis Winters, Director, informed the Board about the high attendance numbers at Crawford Aquatics Center and Fretz Aquatics Center, even during rainy days. The combined attendance at these aquatics centers so far was approximately over 8000. The Park and Recreation Department staff were encouraged by these numbers.

Agenda Item 13. Next Park and Recreation Board Regular Meeting will be held Thursday, September 6, 2018 at Cummings Recreation Center. President Abtahi mentioned that this has changed, and this meeting will be held at Dallas City Hall.

Agenda Item 14. President Abtahi adjourned the Board meeting at 12:31 p.m.

Anthony M. Becker, Secretary
Park and Recreation Board

Robert Abtahi, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

MEMORANDUM

DATE: August 31, 2018

TO: Robert Abtahi, President, and
Members of the Dallas Park and Recreation Board



SUBJECT: September 6, 2018 Park and Recreation Board Briefing

On Thursday, September 6, 2018, the following briefing will be presented to the Dallas Park and Recreation Board:

- WellMed Charitable Foundation: Partnership Opportunity for a Dallas Senior Center, Crystal Ross, Assistant Director

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script, appearing to read "Willis C. Winters".

Willis C. Winters, FAIA, Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 6, 2018
COUNCIL DISTRICT: 14
STAFF: Oscar Carmona, (214) 670-8871

SUBJECT

Authorize the approval of the renaming of a portion of the Ridgewood Trail that runs from Glencoe Park, in the south, to SMU Boulevard, in the north, be renamed to University Crossing Trail. Additionally, the renaming would include the area of the Ridgewood Trail that runs east from the DART Line and ends at Skillman Road – Financing: No cost consideration to the City

BACKGROUND

The University Crossing Public Improvement District (UCPID) submitted a Park Naming Application on June 6, 2018. Upon review, the UCPIID application was found to have met the requirements outlined in the Park Naming Policy #02-2009-01

IV. Park Naming Policy

A. Monetary Contribution and/or Donated Real or Personal Property

1. When a Park and /or Trail (or portion thereof) eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to the approval of the Park and Recreation Board.

The UCPIID is providing a monetary contribution through the Ridgewood Trail Lighting Project in addition to funding routine trail maintenance.

FINANCIAL CONTRIBUTION

The following contributions by the UCPIID to the Dallas Park and Recreation Department are acknowledged for consideration:

Pedestrian Lighting:

The UCPID is providing a monetary contribution through the Ridgewood Trail Lighting Project. The total project cost is \$859,100.

The UCPID is providing 20% of the funding in the amount of \$171,000. This project would also be eligible for an 80% reimbursement of those funds. This project is part of TA-Set-Aside Federal Funding (TA-Set-Aside).

Trail Maintenance:

In addition, the UCPID provides a monetary contribution in the form of trail maintenance worth approximately \$1,100 per/month. The UCPID contracts with Precision Landscape Management to maintain the portion of the RWT that runs from SMU Boulevard., in the north, to Twin Sixties Drive, in the south.

THE CITY OF DALLAS PARK AND RECREATION DEPARTMENT RESPONSIBILITIES:

The proposed name change of the Ridgewood Trail running from Glencoe Park, in the south, to SMU Boulevard, in the north, be renamed to University Crossing Trail. Additionally, the renaming would include the area of the RWT that runs east from the DART Line and ends at Skillman Road.

THE UNIVERSITY CROSSING PUBLIC IMPROVEMENT DISTRICT RESPONSIBILITIES:

Fund the cost to replace all park name signs within 90 days if the name change is approved by the Park and Recreation Board.

TERMINATION

The term of this agreement shall be sixty-years, unless terminated at an earlier date in accordance with the terms of this Agreement.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Administration and Finance Committee considered this item on August 16, 2018. A recommendation is being presented to the Park and Recreation Board on September 6, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

UNIVERSITY CROSSING

Dallas City Hall
Council Member, Philip Kingston
1500 Marilla St.
Room 5FN
Dallas, Texas 75201

Re: University Crossing Trail

Dear Councilmember Kingston:

I am writing to request your support for renaming the portion of the Katy Trail that runs through the University Crossing Public Improvement District ("UCPID"). Currently, the Katy Trail from Glencoe Park to Skillman Rd. is named Ridgewood Trail. It is our belief that renaming the trail – University Crossing Trail – would eliminate any confusion on the trail's location. Furthermore, in addition to the work the UCPID has already done to support the trail, it would incent future involvement.

The UCPID Board is dedicated to creating a safe pedestrian and bike experience in University Crossing. As such, the Board has committed money and time to ensure pedestrians and bicyclists are protected through improving traffic signals, painting crosswalks, and most recently working with the North Central Texas Council of Governments ("NCTCOG") to secure a major grant for lighting, which will be applied to this portion of trail. This grant will leverage UCPID dollars, 4 to 1, which in turn provides an important capital improvement to the trail.

In addition to the improvements the UCPID has already provided, The UCPID Board has plans and has earmarked additional funds to provide increased amenities, maintenance and additional improvements to the trail, that will cross through the University Crossing neighborhood.

Furthermore, renaming the Ridgewood Trail to the University Crossing trail adds a sense of place for the University Crossing neighborhood and helps to further create a connected community that is committed to ensuring where they live, work and play is safe, attractive and inviting.

The UCPID looks forward to working with you, along with all the relevant City departments, as we continue to improve this portion of the trail, for all the citizens who use it, and for the reasons outlined above, we hope you will support our effort to rename this portion of the Katy Trail, the University Crossing Trail.

Thank you for your support!

Very Truly Yours,

Patrick Sanders



Dallas Park & Recreation



PARK NAMING APPLICATION

Park Naming Guidelines

When a park, recreation center or component is eligible for official naming or renaming, an individual or group may approach the Park and Recreation Board to consider a request to name/rename the park/center. The Park and Recreation Board's Park Naming Policy provides detailed information pertaining to each type of naming opportunity. Submitting this application marks the official initial step for the Park and Recreation Board to consider a request to name/rename a park or facility as described in the policy.

Please complete all questions below.

Return completed applications to Park and Recreation Department, City Hall, 6FN or mail to: City of Dallas Park and Recreation Department, Attn: Director, 1500 Marilla Street, 6FN, Dallas, TX, 75201.

1. Name, home/business address, phone number and email address of individual or organization requesting the renaming.

Name: Patrick Sanders

Organization: University Crossing Public Improvement District (UCPID)

Address: 6060 N. Central Expwy., Ste. 101 City: Dallas State: Texas

Zip Code: 75206 Phone Number:

E-Mail: patrick@universitycrossing.com

2. Current name of park/center (if applicable) and location of park/center to be named/renamed.

Ridgewood Trail (RWT)

3. Proposed name of park/center. If the proposed name of the park/center includes a person's name, the person or authorized designee must provide authorization for the City to conduct a background check.

University Crossing Trail (Please see attached supplement for additional information).



Dallas Park & Recreation

PARK NAMING APPLICATION

4. What is the purpose of naming or renaming the park/center: (1) exceptional individual; (2) historic value; (3) commemorate an event; or (4) monetary gift?

(4) Monetary Gift (Please see attached supplement for additional information).

For non-monetary contributions, please respond to the questions below (add additional pages as needed).

5. Describe the process involved in choosing the proposed name and what type of public involvement was used.

N/A

6. Does the proposed park name include the name of a person who has either (1) been deceased at least 24 months or (2) is 70 years of age or older and not a member of the Park and Recreation Board or the Dallas City Council for the 24-month period preceding this request?

Yes No

7. If the proposed park name includes the name of a person, describe in detail how the individual contributed direct and significant service for the betterment of the Park system for the City of Dallas. List all names of organizations served, dates, offices held, etc.

N/A



Dallas Park & Recreation

PARK NAMING APPLICATION

8. If the proposed park name includes the name of a person, describe in detail how the individual contributed direct and significant service for the betterment of the City of Dallas. List all names of organizations served, dates, offices held, etc.

N/A

9. Identify all community and or related awards the individual received that support the person's good standing in the community.

N/A

10. Describe how the proposed name will have historical, cultural and social significance engendering a strong and positive image within the neighborhood, community, and city for generations to come.

Please see the attached supplement.



Dallas Park & Recreation

PARK NAMING APPLICATION

11. Describe how the name will be particularly suitable for the park or recreational facility based on the location or history of the park, facility, or surrounding neighborhood.

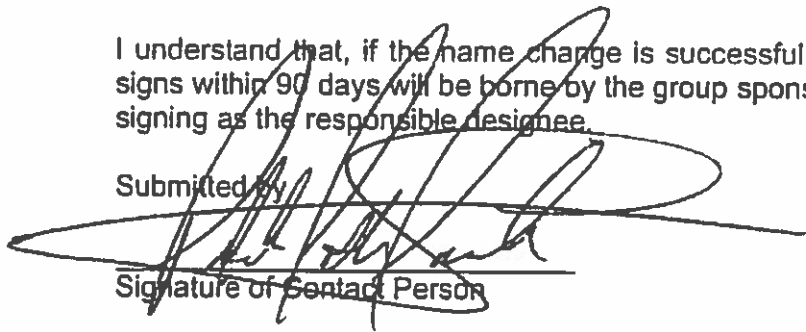
Please see attached supplement.

12. Describe the potential impact of changing the current name of the park. Include how the proposed name will be received by individuals that have a history or long-term association with this park.

Please see attached supplement.

I understand that, if the name change is successful, the cost to replace all park name signs within 90 days will be borne by the group sponsoring this application and that I am signing as the responsible designee.

Submitted by

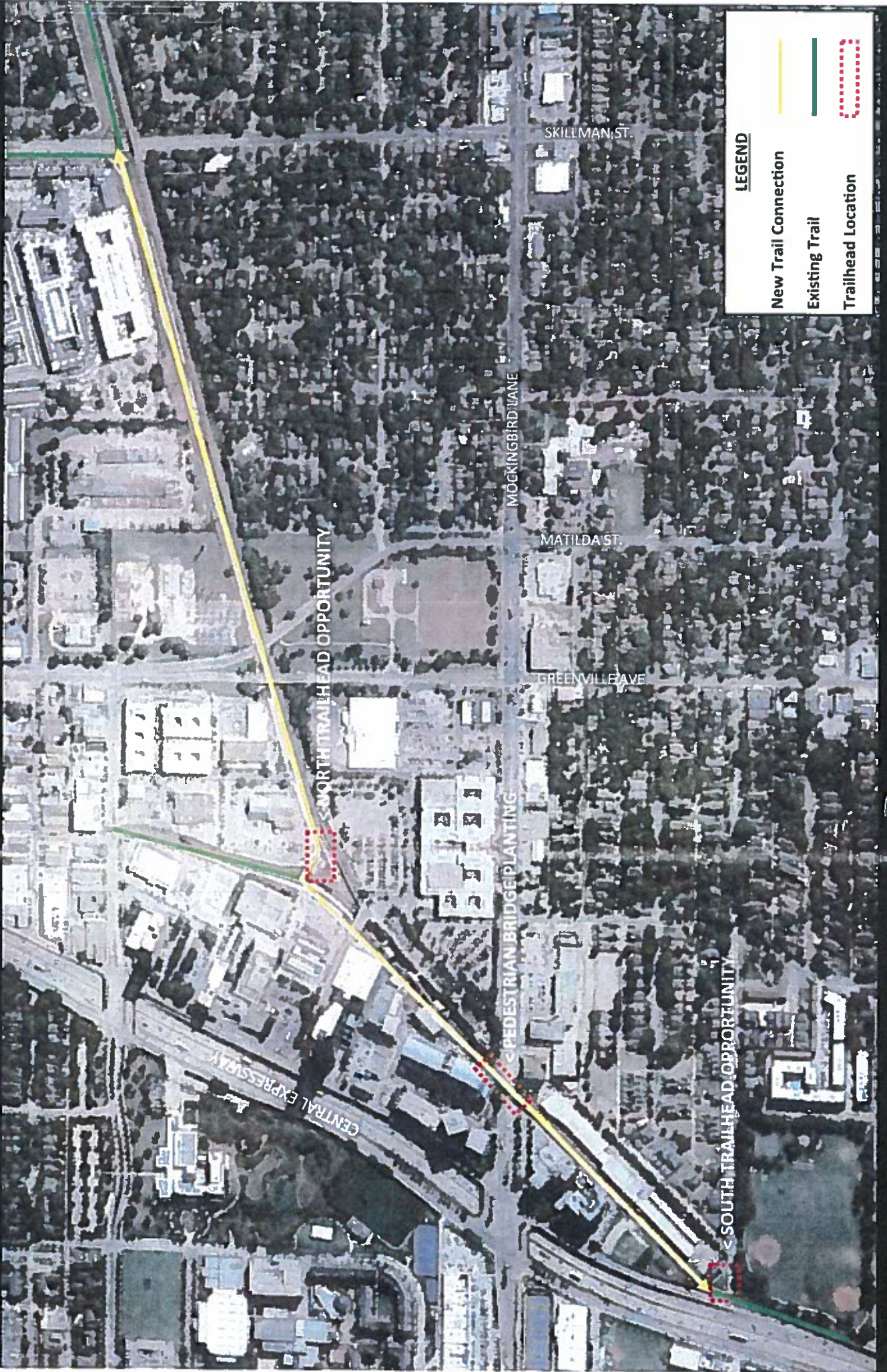


Signature of Contact Person

Date

6/6/2018

RIDGEWOOD TRAIL ENHANCEMENTS (Glencoe Park to Skillman Street)



LEGEND

- New Trail Connection
- Existing Trail
- Trailhead Location

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

I. Preamble

This policy is promulgated pursuant to Chapter XVII of the Dallas City Charter and Section 32-11 of the Dallas City Code. This policy applies to the naming of City of Dallas Parks, Recreation Centers and Components by the Dallas Park and Recreation Board and is not intended to limit the authority of the Dallas City Council in such matters. This policy is not applicable to, nor intended to alter or affect, current or future written agreements with the City that contain naming provisions, nor are such agreements required to comply with this policy, nor does this policy apply to testamentary gifts containing naming conditions.

Parks are a core asset of the City, adding open space, enrichment, activities, historical context, preservation, and natural beauty to the neighborhood, community, and region. It is not the intent of this policy to promote constant renaming of Parks, nor the systematic selling of naming opportunities for commercial purposes.

If an Official Naming or Renaming is deemed justified and appropriate, this policy will guide the Park and Recreation Board. Nothing in this policy confers any right to a particular name to any individual or entity and nothing in this policy requires the Board to accept a proposed name merely because it is not specifically prohibited by this policy. Instead the Board should, in each instance, use its collective judgment, guided by this policy, to determine what is best for the City of Dallas.

II. Definitions

"Park" means, for purposes of this policy only, any real estate that is owned, managed, leased, or otherwise under the control of the Park and Recreation Department for purposes of providing park, recreation, or open space services and for which the City of Dallas has naming authority.

"Recreation Center" means a building or structure located within a Park, with the primary purpose of providing recreational programming and other community activities. Naming of Recreation Centers shall be pursuant to the provisions of this policy dealing with Recreation Centers and not as a Development Component of a Park. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
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"Official Name" means a name given by the Park and Recreation Board and/or City Council on a long-term basis. All naming opportunities contained in this policy shall result in the Park, Recreation Center, or Component being "Officially Named." Once an "Official Naming" has occurred a name can only be changed pursuant to the criteria set forth herein for renaming a Park.

"Placeholder Name" means a name that is temporary in nature and can be changed at any time. Parks that have not been Officially Named, are considered to have a "Placeholder Name." A Placeholder Name may be replaced by another Placeholder Name prior to a Park's being Officially Named. Unless specifically stated otherwise, the name given a Park when it is first accepted by the City of Dallas, shall be a Placeholder Name.

"Board" means the Park and Recreation Board of the City of Dallas, Texas.

"Department" means the Park and Recreation Department of the City of Dallas, Texas.

"Director" means the senior executive within the Department.

"Exclusive Park Naming Opportunity" means the opportunity for a donor to name a Park and all of its Development Components, including the right to pass the naming opportunity for one or more such Components back to the City or to a specific third party, or to leave such Components unnamed (in which case such Components shall remain unnamed, except pursuant to the Redevelopment Exception described in this policy).

"Park-Only Naming Opportunity" means the opportunity for a donor to name a designated Park, but not its Development Components. At this level of naming opportunity, the Development Components may be named separately by the City or other donors. Both the Park and Development Components may be renamed pursuant to the Redevelopment Exception described in this policy.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

"Center Naming Opportunity" means the opportunity for a donor to name a designated Recreation Center (but not its Recreation Center Components). At this level of naming opportunity, the Recreation Center Components may be named separately by the City or other donors. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

"Park Component" means a facility or amenity within a Park including, but not limited to, a playground, sports field, pavilion, aquatics facility, bridge, or trail. Park Component does not include a Recreation Center.

"Recreation Center Component" means a sub-part within a Recreation Center including, but not limited to, a fitness center, gymnasium, or multi-purpose room.

"Component" means a Park Component, a Recreation Center Component, or both.

"Signatures of Residents" means signatures of residents living in the affected area which have been collected and verified in the manner prescribed for petitions in Dallas City Charter, Chapter IV, Section 12. Residents signature, zip code, and address must be on petition for verification purposes.

"Community Group" means an established, formally organized, and operating association of members of a community which is generally recognized in that community and conducts civic or charitable activities (e.g., a neighborhood association).

"Processing Fee" means all fees associated with the process of Renaming a Park, Trail (or portion thereof), Recreation Center, or Component; including public notices, replacing Park/Facility signage, etc.

III. General Naming Policies. All naming opportunities provided in this policy are subject to the following requirements.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming

No. 11: 02-2009-01

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- A. Official Naming Duration** - The duration of an Official Name shall be deemed, in all cases, to be 60 years unless a shorter or longer period is specifically stated in the Board's naming or renaming official action. An exception to the 60-year duration policy may be granted by the Board for extraordinary circumstances, such as financial contributions which are, in the opinion of the Board, substantially greater than the prescribed values referenced in this policy.
- B. Duplicate Name** - The Board will not consider names which duplicate the identical name of another Park, Trail (or portion thereof), or Recreation Center.
- C. Placeholder Names** - Newly acquired or donated properties with no official naming request shall be given a placeholder name in conjunction with the Board agenda item accepting the donation, authorizing the purchase, transferring the title or authorizing the management of the property under a long-term use agreement with another entity. Geographical and street based names will be given priority when assigning placeholder names. The Director shall propose the placeholder name, subject to approval of the Board.
- D. Current Name** - The Board shall consider the history and longevity of the current name of the Park, Trail (or portion thereof), or Recreation Center, along with the value of the current name in the community, when considering the Official Naming or Renaming of a Park, Trail (or portion thereof), or Recreation Center.
- E. Renaming** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component originally named for a corporation or commercial entity should that corporation or entity cease to exist, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center or Component. In the event of a corporate merger or name change, the Board may consider a request to rename the Park, Trail (or portion thereof), Recreation Center, or Component accordingly, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center, or Component. The entity requesting the name change will be responsible for all associated costs (as previously stated in the Preamble, Section 1).

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

- F. Renaming for Cause** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component (regardless of the time since its previous naming) that carries the name of an individual or corporation which has become linked to criminal activity, bad behavior, or otherwise become offensive to prevailing community standards to a degree that justifies, in the judgment of the Board, such renaming. No consideration will be given to rename a Park, Trail (or portion thereof), Recreation Center, or Component renamed for cause to the previously held name.
- G. Redevelopment Exception** - Any other provisions of this policy notwithstanding, the Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component if, in the opinion of the Director, the Park, Trail (or portion thereof), Recreation Center, or Component has reached the end of its useful life or is otherwise in need of redevelopment, replacement, or rehabilitation.
- H. Accepting Donated Property** - The Department is not obligated to accept any property that does not meet the needs of the Park system. When considering whether to accept donated property or funding to build a new Park, Trail (or portion thereof), Recreation Center, or Components, Department staff will determine whether the proposed donation is consistent with the Department's need within the Park system.
- I. Level of Naming Opportunity** - To determine what level of naming opportunity is available, the percentage of the total project cost represented by a monetary contribution or property donation shall be calculated at the time of the property donation or monetary contribution and any subsequent change in value or project cost shall not alter what level of naming opportunity is available.
- J. Required Governmental Mitigation** - Donations made pursuant to required governmental mitigation do not qualify for naming opportunities under this policy.
- K. Park Board Authority** - The Board retains the authority, in its sole discretion, to determine if a proposed Naming or Renaming under this policy is in the best interest of the City of Dallas and all Naming and Renaming proposals are strictly subject to the due consideration and approval of the Board.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

IV. Park Naming Policies

A. Monetary Contribution and/or Donated Real or Personal Property

When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

B. Non-Financial Contribution

When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename for (i) an historical figure, (ii) a state, local, or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.

1. The community group must provide an application with compelling information to the Board to consider the name change and the proposed name must comply with this policy.
2. To consider renaming a Park and/or Trail (or portion thereof) for an individual, the community group must present evidence to the Board that the request meets the following criteria.
 - a) The individual has been deceased at least 24 months or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.
 - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
 - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.

Park and Recreation Board Policy



City of Dallas

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3. Consensus of the neighborhood will be demonstrated as follows.
 - a) Provide at least 200 signatures of residents living within a ½-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Mini-Park or Neighborhood Park in support of the Park name change.
 - b) Provide at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Community Park in support of the Park name change.
 - c) Provide at least 1,000 signatures of City of Dallas residents from throughout the city in support of the Metropolitan, Regional, or Signature Park name change.
4. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
 - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
 - b) Check the validity and number of signatures provided and the process by which they were collected.
 - c) Post the requested name change at the affected Park for 45 days. During this time, public comments will be collected via mail, email, and website.
 - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
5. Any name selected under this Section is subject to the guidelines set out in Section III.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
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6. The Board will consider the request and will determine, by vote, to Officially Name or Rename a Park for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.

V. Recreation Center Naming Policies

A. Monetary Contribution and/or Donated Real or Personal Property

When a Recreation Center is eligible for Official Naming or Renaming, the Center Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

B. Non-Financial Contribution

When a Recreation Center is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename a Recreation Center for (i) an historical figure, (ii) a state, local or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.

1. The community group must provide an application with compelling information to the Board to consider the name change, and the proposed name must comply with this policy.
2. To consider renaming a Recreation Center for an individual, the community group must present evidence to the Board that the request meets the following criteria.
 - a) The individual has been deceased at least 24 months, or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.

Park and Recreation Board Policy



City of Dallas

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- b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
 - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.
 3. Consensus of the neighborhood will be demonstrated by providing at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of the Recreation Center in support of the Recreation Center name change.
 4. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
 - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
 - b) Check the validity and number of signatures provided and the process by which they were collected.
 - c) Post the requested change at the affected Recreation Center for 45 days. During this time, public comments will be collected via mail, email, and website.
 - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
 5. Any name selected under this Section is subject to the guidelines set out in Section III.
 6. The Board will consider the request and will determine, by vote, whether to Officially Name or Rename a Recreation Center for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.
 7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

VI. Component Naming Policies

A. Accepting Development Components - The Department is not obligated to accept any Park Component or Recreation Center Component that does not meet the needs of the Park system.

1. When considering whether to accept a donated Component, funding to build a new Component, or funding to renovate a Component, department staff will determine whether the proposal is consistent with the department's need within the Park system.
2. The Department will also consider the cost to maintain the Component and the level of financial support from the donor to provide for the ongoing maintenance of the Component.

B. Component Naming - Component Naming or Renaming may be proposed, subject to Board consideration and approval, as a result of (i) a financial contribution that is at least 50% of the sum of the value of the design, purchase, and installation of a new Component, or (ii) 100% of the cost of any renovation of an existing Component, or (iii) some other financial contribution to the Park Department, unrelated to any specific Component, which the Board finds to be sufficiently substantial to merit a special naming opportunity for an unnamed Component. Under extraordinary circumstances, the Board may grant an exception to the specific contribution thresholds stated in this paragraph. Components must have a total aggregate value of \$25,000 to be considered and must meet Park and Recreation Department amenity/design standards.

C. Submitting a Component Name - When a donor has acquired a Naming or Renaming opportunity for a Component pursuant to this policy but specifically declines to submit a name to the Board for consideration, or fails for a period of 6 months to submit a name to the Board for consideration, the Component will be deemed eligible for Naming or Renaming until the Board approves a future proposal.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

VII. Fair Park Naming Policies

- A. Fair Park Historical Significance** - Fair Park is an exposition park of historical significance, and it shall be the policy of the Board to establish guidelines for the review and approval of naming requests to ensure the historical integrity of Fair Park. Officially Named Fair Park facilities are not eligible for renaming until after 60 years following the date of the Official Naming. If there is a deed restriction or such name is of special historical or geographic significance, the facility is not eligible for Renaming.
- B. Present Names of Facilities** - The criteria set forth herein shall have no bearing on the present names of Fair Park facilities.
1. Fair Park has been designated as a City of Dallas Historic Overlay District, State Archeological Landmark, National Register Historic District, and National Landmark District. The addition of monuments, markers, sculptures, plaques, frescoes, reliefs, statuary, and structures is discouraged for placement in the park, unless replacing items originally constructed for the Texas Centennial in 1936.
 2. Official Naming or Renaming requests should be submitted in writing, with all supporting attachments and petitions, to the Director with a copy to the Assistant Director of Fair Park. A requested Board committee agenda date will only be considered if it is at least 30 days after the date the request was received by the Director.
 3. The request must be accompanied by any historical data, historical designations, restrictions, and a compelling justification relating to the Official Naming or Renaming of a facility or component.
 4. Department staff will research the history of the request to authenticate the appropriateness and validity of the name request.
 5. Requests for building markers or plaques to display the requested name will be considered if they have minimal visual impact to the exterior of the building and are consistent with the history and development of the Park as well as the restoration of existing buildings, art work, and landscapes, subject to the review of the Fair Park Task Force of the Dallas Landmark Commission, if applicable.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

6. The appropriate committee of the Board shall review the requests for compliance with the terms of this policy and will forward the request and associated materials to the Fair Park Task Force of the Dallas Landmark Commission for review.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.
8. If operation of the structure under consideration for Official Naming or Renaming is regulated by a lease agreement with the Office of Cultural Affairs, approval from the Cultural Affairs Commission must also be obtained as a prerequisite to Board approval.
9. Any name selected under this Section is subject to the guidelines set out in Section III.
10. If appropriate, the Board will consider the request and will determine, by vote, whether to Officially Name or Rename a facility or component in Fair Park.

REFERENCES

Dallas City Code, Chapter IV, Section 12

ATTACHMENT A

NON-FINANCIAL CONTRIBUTION PARK NAMING PROCESS

CHAPTER IV. ELECTIONS AND REFERENDUMS

SEC. 12. PETITION REQUIREMENTS.

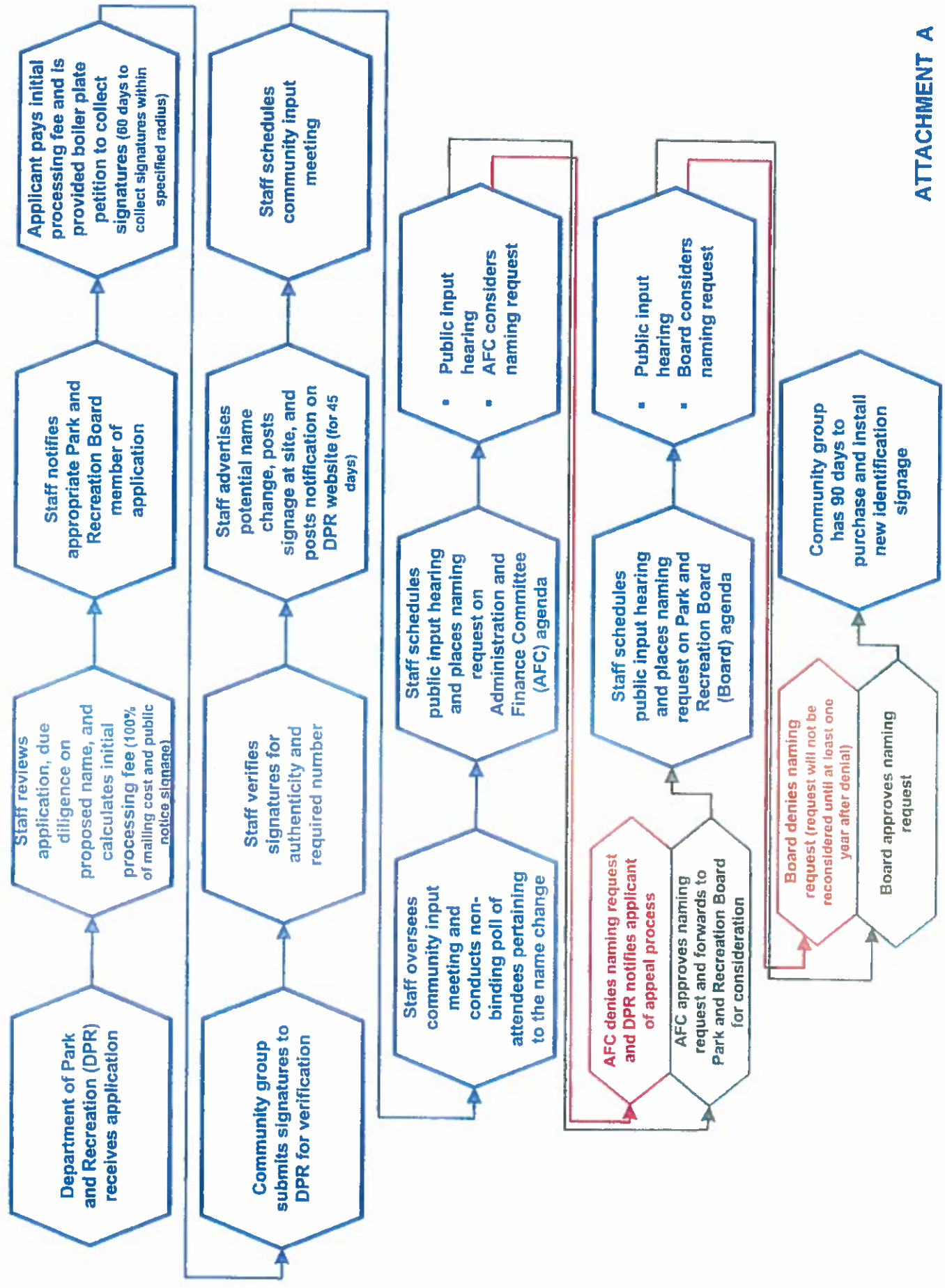
(a) To be valid, a petition submitted for the purpose of complying with an election process must comply with the Texas Election Code, as amended.

(b) Every person circulating a petition or page of a petition, other than a petition to place a candidate's name on the ballot, shall file with the city secretary an affidavit containing the person's name and address and a statement that:

- (1) the person circulated the petition;
- (2) the purpose was explained to each signer;
- (3) each signer freely provided all information required;
- (4) all statements contained in the petition are true; and
- (5) the person witnessed the affixing of each signature on the petition.

(Amend. of 4-2-83, Prop. No. 2; Amend. of 5-1-93, Prop. No. 6)

NON-FINANCIAL CONTRIBUTION PARK NAMING PROCESS



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: September 6, 2018

COUNCIL DISTRICT: 9, 10

STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize a three-year service contract for janitorial services for Park and Recreation Department reservation sites with Wesson Construction Services, LLC, lowest responsive and responsible bidder of six - Total award not to exceed \$69,600 – Financing: General Funds (subject to annual appropriations)

BACKGROUND

The purpose of this service contract is to establish firm pricing for cleaning services for a specific term. This service contract will provide cleaning and janitorial services for the Park and Recreation Department's Reservations Division, specifically, the reservation business office located at 8100 Doran Circle (Flag Pole Hill Park), Winfrey Point and Big Thicket multipurpose facilities. The services to be rendered will be performed according to a schedule for the business office and as necessitated by reserved events for the multipurpose facilities.

Winfrey Point is a historic facility that sits atop a hill overlooking beautiful White Rock Lake. The 4,000 square foot facility is frequently used for weddings, large meetings, corporate parties, family reunions, and birthday parties. The facility has a fully equipped kitchen and, for additional space, a wraparound porch. Big Thicket is nestled in the trees at White Rock Lake. This 1,350 square foot historic building has a smaller open floor plan, a serving bar, and a fully equipped kitchen. The janitorial services will consist of a periodic complete and detailed cleaning of each facility including but not limited to sweeping, mopping, waxing, floor buffing, window cleaning, and power washing. The service will also provide for cleaning of the facility on an as needed basis if an event, or reservation, fails to clean the facility after the event.

This service contract will help to ensure patrons utilizing these facilities for their special events will have a pleasant and satisfying experience in an environment that is clean and well maintained while services to the business office will ensure a clean working environment for division staff.

Authorize a three-year service contract for janitorial services for Park and Recreation Department reservation sites with Wesson Construction Services, LLC, lowest responsive and responsible bidder of six – Total award not to exceed \$69,600 – Financing: General Funds - Page 2

MWBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$69,600.00	Other Services	23.80%	100%	\$69,600.00

This contract exceeds the MWBE goal of 23.80%

BID INFORMATION

The following bids were received from solicitation number BY1803 and were opened on February 9, 2018. This service contract is to be awarded in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Wesson Construction Services, LLC	311 North Market Street Dallas, TX 75202	\$ 69,600.00
Stellar Execucare Cleaning	6523 Autumn Woods Trail Dallas, TX 75232	\$ 78,562.50
All Janitorial Professional Services, Inc.	1617 North Central Expressway Plano, TX 75075	\$ 79,752.25
Global Building Maintenance, Inc.	2001 West Northwest Hwy #130 Dallas, TX 75220	\$ 94,589.88
Oriental Building Services, Inc.	2526 Manana Drive Suite 208 Dallas, TX 75220	\$101,613.75
IN + OUT Cleaning	3532 Lasso Road Roanoke, TX 76262	\$103,635.00

Authorize a three-year service contract for janitorial services for Park and Recreation Department reservation sites with Wesson Construction Services, LLC, lowest responsive and responsible bidder of six – Total award not to exceed \$69,600 – Financing: General Funds - Page 3

OWNER

Wesson Construction Services, LLC
Roylins Wesson, President

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

This item has no prior action

FISCAL INFORMATION

\$69,600.00 – Financing: General Funds (subject to annual appropriations)

COMMITTEE ACTION

The Park and Recreation Board Administration and Finance Committee will consider this request on September 6, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

This item has been tentatively scheduled for Council consideration on November 14, 2018. Business Development and Procurement Services is coordinating the Council item on our behalf.

STAFF RECOMMENDATION

Staff recommends approval of this service contract.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 6, 2018

COUNCIL DISTRICT: 5

STAFF: Louise Elam, (214) 670-5275
Kay Kallos, (214) 670-3281

MAPSCO: 58D

SUBJECT

Authorize an artist contract with Madeline Wiener for “Family Life” sculptures for Pleasant Oaks Recreation Center located at 8701 Greenmound Avenue – Not to exceed \$87,863 – Financing: 2006 Bond Funds (\$68,005) and 2017 Bond Funds (\$19,858)

BACKGROUND

Pleasant Oaks Recreation Center is located in the heart of southeast Dallas and is the only recreation center with an official indoor soccer gymnasium. It has multiple athletic fields, a tennis court, a newly renovated playground, large picnic area with shade trees, walking trail, and a large pool open during the summer. The 2006 and 2017 Bond Programs included public art allocations for Pleasant Oaks Park. Through a call for artist process, Madeline Wiener was selected as the artist for the public art at Pleasant Oaks Park.

Madeline Wiener’s sculptures are recognized for their superb craftsmanship, beauty, and love for humanity. She explores the relationship between form and the emotion it projects. She searches for a balance between abstract and figurative art, because “the human figure is a blend of abstract shapes”. She was educated at the New York School of Visual Arts and currently lives in Denver, Colorado. Her public sculptures can be found throughout the United States, as well as in Scotland and India. Madeline’s artwork is also part of many private collections internationally.

“Family Life” is inspired by the many activities enjoyed at the recreation center and the families that visit and use the park. Madeline will create two “bench people” sculptures in Dolomitic limestone that will welcome visitors to the recreation center and engage them by inviting them to interact with the artwork through touch, play, and exploration of the sculptures. One is a boy wearing a baseball cap and uniform (4’x6’x2.5’) and the other is a woman enjoying a sunny day at the park (5’x4’x4’).

ESTIMATED SCHEDULE OF PROJECT

Begin fabrication of artwork	November 2018
Complete installation of artwork	November 2019

PRIOR ACTION/ REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 23, 2014, the City Council approved the Priority Public Arts Project List for Parks from the 2006 Bond Program. Pleasant Oaks Recreation Center was approved for a total allocated \$85,006.00, which yields a project budget of \$68,005.00 (80% of the total allocation as defined by the City of Dallas Public Art Ordinance.)

On September 7, 2017, the Park Board approved the location for the new artwork. It will be located near the entrance of the Pleasant Oaks Recreation Center at 8701 Greenmound Avenue.

On October 26, 2017, community members attended a meeting at the Pleasant Oaks Recreation Center to review and provide input about the Pleasant Oaks community to inform the scope of the project.

On February 2, 2018, the Park and Recreation Board approved the proposed Priority Public Art Projects list for the 2017 Bond Program, which included \$20,453.00 for Pleasant Oaks Park to supplement the 2006 Bond Program allocation.

On June 7, 2018, the Park and Recreation Board approved revisions to the proposed Public Art Projects list for the 2017 Bond Program, which included an additional \$4,370.00 to be added to the previous amount of \$20,453.00, for a revised total of \$24,823.00 from the 2017 Bond Program for Pleasant Oaks Park.

FISCAL INFORMATION

2006 Bond Funds - \$68,005.00

2017 Bond Funds - \$19,858.00

Total \$87,863.00 (Public Art Budget)

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 6, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on October 3, 2018.

COMMITTEE ACTION - continued

This item will be scheduled for City Council approval on October 24, 2018.

STAFF RECOMMENDATION

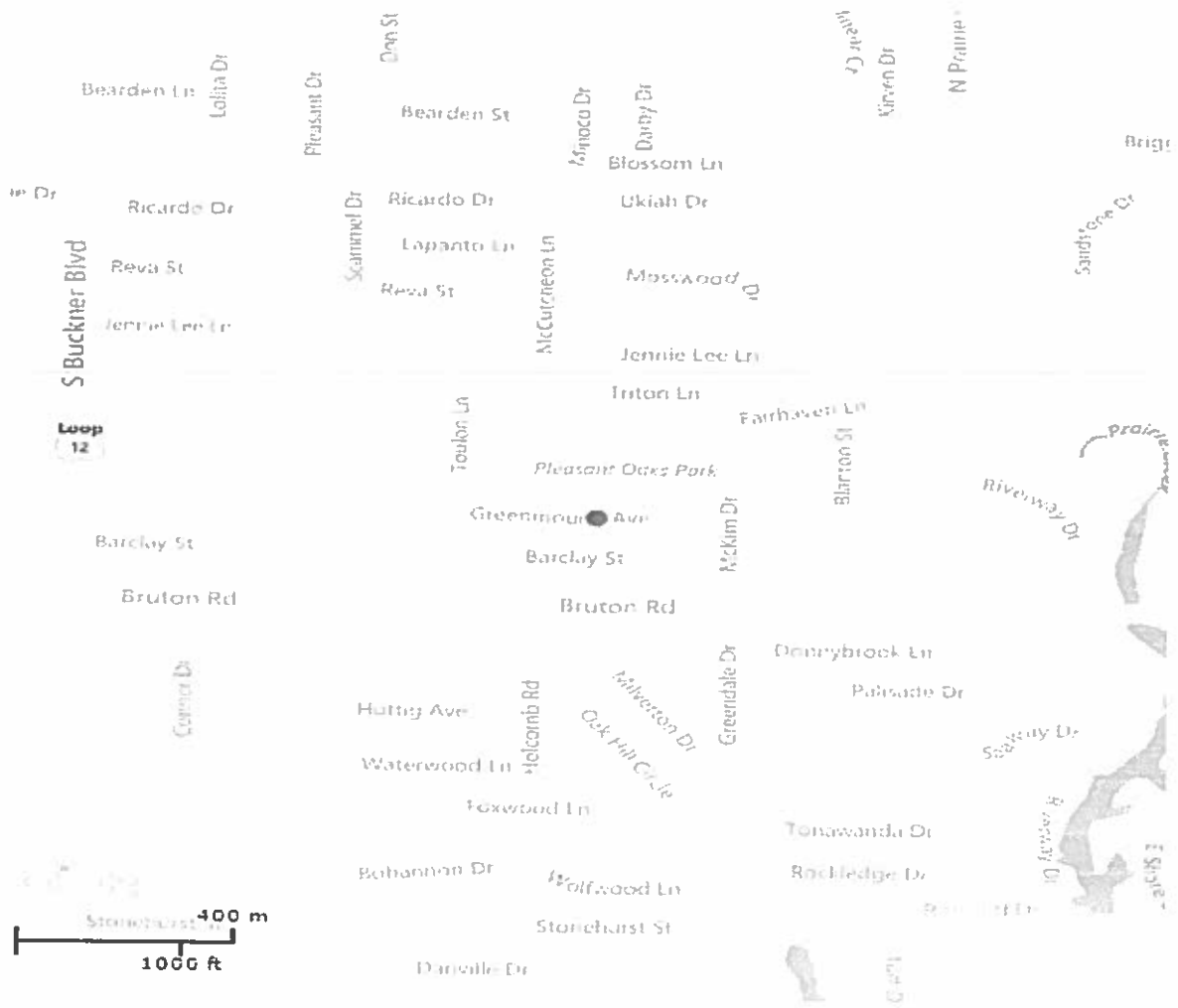
Staff recommends approval.

ATTACHMENTS

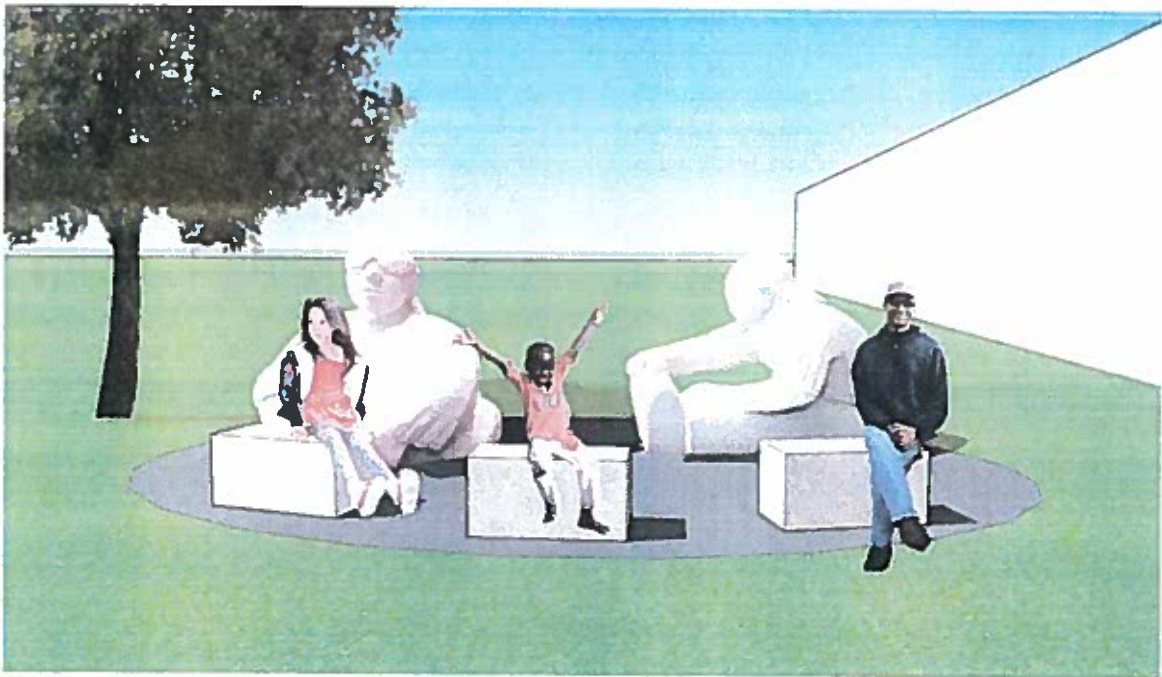
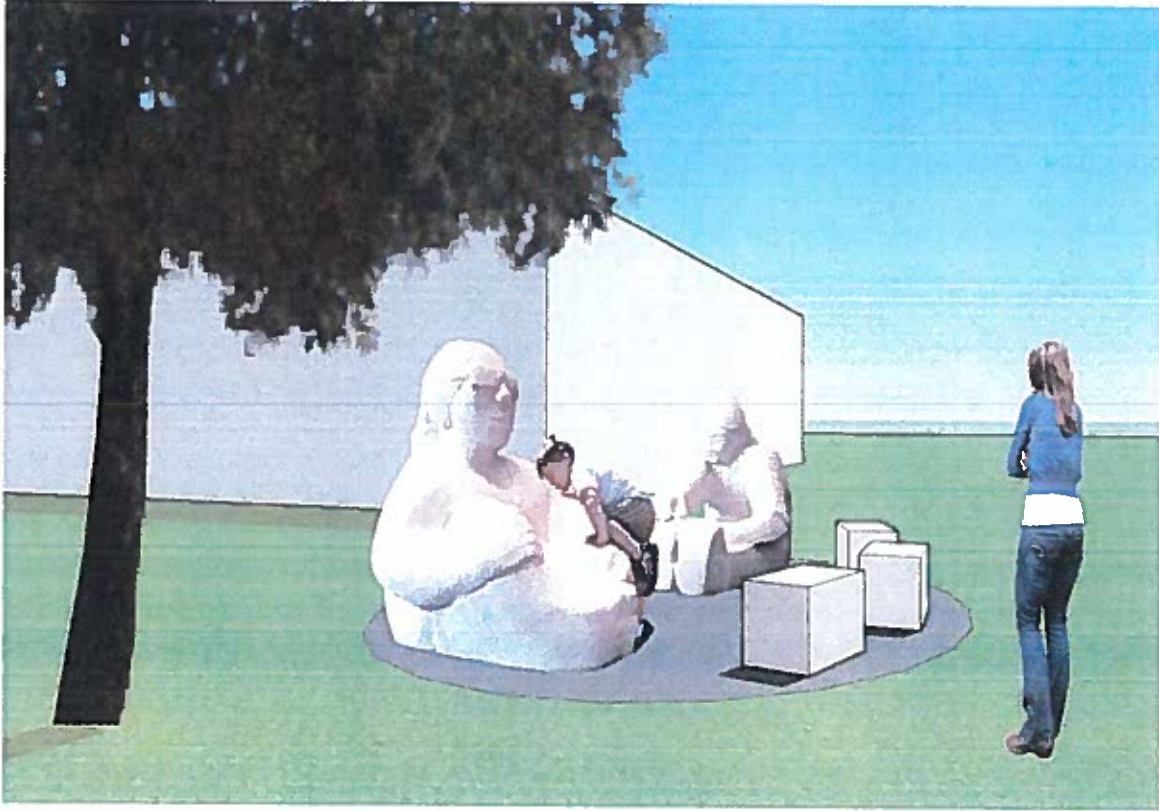
Map

Location of artwork

Authorize an artist contract with Madeline Wiener for "Family Life" sculptures for Pleasant Oaks Recreation Center located at 8701 Greenmound Avenue – Not to exceed \$87,863.00 – Financing: 2006 Bond Funds (\$68,005.00) and 2017 Bond Funds (\$19,858.00) – Page 4



Authorize an artist contract with Madeline Wiener for "Family Life" sculptures for Pleasant Oaks Recreation Center located at 8701 Greenmound Avenue – Not to exceed \$87,863.00 – Financing: 2006 Bond Funds (\$68,005.00) and 2017 Bond Funds (\$19,858.00) – Page 5



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 6, 2018
COUNCIL DISTRICT: 2
STAFF: Louise Elam, (214) 670-5275
Kay Kallos, (214) 670-3281
MAPSCO: 45E

SUBJECT

Authorize site approval for public art installation at Pike Park located at 2807 Harry Hines Boulevard, Dallas, Texas 75201 – Financing: No cost consideration to the City (future funding from 2017 Bond Funds for Public Art)

BACKGROUND

On June 7, 2018 the Park Board approved \$74,185 from 2017 Bond Funds for a public artwork to be located at Pike Park. Of the \$74,185 total, \$59,348 is allocated to the design and fabrication of the artwork and \$14,837 for administrative costs.

The proposed location is a garden area (formerly a pool) near the playground and the basketball court. The location image is attached.

A preliminary community meeting was held on Monday, July 23, 2018 at Pike Park to announce the development of the project and to solicit community input. Community input will be collected through August 31, 2018. Input can be provided at the following e-mail address: pikeparkart@gmail.com

SCOPE OF PROJECT

The proposed scope of the artwork will be to honor the life of Santos Rodriguez who died near Pike Park on July 24, 1973.

The artwork at the location must:

- be highly visible in the landscape
- require little or no maintenance
- be free of safety hazards

Final scope of project in development.

Criteria for public art in parks-Exhibit A attached.

DRAFT TIMELINE

- July 23, 2018 Initial Community meeting to announce the development of the project.
- August 14, 2018 Public Art Committee recommendation for initiation of planning.
- August 16, 2018 Cultural Affairs Commission approval for initiation of planning.
- September 6, 2018 Park Board Site approval
- September 2018 Community meeting for interested artists-review of public art application process and requirements.
- October 2, 2018 Public Art Committee-request for initiation of project
- October 18, 2018 Cultural Affairs Commission-request for initiation of project
- October 2018 Call for Artists published
Community members for Selection Process appointed

Qualifications for community members: Two representatives approved by the Director of Park and Recreation and Assistant Director of Planning, Design, Construction and Facility Services, from the neighborhood or community in which the artwork is to be placed, with one of the representatives meeting the qualifications of an arts or design professional.

December 2018/January 2019 Artists Selection Process

SELECTION METHOD

Public Open Call to qualified artists-qualifications to include established professional artwork record and ability to execute the scope of the artwork on time and on budget. Artist teams are encouraged.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 7, 2018, Park Board approved a public art allocation from the 2017 Bond Program of \$74,185 for Pike Park: Art Project: \$59,348; Administrative costs: \$14,837.

Authorize site approval for public art installation at Pike Park located at 2807 Harry Hines Blvd, Dallas, Texas 75201. Financing: No cost consideration to the City (future funding from 2017 Bond Funds for Public Art) – page 3

On August 14, 2018, the Public Art Committee recommended the initiation of planning for public art at Pike Park.

On August 16, 2018, the Cultural Affairs Commission approved the initiation of planning for public art at Pike Park.

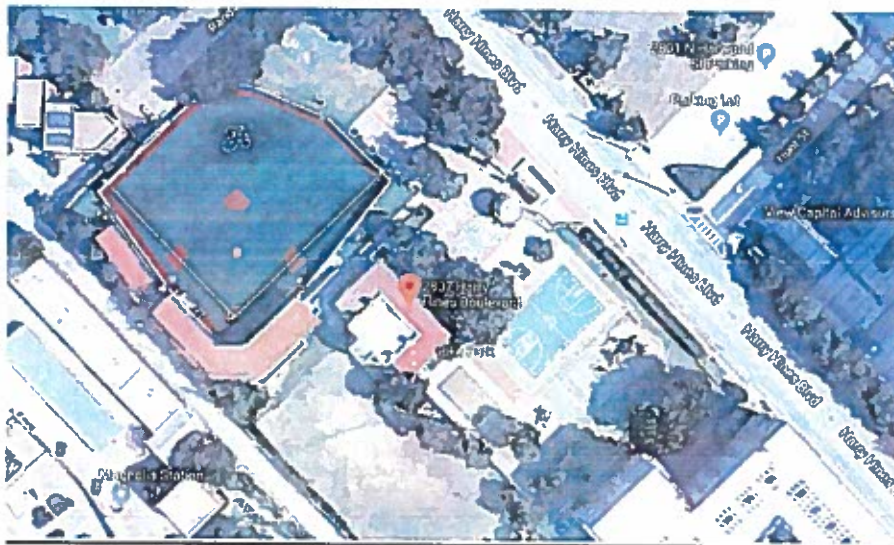
FISCAL INFORMATION

\$74,185 - 2017 Bond Funds

STAFF RECOMMENDATION

Staff recommends approval of the public art location

Site Location Map



Proposed location

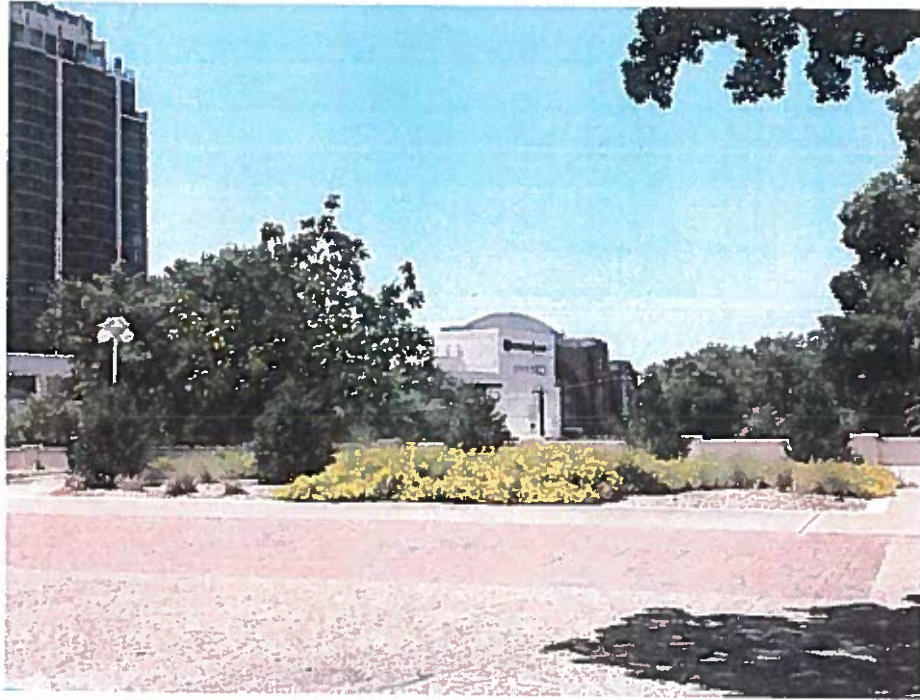


Exhibit A

A. Criteria for Selection of Artworks in Parks:

1. Public art projects to be located on property under the jurisdiction of the Park and Recreation Board must meet the following criteria:
 - a. Enhance the site by incorporating one or more of the following:
 - (1.) Incorporating the art for a utilitarian purpose such that the art becomes integral to the intended activities at the site; i.e. play area, seating area, lighting, entry way, signage, etc.
 - (2.) Artwork compliments, enhances and reflects the immediate park environment.
 - (3.) Artwork reflects the history of the community and or city. When applicable, consideration should be given to restoration/conservation of historical elements.
 - (4.) Artwork recognizes individuals who have made significant contributions to the park system or quality of life issues in Dallas.
 - b. Be presented to representatives from the community for comment on the artwork design. Artwork to be located at a recreation center must be presented to the recreation center advisory council and surrounding community.
 - c. Be approved by the Park Board as to its placement and appropriateness relative to the criteria listed in subsection a)¹

¹ Cultural Policy and Plan, 2002 Section III.I.B.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 6, 2018
COUNCIL DISTRICT(S): 14
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize approval of the proposed development landscape plan for a privately funded residential tower located within the Turtle Creek Environmental Corridor per Dallas Development Code: Ordinance No. 19455 Section 51-A-4.508, paragraphs (b) and (g). The new Oak Lawn Park Residential Tower project is located at 3407 North Hall Street - Financing: No cost consideration to the City

BACKGROUND

Consistent with the City of Dallas Development Code: Ordinance No. 19455 Section 51-A-4.508, paragraphs (b) and (g) the City's Building Inspections division has advised this private developer, TDRE Lee Park, LLC, to present the proposed development to the Park and Recreation Board for approval of their proposed landscape site plan as part of the construction permitting approval process for this residential project. The site, with an adjacency to Oak Lawn Park, includes one level of sub-surface parking within the building's footprint as part of the space programming thus requiring a review by the Park and Recreation Board.

TDRE Lee Park, LLC does not intend to dedicate in fee simple or for park purposes any area of land fronting the public street as permanent open space. The proposed landscaping solution will be maintained by the private owner.

ESTIMATED SCHEDULE OF PROJECT

Began Design	November 2017
Complete Design	July 2018
Begin Construction	January 2019
Complete Construction	July 2020

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

None.

FISCAL INFORMATION

No cost consideration to the City.

Authorize approval of the proposed development landscape plan for a privately funded residential tower located within the Turtle Creek Environmental Corridor per Dallas Development Code: Ordinance No. 19455 Section 51-A-4.508, paragraphs (b) and (g). The new Oak Lawn Park Residential Tower project is located at 3407 North Hall Street - Financing: No cost consideration to the City – Page 2

MWBE INFORMATION

Not Applicable.

OWNER

TDRE Lee Park, LLC

Mariana Abud, Project Manager

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 6, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

This item will not be scheduled for City Council approval beyond this action.

STAFF RECOMMENDATION

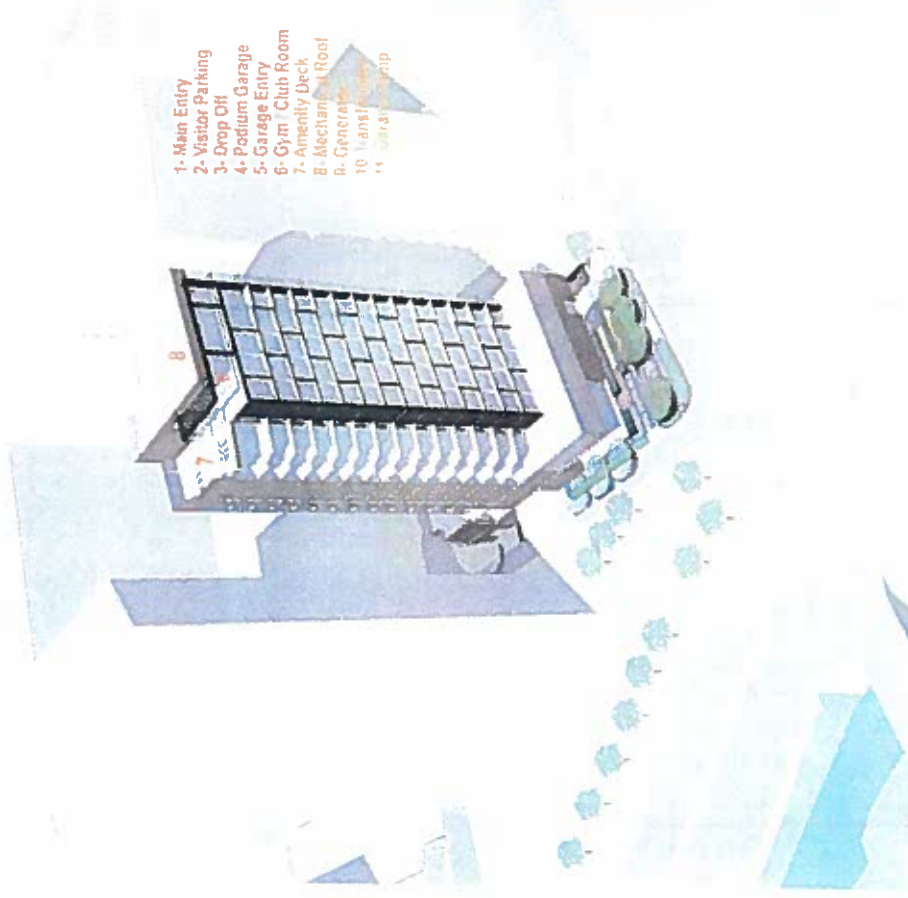
Staff recommends approval.

ATTACHMENTS

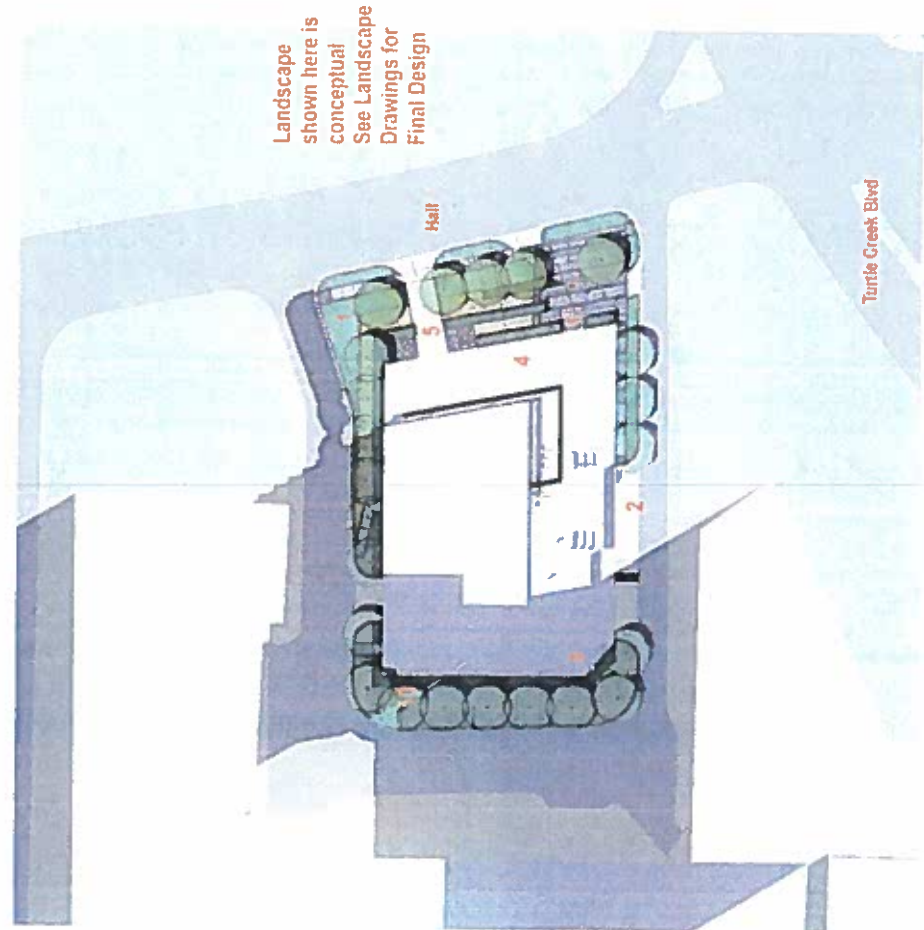
Landscape Plan

Site Plan

Dallas Development Code: Ordinance No. 19455 Section 51-A-4.508



- 1- Main Entry
- 2- Visitor Parking
- 3- Drop Off
- 4- Podium Garage
- 5- Garage Entry
- 6- Gym / Club Room
- 7- Amenity Deck
- 8- Mechanical Roof
- 9- Generators
- 10- Transitory Area
- 11- Garages/Storage



Landscape shown here is conceptual. See Landscape Drawings for Final Design.

View-Aerial

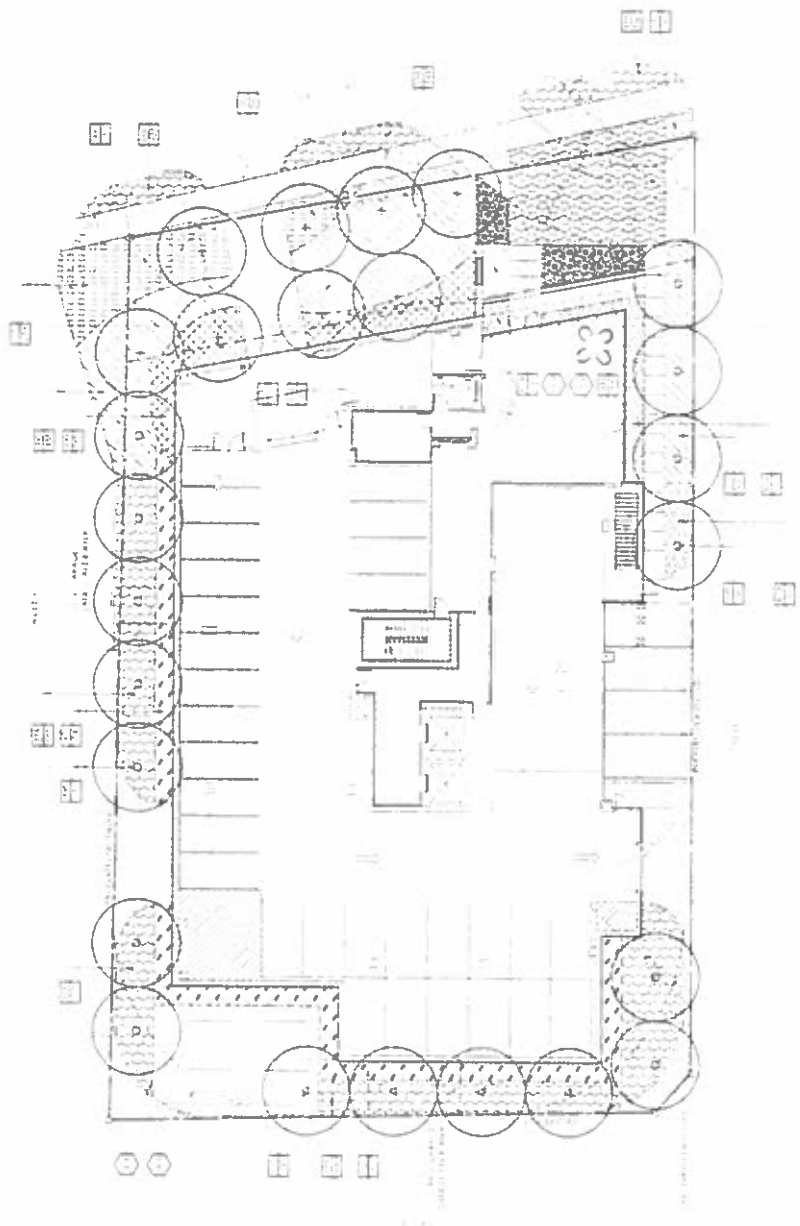
Site Plan



LEE PARK RESIDENTIAL TOWER

LANDSCAPE PLAN

LP1.2



NO.	PLANT	QUANTITY	PLANTING SCHEDULE
1
2
3
4
5
6
7
8
9
10

PLANT SCHEDULE

NO.	PLANT	QUANTITY	PLANTING SCHEDULE
1
2
3
4
5
6
7
8
9
10

PLANTING SCHEDULE

PLANTING SCHEDULE

PLANTING SCHEDULE

the district, the maximum height selected must be selected from the following:

(i) If the median height of single family structures within the district is 20 feet or more, then the district height must be within the range between the median height of single family structures within the district and the maximum height of the underlying zoning.

(ii) If the median height of single family structures within the district is less than 20 feet, then the district height must be either the median height of single family structures within the district or within the range between 20 feet and the maximum height of the underlying zoning.

(C) If the district regulates height, single family structures may not be built to heights that exceed the height plane, except structures listed in Section 51A-4.405(a)(2). Height is measured from grade to the midpoint between the lowest eaves and the highest ridge of the structure. See Paragraph 51A-2.102(47), "Height."

(e) Garage access, connection, location. The garage access, connection, or location must be selected from one or more of the following options:

(A) garage access of:

- (i) front entry;
- (ii) side entry; or
- (iii) rear entry;

(B) garage connection of:

- (i) attached to the single family structure; or
- (ii) detached from the single family structure; and

(C) garage location:

- (i) in front of the single family structure;

(ii) to the side of the single family structure; or

(iii) to the rear of the single family structure. (Ord. 26161)

SEC. 51A-4.508.

TURTLE CREEK ENVIRONMENTAL CORRIDOR.

(a) The Turtle Creek Environmental Corridor ("the corridor") consists of the following area:

Beginning at the intersection of the west line of Turtle Creek Boulevard and the south line of Wycliff Avenue; thence in a westerly direction along said south line of Wycliff Avenue to a point in a line, said line being 75 feet west of and parallel to the west line of Turtle Creek Boulevard;

Thence in a southerly direction along said line, crossing Avondale Street, Irving Avenue, Blackburn Street, Gilbert Avenue and Holland Avenue, to a point in the southwest line of Lemmon Avenue, said point being 75 feet northwest of the northwest line of Turtle Creek Boulevard;

Thence in a northwesterly direction along the southwest line of Lemmon Avenue to a point in a line, said line being 25 feet northwest of and parallel to the northwest line of Hood Street;

Thence in a southwesterly direction along said line, crossing Rawlins Street and Hall Street, to a point in a line, said line being 25 feet southwest of and parallel to the southwest line of Hall Street;

Thence in a southeasterly direction along said line, crossing Hood Street and Sale Street, to a point in a line, said line being 75 feet northwest of and parallel to the northwest line of Turtle Creek Boulevard;

Thence in a southwesterly direction along said line, crossing Cedar Springs Road (when Cedar Springs is positioned in a northwest-southeast direction) and continuing along a line 75 feet northwest of and parallel to the northwest line of Cedar Springs Road (when Cedar Springs is positioned in a northeast-

southwest direction), crossing Dickason Avenue and Gillespie Avenue to a point in the southwest line of Gillespie Avenue, said point being 75 feet northwest of the intersection of the southwest line of Gillespie Avenue and the northwest line of Turtle Creek Drive;

Thence in a southwesterly direction from said point along a line 75 feet northwest of and parallel to the northwest line of Turtle Creek Drive, crossing Fairmount Avenue, to a point in a line, said line being 25 feet northeast of and parallel to the northeast line of Maple Avenue;

Thence in a northwesterly direction along said line to a point in the southeast line of Hood Street;

Thence in a southwesterly direction along the southeast line of Hood Street extended to the centerline of Maple Avenue;

Thence in a southeasterly direction along the centerline of Maple Avenue to a point in the northwest right-of-way line of the M.K.&T. Railroad;

Thence in a northeasterly direction along said railroad right-of-way line, crossing Fairmount Avenue, Cedar Springs Road, Bowen Street, Hall Street, Lemmon Avenue, Lemmon Avenue East, and Blackburn Street to a point in the northeast line of Blackburn Street;

Thence in a northwesterly direction along the northeast line of Blackburn Street to a point in a line, said line being 75 feet southeast of and parallel to the centerline of Turtle Creek;

Thence in an easterly and northerly direction along said line to a point in the Dallas/Highland Park City Limit Line;

Thence in a westerly and northerly direction along said city limit line to the place of beginning.

(b) No off-street vehicular surface parking shall be constructed closer than 50 feet from the right-of-way line of Turtle Creek Boulevard, Turtle Creek Drive, and Cedar Springs Road (when Cedar Springs Road is positioned in a northeast-southwest direction), or closer than 50 feet from the centerline of Turtle Creek. No building permit for any proposed subsurface parking facility shall be issued by the Building Inspector unless a surface landscape plan for such lot or tract has been

approved by the Park and Recreation Board of the City.

(c) Except as provided in Subsections (d), (e), and (f) of this Section, no structure shall be constructed closer to the right-of-way lines of Turtle Creek Boulevard, Turtle Creek Drive, and Cedar Springs Road (when Cedar Springs Road is positioned in a northeast-southwest direction), than as specified below:

Street	Height	Setback
1	12	25
2	24	30
3	36	35
4	48	40
5	60	45
6	72	50
7	84	55
8	96	60
9	108	65
10	120	70
11	132	75
12	144	80
13	156	85
14	168	90
15	180	95
16	192	100
17	204	105
18	216	110
19	228	115
20	240	120

For those properties lying between the M.K.&T. Railroad right-of-way and Turtle Creek, such setback shall be measured from the centerline of Turtle Creek.

(d) At the intersections of Turtle Creek Boulevard with Blackburn Street, with Lemmon Avenue, with Hall Street, and with Cedar Springs Road, and the intersection of Turtle Creek Drive with Gillespie Street, no structure shall be constructed closer

to such intersection than an imaginary line formed between points on each curb line 100 feet from such intersection.

(e) On those lots or tracts which face Lee Park or Reverchon Park across a public right-of-way, no structure or surface parking shall be constructed closer to the front property line than 25 feet.

(f) The minimum setback for any building or other structure may be decreased by transfer to such lot of an allowable setback which is unused upon a contiguous lot which is located within the corridor. Such transferred rights may be used at a ratio of two feet acquired for every one foot used. No transfer of additional setback shall be effective unless an instrument, in a form approved by the City Attorney, has been executed by the parties concerned and recorded in the Deed Records of Dallas County, Texas, serving as a notice of the restrictions under this section applying both to the contiguous lot and the transferee lot. Such document shall specify:

(1) the amount of setback to be transferred, the decreased minimum setback permitted on the transferee lot by virtue of the transfer, and the increased minimum setback on the contiguous lot;

(2) the duration of the transfer, which shall be specified to be not less than the actual lifetime of any building on the transferee lot whose construction is made possible, in whole or in part, by the transfer;

(3) the effect of any subsequent changes in the setback requirement under this section for both lots; and

(4) the effect of any subsequent change in the size of either lot, whether by virtue of conveyance, condemnation, or otherwise, upon the setback for both lots.

In no case shall the setback of the transferee lot be less than that minimum specified below:

<u>Stories</u>	<u>Height (feet)</u>	<u>Minimum Setback (feet)</u>
1	12	25
2	24	27
3	36	29
4	48	32
5	60	35
6	72	38
7	84	41
8	96	44
9	108	47
10	120	50
11	132	53
12	144	56
13	156	59
14	168	62
15	180	65
16	192	68
17	204	71
18	216	74
19	228	77
20	240	80

(g) Any property owner within the corridor may on his own initiative, offer to the city, subject to Park and Recreation Board approval, a dedication in fee simple or for park purposes any area of land fronting on any public street within the corridor as permanent open space. Upon dedication of such property, the Tax Assessor shall reassess the remaining area to reflect such dedication prior to the next assessment ordinance, and the city shall maintain such property so dedicated with normal landscape standards. The owner may, in lieu of such dedication, grant to the city a landscape easement on any area of land fronting on

any public street in the corridor. The city shall, upon approval of a landscape plan for such easement by the Park and Recreation Board, to be carried out by the property owner, either maintain the same or arrange for its maintenance, and the Tax Assessor shall make such tax reassessments as the facts justify. Any property dedicated or granted for a landscape easement shall be considered in computing floor-area ratio, coverage, and density. (Ord. Nos. 26026; 26248)

SEC. 51A-4.509. PARKING MANAGEMENT OVERLAY DISTRICT.

See Section 51A-13.410, "Parking Management Overlay (-PM)," for the regulations governing the parking management overlay. (Ord. 27495)

Division 51A-4.600. Regulations of Special Applicability.

SEC. 51A-4.601. CREATION OF A BUILDING SITE.

(a) The building official shall not issue a certificate of occupancy or a building permit until a building site is established in one of the following ways:

(1) A lot is part of a plat that has been approved by the commission, or approved by the platting authority recognized by state law for the jurisdiction where the property was located before annexation or consolidation with the city of Dallas, and filed in the plat records of the appropriate county. Unless a lot is part of a shared access development, or unless otherwise provided in an ordinance establishing or amending a planned development district, all platted lots must contact, through fee simple ownership, a dedicated street or a private street.

(2) A parcel was separately owned before September 11, 1929, or before annexation or consolidation and the parcel has contact, through fee simple ownership, with a dedicated street. For purposes of this paragraph, a parcel is considered "separately owned" if it:

(A) is described in a different deed than that of adjacent properties; and

(B) has remained in the same configuration since September 10, 1929, regardless of whether ownership has changed since that date.

Documented evidence must be provided by the owner to demonstrate that land has remained in the same configuration during the relevant time period. Under this paragraph, the building official may issue a building permit for only one main building on each building site.

(3) A lot is part of an industrial subdivision in which only streets, easements, and blocks are delineated. The industrial subdivision must be approved by the commission and filed in the plat records of the appropriate county. No specific lot delineation is required, but yard, lot, and space

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 6, 2018

COUNCIL DISTRICT: 5

STAFF: Louise Elam (214) 670-5275

MAPSCO: 58 Y/Z and 59 S/W

SUBJECT

Authorize an application for the Urban Outdoor Recreation Grant program in the amount of \$1,000,000 from the Texas Parks and Wildlife Department for the Crawford Memorial Park Phase 1 Implementation located at 8700 Elam Road - Financing: This action has no cost consideration to the City (2017 Bond Funds for Crawford Park will provide the match, if grant is awarded)

BACKGROUND

The Texas Parks and Wildlife Department (TPWD) administers the Urban Outdoor Recreation Grant. Funding for this program comes from a portion of the state sales tax on sporting goods through the Texas Recreation and Parks Account, the Texas Large County and Municipality Recreation and Parks Account, and from the federal Land and Water Conservation Fund.

The scoring criteria for this grant program includes assessing whether the project provides the development or the extension of parks; whether the applicant has a locally adopted and department-approved park master plan; whether the project reduces the threat to public availability of a conservation or recreation opportunity; whether the project is located in an underserved area; and whether the project involves public or private cooperation, and meets the goals of TPWD Land and Water Resources Conservation and Recreation Plan.

Crawford Memorial Park is a 272-acre neighborhood park, that was established in 1954 in the Pleasant Grove community. Crawford Memorial Park is a large and underutilized park. Crawford Memorial Park has been designated as a Signature Park due to its size and natural setting.

The grant program stipulates a 50 percent match funding requirement. The City's existing 2017 Bond allocation for the Crawford Memorial Park project will be used for the required funding match. If successful, the grant will supplement existing funding. Based on the current master plan, Phase 1 Implementation will include creation of a 45 to 50 acre lake, construction of an artistic spillway, and temporary boat access.

Authorize an application for the Urban Outdoor Recreation Grant program in the amount of \$1,000,000 from the Texas Parks and Wildlife Department for the Crawford Memorial Park Phase 1 Implementation located at 8700 Elam Road. Financing: This action has no cost consideration to the City (2017 Bond Funds for Crawford Park will provide the match, if grant is awarded) – page 2

ESTIMATED SCHEDULE OF PROJECT

Acceptance of the Grant, if awarded	January/February 2019
Begin Design	October 2018
Complete Design	July 2020
Start Construction	October 2020
Complete Completion	April 2022

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 2, 2018, the Park and Recreation Board approved a professional services contract with Pacheco-Koch Consulting Engineers, Inc. for schematic design and engineering services for the Crawford Memorial Park Phase 1 Improvements Project located at 8700 Elam Road.

FISCAL INFORMATION

This action has no cost consideration to the City. 2017 Bond Funds for the Crawford Memorial Park project will be used for the 50 percent match funding requirement.

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 6, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

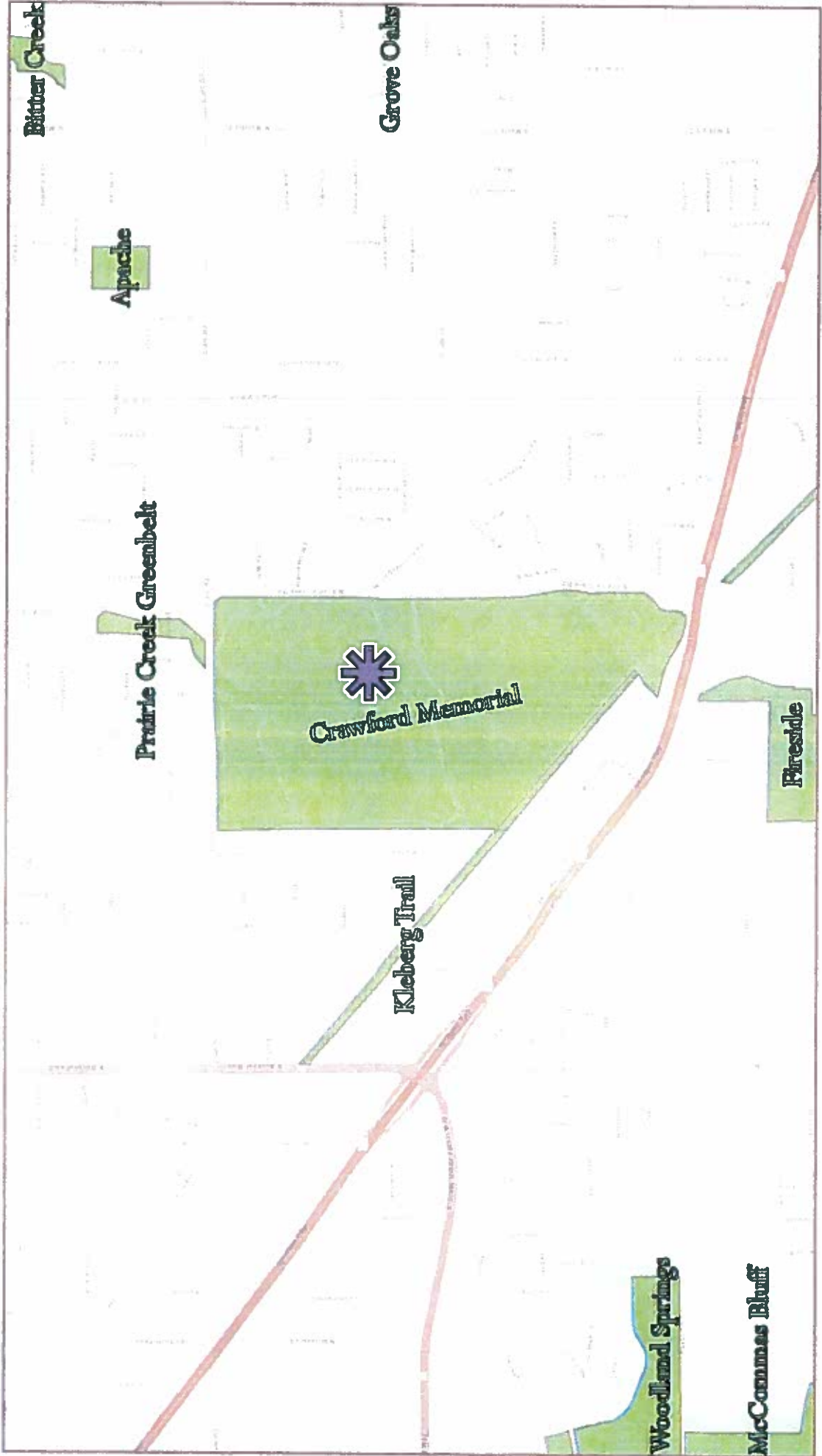
This item will be scheduled for City Council approval on September 12, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached



District
5

Mapsc
58 VZ
59 S, W

Crawford Park
(8700 Elam Rd)



Dallas
Park & Recreation

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 6, 2018
COUNCIL DISTRICT: 7
STAFF: Ryan O'Connor, (214) 670-4124

SUBJECT

Authorize (1) a twenty-year agreement with two five-year renewal options with Fair Park First for management of Fair Park; (2) payments to Fair Park First in the amount of \$34,598,909 over the first ten years of the contract with years 11 – 20 to be negotiated between the parties in year 10 of the contract; (3) establish an operating reserve in the amount of \$500,000; (4) establish a transition reserve in the amount of \$2,000,000; and (5) accept \$1,000,000 from Spectra to assist with transition costs – Financing: Current Funds (subject to annual appropriation)

BACKGROUND

On October 26, 2016, the Office of Procurement Services issued a Request for Qualifications for the management and operation of Fair Park. Three responses were received and all were determined to be qualified. On July 14, 2017, a Request for Competitive Sealed Proposals was issued. Three proposals were received, and Fair Park First was determined to be the most advantageous proposal.

The City, through the Park and Recreation Board and Department, has successfully contracted with non-profit entities to manage facilities with a very specific target audience and mission, including the Dallas Arboretum, the Dallas Zoo, the Trinity River Audubon Center, and MoneyGram Soccer Park. The City holds similar contracts for the management of cultural institutions including the Dallas Museum of Art, the AT&T Performing Arts Center, and the African American Museum.

CITY OF DALLAS PARK AND RECREATION DEPARTMENT RESPONSIBILITIES:

- Oversight of Contract (Park and Recreation Board and City Council)
- Funding Annual Appropriation
- Manage all capital improvement projects funded by current and future bond programs

FAIR PARK FIRST BOARD RESPONSIBILITIES:

- Fundraising
- Supervision of Subcontractors
- Community Engagement and Outreach
- Historic Preservation

SPECTRA RESPONSIBILITIES:

- Management and Operations of Fair Park
- Implementation of MWBE Initiatives
- Implementation of capital projects not funded by bond programs
- Provide capital planning and prioritization through the 5 year capital plan submitted yearly to City
- Implement all capital improvements funded in any way other than City bond programs

BIEDERMAN REDEVELOPMENT VENTURES RESPONSIBILITIES:

- Update Fair Park Comprehensive Plan
- Design and Programming of Neighborhood Park

CONTRACT TERMS:

- Contract term of 20 years with two consecutive five years extensions (extensions are City's option)
- City retains ownership of all buildings, land and other improvements
- Fair Park First (FPF) Manager shall assume all duties and responsibilities for the operations and maintenance of Fair Park
- All revenues will be retained by FPF Manager to fund operations
- Any excess revenues will be retained by FPF Manager to either make improvements to Fair Park or accrue in a reserve fund
- City requested a ten-year pro forma from proposers; years 11-20 will be negotiated between the parties during the 10th year based on a newly projected Operating Budget for years 11 – 20
 - If unable to agree, 11th year will be calculated on the average of last 3 years
 - 12 – 20 will be the Annual Appropriation for year 11 adjusted by CPI
- All existing contracts at Fair Park, except for State Fair of Texas and TxDOT Parry Ave parking lot, will be assigned to FPF Manager for management and administration
- FPF Manager shall be governed by an inclusive and diverse Board of Directors consisting of no fewer than 9 members
 - One member or 10% of Board membership will consist of a person from and representing the immediate adjacent neighborhood
 - One member or 10% of Board membership will consist of a person from and representing the historic preservation community
- FPF Manager shall submit to the Park Board a Performance Plan to be reviewed
 - Plan will include performance indicators related to the performance objectives including: total visitors, total events, net and gross operating revenues, capital improvements funded, private and public donations, compliance with BID Plan
- FPF Manager shall report any significant activities and performance to the Park Board quarterly for first two years of contract
 - Beginning in year three FPF Manager will report annually

- At the City's request, Fair Park First will establish two reserve accounts:
 - An operational reserve account, for which the City will provide \$500k in seed money to be delivered after FPF Board adopts a policy for access to the reserves and an investment policy that has been reviewed and approved by City
 - A transition reserve account, for use in the event the manager is unable to meet its fundraising targets during the first three years of the agreement, for which the City will provide \$2M to be delivered after FPF Board adopts a policy for access to the reserves and an investment policy that have been reviewed and approved by City
- FPF Manager (from Spectra) agrees to fund up to \$1M in transition costs (personnel, technology, equipment, etc.)
 - If the contract is terminated for any reason, other than termination by the City as a result of a FPF Manager default, City has agreed to repay Spectra the remaining unamortized balance
- FPF Manager has agreed to conduct interviews with all existing City staff and may make employment offers

FISCAL INFORMATION

Current Funds - \$4,489,333 (subject to annual appropriation)

BOARD AND COMMITTEE ACTIONS

On August 2, 2018, a briefing was presented to the Park and Recreation Board

On August 9, 2018, a special called Public Input meeting was held at the Hall of State to receive public input

On August 16, 2018, the Park and Recreation Board held further discussion on this item

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET
COMMITTEE ONLY ITEM**

DATE: September 6, 2018
COUNCIL DISTRICT: 6
STAFF: Oscar Carmona, (214) 670-8871

SUBJECT

Authorize the preparation of a ten-year maintenance agreement with two (2) five-year renewal options with the Dallas Rowing Club for the renovation, operation and maintenance of the existing Boathouse located at Bachman Lake Park, 2829 Shorecrest Drive – Financing: No cost consideration to the City

BACKGROUND

The Dallas Rowing Club's (Club) primary objective is to promote the sport of rowing for all ages. By City Council Resolution No. 07-3500 adopted on November 28, 2007, the City of Dallas Park and Recreation Department entered into a License Agreement with the Dallas Rowing Club for use of Bachman Lake for the construction, operation and maintenance of a boathouse. The term of the agreement was for ten (10) years with two (2) five-year options to renew. This agreement expired November 2017. A new request for proposals was issued and the Dallas Rowing Club was the only proposer.

The Dallas Rowing Club was incorporated as a Texas Non-Profit Corporation on October 6, 1980. The Club has over 100 rowers, including participants from high school programs and offers basic rowing training. The Dallas Rowing Club may use the water surface of Bachman Lake for boating activities under the same conditions as the general public. The Club may exercise control over the shoreline and water surface immediately adjacent to the Club's facilities for the purpose of launching and retrieving boats.

The facility includes a boathouse building of approximately 6,200 square feet, along with stalls, moorings, docks and storage facilities. The Club is responsible for furnishing all equipment and security of the facility. The agreement would commence on city council approval.

The following responsibilities between the Dallas Park and Recreation Department and the Dallas Rowing Club are for consideration:

THE DALLAS ROWING CLUB RESPONSIBILITIES:

1. The Club shall occupy the premises and maintain its improvements to the premises, as necessary, subject to the specific terms and conditions of this Agreement.
2. The Club shall at its sole cost and expense, keep and maintain the premises and all facilities in good order and repair and, in a safe, clean, sanitary and attractive condition.
3. The Club agrees to coordinate such ground maintenance with the designated Park and Recreation Department staff responsible for the Park if it conducts a special event requiring additional grounds maintenance.
4. The Club may only encumber the Club's personal property for the purpose of constructing improvements on the premises, and the City agrees that such removable personal property may be pledged as collateral pursuant to the terms of this paragraph.
5. No lien of any kind may legally be asserted or perfected against any property of the City, including any buildings or permanent fixtures erected thereon.
6. All fixed improvements on the premises shall become the property of the City upon the earlier of acceptance by the Director or the termination of this Agreement, unless such improvements have not been approved (as determined by the Director), in which case the Club shall at City's request, remove the improvements and return the premises to materially the condition that existed on the effective date of this Agreement no later than sixty (60) business days following the termination of this Agreement.
7. The Club shall pay to the City \$1,000 per year as an annual Club and rental fee. Payment is due to the City the first of the month following 120 days after the date of execution of this Agreement and on each annual anniversary date thereafter, due and payable immediately upon demand, until the expiration or termination of this Agreement.

THE CITY OF DALLAS PARK AND RECREATION DEPARTMENT RESPONSIBILITIES:

1. The City shall continue to maintain the park grounds in the immediate vicinity of the premises on its current schedule.

TERMINATION:

1. The term of this agreement shall be ten-years with two five-year renewal options and shall terminate ten (10) years thereafter, unless terminated at an earlier date in accordance with the terms of this Agreement. The Club shall have the right to access the premises upon execution of this Agreement for purposes of making renovations and other improvements.

FISCAL INFORMATION

\$10,000 – Revenue to City

COMMITTEE ACTION

The Administration and Finance Committee considered this request on June 21, 2018 and presented a recommendation to the full Park and Recreation Board on the same day.

On June 21, 2018, the Park Board voted to defer this item to August 16, 2018.

On August 16, 2018, the Park Board remanded this item back to the Administration and Finance Committee for further review.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET
COMMITTEE ONLY**

DATE: September 6, 2018
COUNCIL DISTRICT(S): 2
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize **(1)** an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; **(2)** the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and **(3)** the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00)

BACKGROUND

In July 2017, the City of Dallas was awarded Transportation Alternatives Set-Aside (TA Set-Aside) Program funding from the North Central Texas Council of Governments (NCTCOG) in the amount of \$5,000,000.00, the maximum funding allowable, for construction of the Trinity Strand Trail Phase 2 which runs from the DART Inwood Road Station on the North, through the Dallas Medical District south to Turtle Creek Plaza in the Dallas Design District, where it connects with the existing Trinity Strand Trail Phase One. The trail is located partially within the elevated DART railway land, within City of Dallas existing Right-of-way (ROW) and taking one lane of the North side of Market Center Boulevard (City-owned ROW) from Harry Hines, under IH-35E to Turtle Creek Plaza.

The TA Set-Aside Program utilizes federal funding, administered by the Texas Department of Transportation (TxDOT). Acceptance of all federal-aid project funds are subject to disadvantaged business enterprises (DBE) requirements and the City must operate under TxDOT's DBE program, rather than the City's Business Inclusion Development (BID) Plan. This Advance Funding Agreement sets forth the parameters for both agencies and specifies the responsibilities of each.

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00)
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BACKGROUND (continued)

The scope of work for the project includes:

- 12'-0" wide concrete multi-use trail.
- Enhanced traffic signals at major intersections to allow pedestrians and cyclists to cross safely.
- TxDOT will allow the City to install special lighting treatments under the existing IH-35E bridge and allow re-configuration and/or widening as needed.
- The trail will be within (below) the existing DART rail overhead from Inwood Station to about Parkland Hospital and Medical District Drive, where it will go within the COD ROW.
- The trail will be within ROW along Harry Hines to Market Center. The City Traffic and Transportation has approved repurposing one (1) lane of the north side of Market Center to use for the trail, from the intersection of Harry Hines and Market Center to the intersection of Market Center and Turtle Creek Boulevard at Turtle Creek Plaza.
- Trail nodes, trailheads and trail amenities will be included, as allowed by the budget.

ESTIMATED SCHEDULE OF PROJECT

Began Design	June 2016
Complete Design	April 2019
Begin Construction	February 2020
Complete Construction	March 2021

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 23, 2017, the Park and Recreation Board authorized six transportation alternative project applications.

Information about this item was provided to the Quality of Life & Environment Committee on April 10, 2017.

On April 12, 2017, Council authorized application of seven candidate projects to the North Central Texas Council of Governments through the Transportation Alternatives Set-Aside Program for cost reimbursement in (a) the Active Transportation Project category for the proposed: Katy Trail Bridges Project, Lake Highlands Trail Northern Extension, Lake Highlands Trail Phase 2A, 2B Project, Ridgewood Trail Lighting Project, Trinity Forest Spine Trail Project, Trinity Strand Trail Phase 2 Project, and Union Bikeway Connector Project and (b) the Safe Routes to School Project category: Lake Highlands Trail Northern Extension Project and a required local match not to exceed \$9,152,799 by Resolution No. 17-0598.

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00)
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FISCAL INFORMATION

2012 Bond Funds	\$ 2,074,496.00
State Contribution	\$ 421,124.00
Transportation Alternatives Set-Aside Funds	<u>\$ 5,000,000.00</u>
TOTAL	\$ 7,074,496.00

COMMITTEE ACTION

The Park and Recreation Board remanded this item back to the Planning and Design Committee for further review.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on September 27, 2018.

This item will be scheduled for City Council approval on October 24, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

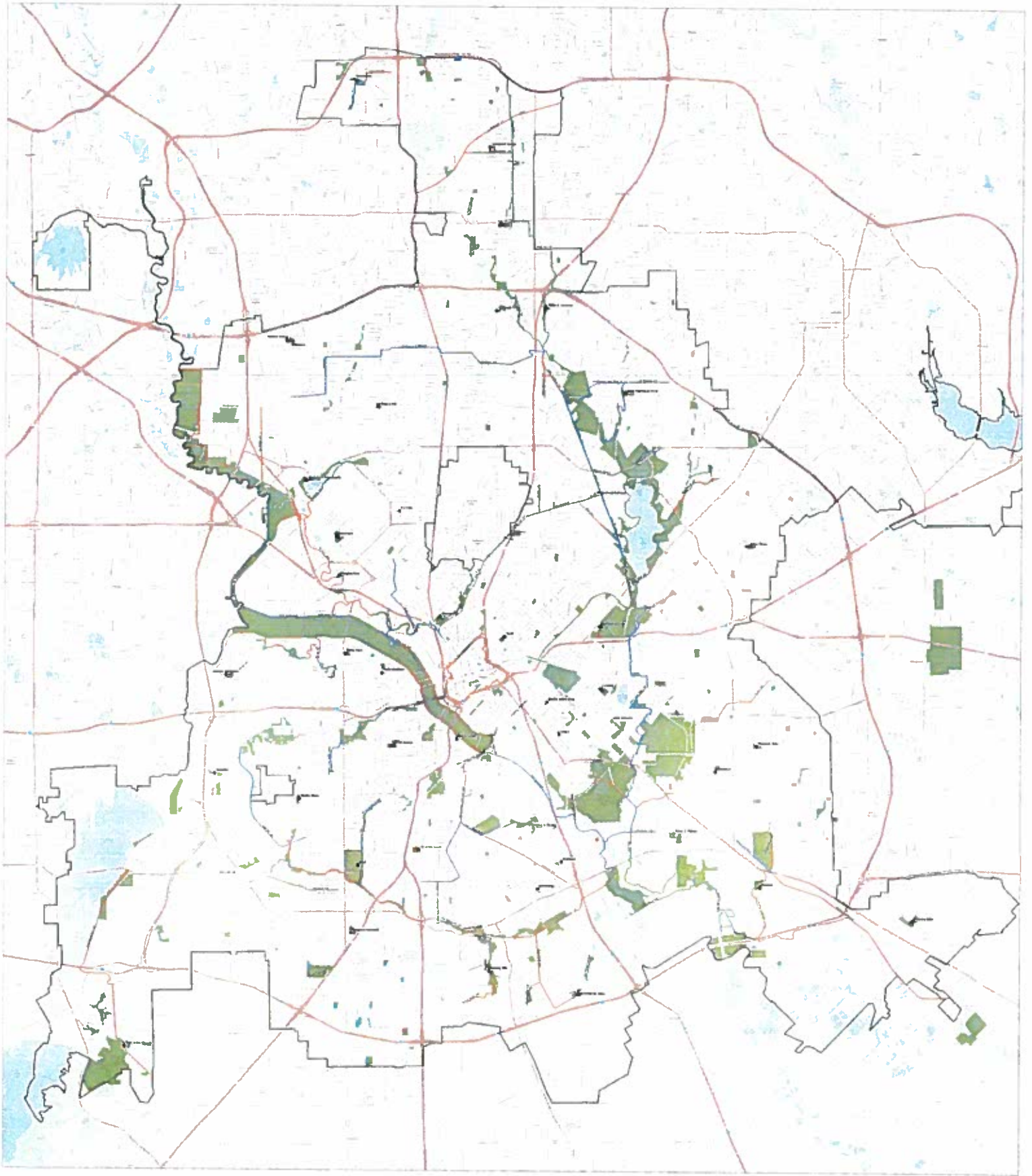
Attached



Trinity Strand Trail - Phase II Inwood Road to Hi Line Dr

CD
2 & 6

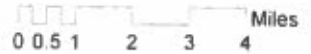
February 22, 2018



- Legend**
- Park Service Centers
 - CCD Rec Centers
 - Aquatic Facilities
- Streets**
- Existing
 - Programmed
 - Proposed
 - Sidewalk/Street
- Parks December 2016



City of Dallas Park & Recreation Department System Map



Created by Peter Bratt 2/22/2018