



# **DALLAS PARK AND RECREATION BOARD AGENDA**

**THURSDAY, DECEMBER 13, 2018  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FN  
DALLAS, TEXAS 75201  
214-670-4078**

- 8:30 am: Administration and Finance Committee, Room 6FS**
- 8:30 am: Planning and Design Committee, Room 6FN**
- 9:30 am: Park and Recreation Board, Room 6FN**

 Park & Recreation

Rodney Schlosser, Chair  
Yolanda Williams, Vice Chair  
Harrison Blair  
Calvert Collins-Bratton  
Robb P. Stewart  
Taylor Toynes  
Sonya Woods

*Public Notice*

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POSTED CITY SECRETARY  
DALLAS, TX

710 DEC -7 PM 2:36

CITY SECRETARY  
DALLAS, TEXAS

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DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL, ROOM 6FS  
1500 MARILLA STREET, DALLAS, TEXAS 75201  
THURSDAY, DECEMBER 13, 2018  
(8:30 A.M.)

AGENDA

CONSENT ITEMS

**PARK BOARD AGENDA ITEM NO. 4** – Dallas Zoo (4) – Authorize a \$2.00 increase in Adult, Children (ages 3-11) and Seniors (65+) admission fees with the Dallas Zoo Management (DZM) – Financing: No cost consideration to the City

**PARK BOARD AGENDA ITEM NO. 5** – Dallas Arboretum (9) – Authorize a \$2.00 increase in admission fees at the Dallas Arboretum and Botanical Society (DABS) for designated months of the year – Financing: No cost consideration to the City

ITEMS FOR DISCUSSION

1. Audit of Business Partners Oversight – Update
2. City Council-Sponsored Event Waivers
3. Proposed fee changes for Athletic Fields, Aquatic Centers, Recreation Centers and Facility Rentals

DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE- PAGE 2  
DALLAS CITY HALL, ROOM 6FS  
1500 MARILLA STREET, DALLAS, TEXAS 75201  
THURSDAY, DECEMBER 13, 2018  
(8:30 A.M.)

**A quorum of the Dallas Park and Recreation Board may attend this meeting**

**Handgun Prohibition Notice for Meetings  
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

*"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."*

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 Park & Recreation

Jesse Moreno, Chair  
Becky Rader, Vice Chair  
Barbara Barbee  
Timothy W. Dickey  
Jeff Kitner  
Paul Sims  
Bo Slaughter

*Public Notice*

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POSTED CITY SECRETARY  
DALLAS, TX

DALLAS, TEXAS  
852-7 77 2 33  
CITY SECRETARY  
DALLAS, TEXAS

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DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL, ROOM 6FN  
1500 MARILLA STREET, DALLAS, TEXAS 75201  
THURSDAY, DECEMBER 13, 2018  
(8:30 A.M.)

AGENDA

ACTION ITEMS

**PARK BOARD AGENDA ITEM NO. 6** – Timberglen Trail (12) – Authorize a contract for construction of the Timberglen Trail from Timberglen Park to Barry Barker Park in far North Dallas – Northstar Construction, Inc., lowest responsible bidder of eleven – Not to exceed \$817,700.00 – Financing: 2012 Bond Funds

**PARK BOARD AGENDA ITEM NO. 7** – Dallas Arboretum (9) – Authorize Supplemental Agreement No.1 to the professional services contract with GSR Andrade Architects, Inc. to add design development through construction administration phases for improvements to the DeGolyer House and installation of new sidewalks along Garland Road at the Dallas Arboretum located at 8525 Garland Road - Not to exceed \$172,865.00, from \$72,100.00 to \$244,965.00 – Financing: Park and Recreation Facilities Fund (2006 Bond Funds)

**PARK BOARD AGENDA ITEM NO. 8** – White Rock Lake Trail (9) – Authorize a professional services contract with Half Associates, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the White Rock Lake Trail Improvements Project from the 500 - 1000 block of East Lawther – Not to exceed \$360,595.00 – Financing: 2017 Bond Funds

**A quorum of the Dallas Park and Recreation Board may attend this meeting**

DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE – PAGE 2  
DALLAS CITY HALL, ROOM 6FN  
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(8:30 A.M.)

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**AGENDA**

**DALLAS PARK AND RECREATION BOARD  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FN  
DALLAS, TEXAS 75201**

**THURSDAY, DECEMBER 13, 2018 9:30 A.M.  
(Public Speakers sign in by 9:00 A.M.)**

*Public Notice*

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POSTED CITY SECRETARY  
DALLAS, TX

DEC-7 PM 2:35

CITY SECRETARY  
DALLAS, TEXAS

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Robert Abtahi, President, District 15

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Barbara A. Barbee, District 1	Bo Slaughter, District 8
Jesse Moreno, District 2	Becky Rader, District 9
Taylor I. Toynes, District 3	Robb P. Stewart, Vice President District 10
Harrison Blair, District 4	Jeff Kitner, District 11
Yolanda F. Williams, District 5	Rodney Schlosser, District 12
Timothy W. Dickey, District 6	Calvert Collins-Bratton, District 13
Sonya Woods, District 7	Paul Sims, District 14

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1. Speakers
2. Approval of Minutes of the December 6, 2018 Park and Recreation Board Meeting
3. Recent Police Activity in the Park System:  
Rick Watson, Deputy Chief, Dallas Police Department

**CONSENT AGENDA (ITEMS 4 – 8)**

**ADMINISTRATION AND FINANCE COMMITTEE**

4. Dallas Zoo (4) – Authorize a \$2.00 increase in Adult, Children (ages 3-11) and Seniors (65+) admission fees with the Dallas Zoo Management (DZM) – Financing: No cost consideration to the City
5. Dallas Arboretum (9) – Authorize a \$2.00 increase in admission fees at the Dallas Arboretum and Botanical Society (DABS) for designated months of the year – Financing: No cost consideration to the City

**PLANNING AND DESIGN COMMITTEE**

6. Timberglen Trail (12) – Authorize a contract for construction of the Timberglen Trail from Timberglen Park to Barry Barker Park in far North Dallas – Northstar Construction, Inc., lowest responsible bidder of eleven – Not to exceed \$817,700.00 – Financing: 2012 Bond Funds

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2**  
**DALLAS CITY HALL**  
**1500 MARILLA STREET, ROOM 6FN**  
**DALLAS, TEXAS 75201**  
**THURSDAY, DECEMBER 13, 2018, 9:30 A.M.**

7. Dallas Arboretum (9) – Authorize Supplemental Agreement No.1 to the professional services contract with GSR Andrade Architects, Inc. to add design development through construction administration phases for improvements to the DeGolyer House and installation of new sidewalks along Garland Road at the Dallas Arboretum located at 8525 Garland Road - Not to exceed \$172,865.00, from \$72,100.00 to \$244,965.00 – Financing: Park and Recreation Facilities Fund (2006 Bond Funds)
8. White Rock Lake Trail (9) – Authorize a professional services contract with Half Associates, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the White Rock Lake Trail Improvements Project from the 500 - 1000 block of East Lawther – Not to exceed \$360,595.00 – Financing: 2017 Bond Funds

**SPECIAL RECOGNITION**

9. Jim Henderson, Golf Professional of the Year. Presented by Willis Winters, Director

**ITEMS FOR DISCUSSION**

10. Audit of Business Partners Oversight - Update, John Jenkins, Deputy Director
11. The Park Board Retreat - January 24, 2019, John Jenkins, Deputy Director
12. Budget Priorities, John Jenkins, Deputy Director

**OTHER/NON-ACTION ITEMS**

13. 2017 Bond Program Update, Louise Elam, Assistant Director
14. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
15. Staff Announcements – Upcoming Park and Recreation Department Events
16. Next Park and Recreation Board Regular Meeting: Thursday, January 10, 2019, at Dallas City Hall.
17. Adjournment

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3**  
**DALLAS CITY HALL**  
**1500 MARILLA STREET, ROOM 6FN**  
**DALLAS, TEXAS 75201**  
**THURSDAY, DECEMBER 13, 2018, 9:30 A.M.**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Barbara A. Barbee, Harrison Blair, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Susan Rader, Rodney Schlosser, Paul Sims, Ernest Slaughter, Taylor I. Toyne, Yolanda F. Williams, Sonya Woods - 14

Absent: Calvert Collins-Bratton -1

President Abtahi called the meeting to order at 8:33 a.m.

Agenda Item 1. Public Speakers. NONE

Agenda Item 2. A motion by Barbara Barbee, seconded by Bo Slaughter to approve the minutes of the November 15, 2018 Park and Recreation Board Meeting, was carried. The vote was unanimous (Collins-Bratton absent).

### CONSENT AGENDA (ITEMS 3 - 4)

#### **ADMINISTRATION AND FINANCE COMMITTEE**

Agenda Item 3. Service Agreement (1,3,9,14) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize a five-year service agreement to provide Point of Sale (POS) computer hardware equipment and hardware support services for the Park and Recreation Department with NewBold Corporation, most advantageous proposer of two – Total not to exceed \$149,844 – Financing: Recreation Program Fund (subject to annual appropriations), was carried. The vote was unanimous (Collins-Bratton absent).

Agenda Item 4. Service Agreement (All) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize a three-year service agreement for upgrades, training, maintenance, and support of the recreation management software system (RecTrac) for Park and Recreation Department - Vermont Systems, Inc., sole source - Total award not to exceed \$159,883 – Financing: Recreation Program Fund (subject to annual appropriations), was carried. The vote was unanimous (Collins-Bratton absent).

#### **PLANNING AND DESIGN COMMITTEE**

NONE

#### BRIEFING

Agenda Item 5 The Trust for Public Land briefing was presented by Robert Kent, Trust for Public Land. The Board requested staff work with Mr. Kent as soon as possible to begin this endeavor.

#### OTHER/NON-ACTION ITEMS

Agenda Item 6. Park Board Agenda Management / Board Evolution update was presented by Tony Becker, Park Board Secretary. The Board gave Mr. Becker suggestions and direction as to the gradual implementation of the plan. Board Members Stewart, Kitner, Dickey and Blair volunteered to be part of the pilot program.

Agenda Item 7. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park

DRAFT

Jesse Moreno announced his congratulations for residents at Pike Park who obtained a grant for the installation of landscaping and irrigation. Thanks to Oscar Carmona and his staff for installing the new policy signs in the park.

Becky Rader announced the successful groundbreaking at White Rock Hills Park last Saturday December 1, 2018. It was well attended. Ms. Rader also announced the new Boat House dedication for Dallas United Crew at White Rock Lake. Ms. Rader also mentioned the request to officially name the Texas Buckeye Trail will be forthcoming, she has been working with the City Attorney's Office on securing signatures on the 5-person memo.

Jeff Kitner announced that Sunday from 5:30 p.m. – 7 p.m., the Friends of the Northaven Trail will host the annual 'Light the Trail'. Santa will be there. It will be at the intersection of Edgemere Road and the Trail.

Robert Abtahi requested Mr. Becker send out an email to Board and Staff reminding them that next Thursday, December 13 all are encouraged to wear their 'ugly sweater' to the meeting. Also, Mr. Abtahi reminded staff to turn in their suggestions to Mr. Becker for the retreat that will be held at Nash Davis Recreation Center in January.

Tim Dickey spoke briefly about the upcoming retreat. It is scheduled to start at 9 am and there will be no voting agenda at the retreat. Mr. Dickey mentioned that there will be a Board discussion at the next meeting (December 13, 2018) to discuss the retreat agenda as a Board.

Agenda Item 8. Staff Announcements – Upcoming Park and Recreation Department Events

Willis Winters, Director, announced congratulations to Sam Tassew, Technician Analyst in Park IT, who just graduated with a Masters of Cyber Technology from the University of Dallas. Mr. Winters also provided logistics and directions to the Park Board for the WellMed opening that begins at 11 a.m.

Agenda Item 9. Next Park and Recreation Board Regular Meeting will be held Thursday, December 13, 2018 at Dallas City Hall.

Agenda Item 10. President Abtahi adjourned the Board meeting at 10:01 a.m.

Anthony M. Becker, Secretary  
Park and Recreation Board

Robert Abtahi, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**AGENDA DATE:** December 13, 2018  
**COUNCIL DISTRICT:** 4  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize a \$2.00 increase in Adult, Children (ages 3-11) and Seniors (65+) admission fees with the Dallas Zoo Management (DZM). Financing: No cost consideration to the City

**BACKGROUND**

On September 30, 2009, the City entered into a 25-year management agreement with Dallas Zoo Management (DZM) to operate and manage the Dallas Zoo. This agreement allows DZM to set gate admissions and any separate admission charges for individual attractions/exhibits and parking fees with Park Board approval.

The DZM has maintained set gate admissions since January 1, 2011 when the requested increase for the months of March through May for Adults for went from \$12.00 to \$15.00 and from \$9.00 to \$12.00 for Children and Seniors. Dallas Zoo Management also lowered the price for all paid admissions for \$5.00 for the months of January and February. In May 2012, after Park Board approval, DZM implemented a "not to exceed" pricing year-round, which allowed the DZM to vary pricing per season or event but maintained the \$15.00 cap for Adults and the \$12.00 for Children and Seniors.

In response to an increase in Full Time Employees, rising operating expenses and health insurance increases, DZM requests the "not to exceed pricing" to increase by \$2.00, making the price cap for Adults \$17.00, Children (ages 3-11) and Seniors (65+) \$14.00. Children under 3 will remain free of charge. This increase would go into effect on March 1, 2019.

**FISCAL INFORMATION**

No cost consideration to the City

**CURRENT OFFICERS**

Joan Walne, Chairman  
Diane Brierley, Vice Chairman  
Gayle Von Ehr, Secretary  
Steve Penrose, Treasurer  
Gregg Hudson, President and CEO

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on December 13, 2018 and will present a recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENTS**

Dallas Zoo Management Price Increase Request  
Ticket Price Request Background Information





## Dallas Park Board: Ticket Price Request Background Information



*Creating A Better World For Animals*





## **Dallas Zoo:**

- **Requests increase in the base adult admission fee from \$15 to \$17**
- **Requests increase in base child/senior admission fee from \$12 to \$14**
- **Children under 3 will remain free**

**Effective March 1, 2019**



# Market Pricing Comparison



	<u>Adult</u>	<u>Child</u>
Dallas Zoo (current)	15.00	12.00
Dallas Zoo (proposed)	17.00	14.00

## Similar Institution Pricing:

Dallas World Aquarium	20.95	14.95
Perot Museum	20.00	13.00
Dallas Arboretum	15.00	10.00
Fort Worth Zoo	14.00	10.00
Omaha Zoo	21.95	15.95
New Orleans Zoo	22.95	19.95
Houston Zoo	19.00	15.00
Cincinnati Zoo	19.00	13.00

Top 20 Zoos



Average Ticket Price





**Dallas Zoo:  
Growing impact while still making the  
Zoo accessible to everyone  
2009-2018**





# Dallas Zoo Attendance 2005-2017

8 consecutive years of record breaking attendance!



2017

2016

2015

2014

2013

2012

2011

2010

2009

2008

2007

2006

2005

Private Management

200,000

400,000

600,000

800,000

1,000,000

1,200,000



# Growth in Mission Impact

Wild Beginnings  
Early Childhood (10  
months - 8 years  
old)



Families and  
Intergenerational  
groups

Youth Volunteer  
Programs  
(11 - 17 years old)



Wild Adventures  
Camps  
(PreK - Grade 12)

Educators and  
Schools  
(PreK - Grade 12)

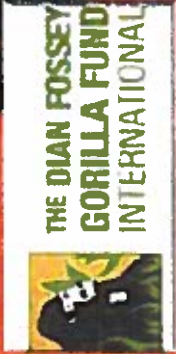


Hours of Engagement per person	2015-16		2016-17	
	Number of participants in program	Total Engagement Hours	Number of participants in program	Total Engagement Hours
<b>Totals:</b>	<b>123,491</b>	<b>313,126</b>	<b>138,704</b>	<b>332,411</b>



# Growth in Mission Impact

## \$625K+ in direct Field Conservation Support





## Zoo's Growing Economic Impact



	<u>2009</u>	<u>2017</u>
Attendance	648,000	1,203,102
Expense Budget	\$16.3M	\$30.6M (\$14.5M City)
Jobs (FTE)	203	333
School & Camp Programs	63,142	138,704
Conservation Programs	\$88,000	\$625,000
Economic Impact	\$72M Annual	\$319M Annual

## Community Access Ticket Programs

**DISD Elementary School Free Tickets**      **281,917 Distributed**  
**Discounted Education Tickets (\$6)**      **110,300 Attendees**  
**Education Chaperone Tickets (\$6)**      **9,133 Attendees**

**Dollar Day Admissions : 2 days (\$1)**      **30,492 Attendees**  
**Penguin Days: Dec., Jan., Feb. (\$7)**      **200,370 Attendees**  
**Council District Days: 6 districts (free)**      **2,065 Attendees**  
**Children's Hospital Program (free)**      **2,760 Attendees**  
**Dallas Park & Rec (free)**      **5,502 Attendees**  
**Children Under 3 (free)**      **74,528 Attendees**  
**Mayor's Reading Program (free)**      **5,000 Distributed**  
**Library Program (free)**      **1,195 Distributed**  
**Community Partners (free & discount)**      **10,465 Attendees**

**Attendance for FY 2017**      **1,203,102 Visitors**  
 (Adult Ticket Price \$15 & Child/Sr. Price \$12)

**456,760**  
**Attended the**  
**Zoo**  
**for \$7 or Less**  
**in 2017**







**Dallas Zoo:  
Private support grows while still  
saving the city vital dollars annually  
2009-2018**



# Private Support Continues to Grow



Since 2009:

**\$41 M**

**Privately Funded Capital Improvements completed**







# History of City Support

2008-9	\$16.3M Original Net City Operating budget for Zoo								
2009-10	\$10.8M City Stipend	\$5.5M savings							
2010-11	\$10.8M City Stipend	\$5.5M savings							
2011-12	\$11.8M City Stipend	\$4.5M savings							
2012-13	\$13.8M City Stipend	\$2.5M savings							
2013-14	\$14.0M City Stipend	\$2.3M savings							
2014-15	\$14.2M City Stipend	\$2.1M savings							
2015-16	\$14.1M City Stipend	\$2.2M savings							
2016-17	\$14.2M City Stipend	\$2.1M savings							
2017-18	\$14.5M City Stipend	\$1.8M savings							

**\$28.6M**  
in Savings  
to the  
City  
Operating  
Budget in  
9 years.

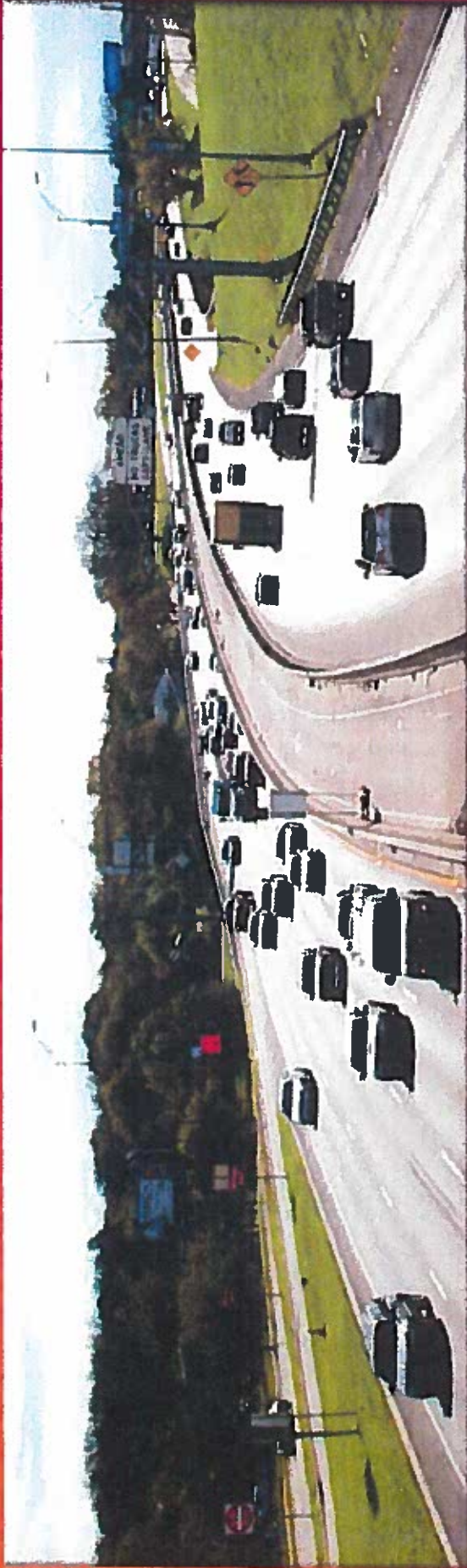




**Dallas Zoo:  
Negative trends begin to erode earned  
revenue and add expenses  
2009-2018**



# Southern Gateway Traffic Impact





# Infrastructure Needs

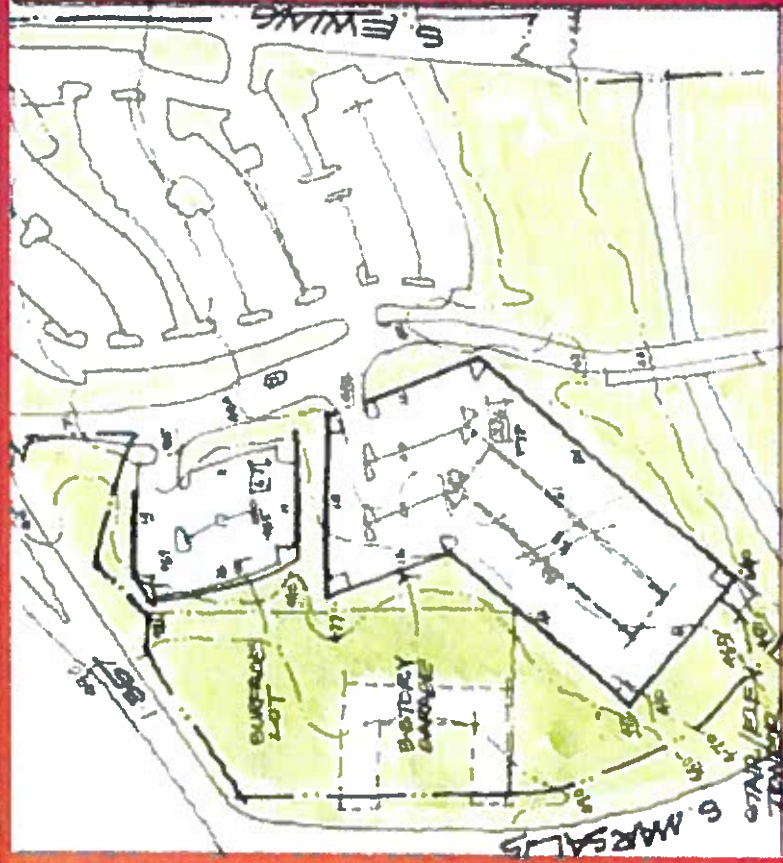


**Over 70+ Days a  
Year Exhaust  
Parking**





# Infrastructure Needs



- **900+ additional spaces needed**
- **Can be built on existing Zoo property**
- **\$18-25M cost for multi-level garage**
- **\$3.5M committed in last bond program**



## Increases in DZM Operating Expenses

- **FTE's have increased from 203 full-time employees as of 10/1/09 to 333 as of 10/1/17**
- **Annual Zoo Operating Expenses have increased from \$16.3M in 2009 to \$30.6M in 2017**
- **Health Plan increases for employees has risen over \$500K in just the past 2 years**



September 24, 2018

Willis Winters  
Director  
Dallas Park and Recreation Department  
1500 Marilla  
Dallas, TX 75201

Dear Willis-

The Dallas Zoo is requesting approval for a not-to-exceed price increase for our standard admission fee as of March 1, 2019 as follows:

Adult:		
Current Fee -	\$15	
Proposed Fee -	\$17	
Child (3-11) / Seniors (65+):		
Current Fee-	\$12	
Proposed Fee-	\$14	
Children under 3 will remain free of charge.		

History of Zoo Price Increases since 2009 Management Agreement

October 2010 - requested increase from \$12 to \$15 for adult and from \$9 to \$12 for children and seniors, only for the months of March through May. At the same time, we informed the Park Board that we would lower the price for all paid admission to \$5 for the months of January and February. Implementation date was 1/1/11.

May 2012 - requested no increase to cap, but implementation of "not-to-exceed" pricing year-round, allowing the Zoo to vary pricing per the season, event, etc., but maintain the cap of \$15 for adult and \$12 for children and seniors.

Both changes were approved.

With only one price increase requested since the 2009 private management agreement (and a corresponding price decrease implemented during Jan/Feb), we believe this price change is both reasonable and appropriate. We will continue to offer reduced pricing during certain months of the year and of course continue our dollar day offering to the community, as well as various free ticket offerings to DISD students, ensuring that the Zoo is accessible to all in our area. We have attached a briefing document that gives more detail into the background of why this fee increase is necessary at this time.

Thank you,

  
Gregg Hudson  
President and CEO  
Dallas Zoo Management

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**AGENDA DATE:** December 13, 2018  
**COUNCIL DISTRICT:** 9  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize a \$2.00 increase in admission fees at the Dallas Arboretum and Botanical Society (DABS) for designated months of the year. Financing: No cost consideration to the City

**BACKGROUND**

In 1982, the City entered into a 10-year Management Agreement with The Dallas Arboretum and Botanical Society (Arboretum). In 1988, the contract was amended to reflect that the City and the Arboretum both agreed upon a 25-year agreement with one (1) 10-year renewal option.

The Arboretum's budget has increased from \$10 million to \$24 million since 2011. The increase in admissions will help offset certain operating expenses that continue to grow such as security, janitorial and parking support.

The Arboretum requests admission fees to increase \$2.00. This would be "dynamic pricing", in which the rates would be increased at the discretion of the Arboretum in the amount of \$1.00 to \$2.00 based on the demand during festivals. These fees are a "not to exceed" amount, allowing them to vary pricing based on seasons, events, etc. This rate will go into effect January 1, 2018.

	<b>Current Fees</b>	<b>Proposed Fee</b>
Adult	\$15.00	\$17.00
Senior Citizen	\$12.00	\$14.00
Child (3-12 years)	\$10.00	\$12.00
Child (Under 3 years)	Free	Free
Parking	\$10.00	\$10.00

Please see the attached DABS document "Analysis of How Increase Would Take Place Over the Year" that details event/festival pricing.

**FISCAL INFORMATION**

No cost consideration to the City

**CURRENT OFFICERS**

Mark Wolf, Chairman  
Alan Walne, Vice Chairman  
John Cuellar, Secretary  
Will McDaniel, Treasurer  
Mary Brinegar, President and CEO

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on December 13, 2018 and will provide a recommendation to the full Park and Recreation Board on the same day.

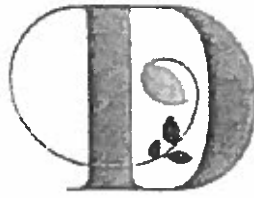
**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENTS**

Dallas Arboretum and Botanical Society Price Request





## Request for an Increase in Admission Prices for Designated Months of the Year

### Current situation regarding daytime admission:

The Dallas Arboretum has not asked for an increase in admissions since 2011. Since that year we have had CPI average increases of 3.2, 2.1, 1.5, 1.6, .1, 1.3 and 2.1 percent. Since 2011 our budget has grown from \$10MM to \$24MM. Therefore, this year based upon the inflation rate each year, we ask for an increase of \$1 to \$2 max on admission tickets only on certain days where festivals occur or busy days outside of festivals, such as May. By asking for an overall increase of \$2 now we can determine admission based on a variable schedule as indicated below, however we anticipate only using that maximum amount during major festivals with the approval to increase the admission by \$2 at a time we feel it is warranted.

Additionally, since we've last asked for an increase, we have added the following features which add to the visitor experience. All capital funds indicated below were raised by The Dallas Arboretum. \$8,000,000 additional was spent on parking improvements at the Arboretum and funded through City of Dallas bond funds.

These include:

Rory Meyers Children's Adventure Garden - \$47,696,895 The Rory Meyers Children's Adventure Garden was designed to connect children with nature. Education is a central focus of our mission, which is why we are delighted to be able to teach Life and Earth Science to state and national curriculum standards (K-6) to both school children and their teachers as well as families. Families and school children enjoy 8 acres of science fun overlooking the beautiful White Rock Lake, over 120 interactive exhibits in "galleries without walls" are placed throughout the acreage.

A Tasteful Place – \$10,064,477 In this new garden we are teaching guests how to plan, plant, grow and harvest herbs, fruit and vegetables. This also includes free demonstrations throughout each week by chefs, El Centro, TWU, UTSMS, Master Wellness Volunteers, Master Gardeners and our own horticulturists. Additionally, classes at a nominal fee that are hands-on are offered throughout the year on ways to cook the fruits and vegetables growing in gardens at that time. We have offered over 247 classes from October 2017 to August 2018 to those visiting the garden. There are also three food samples offered free of charge a day from 10am – 3pm in A Tasteful Place. These are tastes of recipes made from vegetables that are in season

DALLAS ARBORETUM  
AND BOTANICAL GARDENS

and growing currently in our potager gardens. This has been so popular we have given out 161,179 samples since last October.

The Lagoon and Woodland Walk Area - \$2,500,000 This area is adjacent to A Tasteful Place and has provided a new pastoral area, seen from A Tasteful Place. Included are a lagoon, small waterfall, woodland walk and fountain, all with a view of the lake. Our guests come to the Arboretum to relax in a beautifully manicured oasis, away from city life and view the natural beauty of the lake environment. This area is a perfect addition for this at the Arboretum and opened in late 2017.

The Val Late Garden - \$340,000 Featuring a spacious lawn, a welcoming seating area and a simple yet eye-catching water feature, this beautiful garden is a new addition in front of the DeGolyer House allowing a view of it from the Paseo de Flores.

The Nancy Seay Magnolia Glade - \$763,000 Featuring lush green grass, this white garden has beautiful white blossoms all year long and the peaceful sounds of running water. The garden carries a meandering rivulet of water throughout, ending in a beautiful twisting fountain with photo opportunities at every turn. The glade will take on different colors and textures throughout the year, but with the significant color within will always be varied plantings of green and white. Framed by the 45-foot magnolias of the Dallas Arboretum's Magnolia Allee, the glade is gently enclosed by 35 new 'Teddy Bear' southern magnolias.

The Lay Family Garden - \$2,135,670 The Lay Family Garden (formally known as the Lay Ornamental Garden) was the first garden of the Arboretum and recently underwent a re-investment. The renovated Lay Garden is a 2.2-acre garden filled with hundreds of perennials and woody plants. The Lay Family Garden provides guests with a newly interpreted garden at the north end of the Arboretum property. One of the most popular features is the native limestone walls with waterfalls cascading from them. Complementing the waterfalls is a new grotto with a 12-foot waterfall directly across from them. The water gardens are also of great interest and include a large lagoon for aquatic plants, a stream with three weirs and a Koi pond.

Nancy Rutchik Red Maple Rill - \$3,010,433 Key design elements of the Nancy Rutchik Red Maple Rill include an entry off the Paseo de Flores and a large gathering plaza that overlooks a re-circulating creek and numerous waterfalls. Opened in fall 2011, this charming area also includes a series of paved walkways and a stone bridge connecting the Martin Rutchik Concert Stage to the Magnolia Allee. An especially large weeping Japanese maple, nearly 100 years old, anchors the center of the garden.

The Twelve Days of Christmas - \$1,706,192 Celebrate the holidays like never before with this centerpiece exhibit featuring an elaborate collection of 25-foot Victorian style gazebos filled with the charming costumed characters, whimsical animals and music made famous by the beloved Christmas carol. Each gazebo is encased in glass and extravagantly decorated on all sides to provide a dramatic, three-dimensional experience, and features mechanical parts and festive music that assists in bringing the characters to an even more life-like state.

Those donors giving capital monies totaling more than \$68,000,000 have allowed us to build exhibits of this caliber, not giving these monies to annual operating support but rather to pay for the costs for design, construction and furniture, fixtures and equipment for the aforementioned additions.

The monies earned from non-members coming through the front gate does not come anywhere near the cost of running our garden but rather supplements the yearly operational budget of \$24 MM that goes towards running our operation in the black each year, this enhances our facility on city land so popular with citizens and visitors, as determined by Trip Advisor, and recognized each year by periodicals and newspapers throughout the country for its beauty and excellence.

**Summary:**

- The Dallas Arboretum asks for a nominal increase of \$1 to \$2 max on daytime admission tickets.
- It is in line with the other major botanic gardens in the country operating without major support from the city or significant endowment and also with similar local non-profit peers;
- We will still make 25,000 tickets available to the City of Dallas by distribution through the Parks and Recreations system so that our citizens who cannot pay for admission can enter without charge;
- By making this a maximum front gate admission paid by a guest as of this bequest, the Arboretum has the ability to provide even further discounts during the year such as half-price admission after 3PM on designated days or reduced price days because of corporate sponsorship for such or three months a year that are deeply discounted all month.
- An increase in this admission helps offset a portion of our internal costs of operational expenses – security, janitorial and parking support that have increased dramatically as attendance has grown;
- We will still set our own pricing for evening special events admission as we have in the past.

We ask for your support of this request having seen the reasoning behind it and the need for making it effective in the coming calendar year for the Arboretum (January 1 through December 31<sup>st</sup>).

## Analysis of How Increase Would Take Place Over the Year

		X	X	X	X	X	X	X	X	X	X	X
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
Adult	5/5	5/5	15/17	15/17	15/17	15/15	15/15	2/2	15/15	15/17	15/17	15/17
	XX	15/17							XX	15/17		
Senior	5/5	5/5	12/14	12/14	12/14	12/12	12/12	2/2	12/12	12/14	12/14	12/14
	XX	12/14							XX	12/14		
Child	5/5	5/5	10/11	10/11	10/11	10/11	10/10	2/2	10/10	10/11	10/11	10/11
	XX	10/11							XX	10/11		

The first number is current pricing and the second number is the requested increase.

X= Discount Days – Every Wednesday except for 2 dates (Spring Break and the Wednesday prior to Thanksgiving) a Buy One Get One rate applies.

XX= Festival pricing starts mid-month

Note that in January, half of February and August deep discounts are in place; and in June and July no price increase is requested.

Discount Days – Every Thursday a senior citizens discount is given.

### Examples of Similar Botanic Garden Pricing

First number for Adult, Second for Child. If three numbers, the middle is for Seniors unless noted.

Arizona/Sonora Desert Tuscon	\$21.95/\$19.95/child \$8.95/ Resident of Sonora \$16.95
Atlanta Botanic Garden	\$21.95/\$18.95
Brookgreen - S. Carolina Murrells Inlet	\$18/\$16/\$10
Butchart - Vancouver	\$33.10/youth 13-17 \$16.55/child \$3
Cheekwood – Nashville	\$20/\$18/\$16
Desert Botanical – Phoenix	\$24.95/\$22.95
Fairchild – Miami	\$25/\$18/\$12
Filoli - near San Francisco	\$22/\$18/\$11
Franklin Park – Columbus	\$18/\$15/\$11
Ganna Walska Lotusland (near LA)	\$48/\$24
Living Desert – Palm Desert CA	\$19.95/\$17.95/\$9.95
Longwood Gardens – Philadelphia	\$23/\$20/\$12
Marie Selby- Sarasota	\$20/\$10/\$10
Montreal Botanic Garden	\$35.50/\$32.75/\$28.50
Morris Arboretum – Philadelphia	\$19/\$17/\$10
National Tropical Botanic - Kauai Hawaii	\$50/\$25
New York Botanic - Bronx	\$23/\$20/\$10
Newfields – Indianapolis	\$18/\$10
Phipps – Pittsburg	\$17.95/\$16.95/\$11.95
Royal Botanic Ontario - Ontario	\$18/\$15/\$15

## Dallas Cultural Institutions

Dallas Arboretum - Current \$15/\$12/\$10

Proposed \$17/\$14/\$11

The only additional daytime admission beyond parking is \$3 for Children's Garden admission. (This will be unchanged)

Perot Museum \$20/\$13

Additional fees of \$10 for special exhibits, and films \$8.

Dallas Zoo \$15/\$12/\$12

Additional fees for the Endangered Species Carousel \$2, T-Rex, Express Mini-train \$2.

Dallas World Aquarium \$20.95/\$16.95/\$14.95

George Bush Library \$19/\$16/\$13

JFK Museum \$16/\$14/\$13

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** December 13, 2018  
**COUNCIL DISTRICT(S):** 12  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize a contract for construction of the Timberglen Trail from Timberglen Park to Barry Barker Park in far North Dallas – Northstar Construction, Inc., lowest responsible bidder of eleven – Not to exceed \$817,700.00 – Financing: 2012 Bond Funds

**BACKGROUND**

On November 9, 2018, eleven bids were received for the Timberglen Trail. Northstar Construction, Inc. was selected as the lowest responsible and responsive bidder. The length of the trail is 1.4 miles with no bridges.

The scope of work for the Timberglen Trail Project includes:

- 12 feet multi-use concrete trail
- HAWK traffic signal at Frankford Road
- Replace section of trail, sod, etc. disturbed by the construction work

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design	September 2016
Complete Design	August 2017
Begin Construction	March 2019
Complete Construction	September 2019

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 15, 2018 the Park and Recreation Board Planning and Design Committee was briefed on construction procurement.

**FISCAL INFORMATION**

2012 Bond Funds – \$817,700.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$817,700.00	Construction	25.00%	25.11%	\$205,382.50
This contract exceeds the M/WBE goal.				

**OWNER**

**Northstar Construction, Inc.**

Michael Heimlich, President

**PROCUREMENT INFORMATION**

The following eleven bids for solicitation CIZ1777 were received and opened on November 9, 2018:

\*Denotes the successful bidder

<b><u>Bidders</u></b>	<b><u>Total Bid</u></b>
*Northstar Construction, Inc. 2112 Solona Street Fort Worth, Texas 76117	\$ 817,700.00
Jeske Construction, Inc.	\$ 992,990.00
Arreguin Group, Inc.	\$1,467,985.00
Wall Enterprises	\$ 939,975.00
Gadberry Construction Co.	\$1,260,038.04
AS Con, Inc.	\$ 857,550.00
Joel Brown & Company, LLC	\$ 824,757.00
MCVAl Associates, LLC	\$1,274,869.00
Axis Contracting, Inc.	\$1,131,266.46
VA Construction, Inc.	\$1,378,854.50
RoeschCo Construction, Inc.	\$1,102,150.00



**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on December 13, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 9, 2019.

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAP(S)**

Attached





**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

**Project Name:** Timber Glen Trail

**Bid/Contract #:** \_\_\_\_\_

**Instructions:**

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=Black; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number (if Applicable)	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Slit Fence & Accessories		Genesis Earth Solutions PFMP58317N0320	Young Tewksbury 632 Tweed Drive Ft. Worth, TX 76131 585-329-7036	P / W	N	\$ 2,767.50	0.34%		
Notes:									
Flex Base		L.B. Transportation Operations WFWB62992N1218	Lauren Burton Munro P.O. Box 1016 Keller, TX 76244 817-337-6830	W	N	\$ 20,090.00	2.48%		
Notes:									
Haul Off		Logan Trucking BMMB63584N1116	Jack Logan 8624 Marigold Dr. Dallas, TX 75241 214-808-1080	B	L	\$ 30,200.00	3.69%		
Notes:									
Fuel		Ricochet Fuel Distributors WFWB63913Y0117	Sam Brett 1201 Royal Parkway Eules, TX 76040 817-268-5910	W	N	\$ 10,000.00	1.22%		
Notes:									
Ready Mix Concrete		Cowtown RediMix WFWB26520Y1019	Max Ulrich P.O. Box 162327 Ft. Worth, TX 76161 817-758-1919	W	N	\$ 81,925.00	10.02%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Electric		Duran Industries HMDB02804N1118	Richard Duran 504 Business Parkway Richardson, TX 75081 972-238-7122	H	(A)	60,400.00	7.39%		
Notes:	HM M/B DFVMO2-19								
General Contractor	VS0000080205	Northstar Construction, LLC	Michael A. Heimlich 2112 Solona Street Fort Worth, TX 76117 817-244-8885	NON	N	612,387.50	74.89%		
Notes:	Northstar Construction to self perform majority of work								
						Total Bid Amount: \$	817,770.00	100.00%	\$ -

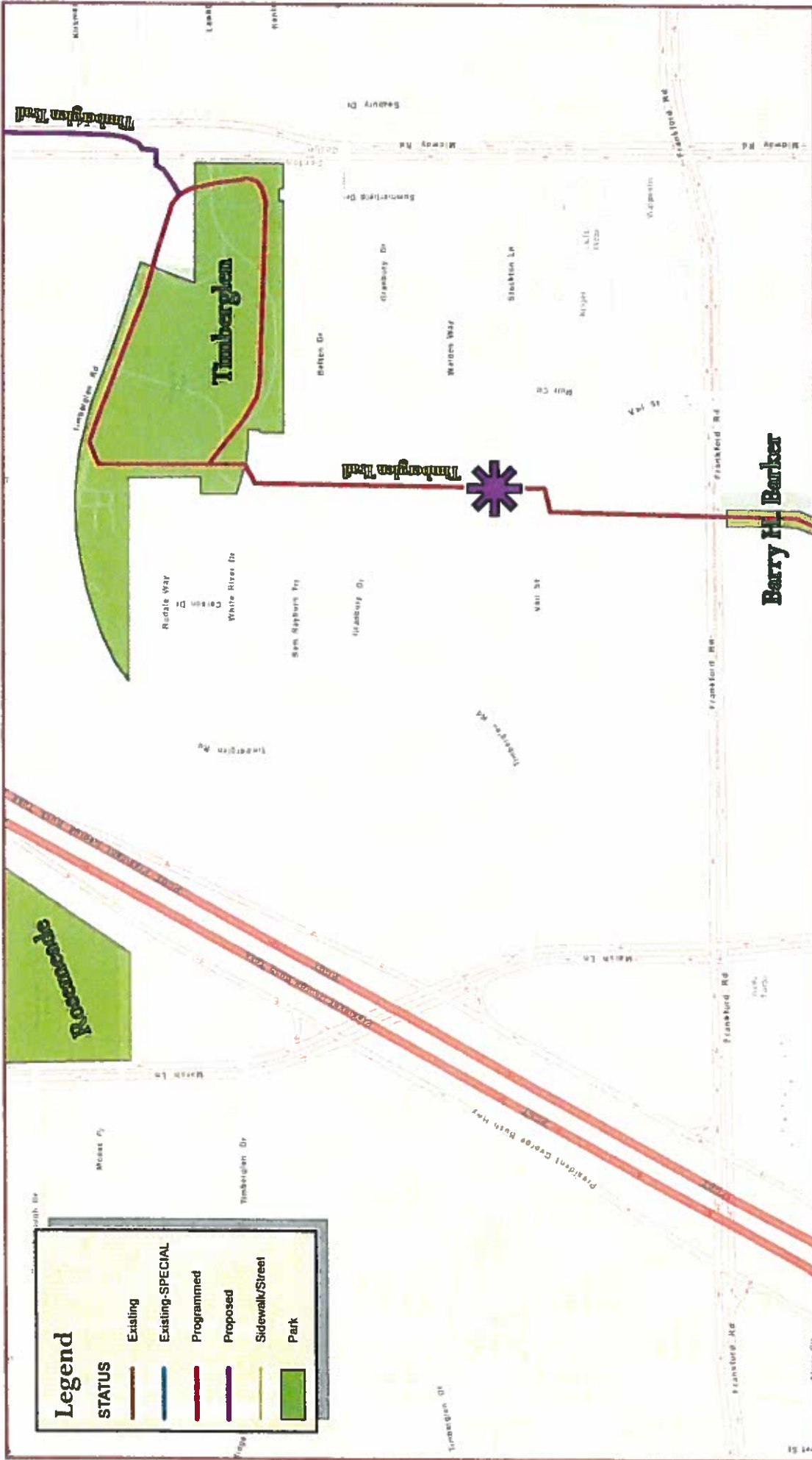
[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: Michael A. Heimlich Title: President

Printed Name: Michael A. Heimlich Date: November 15, 2018

Company Name: Northstar Construction, LLC



District  
12

Mapsc0  
4 E

**Timberglen Trail Agreement  
(3678 Timberglen Road)**

**Barry H. Barber**

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** December 13, 2018  
**COUNCIL DISTRICT:** 9  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize Supplemental Agreement No.1 to the professional services contract with GSR Andrade Architects, Inc. to add design development through construction administration phases for improvements to the DeGolyer House and installation of new sidewalks along Garland Road at the Dallas Arboretum located at 8525 Garland Road - Not to exceed \$172,865.00, from \$72,100.00 to \$244,965.00 – Financing: Park and Recreation Facilities Fund (2006 Bond Funds)

**BACKGROUND**

On October 11, 2017 by Resolution No. 17-1600, City Council authorized a professional services contract with GSR Andrade Architects, Inc. for schematic design of improvements to the DeGolyer House, the Camp House and new sidewalks along Garland Road at the Dallas Arboretum located at 8525 Garland Road, in an amount not to exceed \$72,100.00. This action will add design development, construction documents, procurement and construction administration phases, in the amount of \$172,865.00; thereby increasing the contract amount from \$72,100.00 to 244,965.00.

The scope of work for the project includes: roof replacement at DeGolyer Estate West Wing, along with associated building envelope (walls, doors, and windows) improvements and miscellaneous repairs at the remaining roof areas. The scope of work will also include the addition of sidewalks along Garland Road starting at the existing sidewalk, located at the Dallas Arboretum's service entrance, extending to the property's southernmost end to Gaston Parkway at the northern boundary of the Dallas Arboretum.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design	January 2019
Complete Design	March 2019
Begin Construction	June 2019
Complete Construction	August 2019

Authorize Supplemental Agreement No.1 to the professional services contract with GSR Andrade Architects, Inc. to add design development through construction administration phases for improvements to the DeGolyer House and installation of new sidewalks along Garland Road at the Dallas Arboretum located at 8525 Garland Road - Not to exceed \$172,865.00, from \$72,100.00 to \$244,965.00 - Financing: Park and Recreation Facilities Fund (2006 Bond Funds) – Page 2

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 7, 2017, the Park and Recreation Board authorized a professional services contract with GSR Andrade Architects, Inc.

On October 11, 2017, City Council authorized a professional services contract with GSR Andrade Architects, Inc. for improvements to the DeGolyer House and the Camp House and installation of new sidewalks along Garland Road at the Dallas Arboretum located at 8525 Garland Road by Resolution No. 17-1600.

**FISCAL INFORMATION**

Park and Recreation Facilities Fund (2006 Bond Funds) - \$172,865.00

Original Professional Services Contract	\$ 72,100.00
Supplemental Agreement No. 1 (this action)	<u>\$172,865.00</u>
Total not to exceed	\$244,965.00

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$172,865.00	Architecture & Engineering	25.66%	99.07%	\$172,465.00

This contract exceeds the M/WBE goal.

**OWNER**

**GSR Andrade Architects, Inc.**

Robert Croysdale, AIA, LEED AP BD+C, Principal

**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on December 13, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 9, 2019.

Authorize Supplemental Agreement No.1 to the professional services contract with GSR Andrade Architects, Inc. to add design development through construction administration phases for improvements to the DeGolyer House and installation of new sidewalks along Garland Road at the Dallas Arboretum located at 8525 Garland Road - Not to exceed \$172,865.00, from \$72,100.00 to \$244,965.00 - Financing: Park and Recreation Facilities Fund (2006 Bond Funds) – Page 3

## **STAFF RECOMMENDATION**

Staff recommends approval.

## **MAPS**

Attached



**BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS**

**Project Meets**  
**BID**  
**Requirements**      **Total M/WBE**      **99.07%**

**Prime:**      **GSR Andrade Architects**      **Agenda Date:**      **1/9/2019**  
**Project:**      **Improvements Degoyler Arboretum**      **Review Date:**      **12/6/2018**  
**Total Local:**      **\$171,265.00**      **Total Non-Local:**      **\$1,600.00**

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	GSR Andrade Architects	HMMB60009Y0819	\$88,200.00	51.0225%
	Pacheco Koch	HMMB72402N0919	\$19,000.00	10.9912%
	Abadi Accessibility	HFMB1243N0619	\$4,065.00	2.3515%
	Dry Tec Moisture	HFDFW9508N0819	\$60,000.00	34.7092%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
<b>Total M/WBE</b>			<b>\$171,265.00</b>	<b>99.0744%</b>
<b>Non-M/WBE</b>			<b>\$0.00</b>	<b>0.0000%</b>
<b>Total Local</b>			<b>\$171,265.00</b>	<b>99.0744%</b>

Non-Local Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
				0.0000%
				0.0000%
				0.0000%
<b>Total M/WBE</b>			<b>\$0.00</b>	<b>0.0000%</b>
<b>Non-M/WBE</b>			<b>\$1,600.00</b>	<b>0.9256%</b>
<b>Total Non-Local</b>			<b>\$1,600.00</b>	<b>0.9256%</b>
<b>Total Action</b>			<b>\$172,865.00</b>	<b>100.0000%</b>
<b>Total Contract (Including)</b>			<b>\$244,965</b>	

**BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS**

TOTAL M/WBE PARTIC	This Action		Participation to Date	
	\$	%	\$	%
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic	\$171,265.00	99.07%	\$226,895.00	92.62%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$1,910.00	0.78%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$171,265.00</b>	<b>99.07%</b>	<b>\$228,805.00</b>	<b>93.40%</b>



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

5/14

Project Name: Improvements to DeGolyer Estate & New Garland Road Sidewalks Bid/Contract #: PRK-2017-00002878

**Instructions:**

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	
Architectural Services	249709	GSR Andrade Architects, Inc. HMMB0009Y0819	Robert Croysdale, 4121 Commerce Street, Suite 1, Dallas, TX 75226 Tel: 214-722-4916	H	L	\$ 84,400.00	48.82%	\$ -	\$ -	
<b>Notes:</b>										
Civil Engineering	342980	Pacheco Koch Consulting Engineers HMMB72402M0919	James Koch 7567 Rambler Road, Suite 1400, Dallas, TX 75207 Tel: 972-235-3031	H	L	\$ 19,000.00	10.99%	\$ -	\$ -	
<b>Notes:</b>										
Accessibility Review	4251	Abadi Accessibility HFMB81243N0610	Marcela Abadi Rhoads 7516 Danfield Court, Dallas, TX 75252 Tel: 214-403-8714	H, W	L	\$ 4,065.00	2.35%	\$ -	\$ -	
<b>Notes:</b>										
Building Envelope Consulting	041-568	DryTec Moisture Protection Consultants HFMB04896N1118	Thomas Brand, 8750 N Central Expwy, Suite 725, Dallas, TX 75231 Tel: 214-383-2192	H, W	L	\$ 60,000.00	34.71%	\$ -	\$ -	
<b>Notes:</b>										

*Handwritten signature/initials*

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Cost Estimation	87256	Archer Construction & Design	Brad Archer, 1181 Clarksville St., Paris, TX 75460 Tel: 903-739-2350	NON	N	\$ 1,600.00	0.93%	\$ -	\$ -
Notes:									
Reimbursable Expenses	249709	GSR Andrade Architects, Inc. HMB6000970819	Robert Croysdale, 4121 Commerce Street, Suite 1, Dallas, TX 75226 Tel: 214-722-4916	H	L	\$ 3,800.00	2.20%	\$ -	\$ -
Notes:									
Notes:									
						Total Bid Amount:	\$ 172,865.00	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: \_\_\_\_\_

Title: Principal

Printed Name: \_\_\_\_\_

Robert C. Croysdale, AIA, LEED AP BD+C

Date: October 30, 2018

Company Name: \_\_\_\_\_

GSR Andrade Architects, Inc.



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

*DeGolyer*

Project Name: Improvements to DeGolyer Estate & New Garland Road Sidewalks Bid/Contract #: PKR-2017-00002878

**Instructions:**


- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.  
 Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.  
 Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 3: List name of firm; MWBE Certification Number (if applicable).  
 Column 8: Indicate percentage of total contract amount.
- Column 4: List firm(s); contact name; address; telephone number.  
 Column 9: Indicate total payments to date.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.  
 Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Architectural Services	249709	GSR Andrade Architects, Inc. HMMB60009Y0819	Robert Croysdale, 4121 Commerce Street, Suite 1, Dallas, TX 75226 Tel: 214-722-4916	H	L	\$ 127,030.00	51.86%	\$ -	\$ -
<b>Notes:</b>									
Civil Engineering	342980	Pacheco Koch Consulting Engineers HMMB72402N0819	James Koch 7557 Rambler Road, Suite 1400, Dallas, TX 75207 Tel: 972-236-3031	H	L	\$ 29,000.00	11.84%	\$ -	\$ -
<b>Notes:</b>									
Accessibility Review	4251	Abadi Accessibility HFMB61243N0619	Marcela Abadi Rhoads 7516 Danfield Court, Dallas, TX 75252 Tel: 214-403-8714	H, W	L	\$ 4,065.00	1.66%	\$ -	\$ -
<b>Notes:</b>									
Building Envelope Consulting	041-568	Dry Tec Moisture Protection Consultants HFMB304895N118	Thomas Brand, 8750 N Central Expwy, Suite 725, Dallas, TX 75231 Tel: 214-363-2182	H, W	L	\$ 60,000.00	24.49%	\$ -	\$ -
<b>Notes:</b>									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
MEP Engineering	65354	B&H Engineers, Inc. DL03420	James Barron, 511 E. John Carpenter Fwy, Suite 210, Irving, TX 75062 Tel: 972-807-8289	N	L	\$ 1,910.00	0.78%	\$ -	\$ -
Notes:									
Structural Engineering	500826	JQ Infrastructure, LLC IMD838707Y0717	Steve Lucy, 100 Glass Street, Dallas, TX 75207 Tel: 214-823-5801	I	L	\$ 2,800.00	1.14%	\$ -	\$ -
Notes:									
Building Envelope Consulting	259339	Conley Group	Bill Conley, 5800 E. Campus Circle, Suite 250, Irving, TX 75063 Tel: 972-444-8020	NON	N	\$ 10,160.00	4.15%	\$ -	\$ -
Notes:									
Cost Estimation	87256	Archer Construction & Design	Brad Archer, 1181 Clarksville St., Paris, TX 75460 Tel: 803-739-2350	NON	N	\$ 3,200.00	1.31%	\$ -	\$ -
Notes:									
Reimbursable Expenses	249709	GSR Andrade Architects, Inc. HMMB60009Y0819	Robert Croysdale, 4121 Commerce Street, Suite 1, Dallas, TX 75226 Tel: 214-722-4916	H	L	\$ 6,800.00	2.78%	\$ -	\$ -
Notes:									
Notes:									
						Total Bid Amount:	\$ 244,965.00	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: Principal

Printed Name: Robert C. Croysdale, AIA, LEED AP BD+C Date: November 26, 2018

Company Name: GSR Andrade Architects, Inc.





**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** December 13, 2018  
**COUNCIL DISTRICT:** 9  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize a professional services contract with Halff Associates, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the White Rock Lake Trail Improvements Project from the 500 - 1000 block of East Lawther – Not to exceed \$360,595.00 – Financing: 2017 Bond Funds

**BACKGROUND**

This action will authorize a professional services contract with Halff Associates, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the White Rock Lake Trail Improvements Project from the Bath House to Winfrey Point. The 2017 Bond Program included funding for this project, which includes replacement of the existing deteriorated asphalt trail to match the remainder of the loop trail at White Rock Lake Park. The length of the trail segment is 2.3 miles.

On May 9, 2018, a Request for Qualifications (RFQ) was issued for Engineering and Landscape Architecture Consulting Services for Park Site Development Projects in the 2017 Bond Program – Addendum #1. The Projects included in this RFQ were considered “Simple Projects” which utilize the RFQ only selection process.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design	April 2019
Complete Design	June 2020
Begin Construction	September 2020
Complete Construction	April 2021

**FISCAL INFORMATION**

2017 Bond Funds - \$360,595.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$360,595.00	Architecture & Engineering	25.66%	30.09%	\$108,500.00
This contract exceeds the M/WBE goal.				

**PROCUREMENT INFORMATION**

In accordance with the City of Dallas Administrative Directive 4-5 procurement guidelines, Half Associates, Inc. was selected as the most qualified consultant for this project.

**OWNER**

**Half Associates, Inc.**

Pat Kunz, President

**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on December 13, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 9, 2019.

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAP**

Attached

**BID AGENDA APPROVAL COVER SHEET**

**Project Meets BID Requirements** **Total M/WBE** **30.09%**

Prime: **Half Associates, Inc.** Agenda Date: 12/12/2018  
 Project: **White Rock East Trail Improvements** Prime Vendor #:   
 Review Date: 11/1/2018  
 Total Local: \$360,595.00 Total Non-Local: \$0.00

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Garcia Land Data	HMMB12547N0319	\$30,000.00	8.3196%
	Lim & Associates	PMDB59187N1019	\$48,000.00	13.3113%
	AG&E Associates	IMMB301130319	\$20,100.00	5.5741%
	AR Consultants	WFWB75103N0519	\$10,400.00	2.8841%

**Total M/WBE** **\$108,500.00** **30.0892%**  
**Non-M/WBE** **\$252,095.00** **69.9108%**  
**Total Local** **\$360,595.00** **100.0000%**

**Non-Local**  
 Sub Vendor # Vendor Name Cert. # Dollar Amount Percent

**Total M/WBE** **\$0.00** **0.0000%**  
**Non-M/WBE** **\$0.00** **0.0000%**  
**Total Non-Local** **\$0.00** **0.0000%**

**Total Action** **\$360,595.00** **100.0000%**





**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: White Rock East Trail Improvements Bid/Contract #: \_\_\_\_\_

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)) ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas

Column 3: List name of firm; MWBE Certification Number (if applicable)

Column 4: List firm(s); contact name; address; telephone number

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American, P=Asian Pacific; W=Woman; NON=other than MWBE

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits)

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date

Column 10: Indicate payments during current pay period

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & MWBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Management, Analysis, Design	89861	N/A	8. David Littleton, PE 1201 North Bowser Rd. Richardson, TX 75081 (214) 346-8213	N/A	L	\$ 234,745.00	65.10%		
<b>Notes:</b>									
Survey	507615	Garcia Land Data HMMB12547NO319	Terri Garcia 6210 Campbell Rd., Suite 110, Dallas, TX 75248- 1388 (214) 987-0149	H	L	\$ 30,000.00	8.32%		
<b>Notes:</b>									
Drainage Design, Analysis; Additional Survey Services	514273	Lim & Associates, Inc. PMDB59187N1019	Daniel Lim 1112 N. Zang Blvd., Ste. 200 Dallas, TX 75203 (214) 942-1888	P	L	\$ 48,000.00	13.31%		
<b>Notes:</b>									
Structural Design Services	63047	AG&E Associates, P.L.L.C. HUB Cert# J20081908200	Jason Hart 15280 Addison Rd., Ste. 310 Addison, TX 75001 (214) 520-7202	I	L	\$ 20,100.00	5.57%		

*JMMB 3113 @ 319*



Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Landscapes Design Services	125130	Linda Tycher & Associates, Inc. WFWB75130N0519	Tony Stewart 11411 N. Central Expwy, Suite V, Dallas TX 75243 (214) 750-1210	W	\$ 10,400.00	2.88%		
Notes:								
Cultural Resources Evaluation, Historic Resources Survey		AR Consultants, Inc.	Molly Hall 805 Business Parkway, Richardson, TX 75081 (214) 368-0478	N/A	\$ 4,125.00	1.14%		
Notes:								
TDLR Review/Inspection		SM Architects, PLLC	Roger Stephens 207 West Main Street, Mesquite, TX 75149 (972) 285-2630	N/A	\$ 1,375.00	0.38%		
Notes:								
Geotechnical		Terracon	Saad Hineidi 8901 John W. Carpenter Freeway, Ste. 100, Dallas, TX 75247 (214) 630-1010	N/A	\$ 11,850.00	3.29%		
Notes:								
					Total Bid Amount:	\$ 360,595.00	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas

Officer's Signature: B. David Littleton

Title: Vice President

Printed Name: B. David Littleton, PE

Date: 10/22/2018

Company Name: Halff Associates, Inc.



