



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, MAY 3, 2018
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

**8:30 am: Administration and Finance Committee, Room 6FS
8:30 am: Planning and Design Committee, Room 6FN
9:30 am: Park and Recreation Board, Room 6FN**



RECEIVED

Rodney Schlosser, Chair
Yolanda Williams, Vice Chair
Harrison Blair
Calvert Collins-Bratton
Robb P. Stewart
Taylor Toynes
Sonya Woods

2018 APR 27 PM 12:35

CITY SECRETARY
DALLAS, TEXAS

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL, ROOM 6FS
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, MAY 3, 2018
(8:30 A.M.)

AGENDA

CONSENT ITEMS

PARK BOARD AGENDA ITEM NO. 3 – Griggs Park (14) – Authorize an alcohol permit request by Peyton Leonard, to serve alcohol at the Uptown Block Party event to be held at Griggs Park, located at 2200 Hugo Street, on Saturday, October 18, 2018 from 4:00 p.m. to 11:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

PARK BOARD AGENDA ITEM NO. 4 – Reverchon Park (2) – Authorize an alcohol permit request by Michael Doughman, to serve alcohol at the Music Festival in the Park event to be held at Reverchon Park, located at 3505 Maple Avenue, on Saturday, September 15, 2018 from 7:00 a.m. to 7:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

PARK BOARD AGENDA ITEM NO. 5 – Anderson Bonner Park (11) – Authorize an alcohol permit request by Orji Nduka, to serve alcohol at the Albiriba Igwa Mang Ceremony event to be held at Anderson Bonner Park, located at 12000 Park Central Drive, on Saturday, July 21, 2018 from 8:00 a.m. to 6:00 p.m. – Estimated Revenue: \$250

PARK BOARD AGENDA ITEM NO. 6 – Interlocal Agreement (Citywide) – Authorize the approval of a three-year Interlocal Agreement between City of Dallas and Grand Prairie Independent School District (GPISD) for the purpose of providing transportation services, at a cost not to exceed \$822,243 – Financing: Current Funds

A quorum of the Dallas Park and Recreation Board may attend this meeting

DISCUSSION ITEMS

- 1. Special Events Fees Adjustment (John Lawrence)
- 2. Reservations Update (John Lawrence)

Public Notice

180402

POSTED CITY SECRETARY
DALLAS, TX



DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE– PAGE 2
DALLAS CITY HALL, ROOM 6FS
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, MAY 3, 2018
(8:30 A.M.)

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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RECEIVED

Jesse Moreno, Chair
Becky Rader, Vice Chair
Barbara Barbee
Timothy W. Dickey
Jeff Kitner
Paul Sims
Bo Slaughter

2018 APR 27 PM 12: 35

CITY SECRETARY
DALLAS, TEXAS

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL, ROOM 6FN
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, MAY 3, 2018
(8:30 A.M.)

AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 7 – Hillcrest Village Green (12) – Authorize 1) acquisition from SHOP DEV LLC, a Texas limited liability company, of approximately 49,000 square feet of land located at 6959 Arapaho Road for a proposed new park; 2) a twenty-year development and maintenance agreement with two, five-year renewal options with SHOP DEV LLC, a Texas limited liability company, for the new park to be located at 6959 Arapaho Road and 3) approval of Hillcrest Village Green as the placeholder name for the proposed park – Land Acquisition not to exceed \$1,470,000 (\$1,450,000 plus closing cost and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds

PARK BOARD AGENDA ITEM NO. 8 – Dallas Heritage Village (2) – Authorize the construction of a barn at Dallas Heritage Village located at 1515 S. Harwood Street – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 9 – Phase 1 Aquatic Facilities Package 2: Kidd Springs Park Community Family Aquatic Center (1), Lake Highlands North Park Community Family Aquatic Center (10), Tietze Park Neighborhood Family Aquatic Center (14) – Authorize a contract with Alliance Geotechnical Group for engineering inspection and testing services of three family aquatic centers at Kidd Springs Park located at 807 West Cauty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street – Not to exceed \$201,930 – Financing: Elgin B. Robertson Land Sale Funds

PARK BOARD AGENDA ITEM NO. 10 – Kidd Springs Park (1) – Authorize 1) a Donor Recognition System, in accordance with the Park and Recreation Board Plaque Policy and 2) approval of an agreement with Dallas Parks Foundation to raise the funds to provide and install brick pavers at Kidd Springs Community Aquatics Center located at 807 West Cauty Street – Financing: No cost consideration to the City

Public Notice

180403

POSTED CITY SECRETARY
DALLAS, TX



DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE – PAGE 2
DALLAS CITY HALL, ROOM 6FN
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, MAY 3, 2018
(8:30 A.M.)

ACTION ITEMS (continued)

PARK BOARD AGENDA ITEM NO. 11 – Kidd Springs (1), Lake Highlands (10), Tietze (14) – Authorize dedication plaques, in accordance with the Park and Recreation Board Plaque Policy, for three new family aquatic centers located at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street – Financing: No cost consideration to the City

A quorum of the Dallas Park and Recreation Board may attend this meeting

BRIEFING ITEMS

NONE

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

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"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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**AGENDA
DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, MAY 3, 2018 9:30 A.M.
(Public Speakers sign in by 8:30 A.M.)**

RECEIVED

2018 APR 27 PM 12:35

CITY SECRETARY
DALLAS, TEXAS

Robert Abtahi, President, District 15

- | | |
|---------------------------------|---|
| Barbara A. Barbee, District 1 | Bo Slaughter, District 8 |
| Jesse Moreno, District 2 | Becky Rader, District 9 |
| Taylor I. Toynes, District 3 | Robb P. Stewart, Vice President District 10 |
| Harrison Blair, District 4 | Jeff Kitner, District 11 |
| Yolanda F. Williams, District 5 | Rodney Schlosser, District 12 |
| Timothy W. Dickey, District 6 | Calvert Collins-Bratton, District 13 |
| Sonya Woods, District 7 | Paul Sims, District 14 |
-

1. Speakers
2. Approval of Minutes of the April 19, 2018 Park and Recreation Board Meeting

CONSENT AGENDA (ITEMS 3 – 11)

ADMINISTRATION AND FINANCE COMMITTEE

3. Griggs Park (14) – Authorize an alcohol permit request by Peyton Leonard, to serve alcohol at the Uptown Block Party event to be held at Griggs Park, located at 2200 Hugo Street, on Saturday, October 18, 2018 from 4:00 p.m. to 11:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
4. Reverchon Park (2) – Authorize an alcohol permit request by Michael Doughman, to serve alcohol at the Music Festival in the Park event to be held at Reverchon Park, located at 3505 Maple Avenue, on Saturday, September 15, 2018 from 7:00 a.m. to 7:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
5. Anderson Bonner Park (11) – Authorize an alcohol permit request by Orji Nduka, to serve alcohol at the Albiriba Igwa Mang Ceremony event to be held at Anderson Bonner Park, located at 12000 Park Central Drive, on Saturday, July 21, 2018 from 8:00 a.m. to 6:00 p.m. – Estimated Revenue: \$250
6. Interlocal Agreement (Citywide) – Authorize the approval of a three-year Interlocal Agreement between City of Dallas and Grand Prairie Independent School District (GPISD) for the purpose of providing transportation services, at a cost not to exceed \$822,243 – Financing: Current Funds

Public Notice

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DALLAS, TX



DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, MAY 3, 2018, 9:30 A.M.

PLANNING AND DESIGN COMMITTEE

7. Hillcrest Village Green (12) – Authorize 1) acquisition from SHOP DEV LLC, a Texas limited liability company, of approximately 49,000 square feet of land located at 6959 Arapaho Road for a proposed new park; 2) a twenty-year development and maintenance agreement with two, five-year renewal options with SHOP DEV LLC, a Texas limited liability company, for the new park to be located at 6959 Arapaho Road and 3) approval of Hillcrest Village Green as the placeholder name for the proposed park – Land Acquisition not to exceed \$1,470,000 (\$1,450,000 plus closing cost and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds
8. Dallas Heritage Village (2) – Authorize the construction of a barn at Dallas Heritage Village located at 1515 S. Harwood Street – Financing: No cost consideration to the City
9. Phase 1 Aquatic Facilities Package 2: Kidd Springs Park Community Family Aquatic Center (1), Lake Highlands North Park Community Family Aquatic Center (10), Tietze Park Neighborhood Family Aquatic Center (14) – Authorize a contract with Alliance Geotechnical Group for engineering inspection and testing services of three family aquatic centers at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street – Not to exceed \$201,930 – Financing: Elgin B. Robertson Land Sale Funds
10. Kidd Springs Park (1) – Authorize 1) a Donor Recognition System, in accordance with the Park and Recreation Board Plaque Policy and 2) approval of an agreement with Dallas Parks Foundation to raise the funds to provide and install brick pavers at Kidd Springs Community Aquatics Center located at 807 West Canty Street – Financing: No cost consideration to the City
11. Kidd Springs (1), Lake Highlands (10), Tietze (14) – Authorize dedication plaques, in accordance with the Park and Recreation Board Plaque Policy, for three new family aquatic centers located at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street – Financing: No cost consideration to the City



DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3
DALLAS CITY HALL
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DALLAS, TEXAS 75201
THURSDAY, MAY 3, 2018, 9:30 A.M.

ITEM FOR INDIVIDUAL CONSIDERATION

12. Pacific Plaza, Carpenter Park, West End Plaza, Harwood Park (2, 14) – Authorize 1) a development and funding agreement with Pacific Plaza LLC, Harwood Park LLC, West End Plaza Park LLC, Carpenter Park LLC and Parks for Downtown Dallas (collectively referred to as Developer) for the four priority downtown parks, including Pacific Plaza, Harwood Park, West End Plaza and Carpenter Park; 2) land acquisition for West End Plaza in an amount not to exceed \$8,600,000; 3) land acquisition for Harwood Park for up to the amount Developer's purchase price, not to exceed \$11,787,216; 4) the placeholder names of West End Plaza and Harwood Park; and 5) change the official name for John W. Carpenter Plaza to John W. Carpenter Park – Financing: 2006 and 2017 Bond Funds (for land acquisition for West End Plaza) and 2017 Bond Funds (for land acquisition for Harwood Park)

BRIEFING

13. Fair Park Recap
Daniel Huerta, Assistant Director

OTHER/NON-ACTION ITEMS

14. 2017 Bond Program Update
Majed Al-Ghafry, Assistant City Manager

15. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park

16. Staff Announcements – Upcoming Park and Recreation Department Events

17. Next Park and Recreation Board Regular Meeting: Thursday, May 17, 2018 at the Dallas Zoo.

18. Adjournment



DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 4
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, MAY 3, 2018, 9:30 A.M.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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of Governmental Entities**

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Barbara A. Barbee, Harrison Blair Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Susan Rader, Paul Sims, Ernest Slaughter, Taylor I. Toynes, Yolanda F. Williams, Sonya Woods - 15

Absent: NONE

President Abtahi convened the regular meeting at 9:32 a.m. A quorum of the Board was present.

Agenda Item 1. Mary Brinegar, Director of the Arboretum, gave a welcome and introduction.

Agenda Item 2. Speakers: NONE

Agenda Item 3. A motion by Bo Slaughter, seconded by Rodney Schlosser, to approve the minutes of the April 5, 2018 Park and Recreation Board Meeting, with the following correction: the date given in Ms. Barbee's announcement (Agenda Item #11) of the nature hike should be April 22, 2018, not April 21, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 4 – 7)

ADMINISTRATION AND FINANCE COMMITTEE

Agenda Item 4. Savage Park (2) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an alcohol permit request by Jody Bowers to serve alcohol at the Swiss Avenue Mother's Day Home Tour event to be held at Dorothy & Wallace Savage Park located at 5501 Swiss Avenue on Saturday, May 12, 2018 from 11:00 a.m. to 8:00 p.m. and Sunday, May 13, 2018 from 11:00 a.m. to 8:00 p.m. – Estimated Revenue: \$315 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 5. Reverchon Park (2) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an alcohol permit request by Katie Purcell to serve alcohol at the Rise & Shine 5K/1K Run and Walk event to be held at Reverchon Park located at 3505 Maple Avenue on Sunday, April 29, 2018 from 12:00 p.m. to 5:00 p.m. – Estimated Revenue: \$3,775 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 6. Fair Park (7) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize designation of Temporary Off-Leash Site in the Cotton Bowl Stadium at Fair Park located at 3924 Martin Luther King Jr. Boulevard for the annual Dog Bowl Event from 12:00 p.m. to 5:00 p.m. on Sunday, April 29, 2018 – Estimated Revenue: \$5,000 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 7. Fair Park (7) – A motion by Robb Stewart, seconded by Bo Slaughter, to ratify an emergency service contract with Janus Signs, dba Fast Signs, for the replacement of the Cotton Bowl Stadium logo sign at Fair Park located at 3809 Grand Avenue – in an amount not to exceed \$37,562.64 – Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

PLANNING AND DESIGN COMMITTEE

There were no action items.

BRIEFINGS

President Abtahi requested taking the Briefing items out of order. The briefings began with Agenda Item 9-Procurement Process. Mike Frosch, Director of Procurement Services presented his briefing.

DRAFT

Agenda Item 8. Downtown Dallas Priority Parks Development and Funding Agreement was presented by Louise Elam, Assistant Director, Park and Recreation

Agenda Item 9. Procurement Process was presented by Mike Frosch, Director, Procurement Services

OTHER/NON-ACTION ITEMS

Agenda Item 10. The Senior Games update was presented by Crystal Ross, Assistant Director, Park and Recreation

Agenda Item 11. 2017 Bond Program update was presented by Louise Elam, Assistant Director.

Agenda Item 12. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Kiyde Warren Park were as follows:

Robb Stewart recognized Park Board member Barbara Barbee for her receipt of the Lifetime Volunteer award for her service to the Park Department. This award was presented to her at the Volunteer Awards ceremony that was recently held. Mr. Stewart also thanked and congratulated Park staff for awards received at the Employee Awards ceremony last Friday.

President Abtahi announced that Ms. Barbee was also the newly appointed liaison to the Senior Affairs Commission and she received high praise from their board too. Mr. Abtahi also mentioned that the reminders for Send-a-Kid-to-Camp were in the water bills and that State Fair scholarship luncheon was coming up.

Bo Slaughter announced that the State Fair gave approximately \$4 million to the City for renovations at Fair Park. Mr. Slaughter also mentioned the passing of Barbara Bush and his interaction with her in the past. Mr. Slaughter also asked the Board to stand and thank the Audio/Visual staff for their behind-the-scenes contributions to the meetings.

Taylor Toyne thanked Crystal Ross, Assistant Director and her staff for the recent, successful Open Gym days at Thurgood Marshall Recreation Center.

Sonya Woods thanked Crystal Ross and Oscar Carmona, Assistant Directors, and their respective staff for their assistance with Springfest held at Opportunity Park.

Jesse Moreno thanked Park Maintenance staff for their assistance with a water leak at Dallas Heritage Village.

Calvert Collins-Bratton thanked Jason Ney and Richard Ritz, Park Department employees for their assistance and information regarding the Northaven Trail, and certain concerns by a citizen about the location of the terminus of the trail.

Barbara Barbee thanked Oscar Carmona, Assistant Director and Maintenance staff on behalf of the Friends of Oak Cliff for the constant support of the department.

Becky Rader announced a reminder for everyone to go take a walk through the Arboretum and experience "A tasteful place". Ms. Rader also thanked staff for their assistance with her questions regarding various issues.

Harrison Blair thanked Park Maintenance staff for their assistance with recent tree plantings and other park improvements that occurred at Beckley-Saner and other parks.

Tim Dickey thanked Sloan Anderson, Park department employee for her assistance with Paupers Cemetery. The graves were in disrepair and thanks to Sloan's guidance, assistance from a local metal detector's club and a news story from Channel 5, the Cemetery is slowly being brought back up to good repair.

President Abtahi thanked staff and the Park Board for their support on him during his first year as President. This meeting at the Arboretum was his one-year anniversary as President.

Jeff Kitner announced that Sunday, April 29, 2018 will be the Friends of the Northaven Trail Family Fun/Color-Run at the Northaven Trail.

Agenda Item 13. Staff announcements regarding upcoming Park and Recreation Department events.

Daniel Huerta, Assistant Director, announced Earth X at Fair Park will be held this weekend, beginning Friday April 20 through Sunday, April 22, 2018. Mr. Huerta also passed out printed color copies of the Park Department annual report.

Oscar Carmona, Assistant Director announced that Saturday, April 21, 2018 is It's My Park Day, rain or shine from 9:00 a.m. to 12:00 p.m. Mr. Carmona also mentioned the roll up of all the groups participating, was emailed to each Park Board member.

Willis Winters, Director, announced that Oscar Carmona completed his national certification as Certified Park and Recreation Professional – Executive (CPRP-E).

Agenda Item 14. Next Park and Recreation Board Regular Meeting will be held Thursday, May 3, 2018 at Dallas City Hall.

President Abtahi announced a possibility of a "special called" meeting regarding Fair Park possibly on Thursday, May 10 in the late-afternoon. If this meeting becomes a reality, Mr. Abtahi will be sure to provide salient details to the Park Board once they are available.

Agenda Item 15. President Abtahi adjourned the Board meeting at 12:35 p.m.

Anthony M. Becker, Interim Secretary
Park and Recreation Board

Robert Abtahi, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

MEMORANDUM

DATE: April 27, 2018
TO: Robert Abtahi, President, and
Members of the Dallas Park and Recreation Board
SUBJECT: May 3, 2018 Park and Recreation Board Briefing



On Thursday, May 3, 2018, the following briefing will be presented to the Dallas Park and Recreation Board:

-Fair Park Recap
Daniel Huerta, Assistant Director, Park and Recreation

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script, appearing to read "Willis Winters".

Willis C. Winters, FAIA, Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: May 3, 2018
COUNCIL DISTRICT: 14
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize an alcohol permit request by Peyton Leonard, to serve alcohol at the Uptown Block Party event to be held at Griggs Park, located at 2200 Hugo Street on Saturday, October 18, 2018 from 4:00 p.m. to 11:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.3(3) to approve alcohol consumption on park property. A request has been received by Peyton Leonard, with Uptown Dallas, Inc, to serve alcohol from 4:00 p.m. to 11:00 p.m. on Saturday, October 18, 2018. This will be the second year for this recurring event with no issues reported from past events. The estimated attendance is 1,000 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on May 3, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: May 3, 2018
COUNCIL DISTRICT: 2
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize an alcohol permit request by Michael Doughman, to serve alcohol at the Music Festival in the Park event to be held at Reverchon Park, located at 3505 Maple Avenue, on Saturday, September 15, 2018 from 7:00 a.m. to 7:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.3(3) to approve alcohol consumption on park property. A request has been received by Michael Doughman, with Dallas Tavern Guild, to serve alcohol from 7:00 a.m. to 7:00 p.m. on Saturday, September 15, 2018. This will be the sixteenth year for this recurring event with no issues reported from past events. The estimated attendance is 11,105 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on May 3, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

Authorize an alcohol permit request by Michael Doughman, to serve alcohol at the Music Festival in the Park event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on Saturday, September 15, 2018 from 7:00 a.m. to 7:00 p.m. - Estimated Revenue: \$250 (This is a recurring item) - page 2

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: May 3, 2018
COUNCIL DISTRICT: 11
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize an alcohol permit request by Orji Nduka, to serve alcohol at the Albiriba Igwa Mang Ceremony event to be held at Anderson Bonner Park, located at 12000 Park Central Drive on Saturday, July 21, 2018 from 8:00 a.m. to 6:00 p.m. – Estimated Revenue: \$250

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.3(3) to approve alcohol consumption on park property. A request has been received by Orji Nduka, with Onarubi Age Grade, to serve alcohol from 8:00 a.m. to 6:00 p.m. on Saturday, July 21, 2018. This will be the first year for this event. The estimated attendance is 220 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$ \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on May 3, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

Authorize an alcohol permit request by Orji Nduka, to serve alcohol at the Albiriba Igwa Mang Ceremony event to be held at Anderson Bonner Park, located at 12000 Park Central Drive. The event will be held on Saturday, July 21, 2018 from 8:00 a.m. to 6:00 p.m. -
Estimated Revenue: \$250- page 2

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: May 3, 2018
COUNCIL DISTRICT: All
STAFF: Crystal R. Ross, (214) 670-8847

SUBJECT

Authorize the approval of a three-year Interlocal Agreement between City of Dallas and Grand Prairie Independent School District (GPISD) for the purpose of providing transportation services, at a cost not to exceed \$822,243 – Financing: Current Funds

BACKGROUND

Beginning May 1, 2018 through April 30, 2021, the following divisions of the Park Department will utilize the bus services: Recreation Services, Senior Program Division, Special Services, Community Development Block Grant, Youth Services, After-School Program, and Send-A-Kid-to-Camp sites.

State law authorizes the procurement of services provided by another subdivision of the State without submitting the contract for competitive bidding. This may be accomplished by means of an Interlocal Agreement approved by the City Council.

The City of Dallas has contracted with Dallas Independent School District since 1988 to provide economical transportation for the participants in the summer programs and activities of the Dallas Park and Recreation Department. As a result of the November 2017 Dallas County Election, Dallas County voters elected to dissolve Dallas County Schools and all services rendered by this vendor. Therefore; the Dallas Park and Recreation Department is currently without bus transportation services for our recreational programs and events.

COMMITTEE ACTION

The Administration and Finance Committee will review this item on May 3, 2018 and will present a recommendation to the full board the same day.

FISCAL INFORMATION

\$822,243 - Current Funds (subject to annual appropriations)

RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: May 3, 2018
COUNCIL DISTRICT: 12
STAFF: Louise Elam, (214) 670-5275
MAPSCO: 5 Y Z

SUBJECT

Authorize **1)** acquisition from SHOP DEV LLC, a Texas limited liability company, of approximately 49,000 square feet of land located at 6959 Arapaho Road for a proposed new park; **2)** a twenty-year development and maintenance agreement with two, five-year renewal options with SHOP DEV LLC, a Texas limited liability company, for the new park to be located at 6959 Arapaho Road and **3)** approval of Hillcrest Village Green as the placeholder name for the proposed park – Land Acquisition not to exceed \$1,470,000 (\$1,450,000 plus closing cost and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds

BACKGROUND

In the 2017 Bond Program, Council District 12 included an allocation of \$6,500,000 in discretionary funds for land acquisition and development of a new park in northern Dallas. SHOP DEV LLC (SHOP) has approached the City to consider a site under their control within the existing Hillcrest Village Shopping Center for such park. The City's Park and Recreation Department staff find the site is suitable for a park purpose. The land proposed for the park will provide for development of open space that will serve the community, in addition to the workers and patrons of the shopping center.

SHOP DEV LLC (SHOP) intends on purchasing Hillcrest Village Shopping Center and is willing to sell a portion of the Shopping Center site to the City for the development of a park to serve Northern Dallas. This item authorizes the acquisition of a tract of land containing a total of approximately 49,000 square feet of land from SHOP for the proposed new park. The total consideration for this acquisition is \$1,470,000 based on an independent appraisal (\$1,450,000, plus closing cost and title expenses not to exceed \$20,000). SHOP acknowledges this acquisition is not intended to proceed under eminent domain. A portion of the land proposed for the park is currently encumbered with buildings which SHOP will be responsible to remove prior to closing on the land transfer to the City. The City funds for land acquisition will be placed in escrow and closing on the property shall be contingent on SHOP presenting copies of the demolition permit(s) for removal of the improvements and final inspection completion report(s) from the Building Official.

Authorize 1) acquisition from SHOP DEV LLC, a Texas limited liability company, of approximately 49,000 square feet of land located at 6959 Arapaho Road for a proposed new park; 2) a twenty-year development and maintenance agreement with two, five-year renewal options with SHOP DEV LLC, a Texas limited liability company, for the new park to be located at 6959 Arapaho Road and 3) approval of Hillcrest Village Green as the placeholder name for the proposed park – Land Acquisition not to exceed \$1,470,000 (\$1,450,000 plus closing cost and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds – Page 2

BACKGROUND (continued)

Due to the park's location within the Hillcrest Village Shopping Center, SHOP will provide City access and parking rights on the adjacent property to be owned by SHOP. SHOP shall be responsible for any relocation expenses related to the acquisition.

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland until such time the property is developed for its intended use.

This action requests that the Park and Recreation Board approve Hillcrest Village Green as the placeholder name for the proposed park, per the Park and Recreation Board's Park Naming Policy.

It is proposed that SHOP and the City enter into a development and maintenance agreement which outlines the roles and responsibilities for the proposed park. Following are the proposed deal points:

General

- The term of agreement is for 20 years with two, five-year renewal options and allows the City to terminate for convenience.
- SHOP shall retain naming rights to the proposed park, after the park is developed and dedicated as park land, subject to the approval of the Park and Recreation Department Director. It is recommended that the placeholder name be Hillcrest Village Green.

Development Phase: Design

City

- Shall have the ability to review the schematic design plans and approve prior to proceeding to the next phase.
- Shall fund and manage the design contract from Design Development phase through the end of construction.
- Shall provide SHOP the plans for their review; however, the decisions on the final park design shall belong to the City

SHOP

- Shall provide the schematic design of the park as a gift to the City and they will manage the schematic design process
- Shall take the lead in soliciting public input and to include the City in public input and design reviews
- Shall ensure that the schematic design fits within the available budget provided in the 2017 Bond Program

Authorize 1) acquisition from SHOP DEV LLC, a Texas limited liability company, of approximately 49,000 square feet of land located at 6959 Arapaho Road for a proposed new park; 2) a twenty-year development and maintenance agreement with two, five-year renewal options with SHOP DEV LLC, a Texas limited liability company, for the new park to be located at 6959 Arapaho Road and 3) approval of Hillcrest Village Green as the placeholder name for the proposed park – Land Acquisition not to exceed \$1,470,000 (\$1,450,000 plus closing cost and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds – Page 3

Development Phase: Design - SHOP – Continued

- Shall ensure that the schematic design takes into consideration maintenance, vandalism and operational issues
- Shall ensure that the schematic design takes into consideration the land as a City park, open to the public

Development Phase: Construction

City

- Shall be responsible for funding, procuring and overseeing the construction of the park
- City's contractor will be responsible for the park site during construction

SHOP

- Access provided per legal documents
- Shall protect the tenants, their customers and property during construction of the park (fencing, etc.)

Operations/Maintenance Phase

City

- Shall provide the standard maintenance for a neighborhood park, subject to appropriations. In general, standard maintenance includes:
 - If the City books an event at the park, the City shall be responsible for any associated maintenance attributable to that event
- Shall coordinate events with SHOP, including parking needs, set-up and tear-down activities, etc.
- Shall be responsible for major maintenance, subject to appropriations

SHOP

- Shall provide enhanced maintenance for the park as required due to the adjacent uses
 - Mowing, if more frequent than every 7 days
 - Trash/litter pick up if more frequent than the City of Dallas' standard
 - If SHOP desires major maintenance, they have the right, but not the responsibility for such maintenance (Examples: replacement of turf, maintenance of any structures, replacement of lighting, replacement of paving, etc.)
- SHOP has the right to make capital improvements to the park, subject to the approval of the Park and Recreation Department Director, and subject to terms regarding indemnification, insurance, any required payment and performance bonds, and adherence to all applicable codes and ordinances.

Authorize 1) acquisition from SHOP DEV LLC, a Texas limited liability company, of approximately 49,000 square feet of land located at 6959 Arapaho Road for a proposed new park; 2) a twenty-year development and maintenance agreement with two, five-year renewal options with SHOP DEV LLC, a Texas limited liability company, for the new park to be located at 6959 Arapaho Road and 3) approval of Hillcrest Village Green as the placeholder name for the proposed park – Land Acquisition not to exceed \$1,470,000 (\$1,450,000 plus closing cost and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds – Page 4

Operations/Maintenance Phase - SHOP (continued)

- Shall not restrict access to the park from their property, unless there is an emergency requiring such restriction; SHOP will notify the City immediately in this event
- Shall allow use of the Hillcrest Village Shopping Center parking and driveways to park patrons
- If SHOP desires to book an event at the park, they will go through the normal reservation process, including acquiring any necessary permits for the associated activities
- Shall be responsible for any maintenance associated with the event
- Shall provide access and parking rights for the benefit of the park

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

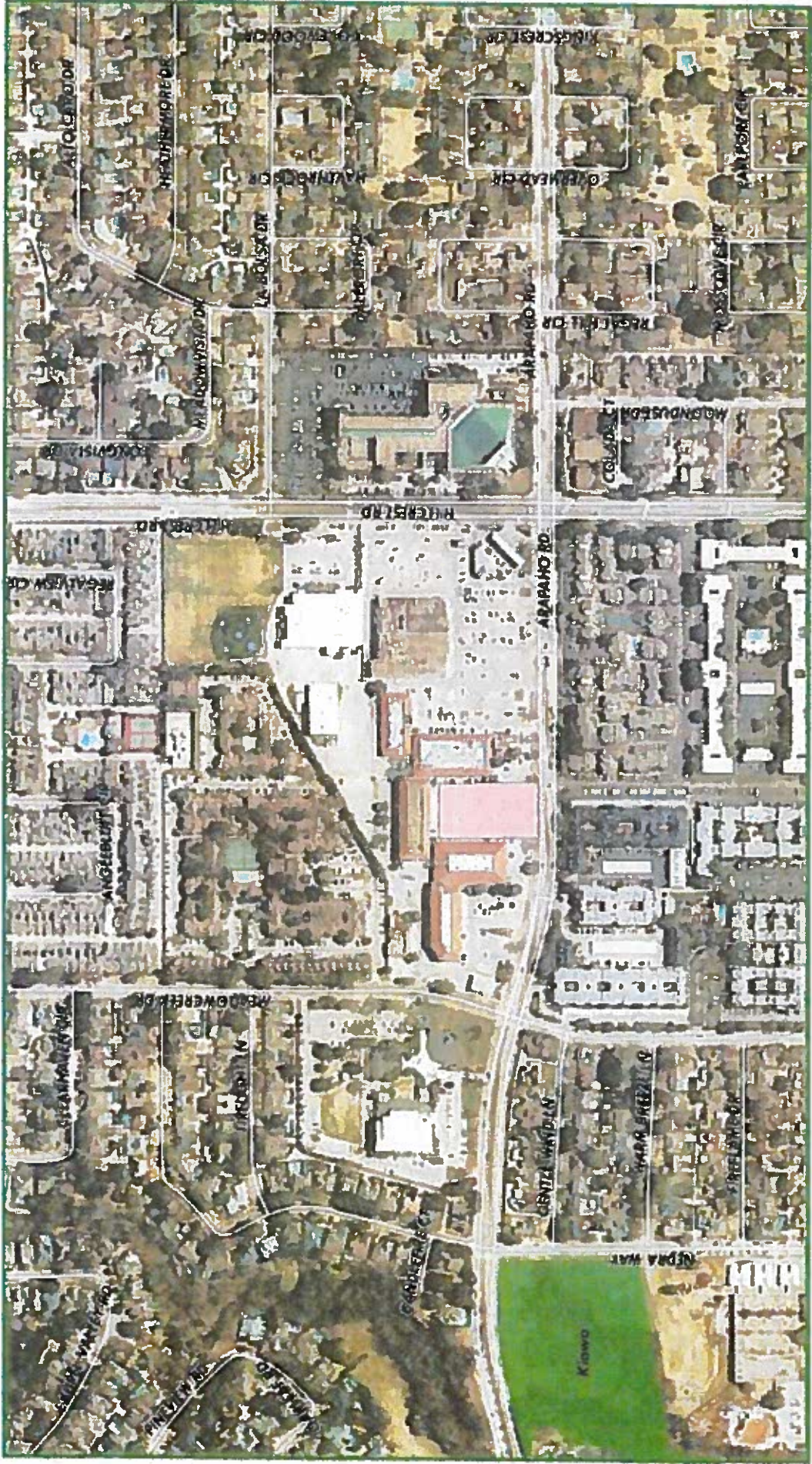
On February 15, 2018, the Park and Recreation Board was briefed by staff.

FISCAL INFORMATION

No cost consideration to the City.

MAP

Attached



Proposed Park Hillcrest Road and Arapaho Road



MapSCO 5 Y 7 CD 12

February 15, 2018

65,716 SQUARE FOOT (1.5086 ACRE) TRACT OF LAND
PART OF LOT 2B, BLOCK 16/8195
UNITED HILLCREST ADDITION
JOHN BECKNELL SURVEY, ABSTRACT NO. 53
CITY OF DALLAS, DALLAS COUNTY, TEXAS

DRAFT

BEING A 65,716 SQUARE FOOT (1.5086 ACRE) TRACT OF LAND IN THE JOHN BECKNELL SURVEY, ABSTRACT NO. 53 AND BEING PART OF LOT 2B, BLOCK 16/8195 OF THE UNITED HILLCREST ADDITION, AN ADDITION TO THE CITY OF DALLAS, DALLAS COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 2001162, PAGE 3216 OF THE DEED RECORDS OF DALLAS COUNTY, TEXAS AND BEING PART OF A TRACT OF LAND DESCRIBED IN DEED TO HILLCREST VILLAGE, AS RECORDED IN VOLUME 2004003, PAGE 9029 OF THE DEED RECORDS OF DALLAS COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A 1/2" IRON ROD WITH RED CAP FOUND FOR CORNER IN THE NORTH RIGHT-OF-WAY LINE OF ARAPAHO ROAD (100' RIGHT-OF-WAY), SAID POINT BEING THE SOUTHEAST CORNER OF SAID LOT 2B, BLOCK 16/8195 OF THE UNITED HILLCREST ADDITION AND THE SOUTHWEST CORNER OF LOT 1, BLOCK 16/8195, PRESTONWOOD SKAGGS ADDITION, ADDITION TO THE CITY OF DALLAS, DALLAS COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 76011, PAGE 0004 OF THE DEED RECORDS OF DALLAS COUNTY, TEXAS;

THENCE WEST AND FOLLOWING ALONG THE NORTH RIGHT-OF-WAY LINE OF SAID ARAPAHO ROAD AND THE SOUTH LINE OF SAID LOT 2B, BLOCK 16/8195 OF THE UNITED HILLCREST ADDITION FOR A DISTANCE OF 330.81 FEET TO AN "X" SET IN CONCRETE FOR THE POINT OF BEGINNING FOR THIS DESCRIPTION;

THENCE WEST AND CONTINUING ALONG THE NORTH RIGHT-OF-WAY LINE OF SAID ARAPAHO ROAD AND THE SOUTH LINE OF SAID LOT 2B, BLOCK 16/8195 OF THE UNITED HILLCREST ADDITION FOR A DISTANCE OF 156.78 FEET TO AN "X" SET IN CONCRETE FOR CORNER, SAID POINT BEING THE BEGINNING OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1350.00 FEET WITH A CENTRAL ANGLE OF 00° 59' 08" AND A CHORD BEARING NORTH 89° 34' 43" WEST AT A DISTANCE OF 23.22 FEET;

THENCE NORTHWESTERLY AND FOLLOWING ALONG SAID CURVE TO THE RIGHT AND ALONG THE NORTH RIGHT-OF-WAY LINE OF SAID ARAPAHO ROAD AND THE SOUTH LINE OF SAID LOT 2B, BLOCK 16/8195 OF THE UNITED HILLCREST ADDITION FOR AN ARC DISTANCE OF 23.22 FEET TO AN "X" SET IN CONCRETE FOR CORNER;

THENCE NORTH AND DEPARTING THE NORTH RIGHT-OF-WAY LINE OF SAID ARAPAHO ROAD FOR A DISTANCE OF 364.93 FEET TO A POINT FOR CORNER;

THENCE EAST FOR A DISTANCE OF 180.00 FEET TO A POINT FOR CORNER;

THENCE SOUTH FOR A DISTANCE OF 365.10 FEET TO THE POINT OF BEGINNING AND CONTAINING 1.5086 ACRES (65,716 S.F.) OF LAND, MORE OR LESS.

BASIS OF BEARING PER PLAT RECORDED UNDER VOL. 2001162, PG. 3216, D.R.D.C.T.



BLUE SKY SURVEYING
& MAPPING, CORPORATION
11015 MIDWAY ROAD
DALLAS, TEXAS 75229
PHONE: (214) 358-4500
FAX: (214) 358-4600
DRPETREE@BLUESKYSURVEYING.COM
TBPLS REGISTRATION No. 10105700

1.5086 ACRE
PT. LOT 2B, BLOCK 16/8195
UNITED HILLCREST ADDITION
CITY OF DALLAS, DALLAS COUNTY, TEXAS

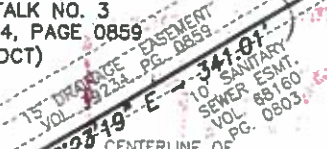
DATE: APRIL 09, 2018
SCALE: 1"=100'

F:/Arapaho-Meadowcreek

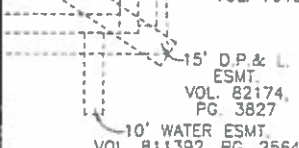
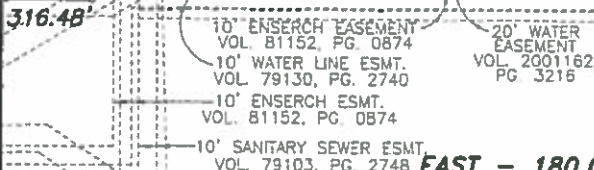
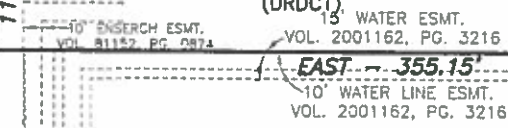
LOT 8, BLOCK 16/8195
 CELERY STALK NO. 3
 VOLUME 79234, PAGE 0859
 (DRDCT)

LOT 4C, BLOCK 16/8195
 SHELTON SCHOOL / DALLAS BIBLE CHURCH ADDITION
 VOLUME 99153, PAGE 00114
 (DRDCT)

EAST
 316.48'

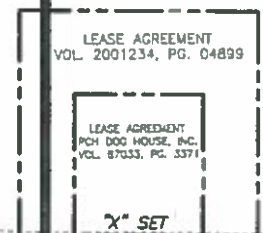
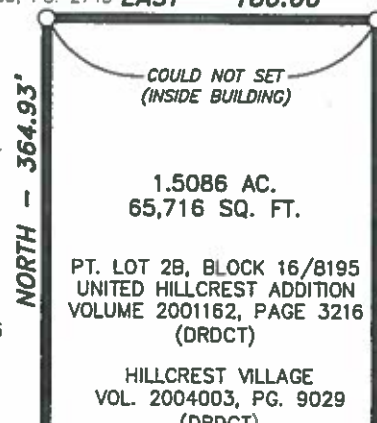


SOUTH
 119.50'



LOT 2B, BLOCK 16/8195
 UNITED HILLCREST ADDITION
 VOLUME 2001162, PAGE 3216
 (DRDCT)

11.243 ACRES
 HILLCREST VILLAGE
 VOL. 2004003, PG. 9029
 (DRDCT)

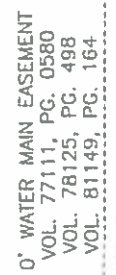


LOT 28, BLOCK 16/8195
 UNITED HILLCREST ADDITION
 VOLUME 2001162, PAGE 3216
 (DRDCT)

HILLCREST VILLAGE
 VOL. 2004003, PG. 9029
 (DRDCT)

LEGEND
 POC - POINT OF COMMENCING
 POB - POINT OF BEGINNING

JOHN BECKNELL SURVEY - ABSTRACT NO. 53



S 00°00'46" E - 520.14'
 LOT 1, BLOCK 16/8195
 PRESTONWOOD SKAGGS ADDITION
 VOLUME 76011, PAGE 0004
 (DRDCT)

5' WATER EASEMENT
 VOL. 2001162, PG. 3216

X° SET IN CONC. C1

X° SET IN CONC. POB

1/2" IRF W/RCAP CM POC

ARAPAHO ROAD

(100' RIGHT-OF-WAY)

MAP PREPARED
 DATE: APRIL 09, 2018
 FROM SURVEYS.

BY:
 PRELIMINARY FOR REVIEW

DAVID PETREE
 REGISTERED PROFESSIONAL
 LAND SURVEYOR NO. 1890



GRAPHIC SCALE: 1" = 100'

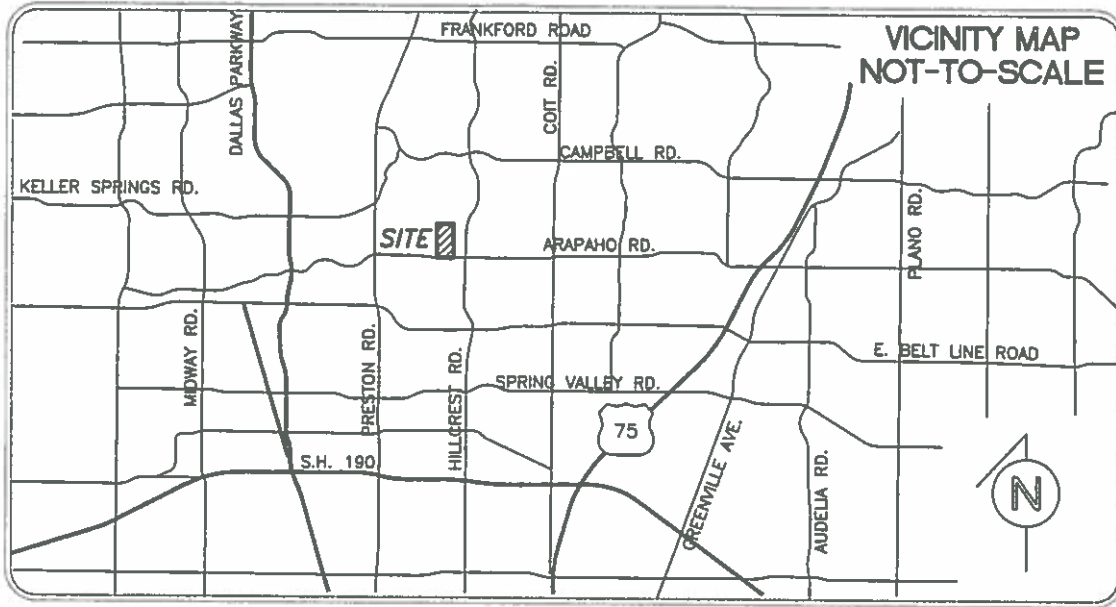


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 DRPETREE@BLUESKYSURVEYING.COM
 TBPLS REGISTRATION No. 10105700

1.5086 ACRE
 PT. LOT 2B, BLOCK 16/8195
 UNITED HILLCREST ADDITION
 CITY OF DALLAS, DALLAS COUNTY, TEXAS

DATE: APRIL 09, 2018
 SCALE: 1" = 100'

F/Arapaho-Meadowcreek



DRAFT

~ CURVE TABLE ~

NO.	RADIUS	DELTA	ARC	CH. BEARING	CHORD
C1	1350.00'	00°59'08"	23.22'	N 89°34'43" W	23.22'



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 & MAPPING, CORPORATION
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1.5086 ACRE
PT. LOT 2B, BLOCK 16/8195
UNITED HILLCREST ADDITION
CITY OF DALLAS, DALLAS COUNTY, TEXAS

DATE: APRIL 09, 2018
 SCALE: 1"=100'

F./Arapaho-Meadowcreek

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: May 3, 2018
COUNCIL DISTRICT: 2
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize the construction of a barn at Dallas Heritage Village located at 1515 S. Harwood Street – Financing: No cost consideration to the City

BACKGROUND

The Dallas County Heritage Society has a management agreement with the City of Dallas to operate Dallas Heritage Village (DHV) located at Old City Park with the support of the Park and Recreation Department and the Office of Cultural Affairs. Last year, The Statler Hotel (“Statler”) approached DHV about bringing a piece of local history back to life. In 1959, as part of a Neiman Marcus Fortnight, Linda Llee the Llama stayed at the Statler for two weeks. As part of the recently completed renovation and rebranding efforts, the Statler decided to make Linda Llee their mascot. The Statler proposed to DHV that they will provide the funding for a barn, as part of a comprehensive partnership to bring llamas to DHV and the Statler. Animals have been an intimate part of DHV programming and education since 2001. The Statler will also provide maintenance and any capital improvements that need to be made to the DHV animal care facilities to take care of the llamas.

The City of Dallas will have no obligations under this action.

FISCAL INFORMATION

No cost consideration to the City

COMMITTEE ACTION

This will be presented to the Planning and Design Committee and then to the full Board on the same day. This item does not require Council approval.

STAFF RECOMMENDATION

Staff recommends approval

ATTACHMENTS

Rendering
Map

LAMBERT ENGINEERING ARCHITECTS INC. 2014
 1000 WEST 10TH AVENUE SUITE 100
 DENVER, CO 80202
 TEL: 303.733.1111
 FAX: 303.733.1112
 WWW.LAMBERTENGINEERINGARCHITECTS.COM

LLAMA BARN

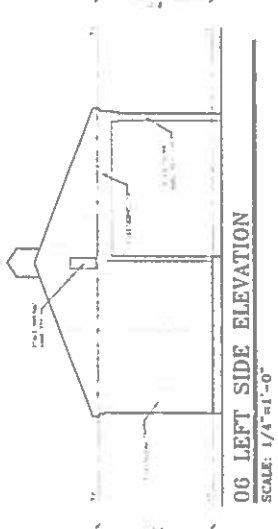
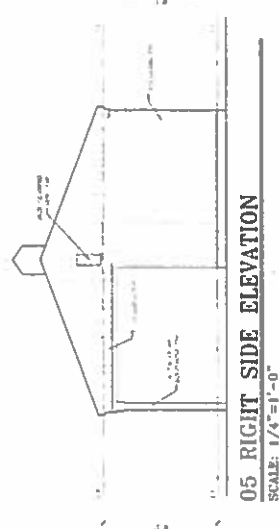
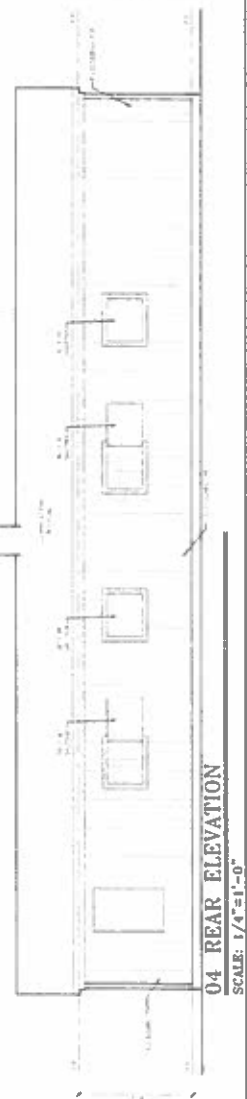
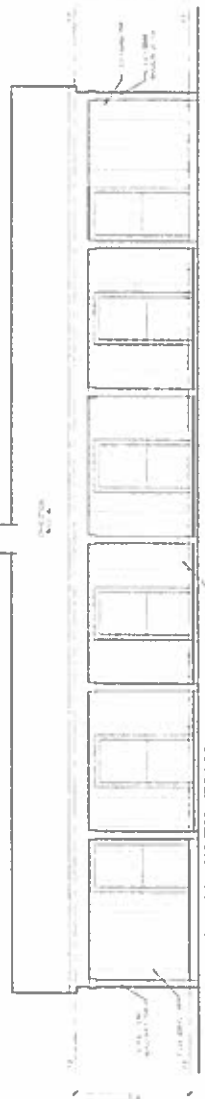
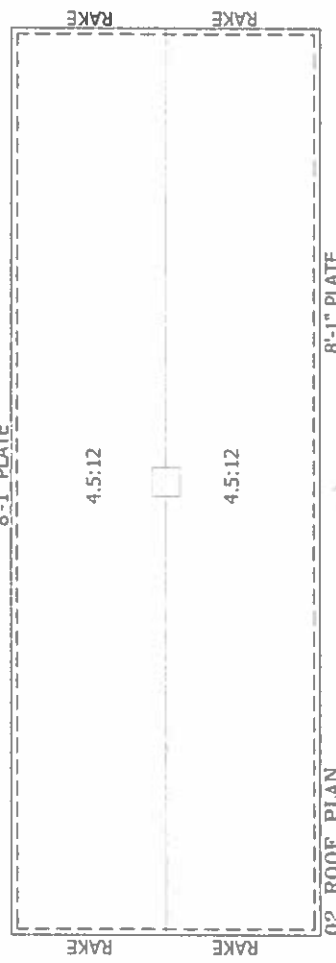
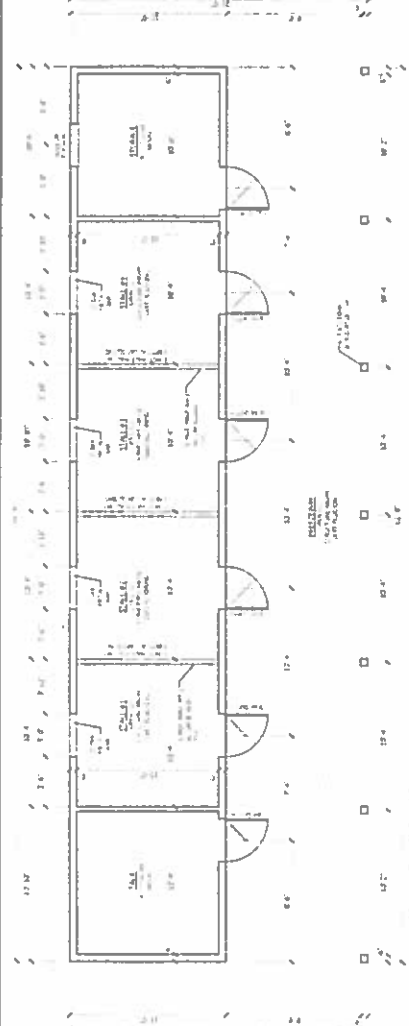
PROJECT NO.	14-001
DATE	11/15/2014
SCALE	AS SHOWN
DATE	11/15/2014
SCALE	AS SHOWN

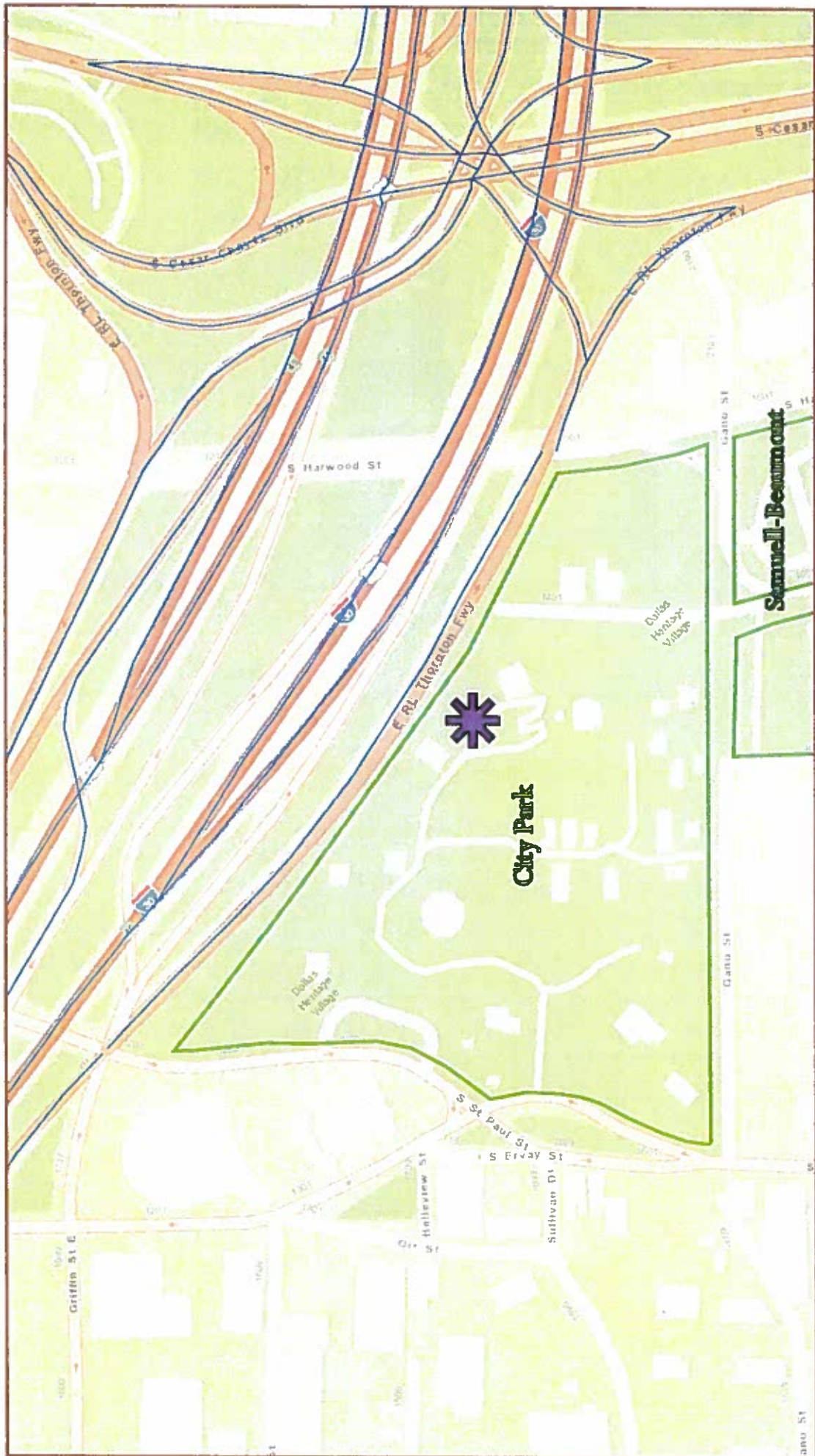
SHEET INDEX

01 FLOOR PLAN	02 ROOF PLAN
03 FRONT ELEVATION	04 REAR ELEVATION
05 RIGHT SIDE ELEVATION	06 LEFT SIDE ELEVATION

SQUARE FOOTAGE

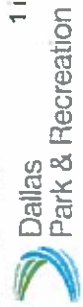
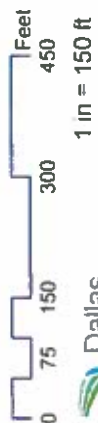
STABLES	458 SQ FT
STORAGE	231 SQ FT
BREEZEWAY	627 SQ FT
TOTAL UNDER ROOF	1316 SQ FT





MapSCO 45 R
District 2

City Park—Dallas Heritage Village
(1717 Gano Street)



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: May 3, 2018
COUNCIL DISTRICTS: 1, 10, 14
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a contract with Alliance Geotechnical Group for engineering inspection and testing services of three family aquatic centers at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street – Not to exceed \$201,930 – Financing: Elgin B. Robertson Land Sale Funds

BACKGROUND

This action is for approval of a contract with Alliance Geotechnical Group for construction materials testing services of the three family aquatic centers: Kidd Springs Park \$58,690, Lake Highlands North Park \$87,000, Tietze Park \$56,240

Alliance Geotechnical Group performed the geotechnical investigation for the aquatic projects and as such, it is recommended that Alliance Geotechnical Group perform inspection and testing services to ensure that the recommendations of the investigation meet quality control requirements.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 1, 2016, the Park and Recreation Board authorized proceeding with construction procurement.

On January 24, 2018, City Council authorized a construction contract for Package 2 by Council Resolution Number 18-0211.

On May 3, 2018, Park and Recreation Department Planning and Design Committee will consider this item and will present a recommendation to the Park and Recreation Board on the same day.

Authorize a contract with Alliance Geotechnical Group for engineering inspection and testing services of three family aquatic centers at Kidd Springs Park located at 807 W. Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street, – Not to exceed \$201,930 (Kidd Springs Park \$58,690, Lake Highlands North Park \$87,000, Tietze Park \$56,240) – Financing: Elgin B. Robertson Land Sale Funds

FISCAL INFORMATION

Elgin B. Robertson Land Sale Funds - \$201,930

<u>Council District</u>	<u>Amount</u>
1	\$ 58,690
10	\$ 87,000
14	<u>\$ 56,240</u>
Total	\$201,930

COMMITTEE ACTION

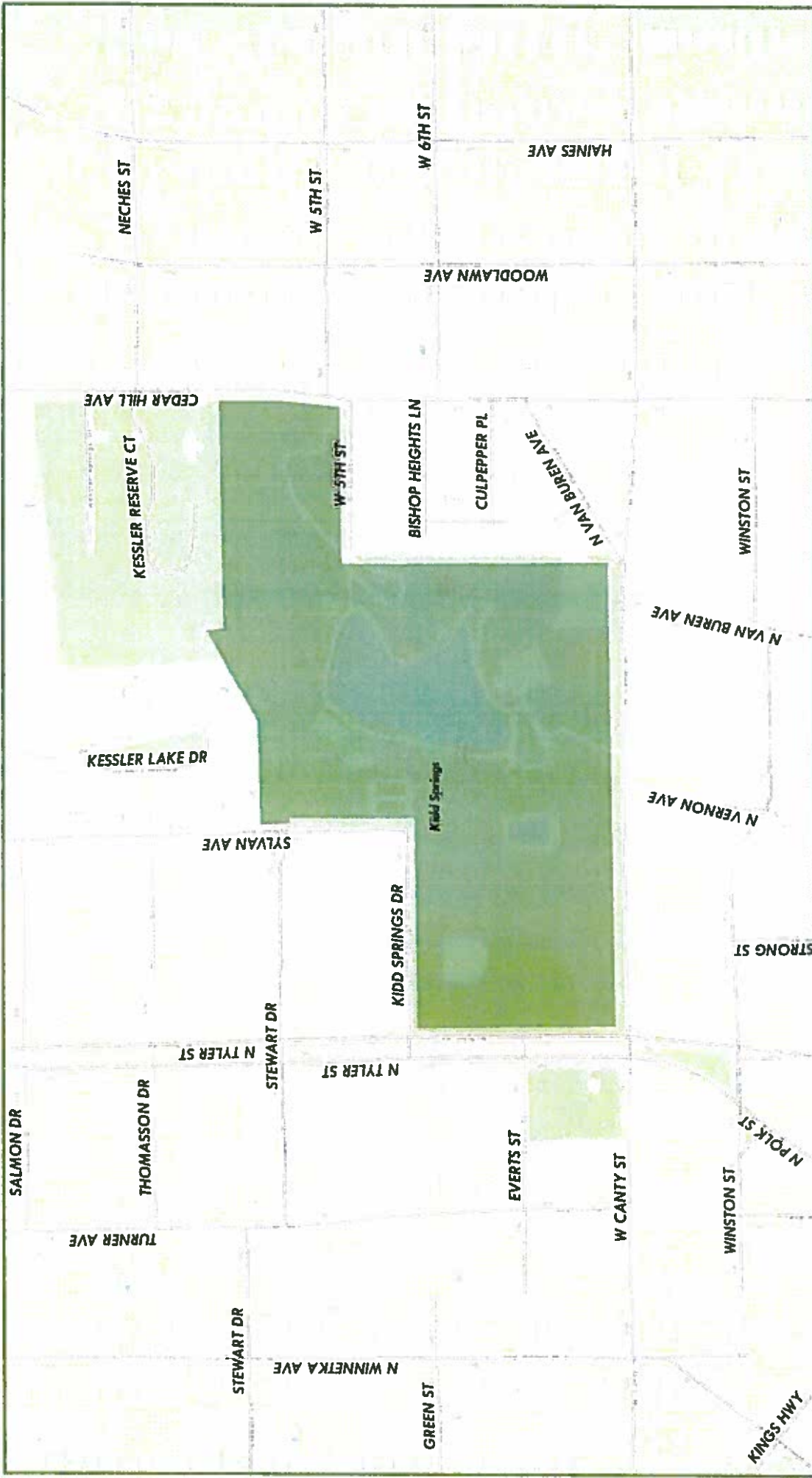
The Planning and Design Committee will consider this item on May 3, 2018 and will present a recommendation to the Park and Recreation Board on the same day. This item will be scheduled for City Council approval on May 23, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

Maps

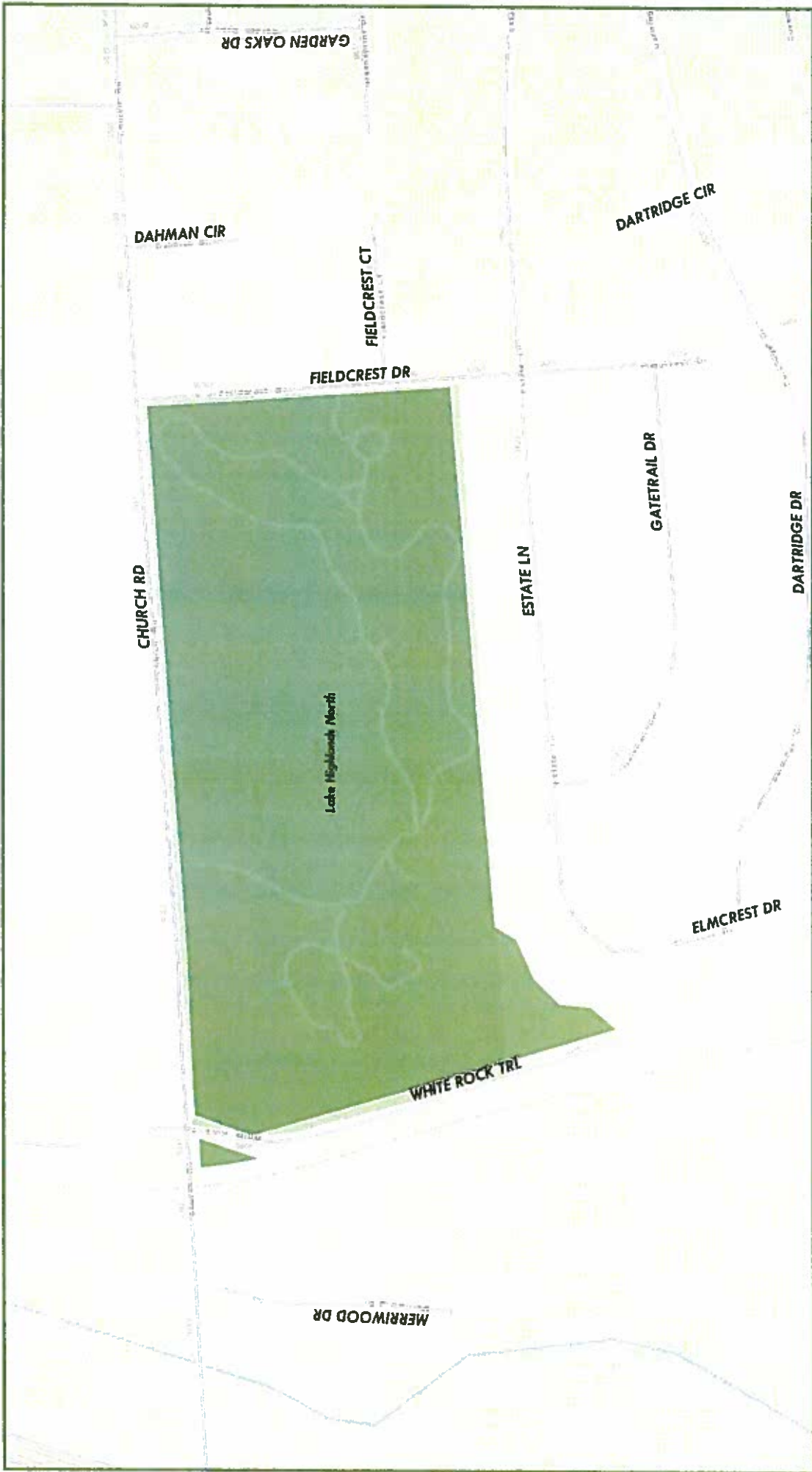


Kidd Springs Park 807 West Cauty Street

Mapsco
44 Y
54 B, C

CD
1

May 3, 2018



Dallas Park & Recreation

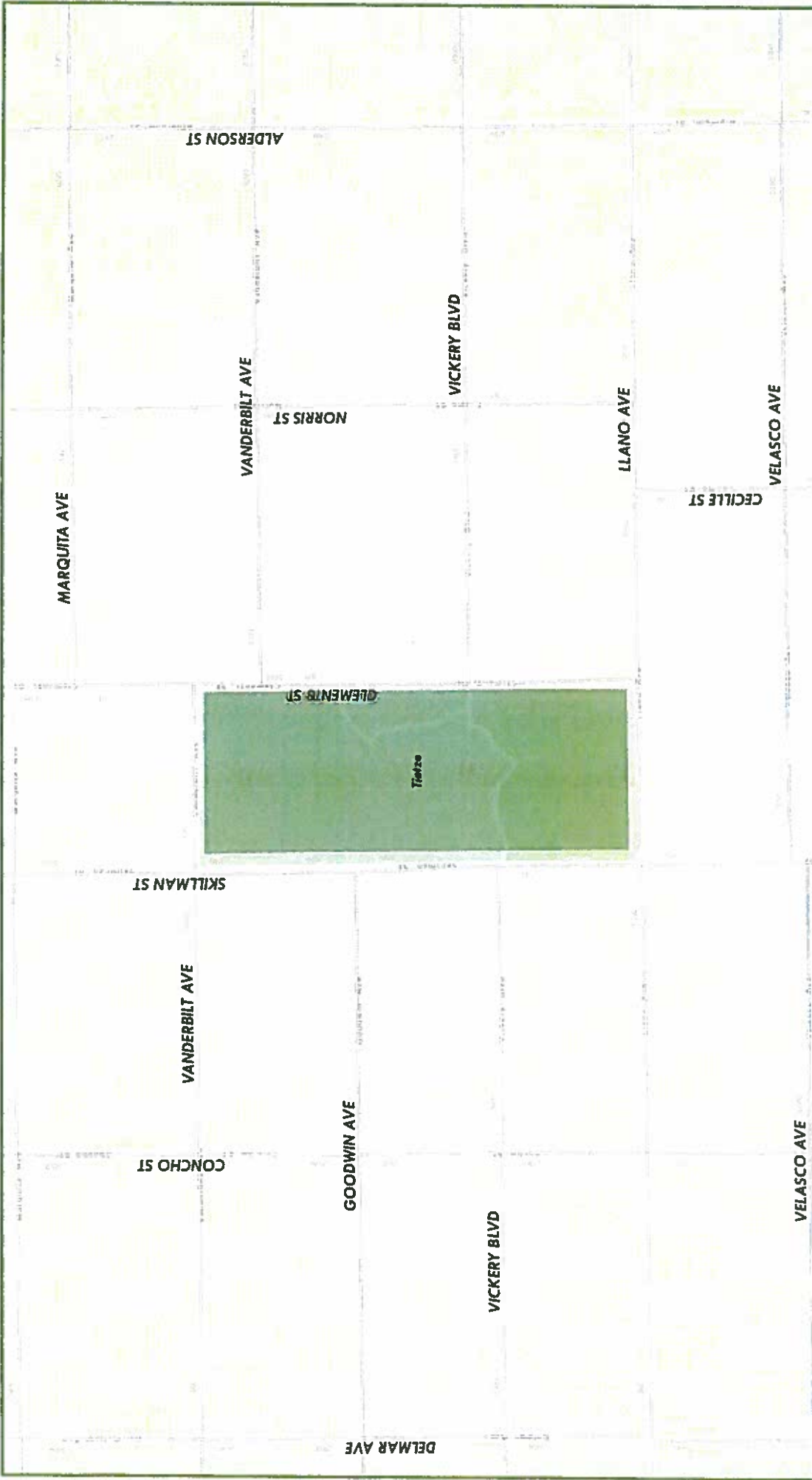


Lake Highlands North Park

9344 Church Road

Mapsco 27 K CD 10

May 3, 2018



MapsCO
36 Q. U
CD
14

Tietze Park 2700 Skillman Street

May 3, 2018

BID AGENDA APPROVAL COVER SHEET

Project Meets BID Requirements **Total M/WBE 100.00%**

Prime: Alliance Geotechnical Group **Agenda Date:** 5/9/2018
Project: Phase 1 Aquatics Facilities Kidd Springs/Teitze/LK **Prime Vendor #:**
Review Date: 4/26/2018
Total Local: \$128,629.41 **Total Non-Local:** \$73,300.59

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Alliance Geotechnical Group	BMDB50146N0119	\$128,629.41	63.70000%
				0.00000%
				0.00000%
				0.00000%
				0.00000%
				0.00000%
				0.00000%
Total M/WBE			\$128,629.41	63.70000%
Non-M/WBE			\$0.00	0.00000%
Total Local			\$128,629.41	63.70000%

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Terradyne Engineering	IMDB97622Y0918	\$73,300.59	36.30000%
				0.00000%
				0.00000%
Total M/WBE			\$73,300.59	36.30000%
Non-M/WBE			\$0.00	0.00000%
Total Non-Local			\$73,300.59	36.30000%
Total Action			\$201,930.00	100.00000%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Teitze Phase 1 Aquatics Facilities – Package 2 (Kidd Springs, Lake Highlands North, Bid/Contract #: P-18-0324C)

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & MWBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Geotechnical Testing	338366	Alliance Geotechnical Group, Inc. MBE-BMDB50146N0119	Robert P. Nance 3228 Halifax Street Dallas, Texas 75247 972-444-8889	B	L	\$ 128,629.41	63.70%	\$ -	\$ -
Notes:									
Materials Testing	3335648	Tennadyne Engineering DFW, Inc. MBE-IMDB97622Y0918	Shawn Wilson 350 E. Glade Road Euless, Texas 76039	I	N	\$73,300.59	36.30%	\$ -	\$ -
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
						Total Bid Amount:	\$ 201,930.00	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: President

Printed Name: Robert P. Nance Date: April 18, 2018

Company Name: Alliance Geotechnical Group



**CITY OF DALLAS
SUBCONTRACTOR INTENT FORM**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key)

TO: City of Dallas DATE: April 17, 2018
Business Development & Procurement Services

Project Name: Phase I Aquatics Facilities – Package 2 Bld # P18-0324C
(Kidd Springs, Lake Highlands North, Teitze)

Terradyne Engineering DFW, Inc. will provide the following
 MWBE Subcontractor on the project

good(s)/service(s): Construction Materials Testing

to Alliance Geotechnical Group
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NTCRCA

MWBE Certification Number: # IMDB97622Y0918
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of MWBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime	<u>\$201,930.00</u>	
MWBE/DBE Sub Participation Amount	<u>\$73,300.59</u>	<u>36.3%</u>

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of MWBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of MWBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

[Signature]
 Officer's Signature (Prime Contractor)
Robert P. Nance
 Printed Name (Prime Contractor)
President
 Title (Prime Contractor)
April 18, 2018
 Date

[Signature]
 Officer's Signature (MWBE/DBE Subcontractor)
Shawn Wilson
 Printed Name (MWBE/DBE Subcontractor)
VP
 Title (MWBE/DBE Subcontractor)
4/18/18
 Date



**CITY OF DALLAS
ETHNIC WORKFORCE COMPOSITION REPORT**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the "Enter" key.)

Company name: Alliance Geotechnical Group, Inc.

Address: 3228 Halifax Street


Bid #: Phase I Aquatics Facilities – Package 2 (Kidd Springs, Lake Highlands North, Teitze)

Telephone Number: 972 - 444 - 8889 Ext. 804

Email Address: mance@aggengr.com

For Goods/Services
Please complete the following sections based on the ethnic composition of the (location) entity which is listed on the signature page, for RFB form BDPS-FRM-116, for RFCSP form BDPS-FRM-134
For Construction/Architectural & Engineering the referenced forms do not apply.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	12	3	7	3	3		1		1	
Professional	10		6		2				2	
Technical	92	1	46		17		23	1	6	
Office/Clerical		9		6		1		2		
Skilled										
Semiskilled										
Unskilled										
Seasonal										
Totals:	114	13	59	9	22	1	24	3	9	



Officer's Signature

Robert P. Nance

Typed or Printed Name

President

Title

April 18, 2018

Date



CITY OF DALLAS Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.


On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

<u>Construction</u> 25.00%	<u>Architectural & Engineering</u> 25.66%	<u>Other Professional</u> 36.30%	<u>Other Services</u> 23.80%	<u>Goods</u> 18.00%
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The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Bid Number: <u>P18-0324C</u>	Company Name: <u>Alliance Geotechnical Group</u>
Robert P. Nance Typed or Printed Name of Certifying Official of Company	April 17, 2018 Date
 Signature of Certifying Official of Company	President Title



City of Dallas

Project Information Sheet Construction/Architectural and Engineering

Construction Award
Amount: .00

Change Order
CO Amount
Overall Amount:

Professional Services Contract
Amount: \$201,930

Supplemental Agreement
SU Amount:
Overall Amount:

Architectural and Engineering
Amount:

Department: Park and Recreation Department

Proposed Agenda Date: May 3, 2018

Project Name: Phase 1 Aquatic Facilities - Package 2

Contract Number:

Encumbrance Number:

Scopes of Work: Construction Materials Testing of Kidd Springs, Lake Highlands North and Tietze Family Aquatic Centers

Project Manager: David Mills

Contact Person: David Mills

Phone: 214-670-1805

Email: david.mills@dallascityhall.com

Contacted Intent to Award On: May 23, 2018

Prime Contractor/Consultant: Alliance Geotechnical Group

Contact Person: Aaron Allen, P.E.

Phone: 214-516-5974

Email: aallen@aggengr.com

A handwritten signature in black ink, enclosed in a hand-drawn oval.

Rev. 3 – 3/8/12

Doc#BDPS-FRM-211

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: May 3, 2018
COUNCIL DISTRICT: 1
STAFF: Daniel Huerta, (214) 670-8483

SUBJECT

Authorize 1) a Donor Recognition System, in accordance with the Park and Recreation Board Plaque Policy and 2) approval of an agreement with Dallas Parks Foundation to raise the funds to provide and install brick pavers at Kidd Springs Community Aquatics Center located at 807 West Canty Street – Financing: No cost consideration to the City

BACKGROUND

Dallas Park and Recreation Department will be constructing a new Kidd Springs Community Aquatics Center which is planned to open in summer 2019. Staff was recently approached by a neighborhood resident about establishing a donor recognition system of brick pavers that could be used to raise funds for swim lessons and programs at the new facility.

Staff directed the citizen to work with the Dallas Park Foundation to determine if they would help manage and oversee such a program for a period of one year. The Dallas Park Foundation agreed to undertake the program based on the following proposed deal points:

The City shall:

- Undertake the design and construction of the brick paver area.
- Provide routine maintenance of the Park and the surroundings of the Plaza to include mowing, litter removal, tree trimming, graffiti removal (excluding graffiti on the brick pavers) and irrigation system checks and repairs in accordance with the current level schedule at the Park.
- Review any and all of the services performed by the Dallas Parks Foundation under this Agreement and is granted the right to audit, at reasonable times and upon reasonable notice, at City's election.

Authorize 1) a Donor Recognition System, in accordance with the Park and Recreation Board Plaque Policy and 2) approval of an agreement with Dallas Parks Foundation to raise the funds to provide and install brick pavers at Kidd Springs Community Aquatics Center located at 807 West Canty Street – Financing: No cost consideration to the City – page 2

The Dallas Park Foundation shall:

- Insure that monies raised as a result of this Project will be set aside in a Dallas Park Foundation account and will be used only for the programs at the premises.
- Insure that its contractor(s) shall meet the insurance, indemnification, and defend and hold harmless requirements of City, and shall provide the construction payment and performance bonds equivalent to what City requires of its contractors on like projects, City to be named as an additional insured, indemnitee, and obligee, respectively.
- Be responsible for cleaning and repairing the engraved brick pavers on the Plaza, including replacing any lost or stolen brick pavers, during the Term of this Agreement.
- Provide a certificate of insurance evidencing proof of general liability, automobile, and workers compensation/employer's liability insurance coverages and agree to defend, indemnify and hold City, its officers, agents and employees, harmless against any and all claims.
- Agree that in the event this Agreement is terminated for any reason, or at the expiration of the Term of this Agreement, all of the funds raised and deposited by the Dallas Parks Foundation in the account discussed shall become the City's property and may be transferred to the City to be used exclusively for the benefit of the Premises or the Park.
- Not sell, assign, transfer or convey this Agreement, in whole or in part, without the prior written consent of the Director.
- Agree that all of its records and billings relating to the performance of this Agreement shall be retained for a minimum of three (3) years following completion of this Agreement.

Both parties:

- Understand and agree that either party may terminate this Agreement without cause thirty days after delivering to the other party notice in writing of its intention to terminate

Authorize 1) a Donor Recognition System, in accordance with the Park and Recreation Board Plaque Policy and 2) approval of an agreement with Dallas Parks Foundation to raise the funds to provide and install brick pavers at Kidd Springs Community Aquatics Center located at 807 West Canty Street – Financing: No cost consideration to the City – page 3

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Administration and Finance Committee will review this item on May 3, 2018 and will bring a recommendation to the full Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: May 3, 2018
COUNCIL DISTRICT(S): 1, 10, 14
STAFF: Louise Elam (214) 670-5275

SUBJECT

Authorize dedication plaques, in accordance with the Park and Recreation Board Plaque Policy, for three new family aquatic centers located at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street – Financing: No cost consideration to the City

BACKGROUND

This action is for approval of dedication plaques for Aquatic Centers at Kidd Springs Park, Lake Highlands North Park and Tietze Park.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee will consider this item on May 3, 2018 and will bring a recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Maps
Rendering of Plaques
Park and Recreation Board Plaque Policy

KIDD SPRINGS AQUATIC CENTER CITY OF DALLAS 2019



Dallas Parks & Recreation



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MAYOR PRO TEM

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SANDY GREYSON

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CITY MANAGER

ADAM MEDRANO
DEPUTY MAYOR PRO TEM

SCOTT GRIGGS
PHILIP T. KINGSTON
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LOUISE ELAM
ASSISTANT DIRECTOR

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SENIOR PROGRAM MANAGER

DAVID J. MILLS
PROJECT MANAGER

LANDSCAPE ARCHITECT
KIMLEY-HORN

ARCHITECT
GSR | ANDRADE

AQUATIC ENGINEER
COUNSILMAN-HUNSAKER

GENERAL CONTRACTOR
THE FAIN GROUP, INC.



LAKE HIGHLANDS NORTH AQUATIC CENTER CITY OF DALLAS 2019



Dallas Parks & Recreation

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PROJECT MANAGER

LANDSCAPE ARCHITECT
KIMLEY-HORN

ARCHITECT
IBANEZ SHAW ARCHITECTURE

AQUATIC ENGINEER
COUNSILMAN-HUNSAKER

GENERAL CONTRACTOR
THE FAIN GROUP, INC.

TIETZE AQUATIC CENTER CITY OF DALLAS 2019



Dallas Park & Recreation

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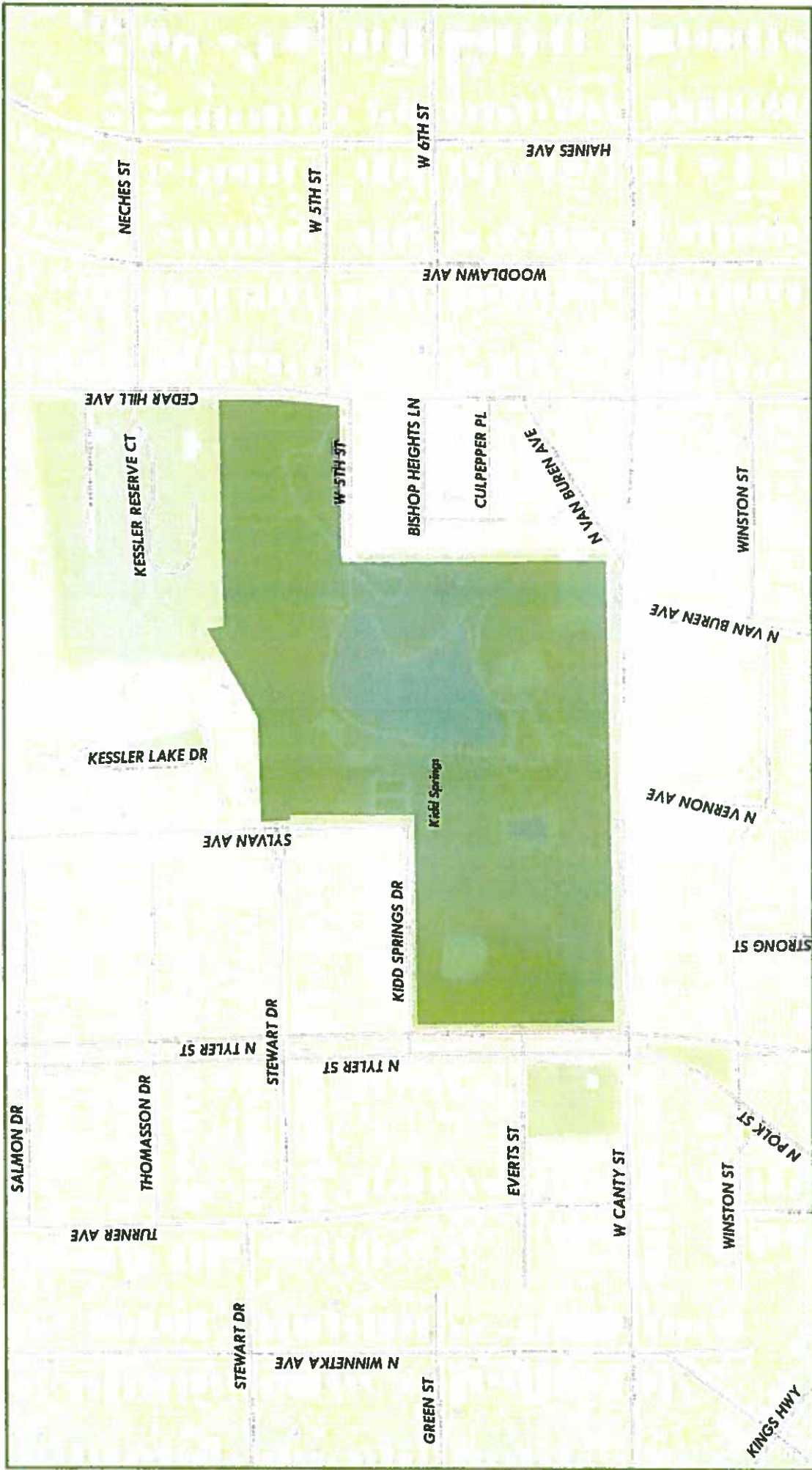
DAVID J. MILLS
PROJECT MANAGER

LANDSCAPE ARCHITECT
KIMLEY-HORN

ARCHITECT
QUIMBY MCCOY
PRESERVATION ARCHITECTURE

AQUATIC ENGINEER
COUNSILMAN-HUNSAKER

GENERAL CONTRACTOR
THE FAIN GROUP, INC.



Kidd Springs Park 807 West Cauty Street

Mapsco
44 Y
54 B, C

CD

May 3, 2018



Dallas Park & Recreation



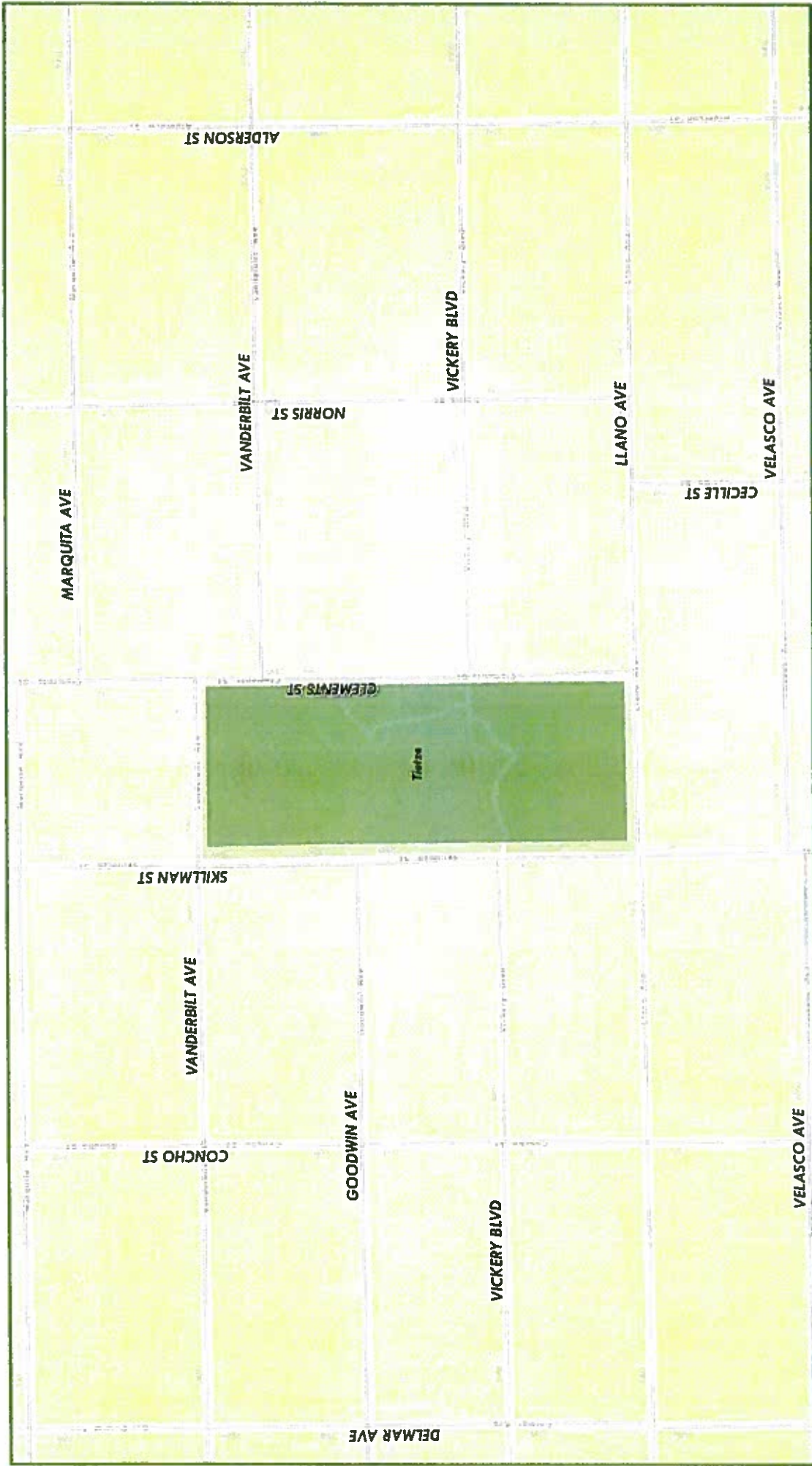
Lake Highlands North Park

9344 Church Road

Mapsco
27 K

CD
10

May 3, 2018



Dallas Park & Recreation



Mapsco
36 Q. U
CD
14

Tietze Park 2700 Skillman Street

May 3, 2018



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

Table of Contents

Scope of Policy

- I. Donation Plaques
- II. Dedication Plaques

Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

I. Donation Plaques

- A. Plaques will be considered for donations greater than \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

- C. Signage to recognize volunteer efforts shall be in accordance with the Park Beautification and/or Maintenance Agreement.
- D. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- E. Plaques may also be part of a recognition system. A "recognition system" is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- F. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- G. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- H. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

-
- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
 - J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
 - K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
 - L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
 - M. Building dedication plaques are covered under Section II of this policy.

II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

-
- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
 - C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
 - D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
 - G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

-
- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
 - I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
 - J. A plaque may include an approved graphic or logo meaningful to the park site or project. The City of Dallas and Park and Recreation Department graphic logos are deemed approved.
 - K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

OTHER POLICIES REFERENCED

Park Naming Policy

Interpretive Signage Policy

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval: 11-21-1996

Revised: 12-5-1996

Revised: 12-17-2009

Revised: 04-01-2010

Effective Date: 12/15/16

Last Revision Date: 4/1/2010

Page 5 of 7



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

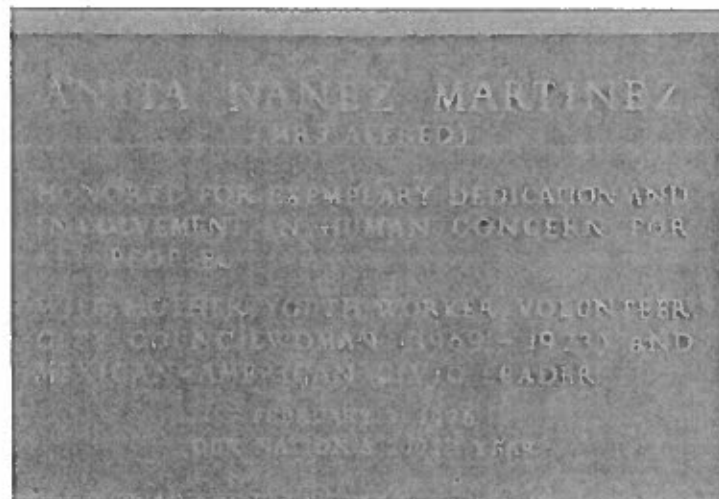
No. 11-21-96

RESPONSIBLE DIVISION

Planning and Design

Exhibit A

Example of Signs Which Honor or Recognize Individuals



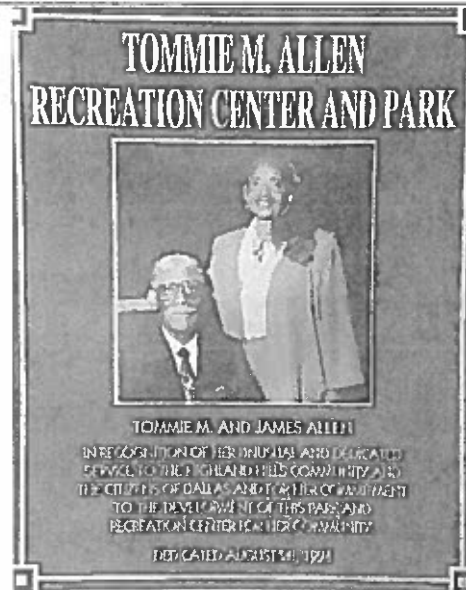


City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: May 3, 2018
COUNCIL DISTRICT: 2, 14
STAFF: Louise Elam, (214) 670-5275
MAPSCO: 45 L P Q

SUBJECT

Authorize 1) a development and funding agreement with Pacific Plaza LLC, Harwood Park LLC, West End Plaza Park LLC, Carpenter Park LLC and Parks for Downtown Dallas (collectively referred to as Developer) for the four priority downtown parks, including Pacific Plaza, Harwood Park, West End Plaza and Carpenter Park; 2) land acquisition for West End Plaza in an amount not to exceed \$8,600,000; 3) land acquisition for Harwood Park for up to the amount Developer's purchase price, not to exceed \$11,787,216; 4) the placeholder names of West End Plaza and Harwood Park; and 5) change the official name for John W. Carpenter Plaza to John W. Carpenter Park – Financing: 2006 and 2017 Bond Funds (for land acquisition for West End Plaza) and 2017 Bond Funds (for land acquisition for Harwood Park)

BACKGROUND

The 2013 Downtown Parks Master Plan Update includes four priority parks: Carpenter Park, Harwood Park, Pacific Plaza and West End Plaza. On March 22, 2017, City Council approved an Operating Endowment Agreement and the Pacific Plaza Development Agreement between the City and Pacific Plaza, LLC and Parks for Downtown Dallas. These Pacific Plaza agreements will remain in place.

The 2017 Bond Program included \$35 million in City match funding for Downtown Parks. This action will 1) authorize an agreement for the development and funding of the four priority downtown parks with Pacific Plaza LLC, Harwood Park LLC, West End Plaza Park LLC, Carpenter Park LLC and Parks for Downtown Dallas (collectively referred to as Developer); 2) authorize land acquisition for West End Plaza in an amount not to exceed \$8,600,000; and 3) authorize land acquisition for Harwood Park for a not to exceed amount of \$11,787,216 (not to exceed Developer's purchase price) 4) authorize the placeholder names of West End Plaza and Harwood Park; and 5) authorize a change of the official name for John W. Carpenter Plaza to John W. Carpenter Park.

In accordance with the Park and Recreation Board Park Naming Policy, Park Board shall approve placeholder and official names for parks. This action includes the approval of the placeholder names of West End Plaza and Harwood Park. On August 8, 1974, the

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Park and Recreation Board approved the official name of John W. Carpenter Plaza. This action would change the official name to John W. Carpenter Park.

Following are the proposed deal points for the Development and Funding Agreement and information concerning land acquisition:

General

- Agreement includes the development and funding of the four priority parks outlined in the 2013 Downtown Parks Master Plan Update
- Term of agreement: Commence on execution and terminate one year after completion of construction and issuance of final acceptance letter from City for the parks

Funding

- Developer shall fund the balance of its \$44.1 million commitment toward the development of the four priority parks plus \$1 million towards an operating endowment for Pacific Plaza
- Developer shall fund 100 percent of the design and construction of Pacific Plaza, per the Pacific Plaza Development Agreement and \$1 million towards an operating endowment, per the Operating Endowment Agreement
- City shall fund \$35 million in proceeds from the 2017 Bond Program and approximately \$4.4 million from the 2006 Bond Program towards land acquisition and the development of three of the priority parks
 - The \$35 million in 2017 Bond Funds requires a \$35 million match from Developer
 - The amount that Developer has already spent on all four priority parks can apply towards the match funding requirement
- Any proceeds City earns from parking and building rentals on the West End Plaza and Harwood Park properties after the City's acquisition, may be used for the benefit of the three priority parks: Carpenter Park, Harwood Park and West End Plaza

Land Acquisition

Pacific Plaza and Carpenter Park

- City currently owns the properties for Pacific Plaza and Carpenter Park

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West End Plaza

- This item authorizes the acquisition of a tract of land located at 607 Corbin Street containing a total of approximately 34,000 square feet of land from West End Plaza Park LLC for West End Plaza. The total consideration for this acquisition is \$8,600,000. Funding is provided by 2006 and 2017 Bond Funds.
 - The 2006 Bond Funds for land acquisition for West End Plaza are not subject to a match funding requirement
- Developer will utilize the proceeds from the land acquisition for the design and development of West End Plaza and the other downtown parks in accordance with the agreement.

Harwood Park

- Harwood Park LLC has acquired properties for Harwood Park (exclusive of Wood Street, which will be closed and vacated)
- City to acquire the Harwood Park properties from Harwood Park LLC utilizing 2017 Bond Funds
- Properties to be purchased up to the amount paid by the Harwood Park LLC, not to exceed \$11,787,216
- Developer will utilize the proceeds from the land acquisition for the design and development of Harwood Park and other downtown parks in accordance with the agreement.

Naming Opportunities

- Developer reserves naming rights for Pacific Plaza, Harwood Park and West End Plaza, subject to Park and Recreation Board approval
 - A minimum of \$10 million to name Pacific Plaza or Harwood Park
 - A minimum of \$5 million to name West End Plaza
- Components of each park can be named subject to Developer and Park and Recreation Department Director's approvals
- Naming rights proceeds will be used only for Downtown Parks
 - First for construction of the four priority parks and then for a permanent endowment fund

Environmental

- Required environmental clean-up of the Pacific Plaza, Harwood Park and Carpenter Park and West End Plaza sites, if needed, shall be the responsibility of the City, up to \$2 million

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Environmental - continued

- Typically, the City is responsible for environmental remediation of their properties
- Pacific Plaza agreement allowed for up to \$2 million of City funds for environmental remediation for that park
- In this Agreement, the balance of the \$2 million in City funds approved for Pacific Plaza could also be utilized for Harwood Park, West End Plaza and Carpenter Park for costs associated with environmental remediation and required reports
- A Phase 1 Environmental Assessment of each of the sites has been completed

Design and Construction Responsibilities

- LLCs formed by Developer will manage the design and construction of each park
 - Subject to the City Representative's review and approval
 - Park and Recreation Department Director (or Director's designee) to serve as City's representative for this agreement
- For City bond-funded costs, City will procure construction contracts in accordance with all applicable laws and assign said contracts, upon award, to Developer to manage
 - For Carpenter Park, Harwood Park and West End Plaza, as an alternative, City can reimburse Developer for up to 30 percent of the public improvement costs, in accordance with state law developer participation requirements
- Any contracts entered into by LLCs formed by Developer related to agreements for design or construction of the parks, shall:
 - Comply with the City's Business Inclusion and Development Plan (BID Plan) to facilitate M/WBE participation
 - Developer to provide reports to the City on their good faith efforts to comply with the BID Plan
 - Contain insurance provisions with limits acceptable to the City
 - Release, indemnify and hold the City harmless
 - Obligate the contractor or firm to comply with all applicable state, federal, and local laws
- City representative will review and approve design development and construction documents
- City representative has right to inspect construction
- After completion of construction and acceptance by the City representative, each park will be turned over to the City for maintenance and operation

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Dedication as Parks

- To the extent allowed by law, on or about the issuance of the Final Acceptance Letter applicable to each park, the City shall take all required actions to dedicate such park and its use as a public park under applicable law for the citizens of Dallas.

Public Art

- The expenditures by Developer in an estimated amount of \$1,250,000 for the artwork at Carpenter Park shall satisfy the City's percentage assessment for Public Art requirement in the Public Art Ordinance.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 22, 2017, City Council authorized (1) approval of the terms for the Development Agreement between the Pacific Plaza LLC and Parks for Downtown Dallas collectively the "Developer" and the City for the design and construction of a public park currently named Pacific Plaza; (2) approval of an Operating Endowment Agreement between the City and Developer by Resolution No. 17-0494.

On April 19, 2018, the Park and Recreation Board was briefed by staff.

FISCAL INFORMATION

2006 and 2017 Bond Funds (for land acquisition for West End Plaza) - \$8,600,000

2017 Bond Funds (for land acquisition for Harwood Park) - \$11,787,216

2017 Bond Funds will be used for future design and development costs.

Developer will be use proceeds from the land acquisition of West End Plaza and Harwood Park for the design and development of the three priority parks.

MAP

Attached



Mapsco
+5 J,K,L,Q

Downtown Parks
(various locations)



0 300 600 1,200 1,800 Feet
1 in = 600 ft



Dallas
Park & Recreation

District
2, 14