

**From:** Ashford, Pamè La [mailto:[pame\\_la.ashford@dallascityhall.com](mailto:pame_la.ashford@dallascityhall.com)]  
**Sent:** Monday, August 17, 2015 4:37 PM  
**To:** Elizabeth Gunby <[honeyliz48@att.net](mailto:honeyliz48@att.net)>  
**Cc:** [lkrouth@sbcglobal.net](mailto:lkrouth@sbcglobal.net)  
**Subject:** RE: Aldredge House 5500 Swiss Avenue

Hello Elizabeth,

I do apologize for extremely slow response. I reviewed your valet instructions and they were superb! Very concise yet still addresses most common scenarios. I wish all businesses operated in the same manner.

Respectfully Submitted,  
**Pamè La Ashford**  
Program Manager II, Parking Services & Enforcement  
Dallas Police Department - Central Patrol Division  
320 E. Jefferson Blvd, Suite 212  
Dallas, Texas 75203  
[\(214\) 948-4298](tel:(214)948-4298) (o)  
[\(214\) 659-7034](tel:(214)659-7034) (f)  
[Pame\\_la.ashford@dallascityhall.com](mailto:Pame_la.ashford@dallascityhall.com)

**From:** Elizabeth Gunby [mailto:[honeyliz48@att.net](mailto:honeyliz48@att.net)]  
**Sent:** Thursday, July 23, 2015 4:25 PM  
**To:** Ashford, Pamè La  
**Cc:** [lkrouth@sbcglobal.net](mailto:lkrouth@sbcglobal.net)  
**Subject:** RE: Aldredge House 5500 Swiss Avenue

Pamè`La,

I hope you are having a good summer. In the month since you visited Aldredge House at 5500 Swiss Avenue, the Medical Alliance has been very busy following up on all of your recommendations.

To refresh your memory, the Medical Alliance owns a parking lot on Gaston at Parkmont (our side street). We also have private paved parking areas behind the house. The alley has now been paved and we have full access to those areas. We have also applied for a Special Event Parking Permit and the valet will use the Special Event Parking Passes for every vehicle parked on the street. We are aware of the fact that the location might be inspected to be certain that the passes are being used in the cars parked by the valet.

One other item the Medical Alliance has been working on, is updating our Valet Parking Rules/Guidelines. This is a one page document that we give the valet attendants to remind them of the [special parking rules](#) and neighborhood considerations we have for events at Aldredge House. This is the main reason I am contacting you.

We are hoping that you will be able to review this instruction and give us your feedback. Our goal is to have vehicles parked legally by the valet and have the valet service act in a manner that is representative of the standards of the Medical Alliance, never forgetting that we are surrounded by families.

As members of the Swiss Avenue Historic District, our organization wants to contribute to the quality of life in this neighborhood in a positive way. To achieve this, we are willing to require the valet to operate in a manner that goes beyond what is required by the city.

For example, we put cones (or No Parking signs) in front of our immediate neighbors' homes, so cars are not parked in front of them.

These instructions are not a legal document, but are requirements from the owners of 5500 Swiss Avenue to the valet attendants who will be parking cars. We want the valet to be considerate of the fact that Aldredge House is located in a residential neighborhood and to remind them that there are "special considerations" they need to remember.

Any feedback you give will be appreciated. Thank you very much for your continued support.

Again, we are sincere when we invite you and anyone else, back to Aldredge House for a tour. All you have to do is ask – part of why we work so hard preserving this historic home, is so we can share it with the community.

Elizabeth Gunby  
Dallas County Medical Society Alliance & Foundation