



City of Dallas

City of Dallas
Contractor Environmental Responsibilities
Acknowledgement Form

PART 1: COMPANY INFORMATION

Name: _____

Address: _____

Phone: _____ Fax: _____

E-mail Address: _____

Emergency Contact: _____

PART 2: DESCRIPTION OF WORK

Nature of Work: _____

Contract / PO #: _____

TCEQ Contractor Registration #: _____

Work Performed for (Name Department): _____

PART 3: CHECKLIST OF CONTRACTOR'S ENVIRONMENTAL RESPONSIBILITIES

As a contractor for the City of Dallas, your review and signature of this document is necessary prior to commencement of the work. The items in this checklist are in addition to any specific environmental requirements that are identified in the contract. **Please complete this form by initialing each applicable item in the checklist and then by signing the acknowledgement at the bottom of the document. If a checklist item does not apply to the project, indicate by marking not applicable (N/A). Please forward a copy of the completed form to the Authorized Department Representative for verification.**

Authorized Company Representative	CONTRACTOR'S ENVIRONMENTAL RESPONSIBILITIES	Authorized Department Representative
Initial	The City of Dallas Environmental Policy and Environmental Commitments I have been made aware of the City of Dallas Environmental Policy and its environmental commitments.	Initial
Initial	Compliance I am aware of all federal, state, and local compliance requirements that relate to the contracted work. I agree to maintain compliance with these rules and regulations, as well as any additional environmental requirements included in the contract.	Initial
Initial	Awareness and Competence I acknowledge that I am responsible to ensure that all personnel under my control are aware of applicable environmental requirements and responsibilities, and that all personnel under my control are competent to perform their work.	Initial
Initial	Environmental Best Management Practices I am aware that I must identify and employ best management practices on this project. I am aware that best management practices are required on all City projects, regardless of the size of the project.	Initial



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Initial	<p>Waste Management and Recycling It is my responsibility to know and adhere to the regulatory requirements for nonhazardous waste generated on the project site. Waste shall be minimized, and applicable waste shall be diverted from landfills through re-use and recycling as required.</p>	Initial
Initial	<p>Spills and Releases I am aware of my legal and contractual responsibilities that are associated with the reporting of spills or releases that I may discover. Contractors are encouraged to follow best management practices for spill prevention.</p>	Initial
Initial	<p>Cleaning Up Spills or Release I am aware of my legal and contractual responsibilities for the cleanup of spills and releases that may occur due to the project. Additionally, I agree to keep enough absorbents and spill cleanup supplies readily available.</p>	Initial
Initial	<p>Contamination Discovery I understand that any contamination that may be discovered must be reported to the City of Dallas project representative in accordance with regulations.</p>	Initial
Initial	<p>Chemical/Oil Storage I understand that the City of Dallas expects contractors to be fully compliance with City, State, and Federal regulations on chemical handling, transportation, and storage, including but not limited to Dallas City Code, Texas Hazardous Communication Act, DOT regulations, FIFRA, SARA, EPCRA and OSHA requirements.</p>	Initial
Initial	<p>Environmental Considerations/Impacts I am aware that I must identify and understand the potential environmental impact(s) of my work prior to commencement of the work.</p>	Initial
Initial	<p>Water Conservation and Efficiency I will consider water conservation, improve water use efficiency, and explore opportunities for re-use of water as required.</p>	Initial
Initial	<p>Energy Conservation and Efficiency I will consider energy conservation, energy efficiency of buildings and equipment, and explore opportunities for use of renewable energy sources as required.</p>	Initial
Initial	<p>Material and Resource Conservation I will consider opportunities for material and resource conservation shall be considered as required.</p>	Initial
Initial	<p>Erosion and Sediment Control Measures for erosion and sediment control shall be implemented to comply with federal, state, and municipal laws or bylaws as required and specified in the contract.</p>	Initial
Initial	<p>Soil Conservation and Stockpiles I agree to take appropriate action to conserve soil and manage stockpiles to prevent erosion, fugitive dust, and introduction of sediment to the stormwater system.</p>	Initial
Initial	<p>Saw Cutting and Coring The slurry generated from saw cutting and the coring of asphalt or concrete shall not be allowed to enter the stormwater system or any waterbody.</p>	Initial
Initial	<p>Offsite Disposal of Excavated Soil or Material I understand I am responsible for ensuring that excavated soil and other materials not used onsite are disposed of at an approved facility and in accordance with all federal, state, and local requirements.</p>	Initial
Initial	<p>Fueling Vehicles and Equipment I agree to conduct fueling operations in an environmentally sound manner, including no fueling or maintenance operations within 30 ft of a waterway including any part of the stormwater system.</p>	Initial
Initial	<p>Imported Fill Material I understand that the source locations of any imported or recycled fill material must be reported to the City of Dallas Project Designate prior to material being brought onsite.</p>	Initial
Initial	<p>Vehicle Idling I shall minimize idling of vehicles that are not essential for the performance of work. Contractors must also comply with City of Dallas Ordinance 26766 which limits idling of certain vehicles to under five minutes.</p>	Initial



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initial	Emission Reduction Strategies for Construction Sector I will consider emission reduction strategies and will implement measures to reduce emissions, environmental risks, and improve quality of life for all residents.	Initial
Initial	Tree Protection I will implement measures to protect public trees in accordance with municipal policies and bylaws as required.	Initial
Initial	Natural Area Protection I will implement measures to protect natural areas in accordance with municipal policies as required.	Initial
Initial	Additional Supplemental Information See attachment(s). I acknowledge that I have reviewed any supplemental information attached to this checklist.	Initial

I have been provided with a copy of the City of Dallas Environmental Policy, and I understand that it is my responsibility to comply with these requirements and communicate this information to all personnel that are engaged in completing the services as defined in the contract.

Authorized Company Representative (Signature): _____

Name of Company Representative (Please Print): _____

Authorized Department Representative (Signature): _____

Name of Department Representative (Please Print): _____

Date of Acknowledgement: _____

PART 4: DISTRIBUTION OF FORM (MATERIALS MANAGEMENT)

Forward a copy of the signed Contractor's Environmental Responsibilities Acknowledgement Form to Authorized Department Representative, and Environmental Management Representative (EMR) (if applicable). Retain original form with contract documents.