

Office of the City Auditor

Auditor Briefing Update

Reports Released between February 18, 2023,
and March 10, 2023

March 21, 2023
Mark S. Swann, City Auditor

Government Performance & Financial Management Committee





Audit of the Office of Environmental Quality and Sustainability's Environmental Education and Awareness

February 27, 2023

Mark S. Swann, City Auditor

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Report Issued – February 27, 2023

Audit of Office of Environmental Quality and Sustainability's Environmental Education and Awareness

Objective and Scope

The objective of this audit was to determine if the Office of Environmental Quality and Sustainability's environmental education and awareness program is efficient and effective.

The scope was from October 1, 2020, to December 31, 2021.

Report Issued – February 27, 2023

Audit of Office of Environmental Quality and Sustainability's Environmental Education and Awareness

Observed Conditions

The compliance training program has shared oversight and does not monitor costs, making it difficult to know if the program is efficient.

The Environmental Management System is implemented under out-of-date administrative directives. The administrative directives have not been updated to support standards revised in 2015 or the City's *Comprehensive Environmental & Climate Action Plan*.

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Audit of Office of Environmental Quality and Sustainability's Environmental Education and Awareness

Recommendations

A.1: Evaluate the environmental education and awareness programs to increase efficiency in training delivery methods, content, and document retention. This may include developing performance measures. **(Agree)**

A.2: Expand the environmental education and awareness program to departments not currently in the Environmental Management System to support a clean, safe, and healthy environment. **(Agree)**

A.3: Track the annual cost of the Office of Environmental Quality and Sustainability environmental education and awareness program, which may include other departments' training costs. **(Agree)**

B.1: Review and update the Environmental Policy, administrative directives, and internal procedures for the Environmental Management System, as appropriate, to meet current standards, requirements, and City priorities, such as the *Comprehensive Environmental & Climate Action Plan*. **(Agree)**

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APPENDIX – Audit Reports

Here is the final report and link for your reference.

March Update:

- [Audit of Office of Environmental Quality and Sustainability's Environmental Education and Awareness](#)