

Memorandum



CITY OF DALLAS

Report #396

DATE: September 19, 2003

TO: Honorable Mayor and Members of the City Council

SUBJECT: Follow-up report of the March 15, 2002, *Performance Audit of the City's Grant Drawdown and Closeout Procedures*, Report #352

We conducted this follow-up audit under the authority of Chapter IX of the City Charter and according to applicable government auditing standards. We included tests of records and reviews of program guidelines and procedures that we considered necessary in the circumstances.

Our objective was to determine whether management had implemented the audit's recommendations or taken other acceptable actions to remedy the control weaknesses identified in the original audit report.

The original report contained three findings, including four distinct recommendations. Management has implemented three of the recommendations and partially implemented one. The partially implemented recommendation involved more closely monitoring all the major aspects of the departments' grant management. The Office of Financial Services has been downsized in recent years and no longer has the personnel to monitor all of those major aspects.

We appreciate management's cooperation in this follow-up.

Thomas M. Taylor

Thomas M. Taylor, CPA
City Auditor

c: Teodoro J. Benavides, City Manager
David K. Cook, Director, Office of Financial Services