

— CITY OF DALLAS —

**ANNUAL BUDGET**

**Fiscal Year 2017-18**

**October 1, 2017 – September 30, 2018**

*As Approved on September 20, 2017 by:*

**The Honorable Mayor  
and  
Members of the City Council**

**Adoption of the Fiscal Year 2017-18 Annual Budget**

<b>Council Member</b>	<b>Record Vote</b>	<b>Council Member</b>	<b>Record Vote</b>	<b>Council Member</b>	<b>Record Vote</b>
Mayor Michael S. Rawlings	Yes	Rickey D. Callahan	Yes	B. Adam McGough	Yes
MPT Dwaine R. Caraway	Yes	Omar Narvaez	Yes	Lee M. Kleinman	No
DMPT Adam Medrano	Yes	Kevin Felder	Yes	Sandy Greyson	Yes
Scott Griggs	Yes	Tennell Atkins	Yes	Jennifer S. Gates	Yes
Casey Thomas, II	Yes	Mark Clayton	Yes	Philip T. Kingston	Yes

	FY 2016-17	FY 2017-18
Adopted Property Tax Rate	\$0.782500	\$0.780400
Effective Tax Rate	\$0.749077	\$0.749625
Effective Maintenance and Operations Tax Rate	\$0.520241	\$0.524389
Rollback Tax Rate	\$0.784260	\$0.788740
Debt Rate	\$0.222400	\$0.222400

The total amount of bonds and other debt obligations owed by the City of Dallas as of 9/30/17 is \$1,642,245,997.

This budget will raise more revenue from property taxes than last year's budget by an amount of \$59,544,546, which is 6.89 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$25,856,094.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Dallas**

**Texas**

For the Fiscal Year Beginning

**October 1, 2016**

A handwritten signature in black ink, appearing to read "Jeffrey R. Egan".

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Dallas** for its Annual Budget for the fiscal year beginning **October 1, 2016**.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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# A MESSAGE FROM THE CITY MANAGER



Honorable Mayor and Council Members,

I am pleased to present the fiscal year (FY) 2017-18 budget. With this \$3.1 billion budget, we are putting *Service First*. I have said many times the most important product we deliver to our residents and taxpayers is service. Whether that is resolving a reported 311 issue or answering emergency calls quickly to get people the help they need, we will act with a sense of urgency to provide the best service to the citizens of Dallas.

Since my arrival, I have listened to and learned from the community, and made changes in City Hall. I am proud of the hard-working, dedicated staff in Dallas, but I understand that the City Council would like to see improved service, greater efficiency, and responsiveness to community input. Therefore, I am resetting expectations, prioritizing service excellence, and redirecting funds to the things that matter most to our citizens.

Fortunately, the Dallas economy is strong. Our General Fund budget includes \$652 million in property tax revenue and \$303 million in sales tax revenue, as well as \$321 million in other revenue such as fees and other charges. All of our property tax revenue and 37 percent of our sales tax revenue support public safety. At 59.9 percent of the budget, our investment in public safety includes increased wages for first responders, increased pension contributions, improvements to the 911 system, additional 911 dispatchers, and enhanced ambulance service.

This budget also funds important services that make a city attractive to long-time and new residents, businesses, and visitors, such as clean neighborhoods and parks, safe water, libraries, arts, and more. For example, Code Compliance will form a new team to focus on difficult substandard structures and illegal land use cases. There is more funding for street maintenance, libraries, and four new community-based 311 agents. Dallas Animal Services will pick up more loose dogs. The City will increase its commitment to seniors, those experiencing homelessness, and to refugees and immigrants in Dallas.

City staff are committed to *Service First* every day of the year, and accountable for delivering just that! Therefore, I am introducing *Dallas 365*, a set of metrics important to the community and funded by this budget. We will report our progress quarterly beginning in early 2018.

Notably, our budget is fiscally sustainable. Although Council will adopt an annual budget by law, we have prepared a balanced biennial budget, meaning we have only budgeted for ongoing expenses, such as public safety pay increases and new programs, that we can continue to support in the second year with our forecasted revenue. This allows City staff to focus on implementing policies and programs Council adopts.

This is my first budget as your new City Manager, and I am proud that it embodies the values I believe make us a strong city government: excellence, equity, empathy, and ethics. With this budget, we have put the needs of the community first and will deliver exceptional service consistently, while we continue to maintain our reputation as a world-class city of opportunity.

In the Spirit of Excellence!

A handwritten signature in black ink, appearing to read "T.C. Broadnax". The signature is stylized and fluid, written over a white background.

T.C. Broadnax, City Manager



# EXECUTIVE SUMMARY

## SERVICE FIRST

The City of Dallas is committed to “Service First” in everything we do. Our FY 2017-18 budget of over \$3 billion is dedicated to delivering a wide range of services to meet the needs of residents 365 days of the year. We have charged every employee with serving the citizens of Dallas as efficiently and effectively as possible, and with a sense of urgency. Our primary product is service, and our taxpayers and residents expect us to deliver.

## A BALANCED BUDGET WITH A TAX RATE DECREASE AND NO SIGNIFICANT SERVICE LEVEL REDUCTIONS

In this budget document, for the first time, we present a balanced two-year budget plan for the City of Dallas. The City Council adopted an annual budget for FY 2017-18 in September 2017, and have opportunities to review and adjust the FY 2018-19 budget plan as we approach adoption of that annual budget in September 2018.

When the Texas Legislature was considering pension reform legislation, we committed that taxpayers would share in the sacrifice to fix the pension for our uniformed employees. However, despite a significant increase in pension contributions required by House Bill 3158, this budget does not require a tax rate increase. In fact, the City Council decided to lower the property tax rate by 0.21¢ from 78.25¢ to 78.04¢ per \$100 valuation. Additionally, City Council lowered taxes for those 65 and older or disabled by increasing the property tax exemption from \$64,000 to \$90,000. Further, this budget does not include significant service reductions, and in several areas important to the community, we are increasing or enhancing services.

All of this is possible because, during the pension crisis, many of our uniformed employees retired or left for jobs in other cities due to the uncertainty in Dallas. Therefore, our budget for police and fire salaries and other personnel costs is down considerably. In the FY 2016-17 adopted budget, Council budgeted for 3,613 police officers, and in this budget, we have included funding for 3,094 officers in FY 2017-18 and 3,144 officers in FY 2018-19. Make no mistake – we are committed to doing everything in our power to recruit new police officers – and we will adjust our budget to fund even more police officers if the Police Department can exceed its recruiting goals. Understand that as police and fire staffing return to normal, we may be faced with hard decisions related to which services we need to reduce or eliminate or whether to raise taxes to meet our increased pension obligation.

## BUDGETING BEGINS WITH COMMUNITY INPUT & CITY COUNCIL DIRECTION

We began the budget process by requesting public input at nine budget town halls held at various locations throughout the city from March 4-27, 2017, wherein residents provided valuable feedback. Also, Council held its annual planning meeting on March 29-30, 2017, where they determined the City’s six strategic priorities: Public Safety; Mobility Solutions, Infrastructure, and Sustainability; Economic and Neighborhood Vitality; Human and Social Needs; Quality of Life; and Government Performance and Financial Management.

# EXECUTIVE SUMMARY

## OVERVIEW OF THE BIENNIAL BUDGET PLAN

Expenditure	FY 2016-17 Budget	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,239,517,710	\$1,276,420,942	\$1,322,050,654
Aviation	108,885,992	127,028,405	134,895,621
Convention and Event Services	97,478,329	97,787,266	101,388,912
Municipal Radio	2,032,482	2,051,318	2,086,407
Sanitation Services	100,541,054	102,279,097	104,082,739
Storm Drainage Management	54,657,769	55,936,837	58,436,837
Sustainable Development and Construction	36,090,295	32,376,190	32,492,994
Water Utilities	657,464,737	667,471,388	687,671,388
Debt Service	261,865,145	267,322,998	287,416,255
<b>Total Operating Budget</b>	<b>\$2,558,533,513</b>	<b>\$2,628,674,441</b>	<b>\$2,730,521,807</b>
General Purpose Capital	177,410,919	148,489,745	123,326,860
Enterprise Capital	347,256,085	343,565,793	338,442,638
<b>Total Capital Budget</b>	<b>\$524,667,004</b>	<b>\$492,055,538</b>	<b>\$461,769,498</b>
<b>Total Budget</b>	<b>\$3,083,200,517</b>	<b>\$3,120,729,979</b>	<b>\$3,192,291,305</b>



# EXECUTIVE SUMMARY

## FY 2017-18 Major Budget Investments Supporting the City's Six Strategic Priorities:



### Public Safety

- Increasing pay for police officers and firefighters through the Meet and Confer agreement approved by the City Council in 2016.
- Contributing \$151 million to the Police and Fire Pension to secure the retirements of first responders.
- Recruiting 241 new firefighters and 250 police officers in FY 2017-18, bringing the number of sworn employees to 1,936 in Fire-Rescue and 3,094 in Police.
- Adding one full-time rescue unit, or ambulance, and overtime for peak demand periods.
- Enhancing technology and bolstering staffing for 911 to improve resilience and our ability to respond to crisis quickly.



### Mobility Solutions, Infrastructure, and Sustainability

- Investing \$6 million more –approximately \$63 million total– in streets and alleys to repair 580 lane miles, and to keep overall road conditions from further deteriorating.
- Continuing to provide 147 billion gallons of clean water for drinking and fire protection.
- Adding \$2 million in matching funds for State/Federal grants to replace 30 traffic signals.
- Increasing our fund for storm water projects to provide erosion control and flood protection in our neighborhoods.
- Increasing funding for major maintenance of City facilities to \$6.5 million.



### Economic and Neighborhood Vitality

- Increasing the total funds available for home repair from \$6.7 million to \$9 million, including grant funds.
- Conducting a Market Value Analysis to assess the City's existing real estate conditions, and to provide the basis for the development of a housing strategy and economic development plan.



### Human and Social Needs

- Committing \$1.6 million in funding for homeless encampment clean-up, and hardening or reclamation of sites where appropriate.
- Providing \$200,000, an increase of \$100,000, for an anti-panhandling initiative.
- Allocating \$375,000 for the Senior Dental Program, an increase of \$75,000.
- Improving our advocacy and engagement for Dallas' immigrant and refugee population by establishing a new Office of Welcoming Communities and Immigrant Affairs.

# EXECUTIVE SUMMARY



## Quality of Life

- Creating a stand-alone Dallas Animal Services Department to enhance service delivery and continue implementation of the Boston Consulting Group recommendations.
- Creating an Intensive Case Resolution Team in Code Compliance to focus on difficult substandard structures and illegal land use cases. This centralized citywide unit will handle approximately 1,750 substandard structure cases and 1,750 illegal land use cases per year. We expect to refer 100 additional structures for demolition each year.
- Redeploying eight code inspectors to Neighborhood Plus areas.
- Budgeting a total of \$287,000 to expand English as a Second Language (ESL) programs in the libraries. Currently funded with a \$65,000 grant, staffed by volunteers, and only available in 7 locations, this budget will expand ESL offerings to 28 locations and serve over 800 additional learners.
- Expanding service at 14 libraries from 5 to 6 days a week. Of our 29 libraries, 13 will be open 7 days per week, and 16 will be open 6 days per week.
- Providing \$735,000, an increase of \$250,000, for senior programming at Dallas recreation centers.
- Devoting \$285,000 to maintain support for culturally specific arts groups in alignment with the City's cultural policy.



## Government Performance and Financial Management

- Taking City Hall into the community by hiring four 311 staff members who will work in locations around the City, and by funding Council district office pilots to facilitate Councilmember constituent service activities.
- Focusing on building, strengthening, and enhancing our partnerships with school districts, community colleges, universities, and other regional entities and stakeholders.
- Strengthening the Minority and Women-Owned Business Enterprise program to bring a more centralized focus on diversity contracting and small business development opportunities.
- Increasing all employee wages to a minimum of \$10.94 to reflect the MIT living wage index and to mirror Council policy on living wage requirements for contractors.
- Funding merit increases for civilian employees, in addition to police officer and firefighter wage increases, to attract and retain the best talent.
- Improving the City employee health plan by adding new programs to help employees manage chronic diseases such as diabetes and lowering the family premium by \$50 a month.
- Launching *Dallas 365* to provide citizens information on the efficiency and effectiveness of City operations.
- Presenting a biennial budget focused on long-term fiscal sustainability.

# EXECUTIVE SUMMARY

## ORGANIZATION OF TOTAL BUDGET BY STRATEGIC PRIORITY

Strategic Priority	FY 2017-18 Adopted Expense	FY 2018-19 Planned Expense
Public Safety	\$773,320,856	\$801,692,037
Mobility Solutions, Infrastructure, and Sustainability	\$1,513,907,445	\$1,497,541,621
Economic and Neighborhood Vitality	\$145,226,673	\$170,907,724
Human and Social Needs	\$17,980,297	\$18,213,410
Quality of Life	\$296,864,194	\$305,169,589
Government Performance and Financial Management	\$373,430,513	\$398,766,924
<b>Grand Total</b>	<b>\$3,120,729,978</b>	<b>\$3,192,291,305</b>

## ORGANIZATION OF GENERAL FUND OPERATING BUDGET BY STRATEGIC PRIORITY

Strategic Priority	FY 2017-18 Adopted Expense	FY 2018-19 Planned Expense
Public Safety	\$764,120,856	\$792,892,037
Mobility Solutions, Infrastructure, and Sustainability	\$143,110,025	\$142,698,061
Economic and Neighborhood Vitality	\$55,847,889	\$63,902,207
Human and Social Needs	\$17,980,297	\$18,213,410
Quality of Life	\$195,954,360	\$200,694,270
Government Performance and Financial Management	\$99,407,515	\$103,650,669
<b>Grand Total</b>	<b>1,276,420,942</b>	<b>1,322,050,654</b>



# REVENUE

## THE CITY'S ECONOMY REMAINS STRONG

With property values at an all-time high and robust sales tax receipts continuing, clearly the overall Dallas economy remains strong.

## LOWERING TAXES FOR SENIORS AND THE DISABLED AND REDUCING THE OVERALL PROPERTY TAX RATE

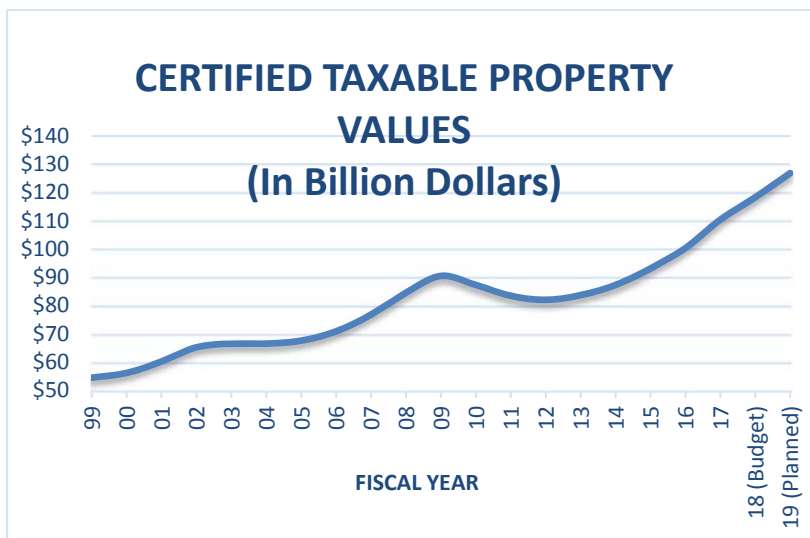
In FY 2017-18, property tax revenue accounts for \$912.1 million of budgeted revenue and supports both the General Fund (\$652.1 million) and the General Obligation Debt Service Fund (\$260 million). Property taxes are based on the following: (1) exemptions allowed by State law and approved by the City Council, (2) the tax rate set by the City Council each September, and (3) the value of property as certified by the four appraisal districts within which Dallas resides.

Dallas homeowners receive a 20 percent homestead exemption which is the maximum allowed by State law.

On June 28, 2017, the City Council voted to lower property taxes for disabled residents and seniors age 65 and older who have a homestead exemption on property they live in and own. This is the first increase to the exemption in 31 years – since 1986. The exemption from City property taxes, previously \$64,000, will apply now to \$90,000 in value on the home, and could save seniors up to \$203 annually. If the property is valued at less than \$112,500, then the individual will not pay City property taxes due to having both the 20 percent homestead exemption and the \$90,000 senior/disabled exemption. The total exempt value of property held by those 65 or over or disabled rose 31 percent, or \$1.1 billion. The City is foregoing \$8.3 million of revenue related to this change in exemption.

As a result of City Council amendments, this budget reduces the ad valorem tax rate by 0.21¢ from 78.25¢ to 78.04¢ per \$100 valuation. This tax rate is divided into two components, with 55.80¢ (71.5 percent) allocated to operations and maintenance through the General Fund and 22.24¢ (28.5 percent) allocated to the Debt Service Fund for the repayment of General Obligation Debt.

# REVENUE



The taxable value of property in Dallas is \$118.3 billion as certified by the four appraisal districts in which Dallas resides. The 2017 certified value, use in the FY 2017-18 budget, is 7.18 percent higher than in 2016. FY 2017-18 is the sixth consecutive year of growth following three years of declining values due to the recession. We project that values will continue to increase in FY 2018-19 to \$126.9 billion, or a 7.22 percent growth.

Property taxes are paid not only to the City of Dallas, but also to other jurisdictions including the school district, Dallas County, Parkland Hospital, and Dallas County Community College District. Each jurisdiction sets their own tax rate that is applied to the value of the property to determine the taxes that are paid. The largest share of a Dallas homeowner's property taxes is for the school district. The graphic below shows the share of your tax bill that is paid to each jurisdiction and assumes the property is located within Dallas County and Dallas Independent School District. The percentages will vary dependent upon where your property is located since Dallas extends to 4 counties and 18 school districts.

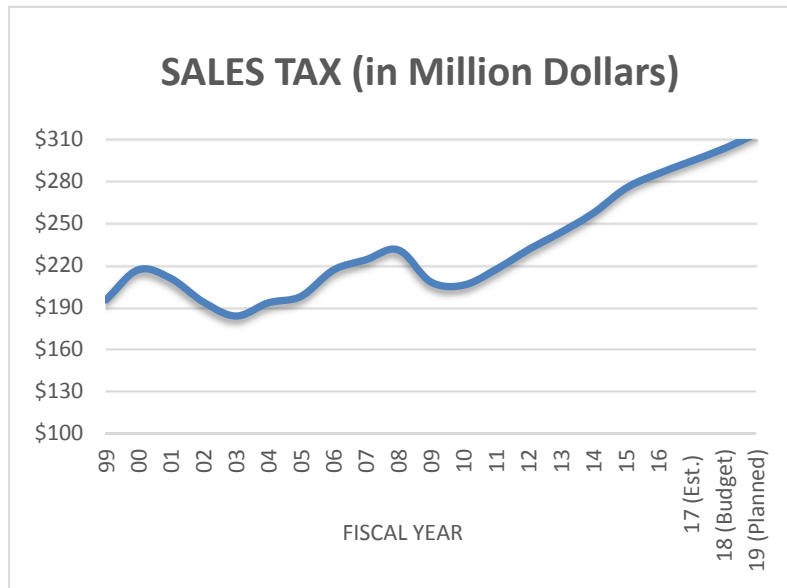




# REVENUE

## RELYING ON SALES TAX FOR 24 PERCENT OF OUR GENERAL FUND BUDGET

Sales tax is 8.25 percent of taxable goods or services sold within the City limits. The tax is collected by the vendor at the point of sale and forwarded to the State Comptroller's Office. Of the 8.25 percent, the State retains 6.25 percent, and distributes 1 percent to the City and 1 percent to Dallas Area Rapid Transit. Sales tax receipts have grown for seven consecutive years. We forecast the growth will continue during the biennial, with FY 2017-18 receipts projected to be \$303.3 million and FY 2018-19 receipts projected to be \$314.1 million.



## OTHER GENERAL FUND REVENUES

In total, General Fund revenues account for approximately \$1.3 billion each year, and are used to fund the various General Fund expenses. Property tax and sales tax revenues account for 75 percent of all General Fund revenues. Other revenues are:

- Franchise fees are charged to utilities that use the City's rights-of-way to provide their services. Utilities that pay franchise fees to the City include Oncor electric, Atmos gas, AT&T, and others. The State regulates franchise fees and they are typically calculated as a percent of the companies' gross receipts.
- Fines and forfeitures are also revenues to the General Fund. Examples of fines are municipal court fines, parking fines, red light camera fines, and library fines.
- The City also charges for different types of services or activities that are provided. Emergency ambulance, vital statistics, security alarm permits, and facility use fees are examples of this type of revenue.

# REVENUE

## BILLING FOR SERVICES PROVIDED BY ENTERPRISE FUNDS

Enterprise Funds are City operations that generate revenue through charges for the specific services that they provide. Enterprise Funds are fully self-supporting and include: Aviation, Convention and Event Services, Municipal Radio, Sanitation Services, Storm Drainage Management, Sustainable Development and Construction, and Water Utilities. General tax dollars are not used to support the Enterprise Funds.

Dallas Water Utilities will require a retail revenue increase of 1.6 percent for FY 2017-18 and 2.8 percent for FY 2018-19. The typical residential customer will see a fee increase from about \$66.09 to \$67.12 per month for FY 2017-18, and from about \$67.12 to \$68.99 per month for FY 2018-19. Actual charges will vary based on each household's consumption. Fee increases will allow for continued maintenance of over \$5 billion in water and wastewater infrastructure assets.

For Sanitation Services, the FY 2017-18 budget increases the residential fee by 3.5 percent, or \$0.86 monthly, from \$24.32 to \$25.18. The increase equates to \$10.32 per year for a typical residential account. The FY 2018-19 budget is estimated to increase the residential Sanitation Fee by \$0.66 monthly (2.6 percent), from \$25.18 to \$25.84. The increase equates to \$7.92 per year for a typical residential account. The increase is related to roll-cart replacement costs, personnel and health care costs, and increases in costs related to services provided to the department by the City's General Fund (e.g., street maintenance, technology, 311 services, risk management, and other business services).

Typical Residential Monthly Bill for each Service		
Dallas Water Utilities	Sanitation Services	Storm Drainage Management
<ul style="list-style-type: none"> <li>•FY17 = \$66.09</li> <li>•FY18 = \$67.12</li> <li>•FY19 = \$68.99</li> </ul>	<ul style="list-style-type: none"> <li>•FY17 = \$24.32</li> <li>•FY18 = \$25.18</li> <li>•FY19 = \$25.84</li> </ul>	<ul style="list-style-type: none"> <li>•FY17 = \$6.46</li> <li>•FY18 = \$7.09</li> <li>•FY19 = \$7.41</li> </ul>

Storm Drainage Management Fund revenue is derived from stormwater fees assessed utilizing measured impervious data for residential and non-residential accounts. The average residential fee is currently \$6.46 per month. In FY 2017-18, the average residential customer will see a monthly increase of \$0.63, and commercial customers will see an increase of \$0.17 per 1,000 square feet of impervious area. In FY 2018-19, the average residential customer will see a monthly increase of \$0.32, and commercial customers will see an increase of \$0.09 per 1,000 square feet of impervious area. The fee increase will enable the Storm Drainage Management Fund to enhance its capital improvement program and address capital needs.

*Note: Please see the appendix for a detailed description of major revenue sources.*



# PUBLIC SAFETY

## CITIZENS EXPECT AND DESERVE ROBUST PUBLIC SAFETY



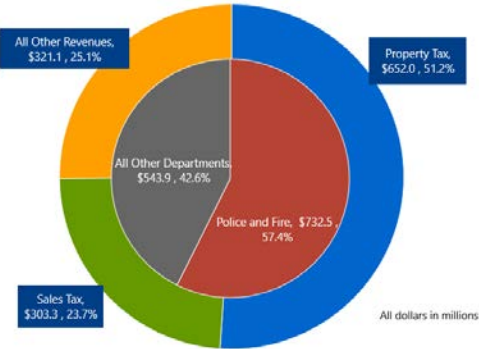
Public safety is a top priority for the City of Dallas. The dedicated men and women in both the Police and Fire-Rescue Departments work tirelessly to ensure that all citizens and visitors have a safe and secure environment in which to live, work, and play. In the most recent citizen satisfaction survey, residents of Dallas rated police services as the second most important service in the City, and fire services was number eight. While citizens were satisfied with fire services, they were less satisfied with police services. This perhaps reflects the fact that there have been many challenges facing public safety departments over the last few years. The most critical obstacle for Dallas is higher than normal attrition of police and fire employees. Therefore, in this budget, we are responding to the community’s request to strengthen public safety with additional funding for recruitment, retention, and improved response.

## DEVOTING 59.9 PERCENT OF THE BUDGET TO PUBLIC SAFETY

*“In my opinion, public safety is very important. We need to make sure our first responders are taken care of.” – Jason L.*

At \$733 million, the Police and Fire-Rescue Departments command the highest percentage of our FY 2017-18 General Fund budget – 57.4 percent. In fact, we will spend all General Fund property tax revenue and 26.5 percent of sales tax revenue on police and fire services. When you add in other core public safety services the City provides, such as Municipal Courts, the

Marshal’s Operations, the Lew Sterrett jail contract, and the Office of Emergency Management, the amount of the General Fund budget dedicated to public safety is \$764 million, or 59.9 percent.



In the second year of our biennial budget, the Police and Fire-Rescue Departments are budgeted to receive \$761 million, or 57.5 percent of the General Fund budget. The total public safety budget also increases to \$793 million, or 60 percent.

# PUBLIC SAFETY

## HIRING MORE POLICE OFFICERS AND FIREFIGHTERS AND REDEPLOYING OFFICERS TO PATROL OR INVESTIGATIONS

One of the most critical challenges facing our Police and Fire-Rescue Departments is the higher than normal attrition experienced over the last year. In the FY 2016-17 budget, we anticipated ending the year with 3,613 police officers and 1,921 firefighters. Unfortunately, concerns about the potential insolvency of the Dallas Police and Fire Pension System led many police officers and firefighters to retire or leave for other jobs. Even with the recent legislative action to resolve outstanding pension concerns, we anticipate ending the year with only 3,094 police officers and 1,811 firefighters, which is well below the authorized number of personnel. While we expect the attrition pace to slow as fears about the pension issues subside, we are concerned about higher than normal attrition continuing through FY 2017-18.

Adding to an already difficult attrition situation is a nationwide reduction in the number of police officer applicants. While Dallas’ attrition problem has been exacerbated by the pension concerns, the hiring problem is one that most cities are facing. To address this, both the Police and Fire-Rescue Departments are working diligently to enhance recruitment and retention efforts.

In the Police Department, we have budgeted to hire 250 police officers in FY 2017-18 to end the year at 3,094. Another 250 officers will be hired in FY 2018-19 to end the year at 3,144. The Department will do everything possible to exceed those numbers and reach authorized staffing levels sooner; if necessary, we will work with the City Council to reallocate resources to the Department to cover the personnel expense.

In the Fire-Rescue Department, we have budgeted to hire 241 firefighters in FY 2017-18 to end the year at 1,936. Another 122 will be hired in FY 2018-19 to end the year at 1,952. In a normal year, the Department sends about 80 new recruits through the fire academy. The FY 2017-18 budget includes an increase of \$800,000 for the fire academy to address the need to train more recruits.

Start of Fiscal Year	Sworn Police Officers	Sworn Fire-Rescue Officers
October 1, 2016 (actual)	3,338	1,896
October 1, 2017 (estimated)	3,094	1,811
October 1, 2018 (estimated)	3,094	1,936
October 1, 2019 (estimated)	3,144	1,952

# PUBLIC SAFETY

We are also working hard to find efficiencies within our operations that allow Police and Fire-Rescue to redeploy sworn personnel to the front-lines. For example, in this budget, we are funding five civilian crime analysts in the police fusion center, and four security officers in Equipment and Building Services to handle basic security duties at police facilities. Three positions in Risk Management will be allocated to respond immediately to any incidents involving City vehicles. This will allow the Departments to redeploy sworn personnel to patrol, investigations, and fire-rescue operations.

## RETAINING POLICE OFFICERS AND FIREFIGHTERS

Several important changes are occurring in the next few years to help the City hire more police and fire recruits and keep experienced uniformed personnel on duty. First, we are committed to paying more to attract and retain the best talent in the region. Historically, Dallas' starting pay for police officers has been significantly below the market. In November 2016, the City Council adopted a Police and Fire Meet and Confer Agreement that provides pay raises to gradually increase the starting salary for police officers from \$44,658 to \$51,688 by October 2018. Starting pay for police officers with a bachelor's degree will increase to \$55,288 under the agreement. The agreement also allows the Police Department to hire officers with law enforcement experience at a higher starting pay based on experience. Prior to the 2016 Agreement, new officers from other agencies would only receive the starting pay, like any other recruit. The lateral hiring program also allows for a shorter police academy which will get lateral-hire officers on the streets more quickly.

In addition, the agreement raised pay for uniformed employees already on the job by as much as 32 percent over three years. Police officers and firefighters who received two step increases in the first year of the agreement will receive a single step increase in the second year. They will receive two more step increases in the third year. Each step represents about a 5 percent increase in pay. Personnel who have reached the top step in their respective rank in FY 2017-18 and FY 2018-19 will receive a 2 percent base pay increase.

To encourage retention of tenured officers, the Meet and Confer Agreement also includes increases in Certification Pay for officers who have earned an Advanced or Master Certification from the Texas Commission on Law Enforcement or the Texas Commission on Fire Protection. The maximum certification pay increases from \$6,000 per year to \$7,200 per year. This is pay in addition to the officers' base pay increases.

We are pleased that after many months of hard work and negotiations between the City and the Dallas Police and Fire Pension System, the Texas Legislature acted to save the police and fire pension through House Bill 3158. In that bill, the City committed to contribute at least \$151 million to the pension fund in FY 2017-18 and \$157 million in FY 2018-19 to secure the retirements of our first responders. The City is not only raising its contribution from 27.5 percent of total pay to 34.5 percent of computation pay, but we have committed to paying a minimum total contribution to the pension for the next seven years. That means that if 34.5 percent of computation pay is not enough to reach the "floor," we will make up

# PUBLIC SAFETY

the difference. Over each of the next five years, we expect to contribute a total of \$40 million more to the pension fund than the City would have contributed before the legislation passed.

We also want to acknowledge the significant increase in contributions police officers and firefighters will make to the pension fund. Their contribution will grow from 8.5 percent to 13.5 percent of computation pay. In addition, there are many changes to the service retirement benefit and other plan features. For example, one feature of the pension is called a Deferred Retirement Option Plan (DROP), which members can elect. This allows the member to retire on paper, receive their pension benefit deposited into an account, and to continue to receive their full paycheck from the City. House Bill 3158 does not allow employees to participate in DROP by receiving a pension benefit payment for longer than 10 years, although the employee may continue to work for the City and receive their full paycheck. However, we anticipate some additional attrition in FY 2017-18 due to this change because we have approximately 80 employees who have been participating in DROP for more than 10 years. We are hopeful that those employees will choose to continue their employment, but we recognize that some will choose to retire. The 10-year limitation is expected to have minimal impact in FY 2018-19 due to a low number of officers reaching the 10-year mark in that year. Changes to the Dallas Police and Fire Pension Plan will take effect on September 1, 2017.



# PUBLIC SAFETY

## ENHANCING EMERGENCY RESPONSE SERVICES

At \$733 million, the Police and Fire-Rescue Departments will continue to make arrests, solve major crimes like homicides and narcotics cases, and quickly respond to fire, health, and criminal emergencies within minutes. As part of our commitment to positive community interactions, our police officers will continue to attend more than 1,080 community events in the next two years.

In the current fiscal year, the City has already initiated numerous initiatives in the 911 call center to address staffing, technology enhancements, and the work environment. To further improve our ability to respond to residents quickly in times of crisis, we will invest over \$800,000 in technology solutions to transition the City’s 911 system to a Next Generation (NG) 911 compatible solution. These technology upgrades will further enhance the 911 Call Center creating a faster, more flexible, more efficient, and resilient 911 system, meaning operators will be able respond to 90 percent of 911 calls within 10 seconds.



Dallas Fire-Rescue continues to address public safety concerns and program improvements in FY 2017-18. The Department is adding one full-time Emergency Medical Service (EMS) rescue unit staffed by six new personnel, one EMS peak demand rescue (overtime) unit, a priority dispatch system that is designed to enhance resource delivery, four new personnel for Fire-Rescue dispatch to manage growing call volume, and program changes to supply emergency services to the community more efficiently. In FY 2018-19, the budget plan includes another full-time EMS rescue unit and an additional peak demand rescue (overtime) unit, thus allowing Fire-Rescue to continuously address system demands and improve the quality of life for all residents and visitors.





# MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY



## CITIZENS RATE MAINTENANCE OF INFRASTRUCTURE AS THE MOST IMPORTANT SERVICE OF THE CITY

In the most recent community survey, citizens ranked maintenance of infrastructure as the highest priority, while satisfaction with City service in that area ranked last. Clearly, the community believes the City can do better. While the proposed 2017 Capital Bond Program will address infrastructure needs, such as street, alley,

sidewalk, and traffic signal conditions, the City must increase its maintenance investment. This budget includes several enhancements to ensure we address sustainability of infrastructure, as well as plan for future growth, to move people and goods safely and efficiently.

## FOCUSING ON TRANSPORTATION SERVICES

With this budget, the City will create a new Transportation Department from existing City resources. The Department’s mission is to be the leader in transportation activities throughout the region with added focus on our city core. To accomplish this, the Department will take the lead for the development of multimodal transportation plans and programs, select or recommend transportation projects, and ensure that transportation providers coordinate services within our systems, while keeping *Service First*.

## MAINTAINING STREETS, ALLEYS, AND TRAFFIC SIGNALS

In an effort to adequately address long-term needs, the budget includes approximately \$63 million for streets and alleys in addition to proposed 2017 bond program funds. The funding will improve more than 580 street lane miles including 187 miles of resurfacing, fill 34,100 potholes, and keep overall road conditions from further deteriorating. This means finishing 91 percent of street segment improvements within the scheduled work days for the project, and keeping 96 percent of all streetlights working. The budget also includes an additional \$2 million in matching funds for approximately \$10 million of State and Federal grants to replace 30 traffic signals. Additionally, City Council amended the budget to include \$500,000 for citywide road humps and traffic calming initiatives.

*“We need a serious increase to street repair and upgrading traffic lights. The longer we put this off the more accidents and degradation we are going to face.” - Harold C.*

# MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

## IMPROVING WATER, SANITATION, AND STORM DRAINAGE

The City must continue to address major and deferred maintenance, as well as capital and operational needs, in sanitation, storm drainage, and water and sewer services. After careful consideration, the budget includes fee and rate increases for each of these services. The departments involved will continue to upgrade and expand existing systems, create needed system redundancies, and expand services to meet the current and future demands of our customers.

Dallas Water Utilities (DWU) continues to focus on infrastructure maintenance and conserving resources. Their capital improvement program totals \$287 million and consists of 83 percent rehabilitation and maintenance projects including \$85 million for water and wastewater main replacements. DWU will require a retail revenue increase of 1.6 percent for FY 2017-18. The typical residential customer will see a fee increase from about \$66.09 to \$67.12 per month. However, actual charges will vary based on each household’s consumption. This will allow for continued maintenance of over \$5 billion in water and wastewater infrastructure assets.



Sanitation Services’ fee for the collection and disposal of residential waste and recycling will increase from \$24.32 to \$25.18 per month. This will allow the City to continue providing weekly refuse and recycling service and monthly bulk and brush collection to 240,000 residential households, with no more than 11.5 missed refuse and recycling collections per 10,000 service opportunities. Additionally, Sanitation Services will collect over 240,000 tons of refuse, 170,000 tons of bulk/brush material, and almost 58,000 tons of recycling materials a year. In FY 2017-18 and FY 2018-19, Sanitation will address replacement of an aging solid waste fleet. Additionally, landfill revenue growth will allow for increased and more sustainable funding of the Department’s capital improvement and equipment fund for planned landfill waste cell construction projects, as well as solid waste infrastructure and fleet replacement needs.

Storm Drainage Management Fund revenue is derived from stormwater fees assessed utilizing measured impervious data for residential and non-residential accounts. In FY 2017-18, the average residential customer will see a monthly increase of \$0.63, and commercial customers will see an increase of \$0.17 per 1,000 square feet of impervious area. In FY 2018-19, the average residential customer will see a monthly increase of \$0.32, and commercial customers will see an increase of \$0.09 per 1,000 square feet of impervious area. The slight increase of fees per customer will provide \$5 million more in revenue annually for one-time major maintenance of floodway management areas and design of erosion and stormwater projects.



# MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

CELEBRATING 100 YEARS AND SERVING MILLIONS OF AIR TRAVELERS



October 19, 2017 will mark Dallas Love Field’s 100th anniversary. The City of Dallas owns and operates Dallas Love Field, located 6 miles northwest of downtown Dallas.



Named after Lt. Moss Love, Dallas Love Field was established in 1917 as an Army flight-training base. Airmail service in the state of Texas began at Love Field in 1926, followed by scheduled passenger service in 1927. The airport became a large Air Transport Command base during World War II, and the resulting expansion in infrastructure served Love Field well during the postwar boom in commercial aviation.

When the Wright Amendment Reform Act went into effect on October 13, 2014, airlines could begin operating nonstop flights from Love Field across the United States, resulting in an increase in traffic. Love Field now handles almost 200 daily flights for over 30,000 passengers. Through the Love Field Modernization Program, the airport now boasts a rebuilt terminal with 20 aircraft gates and new ramp areas. The Love Field Art Program includes almost 20 permanent works, rotating exhibits and a venue for performing arts. To serve the millions of additional travelers, the Aviation Department will hire 10 staff to continue to meet the needs of the airport.

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# MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

Dallas also owns and operates Dallas Executive Airport and the downtown Vertiport, providing outstanding infrastructure for the City and region’s general aviation community. Dallas Executive Airport is in southwest Dallas, conveniently located 6.5 miles from the central business district. Customers servicing or operating general aviation aircraft at Dallas Executive Airport account for approximately 40,000 aircraft operations annually.

The Vertiport is located atop the south end of the Kay Bailey Hutchinson Convention Center in downtown Dallas. Services support transportation related to health, safety, medical transport, traffic reporting, and multiple law enforcement agencies. Enhancements to the budget for aviation include \$1.9 million to provide full-service fueling operations to help market general aviation traffic in the Dallas metroplex.

## INVESTING IN CITY FACILITIES

*“We shouldn’t build new things until we address the things we have now.”  
-Candace T.*

The adopted and planned budgets for the FY 2017-19 biennium represent significantly increased funding for major maintenance and capital construction to address deferred maintenance of City facilities. The increased operating budget funding complements funding in the proposed 2017 Capital Bond Program to address aging electrical, HVAC,

roofing and other waterproofing, plumbing, accessibility, and other interior facility concerns. The operating budget supports adjustments to the organizational structure and implementation of work order and capital project management systems to help us be more responsive and effective in delivering daily facility maintenance and capital improvements.

The budget includes:

- Increased major maintenance and capital construction funding (\$5.5 million) for City facilities:
  - Interior renovations for aging fire stations;
  - ADA improvements at libraries, recreation centers, and other facilities; and
  - Additional replacement of roofs and HVAC systems.
- Targeted funding (\$1 million) for cultural facilities; and
- Enhanced security at DPD headquarters and substations, and upgrading technology at the 911 center and 911 back-up facilities.



# ECONOMIC & NEIGHBORHOOD VITALITY

## DALLAS NEIGHBORHOOD VITALITY IS KEY TO ECONOMIC PROSPERITY

The City of Dallas is realigning the Housing and Economic Development departments to better address market conditions which have historically led to disinvestment in our community. Using the Market Value Analysis (MVA) approach, the City will develop a strategy to address market deficiencies in a comprehensive manner. The MVA will help policy makers and stakeholders have meaningful conversations around acceptable strategies, based on objective data and shared values about the market types. Mapping will show commonalities and highlight how the entire City benefits by protecting the property tax base.



A good **housing** policy is a good **economic development** policy

## LOWERING TAXES FOR THE DISABLED AND ELDERLY

In June 2017, the City Council voted to lower property taxes for disabled residents and seniors age 65 and older which was a key investment to ensure our housing market remains viable. We understand the impact rising costs can have on seniors and want them to age in the homes they own and in neighborhoods they love.

## REVERSING DISINVESTMENT

Recognizing the City cannot do this work alone, we will work with the steering committee established through the MVA on a three-year rolling strategic plan for housing and economic development. Our partnerships will evolve and grow as we put *Service First* and learn from our communities. The goal is to increase access to jobs and diverse housing options for Dallasites.

To further show the connection between housing and economic development, consider the following:

- An eroding tax base affects the City’s ability to provide services to all its residents.
- Regardless of residential and commercial development, the City must maintain infrastructure and mobility throughout the entire jurisdiction even as traffic congestion is compounded in densely populated areas.
- When housing and economic development do not occur strategically, public schools and other community resources are negatively affected by declining population.
- Crime rates increase in areas of abandonment and create additional requests for services which further strain City resources.

# ECONOMIC & NEIGHBORHOOD VITALITY

The steering committee will discuss these and the aforementioned issues. The rolling strategic plan resulting from the MVA and community work will strategically address current and future disinvestment.

In *Dallas 365*, the City will report on the net number of new jobs created. Because this is a new performance measure, the Office of Economic Development is analyzing historical data and trends to determine an appropriate target. The Department will continue efforts to leverage private investment per public dollar at a ratio of 15:1 (5:1 in redevelopment areas); attract a new full-service grocer in southern Dallas; utilize tax increment financing resources to achieve more effective and integrated neighborhood service delivery; support small business development; redesign the Business Assistance Center program; recruit foreign investment; and attract meaningful economic impact into the city.

## ENSURING DIVERSITY OF HOUSING OPTIONS IN DALLAS

Dallas is a desirable place to live. We top several “best of” lists. However, we also have a crisis that has been ignored for too long. An unacceptably high proportion of our seniors and children live in poverty. We are helping the seniors through the tax breaks mentioned above.



To ensure future generations of Dallasites can afford to live within the City, we must ensure the development of a diverse housing stock accessible to all income bands. Housing is affordable to families when housing costs do not exceed more than 30 percent of income. For example, for a family of four earning \$43,781 per year (median income for Dallas), we must ensure no more than 30 percent, or \$13,135, of their income goes toward housing. The 2011-2015 American Community Survey reports nearly 40 percent of Dallas renters are spending 35 percent or more of their income on monthly rent.

Through this budget, the Housing and Neighborhood Revitalization Department will:

- Increase home ownership opportunities, especially for moderate income families;
- Preserve existing owner-occupied and rental housing stock;
- Increase availability of affordable housing opportunities;
- Support neighborhood and community-based preservation and revitalization efforts; and
- Support a balanced growth strategy for Dallas to stabilize and increase the property tax base.

This budget also increases the total funds available for home repair from \$6.7 million to \$9 million, including grant funds, with an average cost per home repair of \$75,000 per home. Additionally, the City will produce 305 new housing units through the Home

# ECONOMIC & NEIGHBORHOOD VITALITY

Ownership/Home Development program, which provides financing for housing construction, land acquisition, and development of infrastructure through development loans, grants, and operating assistance for nonprofit community housing development organizations.

## PARTNERING WITH THE COMMUNITY TO BUILD A SAFE AND DYNAMIC DALLAS

Over the next two years, the Sustainable Development and Construction Department (SDC) will facilitate over \$7.5 billion in permit valuation related to construction activity. We will issue over 65,000 building permits, conduct over 400,000 inspections, issue over 10,000 Certificates of Occupancy, and process 500 zoning changes.

The Department is completing several technology projects and initiating several additional projects to help facilitate development and enhance the tax base. These include:

- In FY 2017-18, the Department will fully deploy technology for electronic plan review, which will streamline the building permit review process and enable more efficient use of staff resources.
- In FY 2017-18, SDC will also evaluate the process and cost for accepting online applications for Board of Adjustment and zoning requests.
- In FY 2018-19, SDC will complete the digitization of all paper and micro-film/fiche records which will greatly enhance research capabilities of previous plans by both internal and external customers.
- In FY 2018-19, SDC will build a public permit mapping website showing the location of recent permits and Certificates of Occupancy to better communicate with residents and the development community about development activity.

*“Our budget needs to balance immediate needs (police/fire/streets), as well as invest in projects that will enhance livability and attract more prosperity to the City”  
-Arthur S.*





# HUMAN & SOCIAL NEEDS

## DALLAS MUST ADDRESS THE COMPLEX NEEDS OF THE COMMUNITY

*“There is a notion that people who are poor do not contribute ‘enough.’ That is not the case. They do a great deal to help this city, and they deserve services. Those services may not align with our wealthier residents, but that does not negate their value of making this a good place to be.”*  
-Sarah C.

Dallas’ diverse and vibrant citizenry is its greatest asset, and our city is stronger when we honor the contributions of our seniors, immigrants, working poor, and future leaders. This year, the City of Dallas has reorganized several of its offices dedicated to serving some of its most vulnerable communities, seeking innovative solutions for intractable, systemic needs. The City Council set Human and Social Needs as one of six strategic priorities for the City and intends to focus on policy matters that strengthen our community by providing services and programs that support basic needs such as food and shelter, safety for youth, healthy aging for seniors, homelessness prevention, and workforce development in Dallas.

Human and social services help our youth and young adults overcome barriers to success and develop the skills necessary to become productive and positive contributors to their community. The City of Dallas’ overarching goal is to increase adult self-sufficiency by enabling education and employment services and ensuring a welcoming connection for immigrants and refugees in Dallas. Our social objective is not simply to increase economic growth; it is to improve well-being.

## CREATING EQUITY FOR SENIORS, CHILDREN, AND FAMILIES

According to estimates from the American Community Survey conducted by the U.S. Census Bureau, 312,000, or 24 percent, of Dallas’ residents live in poverty. To pinpoint attention on the many services designed to help vulnerable residents improve their quality and condition of life, the City has reassigned divisions from the Housing and Neighborhood Revitalization Department to the new Office of Community Care.

The new office will focus on helping create equity for seniors, children, and low-to-moderate income families. Consolidating these services into one operational unit will maximize the allocation of resources and allow for cross-utilization and marketing of services to the community.

## PROVIDING PREVENTATIVE PROGRAMS FOR FAMILIES AND SENIOR DENTAL CARE

Staff assigned to Women, Infant, and Children clinics, the Office of Community Care, and the Martin Luther King, Jr. and West Dallas Multi-Purpose Centers will offer targeted programming and support services. These teams offer more than 38 services such as child

# HUMAN & SOCIAL NEEDS

care, dental care and medical appointment transportation for seniors, as well as emergency assistance for individuals and families in crisis. We plan to execute an integrated marketing plan to ensure that clients are aware of these services so that we may assist at least 1,933 seniors. All told, we will spend an average of \$8,952 per household served, and assist more than 112,000 clients with financial, food, and social service referrals, and donations.

A healthy lifestyle is important for all people, especially children and older adults. However, we recognize there are various barriers to care for these populations. We are committing \$375,000 for the Senior Dental Program, an increase of \$75,000, to provide enhanced dental care for seniors, including routine cleanings and denture care. The City of Dallas also partners with the U.S. Department of Agriculture to administer preventative programs designed to help mothers nurture healthy babies and children. Additionally, City Council amended the budget to include \$300,000 for a teen pregnancy initiative.

## **PRIORITIZING RESOURCES TO ADDRESS HOMELESSNESS**

Homelessness is a major challenge locally and nationally. It is an extremely complex issue and there is no single solution to eliminate homelessness altogether. The City of Dallas recognizes that the magnitude and depth of the issue will require a coordinated effort between the City, other agencies, and the community.

To more aggressively address the homeless crisis, the City has established the Office of Homeless Solutions. Its mission is to prevent homelessness in the City of Dallas while minimizing its impact on public health and safety. This renewed focus and strategic approach provides leadership, resources, coordination, and community mobilization through direct and contracted services across the continuum of care. Our goal is to place 235 individuals into housing over the next year.

The new office's approach will ensure that City-funded services to address homelessness are modeled on best practices, driven by data, and promote collective impact. Key efforts will include homelessness prevention, emergency shelter, permanent housing, and support services. Assistance programs will continue to be extended to residents living with HIV and AIDS, and those who have co-occurring addictions and related disorders.

Street outreach workers assigned to areas throughout the City will identify and proactively address safety concerns that are natural by-products of homelessness, such as panhandling and homeless encampments. The City will close homeless encampments and provide assistance within 45 days of initial report. The budget includes \$1.6 million, an increase of \$1.3 million, for homeless encampment clean-up, and hardening or reclamation of sites where appropriate. This budget also provides \$200,000, an increase of \$100,000, for an anti-panhandling initiative.

To ensure our interventions are sustainable, we will maximize partnerships with citizens, businesses, service providers, and other community stakeholders. The Office will serve as



# HUMAN & SOCIAL NEEDS

the staff liaison to the Citizen’s Homeless Commission, and share the role of implementation partner with Dallas County for the Dallas Area Homeless Partnership to End and Prevent Homelessness.

## SUPPORTING WORKFORCE DEVELOPMENT

Dallas needs a better trained and educated workforce. Approximately 30 percent of Dallas residents over the age of 25 have a bachelor’s degree or higher, and an almost equal amount, 25.5 percent, do not have a high school diploma. Data shows that close to 55 percent of adults 25 and over without any college experience live in poverty. Furthermore, adults without a high school diploma make an average of \$40,000 a year less than those with a bachelor’s degree.

Opportunities exist to address the skills gap for adults in our community over the age of 25. We are working to support community sustainability through job preparedness, small business resource initiatives, English as a Second Language and GED programs, and holistic neighborhood services delivery. A better trained population will lower our unemployment and underemployment rates. These residents will increase their earning power, adaptability, and workforce mobility while also contributing to the economic growth of the community.

## COMMITTING TO BE A WELCOMING COMMUNITY

The City of Dallas established the Office of Welcoming Communities and Immigrant Affairs (Dallas WCIA) in March 2017 to promote and stimulate the economic, civil, and social engagement of immigrants and refugees in Dallas. The 2016 Mayor’s Task Force on Poverty recommended the establishment of an immigrant affairs office.

Drawing on existing City resources and including community stakeholders, Dallas WCIA will carry out a multi-faceted program through the development and implementation of a “Welcoming Dallas” plan to advance immigrant integration and inclusion in the following key categories: leadership and communications; equitable access; economic opportunity and education; civic engagement; and safe and connected communities.



Dallas-Fort Worth led the U.S. in population growth from 2015 to 2016 due to the area’s relatively low cost of living, healthy employment sector, and impressive amenities. Over a 12-month period, Dallas received 143,435 new residents. Dallas’ population growth has included native born U.S. citizens migrating from other U.S. cities and states, as well as foreign born individuals from all over the world. Of Dallas’ 1.3 million residents, 326,825 (25 percent) are foreign born.

# HUMAN & SOCIAL NEEDS

Dallas is the destination of numerous immigrants from around the world, with the greatest number of immigrants coming from Latin America and the majority having entered the U.S. prior to 2000. Sixty-seven percent of Dallas' current immigrant population comes from Mexico (218,698 of the estimated 326,825). In the Dallas-Fort Worth-Arlington Metropolitan area, immigrants make up 25.2 percent of the labor force. Seventy-seven percent of the foreign-born population in DFW is of working age, compared to 48.7 percent of the native-born population. The earned median income of immigrants is \$30,526.

Additionally, since the passage of the Refugee Act of 1980, Dallas has been the destination for the resettlement of thousands of refugees. In recent years, owing to the availability of jobs, low cost of living, and mild climate, Texas has resettled the largest number of refugees in the country, outpacing California and New York. Among the three refugee resettlement agencies in Dallas, approximately 2,500 refugees are resettled in Dallas annually. As of May 2017, 1,478 refugees have been resettled in Dallas during FY 2016-17 by these 3 agencies.

Dallas WCIA strives to be a bridge connecting Dallas' diverse immigrant community with existing Dallas residents by providing more than 90 community outreach engagements so that we can achieve common ground, shared leadership, and equitable participation in Dallas civic life.

# QUALITY OF LIFE

## EVERY DALLAS RESIDENT DESERVES GREAT NEIGHBORHOODS AND AMENITIES

Livable communities are clean, safe, and characterized by first-rate services and excellent public amenities. Based on feedback from our public input meetings, residents would like the City to find solutions to key quality of life issues such as loose dogs, substandard structures, litter, and high weeds. Expanding services and programs at libraries and recreation centers are also at the top of the community's list. Over the next two years, we will make significant enhancements to service delivery and programs in these areas.

### SOLVING THE LOOSE DOG PROBLEM

The City established a stand-alone Dallas Animal Services Department (DAS) to enhance service delivery and continue implementation of the 2016 Boston Consulting Group recommendations. This change will bolster service delivery. By the end of FY 2018-19, we will have doubled our intake of loose dogs from 9,158 per year to 18,000 per year. The FY 2018-19 budget includes nine new staff to handle increased shelter volumes.



Our live release rate has increased over the last year from 62 percent to 72.9 percent, while taking in 14 percent more animals than in the prior year. With this budget, DAS is targeting a live release rate of 75 percent in FY 2017-18 and 78 percent in FY 2018-19.

In addition, we are working together with the S.A.V.E. Dallas Program (Spay, Advocate, Vaccinate, and Educate) to focus on spay and neuter operations. With over \$10 million of private grant funding in place, approximately 138,000 dogs will be spayed and neutered over the next 3 years.

DAS is increasing its education of the public, utilizing social media to educate and engage the public in saving animals and promoting public safety. Field Services utilizes the Community Animal Resource Effort (CARE) Team to provide information on vaccinations and low-cost or free spay and neuter procedures. Each animal services officer provides educational and informational handouts to pet owners on Chapter 7 ordinances and responsible pet ownership during every interaction. The Department will offer microchipping to the public at a reduced cost to help ensure citizens will be able to comply with the new mandatory microchip ordinance City Council passed in June 2017.

DAS is committed to maintaining the volunteer program in the animal shelters because they are vital to our mission. We rely on volunteers to help find forever homes for the animals in the shelter. The DAS volunteer program works on early childhood education by highlighting topics in schools such as animal care, community engagement, and career exploration. Additional education outreach efforts include hosting youth for its anchor program, Kids

# QUALITY OF LIFE

Reading to Pets and Families Reading to Pets, Arts in the Shelter programming, enrichment service days, and field trips.

## FIGHTING BLIGHT IN THE COMMUNITY



To tackle difficult substandard structures and zoning cases, the Code Compliance Department is forming an Intensive Case Resolution Team that will handle approximately 1,750 substandard structure cases and another 1,750 illegal land use cases per year. This will allow the City to place our most experienced and highly trained code inspectors on the most difficult cases. It will also relieve neighborhood code inspectors from lengthy casework required for substandard structure cases, enabling them to be more proactive in tackling violations and issues in each code district. The new team will refer an additional 100 cases per year for demolition, for a total of 350 cases. They will also refer additional cases to home repair programs. In the second year of the biennial budget plan, the City Attorney’s Office budgeted for an additional municipal prosecutor to assist with demolition docket cases moving through the Courts.

The budget also includes over \$600,000 for 8 code inspectors to target the 11 Neighborhood Plus areas that show signs of distress such as high number of vacant lots and structures, aging houses, and code compliance complaints. The positions are currently grant-funded, but will be paid for with the General Fund in this budget plan.

*“Focus code efforts on blighted, overgrown areas - hold landowners accountable for decay and blight...” -Ron T.*

The Department created an entry level code inspector position and will hire 19 employees to efficiently address code issues such as high weeds (including mowing more than 36,000 lots annually), litter, bulky trash, junk motor vehicles, and bandit signs in high traffic areas on major thoroughfares throughout the City. Code Compliance will respond to 96 percent of 311 requests within the estimated response time provided to the customer, which we anticipate will reduce the number of overdue requests from approximately 2,500 to 250.

In accordance with a recent City Council ordinance, the budget continues to fund the inspection of single family rental properties on a regular basis. In each year of the biennium we expect to inspect 10,000 properties. Finally, Code Compliance receives approximately 1,200 meeting requests per year from neighborhood associations, crime watch groups, and community groups. Neighborhood code representatives attend to the extent possible, with district managers, supervisors, and management team members attending when a neighborhood representative is unavailable.

# QUALITY OF LIFE

## ENHANCING LEARNING OPPORTUNITIES AT THE LIBRARY

In FY 2017-18, the City will expand service at 14 libraries, increasing the number of days they are open from 5 to 6 days per week. Of 29 libraries, 13 will be open 7 days per week, and 16 will be open 6 days per week. We will add 18 employees and 112 hours of operation. In total, the 29 Dallas Public Library locations will be open a combined 1,622.5 hours per week to serve more than 7.3 million students, job seekers, English as a Second Language (ESL) and General Equivalency Diploma (GED) program participants, and lifelong learners.



Participants at several community meetings explained the importance of library wireless internet access for students whose families do not have the service at home. By opening every library in the system at least six days per week, we will better serve students and all families who need access to reliable internet service.



In FY 2017-18, the Dallas Public Library will add an additional seven employees to aid in efforts to expand and support its ESL and GED programs. The ESL program is currently funded with a \$65,000 grant. The program is staffed by volunteers, and only available in seven libraries. In FY 2017-18, the Library will expand ESL offerings to 28 locations and serve over 800 additional learners, using \$147,000 from the General Fund, and \$140,000 in grant funding. In FY 2018-19, the budget calls for \$300,000, \$235,000 from the General Fund, and assumes \$65,000 in grant funding. We will continue to pursue ESL grant funding, and in addition to dedicating staff to support this program, we will continue to depend on many dedicated volunteers. The Library will continue to offer GED classes at various branch libraries, as well as the GED testing center at the Central Library, at no cost to qualified participants.

## PROVIDING PARKS AND RECREATION CENTERS FOR ALL AGES

The Dallas Parks and Recreation Department maintains and operates over 23,000 acres at 388 parks, 43 recreation centers, 5 tennis centers, 6 golf courses, and 23 aquatic centers. In Dallas, 58 percent of residents live within half a mile of a park but we are working to improve access. Over the next two years, we will maintain these operations, enhance the aquatics and senior programs, and track improved access to facilities and programs. The FY 2017-18 budget includes \$1.7 million, and the FY 2018-19 budget includes \$2 million, for the operation and maintenance of new capital projects, including three new aquatic centers.



# QUALITY OF LIFE

The Dallas Park and Recreation Department's Aquatic Services Division offers comprehensive programs such as recreational open swim, swim lessons, swim team, lifeguarding certification, water safety education, and special events to citizens at 19 facilities throughout the city. Three new family aquatic centers will be ready for swimmers in the summer of 2018. Three additional aquatic facilities will open in the summer of 2019.



The three centers opening next summer will generate 93,000 additional visits annually, and offer a full complement of aquatic programs including swim lessons and swim team, which build strength, coordination and self-esteem, and improve quality of life. Quality learn-to-swim programs and a robust scholarship program provide an essential life-saving service to reduce and prevent drowning incidents which continue to be a leading cause of injury death of children. The southernmost aquatics facility will be located in Southeast Dallas, an area previously not served, significantly reducing distance and travel time to quality aquatic programs.

In this budget, the City will provide \$735,000, an increase of \$250,000, for senior programming at Dallas recreation centers. The Dallas Park and Recreation Department's Senior Program Division offers senior programming under the Active Senior and Adult Programs (ASAP) at 43 recreation centers. ASAP is designed to address 5 core areas: 1) health and wellness, 2) socialization, 3) competition, 4) special interest courses, and 5) special events. The Department will hire 20 new part-time staff dedicated solely to the Senior Program Division. The increase in staff will enable approximately 10,140 additional hours of annual senior programming, including fitness/exercise; water aerobics; nutrition education; dance classes; art instruction; theater; and technology courses. Further, Park and Recreation will purchase one 12-passenger ADA accessible van to transport participants to programs and outings that take place off-site.



The City is committed to restoring and protecting Fair Park, a 277-acre signature, multi-venue park and entertainment complex owned and operated by the City. Located two miles from downtown Dallas, Fair Park is a National Historic Landmark and is home to the largest collection of Art Deco architecture in the United States. Fair Park serves 5 million guests annually. The budget includes \$15 million for maintenance, preservation, and operation of Fair Park.

# QUALITY OF LIFE

## PROMOTING DIVERSITY IN THE ARTS

The Office of Cultural Affairs (OCA) monitors attendance and arts participation from OCA-managed facilities and from its partner organizations. Attendance serves as a reliable metric for the health of the local arts and culture sector and the overall level of participation and interest in the arts. OCA anticipates 4.6 million people will attend an OCA supported arts event in FY 2017-18.

In both years of the biennial budget, OCA will devote \$285,000 to maintain support for culturally specific arts groups in alignment with the City's cultural policy. OCA is launching a year-long citywide cultural planning effort that will likely result in changes to the cultural program funding in FY 2018-19 based on feedback received from community stakeholders such as cultural organizations, artists, the Cultural Affairs Commission, City Council, and residents.



## SERVING AS A DESTINATION FOR BUSINESS AND LEISURE TRAVELERS

The Kay Bailey Hutchison Convention Center Dallas (KBHCCD) is one of the premier convention destinations in the nation. With over 1 million square feet of exhibit space, KBHCCD hosts over 100 professional, religious, corporate, consumer, trade, sports, and educational events each year. The Convention & Event Services (CES) enterprise department operates KBHCCD. It is funded by the Hotel Occupancy Tax, Alcohol Beverage Tax, and event-driven revenues. Revenue is projected to grow in FY 2017-18 by \$1.4 million, or 1.4 percent, and by \$3.6 million, or 3.7 percent, in FY 2018-19. CES anticipates over 1.1 million people will attend an event at the convention center in FY 2017-18. Those attendees will bring economic activity to Dallas through hotel and restaurant spending.





# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

## DALLAS RESIDENTS DESERVE A CITY GOVERNMENT THAT IS RESPONSIVE TO PUBLIC CONCERNS AND PRUDENTLY MANAGED

The citizens of Dallas deserve a city government that measures its performance and exercises prudent financial management. We do this by: holding ourselves accountable to the public; focusing on the financial sustainability of our services; and ensuring the City is an employer of choice.

### BRINGING CITY HALL TO THE COMMUNITY

One of the most convenient ways for Dallas residents to contact the City is by calling 311. Dialing 311 connects a local call to a City customer service agent. Customer service agents answer calls 24 hours a day, 7 days a week, 365 days a year. A resident may call 311 to ask questions or request a City service.

To expand access to City Hall, 311 will add four new customer service agents. These new agents will work from both the West Dallas Multipurpose Center and the MLK Community Center. In addition to answering incoming calls, these new agents will provide a human face for residents who prefer to speak with someone in person. We will monitor the results of offering in-person support to determine if this approach should be expanded in the future.



Additionally, 311 will assume call-answering functions for the auto pound which will decrease customer hold times and increase customers' ability to easily get information about their impounded vehicles through live agents and the interactive voice response system.

311 will implement a new customer relationship management system in FY 2017-18. New software will provide dashboard visualizations of service request activity, make it easier to create service requests, and update customers through the lifecycle of a service request, utilizing a variety of communication channels (mobile app, web, text, and email).

City Hall will also be more accessible to the community with the establishment of Council offices outside City Hall. District offices will improve access for citizens and help Council

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Members in their interaction with constituents. We will roll-out the new offices in phases by initiating funding for pilots in FY 2017-18, and in FY 2018-19.

## HOLDING OURSELVES ACCOUNTABLE TO THE PUBLIC

City Hall must be accountable to the citizens of Dallas. We exist solely to provide the services upon which residents rely – from emergency response to meeting critical community needs, to providing places to live and play in Dallas. City services are available all day, every day of the year.



In Dallas 365, we will report quarterly on 35 performance measures around 6 strategic priorities.

*“Develop a meaningful set of metrics (inward and outward facing) that exposes true service delivery and performance to the Council and public.” -*

Making this information accessible to the public allows citizens, City Council, businesses, and visitors alike to be better informed about the progress of specific City programs and services. The first Dallas 365 report will be available in late January 2018.

## IMPROVING OUTREACH

The new Public Affairs and Outreach Office will improve both external and internal communication. Externally, the Office will enhance community outreach by focusing on at least 10 underserved communities across the City. Staff will create an educational booklet with frequently asked questions about City services, which will improve communication with citizens we may not reach on digital platforms. Additionally, staff and volunteers will visit these underserved communities. Internally, Public Affairs and Outreach will work proactively with other City departments to ensure they receive the advice and resources necessary to effectively communicate to those they serve. The Office will create a dashboard to engage all employees who have computers and create other forms of communications for those that do not have easy access to computers.

The Office of Strategic Partnerships (OSP) will combine the existing Office of Intergovernmental Services with a new enhanced external affairs function. This new Management Services division will elevate existing partnerships and manage key relationships with other governmental and private entities. OSP will also seek to identify

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

new value-added partnership opportunities. OSP will engage in strategic outreach and planning with the City's key external stakeholders and identify opportunities for collaborative approaches on issues of common concern. Key stakeholders include area school districts; chambers of commerce and business groups; institutions of higher education; transportation agencies such as Dallas Area Rapid Transit (DART), North Central Texas Council of Governments (NCTCOG), and Dallas/Fort Worth Airport (D/FW); and other external agencies.

The Office of Business Diversity (OBD) is being separated from Procurement Services, and has three key focus areas: 1) opportunity creation, 2) building capacity, and 3) diversity compliance. Under opportunity creation, OBD has created a Diversity Task Force consisting of members from the various small, minority, and women owned advocacy groups in Dallas. Additionally, OBD has budgeted for one position to serve as an industry subject matter expert (Construction, Architecture and Engineering, Professional Services, and Goods and Services) to better analyze historical and upcoming contracts by industry. The building capacity focus area will allow OBD to create a Small and Emerging Business program in which small dollar contracts will be identified to create an entry point into doing business with the City as prime contractors. Finally, under the third focus area of diversity compliance, OBD will continue the trend of increasing Minority and Women Owned Business Enterprises (M/WBE) participation on City contracts by enhancing the contract compliance system. This new outreach model anticipates an overall positive impact on the Dallas economy through increased revenue for small, minority, women owned firms doing business with the City while potentially lowering the cost of City contracts through increased competition and industry specific outreach.

## STRENGTHENING FINANCIAL SUSTAINABILITY

In addition to preparing a biennial budget, we are implementing other measures to improve our sustainability. The *Five-Year Forecast* for the General Fund goes three years beyond the biennial and considers both revenue and expense adjustments. While we know that the numbers will change as we move forward, it is important to keep an eye on the future.

We have made decisions over the past few years that have allowed us to build up the fund balance within the General Fund. While required in the Financial Management Performance Criteria (FMPC) to have an unassigned Fund balance of no less than 30 days, we anticipate starting FY 2017-18 with 47.3 days' reserve. The unassigned Fund balance is anticipated to be over \$165 million and represents about 12.9 percent of the General Fund operating expenses. These reserves are an important factor in credit rating decisions. Therefore, we will seek to maintain and grow the Fund balance.

The FY 2017-18 budget redirects and transfers funding to begin a consolidation of Accounts Payable activity within the City Controller's Office. This will improve our ability to pay our

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

vendors more quickly, and to meet the *Dallas 365* goal of paying 93 percent of invoices within 30 days. Also by redirecting funds, the Office of Budget will expand capacity and improve oversight of departmental spending and operations.

In another effort to provide appropriate oversight of City operations, the Office of Risk Management will alleviate the Police and Fire-Rescue Departments' equipment collision investigation burdens by assuming collision review committee functions. This will allow uniform employees to focus on public safety, and ensure consistent and independent reviews, preventability assessments, and classification of each collision that will result in more accurate trending and corrective action planning.

To be sustainable, we must take care of our assets. Unfortunately, we have had to defer maintenance of our facilities and infrastructure because we have not had enough funding in the budget. Over the course of the next two years, the budget increases the City's cash investment in maintaining our assets. We have put in place a gradual approach to increase funding for both major building maintenance, and street and alley maintenance. In both of these areas, funding will increase from FY 2016-17 to FY 2017-18, and to FY 2018-19. While this funding is much needed, it will take a significant investment to deal with our capital needs, which is why a November 2017 General Obligation Bond Program is recommended. The proposed bond program would add over \$1 billion to our capital improvement program, if approved by voters.

## IMPROVING OUR PROCESSES THROUGH TECHNOLOGY

To sustain the City's daily services and safeguard its information assets, Communication and Information Services (CIS) must continue to maintain information technology infrastructure that is resilient, scalable, agile, and secure from cyber-threats and natural disasters. The Department budget includes \$15.6 million to refresh aging technology: upgrading voice and data networks; wi-fi in Libraries, Recreation Centers, and other public facilities; and adding surveillance cameras and in-vehicle computers for Police and Fire.

CIS will continue to roll out modern and adaptable software for better collaboration and communication within City departments, and between the City and its residents and businesses. Before buying new products, CIS will consider common or shared solutions to harmonize the variety of technologies existing within the City. The budget includes \$11.5 million to modernize not only 311 and 911, but also a variety of City legacy systems such as human resources, capital project and work order-asset management, code information management, fire inspection, and intelligent traffic management. With these systems, Dallas is leveraging technology to improve the efficiency, responsiveness, and cost-effectiveness of government services.

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

The public should be able to contact the City for service through both traditional and digital forms of communication. City services are currently available through several channels, such as face-to-face communications, mail, telephone, and online. As technology evolves, the City's digital presence must develop commensurately. While some departments are already providing online services, other smaller departments are limited in their capacity to build an online presence. As a result, the City's digital services are fragmented and lacking common standards. In this budget, \$2 million will be used to transform the way the City does business, moving away from the long wait lines, paper forms, and poor user experience on many City websites. These improvements will usher in a more streamlined, modern, and digital method of transacting the City's business. CIS will collaborate with City departments, citizens, and businesses to launch an array of new solutions, such as: electronic plan review, which reduces physical trips for plan drop off and pick up; an electronic payment system; a business portal to help potential new business owners with navigating a complex regulatory process; and a big data platform to analyze and derive insights from large and diverse sources of information to better predict and respond to change.

## ACHIEVING DISTINCTION AS AN EMPLOYER OF CHOICE

A career in public service is a choice, and we are fortunate to have so many dedicated employees who have chosen to put *Service First* and join the City of Dallas team. Serving more than 1.3 million citizens and 25 million visitors annually would not be possible if it were not for the 13,314 dedicated men and women that work for the City.

Throughout the document, you will see references to full-time equivalents (FTE). An FTE is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all positions are funded at 100 percent because some positions are only temporary or part-time. Even full-time positions are not funded at 100 percent because we recognize that there is attrition throughout the year. This is a well-established and responsible budgeting technique.

Salary and benefit costs, including compensation, overtime, employee health benefits, and pension, represent 74.4 percent or \$1.3 billion of the City's General Fund operating budget. The new budget includes adjustments to compensation, benefits, and pension.

The City has also budgeted for an increase in all employee wages to a minimum of \$10.94, which reflects the MIT living wage index, and mirrors Council policy on living wage requirements for contractors.

The FY 2017-18 budget and the FY 2018-19 planned budget both include pay adjustments for uniform employees based on the three-year Meet and Confer agreement, and the required funding for the Dallas Police and Fire Pension System. The FY 2017-18 budget and the FY 2018-19 planned budget also include a merit program for civilian employees. Based

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

on performance reviews, civilian employees will receive merit pay. Average pay increases of 3 percent for each year of the biennial are expected to be effective in January 2018 and January 2019. Civilian employees' contributions to the Employee Retirement Fund will increase to 14.40 percent in FY 2017-18.

The City of Dallas provides health benefits to 22,006 employees, retirees, and dependents through our self-insured health benefit program. City contributions plus employee and retiree premiums fund the plan each year. The FY 2017-18 employee/retiree health benefit program includes the following proposed plan changes for 2018:

- Active employees' health care premiums will not increase in 2018. Further, premiums for family coverage on the 75/25 HRA Plan for active members will be reduced by \$50 per month to better align with other cities' plan premiums. The current monthly cost for the HRA Plan with family coverage is \$663 and this will decrease to \$613.
- Premiums for retirees enrolled in a City of Dallas self-insured plan will increase by \$25 per month in 2018. This modest increase in premiums for pre-65 retirees helps offset the plans' health care cost increases. Premiums for retirees on Medicare supplemental plans remain the same for 2018.
- The City will implement changes to improve coverage for all participants. The changes will include lower copayments for maintenance medications. Medications impacted by this change could include prescriptions to treat diabetes, hypertension, or high cholesterol. The City is also providing a Disease Management Program to assist individuals living with Diabetes. Telemedicine will also be offered in 2018. This will allow people to have a visit with a doctor without leaving the comforts of home. The City of Dallas health plan participants will also have the benefits of Airrosti being added to the health plan network in 2018. Airrosti provides an alternative to surgery through manual therapy and rehabilitative exercise to correct the underlying issue and prevent future injuries. While there are some initial costs for these plan changes, we believe these changes will improve the overall health of plan members and reduce long-term costs associated with unmanaged chronic diseases.

A well-educated workforce helps improve the City's delivery of services. To this end, the City will continue to support employees in furthering their careers by funding \$177,000 for the Tuition Reimbursement Program. Through this program, employees can be reimbursed up to \$1,500 a year for college coursework.

By subsidizing the Dallas Area Rapid Transit (DART) pass, the City furthers two goals – to help employees with their vital transportation needs and to reduce pollution by encouraging public transport. This budget includes \$60,000 towards DART subsidies for employees.



# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

City of Dallas employees give back to their community! Through the City's Charitable Campaign, employees contributed more than \$166,000 to charities in 2017. We will continue this important program that provides an easy way for employees to personally help support the Dallas community.



# DALLAS 365

## WE PUT SERVICE FIRST 365 DAYS A YEAR







City Hall must be accountable to the citizens of Dallas. We exist solely to provide the services upon which residents rely – from emergency response to meeting critical community needs, to providing places to live and play in Dallas. City services are available 24 hours per day, 7 days a week, 365 days a year.

In *Dallas 365*, we will report quarterly on 35 performance measures around 6 strategic priorities. Making this information accessible to the public allows City Council, citizens, businesses, and visitors alike to be better informed about the progress of specific City programs and services. The first *Dallas 365* report will be available in late January 2018.



## STRATEGIC PRIORITIES

Developed by the City Council and City Manager, these strategic priorities, associated high-level goal statements, and specific performance measures will guide the work of City staff over the next biennium:

-  **Public Safety** – Enhance the welfare and general protection of residents, visitors, and businesses in Dallas
-  **Mobility Solutions, Infrastructure, and Sustainability** – Design, build, and maintain the underlying structures necessary to support Dallas’ citizens
-  **Economic and Neighborhood Vitality** – Strengthen and grow the business community while planning and strengthening the long-term vitality of Dallas neighborhoods by expanding housing options and creating job opportunities
-  **Human and Social Needs** – Provide services and programs to meet basic human needs by focusing on prevention or resolution of systemic problems
-  **Quality of Life** – Provide opportunities that enhance the standard of health, comfort, and happiness of Dallas residents
-  **Government Performance and Financial Management** – Ensure that internal operations are conducted in a manner that promote core values of excellence, empathy, equity, and ethics

# DALLAS 365



## PUBLIC SAFETY

Enhance the welfare and general protection of residents, visitors, and businesses in Dallas		
Department	Measure	Target
Dallas Fire-Rescue	Average response time 1 <sup>st</sup> paramedic (in minutes)	5:00
Dallas Fire-Rescue	Percent 1st company responding to structure fires within 5:20 of dispatch	90%
Dallas Police	Homicide clearance rate	56%
Dallas Police	Response time for dispatched Priority 1 calls	8:00
Dallas Police	Number of arrests by Field Patrol	52,000
Dallas Police	Total arrests by Narcotics Division	804
Dallas Police	Percent 911 calls answered within 10 seconds	90%
Dallas Police	Number of community events attended	1,080



## MOBILITY SOLUTIONS, INFRASTRUCTURE, AND SUSTAINABILITY

Design, build, and maintain the underlying structures necessary to support Dallas' citizens		
Department	Measure	Target
Public Works	Number of potholes repaired	34,100
Public Works	Percent street segments completed within scheduled work days	91%
Public Works	Number of lane miles resurfaced	187
Sanitation Services	Missed refuse and recycling collections per 10,000 collection points/service opportunities	11.50
Sanitation Services	Tons of residential recyclables collected	57,615
Transportation	Percent of streets thoroughfare street lights working	96%
Transportation	Percent of streets with visible striping	50%
Dallas Water Utilities	Meter reading accuracy rate	99.95%

# DALLAS 365



## ECONOMIC AND NEIGHBORHOOD VITALITY

Strengthen and grow the business community while planning and strengthening the long-term vitality of Dallas neighborhoods by expanding housing options and creating job opportunities

Department	Measure	Target
Housing and Neighborhood Revitalization	Average cost per home repair	\$75,000
Housing and Neighborhood Revitalization	Number of housing units produced	305
Office of Economic Development	Net new jobs created (note: new measure)	7,876
Sustainable Development and Construction	Overall value of permits issued	\$4 billion



## HUMAN AND SOCIAL NEEDS

Provide services and programs to meet basic human needs by focusing on prevention or resolution of systemic problems

Department	Measure	Target
Office of Community Care	Number of seniors served	1,933
Office of Community Care	Cost per household assisted	\$720
Office of Homeless Solutions	Number of days to close homeless encampment from report to clean-up, hardening, or reclamation	45
Office of Homeless Solutions	Number of unduplicated homeless persons placed in housing	235
Welcoming Communities and Immigrants Affairs	Number of community engagements undertaken	92

# DALLAS 365



## QUALITY OF LIFE

Provide opportunities that enhance the standard of health, comfort, and happiness of Dallas residents

Department	Measure	Target
Code Compliance	Number of single family rental properties inspected (initial inspections and reinspections)	10,000
Code Compliance	Number of lots mowed & cleaned	36,000
Code Compliance	Percent of 311 service requests responded to within stated estimated response time (ERT)	96%
Dallas Animal Services	Live release rate	75%
Dallas Animal Services	Percent increase in field impoundments	14%
Dallas Public Library	Library visits in person, online, and for programs	7,312,000
Office of Cultural Affairs	Attendance at OCA supported arts events	4,583,487
Park and Recreation	Percent of residents within ½ mile of a park	61%



## GOVERNMENT PERFORMANCE AND FINANCIAL MANAGEMENT

Ensure that internal operations are conducted in a manner that promote core values of excellence, empathy, equity, and ethics

Department	Measure	Target
City Controller's Office	Percent of invoices paid within 30 days	93%
Office of Business Diversity	Percent of dollars spent with local businesses	50%

# BUDGET DEVELOPMENT AND MONITORING PROCESS

## BUDGET DEVELOPMENT IS A PROCESS OF ALIGNING FINANCIAL RESOURCES TO CITY PRIORITIES

*“I do not envy the job of allocating funds to City services and I greatly appreciate the difficulty of such decisions.” – Jennifer F.*

The City of Dallas budget process is about more than numbers. It is about results. Citizens expect the City to be efficient with their tax dollars, fees, and charges, and to place *Service First*. In the budget process, the City has worked hard to align its funding with the priorities expressed by the City Council and the public.

## BUDGETING FOR LONG-TERM FISCAL SUSTAINABILITY

For the first time ever, the City’s budget is presented as a biennial budget, including both the FY 2017-18 proposed and FY 2018-19 planned budgets. During the development process, departments present, for the City Manager’s consideration, the FY 2017-18 cost for each request, and the cost in FY 2018-19. Thus, the biennial budget process is a more efficient, effective budget process, and demonstrates that the City recognizes that policy decisions must be fiscally sustainable in the long-term.





















## BUDGETARY OVERSIGHT AND AUTHORITY

Although the proposed budget is a two-year plan, State law requires the City Council to adopt the budget annually. Therefore, the City will continue to budget and appropriate funds during the first year while providing a plan for second year funding. The City will conduct a budget development process in the second year focused on refining estimates, reviewing performance, and responding to economic conditions. The City Manager may consider short-term or one-time projects in the second year and incorporate them into the budget. City Council will review and adopt the budget each year. Further, the City Council will adopt the tax rate annually in compliance with State law.



# BUDGET DEVELOPMENT AND MONITORING PROCESS

The below table summarizes the process for developing and adopting the budget each year of the biennial. A more detailed calendar is available in the appendix.

City of Dallas Biennial Budget Cycle										
	Year 1 					Year 2 				
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
City Council Briefing – Preliminary Outlook										
										
City Council Planning										
										
Budget Kickoff – departments prepare funding requests & identify efficiencies										
										
City Council Briefing – Budget Update										
										
City Manager’s Office holds budget deliberations										
										
City Council Briefing – Budget Update										
										
City Manager’s Proposed Budget presented to City Council										
										
City Council Budget Town Hall Meetings										
										
City Council adopts Budget & sets tax rate										
										

## ADMINISTRATION

The City’s current monthly budget review process will continue and will focus on ensuring compliance with budget policies, processes, and targets. The monthly forecast process allows the City to review spending as well as economic assumptions used to develop revenue, and adjust the budget when necessary.

Staff will continue to develop the monthly Financial Forecast Report and brief the Government Performance and Financial Management Committee quarterly. Transfers between funds and programs and unplanned contingency requests will be presented to City

# BUDGET DEVELOPMENT AND MONITORING PROCESS

Council for approval. We will reconcile year-end fund balances for operating and capital funds during the second year of the budget development process. The City’s mid-year adjustment process will continue annually and will be used to address requests for additional appropriation or adjustments to departments at risk of ending the year over budget due to unexpected expenses. Unexpended funds will expire at year-end annually.

## OUTLOOK

The proposed biennial budget serves to refine the long-rang planning process in the City of Dallas. The City Manager has incorporated City Council priorities into the biennial budget with funding levels identified. If Council priorities shift during the first year, we will incorporate changes during the development process in the second year.

## ENGAGING THE COMMUNITY

Understanding the needs and priorities of the citizens of Dallas is key to developing a meaningful budget. We have involved citizens throughout the process. Community engagement promotes financial transparency and accountability and helps staff and the City Council understand citizens’ budget priorities for the biennium. Our robust engagement activities have included community input meetings, on-line and hard-copy surveys, comment cards, public hearings, and town-hall meetings.



New this year, we held nine citizen input meetings during March in advance of the City Manager beginning the budget development process. This allowed staff to hear from citizens early in the process. The City advertised the meetings through print media, radio, and social media. Advertising efforts included:

- Newspapers – *Dallas Morning News, Al Dia, El Hispano News, Elite News, Dallas Examiner, Dallas Chinese Times, and Korean Daily Times*;
- Radio – Latino Mix and Heaven 97; and
- Other – social media, press releases, notices to homeowners’ associations, and the City’s website.

“Thanks for asking for our input” – Erica D.

# BUDGET DEVELOPMENT AND MONITORING PROCESS

Details of the nine meetings:

Date	Facility	Residents Attending	Surveys	Comment Cards
March 4	Latino Cultural Center	26	12	4
March 4	West Dallas Multipurpose Center	28	12	5
March 9	Lancaster-Kiest Library	22	13	10
March 16	Lake Highlands Recreation Center	18	11	8
March 20	Janie C. Turner Recreation Center	39	16	6
March 21	Walnut Hill Recreation Center	68	41	9
March 22	Southwest Center Mall	24	14	8
March 23	Skyline Branch Library	26	5	6
March 27	Fretz Recreation Center	27	5	4

In addition to onsite meetings, the City collected responses to an online survey. In total, citizens completed 1,382 surveys, with 143 surveys collected onsite in the community meetings, and from drop boxes located at libraries and recreational centers across the City. Over 450 residents joined our community outreach list and we received close to 550 comments through outreach efforts. We have included citizen comments throughout the Budget Overview.

Frequent resident comments, which informed the development of the FY 2017-18 budget, included:

- Desire for enhanced transparency and accountability;
- Enhanced focus on streets; including repairs by vendors, backlog of needs, and flood control;
- Desire to increase library hours and materials;
- Desire to create senior centers and enhance senior programming in libraries and recreation centers;
- Investment in City facilities (including ADA compliance);
- Impact of Code violations on seniors – City should provide information to residents on resources available for help;
- Upgrade and enhance services at City parks and recreation centers;

# BUDGET DEVELOPMENT AND MONITORING PROCESS

- Need for affordable housing/homelessness solutions;
- Youth programming as crime prevention;
- 911 response times;
- Better planning with DART to improve services;
- Sustainability of City’s financial future;
- Revenue growth potential without increased taxes;
- Smart economic development;
- Pension fix without raising taxes;
- Ways to make public-private partnerships fair/equitable; and
- Streamlined/more efficient permitting process.

*“We thank you for your survey and asking the people of these areas (South Oak Cliff) our opinions.” – South Oak Cliff HS Bear Cave Alumni Board*

Residents expressed their needs and concerns, and City management listened. Although City management was not able to include every needed or requested item, we did consider all input during the process. Community input led to a focus on City streets and infrastructure, housing, senior programming, expanded library hours, and investment in City facilities.

Beginning on August 8, 2017, City Council Members hosted town hall meetings to discuss the budget with residents. City management attended every town hall meeting to provide details and answer questions.



# FIVE-YEAR FORECAST

## GENERAL FUND – FIVE-YEAR FORECAST

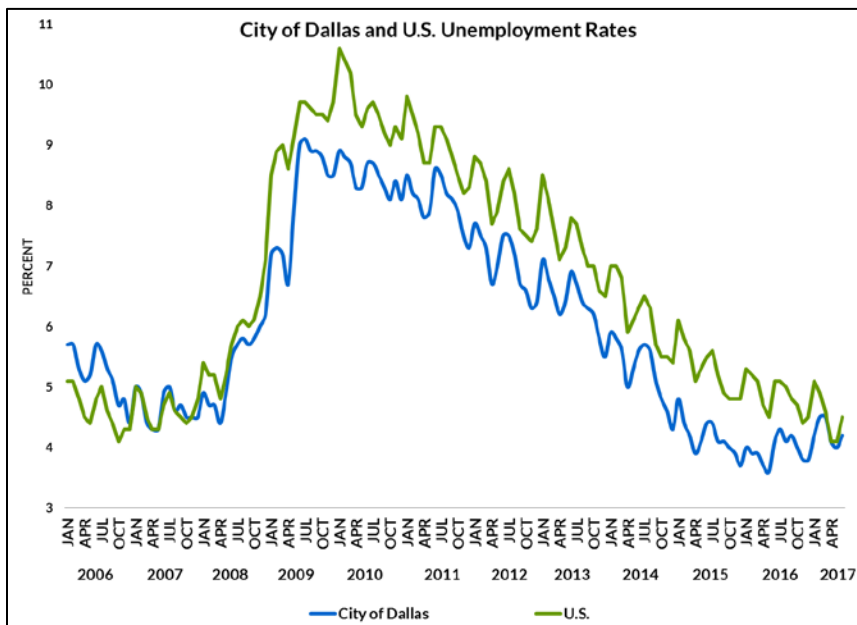
The City of Dallas' *Five-Year Forecast* provides an early look at potential gaps between revenue and expenses. The forecast and biennial budgeting are financial planning tools to project long-term fiscal sustainability of policy decisions. Many of the assumptions, projections, and cost estimates are based on early and preliminary information and as such will change in future years.

*"If you take care of the pennies then the dollars will take care of themselves. I urge that the city staff really take a long-term approach in balancing the budget. I'd love to see more openness to new partnerships and innovative ideas on how to address the gaps that may exist after the budget is balance."* -Denise G.

The City's financial position is directly linked to the local, national and global economies. The projections are based upon an analysis of variables including gross domestic product, unemployment rate, personal income, population, value of new construction, retail vacancy rate, and historical trends. Therefore, the local and national economic data is presented to support the financial projections.

## UNEMPLOYMENT

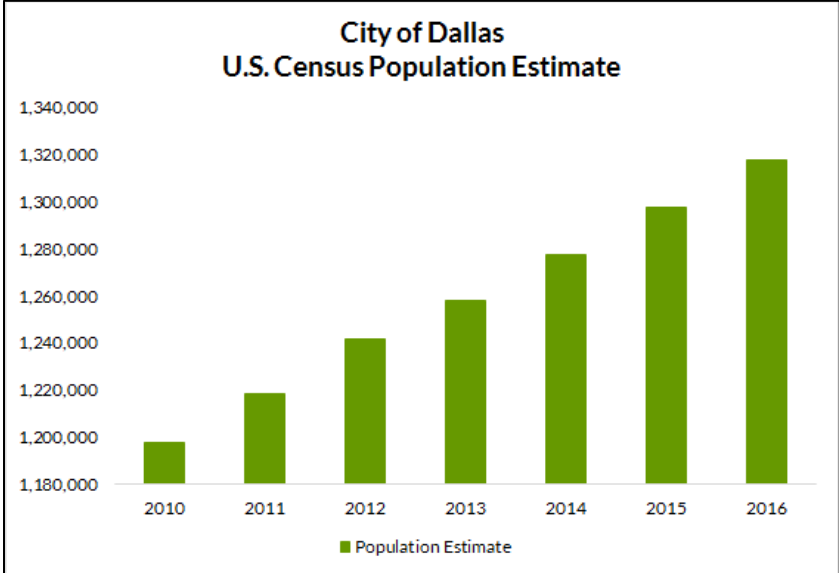
Dallas Metropolitan Statistical Area (MSA) economy remains strong with strong home price growth, job growth, and population growth compared to the nation. The number of City of Dallas residents employed is 648,261 which is the average for the first half of 2017 and the



six-month average unemployment rate is 4.3 percent. June 2017 was the 28<sup>th</sup> consecutive month that the reported unemployment rate within the City of Dallas has outperformed the state's unemployment rate (Source: Bureau of Labor Statistics, Texas Workforce Commission; and City of Dallas, Office of Economic Development).

# FIVE-YEAR FORECAST

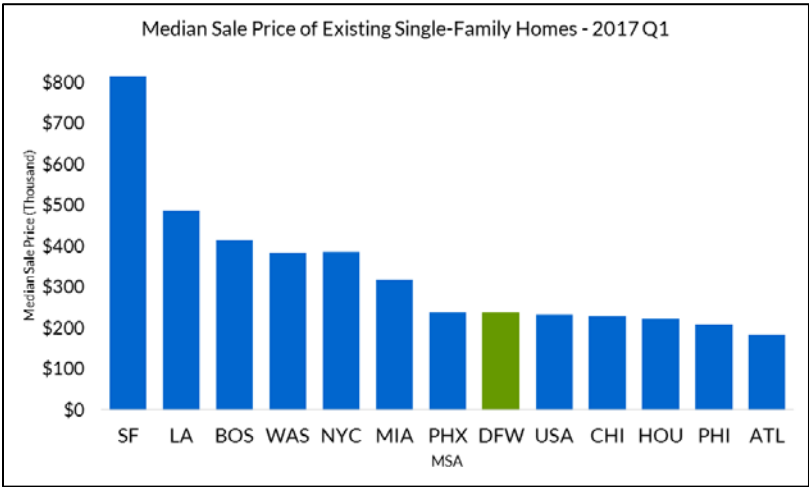
## POPULATION



Year over year growth continues in population estimates. Population growth remains strong as sales tax collections have a strong correlation to local economic conditions. With growth in population and a decline in the unemployment rate, the local economy is expected to continue to grow. This growth will be reflected in sales tax collection.

## HOME VALUES

As one of the top destinations for domestic relocations, Dallas regional home prices continue to grow faster than the nation. The median home value in the Dallas-Fort Worth metropolitan area is \$236,500 (NAR 2017 Q1). Median sale prices in the Dallas-Fort Worth metropolitan area increased by 9.6 percent during 2016 and increased by 2.6 percent during the first quarter of 2017 (Source: NATIONAL ASSOCIATION OF REALTORS®). The Dallas-Fort Worth metropolitan area continues to be a destination location. This attraction has a significant impact on property value growth.





# FIVE-YEAR FORECAST

## REVENUE TRENDS

Revenue projections in the long range financial plan focus primarily on property tax and sales tax revenue which account for 75 percent of the General Fund revenue in FY 2017-18.

## PROPERTY TAXES

Property taxes are levied on net assessed value, which includes locally assessed real property, improvements and personal property less exemptions. The aggregate assessed value in each of these categories changes from year to year due to market trends, depreciation, exemptions, legislative changes, and construction activity. Market and growth estimates are based on historical trends. Property tax values increased 7.18 percent in FY 2017-18 compared to FY 2016-17. The forecast assumes 5 percent growth in existing values plus new construction in FY 2018-19.

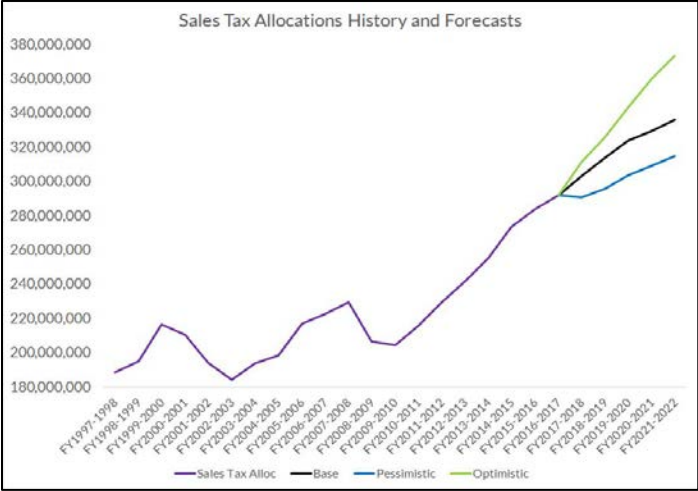
The 2017 certified values reflect tremendous growth within the commercial and residential categories. Office of Economic Development analysis indicates growth in the national economy continues to spur growth in residential and commercial property valuations and construction within Dallas. New commercial construction growth is expected to remain strong next year, with high-end multifamily and office construction being the leading contributors.

Fiscal year	New Construction Value	Total % Change from prior year
FY 2008-09	\$ 1,891,609,289	
FY 2009-10	\$ 1,717,630,312	-9.2%
FY 2010-11	\$ 1,014,356,057	-40.9%
FY 2011-12	\$ 731,024,938	-27.9%
FY 2012-13	\$ 792,860,283	8.5%
FY 2013-14	\$ 976,046,178	23.1%
FY 2014-15	\$ 1,561,130,657	59.9%
FY 2015-16	\$ 2,018,934,470	29.3%
FY 2016-17	\$ 2,535,856,475	25.6%
FY 2017-18	\$ 3,313,184,804	30.7%

# FIVE-YEAR FORECAST

## SALES TAX

The city collects 8.25 percent on taxable goods or services sold within the City limits. Of the 8.25 percent collected, the state retains 6.25 percent and distributes 1 percent to the City of Dallas and 1 percent to the Dallas Area Rapid Transit. Sales tax revenue is the most volatile revenue the City’s General Fund collects. After declines in sales tax revenue from FY 2007-08 to FY 2009-10 due to the recession, year-over-year collections improved starting in FY 2010-11 and have increased year-after-year thereafter.



The Office of Economic Development forecasts sales tax revenues will grow moderately from FY 2017-2018 through FY 2019-2020 and slow but not contract in FY 2020-2021 and FY 2021-22. The Office of Economic Development uses quarterly MSA personal income, MSA unemployment rate, and a seasonal categorical variable as inputs.

Period	Growth Rate
FY 2017-2018	3.8%
FY 2018-2019	3.5%
FY 2019-2020	3.2%
FY 2020-2021	1.6%
FY 2021-2022	2.0%

## OTHER REVENUE

Other revenue consists of dozens of revenues collected from various sources including franchise revenues, license and permits, intergovernmental, fines and forfeitures, charges for services, and miscellaneous. Revenue projections for other revenue are forecasted to increase 1 percent in the forecast period with no significant variances projected.

## EXPENDITURES

Expenditure projections focus on personnel services, supplies, contracts and capital. Personnel services reflect projections for salaries, medical benefits and retirement. Supplies and materials, services and charges includes cost required to support utilities, fuel, fleet, risk management, CIS infrastructure and contributions to outside agencies.

# FIVE-YEAR FORECAST

## PERSONNEL SERVICES

Personnel services expenditure projections in the long range financial plan assume current service levels and changes in personnel cost reflect a civilian merit and meet and confer adjustments for the dedicated civilian and uniform employees it takes to deliver those services. Civilian salary projections assume a constant level of staffing and a 3 percent merit annually. Sworn salary projections reflect the Meet and Confer Agreement. The agreement includes two step increases in the first year of the agreement, a single step increase in the second year, two more step increases in the third year and a 2 percent pay increase for personnel who have reached the top step in their respective rank.

Projected future pension costs for police and fire reflect the minimum contributions the City is required to fund for police and fire pension as enacted by the Texas State Legislature through House Bill 3158. House Bill 3158 changed the City’s contribution rate to 34.5 percent, changed computation categories and requires a minimum contribution by the City of more than the calculated rate. The table below reflects the City’s minimum contribution by fiscal year.

Fiscal Year	Minimum City Contribution
FY 2017-18	150,712,800
FY 2018-19	156,818,700
FY 2019-20	161,986,377
FY 2020-21	165,481,401
FY 2021-22	169,023,200
FY 2022-23	165,659,700

The minimum pension contribution resulted in \$41 million more to the pension than the City would otherwise have contributed before the legislation passed. Due to higher than normal attrition for both Police and Fire, the City has the capacity to fund the increase in pension in FY 2017-18 and FY 2018-19 without a tax increase or significant cuts in service.

The Police and Fire departments are focused on aggressive recruitment and the forecast assumes another 250 officers and 80 fire recruits hired in FY 2019-20 and historical attrition. The forecast assumes a 6 percent increase in health insurance in the forecast period.

## OTHER EXPENSES

Growth rates for supplies, contractual services and capital outlay are forecast to increase 1.2 percent based on the three-year average of the Consumer Price Index (CPI). CPI serves as a cost of living index. The forecast assumes an annual contribution of \$2 million for major maintenance.

CPI*	
Year	Dec.-Dec. Increase
2012	1.5%
2013	1.3%
2014	0.5%
2015	0.4%
2016	1.9%

## FUND BALANCE

# FIVE-YEAR FORECAST

The City’s Financial Management Performance Criteria states unassigned Fund balance of the General Fund shall be maintained at a level not less than 40 days of the General Fund operating expenditures less debt service. The establishment and maintenance of a financial reserve policy is critical to prudent financial management. The projection reflects unassigned Fund balance at 30-45 days of the General Fund operating expenditures in FY 2017-18 and FY 2018-19.

## OUTLOOK

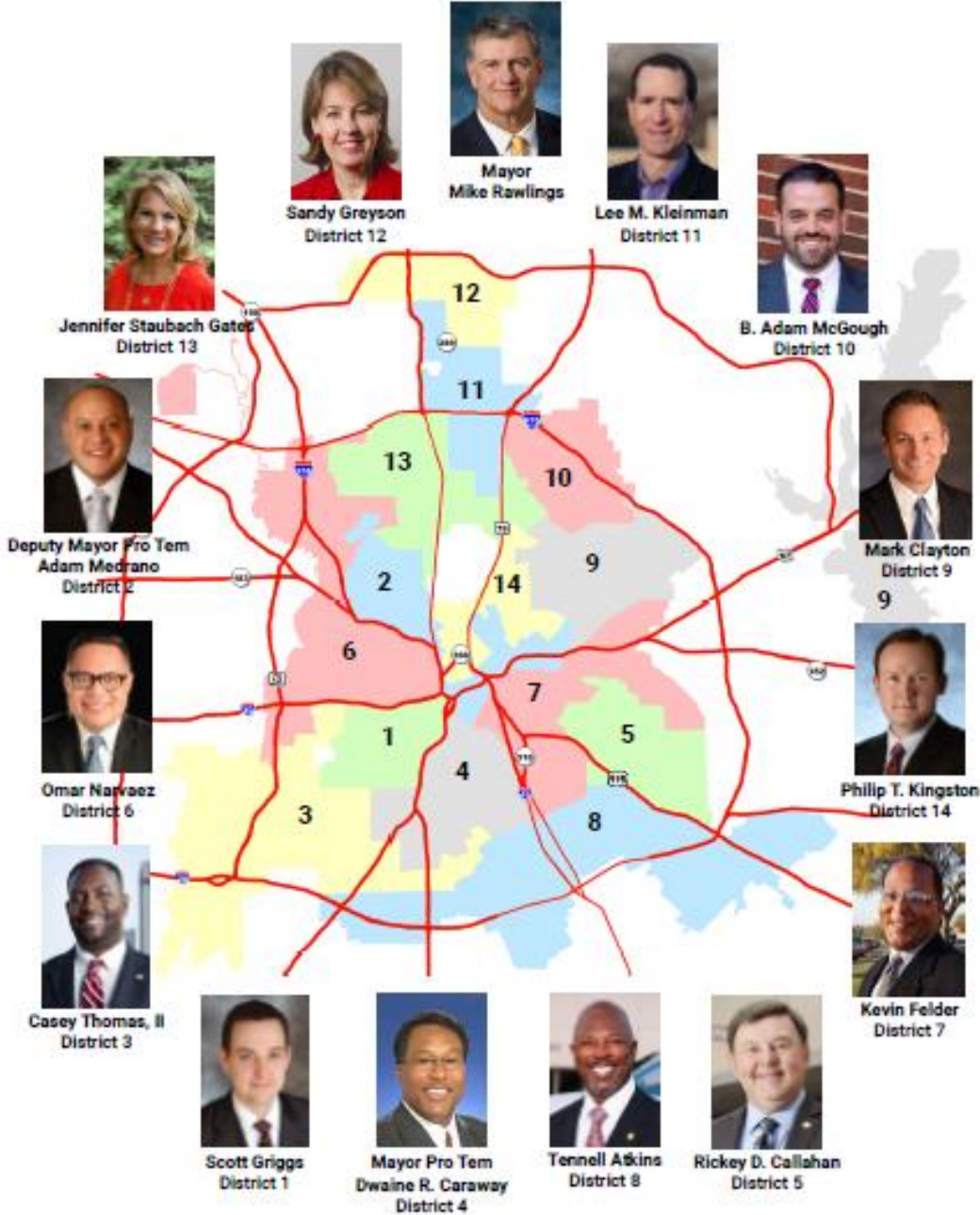
Long Term Financial Plan					
\$ in Millions					
Revenue Source	FY 2017-18 Budget	FY 2018-19 Proposed	FY 2019-20 Planned	FY 2020-21 Planned	FY 2021-22 Planned
Property Tax Revenue	\$652.1	\$698.6	\$745.9	\$792.8	\$841.0
Sales Tax Revenue	\$303.3	\$314.1	\$324.1	\$329.3	\$335.9
Other Revenue	\$321.0	\$309.4	\$296.4	\$296.4	\$296.4
Total Revenues	\$1,276.4	\$1,322.0	\$1,366.4	\$1,418.5	\$1,473.3
Expenditures	\$1,276.4	\$1,322.0	\$1,402.5	\$1,437.0	\$1,473.0
Ending Fund Balance	\$165.3	\$165.3	\$129.2	\$110.7	\$111.0
Days of Reserve	47.3	45.6	33.6	28.1	27.5

The forecast model projects what could occur based on certain circumstances as there are multiple factors which can significantly increase or lower revenue and expenditure forecasts. The estimates are projected into the future, the probability of accuracy is greatly diminished with each additional year forecasted. The forecast assumes historical attrition and hiring levels for police and fire attrition in FY 2019-20.

# MAYOR AND MEMBERS OF THE DALLAS CITY COUNCIL

The City of Dallas was incorporated in 1856, and the City Charter was adopted in 1907. Dallas is currently the ninth largest city in the nation. Dallas operates under the Council-Manager form of government with 14 single-member districts and a mayor elected at-large. The map below identifies our Mayor and Council Members along with the areas they represent.

City of Dallas Mayor and City Council



# MAYOR AND MEMBERS OF THE DALLAS CITY COUNCIL

The City Council appoints the City Manager, City Attorney, City Auditor, City Secretary, and the Municipal Court Judges. The City Manager appoints all department directors except the director of Civil Service who is appointed by the Civil Service Board and the director of the Park and Recreation Department who is appointed by the Park and Recreation Board.

The City Manager, Assistant City Managers, and Chiefs have responsibility for overseeing the 13,314 employees and \$3.1 billion budget.

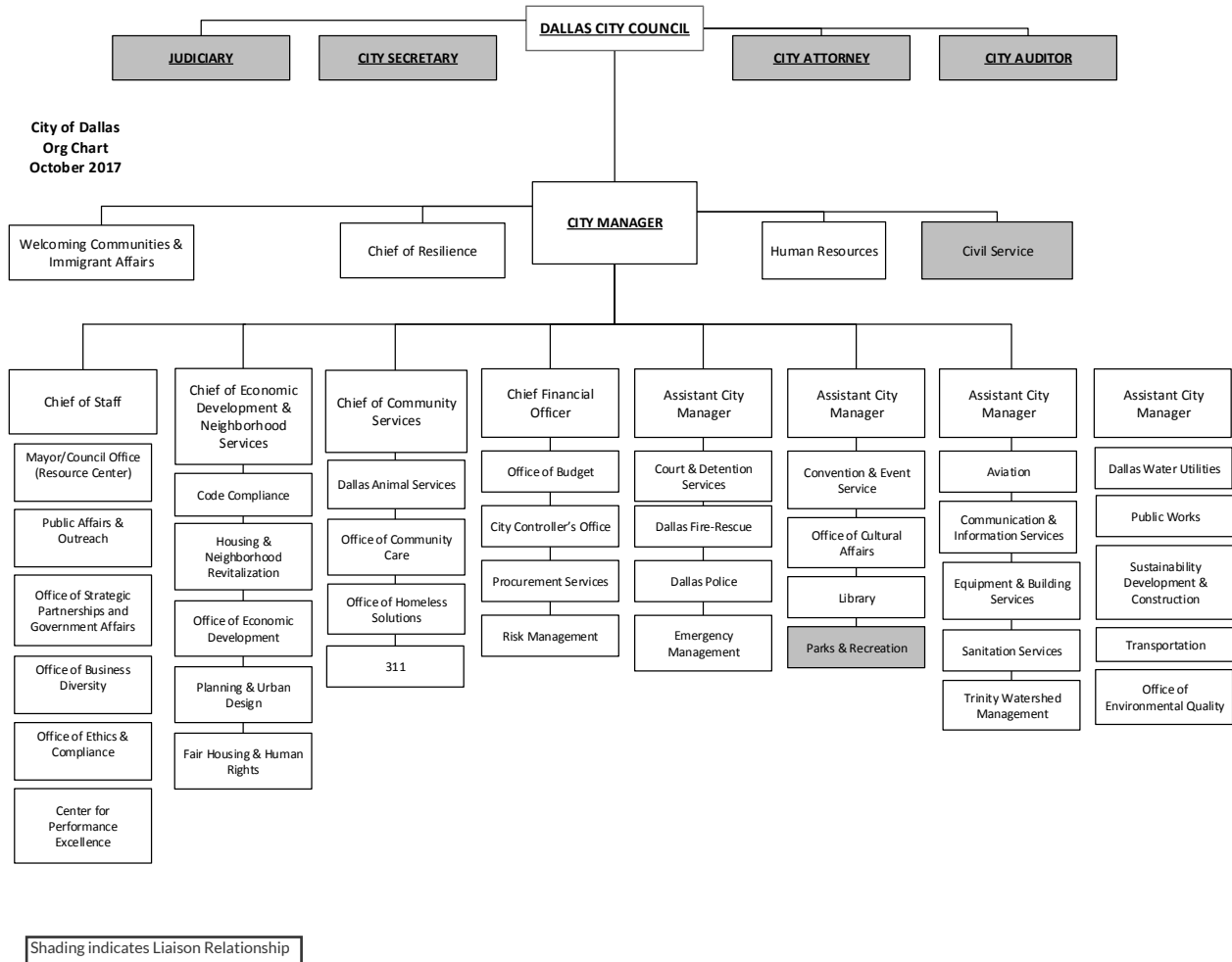


*Shown left to right are: Chief of Community Services Nadia Chandler Hardy, Chief of Resilience Theresa O'Donnell, Assistant City Manager Majed Al-Ghafry, Chief of Staff Kimberly B. Tolbert, City Manager T.C. Broadnax, Chief Financial Officer Elizabeth Reich, Assistant City Manager Joey Zapata, Interim Assistant City Manager Jody Puckett, Chief of Economic Development and Neighborhood Services Raquel Favela, and Assistant City Manager Jon Fortune*



# EXECUTIVE LEADERSHIP AND ORGANIZATIONAL CHART

Departmental and office alignment under our executive leadership staff is shown below.



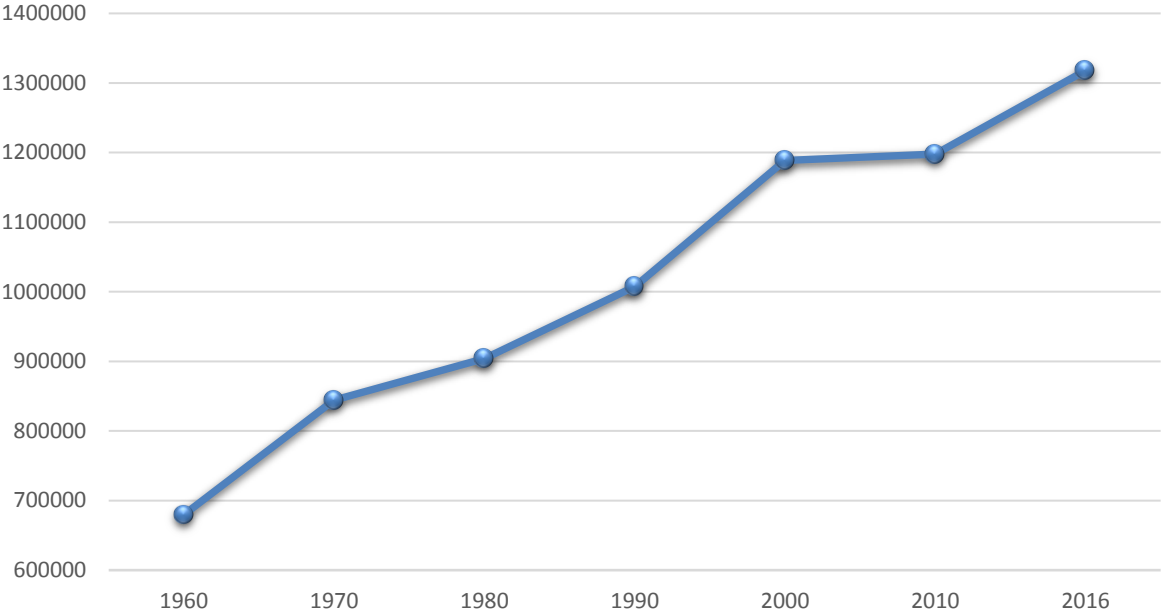


# COMMUNITY PROFILE

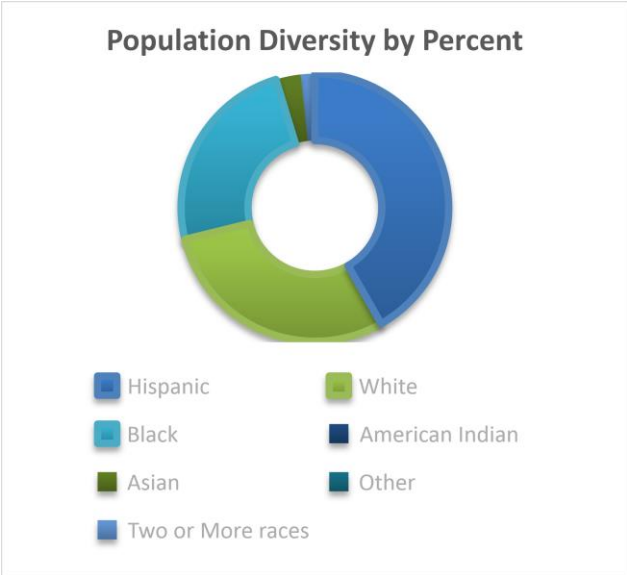
## Everything is bigger in Texas!

At 384.93 square miles (343.56 land miles and 41.37 lake area miles), we are the third largest city in Texas. Dallas is home to an estimated 1,317,929 residents as of July 1, 2016 (latest American Community Survey data available). A quick review of Census data shows a 56 percent increase in population over the last 50 years.

### Dallas' Population Over Time



We have a rich and varied history which is celebrated through the many cultures that call Dallas home. Although our demographic makeup has changed over time, one thing remains constant - our commitment to Dallas residents.



# COMMUNITY PROFILE

**Population by Age by Percent**



■ Under 20 ■ 20 to 44 ■ 45 to 64 ■ 65 and over

Dallas is now a majority minority city (65.8 percent of population) with 41.7 percent of residents identifying as Hispanic and 24.1 percent identifying as Black. Our population identifies more as female (50.3 percent) than male (49.7 percent), and Dallas residents are young and active with the median age as 32.4 years.

Dallas’ population growth has included native born U.S. citizens migrating from other U.S. cities and states, as well as foreign born individuals from all over the world. Of Dallas’ 1.3 million residents, 326,825 (25 percent) are foreign born. Below are some general characteristics of this population.

**Table 1**

Region of Origin	#	%
Latin America	260,588	80%
Mexico	218,698	67%
Central America	31,924	10%
South America	6,022	2%
Caribbean	3,944	1%
Asia & Africa (individual data not available.)	57,511	18%
Europe	8,726	2%
Western Europe	4,205	1%
Eastern Europe	4,521	1%
<b>Total Foreign Born</b>	<b>326,825</b>	

**Table 2**

Date of Entry to the US		
Time	#	%
Before 2000	163,168	50%
2000 - 2009	108,274	33%
2010 - present	55,383	17%
<b>Total</b>	<b>326,825</b>	

**Table 3**

Naturalization Among Dallas Foreign Born		
Naturalized US Citizens	81,672	25%
Not naturalized US Citizen	245,153	75%
<b>Total</b>	<b>326,825</b>	

Table 1 indicates 67 percent of Dallas’ current immigrant population comes from Mexico (218,698 of the estimated 326,825). In the Dallas - Fort Worth-Arlington Metropolitan area, immigrants make up 25.2 percent of the

labor force and 77 percent of the foreign-born population in DFW are of working age as Table 2 highlights, compared to 48.7 percent of the native-born population in DFW. The earned median income of immigrants is \$30,526 shown in Table 3 above.

# COMMUNITY PROFILE

## Strategic Priorities

We provide many services – emergency response, housing development, community services, library, arts programming, parks and open space maintenance, street repair and the list goes on. To help align our activities to the expressed needs of our residents, we allocate funds to six strategic priorities:



To provide a clearer picture of the community we serve, we have organized a few fun facts and information about our city under the strategic priority areas over the next few pages.

# COMMUNITY PROFILE

 **Public Safety**

Fun factoid: The Dallas Police Department was established in 1881 and the Dallas Fire was established in 1872.

**58 fire stations** and **42 full-time ambulances** strategically located throughout Dallas with over **1,843 uniformed personnel** putting service first for Dallas residents in fiscal year 2018!



**3,094 budgeted sworn strength officers**

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At 7 strategically located stations throughout Dallas!

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# COMMUNITY PROFILE



## Mobility Solutions, Infrastructure, and Sustainability

Fun factoid: The City of Dallas’ annual conservation efforts through the plumbing fixture replacement programs save approximately 540 million gallons of water a year; that’s enough to make 54,000 sheets of ice for the Dallas Stars rink. Go Stars!

### Miles of Streets



# 11,676

**paved lane miles in Dallas.**  
Enough to build a street to **Naples, Italy** and back – plus drive down to **Houston, TX** for a weekend vacation to visit family and friends.

# 188.6 Miles

- 35.5 miles Shared Lanes
- 10.4 miles Bike Lanes
- 2.7 miles Protected Bike Lanes
- 140 miles Multi-use Pathways (trails)



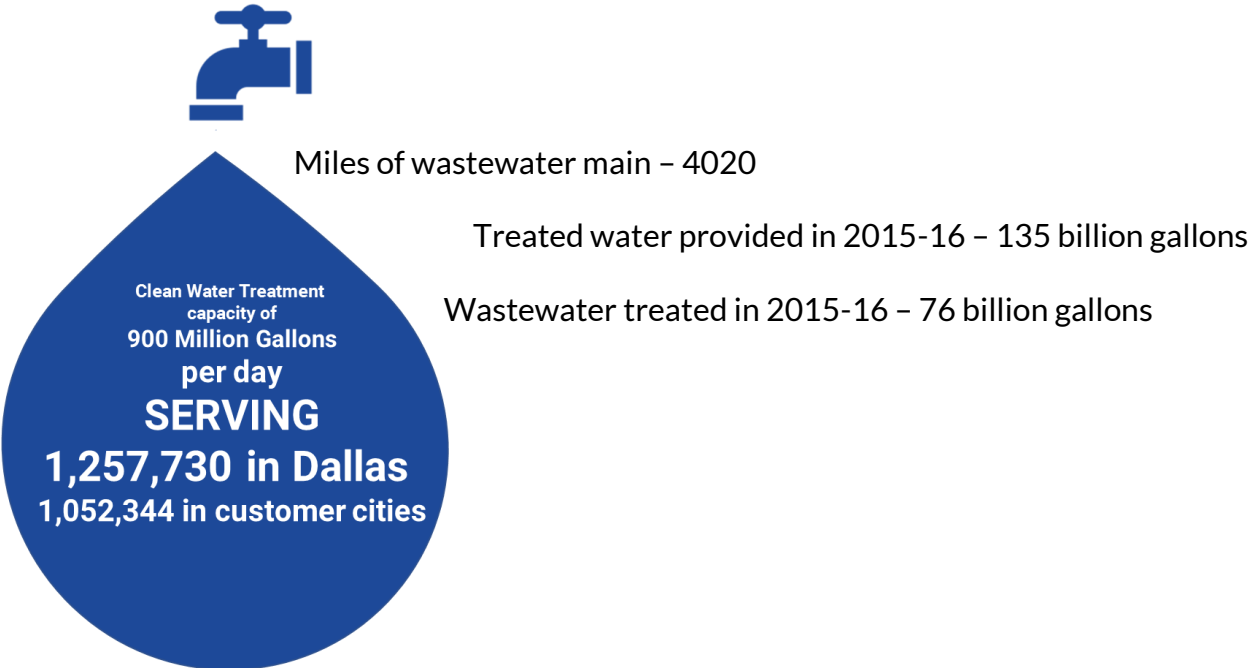
# COMMUNITY PROFILE

## Air Transportation



In addition to passengers, 794,628 tons of cargo were shipped out of Dallas-Fort Worth Airport in FY 2016.

## Water



# COMMUNITY PROFILE



## Economic and Neighborhood Vitality

Fun factoid – Close to 25 million visitors come to Dallas each year – that’s more than the total 2017 population of Australia!



In Fiscal Year 2016,  
**41,293 permits**  
 were **issued** with an  
 estimated **value** of  
**\$4,595,389,220**

### Largest Public Companies by Revenue

Company	Revenue
AT&T	\$163,786,000,000
Energy Transfer Equity	\$37,504,000,000
Tenet Healthcare	\$21,070,000,000
Southwest Airlines	\$20,425,000,000
Texas Instruments	\$13,370,000,000
Jacobs Engineering	\$10,964,000,000
HollyFrontier	\$10,536,000,000
Dean Foods	\$7,710,000,000
Builders FirstSource	\$6,367,000,000
Vistra Energy	\$5,164,000,000

*\*Source: "Fortune 500", 2016*



# COMMUNITY PROFILE

Unemployment Rate in Dallas 2007-2017  
4.2% in June 2017



\*Source: Texas Workforce Commission, Not Seasonally Adjusted

## Largest Private Employers (largest employment sites)

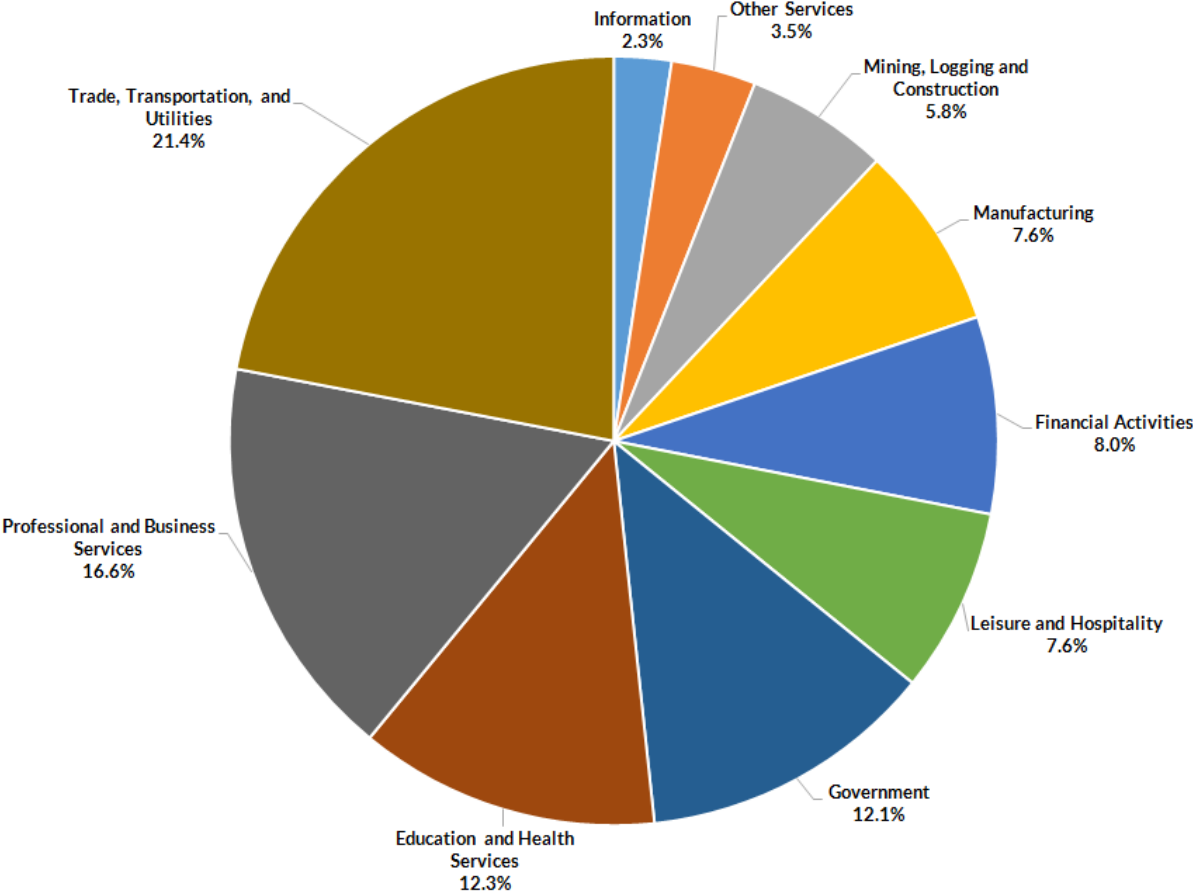
Company	Employees
Texas Instruments	11,527
Baylor University Medical Center	9,671
AT&T	8,100
Southwest Airlines	7,859
Texas Health Presbyterian Hospital Dallas	6,501
TXU	5,500
Match Group	4,800
ClubCorp USA, Inc	4,634
Children’s Medical Center of Dallas	4,487
Wal-Mart Stores	4,204

\*Source: Office of Economic Development

Three areas account for over 50 percent of employment in Dallas. They are Trade, Transportation, and Utilities at 21.4 percent, Professional and Business Services at 16.6 percent, and Education and Health Services at 12.3 percent. The chart below shows the other industries.

# COMMUNITY PROFILE

## DFW Employment by Industry



\*Source: Reference U.S. Bureau of Labor Statistics 2016 Annual, and Office of Economic Development

# COMMUNITY PROFILE



## Human and Social Needs

**Public Assistance** – In Dallas, 40.3 percent of children under age 18 live in households receiving Supplemental Security Income (SSI), cash public assistance income, or Food Stamps/SNAP benefits.

## Community Concerns



Roughly 312,000 live in Poverty  
24% of the population



Around 4,000 are homeless  
1.3% of those in poverty

### Institutions of Higher Education within Dallas City Limits

#### Public Universities:

- University of North Texas Dallas
- University of North Texas - Dallas College of Law
- University of Texas Southwestern Medical Center at Dallas

#### Independent Graduate

- Texas A&M Health Science Center Baylor College of Dentistry

#### Independent Senior Colleges

- Criswell College
- Dallas Baptist University
- Paul Quinn College
- University of Phoenix – Dallas
- West Coast University

# COMMUNITY PROFILE

## Community Colleges

Dallas County Community College District

Cedar Valley College

El Centro College

Mountain View College

Richland College

Source: Office of Economic Development

## Quality of Life

Fun Factoid - Fair Park is home to the largest collection of Art Deco architecture in the world and the tallest Ferris wheel in the Southwest US. The park hosts the largest state fair in the country, the State Fair of Texas, and is home to the largest cowboy in the world: Big Tex, a 52-foot speaking cowboy.

## Parks

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The City of Dallas, Texas maintains and operates 43 community and neighborhood recreation centers, over 220 athletic fields, 420 multi-purpose courts, 223 public tennis courts, 97 picnic pavilions, 154 miles of hiking and biking trails including Katy Trail, six 18-hole golf courses, a 100-acre zoo, 277 acres at Fair Park, and over 23,000 acres of park land in our great city.

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# COMMUNITY PROFILE

Fun factoid - The J Erik. Jonsson Central Dallas Public Library is home to some hugely important historical artifacts, including an original copy of the Declaration of Independence (one of only 24 known to still exist) and a copy of Shakespeare’s First Folio (one of only 228 known to still exist).

## Public Libraries



**11,149,401 library materials used** annually by **7,033,463 in-person and virtual visitors** at **29** locations for a **\$4.26 cost per visit** budgeted in fiscal year 2017



## Government Performance and Financial Management

Fun factoid - Dallas has no personal or corporate income tax and no state property or unitary tax.

Texas has **no state** income tax. The local sales tax rate is **8.25%** for purchases, and hotel occupancy taxes are **13%** in Dallas hotels. That’s great news for **residents** and **visitors** alike!





# CITY ATTORNEY’S OFFICE

## MISSION

The City Attorney’s Office mission is to provide the highest quality legal services to the Dallas City Council, City employees, and boards and commissions in the most ethical, timely, efficient, and cost-effective manner.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the City Attorney’s Office supports the department’s efforts to showcase the City of Dallas as a world class destination by focusing on initiatives such as reducing crime, creating a sustainable community, and improving the quality of life of our residents. The City Attorney’s Office will continue the trend of collecting over \$2.5 million in revenue, prosecuting over 200,000 cases via our municipal and community prosecution programs, drafting thousands of contracts, ordinances, and resolutions, providing thousands of verbal and written legal opinions, handling hundreds of claims and lawsuits annually, and providing unique, innovative programs through the Community Courts division. Additionally, the City Attorney’s Office will continue to reduce the impact on taxpayers by minimizing the use of outside counsel.

## FUNCTIONAL ORGANIZATION CHART





# CITY ATTORNEY’S OFFICE

## SERVICE DESCRIPTION AND BUDGET

Community Prosecution and Community Courts: Community Prosecution and Community Courts utilize civil and criminal litigation and creative problem-solving strategies to address and abate code violations, improve the quality of life, increase public safety, and strengthen communities throughout the City of Dallas. Community Prosecutors office within the neighborhoods they serve, file lawsuits related to substandard housing and illegal businesses, prosecute criminal offenders, and serve as the prosecutors in the community courts.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,988,053	\$2,227,809	\$2,537,560	\$2,654,523
Additional Resources	\$1,719,403	\$1,719,403	\$1,450,013	\$1,600,013
Total	\$3,707,456	\$3,947,212	\$3,987,573	\$4,254,536

Compliance: Compliance will focus on novel and high impact litigation, discriminatory housing practices, as well as advancing policy goals, e.g. transportation for hire and short-term rentals.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,060,199	\$737,426	\$754,603	\$783,868
Total	\$1,060,199	\$737,426	\$754,603	\$783,868

DFW International Airport Legal Counsel: DFW International Airport Legal Counsel provides legal services for the DFW International Airport Board and staff focusing largely on federal regulatory matters, contracts with airlines, commercial real estate, labor law, environmental law, contract compliance and procurement, and ground transportation regulations.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$567,326	\$561,765	\$600,334	\$624,471
Total	\$567,326	\$561,765	\$600,334	\$624,471

Environmental Enforcement, Compliance, and Support (Legal Services): Environmental Enforcement, Compliance, and Support (Legal Services) prosecutes stormwater and other environmental violations, handles stormwater and other environmental litigation and provides legal advice to City departments regarding stormwater and other environmental compliance.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$2,799	\$7,840
Additional Resources	\$98,665	\$89,448	\$98,665	\$98,665
Total	\$98,665	\$89,448	\$101,464	\$106,505

# CITY ATTORNEY’S OFFICE

**General Counsel:** The General Counsel Division provides legal advice and counsel to the City Manager, the City Council, City boards and commissions, and all City departments. All proposed ordinances are drafted by the attorneys in this division and all council resolutions are reviewed. The Division is responsible for the drafting and review of all City contracts, real estate transaction documents and other instruments executed on behalf of the City. Legal advice is provided on a variety of legal specialties including aviation and transportation, bond and finance, elections, employee retirement, federal and state grant programs, economic development projects, public utility and water issues, bid protests and contract claims, open meetings, open records, zoning and land use, environmental law, proposed legislation and conflicts of interest and ethics.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$4,531,342	\$4,253,274	\$4,354,206	\$4,523,596
Additional Resources	\$323,340	\$323,340	\$326,928	\$326,928
Total	\$4,854,682	\$4,576,614	\$4,681,134	\$4,850,524

**Litigation:** The Litigation Division represents the City, its officers and its employees in lawsuits, claims, and appeals involving civil rights, personal injuries, employment, contracts, collections, eminent domain, bankruptcy, city ordinances, open records, open meetings, zoning, land use, the environment, public utilities, and other issues. This includes the City's most challenging and high-profile cases, such as cases regarding the Dallas Police and Fire Pension System and Pay Referendum lawsuit.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$5,734,269	\$5,768,616	\$5,445,034	\$5,613,941
Additional Resources	\$125,706	\$125,706	\$129,002	\$129,002
Total	\$5,859,975	\$5,894,322	\$5,574,036	\$5,742,943

**Municipal Prosecution:** Municipal Prosecution prosecutes all Class C misdemeanors and fine-only city ordinance violations in the municipal courts. Municipal Prosecution also represents the City in the Hearing Officer's Court and in civil proceedings pertaining to animal cruelty, bond forfeiture, dangerous dog appeals, non-compliance hearings, red light, parking, and school bus stop arm violations. This service also handles the specialized Family Violence, Juvenile, and Environmental, and Demolition dockets.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,096,179	\$2,321,476	\$2,343,624	\$2,397,112
Total	\$2,096,179	\$2,321,476	\$2,343,624	\$2,397,112

# CITY ATTORNEY’S OFFICE

Police Legal Liaison: Police Legal Liaison serves as general legal counsel to the Dallas Police Department. This service provides legal training to Police Academy recruits; legal advice regarding subpoenas, public information requests, and expunctions to the Dallas Police Department; researches and prepares legal opinions and legal bulletins; requests decisions from the Attorney General; and files answers in state courts.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$682,222	\$730,007	\$750,015	\$773,102
Total	\$682,222	\$730,007	\$750,015	\$773,102

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$16,659,590	\$16,600,373	\$16,788,175	\$17,378,453
Aviation Reimbursement	\$204,969	\$204,969	\$212,388	\$212,388
Community Development Block Grant	\$753,006	\$753,006	\$765,424	\$765,424
Grant - Bureau of Justice Assistance	\$361,323	\$361,323	\$365,000	\$365,000
Grant - SAMHSA Adult Treatment Drug Court Expansion	\$305,074	\$305,074	\$319,589	\$319,589
Grant - Veterans Treatment Court	\$300,000	\$300,000	\$0	\$150,000
Storm Drainage Management Reimbursement	\$98,665	\$89,448	\$98,665	\$98,665
Water Utilities Reimbursement	\$244,077	\$244,077	\$243,542	\$243,542
Total	\$18,926,704	\$18,858,270	\$18,792,783	\$19,533,061

# CITY ATTORNEY’S OFFICE

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Reduction of one-time legal expenses for FY 2016-17	\$(500,000)	\$(500,000)
1 position (1.00 FTE) added in FY 2018-19 for substandard structure referrals by Code Compliance	\$0	\$74,257
Additional funding for Community Prosecution program and 1 position (City Council amendment)	\$250,000	\$250,000

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	153.30	135.00	154.80	155.80
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.80	0.50	0.50
Total FTEs	153.30	135.80	155.30	156.30

# CITY ATTORNEY’S OFFICE

## REVENUE BY SERVICE

City Attorney’s Office is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. City Attorney’s Office is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
DFW International Airport Legal Counsel	\$549,861	\$549,861	\$578,685	\$578,685
Litigation	\$750,000	\$767,740	\$250,000	\$250,000
Total	\$1,299,861	\$1,317,601	\$828,685	\$828,685

- DFW International Airport funds 100 percent of the costs for three attorneys who focus on federal regulatory matters, contracts with airlines, commercial real estate, labor law, environmental law, and other legal matters for the DFW International Airport Board.
- The City Attorney’s Office represents the City in a wide range of litigation related to bankruptcies, challenges to city ordinances, civil rights class actions, collections, contract disputes, public utility regulation, taxation, telecommunications, and urban rehabilitation standards. In addition, lawsuits are filed for matters related to uncollected monies owed to the City which results in revenue to the General Fund. FY 2017-18 reflects removing a one-time contingency reserve allocation for legal expenses in FY 2016-17.

# CITY ATTORNEY’S OFFICE

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Respond to City Council and department requests in a timely manner.
- Continue to actively pursue violations of state law and city ordinances that affect quality of life issues.
- Continue to cross train lawyers to provide quicker responses to legal issues.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Amount of money collected	\$2,550,000	\$1,357,284	\$2,550,000	\$2,550,000
Number of claims and lawsuits resolved	230	180	230	230
Number of ordinances and resolutions prepared	450	450	450	450
Number of contracts/agreements/ Administrative Actions completed	4,800	4,750	4,800	4,800
Number of cases prosecuted	200,000	193,000	200,000	200,000
Number of cases, code cases, and nuisance abatements prosecuted and resolved	5,695	14,000	5,695	5,695
Number of Open Record Requests referred to Attorney General for exemption processed by City Attorney’s Office*	N/A	275	275	275

- \*Note: Measures do not include Open Record Requests referred by other City departments as they send individual letters and are currently not tracked by the City Attorney’s Office.





# CITY AUDITOR'S OFFICE

## MISSION

The mission of the City Auditor's Office is to promote public trust and advance accountability by providing independent, objective and useful professional services for the City of Dallas.

## DEPARTMENT SUMMARY

The Office of the City Auditor is established by the City Charter, Chapter IX as an independent audit function with the primary responsibility of serving at the direction of the City Council. The Office of the City Auditor is required by City Charter, Chapter XI, Section 2 to furnish a detailed budget estimate of the needs and requirements of the Office for the coming year directly to City Council, to be approved by City Council, and then consolidated with the City Manager's annual budget estimate. The Office of the City Auditor's budget permits the Office of the City Auditor to carry out its responsibilities, serving as a broad-based control in supporting City Council's governance and City management's operational responsibilities.

## FUNCTIONAL ORGANIZATION CHART



# CITY AUDITOR’S OFFICE

## SERVICE DESCRIPTION AND BUDGET

**Audits, Attestations and Investigations:** The Office of the City Auditor is established by the City Charter, Chapter IX as an independent audit function with the primary responsibility of serving at the direction of the City Council. Information to City Council is provided on: accountability of City resources, adequacy of internal controls, accuracy of information, and efficiency and effectiveness of City programs, projects, and departments.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,194,434	\$2,872,465	\$3,360,043	\$3,454,794
Total	\$3,194,434	\$2,872,465	\$3,360,043	\$3,454,794

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,194,434	\$2,872,465	\$3,360,043	\$3,454,794
Total	\$3,194,434	\$2,872,465	\$3,360,043	\$3,454,794

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
None		

# CITY AUDITOR’S OFFICE

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	25.75	22.00	26.00	26.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	25.75	22.00	26.00	26.00

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Produce 50 deliverables, including audits, attestation reports, non-audit service deliverables, investigative reports, and presentations

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of department hours completed on direct project services	75.0%	74.0%	75.0%	75.0%
Percent of audit report recommendations agreed to by management	93.0%	82.0%	93.0%	93.0%
Number of deliverables (comprised of audit and attestation reports, non-audit service deliverables, presentations, etc.)	53	43	50	50
Cost per direct audit hour	\$86.63	\$93.93	\$92.86	\$92.86



# CITY CONTROLLER’S OFFICE

## MISSION

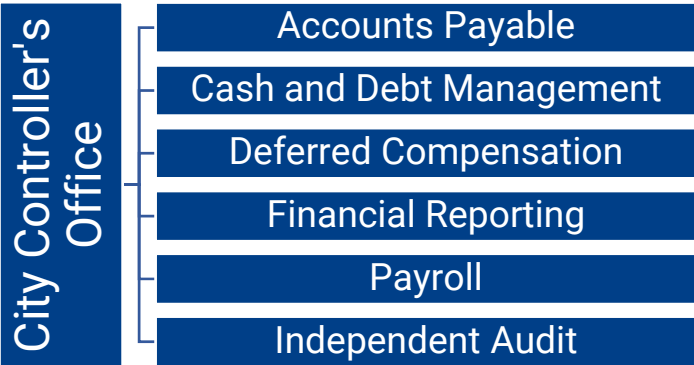
The City Controller's Office mission is to provide timely, accurate, transparent, and complete financial information to City departments, citizens, vendors, investors, and overall community by Controller’s Office staff who exhibit integrity, dedication, and excellence, provide professional support to City departments so that assets are properly protected, and encourage continuous improvement and professional service.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the City Controller’s Office (CCO) support the department’s efforts to provide citizens, council members, executive staff, and bond holders with timely, accurate, and relevant financial information. It is the responsibility of CCO to maintain a high degree of integrity in the City's financial information. CCO is committed to maintaining and improving communication, training, and controls to ensure the accurate and timely processing of financial transactions and financial statements.

In FY 2017-18, a pilot program will be implemented that involves the transfer of six FTEs/positions from Equipment and Building Services, Code Compliance Services, Public Works, and Dallas Police Department to CCO for vendor invoice processing. The goal of the pilot program is to improve efficiency and accountability in vendor payment processing time by ensuring standardization and consistency.

## FUNCTIONAL ORGANIZATION CHART



# CITY CONTROLLER'S OFFICE

## SERVICE DESCRIPTION AND BUDGET

**Accounts Payable:** The Accounts Payable Division is responsible for processing all payments and reimbursements to the City's vendors, business partners, and employees. The process ensures vendor payments and employee reimbursements comply with the City's Administrative Directives and other applicable policies and regulations. The Division plays a vital role in maintaining positive vendor relationships by ensuring the accuracy and timeliness of vendor payments.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,093,842	\$1,140,462	\$1,506,284	\$1,553,938
Additional Resources	\$0	\$0	\$120,717	\$120,717
Total	\$1,093,842	\$1,140,462	\$1,627,001	\$1,674,655

**Cash and Debt Management:** The Cash and Debt Management Division is responsible for managing the City's investment portfolio, coordinating bond sales, and maintaining banking services. The Division manages citywide cash flow by purchasing investments and reporting on portfolio activities. The portfolio is approximately \$2 billion in size. Proceeds from bond sales fund capital improvement projects.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$697,370	\$648,568	\$730,500	\$748,072
Total	\$697,370	\$648,568	\$730,500	\$748,072

**Deferred Compensation:** The Deferred Compensation Division of the City Controller's Office is responsible for oversight of the mandatory 457(b) Plan as well as the voluntary 401(k) and 457(b) Plans. The plans have assets of \$609 million with 12,278 plan accounts with a balance. The Division facilitates communication and education services to support all City employees in their efforts to achieve a financially secure retirement.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$103,667	\$102,928	\$128,836	\$134,788
Additional Resources	\$116,800	\$116,800	\$106,642	\$106,642
Total	\$220,467	\$219,728	\$235,478	\$241,430

# CITY CONTROLLER’S OFFICE

**Financial Reporting:** The Financial Reporting section is responsible for preparing the City’s Comprehensive Annual Financial Report (CAFR) and the annual financial statements for Water Utilities, Aviation, Economic Development Tax Increment Finance funds, Local Government corporations, and the management of the external financial audit. This section is also responsible for ensuring the accuracy of the City’s cash balance and capital asset system.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,892,978	\$2,862,577	\$2,313,191	\$2,371,668
Additional Resources	\$291,165	\$291,165	\$308,136	\$308,136
Total	\$3,184,143	\$3,153,742	\$2,621,327	\$2,679,804

**Payroll:** The Payroll Division is responsible for accurate and timely payroll process for City employees. The functions involve time monitoring, wage deductions, federal tax withholding and reporting, and benefit reporting. Ensuring the City’s compliance with IRS and Social Security Administration’s rules and regulations is a major function of the Payroll Division. The Division’s services also consist of record keeping and payroll data balancing and reconciling.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$653,624	\$670,741	\$673,001	\$691,269
Total	\$653,624	\$670,741	\$673,001	\$691,269

**Independent Audit:** The annual audit is performed by the independent auditors and includes examining, on a test basis, evidence supporting the amounts and disclosures in the Comprehensive Annual Financial Report (CAFR). The audit is performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$865,200	\$865,200	\$891,157	\$917,892
Total	\$865,200	\$865,200	\$891,157	\$917,892



# CITY CONTROLLER’S OFFICE

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$6,306,681	\$6,290,476	\$6,242,969	\$6,417,627
Aviation Reimbursement	\$22,000	\$22,000	\$22,000	\$22,000
Water Utilities Reimbursement	\$23,257	\$23,257	\$24,463	\$24,463
Equipment and Building Services Reimbursement	\$0	\$0	\$120,717	\$120,717
Convention Center Reimbursement	\$230,908	\$230,908	\$246,720	\$246,720
Dallas Convention Center Hotel Development Corporation	\$15,000	\$15,000	\$14,953	\$14,953
Voluntary 401(k) Plan and 457 Plan Administrative Expense Account	\$116,800	\$116,800	\$106,642	\$106,642
Total	\$6,699,646	\$6,683,441	\$6,778,464	\$6,953,122

# CITY CONTROLLER’S OFFICE

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Eliminate one-time expense for Contingency Reserve used in FY 2016-17	\$(759,000)	\$(759,000)
Transfer-in six accounts payable positions (6 FTEs) from Building Services, Code Compliance Services, Public Works, and Dallas Police Department	\$236,240	\$236,240
Increase in Actuarial Consulting Contract Services	\$91,250	\$91,250
Add one financial reporting position (0.70 FTEs), full-year funding (0.30 FTEs) added in FY 2018-19.	\$48,442	\$64,469

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	51.00	43.40	60.70	61.00
Overtime FTEs	0.00	0.50	0.00	0.00
City Temporary FTEs	0.00	7.70	0.00	0.00
Total FTEs	51.00	51.60	60.70	61.00

# CITY CONTROLLER’S OFFICE

## REVENUE BY SERVICE

City Controller’s Office is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. City Controller’s Office is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Deferred Compensation	\$53,981	\$53,981	\$60,055	\$60,055
Financial Reporting	\$937,000	\$887,000	\$75,000	\$75,000
Payroll	\$0	\$0	\$80,340	\$80,340
Total	\$990,981	\$940,981	\$215,395	\$215,395

- Deferred Compensation revenue is derived from administrative fees associated with the mandatory 457(b) plans.
- Financial Reporting revenue reflects decrease in FY 2017-18 due to one-time contingency reserve revenue transfer of \$759,000 for actuarial services related to the Dallas Police and Fire Pension system
- Payroll processing fees are associated with mandated payroll garnishments

# CITY CONTROLLER’S OFFICE

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Provide timely and relevant financial reports
- Improve customer satisfaction through accurate and timely communication of financial information
- Provide annual citywide training to city departments regarding accounting policies and procedures
- Improve timeliness of processing vendor invoices
- Increase overall participation in the City’s Voluntary Deferred Compensation Plans
- Ensure compliance with portfolio investment strategies by monitoring percent of investment transactions
- Provide effective and efficient investment management by controlling management cost
- Ensure compliance with collateralization of deposits requirement per City of Dallas Investment
- Improve depository banking services

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of days to complete bank reconciliation after month end	58	58	45	45
Management cost per \$100 invested	\$0.04	\$0.04	\$0.04	\$0.04
Percent of permanent employees enrolled in City’s Voluntary Deferred Compensation Plan	47.8%	48.1%	48.6%	48.6%
Average cost per payroll transaction	\$1.34	\$1.34	\$1.34	\$1.38
Percent invoices paid within 30 days	N/A	92.0%	93.0%	93.0%



# CITY MANAGER’S OFFICE

## MISSION

The City Manager’s Office provides leadership and direction to City departments and executive support to the Mayor and City Council so that City of Dallas citizens can benefit from effective and efficient City services.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the City Manager’s Office supports the City’s centralized management to ensure efficient and effective administration of municipal services as directed by the Mayor and City Council. The adopted budget reflects staffing changes at the executive level and support staff to better align with the revised organizational structure.

## FUNCTIONAL ORGANIZATION CHART



# CITY MANAGER’S OFFICE

## SERVICE DESCRIPTION AND BUDGET

<b>City Administration:</b> Oversee the daily operations and fiscal health of the City of Dallas.				
Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,468,024	\$2,468,024	\$2,266,902	\$2,349,736
Additional Resources	\$597,607	\$597,607	\$403,532	\$403,532
Total	\$3,065,631	\$3,065,631	\$2,670,434	\$2,753,268

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,468,024	\$2,468,024	\$2,266,902	\$2,349,736
Transfers from other departments	\$597,607	\$597,607	\$403,532	\$403,532
Total	\$3,065,631	\$3,065,631	\$2,670,434	\$2,753,268

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Elimination of general fund reimbursements from Code Compliance, Dallas Police Department, and Economic Development	\$194,075	\$194,075
Full year funding of 2.00 FTEs added and reclassified	\$13,186	\$13,186



# CITY MANAGER’S OFFICE

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	14.00	14.10	16.00	16.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	14.00	14.10	16.00	16.00

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Provide centralized direction and leadership and effectively manage the efficient delivery of City services
- Support the goals of the Mayor and City Council by researching innovative financial opportunities and meeting the challenges facing the City
- Allocate resources appropriately through the annual budget process

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent community meeting attendees that complete satisfaction survey			90.0%	90.0%
Percent completion of submitted performance goals			100%	100%



# CITY SECRETARY’S OFFICE

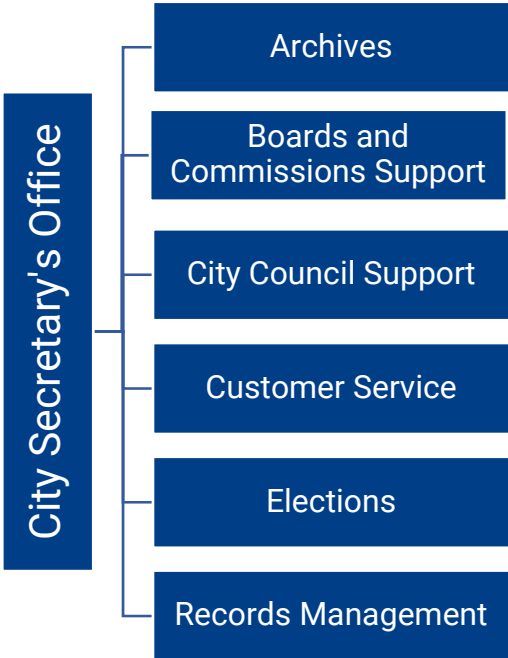
## MISSION

The Office of the City Secretary is committed to focusing upon areas of responsibility, providing effective resolution of issues, rendering exceptional customer service to citizens, City Council, and staff, and producing vital and productive outcomes that positively reflect established priorities for the City of Dallas.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the City Secretary’s Office supports the department and City of Dallas’ efforts in promoting an open and responsive government through proper recording and preservation of the City’s official documents; providing responsive customer service to our diverse customer base; and conducting fair and impartial city elections. The budget includes funding for: 1) a new board and commissions system for citizens interested in volunteering their service to one of the City’s boards or commissions; 2) an enhanced system when conducting background checks for citizens eligible to serve on boards and commissions; 3) conversion of official documents to the City’s electronic document management system for ease and convenience in record access; and 4) a new electronic petition verification system for a more convenient and efficient processing of petitions submitted by Dallas citizens.

## FUNCTIONAL ORGANIZATION CHART



# CITY SECRETARY'S OFFICE

## SERVICE DESCRIPTION AND BUDGET

**Archives:** Municipal Archives manages, preserves, and provides access to over 2,000 cu. ft. of permanently valuable historical city documents, including ledgers, manuscripts, maps, photographs, microforms, and printed materials. Historical records received from city departments are catalogued, maintained, and made available to citizens, Council, and City staff. The unit also provides disaster recovery for permanent City Secretary files in accordance with Texas statutes and retention requirements.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$179,306	\$167,682	\$186,100	\$192,419
Additional Resources	\$0	\$100	\$350	\$350
Total	\$179,306	\$167,782	\$186,450	\$192,769

**Boards and Commissions Support:** Boards and Commissions (B and C) oversees the process of receiving nominations for 53 boards and commissions, conducts 450+ background checks, and coordinates departments that work directly with each board. B and C serves as the coordinating unit for the Permit and License Appeal Board and the Ethics Advisory Commission and documents compliance of the gift and financial disclosure reports, and personal financial statements from those required to file under Chapter 12A (Dallas City Code) and state law.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$338,771	\$290,867	\$426,899	\$426,490
Total	\$338,771	\$290,867	\$426,899	\$426,490

**City Council Support:** City Council Support provides leadership and administration support to City Council and other department divisions which are the sole source for the services provided by attending all meetings of the City Council and keeping accurate records of all actions taken, preparing minutes of City Council meetings, managing and certifying official records of the City, and performing specific functions mandated by various statutes, charter, and code provisions.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$715,485	\$833,337	\$747,647	\$769,755
Total	\$715,485	\$833,337	\$747,647	\$769,755

# CITY SECRETARY’S OFFICE

**Customer Service:** Customer Service is the first point of contact for City Council, City staff, and citizens in-person, via telephone and by email. Staff post meeting notices for Council and all City boards, accepts legal notices served to the city, registers citizens to speak at council meetings, processes Administrative Actions/council documents, provides copies to departments, prepares certifications for legal proceedings, processes payments, and indexes official documents filed with the City Secretary as required by law.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$204,740	\$144,991	\$216,878	\$224,300
Total	\$204,740	\$144,991	\$216,878	\$224,300

**Elections:** In accordance with Dallas City Charter, Chapter IV, all municipal elections shall be held under the provisions of the Charter unless the laws of the State of Texas applicable to City elections require otherwise. Chapter IIIA, Section 3, states the City Secretary shall serve as the election official for all City elections. The Elections Manager is appointed by the City Secretary to manage the joint election and related contracts with Dallas, Denton, and Collin Counties.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,980,201	\$1,730,201	\$143,780	\$1,207,125
Total	\$2,980,201	\$1,730,201	\$143,780	\$1,207,125

**Records Management:** Records Management oversees city-wide programs as required by Texas statute and City Code 39C. Staff advises the Records Management Policy Committee on program policies; ascertains the City’s compliance with recordkeeping requirements including electronic records; facilitates access to public information; applies record retention and disposition schedules; operates the Records Center; trains City staff; quality controls City Council action files; posts resolutions to the web; and creates minute books.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$591,004	\$552,543	\$646,023	\$647,510
Total	\$591,004	\$552,543	\$646,023	\$647,510

# CITY SECRETARY’S OFFICE

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$5,009,507	\$3,719,621	\$2,367,327	\$3,467,599
Municipal Archives Royalties and Donations	\$0	\$100	\$350	\$350
Total	\$5,009,507	\$3,719,721	\$2,367,677	\$3,467,949

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Election expenses for City Council and Mayor (May 2019)	\$0	\$1,100,000
New citizen application and background checks for boards and committee’s software	\$69,100	\$7,100
Elections software	\$40,000	\$40,000
Digitize records	\$30,000	\$30,000

# CITY SECRETARY’S OFFICE

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	18.00	18.00	18.00	18.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	18.00	18.00	18.00	18.00

## REVENUE BY SERVICE

The City Secretary’s Office is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. The City Secretary’s Office is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
City Council Support	\$13,800	\$373,034	\$13,600	\$13,600
Elections	\$329,598	\$329,598	\$0	0
Total	\$343,398	\$702,632	\$13,600	\$13,600

- Revenue variance for FY 2016-17 is a \$357,634 refund from Dallas County for the June 15, 2013 election. City Council approved an appropriation of \$329,598 to fund additional election related expenses to the June 10, 2017 runoff election.



# CITY SECRETARY’S OFFICE

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Purchase and implementation of Election Petition Verification Program
- Implementation of Electronic Document Management System (EDMS)
- Implementation of the Online Speaker Registration/Guidelines
- Department purchase of Boards and Commissions Application Program
- Department Lobbyist Registration Program Upgrades

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of Council voting agenda items distributed to departments/placed online within 10 working days of the meeting	100.0%	100.0%	100.0%	100.0%
Percent of quarterly reports distributed to City Council	100.0%	100.0%	100.0%	100.0%
Number of historical collection guides	12	12	12	12
Number of community outreach events	7	7	9	8
Percent of background checks initiated within three business days	100.0%	100.0%	100.0%	100.0%
Number of training provided to boards and commissions members	4	4	4	4
Percent of public meeting notices processed and posted within two hours	100.0%	100.0%	100.0%	100.0%
Percent of service requests completed within 10 business days	100.0%	100.0%	100.0%	100.0%
Percent of Campaign Finance Reports locked down/reported within one business day	100.0%	100.0%	100.0%	100.0%
Percent of service requests initiated within three business days	100.0%	100.0%	100.0%	100.0%
Percent of Authorization for Records Disposal (AFRD) forms processed within three business days	100.0%	100.0%	100.0%	100.0%
Percent of open records requests completed within 10 business days	100.0%	100.0%	100.0%	100.0%

# CIVIL SERVICE

## MISSION

The Civil Service Department is committed to partnering with our client departments to provide tailored staffing, hiring and promotional solutions that will enhance the quality and efficiency of the workforce, while upholding the values and principles of the merit system. The department strives to continuously improve the services we provide to City departments through communication, innovation, and anticipating and adjusting to industry trends and best practices. The department is also dedicated to providing an impartial hearing process allowing eligible employees to appeal charges of discrimination and unfair application of rules and regulations. All actions are driven by the overarching goal to employ and retain the best and brightest workforce to serve the City of Dallas and enhance the vitality and quality of life for all in the Dallas community.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Civil Service includes recruiting using various methods (e.g., LinkedIn Recruiter, social media and additional community job/career fairs) to proactively search for candidates meeting the specific needs of hiring managers. Civil Service continues to reduce the time to evaluate applications and deliver qualified candidates, especially to Police and Fire departments, to meet increased demand. Candidate qualification includes job analysis and the development and administration of testing processes including written, skills-based, and physical ability exams.

## FUNCTIONAL ORGANIZATION CHART



# CIVIL SERVICE

## SERVICE DESCRIPTION AND BUDGET

**Analysis/Development and Validation:** The Analysis/Development and Validation Division provides job related tests and other assessments for Civil Service positions, promotional and otherwise, under the authority of City Charter Chapter XVI, Sections 5, 6, and 13 Civil Service Rules VIII, IX, X, XIV, XXIII, and XXIV, and other guidelines as prescribed by law. Examinations must be developed and administered to establish lists from which departments can hire.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$770,765	\$784,454	\$801,161	\$823,465
Total	\$770,765	\$784,454	\$801,161	\$823,465

**Applicant Evaluation - Civilian:** The Civilian Applicant Evaluation service recruits interested candidates from multiple sources and evaluates applications to ensure candidates meet minimum qualifications for approximately 800 job titles and subsets. In addition, the reduction-in-force (RIF) rules and process are overseen by this unit. These services are performed under the guidelines of City Charter Chapter XVI, Sections 5, 6, and 13 and Civil Service Rules VI, VII, VIII, IX, X, XI, XIV, XV, and XXX. This service provides lists of eligible candidates for approximately 85 percent of requisitioned vacancies.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$854,790	\$966,392	\$959,722	\$1,086,107
Total	\$854,790	\$966,392	\$959,722	\$1,086,107

**Applicant Evaluation - Uniform:** The Uniform Applicant Evaluation service screens applicants for entry-level and promotional Police and Fire Department positions under the guidelines of City Charter Chapter XVI, Sections 5, 6, and 13 and Civil Service Rules VI, VII, VIII, IX, X, XI, XIV, XXIII, XXIV, and XXX. Certified registers of qualified candidates are provided to the Police and Fire Departments after evaluation of employment applications, personnel files, and applicable tests. Civil Service tests an average of 4,000 Police and Fire entry level and promotional candidates.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$710,891	\$698,826	\$799,030	\$824,981
Total	\$710,891	\$698,826	\$799,030	\$824,981

# CIVIL SERVICE

**Civil Service Board Administration/Employee Appeals Process:** The Civil Service Department Administrative Division is responsible for the coordination of the employee discharge/demotion appeals and grievances for eligible employees under the guidelines of City Charter Chapter XVI Sections 12 and 12.1 and Personnel Rule Sections 34-38, 34-39 and 34-40. Financial responsibilities, testing oversight, and overall administrative duties are also mandated by Chapter XVI of the City Charter and Council approved Civil Service Rules and Regulations.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$458,022	\$343,266	\$423,212	\$435,499
Total	\$458,022	\$343,266	\$423,212	\$435,499

**Fire Applicant - Physical Abilities Testing:** The Fire Candidate Physical Ability Test is administered by Civil Service Department staff to assess the physical ability of candidates on the performance of firefighting duties pursuant to City Charter Chapter XVI, Sec. 5 and Sec. 13 and Civil Service Rule XXIV, Sec. 1(5). Civil Service tests an average of 400 fire rescue officer training (FROT) candidates.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$92,869	\$94,399	\$97,690	\$100,858
Total	\$92,869	\$94,399	\$97,690	\$100,858

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,887,337	\$2,887,337	\$3,080,815	\$3,270,910
Total	\$2,887,337	\$2,887,337	\$3,080,815	\$3,270,910

# CIVIL SERVICE

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Purchase of new recruiting software	\$50,000	\$150,000

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	27.80	25.60	29.00	29.00
Overtime FTEs	0.00	0.50	0.30	0.30
City Temporary FTEs	0.00	0.40	0.00	0.00
Total FTEs	27.80	26.50	29.30	29.30

# CIVIL SERVICE

## REVENUE BY SERVICE

Civil Service is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Civil Service is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Civil Service Board Administration/Employee Appeals Process	\$4,400	\$2,200	\$3,400	\$3,400
Total	\$4,400	\$2,200	\$3,400	\$3,400

- Employees appealing demotions and discharges can appeal to an Administrative Law Judge (ALJ) or to a Trial Board. If the employee chooses the ALJ, he/she must pay one-half of the costs attributed to the ALJ. The employee pays \$200 per day.

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Conduct job analyses to identify preferred qualifications for civilian positions to allow hiring departments to select candidates that best fit department needs
- Implement online testing for civilian classifications which will identify highly qualified candidates to streamline hiring process
- Expand active recruiting by utilizing LinkedIn Recruiter to actively search the system for candidates that meet the specific needs of hiring managers
- Create instructional videos for applicant processes and promotional videos for use with social media to increase exposure and understanding of jobs using Muse software
- Implement video recording in the Police and Fire assessment center process to potentially decrease assessors’ costs and improve consistency and accuracy in ratings
- Implement skills testing for entry-level office and field positions (e.g. Office Assistants, Equipment Operators, and mechanic-related positions)
- Integrate Applicant Tracking System with HRIS/HCM system which will improve the hiring timeline
- Offer monthly training for hiring managers on Applicant Tracking System, recruiting/examining processes, and Civil Service

# CIVIL SERVICE

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of appeals and grievance actions, including scheduling trials, corresponding with board members, Judges, attorneys, witnesses, department directors, city attorneys, issuing subpoenas, and posting public notices	3,000	4,000	3,500	4,000
Number of physical abilities tests administered	425	258	400	400
Number of candidates processed	8,000	7,000	7,500	8,000
Number of uniform applications evaluated per position	1,500	1,000	1,100	1,200
Percent of certified registers provided to hiring authority within seven business days of close of announcement period or administration of final examination for uniform positions	N/A	96.0%	97.0%	97.0%
Cost per civilian applicant evaluated	\$11.87	\$11.96	\$11.43	\$12.48
Percent of certified registers provided to hiring authority within eight business days of close of announcement period or administration of final examination for civilian positions	N/A	92.0%	95.0%	96.0%



# CODE COMPLIANCE

## MISSION

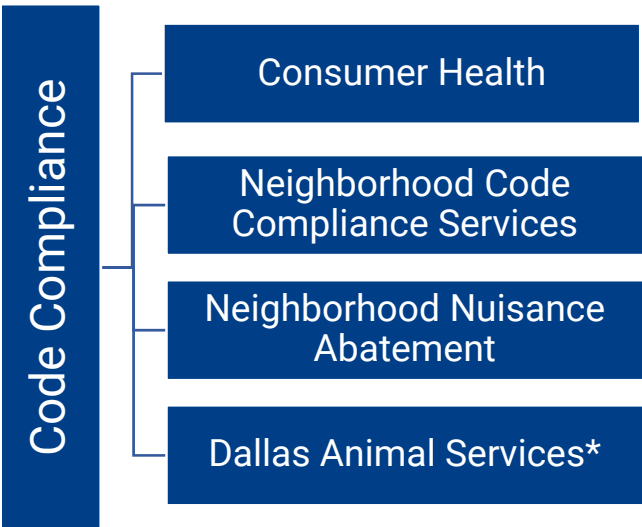
The mission of the Department of Code Compliance is to foster clean, healthy, safe, enriching communities while preventing blight in Dallas neighborhoods. Code Compliance enforces City ordinances across twenty-seven chapters of City Code by inspecting both residential and commercial properties for violations that may threaten public safety.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Code Compliance builds on past efforts to address neighborhood concerns. Dallas Animal Services will separate from Code Compliance and become a standalone department, allowing Code to heighten focus on neighborhood issues and nuisance abatement. Seven code inspectors, one title examiner, and one Manager II will be added to create an Intensive Case Resolution team to focus on sub-standard structures and zoning cases. This team will refer egregious properties for litigation to the City Attorney’s Office.

In addition, eight neighborhood code inspectors will be added to target areas that show signs of distress such as high numbers of vacant lots, aging housing and Code Compliance complaints. These inspectors will assist in meeting the strategic goals of Neighborhood Plus to have collective impact, alleviate poverty, fight blight, attract and retain the middle class, increase homeownership, and enhance rental options.

## FUNCTIONAL ORGANIZATION CHART



\*This service was transferred to a new Dallas Animal Services Department

# CODE COMPLIANCE

## SERVICE DESCRIPTION AND BUDGET

**Consumer Health:** Consumer Health is committed to enhancing the health and safety of the citizens of Dallas. The Consumer Health Division contains two specialized programs that work to ensure all residents and visitors have access to food that is safe through the efforts of the Food Protection/Education unit and protection from mosquito-borne diseases through the efforts of the Mosquito Abatement unit. The Consumer Health division inspects approximately 6,500 fixed food establishments twice per twelve-month period and 850 mobile units. The division also responds to approximately 800 general food complaints and 30,000 mosquito control activities.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,070,306	\$3,087,217	\$3,124,201	\$3,215,447
Additional Resources	\$204,560	\$204,560	\$204,560	\$204,560
Total	\$3,274,866	\$3,291,777	\$3,328,761	\$3,420,007

**Neighborhood Code Compliance Services:** Neighborhood Code Compliance (NCC) fosters safe, healthy, and clean neighborhoods through public education, community outreach programs, and enforcement of City Code. The division is responsible for seven Neighborhood Code Districts as well as specialized units, including Demolition, Multi-Tenant Inspection, Single-family Rental Inspection Program, Risk Nuisance Property Team, Consumer Protection, Community Prosecution, and Boarding Homes. NCC responds to over 185,000 service requests annually, attends over 1,200 community meetings each year, demolishes 250 substandard structures, inspects 10,000 single family rental properties, facilitates 1,300 graded inspections, and responds to 8,500 complaints for multi-tenant properties.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$20,099,624	\$20,258,131	\$21,907,879	\$22,877,412
Additional Resources	\$1,816,691	\$1,816,691	\$1,215,858	\$1,215,858
Total	\$21,916,315	\$22,074,822	\$23,123,737	\$24,093,270

# CODE COMPLIANCE

**Neighborhood Nuisance Abatement:** The Neighborhood Nuisance Abatement (NNA) Division is on the front line of defense in the daily war against community blight and public nuisances. NNA tackles this complex problem on multiple fronts, from sponsoring/partnering neighborhood cleanups and outreach activities to abatement by city crews, bringing properties with code violations into compliance after all enforcement options have been exhausted. The division mows/cleans 36,000 lots, abates 4,900 graffiti violations, removes 21,000 illegally dumped tires, and secures 800 open and vacant structures each year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$5,567,435	\$5,246,191	\$5,406,746	\$5,558,183
Additional Resources	\$893,597	\$942,117	\$863,597	\$863,597
Total	\$6,461,032	\$6,188,308	\$6,270,343	\$6,421,780

**Dallas Animal Services:** This service has been transferred out of Code Compliance beginning in FY 2017-18 to the new Dallas Animal Services Department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$13,648,171	\$13,256,017	\$0	\$0
Additional Resources	\$25,000	\$42,680	\$0	\$0
Total	\$13,673,171	\$13,298,697	\$0	\$0

# CODE COMPLIANCE

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$42,385,536	\$41,847,556	\$30,438,826	\$31,651,042
Community Development Block Grant	\$600,833	\$600,833	\$0	\$0
Dallas Foundation	\$0	\$17,680	\$0	\$0
Ivor O'Connor Morgan Trust	\$25,000	\$25,000	\$0	\$0
Storm Drainage Management Reimbursement	\$1,940,343	\$1,878,343	\$1,940,343	\$1,940,343
Sustainable Development and Construction Reimbursement	\$30,000	\$140,520	\$0	\$0
Water Utilities Reimbursement	\$343,672	\$343,672	\$343,672	\$343,672
<b>Total</b>	<b>\$45,325,384</b>	<b>\$44,853,604</b>	<b>\$32,722,841</b>	<b>\$33,935,057</b>

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Transfer Dallas Animal Services from Code Compliance to create new Dallas Animal Services Department (139 positions (139.00 FTEs))	\$(13,489,146)	\$(13,489,146)
Additional staff to focus on substandard structures (9 positions (6.75 FTEs funded in FY 2017-18, increased to full year funding of all 9.00 FTEs in FY 2018-19))	\$711,633	\$1,072,387
Additional funding to focus on 11 Neighborhood Plus target areas and redeploy staff formerly funded by the Community Development Block Grant for the Neighborhood Investment Program (8 positions (8.00FTEs) transferred to General Fund)	\$620,000	\$620,000

# CODE COMPLIANCE

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	520.00	468.66	370.75	373.00
Overtime FTEs	0.00	7.99	3.00	3.00
City Temporary FTEs	0.00	41.45	5.00	5.00
Total FTEs	520.00	518.10	378.75	381.00

# CODE COMPLIANCE

## REVENUE BY SERVICE

Code Compliance is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Code Compliance is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Consumer Health - Food inspection and permit fees	\$3,032,000	\$3,013,334	\$2,827,020	\$2,827,020
Neighborhood Code Compliance Services - Single-Family Rental, Multi-Tenant registration and permits	\$4,435,614	\$2,940,920	\$3,281,600	\$3,281,600
Nuisance Abatement - Liens – secure closure, demolition, etc.	\$910,000	\$952,100	\$1,440,000	\$1,440,000
Dallas Animal Services	\$1,011,400	\$865,450	\$0	\$0
Total	\$9,389,014	\$7,771,804	\$7,548,620	\$7,548,620

- Consumer Health derives major revenues from food inspection and permits.
- Neighborhood Code Compliance has major revenues from multi-tenant registration and inspection fees, certificate of occupancy fees, and home repair permits. The estimated decline for FY 2016-17 is from lower than expected single family rental registrations, and lower than expected multi-tenant registration and inspection fees.
- Neighborhood Nuisance Abatement revenues are generated from secure closure, weed cutting, and demolition liens. Weed cutting and demolition liens are expected to increase in FY 2017-18 and FY 2018-19.
- Dallas Animal Service revenue has declined primarily because of the elimination of pet registration fees.

# CODE COMPLIANCE

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Foster clean, healthy, safe, enriching communities
- Prevent blight in Dallas neighborhoods
- Bring properties with code violations into compliance after all efforts to gain voluntary compliance have been exhausted
- Ensure all residents and visitors have access to food that is safe
- Protect all residents and visitors from mosquito-borne diseases

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of Food Establishment inspections conducted per FTE	885	900	900	900
Complete mosquito control activities within 48 hours of report	95.0%	97.0%	95.0%	95.0%
Percent of 311 service requests responded to within stated Estimated Response Time (ERT)	96.0%	94.0%	96.0%	96.0%
Number of rental properties inspected (initial inspections and re-inspections of rental and single-family units)	13,850	5,000	10,000	10,000
Number of lots mowed and cleaned	36,230	37,225	36,000	36,500





# COURT AND DETENTION SERVICES

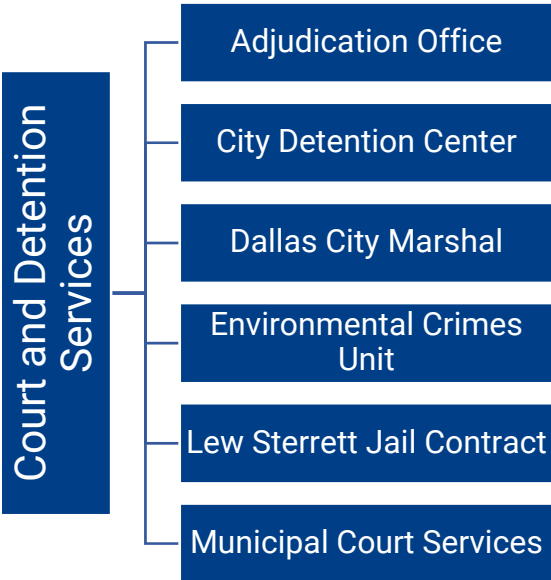
## MISSION

To manage and operate the Dallas Municipal Court that adjudicates Class C misdemeanors and civil cases – Chapter 54, provide support as Official Clerk of the Court of Record, and direct and manage the activity of the Municipal Court, the Dallas Marshal, the Dallas Inebriate Detention Center, and the incarceration of City of Dallas prisoners at the Dallas County Lew Sterrett Justice Center Facility.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the Department of Court and Detention Services (CTS) implements new customer conveniences, attains new heights in performance goals, and reduces costs through process improvements and efficiencies. CTS plans to make the following positive strides in FY 2017-18: resolve 40 percent of cases through convenient services such as online, mail, and remote payment centers; implement a standardized indigence process for defendants without the financial means to resolve their ticket; achieve 100 percent case clearance rates while maintaining dismissal rates of less than 15 percent; offer “live chat” services to customers on the Court and Detention Services’ website; attain 20 percent gains in warrant enforcement results through added license plate reader systems and a continued focus on family violence, animal and code related warrants; and reduce the number of chronic illegal dump sites by 20 percent through increased education efforts, community engagement, and arrests.

## FUNCTIONAL ORGANIZATION CHART



# COURT AND DETENTION SERVICES

## SERVICE DESCRIPTION AND BUDGET

**Adjudication Office:** Provides an effective and efficient administrative appeal process for citizens to contest parking, red light, and school bus stop-arm citations. The administrative appeal or hearing process is a civil (not a criminal) proceeding managed by Court and Detention Services. Over 15,000 hearings are conducted by this division every year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$478,485	\$493,694	\$489,872	\$503,095
Total	\$478,485	\$493,694	\$489,872	\$503,095

**City Detention Center:** The City Detention Center (CDC) detains prisoners arrested for public intoxication and/or class C misdemeanor warrants 24 hours daily, 7 days a week, 365 days per year. Approximately 13,000 prisoners are processed annually.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,563,303	\$1,578,795	\$1,570,538	\$1,622,778
Total	\$1,563,303	\$1,578,795	\$1,570,538	\$1,622,778

**Dallas City Marshal:** Dallas City Marshal's Office provides law enforcement and clerical support for the Dallas Municipal Court. Staff assists the Clerk of the Court. The enforcement duties include: warrant enforcement, prisoner transfers, internal investigations, and responding to inquiries/complaints. Clerical support duties include: warrant confirmation, courtroom support, docket preparation, Court Case Management System updates, bond processing, and the collection of fines and fees. The Marshal's Office clears approximately 14,000 warrants annually.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,999,848	\$2,954,664	\$2,663,673	\$2,743,761
Total	\$2,999,848	\$2,954,664	\$2,663,673	\$2,743,761

# COURT AND DETENTION SERVICES

**Environmental Crimes Unit:** The Environmental Crimes Unit (ECU) conducts criminal investigations of environmental offenses cited in the Texas Health and Safety Code and the Texas Water Code, and arrests individuals violating city, State, and Federal statutes related to these crimes. ECU duties include monitoring chronic dumpsites, filing criminal cases, patrolling the Trinity River Corridor, and enforcing City ordinances including: transport, motor vehicle idling, unsecured loads, and scrap tire violations.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$6,004	\$0	\$28,391
Additional Resources	\$913,180	\$951,180	\$913,180	\$913,180
Total	\$913,180	\$957,184	\$913,180	\$941,571

**Lew Sterrett Jail Contract:** Dallas County provides jail services to the City of Dallas for the Dallas Police Department and Dallas City Marshal's Office through the Lew Sterrett Jail Contract. The jail services include jail administration, intake, release, and housing for approximately 18,000 City of Dallas prisoners annually.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$7,812,862	\$7,812,862	\$8,484,644	\$8,484,644
Total	\$7,812,862	\$7,812,862	\$8,484,644	\$8,484,644

**Municipal Court Services:** Municipal Court Services provides administrative and clerical support for the Dallas Municipal Court. Staff assists the Clerk of the Court by processing approximately 170,000 criminal and civil cases annually. Responsibilities include: administering court programs; providing courtroom support; collecting fines and fees; preparing court dockets; managing court records; providing oversight of contract compliance and financial services; and responding to information requests.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$6,934,015	\$6,922,140	\$6,903,310	\$7,155,561
Additional Resources	\$132,275	\$132,275	\$0	\$0
Total	\$7,066,290	\$7,054,415	\$6,903,310	\$7,155,561

# COURT AND DETENTION SERVICES

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$19,788,513	\$19,768,159	\$20,112,037	\$20,538,230
Community Development Block Grant	\$32,275	\$32,275	\$0	\$0
Security Fund	\$100,000	\$138,000	\$0	\$0
Storm Drainage Management Reimbursement	\$913,180	\$913,180	\$913,180	\$913,180
Total	\$20,833,968	\$20,851,614	\$21,025,217	\$21,451,410

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Reduction of 13 positions (13.00 FTEs) from FY 2016-17 via planned efficiencies	\$(673,864)	\$(673,864)
Increase to Low Sterrett Jail Contract with Dallas County	\$671,872	\$671,872

# COURT AND DETENTION SERVICES

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	177.40	164.03	162.90	162.90
Overtime FTEs	0.00	2.40	0.00	0.00
City Temporary FTEs	0.00	1.60	1.50	1.50
Total FTEs	177.40	168.03	164.40	164.40

## REVENUE BY SERVICE

Court and Detention Services is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Court and Detention Services is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Municipal Court Services	\$18,701,471	\$17,735,675	\$16,191,471	\$16,191,471
Total	\$18,701,471	\$17,735,675	\$16,191,471	\$16,191,471

- Chapter 8 of the Dallas City Code establishes the scope of jurisdiction, power, and fines of the Municipal Courts. Projected declines in Police citation activity from FY 2016-17 are expected to continue into FY 2017-18 and result in ongoing revenue declines.

# COURT AND DETENTION SERVICES

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Court and Detention Services will meet or exceed FY 2016-17 performance goals in FY 2017-18 while providing 5 percent reductions that will not negatively impact service level to citizens
- Resolve 40 percent of cases through off-site means (online/mail/remote payment centers)
- By the start of FY 2017-18, have a fully standardized indigence process for defendants without the financial means to resolve their ticket, through the enacted criteria of the Federal poverty guidelines Sec.175.3 (a) (6) {A}
- Implement two additional license plate reader (LPR) technology systems to increase warrant enforcement by 20 percent
- Focus on family violence, animal, and code related warrants to increase warrant enforcement by an additional 100 percent over FY 2016-17
- Achieve 100 percent case clearance rates while maintaining dismissal rates of less than 15 percent
- Enhance enforcement of environmental crimes, education efforts, and community engagement to reduce number of chronic illegal dump sites by 20 percent in FY 2017-18
- Offer “live chat” service to defendants on the Court and Detention Services website

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Average prisoner processing time (minutes)	10	10	10	10
Warrants cleared	12,618	14,013	14,013	14,013
Warrants confirmed per position	1,555	6,980	7,755	7,755
Number of citations issued for environmental offenses per position	102	92	102	102
Window Wait time (minutes)	5	4	5	5
Customer satisfaction survey score	92.0%	92.0%	92.0%	92.0%
Number of hearings (for parking, red-light, and school bus stop-arm tickets) conducted per hearing officer	4,125	3,956	4,125	4,125
Percent of cases pending beyond 180 days	N/A	32.0%	30.0%	30.0%

# DALLAS ANIMAL SERVICES

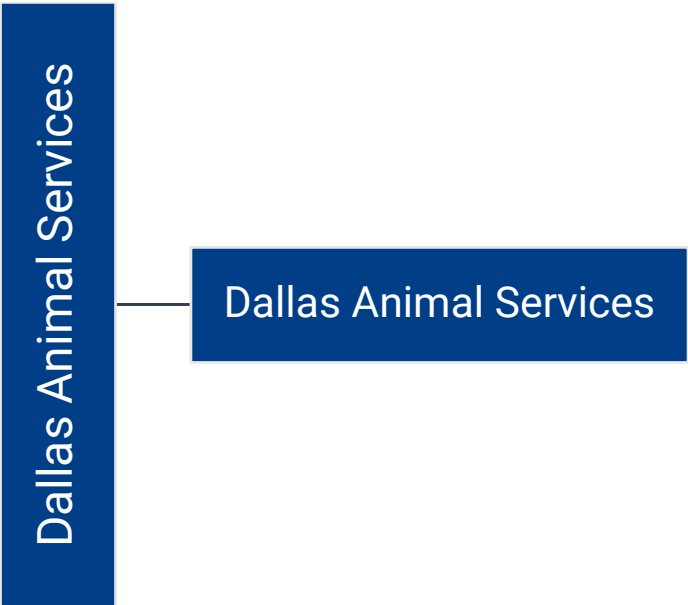
## MISSION

Dallas Animal Services' mission is to help Dallas be a safe, compassionate, and healthy place for people and animals. We will work to control the loose animal population as well as increase the positive outcomes for homeless animals in the city.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget establishes Dallas Animal Services (DAS) as its own department as recommended by the Boston Consulting Group. There will be a director and management level employees to oversee DAS with increased duties for personnel. Staff will handle procurement, human resource processes, policies, procedures and forms. DAS is increasing its education to the public, utilizing social media and the volunteer program to educate and engage the public in saving animals and promoting public safety. DAS will offer microchipping to the public at a reduced cost to help ensure citizens will be able to comply with the new mandatory microchip ordinance. DAS will continue to focus on increasing the live release rate and reducing the number of loose dogs in the community.

## FUNCTIONAL ORGANIZATION CHART



# DALLAS ANIMAL SERVICES

## SERVICE DESCRIPTION AND BUDGET

Dallas Animal Services: Dallas Animal Services (DAS) supports public safety through enforcement of the laws pertaining to animals, community outreach services, and the operation of an open admission shelter and an offsite adoption facility. DAS will continue to focus on increasing the number of loose dogs taken off the street. This will include an increase of enforcement action for loose, un-microchipped, and unaltered animals. The Volunteer Program and Care Team will reach out to more citizens educating them on animal welfare and safety, oversight of the foster program, and planning special events such as the annual “Clear the Shelter” event. With the increase of animals coming into the shelter, veterinarians are needed to keep up with wellness and spay/neuters. DAS will continue to increase spay/neuters to support increasing live release rates.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$14,007,159	\$14,665,470
Additional Resources	\$0	\$0	\$25,000	\$25,000
Total	\$0	\$0	\$14,032,159	\$14,690,470

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$14,007,159	\$14,665,470
Ivor O'Connor Morgan Trust	\$0	\$0	\$25,000	\$25,000
Total	\$0	\$0	\$14,032,159	\$14,690,470



# DALLAS ANIMAL SERVICES

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Establish Dallas Animal Services as a separate department from Code Compliance (139 positions (139 FTEs) transferred)	\$13,489,146	\$13,489,146
Additional shelter staff (9 positions (6.75 FTEs) in FY 2018-19)	\$0	\$359,464

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100% occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	0.00	0.00	142.00	148.75
Overtime FTEs	0.00	0.00	0.60	0.60
City Temporary FTEs	0.00	0.00	3.00	3.00
Total FTEs	0.00	0.00	145.60	152.35

# DALLAS ANIMAL SERVICES

## REVENUE BY SERVICE

Dallas Animal Services is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Dallas Animal Services is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Dallas Animal Services	\$0	\$0	\$805,000	\$805,000
Total	\$0	\$0	\$805,000	\$805,000

- Major revenues for Dallas Animal Services come from pet microchipping, adoptions, and return to owner’s fees.

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Foster clean, healthy, safe, enriching communities
- Reduce loose and loose-owned dogs in our community
- Increase the live release rate at the Dallas Animal Shelter

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Live release rate	50.0%	62.0%	75.0%	78.0%
Volunteer hours	4,500	6,000	8,000	8,500
Intake per capita (per 1,000 residents)	23.9	26	24	24
Percent increase in field impoundments	N/A	11%	14%	19%
Percent of animal bites investigated within 10 days of receiving report	100.0%	100.0%	100.0%	100.0%

# DALLAS FIRE-RESCUE

## MISSION

Our mission is to prevent and suppress fires, educate and rescue citizens, provide emergency medical services, promote public safety, and foster community relations.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Dallas Fire-Rescue (DFR) include the addition of one new EMS peak demand rescue each year, including the purchase of two new ambulances, implementation of a priority dispatch system designed to enhance resource delivery, four new FTEs for Fire Dispatch to manage growing call volume, and program changes to hire an anticipated 216 recruits to address previous years' attrition. It also includes staffing Cypress Waters (Station #58) with 15 new FTEs to supply emergency services to the community more efficiently. DFR will also add one additional full-time rescue with six new FTEs each year. DFR's FY 2018-19 planned budget includes the addition of one peak demand rescue and one full-time rescue unit, thus allowing DFR to continuously address system demands and improve the quality of life for all residents and visitors.

Challenges involving pay and compensation for uniformed personnel and a pension fund shortfall resulted in City Council approval of the Meet and Confer agreement for step pay increases, and an overhaul of the funding strategy for the Police and Fire Pension fund by the 85<sup>th</sup> Texas Legislature.

## FUNCTIONAL ORGANIZATION CHART



# DALLAS FIRE-RESCUE

## SERVICE DESCRIPTION AND BUDGET

Emergency Medical Services Administration and Community Health: The Emergency Medical Service (EMS) and Community Mobile Healthcare Bureau provide administrative oversight for constant delivery of emergency and non-emergency EMS within the City. Oversight is accomplished through administrative activities that include patient care resulting in billing and collections, quality management, compliance, medical direction, initial training and continuing education for existing paramedics, community mobile healthcare and communicable disease testing and prevention.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$16,963,269	\$15,769,212	\$19,667,874	\$18,941,550
Additional Resources	\$0	\$127,239	\$382,625	\$387,885
Total	\$16,963,269	\$15,896,451	\$20,050,499	\$19,329,435

Fire Dispatch and Communications: Fire Dispatch and Communications is critical to the City's efficient and effective handling of 9-1-1 calls. Dispatchers provide life-saving medical instructions via telephone while units are en route to the reported emergency. This bureau provides all data communications service as well as hardware and software maintenance for CAD, fleet communications equipment, fire station alerting notification system, MDC, GIS, Automatic Vehicle Locator, and historical incident information archiving.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$14,834,961	\$14,570,169	\$14,848,515	\$15,694,030
Additional Resources	\$2,975,000	\$2,975,000	\$2,435,000	\$1,935,000
Total	\$17,809,961	\$17,545,169	\$17,283,515	\$17,629,030

Fire Inspection for New Construction: The Fire Inspection for New Construction division performs fire inspections and tests life-safety systems at construction sites to assure the general public and future occupants that structures are safe. Working with Sustainable Development, this division ensures that building plans and specifications comply with Fire Codes before issuing permits. New Construction (NC) inspectors are by necessity one of the most highly trained inspectors for the City.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$0	\$0
Additional Resources	\$1,629,602	\$1,629,602	\$2,204,516	\$2,204,516
Total	\$1,629,602	\$1,629,602	\$2,204,516	\$2,204,516

# DALLAS FIRE-RESCUE

**Fire Investigation & Explosive Ordnance Disposal:** The Fire Investigation and Explosive Ordnance Disposal (EOD) division investigates the origin of over 1,500 fires annually, while also preventing and reducing crime through the prosecution of arsonists and counseling through the Juvenile Fire-setter Intervention program. The division is responsible for determining the origin, cause, and circumstances of all fires that occur within the City. In addition, this division investigates bomb threats and renders safe explosive ordnances.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$4,765,132	\$4,388,739	\$4,101,623	\$4,101,623
Total	\$4,765,132	\$4,388,739	\$4,101,623	\$4,101,623

**Fire Training and Recruitment:** Fire Training and Recruitment is a division of the Training and Support Services Bureau which provides recruitment, selection and screening, hiring and training of new fire and rescue officers, facilitates professional development opportunities for incumbent firefighters and officers, manages the wellness-fitness program designed to detect and/or prevent life-threatening diseases, and funds hiring of firefighter recruits for replacements due to retirements or terminations.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$14,463,316	\$8,884,068	\$27,809,715	\$26,900,180
Additional Resources	\$187,594	\$94,594	\$187,594	\$187,594
Total	\$14,650,910	\$8,978,662	\$27,997,309	\$27,087,774

**Fire-Rescue Emergency Response and Special Operations:** The Emergency Response and Special Operations Bureau provides for constant delivery of emergency fire and EMS response within the city of Dallas. Currently, this is accomplished through staffing emergency response apparatus at 58 fire stations, which includes 57 fire engines, 22 ladder trucks and 43 ambulances. Special Ops response includes over 100 units for aircraft-rescue, hazardous material mitigation, urban search and rescue, wildland urban interface response, and water rescue capabilities.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$185,071,998	\$187,948,551	\$179,522,973	\$191,294,693
Additional Resources	\$6,215,946	\$6,135,434	\$6,549,955	\$6,421,471
Total	\$191,287,944	\$194,083,985	\$186,072,928	\$197,716,164

# DALLAS FIRE-RESCUE

**Fire-Rescue Equipment and Facilities Maintenance and Supply:** Fire-Rescue Equipment and Facilities Maintenance and Supply, a division of Training and Support Services, is the logistic center for all DFR's emergency fire apparatus and equipment purchases, maintenance, medical supplies, uniforms, and supplies to all 58 fire stations in the City. The division provides both preventive and repair maintenance, which require adequately trained technicians to handle diverse DFR emergency apparatus and vehicle fleet on a 24-hour basis 365 days a year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$8,812,936	\$12,667,167	\$11,372,289	\$11,555,002
Additional Resources	\$133,017	\$133,017	\$133,017	\$133,017
Total	\$8,945,953	\$12,800,184	\$11,505,306	\$11,688,019

**Inspection and Life Safety Education:** The Inspection and Life Safety Education (I&LSE) Bureau improves safety throughout the city by preventing the occurrence of fire and fire-related deaths and injuries through municipal code development, enforcement, and public fire safety education. Additionally, the bureau provides technical assistance to City departments, health educators, medical and public health professionals, classroom teachers, elder service providers, and community and service organizations.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$9,690,901	\$9,231,510	\$9,703,920	\$9,703,920
Additional Resources	\$0	\$80,512	\$0	\$0
Total	\$9,690,901	\$9,312,022	\$9,703,920	\$9,703,920

# DALLAS FIRE-RESCUE

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$254,602,513	\$253,459,416	\$267,026,909	\$278,190,998
9-1-1 Communications Reimbursement	\$2,975,000	\$2,975,000	\$2,435,000	\$1,935,000
Aviation Reimbursement	\$5,293,662	\$5,213,150	\$5,499,187	\$5,499,187
Convention Center Reimbursement	\$0	\$80,512	\$0	\$0
Funding for Fire Academy at El Centro	\$187,594	\$94,594	\$187,594	\$187,594
FEMA	\$0	\$0	\$128,484	\$0
Grant - Meadow Mental Health Policy Institute	\$0	\$127,239	\$382,625	\$387,885
Storm Drainage Management Reimbursement	\$791,301	\$791,301	\$791,301	\$791,301
Sustainable Development & Construction Reimbursement	\$1,629,602	\$1,629,602	\$2,204,516	\$2,204,516
Water Utilities Reimbursement	\$264,000	\$264,000	\$264,000	\$264,000
<b>Total</b>	<b>\$265,743,672</b>	<b>\$264,634,814</b>	<b>\$278,919,616</b>	<b>\$289,460,481</b>

# DALLAS FIRE-RESCUE

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Increased City contribution to uniformed pension (total pension cost in FY 2017-18: \$59,013,206 and FY 2018-19: \$62,697,503)	\$ 11,336,520	\$15,020,817
Pay increases from the Meet and Confer agreement	\$6,274,196	\$14,034,233
Staff one fulltime EMS rescue unit (6 positions, 6 FTEs) in FY 2017-18 and one additional EMS rescue unit (6 additional positions, 6 FTEs) in FY 2018-19	\$609,676	\$1,216,352
Training and promotional exams and officer development (one-time cost in FY 2017-18)	\$500,000	\$(500,000)
Add 1 peak demand overtime rescue unit in FY 2017-18 and an additional peak demand overtime rescue unit in FY 2018-19	\$491,112	\$982,224
One-time costs for increased over time needed to train 241 newly hired officers in FY 2017-18	\$800,000	\$(800,000)
4 new 911 dispatchers (3 FTEs) in FY 2017-18, and full year funding for 4 FTEs in FY 2018-19 to manage increased call volume	\$277,553	\$342,424



# DALLAS FIRE-RESCUE

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each civilian FTE equals 2,080 hours, and each uniformed FTE equals 2808 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Civilian FTEs	109.50	106.80	118.00	118.00
Uniform FTEs	1,921.00	1,889.70	1,930.34	1,936.34
Civilian Overtime FTEs	8.50	8.50	8.50	8.50
Uniform Overtime FTEs	42.70	56.30	77.99	79.45
City Temporary FTEs	0.00	2.90	0.00	0.00
Total FTEs	2,081.70	2,064.20	2,134.83	2,142.29

# DALLAS FIRE-RESCUE

## REVENUE BY SERVICE

Dallas Fire-Rescue is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Dallas Fire-Rescue is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Emergency Medical Services Administration and Community Health	\$42,619,920	\$40,664,335	\$41,625,215	\$29,446,823
Fire Dispatch and Communications	\$1,123	\$33,515	\$1,100	\$1,100
Fire-Rescue Emergency Response and Special Operations	\$192,005	\$330,961	\$157,977	\$157,977
Fire-Rescue Equipment Maintenance and Supply	\$175,000	\$175,000	\$175,000	\$175,000
Inspection and Life Safety Education	\$4,993,518	\$3,413,980	\$2,941,584	\$2,941,584
Total	\$47,981,566	\$44,617,791	\$44,900,876	\$32,722,484

- Emergency Medical Service Administration and the Ambulance Supplement Payment Program make up the bulk of Fire Department revenues. Medical services revenues are the fees paid by patients who require emergency medical assistance. The supplement payment program offsets a portion of fees that are not covered by Medicare and Medicaid. FY 2016-17 revenue from the supplement program increased based on the formula used by the State of Texas. The Fire Department expects a similar payment in FY 2017-18, and a significant decrease in funding in FY 2018-19. Inspection and Life Safety fees declined because of reduced use of Fire Watch services.

# DALLAS FIRE-RESCUE

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Improve firefighter safety
- Implement priority dispatch
- Improve officer development/succession planning
- Improve emergency medical services (EMS)
- Review and implement software/NFIRS/(Firehouse)
- Conduct overtime analysis
- Maintain or improve response times for both Fire and EMS
- Develop plan to address the City Auditor's report regarding needed improvements in maintenance

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of fleet in optimal state of readiness for delivery of service	91.6%	92.0%	93.0%	93.0%
Percent clearance rate for all arson fires (FBI National avg. for 1M + population is 11.4%)	25.0%	26.1%	28.0%	28.0%
Number of calls dispatched fire only	45,000	46,350	47,740	47,740
Number of calls dispatched (runs) EMS only	203,000	211,570	217,917	217,917
Number of smoke detectors installed	6,750	6,800	7,000	7,000
Percent of recruits graduating from DFR academy (annually)	98.0%	97.8%	98.0%	98.0%
Percent of 1st Company responding to structure fires within 5 minutes and 20 seconds of dispatch	90.0%	87.2%	90.0%	90.0%
Percent of EMS Responses within 9 minutes or less	90.0%	88.9%	90.0%	90.0%
Average response time for 1st paramedic on-scene for EMS calls (in minutes)	4:59	5:05	5:00	5:00



# DALLAS POLICE DEPARTMENT

## MISSION

The Police Department, in serving the people of Dallas, strives to reduce crime and provide a safe city by: recognizing that its goal is to help people and provide assistance at every opportunity; providing preventive, investigative, and enforcement services; increasing citizen satisfaction with public safety and obtaining community cooperation through the Department's training, skills, and efforts; and realizing that the Police Department alone cannot control crime, but must act in concert with the community and the rest of the Criminal Justice System.

## DEPARTMENT SUMMARY

The Dallas Police Department (DPD) FY 2017-18 budget and FY 2018-19 planned budget address significant financial obligations and commitments made by the City over the past 12 months. Challenges involving pay and compensation for uniformed personnel and a pension fund shortfall resulted in City Council approval of Meet and Confer and an overhaul of the funding strategy for the Police and Fire Pension Fund by the 85<sup>th</sup> Texas Legislature. FY 2017-18 budget and FY 2018-19 planned budget account for hiring of 250 officers in FY 2017-18 and 250 officers in FY 2018-19, and attrition of 250 officers in FY 2017-18 and 200 officers in FY 2018-19.

FY 2017-18 budget includes the transfer of Parking Management and Enforcement, Red-Light Camera Photo Enforcement, and Crisis Intervention, from DPD to other City departments. The new budget includes one additional Psychologist to address stress management and other job related challenges. Also, an additional nine uniformed positions were civilianized by the addition of four Security Officers, and five Crime Analysts.

# DALLAS POLICE DEPARTMENT

## FUNCTIONAL ORGANIZATION CHART



\*Services transferred to the Office of Management Services and the Transportation Department.

# DALLAS POLICE DEPARTMENT

## SERVICE DESCRIPTION AND BUDGET

**Police Field Patrol:** Police Field Patrol is the primary responder for police service calls for the 1.3 million+ citizens of Dallas. The Patrol watches are the primary responders for citizen calls for service. The Neighborhood Police Patrol is a proactive and community-oriented policing group that serves as the primary liaison between neighborhoods and the police department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$261,400,125	\$270,825,820	\$278,772,720	\$291,954,317
Additional Resources	\$384,030	\$384,030	\$350,000	\$350,000
Total	\$261,784,155	\$271,209,850	\$279,122,720	\$292,304,317

**Police Administrative Support:** Police Administrative Support provides clothing and equipment for over 4,000 employees; management of Police Headquarters including power, janitorial, security, and parking garage costs; management and tracking of general fund budget, grant budgets, red light camera contract costs, and payments to the State of Texas; filing of criminal cases and distribution of court notices and subpoenas; and includes all departmental programming costs for computer aided dispatch, networks, and information systems.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$33,476,936	\$31,887,311	\$21,845,451	\$22,300,900
Additional Resources	\$325,051	\$325,051	\$325,051	\$325,051
Total	\$33,801,987	\$32,212,362	\$22,170,502	\$22,625,951

**Juvenile Case Managers and First Offender Program:** The Juvenile Case Managers Program (JCM) combats the high level of juvenile crime in the City of Dallas which includes juvenile (family) violence, Class C misdemeanors, and truancy during school hours. The First Offenders Program (FOP) reduces the likelihood that a juvenile first offender will reoffend (recidivism rate) by providing case management and educational programs to first offenders and their parents.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Additional Resources	\$481,985	\$434,238	\$497,560	\$515,015
Total	\$481,985	\$434,238	\$497,560	\$515,015

# DALLAS POLICE DEPARTMENT

**Police Academy and In-service Training:** Police Academy and In-Service Training provides a complete 36-week basic training for new recruits and year-round in-service training for tenured officers. The Firearms Training Center conducts weapons training and annual weapon certifications for all sworn members of the department. The unit also conducts the Citizen's Police Academy.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$27,425,364	\$18,110,396	\$17,949,274	\$20,649,800
Additional Resources	\$250,000	\$250,000	\$250,000	\$250,000
Total	\$27,675,364	\$18,360,396	\$18,199,274	\$20,899,800

**Police Community Outreach:** Police Community Outreach serves as a liaison between the police department, its employees, and the community by establishing and maintaining a positive relationship. Community Outreach provides safety and educational programs such as Chief on the Beat, and Coffee with Cops.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,822,391	\$1,836,715	\$1,124,536	\$1,132,350
Total	\$1,822,391	\$1,836,715	\$1,124,536	\$1,132,350

**Police Criminal Investigations:** Police Criminal Investigations provides investigation for all crimes related to the following: homicide, assault, sexual assault, robbery, kidnapping, property and financial theft, domestic violence, offenses involving juveniles, and gang activity.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$63,451,998	\$61,723,668	\$59,599,824	\$58,273,595
Additional Resources	\$2,167,496	\$2,087,496	\$2,087,496	\$2,087,496
Total	\$65,619,494	\$63,811,164	\$61,687,320	\$60,361,091



# DALLAS POLICE DEPARTMENT

**Police Intelligence:** Police Intelligence is responsible for providing the Police Department, City Hall, outside agencies and the citizens of Dallas with accurate and timely information to keep them informed on matters of general crime activity, organized crime, business fraud, terrorism, and public disturbances.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$8,250,085	\$8,350,440	\$8,455,941	\$8,322,750
Additional Resources	\$86,500	\$86,500	\$86,500	\$86,500
Total	\$8,336,585	\$8,436,940	\$8,542,441	\$8,409,250

**Police Investigation of Vice Related Crimes:** Police Investigation of Vice Related Crimes involving prostitution, gambling, and obscenity offenses. Vice related offenses can often be associated with theft, robbery, sexual assault and murder; therefore, combating vice related crimes is an essential part of police operations.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$4,147,416	\$3,834,337	\$3,606,827	\$3,547,452
Additional Resources	\$91,025	\$91,025	\$91,025	\$91,025
Total	\$4,238,441	\$3,925,362	\$3,697,852	\$3,638,477

**Police Investigations of Narcotics Related Crimes:** Police Investigations of Narcotics Related Crimes involving the illegal selling, buying and possession of dangerous drugs or narcotics.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$14,048,639	\$13,707,829	\$13,078,965	\$12,818,362
Additional Resources	\$5,674,130	\$6,093,822	\$6,093,822	\$6,093,822
Total	\$19,722,769	\$19,801,651	\$19,172,787	\$18,912,184

# DALLAS POLICE DEPARTMENT

Police Operational Support: Police Operational Support manages the operation of the 911 emergency call center and computer aided dispatch, vehicle impoundment, confirmation of adult arrests through detention services, investigation and storage of property used for evidence, and returning recovered property to the lawful owner.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$27,571,487	\$29,040,726	\$27,794,717	\$28,607,374
Additional Resources	\$8,025,000	\$8,025,000	\$6,565,000	\$6,065,000
Total	\$35,596,487	\$37,065,726	\$34,359,717	\$34,672,374

Police Recruiting and Personnel Service: Police Recruiting and Personnel Services are responsible for recruiting and completing background investigations for all police and civilian applicants for employment with the police department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$7,832,036	\$8,693,889	\$8,799,829	\$8,773,835
Additional Resources	\$200,000	\$200,000	\$200,000	\$200,000
Total	\$8,032,036	\$8,893,889	\$8,999,829	\$8,973,835

Police Special Operations: Police Special Operations provides support for patrol activities by responding to emergency calls using special weapons and tactics, assisting patrol calls from an aerial perspective, enforcing vehicle and traffic laws, providing security at Love Field Airport, and a visible presence at events.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$27,577,099	\$28,147,736	\$24,494,721	\$26,038,358
Additional Resources	\$10,807,324	\$9,634,514	\$11,129,194	\$11,129,194
Total	\$38,384,423	\$37,782,250	\$35,623,915	\$37,167,552

# DALLAS POLICE DEPARTMENT

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$477,003,576	\$476,158,867	\$465,522,805	\$482,419,093
9-1-1 Reimbursement	\$8,025,000	\$8,025,000	\$6,565,000	\$6,065,000
Aviation Reimbursement	\$9,115,329	\$7,932,740	\$8,977,839	\$8,977,839
Court and Detention Services Reimbursement	\$481,985	\$434,238	\$497,560	\$515,015
Storm Drainage Management Reimbursement	\$325,051	\$325,051	\$325,051	\$325,051
Trust Fund	\$5,780,000	\$6,267,822	\$6,267,822	\$6,267,822
Various Grants	\$3,773,676	\$3,635,325	\$3,614,808	\$3,614,808
Various Task Force Funds	\$991,500	\$991,500	\$1,427,568	\$1,427,568
Total	\$505,496,117	\$503,770,543	\$493,198,453	\$509,612,196

# DALLAS POLICE DEPARTMENT

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Pay increases from the Meet and Confer agreement	\$18,730,816	\$34,207,096
Increased City contribution to uniformed pension (total pension cost in FY 2017-18: \$92,415,368 and FY 2018 19: \$94,465,088)	\$11,529,703	\$13,579,423
Transfer Safelight and Parking Management to Public Works, and transfer Crisis Intervention to Office of Homeless Solutions	\$(11,204,375)	\$(11,204,375)
One-time costs (16 new cars for hire 50 Police Officers, equipment, clothing, and uniforms for 200 officers)	\$(2,773,030)	\$(2,773,030)
Squad car replacement	\$(2,500,000)	\$0
Certification pay	\$(1,838,274)	\$(1,838,274)
Overtime	\$1,500,000	\$1,500,000
Five Crime Analysts for Fusion Center	\$274,610	\$274,610
2 Psychologist positions to address workload issues	\$300,000	\$300,000
City Council amendment – eliminate 1 of 2 Psychologist positions	\$(100,000)	\$(100,000)

# DALLAS POLICE DEPARTMENT

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	638.10	568.20	579.10	579.10
Overtime FTEs	0.00	40.90	33.50	33.50
Sworn FTEs	3,371.00	3,156.80	3,013.10	3,027.00
Sworn Overtime FTEs	158.40	206.40	187.00	187.00
City Temporary FTEs	0.00	0.000	0.00	0.00
Total FTEs	4,167.50	3,972.20	3,812.70	3,826.60

# DALLAS POLICE DEPARTMENT

## REVENUE BY SERVICE

Dallas Police Department is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Dallas Police Department is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Police Administrative Support	\$18,777,519	\$17,313,118	\$1,170,418	\$1,170,418
Police Criminal Investigations	\$1,561	\$1,561	\$1,561	\$1,561
Police Operational Support	\$7,145,571	\$7,639,613	\$7,416,170	\$7,416,170
Police Special Operations	\$550,000	\$550,000	\$1,000,000	\$1,000,000
Total	\$26,474,651	\$25,504,292	\$9,588,149	\$9,588,149

- In FY 2017-18, \$10 million of Parking Management and Enforcement revenue is transferred to Public Works.
- In FY 2017-18, \$7.6 million of Safelight Program revenue is transferred to Public Works.
- In FY 2017-18, \$9.6 million of revenue will be generated through the following: auto pound fees (\$3.9 million), storage fees (\$2.9 million), State Fair Patrol (\$1 million), notification fees (\$626,000), equipment billing (\$548,000), and Neighborhood Patrol Program (\$400,000).

# DALLAS POLICE DEPARTMENT

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- The Dallas Police Department will strive to reduce crime numbers in FY 2017-18 from FY 2016-17.
  - Continue to meet priority one response time at 8 minutes
  - Reduce Priority 2 call response times by 15.0 percent
  - Reduce violent crime by 2.0 percent
- Increase patrol staffing
- Develop collaborative partnerships in public safety which leads to safer and better communities where people live, work, and play.
  - Increase Crime Watch participation by 10 percent
  - Increase social media followers by 10 percent
- Effectively utilize technology to increase public safety and improve operational effectiveness.
  - Implement NIBRS and begin utilizing new data sets for crime statistics
  - Upgrade 911 dispatch
- Improve the entire investigative process through enhanced efficiencies and accountability through ongoing training, technology, and partnerships thereby increasing the confidence in public safety.
  - Address the backlog of sexual assault evidence
  - Increase education and awareness
  - Develop and improve partnership in the community
- Create an effective organizational engagement strategy that includes all employees in the following: interactive communication, involvement in decision-making and priority setting, focusing on strategies, and continuous follow up with feedback to create shared responsibility and success.
  - Implement internal reward system
  - Develop an employee wellness initiative

# DALLAS POLICE DEPARTMENT

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of community events attended	1,046	1,020	1,080	1,080
Percent homicide clearance rate	56.0%	50.0%	56.0%	56.0%
Response time for dispatched Priority 1 calls	8.00	7.58	8.00	8.00
Percentage of 911 calls answered within 10 seconds	85.0%	85.0%	90.0%	90.0%
Number of arrests by DPD Field Patrol	50,015	51,355	52,000	52,000
Total arrests by Narcotics Division	1,008	784	804	804



# EQUIPMENT AND BUILDING SERVICES

## MISSION

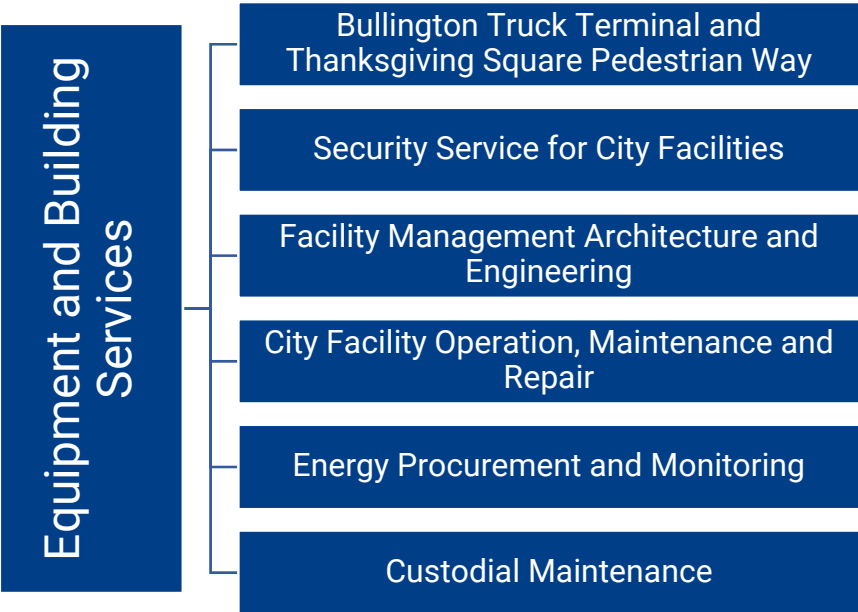
Equipment and Building Services is committed to providing effective and efficient fleet and facility services in support of City service delivery.

## DEPARTMENT SUMMARY

Equipment and Building Services (EBS) provides Fleet and Facility Management services to the City of Dallas organization. The Buildings Division is responsible for capital improvements, daily operations and maintenance, energy, custodial, and physical security. The FY 2017-18 budget and FY 2018-19 planned budget provide additional resources to result in efficient and responsive service delivery to City departments. The budget supports adjusting the organizational structure and enhancing business processes to (1) address deferred building maintenance, (2) implement security enhancements at police facilities, (3) implement various capital improvements, and (4) deliver more responsive daily services to customer departments and ultimately the public.

In an effort to address deferred building maintenance, the City will increase funding over the biennial. In the current year, \$5 million was allocated. Funding will increase to \$6 million in FY 2017-18 and \$7 million in FY 2018-19.

## FUNCTIONAL ORGANIZATION CHART



# EQUIPMENT AND BUILDING SERVICES

## SERVICE DESCRIPTION AND BUDGET

Bullington Truck Terminal and Thanksgiving Square Pedestrian Way: This service operates the Bullington Truck Terminal located at 1627 Pacific Avenue and the Thanksgiving Square Pedestrian Way. Services provided include custodial, security, and general maintenance. The service invoices four customer facilities (Republic Tower 1, Republic Towers 2 and 3, Thanksgiving Tower, and Energy Plaza) for their pro rata share of operational expenses and makes an annual payment to the Thanksgiving Square Foundation per the terms of the 75-year agreement the City entered in 1973.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$650,228	\$650,228	\$650,780	\$652,531
Total	\$650,228	\$650,228	\$650,780	\$652,531

Security Services for City Facilities: This service provides a combination of City staff and contracted security at 16 City facilities (6 million square feet), including City Hall, the Municipal Court Complex, Jack Evans Police Headquarters, Martin Luther King Jr. Community Center, Oak Cliff Municipal Center, West Dallas Multi-Purpose Center, Bullington Truck Terminal, the Kay Bailey Hutchison Convention Center Dallas, and others.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$4,141,396	\$3,946,192	\$4,196,367	\$4,262,299
Additional Resources	\$1,188,045	\$1,012,762	\$1,398,789	\$1,398,789
Total	\$5,329,441	\$4,958,954	\$5,595,156	\$5,661,088

Facility Management Architecture and Engineering: This service is responsible for the planning, design, and construction of facilities that serve the public including police, fire, libraries, cultural buildings, and City service centers, as well as the Convention and Event Services capital programs. Facility architects and engineers from the Public Works Department were transferred to EBS in October 2016. The FY 2017-18 budget and FY 2018-19 planned budget support adjusting the organizational structure and enhancing business processes in order to implement various capital improvements.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,393,579	\$1,297,250	\$1,089,134	\$1,130,944
Additional Resources	\$954,840	\$757,348	\$560,226	\$560,226
Total	\$2,348,419	\$2,054,598	\$1,649,360	\$1,691,170

# EQUIPMENT AND BUILDING SERVICES

**City Facility Operation, Maintenance and Repair:** This service performs daily operations and routine, preventive, and emergency repairs of mechanical, electrical, plumbing, and roofing systems in 510 City facilities (10.5 million square feet). This service also performs, at Dallas Water Utilities expense, HVAC maintenance on 165 facilities (2.4 million square feet).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$13,120,389	\$13,479,953	\$16,332,036	\$14,208,639
Additional Resources	\$1,715,375	\$2,446,672	\$1,541,974	\$1,541,974
Total	\$14,835,764	\$15,926,625	\$17,874,010	\$15,750,613

**Energy Procurement and Monitoring:** This service procures the City's electricity and manages more than 2,700 individual electricity accounts.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,459,668	\$2,464,445	\$2,864,859	\$2,872,250
Additional Resources	\$159,493	\$561,966	\$159,493	\$159,493
Total	\$2,619,161	\$3,026,411	\$3,024,352	\$3,031,743

**Custodial Maintenance:** This service provides custodial services at 106 City facilities (3.9 million square feet) using a combination of City staff and service contracts. This service also coordinates contracted pest control services for 86 City facilities (2.9 million square feet).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,546,723	\$3,473,915	\$3,457,407	\$3,539,772
Additional Resources	\$102,829	\$117,260	\$131,248	\$131,248
Total	\$3,649,552	\$3,591,175	\$3,588,655	\$3,671,020

# EQUIPMENT AND BUILDING SERVICES

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$25,311,983	\$25,311,983	\$28,590,583	\$26,666,435
Aviation Reimbursement	\$467,535	\$270,043	\$43,680	\$43,680
Capital Bond Program Reimbursement	\$218,358	\$218,358	\$200,175	\$200,175
Convention Center Reimbursement	\$1,626,541	\$1,451,258	\$1,626,541	\$1,626,541
Dallas Police Department Reimbursement	\$0	\$0	\$210,744	\$210,744
Reimbursable Work Order	\$1,235,802	\$1,981,530	\$1,090,820	\$1,090,820
State Energy Conservation Office (SECO) Loan Repayment	\$0	\$402,473	\$0	\$0
Storm Drainage Management Reimbursement	\$50,937	\$50,937	\$50,937	\$50,937
Sustainable Development and Construction Reimbursement	\$41,836	\$41,836	\$89,260	\$89,260
Water Utilities Reimbursement	\$479,573	\$479,573	\$479,573	\$479,573
Total	\$29,432,565	\$30,207,991	\$32,382,313	\$30,458,165

# EQUIPMENT AND BUILDING SERVICES

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The below table provides list increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Increase transfer to Capital Construction Fund for facility major maintenance/capital construction	\$2,500,000	\$0
Increased number of security officers for police headquarters	\$300,000	\$300,000
Elimination of intra-fund reimbursements	\$75,000	\$75,000
Accounts payable consolidation	\$(57,110)	\$(57,110)

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	269.00	232.90	234.00	234.00
Overtime FTEs	6.40	32.60	10.40	10.40
City Temporary FTEs	3.00	3.70	0.00	0.00
Total FTEs	278.40	269.20	244.40	244.40

# EQUIPMENT AND BUILDING SERVICES

## REVENUE BY SERVICE

Equipment and Building Services is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Equipment and Building Services is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Bullington Truck Terminal and Thanksgiving Square Pedestrian Way	\$313,056	\$313,056	\$313,056	\$313,056
City Facility Operation, Maintenance and Repair	\$511,940	\$642,117	\$711,940	\$711,940
Total	\$824,996	\$955,173	\$1,024,996	\$1,024,996

- Bullington Truck Terminal and Thanksgiving Square revenue is derived from Thanksgiving Square tenants for annual billing for the Bullington Truck Terminal and Thanksgiving Square Pedestrian Way.
- City Facility Operation, Maintenance, and Repair revenue is derived from parking management contracts with the Arts District, Meyerson Symphony Center, Courts and Detention Services, and Dallas Police Department parking garages. The Arts District management contract was renegotiated in FY 2016-17 resulting in increased revenue for the department.

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Fully implement the Maximo Work Order Management System

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent reduction of multi-tenant City building electricity use (Mwh)	2.9%	0.8%	2.0%	2.0%
Number of HVAC units/equipment replaced at end-of-life	38	38	45	55
Number of Police facility security projects completed	7	4	8	11

# HOUSING AND NEIGHBORHOOD REVITALIZATION

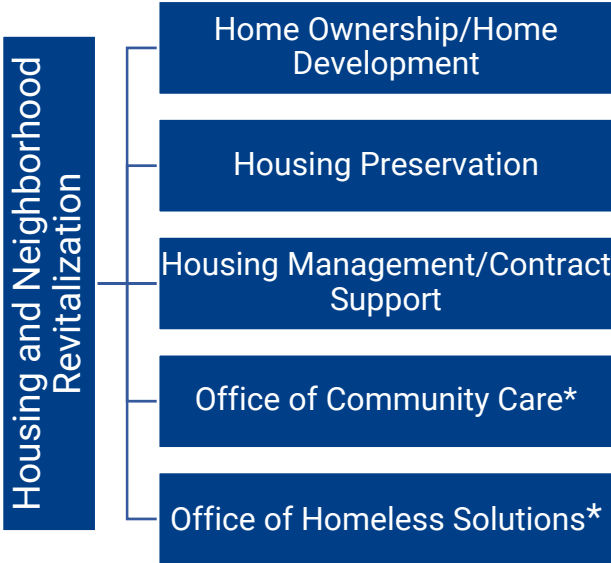
## MISSION

To enhance the vitality and quality of life for all in the Dallas Community.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget represent a restructure of Housing/Community Services and the renaming of the department. Comprehensive Homeless Outreach and Community and Senior Services will be separated from Housing/Community Services to form one department and two offices in Management Services: Housing and Neighborhood Revitalization, Office of Community Care, and Office of Homeless Solutions. This will allow Housing and Neighborhood Revitalization to focus exclusively on housing, neighborhood services, and programs to increase home ownership opportunities, especially for low income families; preserve existing owner-occupied and rental housing stock; support neighborhood and community-based preservation; and revitalization efforts. The Housing and Neighborhood Revitalization budget includes the transfer of 54 positions to the Office of Community Care and the Office of Homeless Solutions.

## FUNCTIONAL ORGANIZATION CHART



\*Services transferred to the Office of Management Services

# HOUSING AND NEIGHBORHOOD REVITALIZATION

## SERVICE DESCRIPTION AND BUDGET

**Home Ownership/Home Development:** Home Ownership/Home Development provides financing for housing construction, land acquisition, and development of infrastructure through development loans, grants, and nonprofit operating assistance for Community Housing Development Organizations (CHDO). The program produces approximately 250-300 units per year. The homebuyer assistance program provides counseling and financial assistance for the purchase of homes for approximately 250 clients per year. The Land Bank provides land acquisition and sales to builders by servicing approximately 150 lots per year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,248,613	\$1,242,496	\$1,387,036	\$1,483,319
Additional Resources	\$9,049,459	\$7,083,208	\$7,807,362	\$7,807,362
Total	\$10,298,072	\$8,325,704	\$9,194,398	\$9,290,681

**Housing Preservation:** Housing Preservation improves the quality of neighborhoods in declining areas and provides homeowners with financial assistance to adequately upgrade and maintain property, and repair and/or replace structures to prevent unnecessary deterioration. The Major Systems Repair Program provides up to \$25,000 for repairs of plumbing, HVAC, electrical, and roofing. The Emergency Home Improvement Rebate program provides up to a maximum of \$7,500 for emergency minor home repairs and a rebate of 25 percent on home improvements up to a maximum of \$5,000.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$500,000	\$298,388	\$1,550,555	\$1,550,555
Additional Resources	\$5,087,438	\$4,267,045	\$6,199,085	\$6,049,085
Total	\$5,587,438	\$4,565,433	\$7,749,640	\$7,599,640

**Housing Management/Contract Support:** Housing Management/Contract Support provides for management oversight, and support for contract administration for Housing and Neighborhood Revitalization. Included in this service are technical assistance, compliance monitoring, and regulatory reporting of activities for public service and portfolio management of housing loans.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$888,370	\$1,002,209	\$730,692	\$760,781
Additional Resources	\$1,921,267	\$2,049,655	\$3,373,085	\$1,873,085
Total	\$2,809,637	\$3,051,864	\$4,103,777	\$2,633,866



# HOUSING AND NEIGHBORHOOD REVITALIZATION

Office of Homeless Solutions: The service known as Comprehensive Homeless Outreach transferred out of Housing and Neighborhood Revitalization beginning in FY 2017-18 to the new Office of Homeless Solutions in the Office of Management Services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$8,241,767	\$7,746,254	\$0	\$0
Additional Resources	\$17,058,931	\$16,765,254	\$0	\$0
Total	\$25,300,698	\$24,511,508	\$0	\$0

Office of Community Care: The service known as Community and Senior Services transferred out of Housing and Neighborhood Revitalization in FY 2017-18 to the new Office of Community Care in the Office of Management Services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,644,313	\$4,212,071	\$0	\$0
Additional Resources	\$18,080,849	\$16,497,041	\$0	\$0
Total	\$21,725,162	\$20,709,112	\$0	\$0

# HOUSING AND NEIGHBORHOOD REVITALIZATION

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$14,523,063	\$14,501,418	\$3,668,283	\$3,794,655
Community Development Block Grant (CDBG)	\$15,503,477	\$13,263,800	\$14,674,171	\$15,166,300
Comprehensive Homeless Outreach Grant	\$100,106	\$100,106	\$0	\$0
Continuum of Care (CoC) Program	\$3,284,781	\$3,284,781	\$0	\$0
Deerfield Housing Fund	\$0	\$0	\$1,500,000	\$0
Department of State Health Services (DSHS) - The Bridge	\$4,113,607	\$4,113,607	\$0	\$0
Emergency Solutions Grant Program (ESG)	\$1,302,150	\$1,302,150	\$0	\$0
Home Investment Partnerships Program (HOME)	\$1,468,543	\$989,964	\$1,205,361	\$563,232
Housing Opportunities for Persons with AIDS (HOPWA) Program	\$7,203,670	\$6,909,993	\$0	\$0
Operation Watershare	\$65,261	\$15,000	\$0	\$0
Reliant Energy	\$29,436	\$25,000	\$0	\$0
Texas Department of Housing and Community Affairs (TDHCA)	\$811,130	\$811,130	\$0	\$0
Texas Department of State Health Services (TDSHS) Grant	\$15,166,672	\$15,166,672	\$0	\$0
TXU Energy Aid	\$2,149,111	\$680,000	\$0	\$0
<b>Total</b>	<b>\$65,721,007</b>	<b>\$61,163,621</b>	<b>\$21,047,815</b>	<b>\$19,524,187</b>

# HOUSING AND NEIGHBORHOOD REVITALIZATION

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Transfer out Comprehensive Homeless Outreach service into new Office of Homeless Solutions, including 25 positions (25.00 FTEs)	\$(8,241,767)	\$(8,241,767)
Transfer out Community and Senior service into new Office of Community Care, including 29 positions (29.00 FTEs)	\$(3,644,314)	\$(3,644,314)
Reduction in reimbursement from Community Development Block Grant (CDBG) funding, delete five positions (5.00 FTEs)	\$(432,179)	\$(432,179)
Four positions (4.00 FTEs) have been deleted through the Housing and Neighborhood Revitalization reorganization	\$(150,706)	\$(150,706)

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

# HOUSING AND NEIGHBORHOOD REVITALIZATION

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	84.00	70.30	21.00	21.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	00.0	0.20	0.00	0.00
Total FTEs	84.00	70.50	21.00	21.00

### REVENUE BY SERVICE

Housing and Neighborhood Revitalization is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Housing and Neighborhood Revitalization is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Community/Senior Services	\$121,262	\$121,262	0	0
Comprehensive Homeless Outreach	\$1,113,357	\$1,113,357	0	0
Home Ownership/Home Development	\$334,000	\$334,000	\$439,000	\$439,000
Housing Management/Contract Support	\$0	\$0	\$100	\$100
Total	\$1,568,619	\$1,568,619	\$439,100	\$439,100

- Housing and Neighborhood Revitalization will generate \$439,000 revenue from the resale of property acquired through the Landbank Program.
- Housing and Neighborhood Revitalization has transferred out \$1.5 million of revenue generated from Dallas County pass-through Bridge Steps grant to the Office of Homeless Solutions, and \$121,000 of revenue generated from Community Center tenants for the lease of office space to the Office of Community Care.

# HOUSING AND NEIGHBORHOOD REVITALIZATION

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Increase home ownership opportunities, especially for low income families
- Preserve existing owner-occupied and rental housing stock
- Increase availability of affordable housing opportunities
- Support neighborhood and community-based preservation and revitalization efforts

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of housing units produced	250	205	305	305
Average cost per home repair	\$7,500	\$6,603	\$75,000	\$75,000



# HUMAN RESOURCES

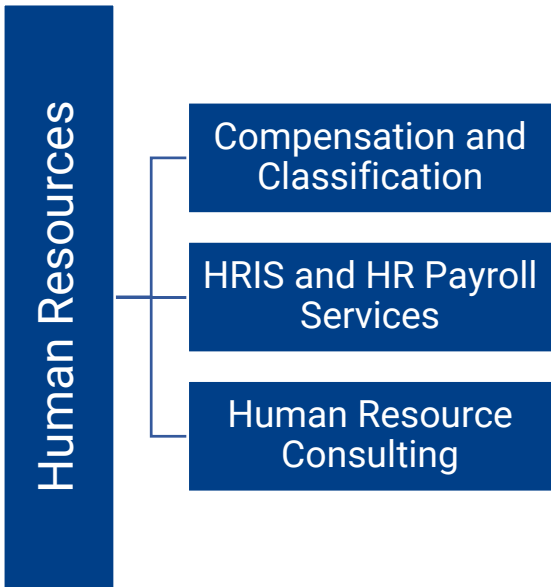
## MISSION

The mission of the Human Resources Department is to provide comprehensive human resources services that support departments and employees in the delivery of services to the citizens.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the Human Resources Department builds on the wide array of services that support departments, employees, and the City’s overall operations in delivery of services to the community. The budget allows Human Resources to continue providing services in classification and compensation to attract and retain qualified employees. The budget also funds the Human Resources Information System (HRIS) database and provides support to employees regarding pay, leave and policy questions. The budget also provides staff as first responders for employees’ and management questions and concerns to ensure consistent application of rules, regulations and policies. The FY 2018-19 planned budget includes a redesign of the City’s classification and compensation system to ensure the City’s structure reflects the changing labor market and provides a system that allows the City to offer a competitive compensation package and career path.

## FUNCTIONAL ORGANIZATION CHART



# HUMAN RESOURCES

## SERVICE DESCRIPTION AND BUDGET

**Compensation and Classification:** The mission of the Compensation and Classification Division is to ensure that employees are placed in the correct job classification, and at the correct pay grade. This division provides compensation, job classification and position management services to ensure that jobs are classified in pay grades commensurate with market-competitive pay. This division works to ensure that the City offers competitive compensation packages and career paths to attract and retain a competent and skilled workforce. This division creates and maintains the classification descriptions for over 500 job titles, reviews compensation of approximately 13,000 employees, maintains position control for approximately 16,000 positions and responds to 250+ salary and benefit surveys.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$513,763	\$508,669	\$526,040	\$1,542,362
Total	\$513,763	\$508,669	\$526,040	\$1,542,362

**HRIS and HR Payroll Services:** The HRIS/Payroll Division maintains the Human Resources Information System (HRIS) database, which stores all employee records and personnel data. Division staff completes all database entries including approximately 30,000 pay change requests and/or adjustments per year and provides support to employees regarding pay, leave and policy questions. The HRIS/Payroll division works with the City Controller payroll department on a weekly basis to process 52 weekly payrolls for over 13,000 employees.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,882,201	\$1,793,053	\$1,936,668	\$2,005,192
Total	\$1,882,201	\$1,793,053	\$1,936,668	\$2,005,192

**Human Resource Consulting:** Staff in the Human Resource Consulting (HRC) division are first responders for employees' HR questions and concerns. HRC provides a wide array of services including executive recruiting, hiring and on-boarding; retention activities such as training and development; performance management; and coaching, counseling and informal conflict resolution. HRC works to ensure regulatory compliance with local, state and federal laws, rules and policies and appropriate application of discipline and grievance processes for approximately 8,000 employees.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,823,894	\$2,727,296	\$2,771,910	\$2,858,156
Additional Resources	\$317,686	\$317,686	\$335,023	\$335,023
Total	\$3,141,580	\$3,044,982	\$3,106,933	\$3,193,179



# HUMAN RESOURCES

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$5,219,858	\$5,029,018	\$5,234,618	\$6,405,710
Communication and Information Services Reimbursement	\$82,766	\$82,766	\$87,513	\$87,513
Equipment and Building Services Reimbursement	\$82,766	\$82,766	\$87,513	\$87,513
Sanitation Services Reimbursement	\$75,994	\$75,994	\$84,595	\$84,595
Water Utilities Reimbursement	\$76,160	\$76,160	\$75,402	\$75,402
Total	\$5,537,544	\$5,346,704	\$5,569,641	\$6,740,733

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Compensation and classification redesign	\$0	\$1,000,000

# HUMAN RESOURCES

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	51.00	46.90	51.00	51.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	51.00	46.90	51.00	51.00

# HUMAN RESOURCES

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Conduct salary surveys, analyze and compile information, and formulate recommendations for salary adjustments; conduct compensation analysis of classifications and individual positions to provide consistent pay structures
- Develop, establish, and maintain the City’s classification specification system to determine appropriate placement within City departments
- Develop, recommend, implement, and update the policies, administrative directives and personnel rules governing compensation and classification policies
- Review and improve process efficiency by capitalizing on enhanced technology through upgrades to our human capital management systems
- Complete 50 percent of civilian investigations within 30 working days
- Provide at least five targeted consulting, learning, and development opportunities annually to management and non-management employees
- Implement succession planning in DWU by third quarter of FY 2017-18; begin implementation in one other City department in FY 2018-19
- Respond to 50 percent or better FMLA requests within five working days
- Achieve 90 percent or better in customer satisfaction survey results

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of employee overpayments vs. number of overpayments employees have agreed for repayments.	N/A	N/A	80.0%	80.0%
Percent payroll course training satisfaction after course completion.	N/A	N/A	95.0%	95.0%
Percent of manual payments to employees vs. total payments to employees.	N/A	N/A	5.0%	5.0%
Percent of new/first time Supervisors trained on supervisory development within first year of appointments	75.0%	65.0%	75.0%	75.0%



# JUDICIARY

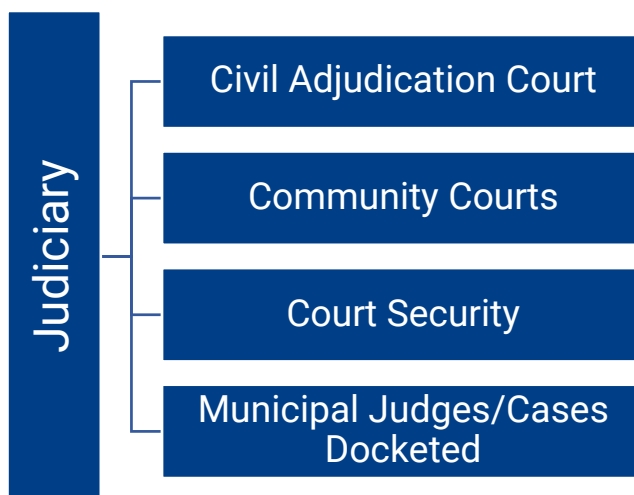
## MISSION

To provide the citizens of Dallas with an independent, fair, and competent court system which will interpret and apply the laws that govern us in keeping with the American concepts of the integrity and independence of the judiciary, of the justice, and the rules of the law.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the Judiciary (CTJ) will provide the citizens of Dallas with an independent, competent, and accessible court system that will protect the rights of individuals, preserve community welfare, and inspire public confidence in the judicial system. Through courtroom hearings and ancillary programs, the judges will: handle over 225,000 cases; conduct criminal arraignments and preliminary hearings for all criminal offenses up to and including capital murder; issue search and arrest warrants, junk motor vehicle seizure orders, search, seize and disposal warrants; impose sentences when defendants are found guilty of traffic or class C misdemeanors; give magistrate warnings to juveniles; and set bail for A and B misdemeanors and felony offenses. Lastly, CTJ serves as an appellate court for code compliance, parking, and red-light cases.

## FUNCTIONAL ORGANIZATION CHART



# JUDICIARY

## SERVICE DESCRIPTION AND BUDGET

**Civil Adjudication Court:** Responsible for the adjudication of civil hearings under which administrative penalties may be imposed for property code violations. Provides an appellate process for 120 Safe (red) light offenses, 300 parking offenses, and 450 school bus stop-arm offenses from an order of the hearing official and provides for the disposition of urban rehabilitation (Chapter 27 and Chapter 54) causes of action.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$401,313	\$331,102	\$402,475	\$419,051
Total	\$401,313	\$331,102	\$402,475	\$419,051

**Community Courts:** Provides a platform for community-based solutions to neighborhood problems through a partnership between the City Attorney's Office, Dallas Police Department, communities, and private organizations to promote public safety and enhance neighborhood quality of life.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$64,839	\$64,839	\$105,881	\$108,644
Additional Resources	\$32,275	\$32,275	\$0	\$0
Total	\$97,114	\$97,114	\$105,881	\$108,644

**Court Security:** Maintains order, security and decorum in 11 municipal courtrooms, four community courts, two jail arraignments, and one detention center docket, civil adjudication hearings, and provides additional protection to the occupants of the Municipal Courts Building.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$703,228	\$679,400	\$706,547	\$735,553
Additional Resources	\$274,168	\$274,168	\$274,168	\$274,168
Total	\$977,396	\$953,568	\$980,715	\$1,009,721

**Municipal Judges/Cases Docketed:** Provides fair and impartial trials within a reasonable period to persons charged with violations of 225,000 class 'C' misdemeanors, State statutes, City ordinances and traffic offenses. The judges serve as magistrate in the issuance of 3,900 search and arrest warrants for all criminal offenses, including capital murder.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,126,296	\$2,201,081	\$2,239,176	\$2,337,036
Total	\$2,126,296	\$2,201,081	\$2,239,176	\$2,337,036

# JUDICIARY

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,295,676	\$3,276,422	\$3,454,079	\$3,600,284
Community Development Block Grant	\$32,275	\$32,275	\$0	\$0
Security Fund	\$274,168	\$274,168	\$274,168	\$274,168
Total	\$3,602,119	\$3,582,865	\$3,728,247	\$3,874,452

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Reduction of 1 position (1.00 FTE) from FY 2016-17 via planned efficiencies	\$(53,004)	\$(53,004)
Cost increase due to elimination of CDBG and SAMHSA grant funding reimbursement from the City Attorney's Office	\$32,275	\$32,275

# JUDICIARY

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	35.80	30.70	34.00	34.00
Overtime FTEs	0.30	0.30	0.70	0.70
City Temporary FTEs	3.20	2.30	4.30	4.30
Total FTEs	39.30	33.30	39.00	39.00



# JUDICIARY

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Increase the efficiency of case disposition by 25 percent through improved accessibility to the court
  - Enhance web page to allow greater access to the Court and become more interactive
  - Addition of forms both in English and Spanish
  - Develop and implement with online payments
- Reduce jail expenses by offering twice daily a City Detention Docket allowing defendants an opportunity to clear their City warrant(s) in an efficient and timely manner
- Increase compliance rate by 25 percent through public awareness of various laws, ordinances, and procedures related to public nuisance offenses
- Review the use of Court Interpreters to improve efficiency and reduce expenditures while ensuring access to all non-English speaking defendants
- Continue to bring resolution to the backlog of alias/capias warrants and coordinate with Court and Detention Services Marshals' Office the execution of two annual warrant round-up events
- Reduce the number of cases remanded back to the Municipal Court for failure to produce record
- Support the City Attorney's Office and Court and Detention Services staff participation in continuing education programs to remain relevant in changes in the law and Office of Court Administration procedurals and requirements
- Develop methods through auxiliary court programs to interact with the community that will emphasize prevention of quality of life offenses that will lead to improved neighborhood conditions
- Continue to review court procedures and modify as needed

# JUDICIARY

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of case dispositions per new cases filed (Case Clearance Rate)	90.0%	92.0%	95.0%	95.0%
Number of cases docketed	220,000	163,762	175,000	175,000
Percent of alias warrants per cases filed	39.0%	36.0%	35.0%	35.0%
Percent of capias warrants per cases filed	18.0%	15.0%	17.0%	17.0%
Percent of case disposed of within 60 days of citation	85.0%	86.0%	90.0%	90.0%
Number of Safe (Red) Light Appeals	40	52	45	45
Number of jury trials held	75	63	70	70
Cost per adjudicated case	\$9.40	\$9.26	\$9.55	\$9.55
Number of community service hours performed	12,500	11,029	12,225	12,225

# LIBRARY

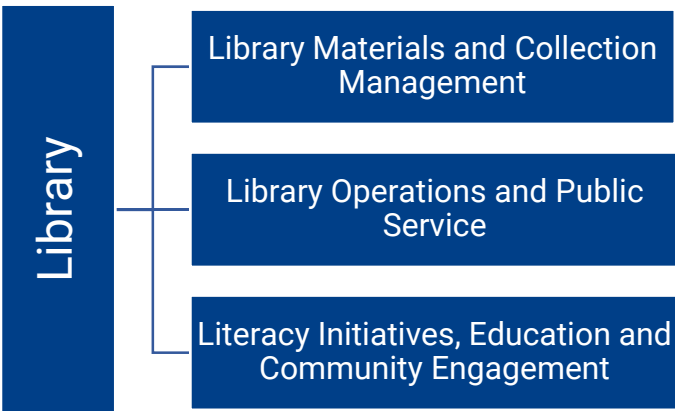
## MISSION

The Dallas Public Library (DPL) strengthens communities by connecting people, inspiring curiosity, and advancing lives.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the Library Department will increase current level of services and hours of 14 libraries, currently open five days per week, to open six days a week. All locations will be open either six or seven days per week. English as a Second Language (ESL) programs, currently staffed by volunteers and only available in seven locations, will expand to 28 locations. General Equivalency Diploma (GED) classes at various branch libraries and online as well as the GED testing center at the Central Library, previously grant funded and now term-limited, will continue as the Library pursues ongoing efforts to offer more educational opportunities. The Library will continue to develop and expand city-wide programs for children, adults, families, and seniors focused on entertainment, education, poverty, and literacy. With 29 locations, the Library offers programs and collections that reflect the needs of the neighborhoods in which they are located. They are also places where people have access to free information, read and learn, participate in classes, enjoy educational family-friendly programs, connect to the internet, launch new careers, and advance educational and workforce training goals toward reducing poverty.

## FUNCTIONAL ORGANIZATION CHART



# LIBRARY

## SERVICE DESCRIPTION AND BUDGET

**Library Materials and Collection Management:** Provides for the selection, acquisition, and delivery of all digital and physical Library resources, including books, media, databases, downloadable materials, and the searchable catalog of these materials. Funding supports the delivery of customer requested resources in the format and location of their choice. It also supports ongoing purchases to ensure the growth of all collections to meet changing customer needs. In FY 2015-16, total circulation of Library materials reached over 12.3 million.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$6,479,056	\$6,353,715	\$6,487,805	\$6,523,124
Additional Resources	\$465,403	\$465,403	\$465,403	\$465,403
Total	\$6,944,459	\$6,819,118	\$6,953,208	\$6,988,527

**Library Operations and Public Service:** Provides expert staffing for 29 locations and supports the day-to-day operations including oversight of maintenance and improvement of all buildings and the website. Includes a business office to manage, monitor, and audit financial transactions and public service staff to connect customers to Library resources in support of our mission to inspire curiosity and advance lives by strengthening the diverse communities we serve.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$22,738,808	\$22,858,853	\$23,615,023	\$24,571,547
Additional Resources	\$182,988	\$182,988	\$182,988	\$182,988
Total	\$22,921,796	\$23,041,841	\$23,798,011	\$24,754,535

**Literacy Initiatives, Education and Community Engagement:** Provides staff to support the Library's efforts in fostering participation in artistic, cultural, civic, and literary events for all Dallas residents. By promoting literacy with reading challenges and offering free citizenship, GED, and ESL classes, and by engaging the community through targeted outreach efforts, the Library supports lifelong learning through its physical locations, professional service team, and digital resources.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$765,861	\$771,157	\$1,177,049	\$1,287,824
Total	\$765,861	\$771,157	\$1,177,049	\$1,287,824

# LIBRARY

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$29,983,725	\$29,983,725	\$31,279,877	\$32,382,495
Various Gifts, Donations, and Trust Funds	\$648,391	\$648,391	\$648,391	\$648,391
Total	\$30,632,116	\$30,632,116	\$31,928,268	\$33,030,886

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Expansion of Library hours beginning in FY 2017-18 and addition of 18 positions (13.50 FTEs) with full year funding in FY 2018-19	\$516,794	\$699,517
Funding for expanded ESL and term-limited grant funded GED programs and addition of 7 positions (7.00 FTEs)	\$339,232	\$427,232
Reduction of expenses realized via salary efficiencies	\$(339,232)	\$(339,232)

# LIBRARY

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	387.20	371.40	408.50	413.00
Overtime FTEs	0.00	0.10	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	387.20	371.50	408.5	413.00

## REVENUE BY SERVICE

Library is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Library is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Library Operations and Public Service	\$909,211	\$721,224	\$833,550	\$833,550
Total	\$909,211	\$721,224	\$833,550	\$833,550

- Library Operations and Pubic Service – Chapter 24 of the Dallas City Code establishes the fees, charges, or penalties assessed in which a person must pay for additional services or violations.

# LIBRARY

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Increase annual library visitor count by three percent by FY 2018-19
- Increase circulation materials by four percent annually
- Increase the total number of active library card holders by five percent by FY 2018-19
- Increase participation in workforce development library programs that improve employability and socioeconomic advancement five percent by FY 2018-19

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Customers rating overall quality of service as “excellent” or “good” (Internal Survey)	98.7%	98.6%	98.7%	98.9%
Number of visitors (In-person, online, and for programs)	7,033,463	7,250,000	7,312,000	7,420,000
Materials expenditure per capita	\$3.28	\$3.19	\$3.16	\$3.15
Cost savings of volunteer hours for the Library system	\$1,076,920	\$928,269	\$1,037,400	\$1,089,270
Percent of Library GED students who successfully pass all parts of the official GED subject tests and receive their GED certificate	35.0%	36.0%	40.0%	42.0%
Percent of Library ESL students whose post-test scores indicate improvement in English proficiency upon completing an ESL class	80.0%	80.0%	82.0%	83.0%
Percent of population with library card	N/A	49.5%	50.0%	51.0%





# MANAGEMENT SERVICES

## MISSION

To enhance the vitality and quality of life for all in the Dallas community.

## DEPARTMENT SUMMARY

The Office of Management Services is a unique department that is comprised of divisions that provide highly critical services internal to the City of Dallas and direct services to residents. Our divisions provide management expertise to direct service departments throughout the city. Examples of those divisions include the Center for Performance Excellence, Healthcare Compliance Program, Office of Business Diversity, City Agenda Process, Public Affairs and Outreach, Office of Ethics and Compliance, Office of Strategic Partnerships, and Office of Resilience. Divisions that deliver services directly to the community are highlighted below.

Management Services puts service first through enhancements to 311 Customer Service Center which will include placing customer service agents in the community at both the West Dallas Multipurpose Center and Martin Luther King, Jr Community Center to provide support for walk-in customers. Additional agents will support the transfer of Auto Pound call-handling duties from Dallas Police Department to 311, which will decrease customer hold times and increase customers' ability to easily get information about their impounded vehicles 24/7 through live agents and 311's interactive voice response system.

The Office of Emergency Management will put service first by increasing public education programming and training to City staff and first responders while improving the City's alert and notification systems and emergency planning capabilities. This will allow residents to be better prepared in the event of a man-made or natural disaster in the area.

The Office of Community Care is bringing attention to services for vulnerable residents by improving their quality and condition of life. Targeted programming and assistive service will be offered primarily through staff assigned to Senior Services; Women, Infants, and Children (WIC) clinics; and the Martin Luther King, Jr. Community Center and West Dallas Multipurpose Center. This team is focusing on the needs of seniors, children, and low-to-moderate income families.

The Office of Homeless Solutions is addressing the impact homelessness has on the public's health and safety for those who live in, visit, and do business in Dallas. Street outreach workers will identify and address homeless encampments, refer available services to the homeless, and strengthen relationships with businesses and other community groups.

The Office of Fair Housing and Human Rights provides enforcement of the Fair Housing ordinance, Chapter 20A, and the Human Rights ordinance, Chapter 46, which prohibits discrimination in housing, employment, and public accommodations based on sexual

# MANAGEMENT SERVICES

orientation or gender identity. The Office of Fair Housing and Human Rights is also leading efforts with 21 jurisdictions in North Texas to conduct the Regional Assessment of Fair Housing.

The Office of Welcoming Communities and Immigrant Affairs is promoting the civic, social, and economic engagement of immigrants residing in Dallas. This team will engage with Dallas community stakeholders to foster and advance the integration of immigrants into the civic, social, and economic fabric of Dallas.

The Office of Environmental Quality (OEQ) is reducing environmental risk and improving social equity and environmental quality. OEQ ensures environmental compliance; manages the Environmental Management System in 14 City departments and ISO Headquarters; ensures due diligence and remediation for City projects; processes Municipal Setting Designation applications to facilitate urban revitalization; provides 24/7 spill response; develops partnerships to advance environmental issues; monitors and improves air quality; champions sustainability; and enforces state air quality rules.

# MANAGEMENT SERVICES

## FUNCTIONAL ORGANIZATION CHART



# MANAGEMENT SERVICES

## SERVICE DESCRIPTION AND BUDGET

311 Customer Service Center: The 311 Customer Service Center delivers friendly and knowledgeable support to Dallas residents, visitors, and businesses by providing direct access to city services, water billing assistance, and Court and Detention Services information. 311 diverts non-emergency calls from 911 and routine inquiries from other city departments allowing them to focus on their core businesses. 311 connects residents to all the City of Dallas offers, while informing customers and resolving their needs via phone, web, mobile app, and the City Hall on the Go! vehicle. 311 serves as an interaction hub for residents and businesses, handling over one million calls per year. We are the only ISO-9001 certified 311 center in the U.S. The 311 Customer Service Center includes the combined efforts of supervisors, call escalation agents, quality assurance, training, scheduling, reporting, system configuration, and GIS mapping to ensure an exemplary level of service.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,819,439	\$2,818,114	\$3,509,120	\$3,807,461
Additional Resources	\$4,129,653	\$4,180,126	\$4,129,653	\$4,129,653
Total	\$6,949,092	\$6,998,240	\$7,638,773	\$7,937,114

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Complete procurement and implementation of new Customer Relationship Management software (FY 2017-18)
- Relocate the 311 Customer Service Center to a more suitable facility (FY 2018-19)

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of calls answered within 90 seconds	70.0%	55.0%	70.0%	70.0%
Percent of customers satisfied with call experience	95.0%	96.0%	95.0%	95.0%
Annual calls per 100 residents	84	86	85	85
Percent of customer interactions handled accurately	N/A	99.5%	99.7%	99.7%

# MANAGEMENT SERVICES

**Office of Business Diversity:** The Office of Business Diversity (OBD) is a City Council mandated division with a mission to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. OBD has three core values: 1) Opportunity Creation, 2) Building Capacity, and 3) Diversity Compliance. OBD will continue the trend of increasing M/WBE participation, increasing spend with local businesses, and increasing competition by recruiting new businesses.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$793,297	\$814,655
Additional Resources	\$0	\$0	\$82,282	\$82,282
Total	\$0	\$0	\$875,579	\$896,937

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Create an M/WBE advisory board
- Build strategic partnership agreements with key educational institutions and trade organizations to train the vending community
- Develop an Emerging Small Business program for contracts less than \$50,000

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Change in registered vendors over prior year	200	200	205	150
Percent spent with local businesses	45.0%	48.0%	50.0%	50.0%
Percent of contracts reviewed by BID compliance	95.0%	95.0%	95.0%	95.0%
Overall M/WBE participation	21.0%	23.0%	23.0%	24.0%
Increase in revenue for S/M/WBE firms doing business with the City	N/A	N/A	\$250,000	\$300,000
Number of new vendors competing on City contracts	N/A	N/A	50	38

# MANAGEMENT SERVICES

**Center for Performance Excellence (CPE):** The CPE is an innovation hub facilitating change within the City of Dallas. It is the Center's belief that every employee in the City of Dallas is an equal partner, who is empowered to be involved and invested in identifying new ideas and solving problems for a greater Dallas. The Center's mission engages, empowers, and develops employees to build their awareness, knowledge, and skills to achieve organizational excellence. By way of BIG Academy and the Employee Advisory Council, the Center offers up to 120 classes annually developing up to 3,250 employees (25 percent of the employee population) which equates to approximately 11,000 employee training hours annually. Through the efforts of Lean Six Sigma, ISO-9001, Internal Controls, and Business Plans, the Center creates operational savings up to \$896,431 and \$1,038,654 operational efficiencies annually.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,216,428	\$1,122,025	\$1,265,811	\$1,316,853
Additional Resources	\$313,944	\$407,906	\$402,703	\$402,703
Total	\$1,530,372	\$1,529,931	\$1,668,514	\$1,719,556

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Ensure a positive return on investment of programs annually
- Achieve process standardization through ISO compliance by end of the fiscal year
- Consult and assist department staff to remediate City Auditor identified deficiencies to reduce risks and improve service delivery

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Lean Six Sigma hard dollar savings	\$420,000	\$868,032	\$500,000	\$500,000
Percent ISO NCRs completed	N/A	46.0%	50.0%	50.0%
Percent EAC OIFs completed	N/A	N/A	50.0%	50.0%
CPE training hours provided to employees	N/A	10,648	11,000	11,000
Hard dollar savings as percentage of operational costs (Lean Six Sigma)	75.0%	415.0%	90.0%	90.0%
Number of training classes held to improve internal controls	0	0	20	20

# MANAGEMENT SERVICES

City Agenda Process: The City Agenda Process ensures that all departments present voting and briefing items to the City Council, citizens, and concerned parties in an accurate, uniform, and consistent manner. The Boards & Commissions Liaison provides administrative support and agendas to the Citizens/Police Review Board, Judicial Nominating Commission, and the Ad Hoc Judicial Nominating Committee.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$336,421	\$332,637	\$224,495	\$234,949
Total	\$336,421	\$332,637	\$224,495	\$234,949

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Increase percent of agenda items posted without correction or deletion to 97.5%

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of agenda items reviewed per year	1,450	1,100	1,300	1,300

# MANAGEMENT SERVICES

**Fair Housing and Human Rights Compliance:** Fair Housing and Human Rights Compliance operates under a Memorandum of Understanding with the U.S. Department of Housing and Urban Development and is responsible for housing discrimination investigations and mediation under City Code Chapter 20A. The office also provides discrimination investigations in housing, employment, and public accommodation based on sexual orientation under City Code Chapter 46, and educates the community on fair housing laws, human rights laws, and responsibilities.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$861,844	\$861,844	\$278,274	\$284,935
Additional Resources	\$1,028,769	\$1,028,769	\$1,018,695	\$1,018,695
Total	\$1,890,613	\$1,890,613	\$1,296,969	\$1,303,630

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Complete the Regional Assessment of Fair Housing and gain approval of the plan from the U.S. Department of Housing and Urban Development
- Establish a fair housing education program for landlords, developers, realtors, and lenders
- Work with local housing authorities to explore a regional approach to housing voucher utilization

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of citizen assistance inquiries processed and/or referred annually	3,000	4,000	4,100	4,100
Percent of non-litigated cases closed with 120 days	67.0%	75.0%	75.0%	75.0%
Number of Fair Housing Education and outreach events	70	78	80	80



# MANAGEMENT SERVICES

**Healthcare Compliance Program:** The Healthcare Compliance Program works to promote an ethical culture of compliance with state and federal laws, within the City of Dallas healthcare operations, and to prevent, detect, and mitigate any areas of noncompliance. This service trains approximately 2,000 employees per year on standards for providing services that are billed to federal healthcare programs (Medicare/Medicaid) as well as compliance with HIPAA regulations. Additionally, this service ensures that federal healthcare programs are billed appropriately, and consistently achieves an error rate below the maximum acceptable rate of 5 percent.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$482,405	\$316,546	\$340,988	\$349,504
Total	\$482,405	\$316,546	\$340,988	\$349,504

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Increase knowledge and ensure awareness of healthcare regulatory compliance requirements (EMS billing and HIPAA) to all applicable employees
- Ensure accurate billing of emergency medical services
- Regularly assess the effectiveness of the Healthcare Compliance Program and implement revisions as needed

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percentage of billing errors in annual review of EMS payments from Medicare and Medicaid	5.0%	1.6%	5.0%	5.0%
Percent Health Care Program Compliance and HIPAA Privacy Hotline calls investigated and resolved within 60 days	NA	98.0%	100%	100%

# MANAGEMENT SERVICES

Internal Control Task Force: This service has been merged with the Center for Performance Excellence beginning FY 2017-18.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$360,209	\$347,348	\$0	\$0
Total	\$360,209	\$347,348	\$0	\$0

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Improve the City’s management control system through providing education and consulting on internal control related matters, such as cash handling best practices, separating custody of assets from recording, and process monitoring and reconciliation, to protect city assets and increase effectiveness and efficiency in city operations
- Consult and assist department staff to remediate City Auditor identified deficiencies to reduce risks and improve service delivery

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of training classes held to improve internal controls	20	20	0	0
Percentage of audit recommendations management deems “implemented”	90.0%	87.0%	0.00%	0.00%

# MANAGEMENT SERVICES

**Office of Community Care:** The Office of Community Care provides and coordinates essential services such as child care services, and emergency assistance to citizens in crisis. The Community Centers house community agencies while addressing issues such as homelessness, health, education, and employment. The WIC Program provides nutrition education, breastfeeding support, nutritious foods, and referrals to health and human services for low-income women, infants, and children up to 5 years of age throughout Dallas County. Senior Services provides information through telephone assistance and referrals, community education, outreach, and employment and bilingual case management. Senior medical transportation, dental, nursing home Ombudsman, and employment assistance services are provided through community based contracts. Additionally, staff support is provided to the Senior Affairs Commission and the Martin Luther King Advisory Board. The Bureau of Vital Statistics (BVS) serves more than 54,600 customers annually, registering more than 35,000 births and 11,500 deaths and issuing 102,300 certified copies of birth and death certificates to qualified applicants in accordance with the Texas Department of State Health Services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$4,932,564	\$4,983,191
Additional Resources	\$0	\$0	\$18,775,849	\$18,080,849
Total	\$0	\$0	\$23,708,413	\$23,064,040

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Provide quality health and social services that are responsive to the needs of the community now and in the future

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of families receiving WIC nutrition education or nutrition counseling at time of benefits issuance	97.0%	95.0%	96.0%	97.0%
Number of clients assisted (financial, food, referrals, donations)	44,000	94,032	112,838	135,406
Percentage of HIV/AIDS households with housing stability	93.0%	93.0%	94.0%	94.0%
Number of seniors served	2,000	1,611	1,933	2,300
Cost per household assisted	\$663	\$720	\$720	\$720

# MANAGEMENT SERVICES

**Office of Emergency Management:** The Office of Emergency Management (OEM) is responsible for coordinating response for all departments for large-scale incidents and staffing the Emergency Operations Center during significant emergencies. OEM is also responsible for writing and maintaining emergency plans and procedures and managing a multitude of emergency response programs and projects including: severe weather, hazardous materials, pandemic flu, other public health programs, disaster exercises, and public outreach programs. The OEM is also responsible for management and administration of Department of Homeland Security grant funds received annually. These funds aids in providing equipment, personnel, and other resources to meet a variety of Public Safety needs.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$737,595	\$737,595	\$715,020	\$739,310
Additional Resources	\$505,000	\$505,000	\$325,000	\$325,000
Total	\$1,242,595	\$1,242,595	\$1,040,020	\$1,064,310

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management program
- Strengthen Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) and Weapons of Mass Destruction (WMD) planning, preparedness, response, and decontamination capabilities
- Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Hours of public education provided	200	460	506	552
Amount spent on Emergency Preparedness per resident	\$0.99	\$1.14	\$1.14	\$1.14
Number of training courses/exercises conducted	12	18	25	25

# MANAGEMENT SERVICES

Office of Environmental Quality (OEQ): OEQ is committed to improving social equity, environmental justice, and environmental quality through services in 6 areas: 1) Environmental Management System (EMS) & Internal Audits (conduct over 100 EMS and compliance audits and compile performance information into regulatory reports for TCEQ and EPA); 2) Sustainability, Outreach & Training (conduct 100-130 outreach events annually); 3) Environmental Due Diligence & Municipal Settings Designation (MSD) (timely processing of MSD applications to facilitate urban revitalization); 4) Spill Response (provide 24/7 response for city spills at cost saving of approximately \$1 million annually); 5) Air Quality Policies & Programs (manage the City's Alternative Commute Program resulting in over six million miles not being driven by city employees in FY 2015-16); and 6) Ambient Air Monitoring and Compliance (collect over 768,000 valid air samples annually to monitor critical pollutants and enforce air regulations).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,301,189	\$1,300,807	\$1,197,487	\$1,315,123
Additional Resources	\$3,145,096	\$3,016,971	\$3,166,674	\$3,166,674
Total	\$4,446,285	\$4,317,778	\$4,364,161	\$4,481,797

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Protect and improve the environment by leading and guiding the City in our efforts on environmental compliance, pollution prevention, and continual improvement.
- Ensure continual environmental improvement through implementation of ISO 14001:2015 standards across significant city operations.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Cost savings of OEQ Spill Team	\$990,000	\$909,000	\$990,000	\$990,000
MSDs reviewed and completed within 9 months to facilitate redevelopment	80.0%	88.0%	80.0%	80.0%
Number of outreach events	72	108	100	100
Percentage of City departments demonstrating continual improvement on environmental objectives by means of the OEQ Accountability Report	90.0%	95.0%	90.0%	90.0%

# MANAGEMENT SERVICES

**Office of Ethics and Compliance:** The Ethics and Compliance service promotes a culture of integrity and reduces risks to the City by maintaining an effective ethics program based on the City’s Code of Ethics (City Code Chapter 12A), the Federal Sentencing Guidelines, and other best practices. Ethics and compliance awareness are promoted through education, training, and monitoring. As required by the Code of Ethics, biannual ethics training will begin in FY 2017-18 for all city officials and employees (approximately 13,000).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$345,912	\$307,255	\$97,631	\$105,072
Total	\$345,912	\$307,255	\$97,631	\$105,072

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Regularly assess the City’s ethical climate and make program adjustments based on results
- Continue to foster and grow the culture of ethics and integrity to increase citizens’ trust and confidence in the City’s operations through training, education, and assessment and revisions to the ethics program

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of citizens who “agree” or “strongly agree” that employees at the City of Dallas are ethical in the way they conduct City Business	37.1%	37.1%	39.0%	40.0%

# MANAGEMENT SERVICES

**Office of Homeless Solutions:** The Office of Homeless Solutions' mission is to prevent and intervene homelessness in Dallas and address its impact on the public's health and safety by providing leadership, resources, coordination, and community mobilization. Key efforts will be maximized through partnerships with citizens, businesses, service providers, and other community stakeholders. The budget includes local/federal/state funds subcontracted to Dallas County and local nonprofits, and funds provided to the City's Homeless Assistance Center operated by Bridge Steps (The Bridge).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$10,081,328	\$10,145,108
Additional Resources	\$0	\$0	\$14,727,597	\$13,855,395
Total	\$0	\$0	\$24,808,925	\$24,000,503

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- End homelessness in the City of Dallas
- Increase housing stability
- Improve coordination of services and housing
- Maintain and improve the health and safety of all Dallas residents, including persons experiencing homelessness

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of days to close homeless encampment from report to clean-up, hardening, or reclamation	N/A	N/A	45	30
Number of unduplicated homeless persons placed in housing	476	500	235	235

# MANAGEMENT SERVICES

**Public Affairs and Outreach:** Public Affairs and Outreach is dedicated to enhancing transparency and educating the community about City news, events, and services via DallasCityHall.com, DallasCityNews.net, government cable channels, social media, traditional media, and public engagement. Public Affairs and Outreach manages the processing of open records requests for all city departments, except for Dallas Police Department. The Dallas City News broadcast team provides A/V, broadcasting, and online archiving services. Dallas City News manages the City's cable channels and TV studio.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,368,490	\$1,195,518	\$1,666,011	\$1,753,390
Additional Resources	\$322,573	\$218,000	\$322,573	\$322,573
Total	\$1,691,063	\$1,413,518	\$1,988,584	\$2,075,963

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Develop an internal communications strategy to reach all City of Dallas employees and empower them to solve problems
- Implement a new community outreach strategy targeting the underserved areas of our city
- Create thoughtful, targeted, and impactful social media messages leading to increased followers and influence

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent increase in social impressions	25.0%	35.0%	35.0%	40.0%
Number of AV/meetings/videos produced per position	225	250	255	260



# MANAGEMENT SERVICES

**Resilience Office:** The Resilience Office has been established in partnership with the 100 Resilient Cities Initiative, pioneered by the Rockefeller Foundation. The Chief Resilience Officer will interface with executive and managerial levels of city/local government, outside agencies, and service providers to develop and implement a Resilience Strategy within the 100 Resilient Cities framework.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$325,256	\$325,256	\$353,875	\$364,723
Total	\$325,256	\$325,256	\$353,875	\$364,723

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Identify opportunities to strengthen access to the region’s job opportunities for Dallas’ disconnected youth
- Create and strengthen partnerships and opportunities to improve health outcomes for Dallas’ most vulnerable residents who lack access to health resources
- Develop and implement equity indicators for Dallas in conjunction with the Institute for State and Local Government, City University of New York.
- Articulate Dallas’ mobility priorities that will expand transportation options for transit-dependent residents

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percentage of the actions identified in Resilience Strategy completed each year for three years	30.0%	30.0%	30.0%	30.0%

# MANAGEMENT SERVICES

**Office of Strategic Partnerships (OSP):** OSP is a new Management Services Division that combines the existing Office of Intergovernmental Services with a new enhanced External Affairs function. OSP supports the City’s external and intergovernmental/legislative activities, and secures grants and other resources. The External Relations Team bolsters the City’s strategic partnerships with external stakeholders and ensures collaborative approaches on shared goals and objectives. The Legislative team advances the City’s interests with legislative bodies to achieve Dallas’ legislative priorities and works to protect millions annually in city revenues. The Grants Team identifies, writes, submits, and manages competitive grants, securing over \$10 million in competitive and formula grants annually. Finally, OSP manages the City’s Youth Commission.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$570,270	\$607,368	\$726,947	\$795,275
Additional Resources	\$398,625	\$344,411	\$316,430	\$316,430
Total	\$968,895	\$951,779	\$1,043,377	\$1,111,705

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Identify funding opportunities and secure \$10 million in competitive and formula grants for programs and projects run by the City of Dallas
- Work with city and elected leaders to identify upcoming needs and address them through beneficial federal/state legislation
- Increase collaboration with external organizations such as transportation agencies, education agencies, chambers of commerce/business groups, and advocacy groups
- Expand the role and impact of the City’s Youth Commission

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of legislative priorities achieved (federal and state)	65.0%	40.0%	67.0%	50.0%
Number of legislative analyses prepared per legislative FTE	50	50	35	50
Competitive grant dollars received per general fund dollar spent on fund development salaries	\$40.00	\$91.00	\$45.00	\$45.00
Number of Strategic Planning and Engagement Meetings	N/A	N/A	50	50

# MANAGEMENT SERVICES

Welcoming Communities and Immigrant Affairs: Established in March 2017, WCIA promotes and stimulates the economic, civic, and social engagement of immigrants and refugees in Dallas. Drawing on existing city resources and including community stakeholders, WCIA will carry out a multi-faceted program through the development and implementation of a Welcoming Dallas plan to advance immigrant integration and inclusion in these key categories: Leadership and Communications; Equitable Access; Economic Opportunity and Education; Civic Engagement; and Safe and Connected Communities.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$428,845	\$430,588
Total	\$0	\$0	\$428,845	\$430,588

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Collaborate with community, civic, faith, and business, consular corps community to develop and support immigrant integration initiatives.
- Convene Dallas area residents to impart accurate information about immigrants and refugees in the city of Dallas and enhance service delivery and policies to improve the quality of life for Dallas' diverse communities.
- Work with state and federal partners to support comprehensive immigration reform
- Develop effective communication strategies with the immigrant community to build trust and strengthen relationships between immigrant communities and the City of Dallas.
- Collect, compile, and disseminate data specific to the immigrant community in Dallas.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
The percentage of residents engaged and receive benefit	N/A	0.05%	1.0%	2.0%
Value of WCIA volunteers	N/A	\$32,000	\$32,000	\$32,000
Number of Dallas residents connected with WCIA vis-à-vis social media and community engagement activities	N/A	12,000	24,000	36,000
Number of WCIA community engagements undertaken	N/A	N/A	92	105

# MANAGEMENT SERVICES

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$10,725,458	\$10,272,313	\$26,611,693	\$27,440,137
Aviation Reimbursement	\$259,519	\$205,946	\$259,609	\$259,609
Convention Center Services funding QMS activities	\$16,713	\$16,713	\$16,713	\$16,713
Code Compliance Reimbursement	\$0	\$50,473	\$0	\$0
Community Development Block Grant (CDBG)	\$652,085	\$652,085	\$1,440,314	\$1,440,314
Continuum of Care (CoC) Program	\$0	\$0	\$3,020,199	\$2,935,418
Convention Center Reimbursement	\$48,652	\$48,652	\$48,652	\$48,652
Emergency Solutions Grant Program (ESG)	\$0	\$0	\$1,166,066	\$1,155,066
Gifts and Donations Fund	\$0	\$0	\$37,691	\$37,691
Housing Opportunities for Persons with AIDS (HOPWA) Program	\$0	\$0	\$6,542,421	\$5,766,000
Operation Watershare	\$0	\$0	\$15,000	\$25,000
Reliant Energy	\$0	\$0	\$40,040	\$40,040
Sanitation Services Reimbursement	\$430,701	\$410,701	\$430,701	\$430,701
Storm Drainage Management Reimbursement	\$1,369,787	\$1,361,787	\$1,413,802	\$1,413,802
Texas Department of Housing and Community Affairs (TDHCA)	\$0	\$0	\$833,481	\$833,481
Texas Department of State Health Services (TDSHS) Grant	\$0	\$0	\$16,581,672	\$16,581,672
TXU Energy Aid	\$0	\$0	\$2,557,208	\$1,877,208
Various Grants	\$2,630,365	\$2,502,240	\$4,099,968	\$4,099,968
Various Trust Funds	\$0	\$0	\$255,269	\$230,269
Water Utilities Reimbursement	\$4,381,624	\$4,452,586	\$4,508,650	\$4,508,650
Youth Coordinator Reimbursement	\$54,214	\$0	\$0	\$0
Total	\$20,569,118	\$19,973,496	\$69,879,149	\$69,140,391

# MANAGEMENT SERVICES

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Transfer of Office of Homeless Solutions from Housing and Neighborhood Revitalization, Dallas Police Department, and Public Works (35 FTEs). Includes \$1.6 million for homeless encampment clean-up and hardening or reclamation where appropriate; and \$100,000 for anti-panhandling initiatives	\$10,281,328	\$10,281,328
Transfer of Office of Community Care from Housing and Neighborhood Revitalization (29 FTEs). Includes \$75,000 for the Senior Dental Program	\$3,644,314	\$3,644,314
Transfer of Vital Statistics to Office of Community Care from Dallas Water Utilities (13 FTEs)	\$993,986	\$993,986
Transfer of Office of Business Diversity from Procurement Services (10 FTEs)	\$793,297	\$814,655
Position reductions and transfers to other departments (8 FTEs)	\$(807,997)	\$(807,997)
Creation of Welcoming Communities and Immigrant Affairs includes transfer of funds and positions from other departments	\$428,845	\$428,845
Addition of four 311 positions and software to assume auto pound and Dallas Animal Services positions (4 FTEs)	\$384,076	\$384,076
Additional 311 positions for remote city facilities (2 FTEs)	\$166,175	\$166,175
Teen Pregnancy Initiative (City Council amendment)	\$300,000	\$300,000
Reorganization of Office of Public Affairs and Outreach (1 FTE)	\$119,272	\$161,703
Addition of two external relations positions (2 FTEs)	\$114,263	\$152,785
Eliminating one of two new positions for the Office of Business Diversity (1 FTE) (City Council amendment)	\$(100,000)	\$(100,000)
Increase funding for youth commission (City Council amendment)	\$75,000	\$75,000

# MANAGEMENT SERVICES

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	209.00	146.20	289.50	289.50
Overtime FTEs	0.00	0.10	3.25	3.25
City Temporary FTEs	2.00	11.80	9.70	9.70
Total FTEs	211.00	158.10	302.45	302.45

# MANAGEMENT SERVICES

## REVENUE BY SERVICE

Management Services is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Management Services is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Environmental Quality	\$329,560	\$329,560	\$329,560	\$329,560
Fair Housing and Human Rights Compliance	\$490,227	\$490,227	\$0	\$0
Office of Community Care	\$0	\$0	\$1,827,006	\$1,827,006
Office of Homeless Solutions	\$0	\$0	\$1,000,000	\$1,000,000
Public Affairs and Outreach	\$75,000	\$76	\$0	\$204,000
Resilience Office	\$232,485	\$0	\$0	\$0
Total	\$1,127,272	\$819,863	\$3,156,566	\$3,360,566

- Environmental Quality’s Air Pollution Emission Fee is an annual registration fee for any person operating or maintaining a registered facility based upon the applicable facility class, or upon the facility source status. Private Development Review is a fee charged to Municipal Settings Designation applicants, which is submitted to the Office of Environmental Quality.
- Office of Community Care’s revenue is generated from rent received from tenants housed at the Martin Luther King, Jr. Community Center/West Dallas Multipurpose Center and revenue from birth and death certificates.
- Office of Homeless Solutions’ revenue includes Dallas County pass through to Metro Dallas Housing Authority for the Homeless Assistance Center.
- Public Affairs and Outreach FY 2016-17 revenues are associated with Freedom of Information Act requests. Planned revenues for FY 2018-19 are proceeds from the new studio at Fair Park set to open in FY 2017-18.
- Resilience Office’s FY 2016-17 estimate of \$0 reflects the Rockefeller Foundation grant revenue being booked as a reimbursement to general fund. The Rockefeller Foundation grant will end in FY 2018-19.





# MAYOR AND CITY COUNCIL

## MISSION

The mission of the Mayor and City Council Office is to provide outstanding service designed to enrich the lives of all citizens in Dallas, through proactive and transparent communication, and by ensuring quality of life for all residents and businesses choosing to call Dallas home.

## DEPARTMENT SUMMARY

FY 2017-18 budget and FY 2018-19 planned budget includes the Mayor and 14 City Council Members. All powers conferred on the City of Dallas shall be exercised by the Mayor and City Council members, nominated and elected by the citizens of the City of Dallas.

The Mayor and City Council Office (MCC) provides professional and administrative support to the Mayor and 14 City Council Members. Support staff serve as constituent liaison to the Mayor and City Council by responding to citizen calls, resolving city-related issues, directing citizens' requests to appropriate departments, scheduling meetings with community leadership and constituents, organizing neighborhood community outreach events and annual budget town hall meetings, and disseminating pertinent information to the citizens of Dallas. The MCC FY 2017-18 budget and FY 2018-19 planned budget will meet the needs of the city with a variety of essential services provided including responding to over 37,000 citizen phone calls, entering over 5,000 requests for city services (SRs), and organizing approximately 1,100 neighborhood meetings.

FY 2017-18 budget and FY 2018-19 planned budget includes funding to begin a phase-in of district offices. Funds are included in each year to establish 5 new district offices per year, over a 3-year period. This will allow citizens greater access to their elected representatives.

## FUNCTIONAL ORGANIZATION CHART



# MAYOR AND CITY COUNCIL

## SERVICE DESCRIPTION AND BUDGET

**Administrative Support for the Mayor and City Council:** Provides professional and administrative support to the Mayor and 14 City Council Members. Support staff serves as constituent liaison to the Mayor and City Council by responding to citizen calls, resolving city-related issues, directing citizens' requests to appropriate departments, scheduling meetings with community leadership and constituents, organizing neighborhood community outreach events and annual budget town hall meetings, and disseminating pertinent information to the citizens of Dallas.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$4,515,390	\$4,508,019	\$4,820,561	\$5,194,159
Additional Resources	0	\$105,678	\$0	\$0
Total	\$4,515,390	\$4,613,697	\$4,820,561	\$5,194,159

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$4,515,390	\$4,508,019	\$4,820,561	\$5,194,159
Water Utilities Reimbursement	\$0	\$96,095	\$0	\$0
Equipment Building Services Reimbursement	\$0	\$9,583	\$0	\$0
Total	\$4,515,390	\$4,613,697	\$4,820,561	\$5,194,159

# MAYOR AND CITY COUNCIL

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Provides funding for council offices (City Council amendment reduced this amount from \$500,000 in FY 2017-18 to \$250,000 and from \$1,000,000 in FY 2018-19 to \$500,000)	\$250,000	\$500,000
Council amendment reduced Mayor and City Council accounts	\$(75,000)	\$(75,000)

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	52.50	55.00	52.50	52.50
Overtime FTEs	0.00	0.20	0.00	0.00
City Temporary FTEs	0.00	0.70	0.00	0.00
Total FTEs	52.50	55.90	52.50	52.50

# MAYOR AND CITY COUNCIL

## REVENUE BY SERVICE

Mayor and City Council is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Mayor and City Council is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Administrative Support for the Mayor and City Council	\$0	\$3,827	\$0	\$0
Total	\$0	\$3,827	\$0	\$0

- Mayor and City Council revenues are derived from copy center charges generated by Open Records Request.

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Respond to all citizen complaints/concerns and provide a timely resolution.
- Streamline internal communication and processes for responding to constituent concerns
- Increase public education and awareness regarding city services and Council initiatives
- Develop standardized training for MCC staff

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of citizen phone calls	41,500	33,750	37,350	37,350
Number of community meetings	1,250	1,025	1,100	1,100
Cost per citizen contact	\$13.50	\$14.25	\$13.50	\$13.50
Number of CRMS requests MCC closed out with constituent within 10 business days	N/A	N/A	85.0%	90.0%
Hours Professional development (quarterly)	N/A	N/A	15	15
Proactive constituent communication (e.g. financial transparency, quality of life, infrastructure)	N/A	N/A	224	224

# NON-DEPARTMENTAL

## MISSION

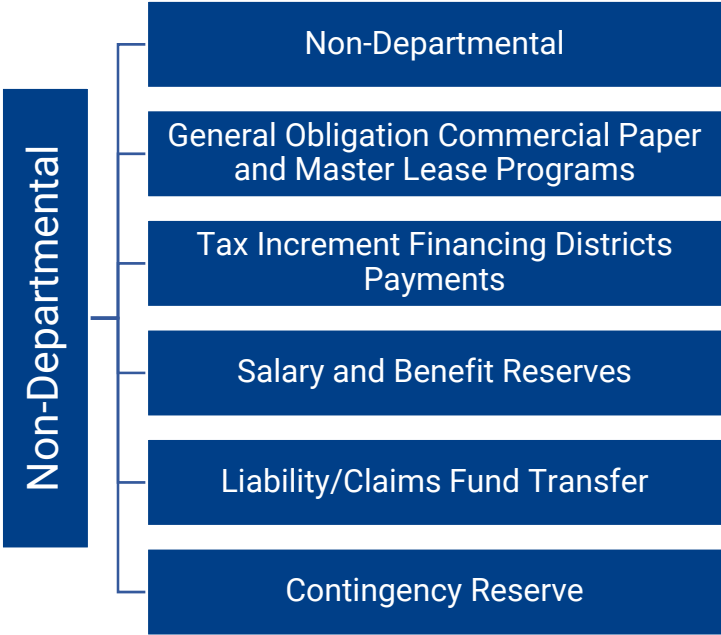
To provide excellent governmental services to meet the needs of the City by supporting various Citywide programs.

## DEPARTMENT SUMMARY

Non-Departmental (Non-D) funds are managed by the Office of Budget and used to support a variety of city-wide programs and initiatives such as master lease and commercial paper financing; unemployment insurance; payment to Tax Incremental Financing districts; reserve transfers; and professional services for legislative services. Currently, no positions are budgeted within Non-D. The FY 2017-18 budget includes funding for programs that affect City operations but do not reside within any one department.

Revenue associated with inter-fund charges such as indirect cost rates and intergovernmental revenue received through our Dallas-Fort Worth (DFW) revenue sharing agreement, which do not align with a specific department, are budgeted for and managed in Non-Departmental.

## FUNCTIONAL ORGANIZATION CHART



# NON-DEPARTMENTAL

## SERVICE DESCRIPTION AND BUDGET

**Non-Departmental:** Non-Departmental provides funding for contracts, intergovernmental agreements and partnerships that either span departments or are not department specific. Some of the most significant items funded in this service include the general fund's portion of unemployment payment, professional services for legislative services, bank contracts, appraisal district contracts, Dallas County Tax Collection contract, contract wrecker services, city-wide memberships, and Public Improvement District (PID) assessment payments.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$16,981,558	\$17,023,154	\$18,264,308	\$16,226,328
Total	\$16,981,558	\$17,023,154	\$18,264,308	\$16,226,328

**General Obligation Commercial Paper and Master Lease Programs:** The General Obligation Commercial Paper Program funds interim financing for capital improvement projects. Expenses include credit facility fees and agent fees. Commercial Paper interest costs are paid by the Debt Service Fund. Commercial Paper is retired through the issuance of bonds previously approved by voters. The Master Lease Program funds the purchase of equipment and technology improvements (\$25 million - \$30 million each year) and expenses include payments for principal and interest. These programs allow the City of Dallas to continually improve service delivery through street projects, flood control and drainage programs, and rebuild/renovation of facilities such as libraries or fire stations.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$13,200,425	\$14,580,214	\$17,217,236	\$21,151,653
Total	\$13,200,425	\$14,580,214	\$17,217,236	\$21,151,653

**Tax Increment Financing Districts Payments:** This service provides funding for the City's General Fund required payment to 18 tax increment financing (TIF) districts based on TIF agreements. Additional payments to each TIF is included in the City's debt services budget.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$34,130,456	\$32,130,456	\$41,841,792	\$49,164,106
Total	\$34,130,456	\$32,130,456	\$41,841,792	\$49,164,106

# NON-DEPARTMENTAL

**Salary and Benefit Reserve:** The Salary and Benefit Reserve includes funding for payment of civilian employees' termination payments including sick leave and vacation. Funds are also included for reserves for Living Wage adjustments.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,497,607	\$1,497,607	\$2,650,000	\$3,350,000
Total	\$1,497,607	\$1,497,607	\$2,650,000	\$3,350,000

**Liability/Claims Fund Transfer:** The Liability and Claims Fund is used by the City to pay claims, settlements and judgments for damages to real or personal property and for personal injury suffered by any member of the public that results from actions that should not have been taken by officers, agents, or employees of the City while engaged in the performance of a governmental function.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$4,962,542	\$4,282,542	\$4,642,666	\$4,642,666
Total	\$4,962,542	\$4,282,542	\$4,642,666	\$4,642,666

**Contingency Reserve:** The Contingency Reserve provides funds for unanticipated expenditures of a non-recurring nature, including: expenses associated with new service needs that have been identified after the budget process, new public safety or health needs, revenue shortfalls, service enhancements, or opportunities to achieve cost savings. The City maintains a range 0.5% to 1% percent of operating funds in this reserve fund at all times. This reserve amount allows the City to remain in alignment with the Financial Management Performance Criteria.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,650,000	\$1,650,000	\$4,686,875	\$2,061,875
Total	\$1,650,000	\$1,650,000	\$4,686,875	\$2,061,875

# NON-DEPARTMENTAL

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$72,422,588	\$71,163,973	\$89,302,877	\$96,596,628
Total	\$72,422,588	\$71,163,973	\$89,302,877	\$96,596,628

## MAJOR BUDGET ITEMS

The below table provides detail of major changes for each year of the biennial including increases and decreases.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Tax Increment Financing Districts Payments	\$7,711,336	\$15,033,650
Contingency Reserve	\$3,036,875	\$411,875
General Obligation Commercial Paper and Master Lease Programs	\$1,916,811	\$5,851,228
Salary and Benefit Reserve	\$650,000	\$1,350,000
Transfer annual Fair Park supplemental payment to Economic Development	\$(800,000)	\$(800,000)



# NON-DEPARTMENTAL

## REVENUE BY SERVICE

Non-Departmental is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. The Office of Budget is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Non-Departmental	\$90,215,880	\$90,447,330	\$80,014,439	\$80,014,439
Total	\$90,215,880	\$90,447,330	\$80,014,439	\$80,014,439

- Non-Departmental includes intergovernmental revenue, auto-auction, and inter-fund transfers from enterprise funds

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Manage city-wide funds in a transparent and efficient manner.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of budgeted expenditures projected within 5 percent of budget	N/A	80.0%	85.0%	90.0%
Percent of General Fund annual operating expenses in reserve	N/A	13.0%	12.9%	12.4%



# OFFICE OF BUDGET

## MISSION

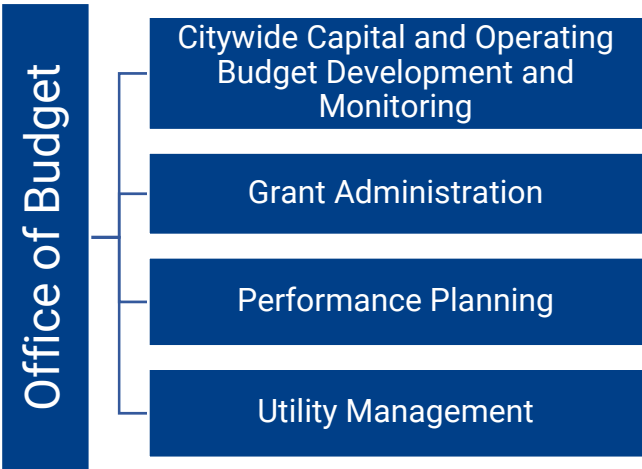
The mission of the Office of Budget is to protect the financial resources of the City of Dallas through fiscally responsible forecasting, allocation of resources, monitoring revenues and expenditures, and compliance with applicable rules and laws to ensure the goals and objectives of the City are met.

## DEPARTMENT SUMMARY

The Office of Budget coordinates, develops, and prepares the City Manager's recommended operating and capital budgets; monitors grants for compliance with regulations and reimbursement eligibility for each specific federal agency; develops the annual Consolidated Plan budget and government-wide reporting required by the Federal Financial Accountability and Transparency Act (FFATA); and provides oversight of franchised utilities and Certificated Telecommunication Providers that use the Public Right of Way (ROW) including electric, natural gas, and cable television. In FY 2017-18, Performance Management transferred from Management Services to the Office of Budget allowing the City to strategically allocate resources during the budget development process. Performance Management is responsible for coordinating and monitoring performance measures and benchmarking for all City departments.

To address programmatic changes, ongoing maintenance needs of the new budgeting application, and enhanced analysis and monitoring of the budget, four Sr. Budget Analysts are being added to Citywide Capital and Operating Budget Development and Monitoring division and three positions are being eliminated from Grants administration. FY 2017-18 also includes funding for the citizen's survey that is conducted biennially.

## FUNCTIONAL ORGANIZATION CHART



# OFFICE OF BUDGET

## SERVICE DESCRIPTION AND BUDGET

**Citywide Capital and Operating Budget Development and Monitoring:** This service provides centralized preparation, oversight, and management of the City’s operating and capital improvement program budgets and funds totaling over \$3.0b. This division manages production of the Annual Budget, monthly Financial Forecast Reports, and provides financial analysis to the City Manager, City Council, and all City Departments.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,214,686	\$1,169,056	\$1,469,519	\$1,583,785
Total	\$1,214,686	\$1,169,056	\$1,469,519	\$1,583,785

**Grant Administration:** This service provides planning and program oversight, compliance monitoring, and financial management of grant funds for City’s Consolidated Plan and other governmental grants in accordance with applicable federal/state regulations totaling over \$180 million. This service also provides on-site monitoring of sub-recipient contracts, maintains timely reporting to grant agencies, conducts citizen participation, community engagement and serves as the City’s liaison to various federal and state agencies from which the City receives funds.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,398,168	\$1,342,596	\$1,218,756	\$1,256,357
Additional Resources	\$721,050	\$721,050	\$751,819	\$751,819
Total	\$2,119,218	\$2,063,646	\$1,970,575	\$2,008,176

**Performance Planning:** This service allows the City to track and report on the day-to-day activities that impact the City’s key strategic priorities. Staff works with representatives from all City departments to monitor general fund usage in relation to the City’s stated goals. Measuring and publicly reporting performance upholds the City’s core value of Accountability. Accountability will be heightened through the quarterly release of the Dallas 365 report and through integration of performance data in quarterly Financial Forecast Reports.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$369,834	\$315,826
Total	\$0	\$0	\$369,834	\$315,826

# OFFICE OF BUDGET

Utility Management: This service oversees and manages franchised utilities and certificated telecommunication providers use of the public rights-of-way including electric, natural gas, and cable television. This service works with approximately 120 companies to bring in \$113 million of revenue.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$343,765	\$444,492	\$348,229	\$353,389
Total	\$343,765	\$444,492	\$348,229	\$353,389

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,956,619	\$2,956,144	\$3,406,338	\$3,509,357
Community Development Block Grant	\$721,050	\$721,050	\$751,819	\$751,819
Total	\$3,677,669	\$3,677,194	\$4,158,157	\$4,261,176

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Transferred Performance Measures from Management Services to Office of Budget (three FTEs)	\$293,214	\$293,214
Reduced three positions from Grants Management due to anticipated programmatic changes (3 FTEs)	\$(220,864)	\$(220,864)
Funding for four Sr. Budget Analysts for Citywide Capital and Operating Budget Development and Monitoring (3 FTEs)	\$218,883	\$289,891
One-time expense for citizen survey	\$65,000	\$0

# OFFICE OF BUDGET

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100% occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	27.80	22.30	30.70	31.70
Overtime FTEs	0.00	0.08	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	27.80	22.38	30.70	31.70

# OFFICE OF BUDGET

## REVENUE BY SERVICE

The Office of Budget is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. The Office of Budget is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Citywide Capital and Operating Budget Development and Monitoring- Includes property tax, sales tax, security alarm fees, and interest	\$908,745,791	\$914,430,768	\$963,300,744	\$1,024,009,606
Utility Management- Revenue includes franchise fees for right of way use including, TXU, Lone Star Gas, Verizon, and ATT.	\$112,909,289	\$113,581,327	\$108,240,710	\$104,752,952
Total	\$1,021,655,080	\$1,028,012,095	\$1,071,541,454	\$1,128,762,558

- The assessed taxable value for the 2017 tax roll is \$118,314,677,595 which represents \$43,908,026 in additional general fund revenue for FY 2017-18, a 7.18 percent increase over the 2016 tax roll.
- In FY 2017-18, sales tax revenues are forecast at \$303,349,086, which represents a 3.8 percent increase over FY 2016-17. In FY 2018-19, sales tax revenues are projected to increase by 3.5 percent over FY 2017-18 to \$314,089,179.

# OFFICE OF BUDGET

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Maintain a balanced General Fund budget
- Maintain contingency reserve in compliance with Financial Management Performance Criteria
- Introduce new budgeting software to City departments
- Integrate performance measures into budget development and monitoring
- Incorporate new contract management processes into grant administration and oversight

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of internal customers satisfied with the services provided by the Office of Budget	85.0%	85.0%	87.0%	89.0%
Percent of citizens reporting grant-related presentations were helpful and informative	95.0%	95.0%	96.0%	97.0%
Number of compliance reviews completed	130	128	130	130
Percent of departmental measures that are efficiency or outcome measures	N/A	43.0%	50.0%	52.0%
Percent appropriation adjustments (presented to City Council completed within two Business days of approval.)	N/A	N/A	85.0%	90.0%



# OFFICE OF CULTURAL AFFAIRS

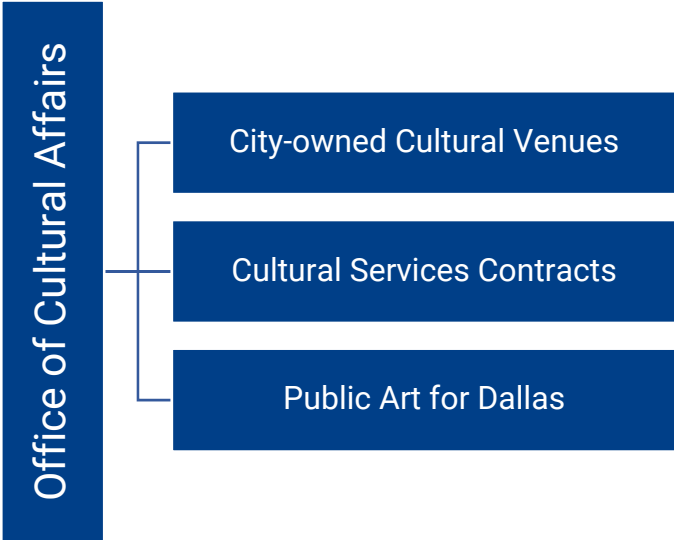
## MISSION

The Office of Cultural Affairs (OCA) works to enhance the vitality of the City and the quality of life for all Dallas citizens by creating an environment wherein arts and cultural organizations thrive and people of all ages enjoy opportunities for creative expression and the celebration of our community's multicultural heritage. Our mission is to foster a cultural system that ensures all Dallas citizens and visitors have an opportunity to experience the finest in arts and culture.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the Office of Cultural Affairs projects the collection of over \$2.5 million in revenues, provides over \$6 million in artistic support funding to local arts organizations and individual artists, hosts over two million visitors at 19 City-owned cultural venues, and provides operation and maintenance support to those facilities. OCA manages \$1 million in capital for major maintenance projects. \$285,000 was added to the budget to increase funding to culturally specific arts organizations.

## FUNCTIONAL ORGANIZATION CHART



# OFFICE OF CULTURAL AFFAIRS

## SERVICE DESCRIPTION AND BUDGET

City-owned Cultural Venues: Manages and supports the operations of 19 City-owned cultural centers and facilities in the downtown area (Arts District and Historic District), South Dallas, Uptown, East Dallas, and Oak Cliff. This service supports programming at seven OCA-managed cultural centers, contract administration with seven nonprofit partners for the management of 11 City-owned arts venues, and payment of utilities and operational support for venues. There are nearly 2.3 million attendees at City-owned Cultural Venues each year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$14,396,564	\$14,535,842	\$14,806,121	\$14,619,942
Additional Resources	\$0	\$21,165	\$0	\$0
Total	\$14,396,564	\$14,557,007	\$14,806,121	\$14,619,942

Cultural Services Contract: Manages cultural services contracts with over 160 non-profit cultural organizations and individual artists that leverage private sector support and provide over 50,000 cultural services in destinations throughout the city. Contracted services include free and low-cost cultural programs, festivals, museum exhibitions, plays, concerts, and workshops that reach over 5.2 million attendees and participants annually.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$4,935,373	\$4,780,134	\$5,179,318	\$5,193,584
Additional Resources	\$1,431,520	\$1,530,267	\$1,558,265	\$1,638,371
Total	\$6,366,893	\$6,310,401	\$6,737,583	\$6,831,955

Public Art for Dallas: Manages and implements the City of Dallas' Public Art Ordinance through the commission, acquisition, and maintenance of public artworks for City facilities such as libraries, fire stations, Love Field Airport, parks, recreation centers, and other publicly-accessible spaces. There are nearly 300 public artworks across the City of Dallas.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$272,574	\$288,535	\$282,624	\$293,742
Additional Resources	\$208,739	\$208,739	\$265,583	\$265,583
Total	\$481,313	\$497,274	\$548,207	\$559,325

# OFFICE OF CULTURAL AFFAIRS

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$19,604,511	\$19,604,511	\$20,268,063	\$20,107,268
Bond Funds - Percent for the Arts	\$208,739	\$208,739	\$265,583	\$265,583
Hotel Occupancy Tax Funds (transferred from Convention and Event Services)	\$1,431,520	\$1,530,267	\$1,558,265	\$1,638,371
Majestic Theater Gift and Trust Fund	\$0	\$21,165	\$0	\$0
Total	\$21,244,770	\$21,364,682	\$22,091,911	\$22,011,222

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Increased funds for culturally specific arts organization	\$285,000	\$285,000

# OFFICE OF CULTURAL AFFAIRS

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	71.00	69.30	69.80	69.80
Overtime FTEs	0.00	1.20	1.00	1.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	71.00	70.50	70.80	70.80

## REVENUE BY SERVICE

The Office of Cultural Affairs is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. The Office of Cultural Affairs is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
City-Owned Cultural Venues	\$2,705,328	\$2,488,843	\$2,530,328	\$2,530,328
Total	\$2,705,328	\$2,488,843	\$2,530,328	\$2,530,328

- Office of Cultural Affairs revenues are primarily derived from building use fees for city owned buildings, concession commissions, and stagehand, security, and user cost recoupment.

# OFFICE OF CULTURAL AFFAIRS

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Complete cultural planning process to have a practical guidebook for the OCA and our cultural partners which will serve to identify future priorities
- Utilize improved management processes and audit recommendations, support the full range of the artistic ecosystem, from individual artists, to small and large organizations
- Invest and deliver more artistic experiences to new audiences in underserved communities
- Work with Big Thought to deliver more artistic youth programs at Red Bird Mall, Vickery Meadow, and Elm Thicket
- Explore further partnerships with Dallas Public Library for senior programming

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Attendance at OCA supported cultural events	4,552,582	4,561,687	4,583,487	4,605,391
Dollars leveraged by partner-organizations	\$139,778,456	\$143,000,000	\$148,000,000	\$153,000,000
Number of attendees at City-owned cultural facilities	2,275,348	2,286,723	2,298,098	2,309,529
Percent of public art projects awarded to new/emerging artists	45.0%	50.0%	45.0%	50.0%



# OFFICE OF ECONOMIC DEVELOPMENT

## MISSION

Grow a sustainable economy by job creation, private investment, a broadened tax base, sustainable neighborhoods, livability, and quality of the built environment.

## DEPARTMENT SUMMARY

The Office of Economic Development FY 2017-18 budget and FY 2018-19 planned budget will encourage growth in the economy by leveraging private investment, expanding the size and quality of the workforce, increasing economic opportunities for residents, broadening and diversifying the tax base, and supporting community sustainability by job preparedness, small business initiatives, and neighborhood service delivery.

Efforts will continue to leverage private investment per public dollar at a ratio of 15:1 (5:1 in redevelopment areas); secure commitments for 2,000 jobs; attract a new full-service grocer in Southern Dallas; utilize Tax Increment Financing resources to achieve more effective and integrated neighborhood service delivery; support small business development; redesign the Business Assistance Center program, recruit foreign investment, and attract meaningful economic impact into the city.

Increases in FY 2017-18 budget and FY 2018-19 planned budget reflect decreases in Payment-In-Lieu-of-Taxes (PILOT) Reimbursement, and increased General Fund support for the South Dallas/Fair Park Trust Fund.

## FUNCTIONAL ORGANIZATION CHART



# OFFICE OF ECONOMIC DEVELOPMENT

## SERVICE DESCRIPTION AND BUDGET

**Area Redevelopment:** Coordinates and implements development/redevelopment efforts within strategically defined geographic areas through Tax Increment Finance Districts (TIFs) and Public Improvement Districts (PIDs). Mission is to leverage private investment to stimulate more holistic, pedestrian-friendly, mixed-use, and mixed-income neighborhoods. Creates and implements planning for these neighborhoods, including retail recruitment, parking, open space, transit, and adaptive reuse of vacant/underdeveloped buildings.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$182,712	\$182,215	\$229,478	\$259,523
Additional Resources	\$774,334	\$776,776	\$779,895	\$779,895
Total	\$957,046	\$958,991	\$1,009,373	\$1,039,418

**Business Development:** Fosters growth of targeted industries by recruiting new businesses and retention/expansion of existing companies. Mission is to maintain a competitive position versus non-Dallas sites (locally and globally), increase the commercial tax base, promote retail opportunities and large-scale development in designated areas, and create/retain quality job opportunities for Dallas residents. Primary tools are Chapter 380 grants, tax abatements, Texas Enterprise Fund, and Enterprise Zones. Service provided commitments for 2,000 jobs and \$200 million of private investment.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$294,440	\$294,240	\$859,158	\$889,633
Additional Resources	\$892,173	\$617,100	\$308,890	\$308,890
Total	\$1,186,613	\$911,340	\$1,168,048	\$1,198,523

**Dallas Film Commission:** Promotes Dallas worldwide as a location for film, television and media production. Serves as primary representative and liaison marketing Dallas’ resources and locations. Works to attract, retain and encourage industry growth, increased employment, and community support. In addition, Dallas’ appearance in the media is a powerful promotional tool that creates awareness of the City’s attributes and diversity. Service provided \$73.7 million in direct spending and 2,427 shoot days in FY 2015-16.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$240,754	\$193,299	\$338,601	\$350,891
Additional Resources	\$201,298	\$154,570	\$113,298	\$113,298
Total	\$442,052	\$347,869	\$451,899	\$464,189



# OFFICE OF ECONOMIC DEVELOPMENT

Economic Development Major Projects & Other Programs: Partnership with Civitas Capital Management promotes the EB-5 foreign investor program to leverage bi-lateral international business as well as private capital investment (19 transactions totaling \$357 million of EB-5 investment leveraged \$923 million total funding in the past 5 years). Other initiatives include: Healthy Foods/Food Deserts, New Markets Tax Credits (\$130 million in tax credit allocations since inception), and the Property Assessed Clean Energy program (PACE).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$387,575	\$377,647	\$498,572	\$514,835
Additional Resources	\$346,752	\$265,352	\$224,632	\$224,632
Total	\$734,327	\$642,999	\$723,204	\$739,467

Economic Development Research and Information Services: Produces real estate and economic data, analysis, and policy guidance used by City Council, City Management, other City departments, outside government agencies, and firms to make business decisions that impact business investment, employment, and the tax base in Dallas. Develops City-level economic indicators, revenue forecasts, and fiscal impact models. Maintains and creates content for the department website and external communications suite, including social media and email newsletters.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$73,550	\$82,190	\$532,860	\$552,567
Additional Resources	\$549,691	\$551,137	\$128,867	\$128,867
Total	\$623,241	\$633,327	\$661,727	\$681,434

Small Business Initiatives: Supports small and micro-businesses and facilitates job skills assistance initiatives for the unemployed/underemployed, including the Workforce Readiness Pilot RFP, Dallas B.R.A.I.N., partnerships with the Dallas Public Library, small business lending, and capital support (through outside resource providers and a revamped Business Assistance Center Program).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,395,504	\$1,444,944	\$2,381,925	\$2,411,283
Additional Resources	\$448,342	\$382,166	\$222,105	\$222,105
Total	\$1,843,846	\$1,827,110	\$2,604,030	\$2,633,388

# OFFICE OF ECONOMIC DEVELOPMENT

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,574,535	\$2,574,535	\$4,840,594	\$4,978,732
Aviation Reimbursement	\$150,000	\$20,000	\$150,000	\$150,000
City of Dallas Regional Center (CDRC)	\$679,086	\$533,096	\$473,189	\$473,189
Convention Center - Funding for Film Commission	\$70,000	\$70,000	\$70,000	\$70,000
Creative Industries Fund	\$43,298	\$0	\$43,298	\$43,298
New Markets Tax Credit (NMTC)	\$116,305	\$78,805	\$216,305	\$216,305
Property Assessed Clean Energy Program (PACE) Program	\$0	\$0	\$100,000	\$100,000
Public/Private Partnership Fund	\$1,400,000	\$1,400,000	\$0	\$0
South Dallas/Fair Park Trust Fund (SD/FPTF)	\$29,006	\$0	\$0	\$0
Tax Increment Financing Funds	\$724,895	\$645,200	\$724,895	\$724,895
<b>Total</b>	<b>\$5,787,125</b>	<b>\$5,321,636</b>	<b>\$6,618,281</b>	<b>\$6,756,419</b>

# OFFICE OF ECONOMIC DEVELOPMENT

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Record Payment-In-Lieu-of-Taxes as a revenue instead of expense, resulting in increased expense	\$1,400,000	\$1,400,000
Transfer funding for the 2nd and 3rd of 4 annual payments into South Dallas Fair Park Trust Fund from Non-Departmental	\$800,000	\$800,000
Elimination of General Fund reimbursement to City Manager's Office	\$(48,000)	\$(48,000)

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	43.00	36.50	42.70	42.70
Overtime FTEs	0.00	0.10	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	43.00	36.60	42.70	42.70

# OFFICE OF ECONOMIC DEVELOPMENT

## REVENUE BY SERVICE

Office of Economic Development is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Office of Economic Development is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Dallas Film Commission	\$100,000	\$100,000	\$100,000	\$100,000
Total	\$100,000	\$100,000	\$100,000	\$100,000

- The Office of Economic Development receives \$100,000 in revenue that support Dallas Film Commission operations.

# OFFICE OF ECONOMIC DEVELOPMENT

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Encourage growth in the economy through leveraging of private investment and expanding the size and quality of the workforce
- Increase economic opportunities for residents leading to a lower resident unemployment rate
- Broaden and diversify the tax base to provide stable revenue for City services
- Support of community sustainability through job preparedness, small business resource initiatives, and more holistic neighborhood service delivery

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of Property Assessed Clean Energy Program (PACE) Program Projects	N/A	1	3	3
Projects per Unit Staff	62	67	65	65
Leveraged private investment per public dollar -Area Redevelopment	\$5.35	\$5.00	\$4.75	\$4.75
Downtown residential units added to existing stock	750	1,500	800	800
Leveraged private investment per public dollar - Business Development	N/A	N/A	\$15.00	\$15.00
Economic Impact - induced and indirect	\$148,087,068	\$161,886,723	\$169,558,385	\$169,558,385
Net new jobs created	N/A	N/A	TBD*	TBD*

\*Targets will be determined before budget adoption.



# PARK AND RECREATION

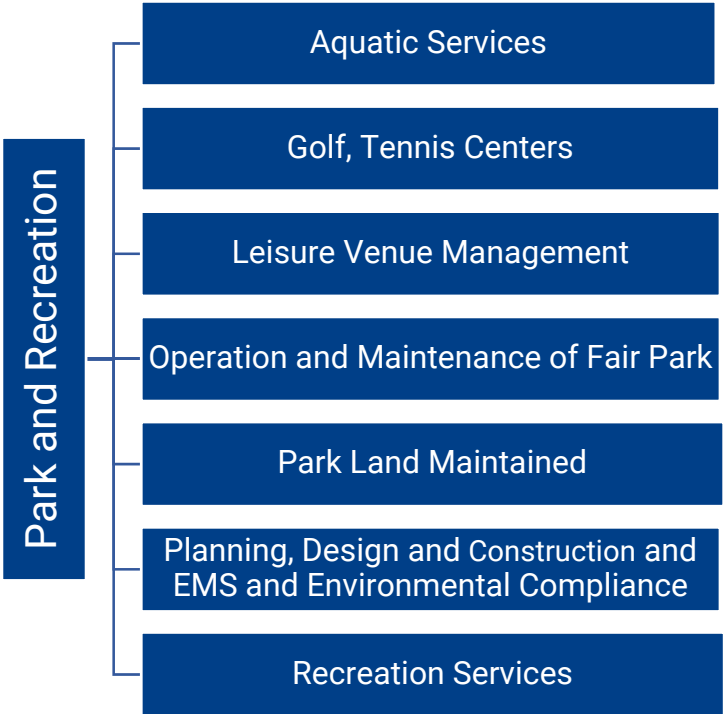
## MISSION

The Dallas Park and Recreation Department’s mission is to champion lifelong recreation and serve as responsible stewards of the city’s parks, trails, and open spaces.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget support the department’s implementation of the Park and Recreation Board’s goals through the management, capital improvement, and maintenance of 388 parks, 43 recreation centers, 23 aquatic facilities, 6 golf courses, Fair Park, and signature venues. FY 2017-18 highlights include: \$250,000 in enhanced funding for additional staff and programming to serve more seniors; \$1.8 million in operating and maintenance funding for three new regional aquatic facilities and multiple trail/park/facility projects; \$750,000 in cost savings from operational efficiencies; and \$14.3 million in revenues from fees, rentals, and concessions. FY 2018-19 highlights include: \$381,000 in additional operating and maintenance funding for two new community aquatic facilities, one new neighborhood aquatic facility, and other park/trail/facility projects; \$500,000 funding decrease for reduced mowing cycles; and \$14.7 million in revenue.

## FUNCTIONAL ORGANIZATION CHART



# PARK AND RECREATION

## SERVICE DESCRIPTION AND BUDGET

**Aquatic Services:** Operates and maintains 15 community pools, three regional family aquatic centers, Bahama Beach Waterpark, Bachman indoor pool, and aquatics programming at one DISD indoor pool. The community pools and family aquatic centers serve 214,000 visitors, and Bachman serves 25,000 visitors. Bahama Beach is the nation's first publicly-owned urban waterpark, serving an average of 60,000 visitors each year. Water safety education and training is also provided to 10,000 youth annually along with summer jobs for 276 teens and young adults.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,274,488	\$3,220,669	\$4,436,351	\$4,869,087
Total	\$3,274,488	\$3,220,669	\$4,436,351	\$4,869,087

**Golf, Tennis Centers:** Provides management of six golf courses open to the public 365 days per year, and five tennis centers open to the public 364 days per year. Facilities are managed through a combination of city staff and contracted professionals. 240,000 rounds of golf are played annually and tennis center courts reservations exceed 100,000 per year. Over 3,000 youth are served annually through junior golf and tennis programs.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$5,317,033	\$5,415,967	\$5,097,410	\$5,240,353
Additional Resources	\$2,243,707	\$2,071,529	\$1,999,413	\$1,999,413
Total	\$7,560,740	\$7,487,496	\$7,096,823	\$7,239,766

**Leisure Venue Management:** Provides financial support and contract management for visitor destinations including the Dallas Arboretum, Texas Discovery Gardens, Cedar Ridge Preserve, Trinity River Audubon Center, Dallas Zoo, MoneyGram Soccer Complex, and Klyde Warren Park. These destinations provide outdoor educational, scientific, and leisure exhibits and programs for over 1,700,000 residents and visitors. In addition, Leisure Venue manages the Reservations Office and provides oversight of the Elm Fork Gun Range, outdoor programs, and concessions in Dallas parks.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$18,142,603	\$17,800,155	\$18,849,367	\$18,883,318
Total	\$18,142,603	\$17,800,155	\$18,849,367	\$18,883,318



# PARK AND RECREATION

**Operation & Maintenance of Fair Park:** Fair Park is a 277-acre tourist destination and Texas’ most visited public park with diverse offerings, sporting events, and first-class entertainment at multiple event venues. More than 4,800,000 patrons visit Fair Park annually attending over 1,000 special events. This service provides Fair Park maintenance, operations, event sales, and visitor services. This service supports public and private events that produce revenue, create jobs, and generate a significant economic impact to the local economy.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$17,456,941	\$17,233,546	\$14,776,616	\$14,851,541
Additional Resources	\$288,493	\$769,609	\$577,540	\$577,540
Total	\$17,745,434	\$18,003,155	\$15,354,156	\$15,429,081

**Park Land Maintained:** Provides maintenance, infrastructure improvements, and volunteer coordination for over 18,000 managed acres at 388 parks, park facilities, trails, athletic fields, and playgrounds. Provides graffiti removal, horticulture, irrigation, pesticide applications, athletic field lighting, security lights, environmental stewardship and outreach, safety and compliance, and routine repairs for the City of Dallas Park System. Provides forestry operations and reforestation efforts to an estimated 1,800,000 trees located on park property.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$28,830,752	\$29,676,044	\$29,870,219	\$30,276,931
Additional Resources	\$4,159,053	\$4,198,689	\$4,956,405	\$5,082,983
Total	\$32,989,805	\$33,874,733	\$34,826,624	\$35,359,914

# PARK AND RECREATION

**Planning, Design and Construction & EMS and Environmental Compliance:** Manages the implementation of the Park and Recreation Department’s capital program and the management of the environmental compliance program as required by an EPA Consent Decree. Services include site, facility, and trail planning, land acquisition, management of design and construction projects; management of the EMS program; and environmental inspections, audits, and training. Conducts 2,600 hours of environmental training for 1,200 employees and assesses 91 departmental facilities for environmental compliance.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,529,646	\$2,263,819	\$2,942,699	\$3,058,056
Additional Resources	\$100,000	\$100,000	\$100,000	\$100,000
Total	\$2,629,646	\$2,363,819	\$3,042,699	\$3,158,056

**Recreation Services:** Operates 43 recreation centers including two centers dedicated to senior programming. Provides over 12,200 classes and serves more than 1,400,000 participants annually. Provides nutrition education resources and emphasizes physical activity for over 5,000 youth annually through the Mayor’s Youth Fitness Initiative. Recreation centers are destinations where residents experience the benefits of innovative and inclusive recreational programs and activities for all ages and socioeconomic groups. Recreation centers are also the hub of the community where people go to enjoy themselves, interact with others, and pursue lifelong physical and recreational interests.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$19,121,563	\$19,060,065	\$22,032,884	\$22,573,487
Additional Resources	\$4,265,662	\$4,021,009	\$2,178,086	\$2,178,096
Total	\$23,387,225	\$23,081,074	\$24,210,970	\$24,751,583

# PARK AND RECREATION

## SOURCE OF FUNDS

The below table provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$94,673,026	\$94,670,265	\$98,005,546	\$99,752,773
Athletic Field Maintenance	\$0	\$205,000	\$283,890	\$283,890
Capital Bond Program Reimbursement and Contract Management	\$350,000	\$350,000	\$893,327	\$893,327
Community Development Block Grant	\$559,112	\$559,112	\$559,112	\$559,112
Community Fund – Park and Recreation Centers	\$12,477	\$12,477	\$2,601	\$2,601
Convention Center Reimbursement	\$126,578	\$145,346	\$0	\$126,578
Fair Park Maintenance, Marketing, and Special Improvements	\$287,836	\$769,609	\$606,054	\$576,563
Ford Foundation Innovative Program	\$657	\$0	\$977	\$977
Golf Program Funds	\$2,132,539	\$2,023,029	\$1,900,757	\$1,905,661
Grounds Maintenance Reimbursements	\$442,409	\$442,409	\$499,246	\$499,246
MowMentum Park Improvement	\$66,089	\$84,050	\$39,047	\$39,047
National Recreation and Park Association Junior Angler Program Grant	\$10,000	\$0	\$0	\$0
Outdoor Programs	\$111,168	\$48,500	\$92,790	\$92,790
Park and Rec Beautification	\$0	\$127,419	\$149,790	\$149,790
Park Improvement Fund	\$87,065	\$0	\$0	\$0
PKR Program Tracking Fund	\$2,461,923	\$2,561,000	\$501,996	\$561,313
Recreation Program Fund	\$1,041,660	\$573,000	\$907,683	\$908,393

# PARK AND RECREATION

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Southern Skates Roller Rink	\$130,818	\$269,483	\$146,677	\$146,677
Storm Drainage Management Reimbursement	\$2,400,912	\$2,400,912	\$2,400,912	\$2,400,912
Texas Parks and Wildlife Adventures Outdoor Adventures	\$49,672	\$44,705	\$0	\$0
Various Trusts and Endowments	\$686,000	\$444,785	\$784,353	\$791,155
Total	\$105,719,941	\$105,731,101	\$107,774,758	\$109,690,805

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Operation and maintenance for six aquatic centers and multiple trail/park/facility projects (Includes 18.9 FTE in FY2017-18 and 6.8 FTE in FY 2018-19)	\$ 1,726,697	\$ 2,108,056
Dallas Zoo stipend increase based on Consumer Price Index	\$ 318,362	\$ 318,362
Increase in senior programming at recreation centers (Includes 20 positions/10 FTE)	\$ 250,000	\$ 250,000
Reduction in mowing cycles from every 10 days to every 12.5 days (Reduces 7.5 FTE)	\$ 0	\$ (500,000)
City Council Amendment decreased funding to Fair Park	\$(2,975,971)	\$(2,901,046)

# PARK AND RECREATION

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100% occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	852.90	736.20	761.90	763.90
Overtime FTEs	2.80	12.10	10.50	10.50
City Temporary FTEs	44.80	73.40	96.90	94.20
Total FTEs	900.50	821.70	869.30	868.60

# PARK AND RECREATION

## REVENUE BY SERVICE

Park and Recreation is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Park and Recreation is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Aquatic Services	\$846,725	\$986,660	\$1,860,000	\$2,243,000
Golf and Tennis Centers	\$2,922,124	\$2,730,439	\$2,922,124	\$2,922,124
Leisure Venue Management	\$154,880	\$97,940	\$1,329,880	\$1,329,880
Operation & Maintenance of Fair Park	\$2,751,121	\$3,013,791	\$3,304,657	\$3,304,657
Park Land Maintained	\$999,262	\$1,049,344	\$0	0
Recreation Services	\$2,848,000	\$2,922,172	\$4,873,000	\$4,873,000
Total	\$10,522,112	\$10,800,346	\$14,289,661	\$14,672,661

- Aquatic services revenues are derived from general admission to pools, swim lessons, facility rentals, and concessions. The projected increase in FY 2017-18 and FY 2018-19 revenue is due to new aquatic centers.
- Golf and Tennis Center revenues reflect green fees, golf cart rentals, and tennis court reservations.
- Leisure Venue Management revenues consist of temporary food and beverage permits; athletic field, picnic pavilion, and building reservations; and Elm Fork Gun Range rental and concessions.
- Operation and Maintenance of Fair Park revenues are derived from special events such as concerts at Starplex Pavilion, contracted events such as festivals and antique shows, food and beverage concessions, and parking.
- Park Land Maintained formerly included revenue from the Reservations Office, which is moving to Leisure Venue Management in FY 2017-18.
- Recreation services revenues include fees from recreation classes, fitness center memberships, and facility rental.

# PARK AND RECREATION

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Ensure adequate parkland to accommodate future growth.
- Continue to implement the trail circuit to create a more connected and active community.
- Utilize a community service area approach to better leverage recreation center resources and enhance the delivery of recreation programming.
- Create a more financially sustainable park system; build and strengthen partnerships to create a more sustainable park system; promote synergy between parks and economic development to enhance the recreational experience.
- Improve marketing and communication to enhance park operations and user satisfaction.
- Collaborate on the realization of the vision for the Trinity River Corridor as Dallas’ premier open space.
- Promote interpretation and education of the historic, cultural, and natural resources in parks.
- Emphasize design excellence and sustainability in parks and facilities; elevate the environmental profile of the park system.
- Ensure that staff capabilities match the department’s needs.
- Continue to enhance safety and security in all parks and facilities.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of residents within half mile of park	58.0%	60.0%	61.0%	63.0%
Annual number of daily visits to partnership programs/facilities including the Arboretum, Discovery Gardens, Cedar Ridge Preserve, Zoo, Children’s Aquarium, and Audubon Center	3,317,445	3,320,434	3,356,799	3,356,799
Annual value of volunteer hours for park system	\$5,576,458	\$5,576,458	\$5,852,809	\$ 5,852,809
Number of weekly After School Program registrations	N/A	57,390	59,017	59,017
Average hours of recreation programming per week (youth, seniors, and athletic leagues)	N/A	1,630	1,680	1,680
Operating Expenditures per Acre of Land Managed or Maintained	N/A	\$1,475	\$1,531	\$1,531





# PLANNING AND URBAN DESIGN

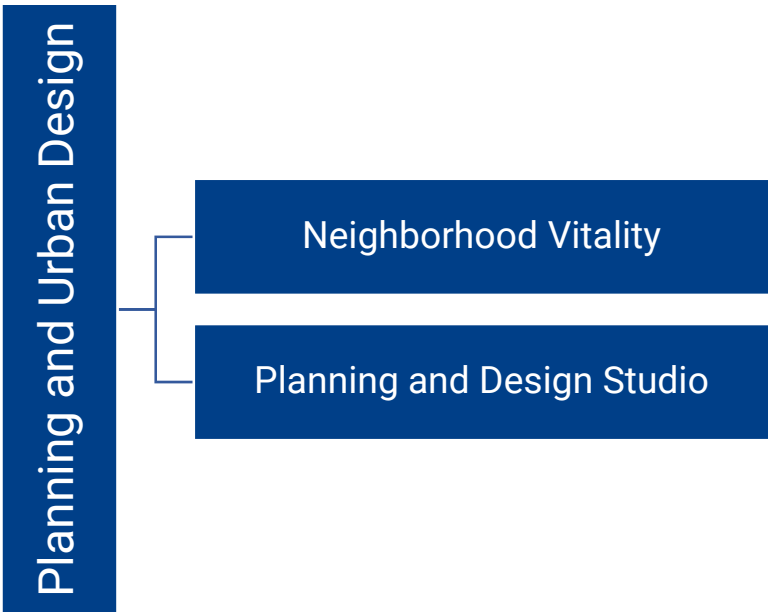
## MISSION

Develop City policies, plans and programs via diligent community engagement to strategically advance livability, economic vibrancy, sustainability and equity throughout Dallas, and facilitate implementation through comprehensive, multi-disciplinary, collaborative planning, design, coordination and integration of projects and activities across departments, external agencies, and private initiatives.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Planning and Urban Design will enable continued strategic planning and implementation of the Downtown 360 area, ten Neighborhood Plus areas, the growSouth Challenge Grant Program, and over 800 development project reviews a year for consistency with adopted policy. The budget will enable a citywide Market Value Analysis to inform City investment decisions, an inter-departmental strategic plan to ensure alignment with community priorities, and a capacity building program for neighborhood-based organizations. The FY 2017-18 budget will integrate the AmeriCorps VISTA program from the Office of Strategic Partnerships to improve Neighborhood Plus coordination. An urban design services contract will be discontinued and an Assistant Director vacancy will be moved to Welcoming Communities and Immigrant Affairs.

## FUNCTIONAL ORGANIZATION CHART



# PLANNING AND URBAN DESIGN

## SERVICE DESCRIPTION AND BUDGET

**Neighborhood Vitality:** Neighborhood Vitality advances the Neighborhood Plus Plan by focusing on targeted neighborhood revitalization efforts, enhanced collective impact, and building the capacity of neighborhood-based organizations through 60-70 community outreach events a year. This service also focuses on piloting new programs to address prevalent neighborhood issues. This service will host eight citywide capacity building training sessions for neighborhood groups, and complete five Neighborhood Plus Target Area action plans.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,389,695	\$1,487,917	\$1,515,438	\$1,698,018
Total	\$1,389,695	\$1,487,917	\$1,515,438	\$1,698,018

**Planning and Design Studio:** The Planning and Design Studio develops comprehensive land use plans and policies to promote a connected city, neighborhood quality of life, and increased tax base through 40 to 50 community outreach events a year. Plan/policy implementation is also facilitated through review of about 800 development projects annually that require City Council approval, and through conceptual design assistance for strategic street improvement projects that impact the public realm.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,638,862	\$1,388,126	\$1,395,859	\$1,450,390
Additional Resources	\$199,102	\$120,102	\$150,102	\$150,102
Total	\$1,837,964	\$1,508,228	\$1,545,961	\$1,600,492

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,028,557	\$2,876,043	\$2,911,297	\$3,148,408
Sustainable Development and Construction Reimbursement	\$105,102	\$105,102	\$105,102	\$105,102
Tax Increment Financing Reimbursement	\$94,000	\$15,000	\$45,000	\$45,000
Total	\$3,227,659	\$2,996,145	\$3,061,399	\$3,298,510

# PLANNING AND URBAN DESIGN

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Transfer VISTA program coordinator from Office of Strategic Partnerships (0.50 FTE in FY 2017-18 and one fully funded FTE in FY 2018-19)	\$57,089	\$135,567
Transfer two positions to Transportation Department (two FTEs)	\$(82,629)	\$(82,629)
Eliminate professional services contract	\$(85,000)	\$(85,000)
Transfer assistant director position to Welcoming Communities and Immigrant Affairs (one FTE)	\$(143,460)	\$(143,460)

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	30.00	25.90	27.50	28.00
Overtime FTEs	0.00	0.1	0.00	0.00
City Temporary FTEs	1.20	1.10	1.20	1.20
Total FTEs	31.20	27.10	28.70	29.20

# PLANNING AND URBAN DESIGN

## REVENUE BY SERVICE

Planning and Urban Design is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Planning and Urban Design is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Planning and Design Studio	\$0	\$60	\$0	\$0
Total	\$0	\$ 60	\$0	\$0

# PLANNING AND URBAN DESIGN

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Develop and adopt comprehensive and strategic land development plans and policies in response to community needs or catalytic projects, in collaboration with community stakeholders, to promote livability, economic vibrancy, sustainability and equity
- Monitor and ensure comprehensive and integrated review of development projects that require discretionary City approval in collaboration with other departments to implement adopted City policies related to livability, economic vibrancy, sustainability and equity
- Proactively enhance community engagement strategies, tools and techniques to maintain or increase community participation and level of satisfaction with planning and urban design and neighborhood vitality related outreach efforts
- Create and implement a neighborhood-based organization capacity building program in collaboration with internal and external partners
- Identify and implement target area initiatives in each of ten target areas in collaboration with internal and external departments and agencies
- Increase participation in citywide neighborhood-based service programs, including Operation Beautification and the growSouth Challenge Grant, to enhance the quality of life in communities throughout Dallas

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of Outreach Events Held	75	170	120	120
Number of Projects Receiving Policy or Design Review	400	1,000	800	800
Number of Citywide Capacity Building Training Sessions Held	N/A	2	8	8
Number of Community Volunteers Recruited	N/A	1,150	2,500	2,500



# PROCUREMENT SERVICES

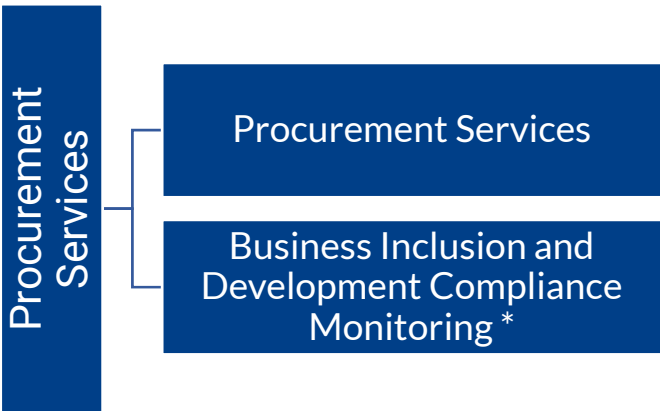
## MISSION

Procurement Services is committed to delivering timely service to its clients through strategic competitive purchasing, while working diligently to maximize its purchasing power and establishing business opportunities for local, small, and minority vending communities.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Procurement Services (POM) provides a centralized procurement office responsible for purchasing goods and general and professional services in compliance with respective prevailing local, State, and Federal statutes. To achieve the greatest efficiency and ensure compliance with purchasing statutes, the City uses a centralized model, except for construction. The department utilizes strategic purchasing and aggregation to maximize competition and minority vendor participation to obtain the most advantageous pricing. POM will continue the trend of processing over 190 agenda items worth more than \$450 million annually. Thus, the City is trending 94 percent of all goods and services being purchased on contract, leveraging aggregation to obtain the best possible pricing. Lastly, Business Inclusion and Development Compliance Monitoring transfers out of Procurement Services to the Office of Business Diversity in the Office of Management Services.

## FUNCTIONAL ORGANIZATION CHART



\*Service transferred to the new Office of Business Diversity in the Office of Management Service.

# PROCUREMENT SERVICES

## SERVICE DESCRIPTION AND BUDGET

Procurement Services: Procurement Services (POM) is responsible for purchasing goods and general and professional services in compliance with respective prevailing local, State, and Federal statutes. To achieve the greatest efficiency and ensure compliance with purchasing statutes, the City uses a centralized purchasing model, except for construction. POM utilizes strategic purchasing and aggregation to maximize competition and minority vendor participation to obtain the most advantageous pricing.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$2,347,122	\$2,342,207	\$2,389,442	\$2,468,836
Total	\$2,347,122	\$2,342,207	\$2,389,442	\$2,468,836

Business Inclusion and Development Compliance Monitoring: This service has been transferred out of Procurement Services beginning in FY 2017-18 to the new Office of Business Diversity in the Management Services Department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$693,393	\$641,147	\$0	\$0
Additional Resources	\$77,110	\$77,110	\$0	\$0
Total	\$770,503	\$718,257	\$0	\$0

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$3,040,515	\$2,983,354	\$2,389,442	\$2,468,836
Water Utilities Reimbursement*	\$77,110	\$77,110	\$0	\$0
Total	\$3,117,625	\$3,060,464	\$2,389,442	\$2,468,836

- \*Note: This reimbursement transferred out of Procurement Services beginning in FY 2017-18 to the new Office of Business Diversity in the Office of Management Services.



# PROCUREMENT SERVICES

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Business Inclusion and Development Compliance Monitoring was transfers out of Procurement Services to the new Office of Business Diversity (includes 8.00 FTEs)	\$(696,001)	\$(696,001)

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	33.00	30.60	25.00	25.00
Overtime FTEs	0.00	0.10	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	33.00	30.70	25.00	25.00

# PROCUREMENT SERVICES

## REVENUE BY SERVICE

Procurement Services is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Procurement Services is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Procurement Services	\$91,451	\$119,185	\$91,451	\$91,451
Total	\$91,451	\$119,185	\$91,451	\$91,451

- Revenues in Procurement Services are attributable to Purchase Card (P-Card) Rebates and State Cooperative Agreement Rebates. Rebate revenue will vary based on procurement methods and the total annual value of purchases.

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Maximize the percentage of managed spend on contract, currently at 94 percent
- Implement a contract management system
- Implement a procurement tracking system
- Expedite the procurement process by using historical data to determine quantity for upcoming contracts

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of contracts renewed before expiration	85.0%	89.5%	85.0%	85.0%
Average number of bids received per solicitation	5	4	5	5
Percent of spend captured on contract	94.0%	94.0%	94.0%	94.0%

# PUBLIC WORKS

## **MISSION**

To provide safe, effective, and efficient mobility improvements and enhancements for the City of Dallas.

## **DEPARTMENT SUMMARY**

Effective with the FY 2017-18 budget, Mobility and Street Services Department will be split to form the Transportation Department and be renamed Public Works. The FY 2017-18 budget and FY 2018-19 planned budget for the Public Works Department continue to manage the City's Right-of-Way and maintain streets, sidewalks, alleys, bridges, signals, and lights. In preparation of the 2017 Bond program 11 positions were added to manage bond projects. These positions will be reimbursed by the bond program. The new budget transfers the encampment cleanup service to the Office of Homeless Solutions division of the Office of Management Services, and all transportation related services are transferred to the newly created Transportation Department.

# PUBLIC WORKS

## FUNCTIONAL ORGANIZATION CHART



\*Services Transferred to the Transportation Department

# PUBLIC WORKS

## SERVICE DESCRIPTION AND BUDGET

**Capital and Implementation Program:** The Capital and Implementation Program awards \$45 million in design and construction projects. Core responsibilities are to create and maintain the fundamental transportation infrastructure systems required for economic growth by planning, designing, and constructing barrier-free pedestrian ramps, sidewalks, alleys, streets, trails, and bridges included in the Capital Bond Programs.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,174,089	\$1,150,586	\$1,076,428	\$1,283,327
Additional Resources	\$5,556,811	\$5,611,646	\$6,473,723	\$7,711,100
Total	\$6,730,900	\$6,762,232	\$7,550,151	\$8,994,427

**Interagency and Transportation Engineering:** The Interagency and Transportation Engineering division pursues approximately \$10 million in leveraged funds and the core responsibilities are to provide technical analysis for transportation projects related to transit, freeways/tollways, bike lanes, sidewalks, bridges, intersections, and thoroughfares; plan, design, and construct basic transportation systems required for supporting economic growth, improving air quality, and enhancing safety; collaborate funding partnerships with Texas Department of Transportation (TxDOT), North Central Texas Council of Government (NCTCOG), Dallas County, Dallas Area Rapid Transit (DART), and neighboring cities.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$712,799	\$431,867	\$153,436	\$187,315
Additional Resources	\$772,450	\$757,090	\$627,228	\$627,228
Total	\$1,485,249	\$1,188,957	\$780,664	\$814,543

**Land Surveying Services:** The Land Surveying Services complete approximately 8,400 research requests annually and the core responsibilities are to provide land surveying services, project management, review of consultant proposals, and submittals for land surveying for all City departments; and provide quality control and assure compliance with City of Dallas ordinances and State of Texas Surveying Act and Rules.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$153,118	\$155,879	\$175,186	\$203,325
Additional Resources	\$715,730	\$693,586	\$816,255	\$838,238
Total	\$868,848	\$849,465	\$991,441	\$1,041,563

# PUBLIC WORKS

Mobility Planning: This service has been transferred out of Public Works beginning in FY 2017-18 to the Transportation Department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,292,880	\$1,290,594	\$0	\$0
Total	\$1,292,880	\$1,290,594	\$0	\$0

Pavement Management: The Pavement Management division’s core responsibilities are to collect data and assess the condition of approximately 11,700 lane miles of streets, 700 lane miles of alleys, and street assets throughout Dallas; and analyze data to identify current and projected pavement conditions in support of both street maintenance programs and capital improvement programs.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$295,104	\$275,833	\$448,900	\$463,050
Total	\$295,104	\$275,833	\$448,900	\$463,050

Rights-of-Way Maintenance and Contracts: The Rights-of-Way (ROW) Maintenance Contracts Group’s core responsibilities are to administer contracted services including major thoroughfare sweeping of approximately 2,200 gutter miles and the maintenance of approximately 1,700 acres of median/ROW mowing, TxDOT ROW mowing, and oversees the MOWmentum Program; and provide inspections for outside contractors to ensure quality control.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$10,607,778	\$10,690,647	\$5,667,526	\$5,698,067
Additional Resources	\$954,000	\$1,001,279	\$954,000	\$954,000
Total	\$11,561,778	\$11,691,926	\$6,621,526	\$6,652,067

# PUBLIC WORKS

**Service Maintenance Areas:** The four Service Maintenance Area's core responsibilities are to serve as the primary intake for approximately 35,000 customer service requests annually; and provide daily maintenance and repair activities associated with streets, alleys, and rights-of-way, as well as street sweeping in the Central Business District (CBD).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$11,886,125	\$11,489,033	\$11,962,272	\$12,354,723
Additional Resources	\$3,000,975	\$3,003,984	\$3,000,975	\$3,000,975
Total	\$14,887,100	\$14,493,017	\$14,963,247	\$15,355,698

**Street Cut and Rights-of-Way Management (Cut Control):** The Street Cut and Rights-of-Way Management (Cut Control) division's core responsibilities are to monitor and enforce activities within the public rights-of-way infrastructure by permitting and inspecting construction, repair, and modifications for water, sewer, storm drainage, paving, electric, gas, phone, cable TV, communication facilities, sidewalks, and drive approach construction; maintain the street infrastructure necessary to support Economic and Neighborhood Vitality, Public Safety, and Quality of Life processing approximately 16,000 permits, reviewing approximately 1,150 construction plans, and conducting over 40,500 inspections annually.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$255,788	\$222,726	\$406,656	\$352,890
Additional Resources	\$438,541	\$438,541	\$424,541	\$424,541
Total	\$694,329	\$661,267	\$831,197	\$777,431

**Street Forestry Division:** The Street Forestry division plants approximately 200 trees annually and the core responsibilities are to maintain the highest level of cleanliness, quality, safety, and aesthetics in street medians; perform maintenance for existing street trees in the City's medians and ROW by removing decaying and damaged trees and re-planting new trees; and provide educational outreach to citizens to encourage the planting of new trees and for the proper care of existing trees.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$498,804	\$498,649	\$835,978	\$848,057
Total	\$498,804	\$498,649	\$835,978	\$848,057

# PUBLIC WORKS

**Street Lighting:** This service has been transferred out of Public Works beginning in FY 2017-18 to the Transportation Department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$16,956,026	\$16,956,026	\$0	\$0
Total	\$16,956,026	\$16,956,026	\$0	\$0

**Street Maintenance Contracts and Inspections:** The Street Maintenance Contracts and Inspections division's core responsibilities are to provide administration and inspection of street maintenance contracts for pavement treatments such as resurfacing, partial reconstruction, restoration, and micro-surfacing and slurry seal programs. The contracts allow capacity to provide approximately 600 lane miles of annual street repairs that effectively extend the life expectancy of Dallas streets.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$138,557	\$862	\$27,677,468	\$29,730,085
Additional Resources	\$425,499	\$425,499	\$1,840,756	\$1,840,756
Total	\$564,056	\$426,361	\$29,518,224	\$31,570,841

**Street Repair Division – Asphalt:** The Street Repair Division – Asphalt's core responsibilities are to maintain an inventory of approximately 6,200 lane miles of asphalt streets and 104 miles of asphalt paved alleys; and provide major maintenance repairs on streets and alleys generated by customer service requests and by planned program work such as the street rehabilitation and street restoration programs.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$13,243,288	\$14,329,643	\$10,553,320	\$10,727,453
Additional Resources	\$0	\$4,376	\$0	\$0
Total	\$13,243,288	\$14,334,019	\$10,553,320	\$10,727,453



# PUBLIC WORKS

**Street Repair Division – Concrete:** The Street Repair Division – Concrete’s core responsibilities are to maintain an inventory of approximately 5,500 lane miles of concrete streets and 1,150 miles of concrete alleys; and provide major maintenance repairs on streets and alleys generated by customer service requests and by planned program work such as the partial reconstruction program.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$44,671,179	\$44,335,630	\$14,180,757	\$14,551,634
Additional Resources	\$1,975,063	\$2,336,637	\$1,000,000	\$1,000,000
Total	\$46,646,242	\$46,672,267	\$15,180,757	\$15,551,634

**Traffic Operations Maintenance:** This service has been transferred out of Public Works beginning in FY 2017-18 to the Transportation Department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$7,155,484	\$6,784,685	\$0	\$0
Additional Resources	\$784,449	\$857,492	\$0	\$0
Total	\$7,939,933	\$7,642,177	\$0	\$0

**Traffic Safety and Congestion Management:** This service has been transferred out of Public Works beginning in FY 2017-18 to the Transportation Department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$5,592,108	\$5,964,393	\$0	\$0
Additional Resources	\$40,500	\$51,868	\$0	\$0
Total	\$5,632,608	\$6,016,261	\$0	\$0

# PUBLIC WORKS

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$114,633,127	\$114,577,053	\$73,137,927	\$76,399,926
Aviation Reimbursement	\$34,246	\$34,246	\$56,100	\$56,100
Capital Bond Program Reimbursement	\$4,919,776	\$4,919,776	\$6,314,570	\$7,573,930
Storm Drainage Management Reimbursement	\$6,896,450	\$6,955,439	\$6,896,450	\$6,896,450
Sustainable Development and Construction Reimbursement	\$50,000	\$50,000	\$36,000	\$36,000
Transfer from Other Organizations	\$0	\$370,328	\$0	\$0
TxDOT Reimbursement	\$833,809	\$891,840	\$0	\$0
Water Utilities Reimbursement	\$1,929,737	\$1,960,369	\$1,834,358	\$1,834,358
Total	\$129,297,145	\$129,759,051	\$88,275,405	\$92,796,764

# PUBLIC WORKS

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Transfer of transportation and street lighting activities to new Transportation Department (127 FTEs)	\$(31,048,043)	\$(31,048,043)
Additional funding to address street condition	\$1,500,000	\$2,500,000
Additional funding for micro surfacing and slurry seal contract	\$0	\$1,000,000
Reduction in overtime assumption of vacancy adjustment	\$(800,715)	\$(800,715)
Elimination of rental vehicles	\$(550,752)	\$(550,752)
Transfer encampment clean-up to the Office of Homeless Solutions	\$(300,000)	\$(300,000)
Transfer of position for accounts payable consolidation (1 FTE)	\$(57,110)	\$(57,110)

# PUBLIC WORKS

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	702.20	653.91	586.30	589.00
Overtime FTEs	94.80	94.28	59.00	59.00
City Temporary FTEs	0.00	0.48	0.00	0.00
Total FTEs	797.00	748.67	645.30	648.00

# PUBLIC WORKS

## REVENUE BY SERVICE

Public Works is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Public Works is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Capital and Implementation Program	\$160,824	\$160,824	\$225,000	\$225,000
Land Surveying Services	\$53,000	\$53,000	\$45,500	\$45,500
Mobility Planning	\$4,000	\$8,125	\$0	\$0
Right-of-Way Maintenance and Contracts	\$815,548	\$945,046	\$871,000	\$871,000
Street Lighting	\$647,500	\$647,500	\$0	\$0
Traffic Operations Maintenance	\$50,000	\$73,314	\$0	\$0
Traffic Safety and Congestion Management	\$51,250	\$52,620	\$0	\$0
Total	\$1,782,122	\$1,940,429	\$1,141,500	\$1,141,500

- Capital and Implementation Program revenues are derived from overtime reimbursements for afterhours inspection from contractors.
- Land Surveying Services revenues are derived from charges for sexually oriented business surveys to determine if the business is within the City’s guidelines, and copies of plats, maps, bluelines, etc.
- Right-of-Way Maintenance and Contracts revenues are derived from Texas Department of Transportation reimbursement for litter removal, mowing, edging, and removal of obstructions or debris from the State Right-of-Way within the City of Dallas limits.

# PUBLIC WORKS

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Manage the City's rights-of-way and maintain streets, sidewalks, alleys, bridges, signs, and lights.
- Develop and manage the Capital Bond Program.
- Implement a citywide capital database program for standardized reporting and monitoring.
- Assess the paving condition for all of Dallas streets and alleys.
- Review and respond to over 62,000 service requests.
- Continue training staff and holding them accountable to our customer service requirements.
- Continue commitment in using ISO and other customer service techniques, policies, and procedures to ensure the department is meeting the needs of our customers.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of potholes repaired	34,000	34,050	34,100	34,100
Percent of service requests closed on time	98.0%	99.1%	99.0%	99.0%
Average cost per pothole repaired	\$17.50	\$17.44	\$18.02	\$18.02
Percent street segments completed within scheduled work days	90.0%	90.5%	91.0%	90.0%
Number of lane miles resurfaced	162	120	187	187

# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

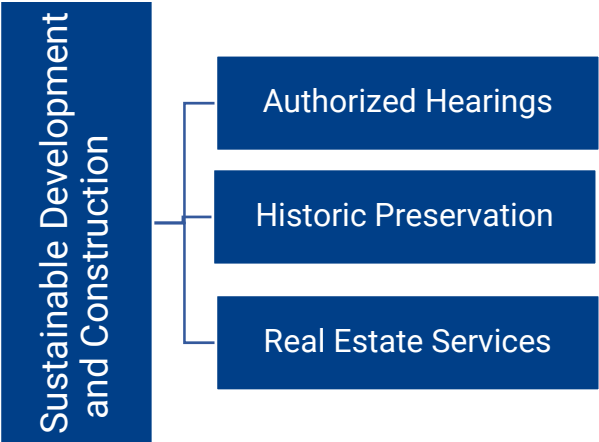
## MISSION

Dedicated to excellence by partnering with the community to build a safe and dynamic Dallas.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned general fund budget for Sustainable Development and Construction (DEV) aids owners and developers in obtaining abandonments, licenses, and leases; provides relocation services for persons or businesses displaced by public acquisitions, tax and surplus property sales; administers zoning changes requested by Council; and manages historic preservation reviews. Abandonments and surplus property sales will bring in approximately \$9 million to the City, biennially. DEV activities include processing approximately 500 property acquisitions, 145 leases, and 290 abandonment and license requests. DEV will process approximately 1,600 historic overlay Certificates of Appropriateness applications, approximately 32 Certificates of Demolition, five to six City initiated zoning cases and seven to eight City initiated code changes. The FY 2018-19 planned budget provides \$100,000 in general funds for an updated historic resource survey for the Downtown area.

## FUNCTIONAL ORGANIZATION CHART



# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

## SERVICE DESCRIPTION AND BUDGET

**Authorized Hearings:** The Authorized Hearing Division’s core responsibilities are to: provide support to the City Council, Council Committees, and City Plan Commission on City initiated zoning hearings and code amendments; and process the creation of new Neighborhood Stabilization Overlays and new Conservation Districts and amendments.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$367,213	\$356,395	\$415,024	\$428,713
Total	\$367,213	\$356,395	\$415,024	\$428,713

**Historic Preservation:** The Historic Preservation Division’s core responsibilities are to: maintain and preserves Dallas’ historic heritage and distinctive character by supporting preservation and conservation efforts of neighborhoods; and establish and manage historic and conservation districts.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$703,823	\$643,187	\$855,746	\$983,321
Additional Resources	\$167,363	\$167,363	\$109,588	\$109,588
Total	\$871,186	\$810,550	\$965,334	\$1,092,909

**Real Estate Services:** The Real Estate Services Division’s core responsibilities are to: acquire easements and property for public use for City departments; provide necessary relocation benefits to qualified persons and businesses displaced as a result of public acquisitions; assist property owners and developers in obtaining abandonments, licenses, and leases; and sell surplus and tax foreclosed properties.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$314,615	\$80,506	\$386,099	\$466,806
Additional Resources	\$2,163,874	\$2,194,419	\$2,580,662	\$2,494,881
Total	\$2,478,489	\$2,274,925	\$2,966,761	\$2,961,687



# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,385,651	\$1,080,088	\$1,656,869	\$1,878,840
Code Compliance Reimbursement	\$68,988	\$68,988	\$0	\$0
Equipment Building Services Reimbursement	\$0	\$0	\$302,701	\$302,701
Housing and Neighborhood Revitalization Reimbursement	\$0	\$0	\$18,395	\$18,395
Public Works Reimbursement	\$470,248	\$470,248	\$174,655	\$174,655
NAS Redevelopment Fund	\$97,374	\$97,374	\$492,561	\$406,780
Park and Recreation Reimbursement	\$109,866	\$109,866	\$87,837	\$87,837
Private Development	\$119,298	\$119,298	\$127,431	\$127,431
Storm Drainage Management Reimbursement	\$30,218	\$30,218	\$5,976	\$5,976
Sustainable Development and Construction Reimbursement	\$1,060,546	\$1,091,091	\$1,117,649	\$1,117,649
Water Utilities Reimbursement	\$374,699	\$374,699	\$363,045	\$363,045
Total	\$3,716,888	\$3,441,870	\$4,347,119	\$4,483,309

# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
One-time expense for updated historic resource survey (private/grant funds will match)	\$0	\$100,000

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	39.20	37.90	41.00	41.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	39.20	37.90	41.00	41.00

# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

## REVENUE BY SERVICE

Sustainable Development and Construction is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Sustainable Development and Construction is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Real Estate Services	\$2,804,297	\$3,389,567	\$2,804,657	\$2,804,657
Total	\$2,804,297	\$3,389,567	\$2,804,657	\$2,804,657

- Sustainable Development and Construction receives most its revenues from License Fees which are charged for the use of public rights-of-ways and barricade inspections which are fees to close a street or sidewalk. The increased revenue in FY 2016-17 is due to an increase in construction permit activity and valuation.

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Fully automate the right of way license billing process (FY2017-18)
- Evaluate process and costs of software for accepting online bids for sale of tax foreclosure and surplus properties (FY 2017-18)
- Initiate and complete the historic resource survey to identify area’s potential historic resources (FY 2018-19)
- Reinstigate educational programs focused on the rules and regulations that guide historic districts (FY 2018-19)

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of abandonment/license applications routed within five days	N/A	87.0%	95.0%	95.0%
Percent of routine maintenance certificates of appropriateness completed within seven days	N/A	95.0%	95.0%	95.0%



# TRANSPORTATION

## MISSION

To provide a world-class transportation system ensuring safety and mobility for all street users.

## DEPARTMENT SUMMARY

The Transportation Department has been created for FY 2017-18 as a new department separate from Public Works, formerly Mobility and Street Services. As a part of the FY 2017-18 budget and FY 2018-19 planned budget, the Transportation Department will have comprehensive responsibility for transportation operations including traffic safety, neighborhood traffic calming, construction traffic control, streetlights, traffic signals, striping and signing, congestion management, intelligent transportation systems and related functions, and transportation planning. The new Department will also include the Safelight Program and Parking Management/Enforcement Services, transferred from the Dallas Police Department. No additional funds are being added to establish the new Transportation Department.

## FUNCTIONAL ORGANIZATION CHART



# TRANSPORTATION

## SERVICE DESCRIPTION AND BUDGET

**Mobility Planning:** The Mobility Planning Division averages approximately 20 bike lane miles for design. The core responsibilities are to provide technical analysis for transportation projects related to pedestrian, bicycle and transit facilities, thoroughfares, and freeways/tollways; provide identification and definition of transportation-related infrastructure needed to support economic development and enhance quality of life that can be funded through bond programs and interagency partnerships; and collaborate extensively with other City departments and outside agencies.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$1,861,762	\$1,888,273
Total	\$0	\$0	\$1,861,762	\$1,888,273

**Street Lighting:** The Street Lighting Division's core responsibilities are to provide funding for electricity and maintenance of approximately 88,000 street lights on City streets and freeways. 73,000 street lights are owned by Oncor, 9,000 are owned by TxDOT, and 6,000 are owned by the City of Dallas.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$17,353,116	\$17,229,083
Total	\$0	\$0	\$17,353,116	\$17,229,083

**Traffic Operations Maintenance:** The Traffic Operations Maintenance Division's core responsibilities are to install, repair, and maintain approximately 1,400 school and pedestrian flashers, approximately 25,000 traffic control signs, approximately 419 linear miles of pavement markings, and approximately 1,500 traffic signals.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$7,322,241	\$7,462,078
Additional Resources	\$0	\$0	\$788,245	\$788,245
Total	\$0	\$0	\$8,110,486	\$8,250,323

# TRANSPORTATION

**Parking Management and Enforcement:** Parking Management plans the use of and maintains public infrastructure to support growth. This service maximizes the curb lane's public benefit by balancing competing interests and implementing curbside controls. The primary focus is to develop, regulate, and enforce parking controls throughout the City including operation of over 4,500 metered parking spaces on-street and in parking lots. Staff issues over 130,000 parking citations each year. This program encourages citizens to use Smart City applications with mobile apps for parking meter locations and mobile payments. Approximately 20,000 people each month use the mobile payment app to pay for parking. This service generates \$9,992,000 in annual revenue.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$4,852,748	\$4,852,748
Total	\$0	\$0	\$4,852,748	\$4,852,748

**Safelight Program:** The Safelight Program uses automated enforcement cameras to monitor red light running and increase intersection safety. The program assists in enforcing traffic laws, with the goal of reducing violations, preventing crashes and injuries, and saving lives. Staff issues over 150,000 citations each year. Staff audits, reconciles revenue, and monitors a contract for camera operations, logistics, maintenance, ticket/payment processing, and revenue collection. This service generated over \$3,907,000 in net revenue that was distributed as 50/50 revenue share with the State of Texas. The revenue share resulted in a contribution of over \$1,953,000 dollars to the State of Texas for trauma centers and \$1,953,000 to City of Dallas safety programs.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$5,573,988	\$5,573,988
Total	\$0	\$0	\$5,573,988	\$5,573,988

**Traffic Safety and Congestion Management:** The Traffic Safety and Congestion Management Division's core responsibilities are to design, construct, and operate traffic control devices citywide; ensure safety and mobility through design and installation of traffic signals, traffic control signs, and pavement markings based on approved standards; and conduct approximately 6,100 field studies and implement measures to prevent accidents, reduce congestion, and improve way-finding.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$0	\$0	\$7,361,719	\$5,591,682
Additional Resources	\$0	\$0	\$40,500	\$40,500
Total	\$0	\$0	\$7,402,219	\$5,632,182

# TRANSPORTATION

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	0	0	\$44,325,574	\$42,597,852
TxDOT Reimbursement	0	0	\$821,245	\$821,245
Water Utilities Reimbursement	0	0	\$7,500	\$7,500
Total	\$0	\$0	\$45,154,319	\$43,426,597

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Transfer of transportation and street lighting from Public Works Department (127 FTEs)	\$41,545,568	\$41,587,883
Transfer of Safelight and Parking Management and Enforcement Programs from Dallas Police Department (47 FTEs)	\$10,426,736	\$10,426,736
Matching funds for state/federal Highway Safety Improvements Program (2 FTEs)	\$2,127,377	\$357,340
City Council amendment add \$500,000 for citywide road humps and traffic calming initiatives	\$500,000	\$500,000



# TRANSPORTATION

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	0.00	0.00	165.50	166.00
Overtime FTEs	0.00	0.00	0.80	0.80
City Temporary FTEs	0.00	0.00	0.50	0.50
Total FTEs	0.00	0.00	166.80	167.30

# TRANSPORTATION

## REVENUE BY SERVICE

Transportation is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Transportation is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Mobility Planning	0	0	\$10,000	\$10,000
Street Lighting	0	0	\$642,432	\$642,432
Traffic Operations Maintenance	0	0	\$50,000	\$50,000
Parking Management and Enforcement	0	0	\$10,019,363	\$10,019,363
Safelight Program	0	0	\$7,550,907	\$7,550,907
Traffic Safety and Congestion Management	0	0	\$51,250	\$51,250
Total	\$0	\$0	\$18,323,952	\$18,323,952

- Mobility Planning revenues are derived from filing fees for thoroughfare amendments.
- Street Lighting revenues are derived from state reimbursements for expressway lights and by developers for lights in new subdivisions.
- Traffic Operations Maintenance revenues are derived from services charges for the relocation of traffic signal equipment for outside entities during construction, installation of crime watch signs and sign toppers, and the sale of signs to other agencies under interlocal agreements and to private developers.
- Parking Management and Enforcement revenues are primarily derived from parking meter fees, parking lot fees, and fines for parking violations.
- Safelight Program revenues are derived from photo enforcement of violations involving failure to stop and entering a controlled intersection with the traffic signal on red.
- Traffic Safety and Congestion Management revenues are derived from signal timing at American Airlines Arena and Fair Park, citizen funded road hump installations, the residential parking program, and no parking petitions.

# TRANSPORTATION

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Manage the City's right-of-way and maintain streets, sidewalks, alleys, bridges, signs, and lights
- Develop and manage the Capital Bond Program
- Implement a citywide capital database program for standardized reporting and monitoring
- Assess the paving condition for all Dallas streets and alleys
- Review and respond to over 62,000 service requests
- Fabricate, install, and replace approximately 25,000 signs
- Restripe 419 lane miles and 518 crosswalks
- Increase the City's LED lights at approximately 1,700 street locations where street lights exist
- Continue training staff and holding them accountable to our customer service requirements
- Continue commitment in using ISO and other customer service techniques, policies and procedures to ensure the department is meeting the needs of our customers

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of surveyed thoroughfare street lights working	96.0%	96.0%	96.0%	96.0%
Total traffic studies completed	6,000	6,100	6,100	6,100
Percent of streets with visible striping	50.0%	58.0%	50.0%	50.0%
Percent of meter revenue from mobile payments	N/A	24.3%	19.4%	19.4%
Percent of adjudicated citations dismissed	N/A	8.8%	8.4%	8.4%



# TRINITY WATERSHED MANAGEMENT

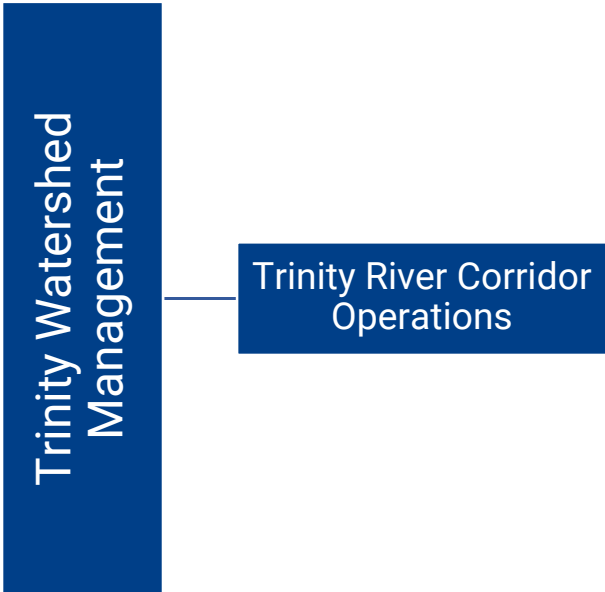
## MISSION

Enhance the quality of life for Dallas residents through management of the Trinity River watershed, associated neighborhood and system-wide flood control, floodplain, and surface water quality activities.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Trinity Watershed Management (TWM) encourages public participation and engagement within the Trinity River Corridor extending from Royal Lane through the center of the City to I-20 and Dowdy Ferry Road. These activities are designed to unite people at common gathering places with active and passive programming. Programming, operations, and maintenance activities are coordinated with flood control efforts within the Dallas Floodway Levee System, the Dallas Floodway Project, and the Dallas Floodway Extension. These require maintenance of landscaped areas through mowing, weeding, cleaning of parking areas, and other regular maintenance activities.

## FUNCTIONAL ORGANIZATION CHART



# TRINITY WATERSHED MANAGEMENT

## SERVICE DESCRIPTION AND BUDGET

Trinity River Corridor Operations: Provides programming, operation, and maintenance of various components of the Balanced Vision Plan amenity projects within the Trinity River Corridor from Royal Lane to Dowdy Ferry. These activities form a coordinated effort to attract residents, businesses, and visitors to the Trinity River Corridor.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,317,717	\$1,125,509	\$1,302,754	\$1,324,207
Total	\$1,317,717	\$1,125,509	\$1,302,754	\$1,324,207

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Fund	\$1,317,717	\$1,125,509	\$1,302,754	\$1,324,207
Total	\$1,317,717	\$1,125,509	\$1,302,754	\$1,324,207

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
None		

# TRINITY WATERSHED MANAGEMENT

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	16.50	8.20	16.50	16.50
Overtime FTEs	0.00	0.10	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	16.50	8.30	16.50	16.50

## REVENUE BY SERVICE

Trinity Watershed Management is a General Fund department and, as such, does not generate revenue to fully cover the cost of departmental expenses. Trinity Watershed Management is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Trinity River Corridor Operations	\$26,000	\$41,694	\$26,000	\$26,000
Total	\$26,000	\$41,694	\$26,000	\$26,000

- City Code governing floodplains (Chapter 51A-5.100) require technical submittals through a permit process should a property owner desire to change the floodplain. Revenue generated reimburses activities associated will fill permit applications.

# TRINITY WATERSHED MANAGEMENT

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Improve the quality of life for the residents of Dallas.
- Attract residents, businesses, and visitors to Trinity River Corridor (The Trinity River).
- Maintain strong working relationships with internal and external partners.
- Enhance and protect water resources in Dallas by providing environmental stewardship.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of public and volunteer events annually	70	73	75	75
Number of visitors annually	320,000	350,000	320,000	320,000



# AVIATION

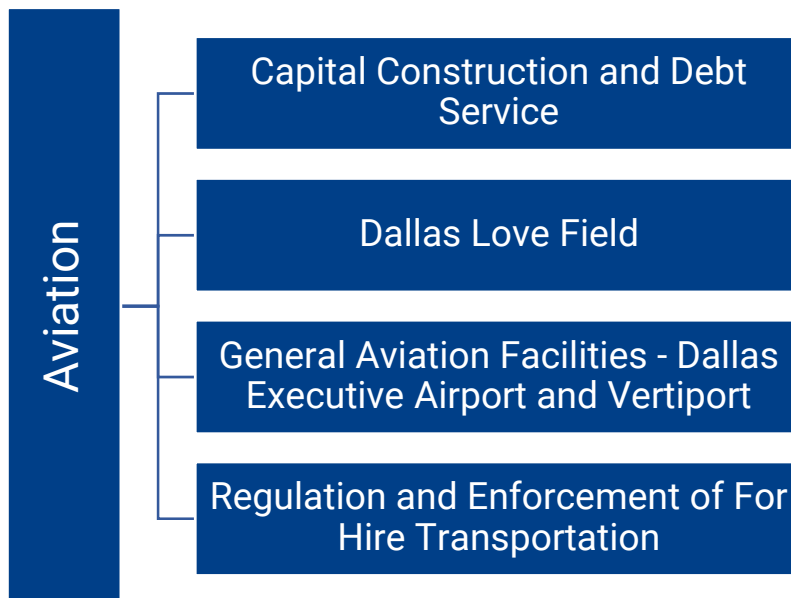
## MISSION

The Department of Aviation’s mission is to create innovative airport experiences by promoting safety and comfort, valuing our employees, developing our facilities, recognizing our unique role in the Dallas community, and contributing a positive economic impact.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the Department of Aviation will support continued service to Dallas residents, visitors and airport partners by providing safe, clean, and aesthetically appealing facilities for air travel. The budget includes 33 additional positions that will enhance customer service and add efficiencies by bringing project management in-house. Due to the new State law, which eliminated regulation of Transportation Network Companies from the City’s permitting process, Transportation for Hire Driver and Vehicle Permit revenue will be reduced by an estimated 85 percent. Since Citywide activity transferred to the Aviation Department, plans are underway to right-size the Transportation Regulation division by shifting some personnel to the Ground Transportation Unit.

## FUNCTIONAL ORGANIZATION CHART



# AVIATION

## SERVICE DESCRIPTION AND BUDGET

**Capital Construction and Debt Service:** This service provides for the principal and interest payments towards revenue supported bond indebtedness for the Love Field Modernization Program (LFMP) terminal construction and debt service reimbursement to Southwest Airlines. Also included is the planned transfer of operating revenues in excess of expense requirements to the Capital Construction Fund for Aviation capital-intensive projects.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$30,272,836	\$30,272,836	\$45,251,582	\$52,205,894
Total	\$30,272,836	\$30,272,836	\$45,251,582	\$52,205,894

**Dallas Love Field:** This service provides for the continued operation and maintenance of Dallas Love Field. The City of Dallas owns and operates Dallas Love Field (DAL), a commercial service airport, one of the finest general-purpose airports in the nation.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$71,377,921	\$74,170,371	\$74,811,552	\$75,687,231
Additional Resources	\$526,700	\$526,700	\$526,700	\$526,700
Total	\$71,904,621	\$74,697,071	\$75,338,252	\$76,213,931

**General Aviation Facilities – Dallas Executive Airport & Vertiport:** This service provides for the continued operation and maintenance of Dallas Executive Airport and the Dallas Vertiport. The City of Dallas owns and operates Dallas Executive Airport (RBD) and the downtown Vertiport, providing outstanding infrastructure for the City and Region’s General Aviation Community. Dallas Executive Airport is located on a 1,040-acre site in southwest Dallas, conveniently located 6.5 miles southwest of the central business district. The Vertiport is located atop the south end of the Kay Bailey Hutchison Convention Center in downtown Dallas.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$5,780,910	\$2,980,321	\$6,604,498	\$6,641,723
Additional Resources	\$50,000	\$50,000	\$50,000	\$50,000
Total	\$5,830,910	\$3,030,321	\$6,654,498	\$6,691,723

# AVIATION

**Regulation and Enforcement of For Hire Transportation:** This service provides regulation and enforcement of the City's for Hire Transportation services. Transportation Regulation promotes safety and quality in transportation-for-hire services in the City of Dallas. The work undertaken by Transportation Regulation ensures that transportation-for-hire services continue to be a viable component of the transportation system and provide consumers options when using transportation services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$1,454,325	\$1,231,493	\$360,773	\$360,773
Additional Resources	\$0	\$150,000	\$471,209	\$471,209
Total	\$1,454,325	\$1,381,493	\$831,982	\$831,982

## SOURCE OF FUNDS

The below table provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$108,885,992	\$108,655,021	\$127,028,405	\$134,895,621
Reimburse from Aviation Operating Fund	\$0	\$150,000	\$471,209	\$471,209
Reimbursement from TSA	\$576,700	\$576,700	\$576,700	\$576,700
Total	\$109,462,692	\$109,381,721	\$128,076,314	\$135,943,530

# AVIATION

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Capital construction transfer	\$ 12,698,181	\$ 4,141,644
Debt service payment for the Love Field Modernization Program (LFMP)	\$ 2,174,265	\$ 17,654,500
Full-service fueling operations at Vertiport and Dallas Executive Airport	\$ 1,892,656	\$ 1,892,656
Landside operations, administrative, facility systems, and information technology personnel (Includes 12 FTE)	\$ 3,986,392	\$ 3,986,392

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	266.00	236.10	302.00	302.00
Overtime FTEs	3.00	2.80	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	269.00	238.90	302.00	302.00

# AVIATION

## REVENUE BY SERVICE

The Aviation Department is an enterprise fund and so recovers its cost of operation through user fees and other sources. The Department is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the Aviation Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Dallas Love Field	\$97,545,589	\$103,800,625	\$124,469,192	\$132,336,408
General Aviation Facilities - Dallas Executive Airport & Vertiport	\$672,775	\$281,264	\$2,198,440	\$2,198,440
Regulation and Enforcement of For Hire Transportation	\$800,400	\$1,230,806	\$360,773	\$360,773
Total	\$99,018,764	\$105,312,695	\$127,028,405	\$134,895,621

- Concessions (\$51,907,720) – revenues from airport concessionaires comprise the Aviation Department’s largest single income source. Dallas Love Field features a wide variety of food, beverage, and retail options.
- Rental on airport (\$46,983,700) – revenues are derived on rent collected from air carriers and tenants located at Dallas Love Field and Dallas Executive Airport.
- Landing fees (\$19,548,132) – revenue from airline landing fees are expected to climb slightly compared to the FY 2016-17 budget, due to positive travel outlook.
- Permits for Transportation for Hire (\$181,371) – revenue totaled approximately \$600,000 in FY 2016-17 but is being reduced by new State legislation prohibiting permit fees for Transportation Network Companies.

# AVIATION

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Provide a clean and safe environment for conducting air travel by maintaining facilities and airfield
- Improve the “Overall Customer Satisfaction” scores by 5 percent (4.38 to 4.6 on a 1-5 scale) thereby improving the traveling experience for residents and visitors
- Increase the Sales Per Enplaned Passenger from \$9.95 to \$10.20 by increasing/rebranding Food & Beverage and Retail options
- Plan, design, and construct facilities for users of the airport to ensure a safe and secure environment
- Be a good neighbor by engaging the surrounding communities through quarterly updates, public outreach, and educational events

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of enplaned passengers	8,239,789	7,842,510	7,998,532	7,934,567
Total cost per passenger	\$5.38	\$4.59	\$7.57	\$8.43
Overall customer satisfaction index (scale 1-5)	4.50	4.39	4.60	4.60
Sales Per Enplaned Passenger (SPEP)	\$10.12	\$9.95	\$10.23	\$10.23
Operation and Maintenance cost per general aviation operation	\$148.39	\$42.66	\$45.62	\$45.62

# CONVENTION AND EVENT SERVICES

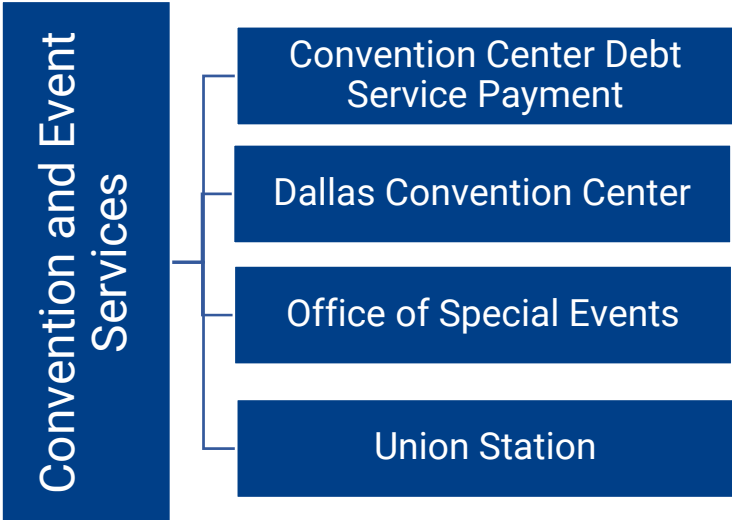
## MISSION

To serve as an economic engine for the City of Dallas, through efficient management, marketing and promotion of the Kay Bailey Hutchison Convention Center Dallas and the Office of Special Events, while providing a quality customer experience.

## DEPARTMENT SUMMARY

Kay Bailey Hutchison Convention Center Dallas hosts an average of 101 events a year, with bookings through 2027, while the Office of Special Events issues over 900 event permits annually. Convention and Events Services continues to see a growth in revenues with an estimated 1.4 percent and 3.7 percent increase over budget for FY 2017-18 budget and FY 2018-19 planned budget respectively. Key drivers of revenue consist of the Hotel Occupancy Tax, Alcohol Beverage Tax, and facility-driven revenues. Noteworthy shows for FY 2017-18 include annual events such as NCA High School and Dallas Safari Club, as well as new events, including: O'Reilly Auto Parts, ACE Hardware, Heineken Distributors Conference, and Society of Petroleum Engineers.

## FUNCTIONAL ORGANIZATION CHART



# CONVENTION AND EVENT SERVICES

## SERVICE DESCRIPTION AND BUDGET

Convention Center Debt Service Payment: Convention and Event Services sustains the Debt Service Fund which provides for the payment of principal and interest on the Convention Center’s outstanding revenue refunding and improvement bonds.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$22,524,413	\$22,524,413	\$23,482,163	\$23,484,663
Total	\$22,524,413	\$22,524,413	\$23,482,163	\$23,484,663

Dallas Convention Center: The Kay Bailey Hutchison Convention Center Dallas (KBHCCD) is one of the region’s most powerful economic engines, generating dollars that reduce the burden to local taxpayers, creating region-wide jobs and economic benefits. With over one million square feet of exhibit space, KBHCCD hosts an average of 101 professional, religious, corporate, consumer, trade, sports, and educational events each year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$73,603,647	\$73,240,117	\$72,903,989	\$76,487,026
Additional Resources	\$0	\$6,080	\$0	0
Total	\$73,603,647	\$73,246,197	\$72,903,989	\$76,487,026

Office of Special Events: The Office of Special Events (OSE), a division of Convention and Event Services, serves as the regulatory authority for permitting outdoor special events, street pole banners, neighborhood farmers markets and commercial filming activities. OSE promotes economic development in the City of Dallas by facilitating the development and growth of both new and existing events and activities.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$603,720	\$467,404	\$659,565	\$675,674
Total	\$603,720	\$467,404	\$659,565	\$675,674



# CONVENTION AND EVENT SERVICES

Union Station: Union Station, a City of Dallas owned facility, serves as a hub for major transportation providers, including Dallas Area Rapid Transit (DART) light rail, American Railroad Passenger Corporation (AMTRAK), and Trinity Railway Express (TRE). Convention and Event Services is responsible for overseeing the operations of Union Station.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$746,549	\$893,149	\$741,549	\$741,549
Total	\$746,549	\$893,149	\$741,549	\$741,549

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$97,478,329	\$97,125,083	\$97,787,266	\$101,388,912
Reimbursement from Other Departments	\$0	\$6,080	\$0	\$0
Total	\$97,478,329	\$97,131,163	\$97,787,266	\$101,388,912

# CONVENTION AND EVENT SERVICES

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Food and beverage contract expenses driven by increased food and beverage revenues	\$1,085,141	\$1,085,141
Revenue Bond sale increase attributed to increase in the annual debt service payment, based on debt service schedule.	\$957,750	\$957,750
Equipment maintenance and repair	\$(762,096)	\$(88,596)
Debt service principal payment	\$(746,638)	\$(1,493,276)
Advertising to promote the Kay Bailey Hutchison Convention Center	\$323,063	\$1,247,359
Capital construction transfer	\$(147,476)	\$1,176,232
Increase in building maintenance and repair	\$0	\$995,896

# CONVENTION AND EVENT SERVICES

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	124.80	101.90	131.50	131.50
Overtime FTEs	0.00	7.00	5.40	5.40
City Temporary FTEs	2.00	0.10	1.00	1.00
Total FTEs	126.80	109.00	137.90	137.90

## REVENUE BY SERVICE

Convention and Event Services is an enterprise fund, as such, these funds are fully supported by charges for service. Each fund establishes revenue-based fees and charges to recoup the cost of providing the services.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Dallas Convention Center	\$96,281,960	\$96,956,453	\$97,638,450	\$101,240,096
Office of Special Events	\$99,500	\$147,014	\$127,200	\$127,200
Union Station	\$21,616	\$21,616	\$21,616	\$21,616
Total	\$96,403,076	\$97,125,083	\$97,787,266	\$101,388,912

- Convention and Event Services revenue consists of Hotel Occupancy Tax collections (\$59.9 million), Contract Revenues (Food and Beverage, Event Parking, and Technology Services - \$13.8 million), Alcohol Beverage Tax (\$12.9 million), Event Revenues (\$9.5 million), and other revenues (\$1.7 million).
- Convention and Event Services anticipates continued growth in revenue in FY 2017-18 and FY 2018-19, with a budgeted \$97.8 million and planned \$101.4 million. The key driver of increased revenue in FY 2018-19 is the Hotel Occupancy Tax (HOT).

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

# CONVENTION AND EVENT SERVICES

- Continue to foster and promote economic investment for Dallas and its citizens through the hosting of major tradeshow and conventions at the Kay Bailey Hutchison Convention Center Dallas
- Ensure that the Kay Bailey Hutchison Convention Center Dallas maintain its national reputation as one of the premier convention destinations
- Meet the needs of our clients and guests in a responsive and professional manner
- Facilitate safe community events through permitting activities at the Office of Special Events

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Average Building Occupancy Rate	35.0%	58.0%	60.0%	60.0%
Percent of Survey Respondents That Rated Overall Experience as "Excellent" or "Good"	85.0%	92.0%	90.0%	90.0%
Number of Permits Issued Annually	850	955	900	900

# DALLAS WATER UTILITIES

## MISSION

The mission of Dallas Water Utilities is to provide water and wastewater services vital to the health and safety of Dallas citizens and our customers.

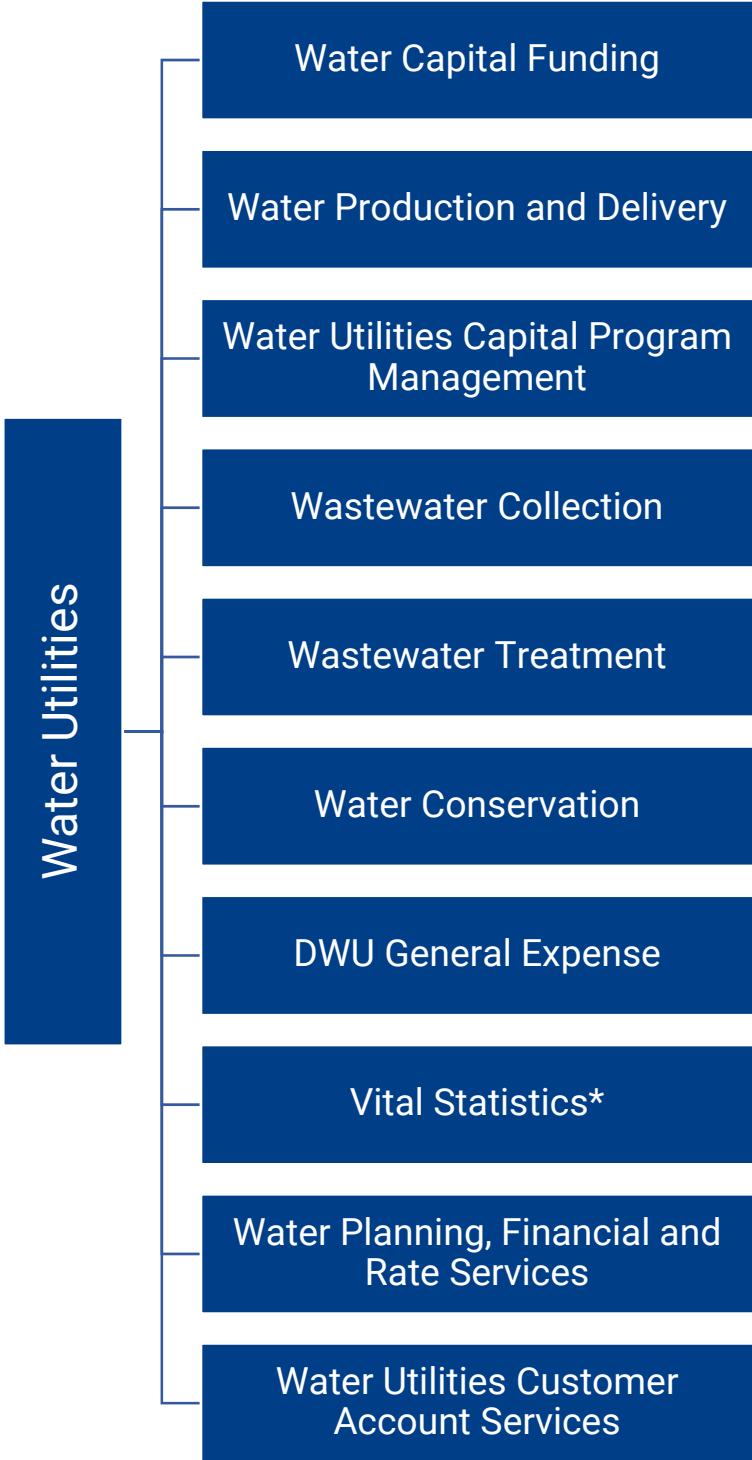
## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Dallas Water Utilities will enable continued operation and maintenance of three water treatment plants, pump stations, storage and over 4,946 miles of mains providing 147 billion gallons of drinking water annually and fire protection to 2.5 million people in Dallas and 23 customer cities while meeting all regulatory requirements. The budget will also support the continued operation and maintenance of two wastewater treatment plants, laboratories, and more than 4,020 miles of wastewater mains providing treatment of 64.5 billion gallons of wastewater annually while meeting all regulatory requirements for Dallas and 11 customer cities.

For FY 2017-18, Dallas Water Utilities is proposing a 1.6 percent combined rate increase. A typical residential monthly bill of \$66.09 based on 8,300 gallons usage (winter months' average of 5,700 gallons for sewer) will increase by \$1.03 (1.6%) to \$67.12. About 88 percent of residential customers will see an average monthly bill increase of \$1.54 or less. The rate change is driven by infrastructure requirements for both growth and renewal and payment for increased service demands, maintenance, and replacement of aging infrastructure and operation of facilities.

# DALLAS WATER UTILITIES

## FUNCTIONAL ORGANIZATION CHART



\* This service transferred to the new Office of Community Care in the Office of Management Services

# DALLAS WATER UTILITIES

## SERVICE DESCRIPTION AND BUDGET

**Water Capital Funding:** The Water Capital Funding unit provides funding related to the Water Utilities Capital Improvement Program through the issuance of long-term and short-term debt, as well as cash funding to meet the City’s Financial Management Performance Criteria goal of at least 20% cash funding. Also, the unit maintains the minimum annual bond ordinance coverage of 1.25, with the Financial Management Performance Criteria goal of at least 1.50.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$306,764,583	\$300,000,861	\$317,672,155	\$326,839,109
Total	\$306,764,583	\$300,000,861	\$317,672,155	\$326,839,109

**Water Production and Delivery:** This division operates and maintains facilities to provide 147 billion gallons of drinking water and fire protection to more than 2.5 million people in the city of Dallas, 23 customer cities, and DFW Airport. This includes 24/7 operation of three water purification plants, both treated water and raw water pump stations, elevated storage tanks, and 4,946 miles of distribution system pipelines. Leak detection and back-flow prevention programs reduce water loss and protect the community from cross-connection contamination.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$137,936,321	\$136,857,948	\$140,248,692	\$146,608,413
Total	\$137,936,321	\$136,857,948	\$140,248,692	\$146,608,413

**Water Utilities Capital Program Management:** Provides management for capital improvement projects averaging \$300,000,000 annually from inception through start up. This includes capital budget planning; contract procurement; administration of professional and technical services; preparation of documents for rights-of-way acquisition; design of utilities; review of plans for major development; relocation of pipelines in advance of outside agency paving projects; construction administration, inspection, testing, training, and startup of the required improvements.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$13,461,341	\$13,401,363	\$13,453,248	\$13,539,212
Total	\$13,461,341	\$13,401,363	\$13,453,248	\$13,539,212

# DALLAS WATER UTILITIES

**Wastewater Collection:** The Wastewater Collection Division provides 24/7 operation and maintenance of more than 4,020 miles of wastewater mains to ensure the collection and transport of domestic and industrial wastewater. Functions include internal pipeline inspection and cleaning (40 percent of the system annually), root control, rehabilitation and replacement of mains, detection and mitigation of inflow and infiltration sources, and flow monitoring.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$19,574,270	\$19,595,750	\$20,544,616	\$21,894,345
Total	\$19,574,270	\$19,595,750	\$20,544,616	\$21,894,345

**Wastewater Treatment:** The Wastewater Treatment Division operates and maintains two wastewater treatment plants that process 64.5 billion gallons of domestic and industrial wastewater, treat and dispose of biosolids, and provide reuse effluent water to local area golf courses as a service for the citizens of Dallas. Additionally, the division performs wastewater treatment activities for 11 customer cities, operates an analytical laboratory and two process laboratories, and provides environmental services related to wastewater discharges to meet federal and state regulatory requirements.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$50,033,561	\$49,883,620	\$50,882,092	\$52,308,476
Total	\$50,033,561	\$49,883,620	\$50,882,092	\$52,308,476

**Water Conservation:** This function provides environmental protection, reduces drought rationing danger, addresses short-term and long-term water shortages, and mitigates the high costs of new water system improvements. The City has maintained a water conservation program since the early 1980s. Current efforts include mandatory requirements relating to lawn and landscape irrigation, education, regional outreach, and incentive initiatives aimed at reducing the growth rate of peak day demand and reducing per capita consumption by 1% per year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$3,924,276	\$3,471,907	\$3,951,274	\$4,026,864
Total	\$3,924,276	\$3,471,907	\$3,951,274	\$4,026,864



# DALLAS WATER UTILITIES

**DWU General Expense:** This function manages payments for services received by the Dallas Water Utilities Department from other City departments. Examples include Payment In lieu of Taxes (PILOT), fleet replacement, and street rental.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$95,400,663	\$95,433,671	\$91,063,815	\$92,472,783
Total	\$95,400,663	\$95,433,671	\$91,063,815	\$92,472,783

**Vital Statistics:** This service was transferred out of Dallas Water Utilities beginning in FY 2017-18 to the new Office of Community Care in the Management Services Department.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Additional Resources	\$972,659	\$972,659	\$0	\$0
Total	\$972,659	\$972,659	\$0	\$0

**Water Planning, Financial and Rate Service:** This function ensures the City has water both now and in the future to meet the needs of the citizens of Dallas and customer cities by maintaining and acquiring water rights as needed. This division coordinates preparation of the annual capital budget to fund maintenance and rehabilitation of the water and wastewater system; develops and manages the Department's annual operating budget of more than \$660,000,000; conducts wholesale cost of service studies; and provides both wholesale and retail rate development to cover annual operating and capital budgets totaling more than \$950,000,000.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$3,696,073	\$3,693,003	\$3,766,062	\$3,935,832
Total	\$3,696,073	\$3,693,003	\$3,766,062	\$3,935,832

# DALLAS WATER UTILITIES

Water Utilities Customer Account Services: DWU Customer Account Services provides water meter reading, billing, collection, and customer service activities for more than 300,000 water, wastewater, sanitation, and stormwater utility accounts monthly. It also includes billing and collection of other City of Dallas account receivables. The division provides meter and account maintenance; performs payment processing for walk-in, online, auto-pay, and lockbox; and supports/trains all billing system users.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$26,673,649	\$26,089,526	\$25,889,434	\$26,046,354
Additional Resources	\$576,915	\$576,915	\$576,915	\$576,915
Total	\$27,250,564	\$26,666,441	\$26,466,349	\$26,623,269

## SOURCE OF FUNDS

The below table provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$657,464,737	\$648,427,649	\$667,471,388	\$687,671,388
General Fund Reimbursement	\$1,549,574	\$1,549,574	\$576,915	\$1,570,901
Total	\$659,014,311	\$649,977,223	\$668,048,303	\$689,242,289

# DALLAS WATER UTILITIES

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Increase for funding for ten-year capital improvement program	\$ 10,131,941	\$ 17,554,889
Fleet replacement and increased street rental charges	\$ 4,308,689	\$ 5,708,689
Compliance with Fourth Unregulated Contaminant Monitoring Rule (UCMR4) for water quality and Lake Lewisville dam repairs	\$ 2,549,263	\$ 4,505,279
Wastewater treatment charges from Trinity River Authority for contracted treatment service	\$ 2,019,925	\$ 3,724,314
Vital Statistics transferred to the Office of Community Care, a division in the Office of Management Services	\$(993,986)	\$(993,986)

# DALLAS WATER UTILITIES

## PERSONNEL

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	1,428.00	1,427.10	1,415.00	1,415.00
Overtime FTEs	150.30	150.30	150.30	150.30
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	1,578.30	1,577.40	1,565.30	1,565.30

# DALLAS WATER UTILITIES

## REVENUE BY SERVICE

Dallas Water Utilities is an enterprise fund and so recovers its operating costs through user charges and non-property tax revenues. The Department is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the Utility Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
DWU General Expense	\$657,464,737	\$648,427,649	\$666,477,405	\$687,671,388
Total	\$657,464,737	\$648,427,649	\$666,477,405	\$687,671,388

- DWU General Expense – This category includes all the Department’s revenue types, especially:
  - Treated Water – Retail (\$298 million) derived from sales to individual and business end users;
  - Treated Water – Wholesale (\$86.8 million) derived from sales to customer municipalities and special districts;
  - Wastewater – Retail (\$237.1 million) derived from sales to individual and business end users; and
  - Wastewater – Wholesale (\$11.8 million) derived from sales to customer municipalities and special districts.

# DALLAS WATER UTILITIES

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Continually provide high quality water to meet the demands of both retail and wholesale customers, and ensure adequate pressure for fire protection.
- Provide wastewater collection and treatment services for retail and wholesale customers while meeting U.S. Environmental Protection Agency and Texas Commission on Environmental Quality treatment plant discharge requirements and Trinity River Stream Standards as required by the Clean Water Act.
- Provide timely and quality customer service.
- Provide planning, design, and construction of capital projects to assure adequate and appropriate improvements within the water and wastewater systems.
- Ensure accountability of funds and prudent management of the Department's financial resources.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Compliance with state and federal standards and regulations for drinking water	100.00%	100.00%	100.00%	100.00%
Small diameter pipelines replaced annually	1.00%	1.00%	0.90%	0.90%
Number of million gallons saved through plumbing fixture replacement programs annually	540	550	600	600
Meter reading accuracy	99.95%	99.96%	99.95%	99.95%
Total value of capital projects awarded	\$311,521,000	\$284,000,000	\$286,800,000	\$300,000,000
Main breaks per 100 miles of main	30.47	32.00	28.00	28.00
Number of sanitary sewer overflows per 100 miles of main	3.00	2.50	3.00	3.00
Average response time in minutes to emergency service requests	65.00	58.60	65.00	65.00

# MUNICIPAL RADIO

## MISSION

Operated by the City of Dallas Office of Cultural Affairs, Municipal Radio is an integral component of the City of Dallas’ commitment to providing access to arts opportunities and City Council meetings to all its citizens and to the over six million residents of North Texas capable of receiving the station’s signal.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Municipal Radio (WRR) supports the station’s mission to provide 24-hour classical music programming Dallas residents and the North Texas region, and serve as a vital marketing partner to Dallas-area arts organizations through on-air promotions, event notices, and discounted advertising rates. WRR revenues are estimated to be over \$2 million, which directly supports the operations of the station.

## FUNCTIONAL ORGANIZATION CHART



# MUNICIPAL RADIO

## SERVICE DESCRIPTION AND BUDGET

WRR Municipal Radio and Classical Music: Manages radio station WRR 101.1 FM that provides 24-hour broadcasts that include classical music and other select musical programming, promotes cultural arts events and broadcasts City Council meetings. The station uses a commercial radio model as licensed by the Federal Communications Commission (FCC) selling commercial air-time and sponsorships to generate revenue to fund operational costs. The station has a 100-mile service area and boast weekly cumulative listeners of over 300,000.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$2,032,482	\$1,951,417	\$2,051,318	\$2,086,407
Total	\$2,032,482	\$1,951,417	\$2,051,318	\$2,086,407

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$2,032,482	\$1,951,417	\$2,051,318	\$2,086,407
Total	\$2,032,482	\$1,951,417	\$2,051,318	\$2,086,407

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
None		



# MUNICIPAL RADIO

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	14.50	11.00	13.50	13.50
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	14.50	11.00	13.50	13.50

## REVENUE BY SERVICE

Municipal Radio is an enterprise fund. These funds are fully supported by charges for service. Each fund establishes revenue-based fees and charges to recoup the costs of providing the services.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
WRR Municipal Radio Classical Music	\$2,055,000	\$2,014,613	\$2,098,813	\$2,198,813
Total	\$2,055,000	\$2,014,613	\$2,098,813	\$2,198,813

- Revenues are primarily from local and national advertising sales. WRR anticipates higher advertisement revenues in FY 2017-18 and FY 2018-19.

# MUNICIPAL RADIO

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Increase weekly total cumulative audience from 304,000 to 317,000 (four percent)
- Increase WRR marketing events from 80 to 100 (25 percent)

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of WRR community and marketing events	65	80	90	100
Weekly total cumulative audience (as measured by A.C. Nielsen PPM)	300,000	304,000	317,000	332,850

# SANITATION SERVICES

## MISSION

To benefit our community and environment while garnering benefit from our waste resources by providing excellent customer services that promote waste reduction, resource recovery, and support to the City of Dallas sustainability efforts.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget will allow Sanitation Services to continue providing weekly refuse and recycling service and monthly bulk and brush collection to 240,000 residential households. The department will also continue providing seven day a week dead animal collection, six day a week disposal services to approximately 1,300 daily customers who bring 1.7 million tons to the McCommas Bluff landfill annually, operation of three regional transfer stations, and education and diversion program development as outlined in the City’s Zero Waste Plan. The FY 2017-18 budget increases the residential Sanitation fee by 3.5 percent, from \$24.32 to \$25.18. The change is driven by personnel merit and health care costs, increases in equipment replacement costs to address the aging vehicle fleet, increases in costs related to services provided to the department by the City’s General Fund (e.g., street maintenance, technology, 311 services, risk management, and other business services), and increased roll-cart replacement costs.

## FUNCTIONAL ORGANIZATION CHART



# SANITATION SERVICES

## SERVICE DESCRIPTION AND BUDGET

**Animal Remains Collection:** Animal Remains Collection (ARC) provides for the prompt (seven days a week) and respectful recovery and disposal of animal remains from residents, public right of way, and animal clinics. ARC removes approximately 24,000 animal remains annually. Expenses are recovered through the residential sanitation fee, direct charges to veterinary clinics, and charges to customers with animals weighing over 100 lbs.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$679,144	\$708,422	\$732,579	\$748,869
Total	\$679,144	\$708,422	\$732,579	\$748,869

**Bulk/Brush Waste Removal Services:** Sanitation Services provides monthly bulk and brush collections to approximately 240,000 households throughout the city of Dallas. This service provides residents the option to discard larger, less frequently disposed of items with convenient monthly curbside collection. The bulk/brush crews collect and dispose of over 170,000 tons of bulky waste annually. This service is financially self-supporting through the monthly sanitation fee and cost-plus fees.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$16,354,596	\$17,636,856	\$15,217,193	\$15,687,092
Total	\$16,354,596	\$17,636,856	\$15,217,193	\$15,687,092

**City Facility Services:** City Facility Services provides waste collection services for 186 City facilities, 216 recycling collection locations, and other neighborhood drop off sites. This service is provided through contracted vendors who perform roll-off collection or compactor collection service, but also includes refuse and recycling dumpster collection performed by City staff.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$736,763	\$727,654	\$737,259	\$740,756
Total	\$736,763	\$727,654	\$737,259	\$740,756

# SANITATION SERVICES

**Landfill Services:** The City's McCommas Bluff Landfill is an essential asset in managing the waste stream generated by its customers. The landfill accepts waste from residential and business customers and disposes of the waste in accordance with federal, state and local rules and regulations. The landfill also utilizes advanced landfill gas recovery technology to create positive revenue. The McCommas Bluff Landfill receives and disposes of almost 1.7 million tons of municipal solid waste each year and processes over 1,300 customers daily.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$28,795,518	\$25,923,348	\$31,666,389	\$30,693,338
Total	\$28,795,518	\$25,923,348	\$31,666,389	\$30,693,338

**Recycling Collection and Zero Waste Division:** Provides weekly residential recycling collection services to approximately 192,000 City of Dallas customers, which equates to approximately 48,000 service opportunities daily. This division also provides residents household hazardous waste disposal services, as well as education, outreach and diversion programs outlined in the City's Zero Waste Plan. The monthly residential sanitation fee along with revenues generated from the City's recycle processing contract supports funding of this service.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$13,241,093	\$13,448,203	\$13,236,627	\$13,717,005
Total	\$13,241,093	\$13,448,203	\$13,236,627	\$13,717,005

**Residential Refuse Collection:** Dallas households generate approximately 245,000 tons of refuse each year. Sanitation Service crews remove and dispose of waste each week for approximately 240,000 households, resulting in over 60,000 service opportunities daily. This service is financially self-supporting through the monthly sanitation fee. This division also includes the operation of three regional transfer stations that process and transport over 280,000 tons of material each year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$40,733,940	\$42,096,082	\$40,689,050	\$42,495,679
Total	\$40,733,940	\$42,096,082	\$40,689,050	\$42,495,679

# SANITATION SERVICES

## SOURCE OF FUNDS

The below table provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$100,541,054	\$100,540,565	\$102,279,097	\$104,082,739
Total	\$100,541,054	\$100,540,565	\$102,279,097	\$104,082,739

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Incremental increase in FY2017-18 and decrease in FY2018-19 for landfill services capital transfer	\$1,671,464	\$(1,187,431)
Increase in master lease expense in FY2018-19	\$0	\$1,863,536

# SANITATION SERVICES

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100% occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	531.00	508.50	531.00	531.00
Overtime FTEs	93.30	99.00	93.30	93.30
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	624.30	607.50	624.30	624.30

# SANITATION SERVICES

## REVENUE BY SERVICE

Sanitation Services is an enterprise fund and so recovers its cost of operation through user charges and other non-property tax sources. The Department is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the Sanitation Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Brush/Bulk Waste Removal Services	\$121,632	\$146,341	\$129,809	\$129,809
City Facility Services	\$736,763	\$774,758	\$737,259	\$737,259
Landfill Services	\$22,796,548	\$29,260,297	\$25,491,801	\$25,491,801
Recycling Collection and Zero Waste Division	\$872,175	\$1,259,636	\$1,062,951	\$1,062,951
Residential Refuse Collection	\$76,013,936	\$74,011,683	\$74,857,277	\$76,660,919
Total	\$100,541,054	\$105,452,715	\$102,279,097	\$104,082,739

- Brush and Bulk Waste Removal Services – Revenues are derived from cost-plus collection of materials other than during the monthly brush/bulk waste pickup.
- City Facility Services – Revenue is derived from charges to City departments for refuse and recycling collection services.
- The McCommas Bluff Landfill - Revenues are from charges (\$25 per ton) to individuals and businesses for disposal of a wide variety of solid waste materials.
- Recycling Collection and Zero Waste – Revenue is derived from the collection and sale of recyclable materials, as well as host fee revenues and diversion education revenues from the City’s recycle processing contract.
- Residential Refuse Collection – Revenue is derived from the monthly residential collection fee, residential extra cart fees, and fees to commercial customers. The FY 2017-18 budget includes an increase in this monthly fee from \$24.32 to \$25.18



# SANITATION SERVICES

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Reduce missed calls per 10,000 for refuse collection and recycling collection.
- Complete optimizing recycling collection routes by September 2018 and refuse collection routes by September 2019.
- Reduce number of property damage claims.
- Reduce number of preventable collisions/incidents.
- Identify mechanism to track customer processing time at landfill by March 2018.
- Reduce the number of hydraulic fluid spills related to parts failure.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Missed collection calls per 10,000	10.40	12.50	11.50	11.50
Percent of on-time collection pickups	99.8%	99.8%	99.8%	99.8%
Residential diversion rate (recycle/refuse + recycle)	17.91	18.38	19.01	19.01
Tons of Residential recyclables collected annually	55,000	55,400	57,615	57,615
Missed refuse and recycling collections calls per 10,000 service opportunities	N/A	11.1	11	10
The percentage of workdays per month meeting minimum automated fleet availability target	N/A	N/A	90.0%	100.0%
The percentage of workdays per month meeting minimum rear loader fleet availability target	N/A	N/A	90.0%	100.0%



# STORM DRAINAGE MANAGEMENT

## MISSION

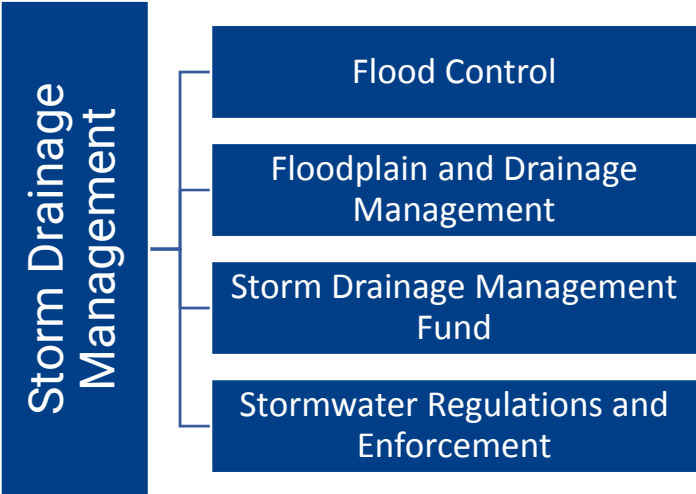
Enhance the quality of life for Dallas residents through management of the Trinity River watershed, associated neighborhood and system-wide flood control, floodplain, and surface water quality activities.

## DEPARTMENT SUMMARY

FY 2017-18 budget and FY 2018-19 planned budget for Trinity Watershed Management (TWM) address TWM's responsibility for the City's compliance with drainage systems regulations. This includes the City's Municipal Separate Storm Sewer System (MS4) permit issued under the Texas Pollutant Discharge Elimination System program, Federal Clean Water Act, and associated Consent Decree. The permit sets performance requirements that allow the City to discharge stormwater runoff through drainage systems into Trinity River and tributaries. Activities include design, construction, operation and maintenance, and inspection of storm drainage system; flood response; and regulatory operations including enforcement, water quality monitoring, and public outreach. TWM works with government agencies and other partners.

In FY 2017-18, residential customers will see an average increase of \$0.63 monthly, while commercial customers will see an increase of \$0.17 per 1,000 square feet impervious area. This fee increase in Storm Drainage Management will allow the department to create a formal capital program. The new program will address annual major maintenance, and major system wide projects as necessary. In the current year, \$5 million funding was allocated for major maintenance projects. Funding will increase to \$8.8 million in FY 2017-18 and \$10.7 million in FY 2018-19.

## FUNCTIONAL ORGANIZATION CHART



# STORM DRAINAGE MANAGEMENT

## SERVICE DESCRIPTION AND BUDGET

**Flood Control:** Provides (1) Flood Protection, (2) Storm Drainage System Maintenance, and (3) Flood Emergency Response. These activities include maintenance and operation of: Dallas Floodway Levee System (21 pump stations, six pressure sewers, 30-mile levees, sumps, and flood walls), city-wide drainage structures and 1,800 miles of storm drainage pipes, 180 miles of city-owned creeks and channels, other storm drainage facilities (City-owned detention basins, and dams), SCADA, and Flooded Roadway Warning System.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$16,613,373	\$16,563,373	\$16,663,159	\$17,173,923
Additional Resources	\$0	\$114,401	\$156,331	\$156,311
Total	\$16,613,373	\$16,677,774	\$16,819,490	\$17,330,234

**Floodplain and Drainage Management:** Provides implementation for 50-60 capital drainage projects annually; initiates 10-16 studies and mapping to ensure public/private infrastructure/development are designed to minimize flooding; prohibits development in areas prone to flooding without required floodplain permit; qualifies Dallas property owners for a discount on flood insurance; and provides in-house design, construction management, and inspections for storm drainage, erosion control, pump stations, and other Trinity Watershed Management (TWM) projects.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$3,818,502	\$3,377,725	\$3,902,409	\$3,902,409
Total	\$3,818,502	\$3,377,725	\$3,902,409	\$3,902,409

**Stormwater Regulations and Enforcement:** Manages compliance with the City's MS4 Permit and associated local, state, and federal regulations. Annual activities include approximately 8,200 industrial and construction inspections, 350 spill responses/ investigations, 130 creek and stream water quality sampling events, 6,000+ outfall/inlet/culvert inspections, 4,000 closed-circuit television inspections, inlet and pipe cleaning, 6,000 line locations, asset inventory, and condition assessments for over 180 miles of storm sewer lines and coordinating/documenting other required permit activities towards water quality improvement. Outreach efforts provide targeted surface water protection messages to over 220,000 people at over 330 events each year.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$6,201,461	\$5,949,631	\$6,313,192	\$6,313,192
Total	\$6,201,461	\$5,949,631	\$6,313,192	\$6,313,192

# STORM DRAINAGE MANAGEMENT

Storm Drainage Management Fund: Facilitates City department activities in compliance with the City’s MS4 permit issued by the Texas Commission on Environmental Quality (TCEQ). Activities include operations/maintenance of the storm drainage system, floodplain management, stormwater pollution prevention, enforcement, and education measures to comply with federal, state, and local requirements. Reimburses General Fund approximately \$18.4 million to 15 City Departments for stormwater-related activities including: drainage system maintenance, environmental management system, hazardous spill response, illegal dumping, litter control, public education/outreach, street sweeping, and inspection/enforcement.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$28,024,433	\$28,749,318	\$29,058,077	\$31,047,313
Total	\$28,024,433	\$28,749,318	\$29,058,077	\$31,047,313

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$54,657,769	\$54,640,047	\$55,936,837	\$58,436,837
Trinity Watershed Management Reimbursement	\$0	\$114,401	\$156,331	\$156,311
Total	\$54,657,769	\$54,754,448	\$56,093,168	\$58,593,148

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Increase transfer to capital fund	\$3,787,984	\$1,920,654

# STORM DRAINAGE MANAGEMENT

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	273.00	209.80	251.00	251.00
Overtime FTEs	8.60	11.40	31.60	31.60
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	281.60	221.20	282.60	282.60

## REVENUE BY SERVICE

Storm Drainage Management is an Enterprise Fund department and, as such, generates revenue to fully cover the cost of departmental expenses. Each fund generates revenue-based fees and charges to recoup the costs of providing the services.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Storm Drainage Management Fund	\$52,586,837	\$50,936,837	\$55,987,895	\$58,436,837
Total	\$52,586,837	\$50,936,837	\$55,987,895	\$58,436,837

- Storm Drainage Management Fund revenue is derived from stormwater fees which are charged utilizing measured impervious data for residential and non-residential accounts. In FY 2017-18, residential customers will see an average monthly increase of \$0.63, and commercial customers will see an increase of \$0.17 per 1,000 square feet of impervious area. In FY 2018-19, residential customers will see an average monthly increase of \$0.32, and commercial customers will see an increase of \$0.09 per 1,000 square feet of impervious area.

# STORM DRAINAGE MANAGEMENT

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Improve the quality of life for the residents of Dallas
- Attract residents, businesses, and visitors to Trinity River Corridor (the Trinity River)
- Maintain strong working relationships with internal and external partners
- Consistently meet program regulatory requirements
- Maintain compliance with the City’s Stormwater (MS4) Permit
- Enhance and protect water resources in Dallas by providing environmental stewardship
- Ensure public/private infrastructure/development are designed to avoid flooding
- Plan and implement drainage infrastructure projects to improve drainage system efficiency and function
- Maintain the percentage of pump station uptime at 92 percent or greater
- Continue work towards integrated quality and environmental ISO certification

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent uptime pump station	94.0%	90.0%	92.0%	92.0%
Percent of service requests responded to within service level agreement (SLA)	96.0%	98.0%	96.0%	96.0%





# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

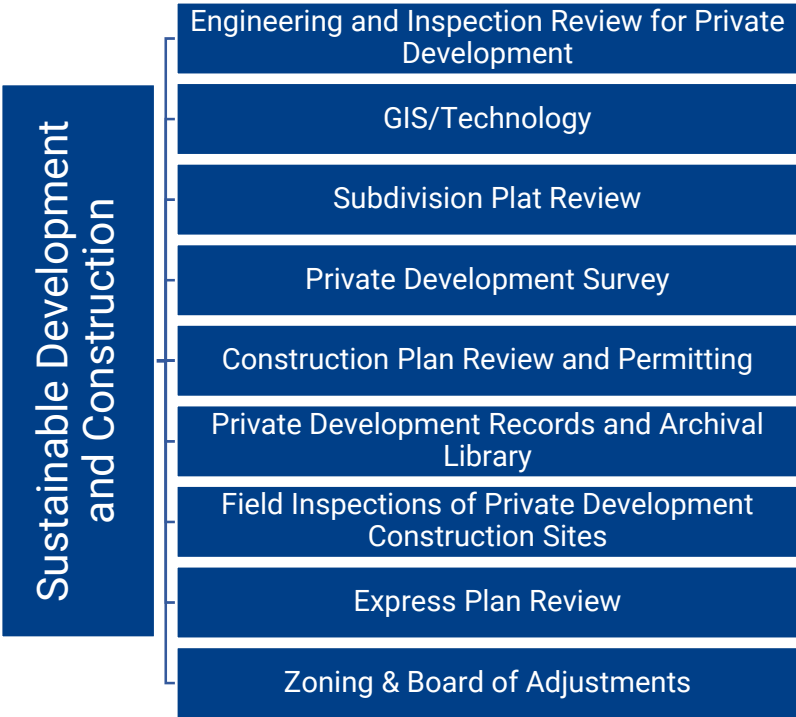
## MISSION

Dedicated to excellence by partnering with the community to build a safe and dynamic Dallas.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned enterprise fund budget for Sustainable Development and Construction builds on past efforts to provide services associated with the review and inspection of development within the City of Dallas. There are four divisions supported primarily by the enterprise fund, which are Building Inspection, Engineering, Current Planning, and GIS/Technology. Over the next two years, the Department anticipates facilitating over \$7.5 billion in permit valuation related to construction activity, issuing over 65,000 building permits, conducting over 400,000 inspections, issuing over 10,000 Certificates of Occupancy, and processing 500 zoning changes. FY 2017-18 budget includes two additional Technology Analysts and one Data Analyst who will provide enterprise software configuration, maintenance, and support to the Department. The FY 2017-18 budget also restores funding that had been reduced in FY 2016-17 as part of a vacancy rate adjustment.

## FUNCTIONAL ORGANIZATION CHART



# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

## SERVICE DESCRIPTION AND BUDGET

**Engineering and Inspection Review for Private Development:** The private engineering and inspection division’s core responsibilities are to: review and approve engineering plans for infrastructure improvements that will be dedicated to the City by private developers; and inspect the construction of the infrastructure improvements to ensure that all construction is to City standards and specifications.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$2,425,210	\$2,363,943	\$2,271,562	\$2,332,654
Additional Resources	\$548,741	\$548,741	\$599,177	\$599,177
Total	\$2,973,951	\$2,912,684	\$2,870,739	\$2,931,831

**GIS/Technology:** The GIS mapping division’s core responsibilities are to: provide mapping, data and applications for development activities; create plat parcel GIS data to serve as the authoritative base for development activities; maintain the official zoning map of the City; generate mandated notifications for public hearings; maintain applications that provide data to staff and citizens; and maintain the department’s enterprise software configuration.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$950,360	\$731,727	\$1,117,790	\$1,207,308
Total	\$950,360	\$731,727	\$1,117,790	\$1,207,308

**Subdivision Plat Review:** The plat review division’s core responsibilities are to: administer and process all new plat submissions for the City of Dallas; respond to inquiries and provide information on platting regulations to both internal and external customers; and grow the tax base through the creation of legal building sites for new construction.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$609,356	\$551,170	\$606,403	\$621,049
Total	\$609,356	\$551,170	\$606,403	\$621,049

# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

**Private Development Survey:** The private survey division’s core responsibilities are to review plats, field notes, easements, abandonments, and covenant agreements associated with private development for accuracy, completeness, and compliance with City and State Professional Survey standards.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$660,371	\$596,804	\$666,788	\$681,434
Total	\$660,371	\$596,804	\$666,788	\$681,434

**Construction Plan Review and Permitting:** The plan review and permitting division’s core responsibilities are to: safeguard the public health, safety and general welfare through the application of the City’s construction codes and other federal and state mandates; review and issue permits associated with development in the City of Dallas; and ensure safety to fire fighters and emergency responders during emergency operations.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$17,143,489	\$15,105,744	\$14,676,395	\$14,487,092
Additional Resources	\$0	\$0	\$117,796	\$117,796
Total	\$17,143,489	\$15,105,744	\$14,794,191	\$14,604,888

**Private Development Records and Archival Library:** The central files division’s core responsibilities are to: record and archive building plans and permits as required by state law and industry practice; maintain, retrieve, and provide historical records on permitted private development plans and inspection reports; and respond to open records requests and provide certified records or absence of records for court proceedings.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$1,112,055	\$1,078,736	\$1,111,367	\$989,146
Total	\$1,112,055	\$1,078,736	\$1,111,367	\$989,146

**Field Inspections of Private Development Construction Sites:** The field inspections division’s core responsibilities are to: ensure commercial and residential structures are constructed, reconstructed, or renovated to meet mandatory standards for quality of life and building safety; support and administer the enforcement of building, plumbing, mechanical, electrical, zoning, certificate of occupancy, green ordinance and sign code requirements through field inspection of construction activity and changes in property use.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$9,511,180	\$11,606,759	\$8,407,809	\$8,563,287
Total	\$9,511,180	\$11,606,759	\$8,407,809	\$8,563,287

# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

**Express Plan Review:** The express plan review division’s core responsibilities are to provide an optional service to: expedite a coordinated construction plan review process for an additional fee (for new construction, remodels, renovations, and certificate of occupancies and ensure compliance with Dallas development codes, building and construction codes, and applicable ordinances) and provide pre-development trade coordination meetings for an additional fee for projects in the planning phases of construction.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$1,873,691	\$1,809,164	\$1,730,685	\$1,782,032
Total	\$1,873,691	\$1,809,164	\$1,730,685	\$1,782,032

**Zoning and Board of Adjustments:** The current planning division’s core responsibilities are to review and formulate staff recommendations on development applications in compliance with development codes, State law and accepted land use principles, including: zoning cases, special exceptions, variances development plans, and minor amendments to development plans.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$1,804,583	\$1,803,281	\$1,787,391	\$1,828,992
Additional Resources	\$88,214	\$88,214	\$96,759	\$96,759
Total	\$1,892,797	\$1,891,495	\$1,884,150	\$1,925,751

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Enterprise Fund	\$36,090,295	\$35,647,328	\$32,376,190	\$32,492,994
Public Works Reimbursement	\$0	\$0	\$117,796	\$117,796
Sustainable Development & Construction Reimbursement	\$88,214	\$88,214	\$96,759	\$96,759
Water Utilities Reimbursement	\$548,741	\$548,741	\$599,177	\$599,177
Total	\$36,727,250	\$36,284,283	\$33,189,922	\$33,306,726

# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Reduction of 11 positions (11.00 FTEs) due to efficiencies achieved with the implementation of electronic plan review in FY 2018-19	\$0	\$(652,099)
Creation of 3 positions (2.25 FTEs) with full year funding in FY 2018-19 to provide enterprise software configuration, maintenance, and support to the department in FY 2017-18	\$177,254	\$238,082
Reduction of 2 vacant positions (2.00 FTEs) with minimal service impact in FY 2017-18	\$(164,649)	\$(164,649)

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	303.00	272.00	272.95	262.70
Overtime FTEs	0.00	3.60	1.77	1.77
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	303.00	275.60	274.72	264.47

# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

## REVENUE BY SERVICE

Sustainable Development and Construction is an Enterprise Fund department and, as such, generates revenue to fully cover the cost of departmental expenses. Each fund generates revenue-based fees and charges to recoup the costs of providing the services.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Construction Plan Review and Permitting	\$25,408,538	\$26,056,452	\$26,572,623	\$26,572,623
Engineering & Inspection Review for Private Development	\$1,009,818	\$1,313,220	\$1,116,706	\$1,116,706
Express Plan Review	\$1,362,313	\$1,483,252	\$1,675,936	\$1,675,936
Field Inspections of Private Development Construction Sites	\$251,824	\$319,810	\$254,343	\$254,343
Subdivision Plat Review	\$886,985	\$886,985	\$895,855	\$895,855
Zoning & Board of Adjustment	\$1,183,916	\$1,188,932	\$1,195,755	\$1,195,755
Total	\$30,103,394	\$31,248,651	\$31,711,218	\$31,711,218

- Construction Plan Review and Permitting revenues are derived from reviews and permitting of All Remodel building, New Single/Multi-Family building, Construction Plan Review and New Commercial building. Revenues are projected to increase due to an overall increase in construction permit activity and valuation in FY 2017-18.
- Expenses are expected to exceed revenues in FY 2017-18 and FY 2018-19 by \$1,446,748. Sustainable Development and Construction plans to use fund balance.

# SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Initiate construction of new Oak Cliff Municipal Center Expansion (FY 2017-18)
- Evaluate the process and cost for accepting online applications for Board of Adjustment and zoning requests (FY 2017-18)
- Cross-train two engineers between Paving/Drainage and Water/Wastewater review to build redundant capacity in each section to better manage review times and more efficiently serve the Q-Team (FY 2017-18)
- Fully deploy technology for electronic plan review (FY 2017-18) and chess clock calculation (FY 2018-19)
- Complete the digitization of all paper, microfilm/fiche records (FY 2018-19)
- Build public Permit Mapping website showing location of recent permits and Certificates of Occupancy (FY 2018-19)
- Implement electronic recording technology within Subdivision (FY 2018-19)

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of new and addition single family dwelling permits approved within three days	N/A	74.0%	85.0%	85.0%
Percent of complex commercial reviews to receive zoning review within 15 days	N/A	86.0%	95.0%	95.0%
Percent of inspections performed same day as scheduled	98.0%	97.0%	98.0%	98.0%
Percent of Express projects completing meetings within 12 days of application submission	N/A	57.0%	75.0%	75.0%
Percent of plat technical reviews completed within 15 days	N/A	95.0%	95.0%	95.0%
Overall value of permits issued	N/A	\$4 billion	\$4 billion	\$4 billion





# COMMUNICATION AND INFORMATION SERVICES

## MISSION

Provide information technology solutions and services that enable the programs and operations of City departments to deliver services in an efficient, effective and secure manner.

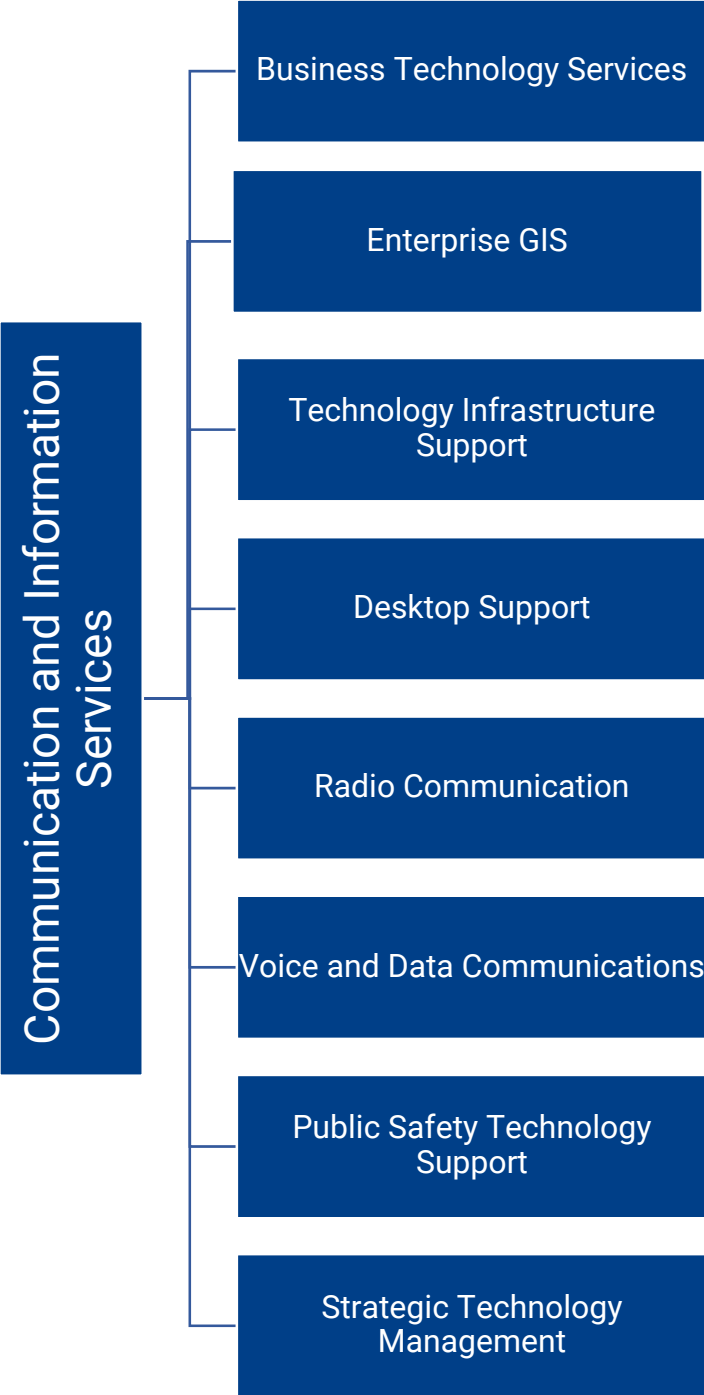
## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for Data Services furthers the City's priorities by maintaining critical IT infrastructure, promoting core values, and improving access and transparency. The priorities for the biennium include ongoing replacements and upgrades to IT infrastructure, replacing the 311 and Human Resources systems, and implementing new solutions for Code Case Management, Capital Projects, and Work Order/Asset management. The department will continue investment in the Big Data platform to derive insights from large and diverse sources of information to better predict and respond to change.

Radio Services provides installation and maintenance of handheld and in-car mobile radio technology to City departments, and maintains all two-way radio and microwave communication networks. The department will continue investments in supporting the North Texas Communications Overlay Network for the North Central Texas Council of Governments along with providing radio network connectivity to other municipalities including Dallas County and the City of Cockrell Hill. The FY 2017-18 budget and FY 2018-19 planned capital programs will finish replacing mobile data computers (MDCs) and start Phase 1 of replacing digital voice recorders (DVRs) in police vehicles.

# COMMUNICATION AND INFORMATION SERVICES

## FUNCTIONAL ORGANIZATION CHART



# COMMUNICATION AND INFORMATION SERVICES

## SERVICE DESCRIPTION AND BUDGET

**Business Technology Services:** Provides technology expertise in the identification, selection, implementation, and maintenance of systems that enable City departments to accomplish their respective missions. Services include package software implementations, custom developed software solutions, website designs, ecommerce, data exchange and integration, and 24/7 operational maintenance support of mission critical systems.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$23,485,234	\$22,733,919	\$24,452,771	\$24,696,287
Total	\$23,485,234	\$22,733,919	\$24,452,771	\$24,696,287

**Enterprise GIS:** Maintains and delivers information to citizens and staff through Geographic Information System (GIS) technology. Services include developing and maintaining the data used to route emergency response vehicles (CAD), data supporting Storm Water permit compliance reporting, data and tools for the 311 Customer Service system, and the City's internet maps.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$0	\$0	\$956,596	\$995,303
Additional Resources	\$1,048,691	\$1,076,450	\$0	\$0
Total	\$1,048,691	\$1,076,450	\$956,596	\$995,303

**Technology Infrastructure Support:** Provides 24/7 computer support to the City's computers, data storage systems, data repositories, print facility, and file server complex. Manages backup and data retention systems for City servers; installs, maintains, and manages applications to approximately 440 servers.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$6,323,135	\$6,237,286	\$6,632,263	\$6,723,736
Total	\$6,323,135	\$6,237,286	\$6,632,263	\$6,723,736

# COMMUNICATION AND INFORMATION SERVICES

**Desktop Support:** Supports the City's desktop computers, laptops, smartphones/tablets, and e-mail. Technical support includes problem resolution, and desk-side support for PCs and software.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$6,618,154	\$6,507,590	\$6,665,543	\$6,905,219
Total	\$6,618,154	\$6,507,590	\$6,665,543	\$6,905,219

**Radio Communication:** Provides installation, repair, and replacement of handhelds, and fixed and in-car mobile radio communication technology for City departments like Police, Fire, and Sanitation. Maintains all two-way radio and microwave communication networks.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$5,189,187	\$4,671,854	\$4,823,063	\$4,916,657
Total	\$5,189,187	\$4,671,854	\$4,823,063	\$4,916,657

**Voice and Data Communications:** Provides maintenance and support of the City's voice and data communication network system for over 20,000 landline telephones and data lines connecting City facilities.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$12,377,687	\$12,268,242	\$12,530,908	\$13,410,612
Total	\$12,377,687	\$12,268,242	\$12,530,908	\$13,410,612

**Public Safety Technology Support:** Provides technology expertise in identifying, selecting, implementing, and maintaining public safety systems that enable the Dallas Police Department, Dallas-Fire Rescue, Court and Detention Services, and the Office of Emergency Management to accomplish their respective missions. Services include package software implementations, custom developed software solutions, website support, data exchange and integration, and 24/7 operational maintenance support of critical systems.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$6,586,742	\$7,706,259	\$4,333,893	\$4,429,059
Total	\$6,586,742	\$7,706,259	\$4,333,893	\$4,429,059

# COMMUNICATION AND INFORMATION SERVICES

**Strategic Technology Management:** Leads the direction of technology in the City through portfolio management, IT governance, project management, solution analysis and architecture, data analytics, financial and contract management, and citywide technology acquisitions in alignment with all City strategic areas.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$14,258,322	\$13,169,667	\$14,670,706	\$14,956,932
Total	\$14,258,322	\$13,169,667	\$14,670,706	\$14,956,932

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Radio Services	\$5,189,187	\$4,671,854	\$4,823,063	\$4,916,657
Data Services	\$69,649,274	\$68,622,963	\$70,242,680	\$72,117,148
Aviation Reimbursement	\$220,000	\$220,000	\$0	\$0
Sanitation Services Reimbursement	\$126,742	\$124,742	\$0	\$0
Storm Drainage Management Reimbursement	\$258,017	\$258,017	\$0	\$0
Water Utilities Reimbursement	\$443,932	\$473,691	\$0	\$0
Total	\$75,887,152	\$74,371,267	\$75,065,743	\$77,033,805

# COMMUNICATION AND INFORMATION SERVICES

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Transfer support of the Computer Aided Dispatch system to the 911 technology fund	\$(1,968,225)	\$(1,968,225)
Hosting and management for citywide capital projects and work order/asset management system	\$1,381,009	\$2,182,677
Software maintenance and support	\$442,654	\$994,003
Reduction of temporary staffing (contractors)	\$(75,066)	\$(194,016)
Cancel rental of equipment	\$(84,888)	\$(226,366)
Reduction of pricing for long distance services	\$(152,514)	\$(152,514)
Radio equipment and maintenance	\$(422,751)	\$(419,892)

# COMMUNICATION AND INFORMATION SERVICES

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	219.80	182.40	219.50	219.50
Overtime FTEs	3.10	3.90	2.70	2.70
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	222.90	186.30	222.20	222.20

# COMMUNICATION AND INFORMATION SERVICES

## REVENUE BY SERVICE

Communication and Information Services is an internal services department. These funds are used to account for goods or services given to one department by another on a cost reimbursement basis.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Business Technology Services	\$23,306,535	\$23,306,535	\$22,173,374	\$22,566,287
Desktop Support	\$6,165,748	\$6,165,748	\$6,665,543	\$6,905,219
Enterprise GIS	\$0	\$0	\$956,596	\$995,303
Public Safety Technology Support	\$7,206,153	\$7,206,153	\$4,333,893	\$4,429,059
Radio Communication	\$5,189,688	\$5,177,218	\$4,823,063	\$4,916,657
Strategic Technology Management	\$12,795,822	\$12,850,360	\$14,670,706	\$14,956,932
Technology Infrastructure Support	\$6,000,220	\$6,000,220	\$6,632,263	\$6,723,736
Voice and Data Communications	\$12,161,231	\$12,161,231	\$12,530,908	\$13,410,612
Total	\$72,825,397	\$72,867,465	\$72,786,346	\$74,903,805

- Departments are billed for services provided by Communications and Information Services on a project and usage basis. Increases in Strategic Technology Management are related to implementation of the Big Data platform.
- The FY 2017-18 budget and FY 2018-19 planned budget reflect the use of fund balance. Planned expenses exceed planned revenue.



# COMMUNICATION AND INFORMATION SERVICES

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Protect the integrity of the City’s information and IT assets by strengthening our cybersecurity posture in support of all strategic areas
- Advance open and transparent access to information in support of all strategic areas
- Raise awareness and knowledge of our current and upcoming service capabilities in support of all strategic areas
- Provide IT systems and services in an efficient, effective, and timely manner in support of all strategic areas
- Enable innovative business driven solutions by simplifying, and unifying information technology in support of all strategic areas
- Manage technologies proactively throughout their lifecycles to ensure delivery of secure, stable, and relevant solutions to the citizens of Dallas in support of all strategic areas

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of availability of public safety radio network (excluding planned City-approved outages)	99.8%	100.0%	99.8%	99.8%
Percent of IT budget to transform business	5.0%	7.9%	5.0%	5.0%
Percent of business technology projects executed achieving on-time, on-budget, and meeting functional requirements	90.0%	75.0%	90.0%	90.0%



# COMMUNICATION AND INFORMATION SERVICES - 911

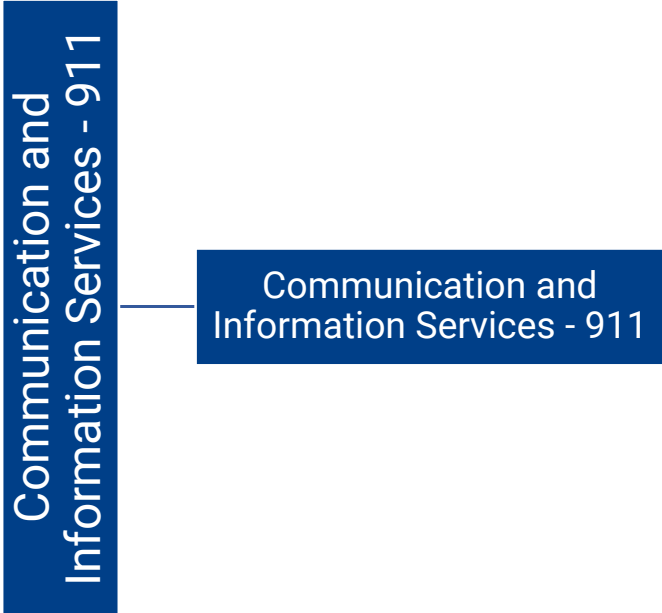
## MISSION

Provide information technology solutions and services that enable the programs and operations of City departments to deliver services in an efficient, effective and secure manner.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget provides the IT infrastructure, hardware, software and technical support for the 911 emergency communication system. Some elements include the technology for call taking, call management, and recording systems along with display reader boards. During these two fiscal years, the 911 system backup site technology will be upgraded while continuing to transition to Next Generation 911.

## FUNCTIONAL ORGANIZATION CHART



# COMMUNICATION AND INFORMATION SERVICES - 911

## SERVICE DESCRIPTION AND BUDGET

911 Technology Support: Provides the IT infrastructure, hardware, software, and technical support for processing 911 telephone calls. 911 funds are also used to partially reimburse both Police and Fire Departments for 911 call taking and dispatch services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$16,388,652	\$16,379,589	\$15,048,378	\$14,682,220
Total	\$16,388,652	\$16,379,589	\$15,048,378	\$14,682,220

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$16,388,652	\$16,379,589	\$15,048,378	\$14,682,220
Total	\$16,388,652	\$16,379,589	\$15,048,378	\$14,682,220

# COMMUNICATION AND INFORMATION SERVICES - 911

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Reduction in reimbursement to Police and Fire departments for 911 dispatch	\$(2,000,000)	\$(3,000,000)
Transfer support of Computer Aided Dispatch System to 911 Technology Fund from Data Services Fund (this includes increases in contract costs in FY 2017-18 and FY 2018-19)	\$2,086,682	\$2,181,592
911 backup call center technology costs	\$823,106	\$1,102,717
Consultant to evaluate upgraded 911 call routing	\$0	\$150,000
Software and hardware maintenance	\$74,058	\$166,309

# COMMUNICATION AND INFORMATION SERVICES - 911

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	2.50	2.00	7.00	7.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	2.50	2.00	7.00	7.00

## REVENUE BY SERVICE

Communication and Information Services - 911 is a fund used to account for 911 technology services.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
911 Technology Support	\$12,873,204	\$12,728,673	\$12,539,195	\$12,523,943
Total	\$12,873,204	\$12,728,673	\$12,539,195	\$12,523,943

- Major revenues for 911 come from wireline and wireless fees.
- The FY 2017-18 budget and FY 2018-19 planned budget reflect the use of fund balance. Planned expenses exceed planned revenue.

# COMMUNICATION AND INFORMATION SERVICES - 911

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Manage technologies proactively throughout their lifecycles to ensure delivery of secure, stable, and relevant solutions to the citizens of the City of Dallas in support of the Public Safety strategic area.

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Cost per call for 911 technology support	\$2.69	\$2.62	\$3.02	\$3.34
Percent of time that voice (PBX / MIRAN / NICE / TDD) and data (Vesta) systems are operational and available (excluding planned City-approved outages)	99.9%	100%	99.9%	99.9%





# EMPLOYEE BENEFITS

## MISSION

Our mission is to proactively engage City employees and retirees in managing their health through providing access to health care, education, disease management and wellness programming.

## DEPARTMENT SUMMARY

The Employee Benefits Division manages the health benefits programs for City employees, retirees, and their eligible dependents. For calendar year 2017, the health plan covers 22,006 individuals. Each year, the employee/retiree health benefits program pays approximately \$133 million in claims and other administrative costs. The cost of the plan is paid for through City contributions as well as premiums paid by employees and retirees.

This division also manages the contract for the onsite clinic, where employees, retirees, and eligible dependents can receive medical treatment for non-life-threatening illnesses or injuries. The division is working to expand the scope of services offered through the clinic to encompass programs that will educate and support members in preventing or managing chronic disease in conjunction with the City's wellness program.

The wellness program is designed to engage employees in activities which improve their health and lower long-term health care costs. The wellness program encompasses a holistic approach that includes activities to address physical, emotional, and financial health. The FY 2017-18 budget and FY 2018-19 planned budget includes onsite activities with fitness center staff, nutritional counselors, and external vendors. The wellness program will bring scientific, valuable, innovative, and effective information to its members. The program will also partner with the Employee Assistance Program and local vendors to help employees have a work-life balance.

## FUNCTIONAL ORGANIZATION CHART



# EMPLOYEE BENEFITS

## SERVICE DESCRIPTION AND BUDGET

Benefits Administration Services: The Employee Benefits Division of the Human Resources Department administers the health benefits program for City employees, retirees and their eligible dependents. The benefits program is comprised of two self-funded Exclusive Provider Organization (EPO) Plans; Fully-Insured Retiree Medicare Plans; Employee and Retiree Prescription Drug Plans; Life Insurance; Dental and Vision Plans; Employee Medical Spending Account Plans; and Non-Sponsored Voluntary Benefit Plans.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Other Funds	\$998,055	\$998,055	\$1,025,595	\$1,046,555
Total	\$998,055	\$998,055	\$1,025,595	\$1,046,555

Wellness Program: The Employee Benefits Division of the Human Resources Department administers the citywide wellness program for City employees. The Wellness Program is designed to engage employees in activities to improve their health and lower long-term health care costs. The wellness program will be administered through onsite activities and will include programming from fitness center staff, nutritional counseling, and programs with external vendors to engage employees in managing their health.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Other Funds	\$349,354	\$258,082	\$351,225	\$358,584
Total	\$349,354	\$258,082	\$351,225	\$358,584

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Other Funds	1,347,409	1,256,087	1,376,820	1,405,139
Total	\$1,347,409	\$1,256,087	\$1,376,820	\$1,405,139

# EMPLOYEE BENEFITS

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
None		

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	11.00	10.00	11.00	11.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	11.00	10.00	11.00	11.00

# EMPLOYEE BENEFITS

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- To achieve a 90 percent average satisfaction rating based on all interaction with benefits staff
- To leverage technology with system enhancements to improve the delivery of benefits through allowing plan enrollments and changes through an online portal
- To improve customer satisfaction through quarterly training and development sessions and ensuring the benefits staff maintains a focus on customer service

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of customer satisfaction with Benefits Services	95.0%	93.0%	90.0%	90.0%
Per member cost to administer the health benefits plan	\$3.01	\$3.01	\$3.10	\$3.10

# EQUIPMENT AND BUILDING SERVICES - FLEET

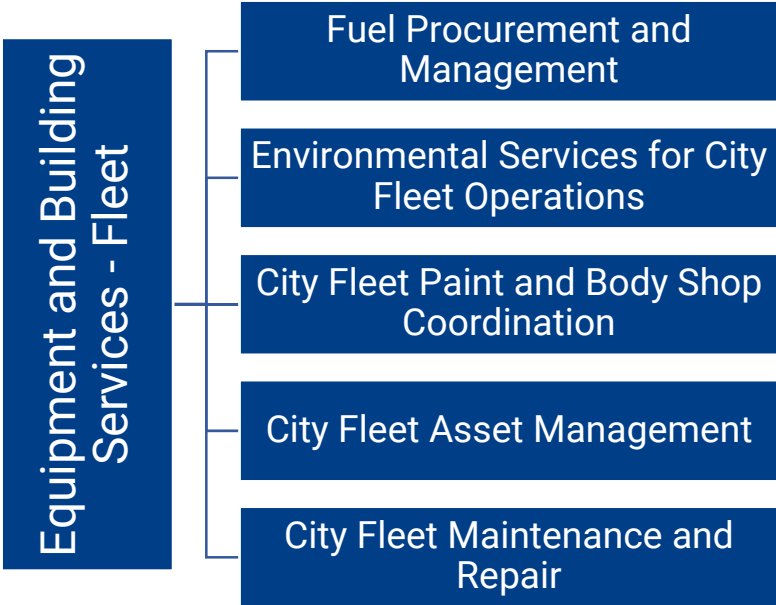
## MISSION

Equipment and Building Services is committed to providing effective fleet and facility services in support of City service delivery.

## DEPARTMENT SUMMARY

Equipment and Building Services (EBS) provides Fleet and Facility Management services to the City of Dallas organization. The Fleet Division maintains 5,400 units of equipment serviced at five strategically located service centers. The Division is responsible for providing fleet asset management and repair, motor pool, outside rental, and fuel purchasing and delivery to City departments. The FY 2017-18 budget and FY 2018-19 planned budget restructure key components of the Fleet division. The budget supports (1) enhanced customer service, (2) more efficient equipment repair, and (3) increased conservation and fuel efficiency by increasing motor pool usage and purchasing more alternative fuel or fuel conserving vehicles. The department's goal is to provide more responsive daily service to our customers to allow them to increase their quality of service to citizens.

## FUNCTIONAL ORGANIZATION CHART



# EQUIPMENT AND BUILDING SERVICES - FLEET

## SERVICE DESCRIPTION AND BUDGET

**Fuel Procurement and Management:** This service provides centralized fuel procurement and management for City fleet. Fuel types include unleaded, super unleaded, diesel, biodiesel, red-dyed (off-road) diesel, and compressed natural gas (CNG). EBS maintains eight self-service fuel islands with bulk inventory at strategic locations throughout the city and delivers fuel to 94 total locations for departments that maintain their own fuel inventories.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Services Fund	\$16,040,515	\$15,702,371	\$15,394,896	\$15,429,189
Additional Resources	\$358,179	\$358,179	\$339,180	\$339,180
Total	\$16,398,694	\$16,060,550	\$15,734,076	\$15,768,369

**Environmental Services for City Fleet Operations:** This service supports compliance with federal, state, and local environmental and safety regulations including the environmental, occupational health and safety, and quality management systems.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Services Fund	\$831,559	\$866,185	\$753,368	\$776,435
Additional Resources	\$1,145,676	\$1,083,691	\$954,387	\$954,387
Total	\$1,977,235	\$1,949,876	\$1,707,755	\$1,730,822

**City Fleet Paint and Body Shop Coordination:** This service oversees contracted paint and body repairs of City equipment.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Services Fund	\$2,758,968	\$2,432,038	\$1,396,358	\$1,400,584
Additional Resources	\$35,000	\$35,000	\$35,000	\$35,000
Total	\$2,793,968	\$2,467,038	\$1,431,358	\$1,435,584

# EQUIPMENT AND BUILDING SERVICES - FLEET

**City Fleet Asset Management:** This service provides life-cycle coordination for most of the City's fleet (approximately 5,400 vehicles/equipment) used for service delivery by City departments. Major activities include: specification and procurement of new fleet, preparation of new units for service, and disposal of units by auction or salvage. This service also includes centralized coordination of City-wide outside rental and an internal motor pool.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Services Fund	\$3,644,253	\$4,079,388	\$5,210,458	\$5,261,974
Additional Resources	\$4,962,844	\$4,962,844	\$4,000,000	\$4,000,000
Total	\$8,607,097	\$9,042,232	\$9,210,458	\$9,261,974

**City Fleet Maintenance and Repair:** This service repairs and maintains approximately 5,400 City-owned vehicles/equipment. Staff performs both scheduled and non-routine maintenance/repairs (preventive maintenance, inspections, towing, welding, and modifications/rebuilds). In FY 2016-17, staff projects to complete approximately 160,000 repairs. This service also includes management of parts inventory (new and rebuilt parts, salvaged parts, and tires/wheels).

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Services Fund	\$29,111,829	\$29,304,820	\$29,896,979	\$30,391,431
Additional Resources	\$353,376	\$295,176	\$295,176	\$295,176
Total	\$29,465,205	\$29,599,996	\$30,192,155	\$30,686,607

# EQUIPMENT AND BUILDING SERVICES - FLEET

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Services Fund	\$52,387,124	\$52,384,802	\$52,652,059	\$53,259,613
Reimbursement for Equipment from Enterprise departments	\$4,962,844	\$4,962,844	\$4,000,000	\$4,000,000
Reimbursement for Shared Electricity Meter from Code Compliance and Aviation	\$33,672	\$33,672	\$33,672	\$33,672
Risk Management Reimbursement - Auto Collision	\$35,000	\$35,000	\$35,000	\$35,000
Storm Drainage Management Reimbursement	\$1,823,559	\$1,703,374	\$1,555,071	\$1,555,071
Total	\$59,242,199	\$59,119,692	\$58,275,802	\$58,883,356

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Fuel procurement reduction	\$(600,000)	\$(600,000)
Increased repair and maintenance services	\$489,332	\$489,332



# EQUIPMENT AND BUILDING SERVICES - FLEET

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	268.00	231.60	265.80	265.80
Overtime FTEs	5.60	12.40	10.90	10.90
City Temporary FTEs	0.00	0.80	0.00	0.00
Total FTEs	273.60	244.80	276.70	276.70

# EQUIPMENT AND BUILDING SERVICES - FLEET

## REVENUE BY SERVICE

Equipment and Building Services is an Internal Service Fund department used to account for goods or services given to one department by another on a cost reimbursement basis. Equipment and Building Services is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the General Services Fund.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
City Fleet Asset Management	\$503,756	\$579,525	\$639,511	\$639,511
City Fleet Maintenance and Repair	\$35,393,332	\$36,541,620	\$37,068,934	\$37,619,128
Fuel Procurement and Management	\$16,490,036	\$16,186,381	\$14,943,614	\$15,000,974
Total	\$52,387,124	\$53,307,526	\$52,652,059	\$53,259,613

- City Fleet Asset Management revenues are derived from vehicles and equipment sold at auction to the public once they have completed their useful life and are no longer needed.
- City Fleet Maintenance and Repair reflects the monthly charge to City departments for scheduled maintenance and overhead as well as non-scheduled repair charges.
- Fuel Procurement and Management provides self-service access to fuel at eight major fuel islands and delivers fuel to 94 other locations. Customers are charged the cost of fuel with overhead added per gallon.

# EQUIPMENT AND BUILDING SERVICES - FLEET

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Assess fleet management for opportunities with respect to size of the fleet, opportunities to streamline operations, lifecycle costs, rate modeling/budgeting, fleet standardization, utilization, replacement criteria, and procurement strategies
- Revise fleet utilization standards

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percentage increase in motor pool utilization (City Fleet Asset Management)	N/A	10.0%	8.0%	5.0%
Number of maintenance and repair jobs completed	163,475	162,564	163,000	163,500
Percentage of labor time allocated to preventive maintenance activities	7.8%	8.9%	10.0%	14.0%
Percentage of alternative fuel dispensed	33.6%	33.75%	35.5%	38.0%



# EXPRESS BUSINESS CENTER

## MISSION

The Express Business Center’s mission is to provide timely, accurate, efficient, and cost-effective methods of asset disposition, reprographic, and City postal needs while working to encourage continuous improvement within the operations.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and 2018-19 planned budget for the Express Business Center (EBC) provides for the disposition of surplus and unclaimed property, reprographic services, citywide U.S. Postal Services, and water utility bills and cut-off notices. The EBC is also responsible for reviewing, reconciling, and processing bill payments for the office supply and multi-functional device contracts. The EBC has produced approximately \$5 million of annual revenue for many years, realized about \$100,000 in cost avoidance by transferring reusable property rather than purchasing, and processes 300,000 monthly water bills and 1,000 annual reprographic jobs. The EBC serves as the City’s mail distribution center for outgoing/interoffice mail for over 80 City facilities. The EBC will continue to review its operations to enhance revenues and increase the efficiency of its services.

## FUNCTIONAL ORGANIZATION CHART



# EXPRESS BUSINESS CENTER

## SERVICE DESCRIPTION AND BUDGET

**Business Services:** Procurement Services' Express Business Center (EBC) provides reprographic services, citywide U.S. Postal Services (USPS), and processes water utility bills and cut-off notices daily. The EBC is also responsible for reviewing, reconciling, and processing bill payments for the office supply and the multi-functional device contracts.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$3,063,358	\$3,077,338	\$3,188,256	\$3,209,706
Additional Resources	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
Total	\$4,263,358	\$4,277,338	\$4,388,256	\$4,409,706

**Disposal of Surplus and Police Unclaimed Property:** Procurement Services (POM) is responsible for the disposition of City surplus, police confiscated, and unclaimed property which complies with the Administrative Directive 6-1 and City Charter. Procurement Services utilizes public auctions, sealed bids, and a storefront concept (City Store) to display and sell a wide range of property to the general public. This service generates approximately \$5 million annually of revenue for the City.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$716,692	\$509,563	\$552,164	\$552,164
Total	\$716,692	\$509,563	\$552,164	\$552,164

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$3,780,050	\$3,586,901	\$3,740,420	\$3,761,870
Reimbursements from Other Departments	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
Total	\$4,980,050	\$4,786,901	\$4,940,420	\$4,961,870

# EXPRESS BUSINESS CENTER

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Reduction of auctioneer fees due to new contract model in which fees are collected from the buyer	\$(300,000)	\$(300,000)
Increase to advertising due to number of auctions/fleet sales	\$76,000	\$76,000

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	11.00	9.10	11.00	11.00
Overtime FTEs	0.00	0.10	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	11.00	9.20	11.00	11.00

# EXPRESS BUSINESS CENTER

## REVENUE BY SERVICE

Express Business Center is an Internal Services Fund department and, as such, accounts for goods or services given to one department by another on a cost reimbursement basis.

Revenue by Service	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Business Services	\$3,026,450	\$3,140,691	\$3,216,450	\$3,216,450
Disposal of Surplus and Police Unclaimed Property	\$955,000	\$1,055,000	\$1,015,000	\$1,015,000
Total	\$3,981,450	\$4,195,691	\$4,231,450	\$4,231,450

- The EBC charges departments handling fees for processing City mail, and reviewing, reconciling, and processing bill payments for the office supply contract. Also, the EBC processes orders of copy jobs for all City Departments. There has been an increase in citywide copy volume, i.e. color copies and specialty print jobs, which has increased revenues.
- Disposal of Surplus and Police Unclaimed Property revenues are generated through auctions held to the general public for the sale of Police and City properties including vehicles, televisions, personal computers, chairs, etc.

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Implement new multi-function devices
- Implement print governance in an effort to reduce the amount of print jobs (paper, ink, etc.)
- Implement a remote print job request system
- Implement an inventory system

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Number of items made available for sale	20,000	29,757	20,000	20,000
Percent of reprographic services that meet customer satisfaction	98.0%	99.4%	98.0%	98.0%
Estimated Citywide postage savings through mail presort	\$383,000	\$420,000	\$383,000	\$383,000



# OFFICE OF RISK MANAGEMENT

## MISSION

The Office of Risk Management is comprised of five components collectively working together to protect the City of Dallas’ assets and guard against risks and safety hazards that could adversely impact City operations. Risk Management is also committed to providing a safe and healthy environment for the protection of City employees and the public.

## DEPARTMENT SUMMARY

The FY 2017-18 budget and FY 2018-19 planned budget for the Office of Risk Management (ORM) creates opportunities to alleviate Police and Fire Departments’ equipment collision investigation burdens and assume collision review committee functions. The budget funds three new auto incident investigators and six ORM specialists. The Police Department will no longer respond to all City equipment incidents. The enhancements will ensure consistent and independent reviews, preventability assessments, and classifications of each collision that will result in more accurate trending and corrective action planning. This will reduce the frequency and severity of such related losses. This will support the City’s commitment to paperless incident reporting and the centralized risk management information system, ORIGAMI. ORIGAMI allows ORM to pioneer the way risk management information is reported, collected, stored, analyzed, and shared with municipalities. The Office of Risk Management is responsible for the administration of the Worker’s Compensation Fund, the Liability Fund, and the Insurance Fund. The Worker’s Compensation fund pays for workers’ compensation claims, third party claims administration, safety/loss prevention program, risk management information system, workers’ excess insurance, drug and alcohol testing, and advertisement for solicitations of expired contracts. Liability fund pays for claims and lawsuits. The Insurance fund pays for insurance premiums for city facilities/contents and business interruption, Cyber-liability, issuance of bonds, broker and loss control/engineering fees, and the advertisement for solicitations of expired contracts.

## FUNCTIONAL ORGANIZATION CHART



# OFFICE OF RISK MANAGEMENT

## SERVICE DESCRIPTION AND BUDGET

Risk Management Services: The Office of Risk Management (ORM) provides comprehensive risk management services that assist the City with making and implementing decisions that enables it to optimize its level of risk, both positive and negative, to meet the City’s objectives under the guidelines of the Occupational Health and Safety Administration, Texas Department of Insurance, Texas Tort Claims Act, Department of Transportation (DOT), and City ordinances.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$2,710,314	\$2,705,073	\$3,625,525	\$3,869,934
Additional Resources	\$374,790	\$323,295	\$307,989	\$307,989
Total	\$3,085,104	\$3,028,368	\$3,933,514	\$4,177,923

## SOURCE OF FUNDS

The table below provides a summary of funds from various sources that support departmental services.

Source of Funds	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Internal Service Fund	\$2,710,314	\$2,705,073	\$3,625,525	\$3,869,934
Park and Recreation Reimbursement	\$64,009	\$64,009	\$71,526	\$71,526
Sanitation Services Reimbursement	\$90,781	\$90,781	\$81,240	\$81,240
Reimbursements from Other Departments	\$220,000	\$168,505	\$155,223	\$155,223
Total	\$3,085,104	\$3,028,368	\$3,933,514	\$4,177,923

# OFFICE OF RISK MANAGEMENT

## MAJOR BUDGET ITEMS

The FY 2017-18 budget and FY 2018-19 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists increases and/or decreases in funding levels for major budget items for each year of the biennial.

Budget Items	FY 2017-18 Adopted	FY 2018-19 Planned
Added 6 positions (4.50 FTEs) with full year funding in FY 2018-19 to establish Collision Review Committees for Dallas Police and Fire Departments	\$408,816	\$508,216
Added 3 positions (2.25 FTEs) with full year funding in FY 2018-19 to investigate City vehicle accidents	\$204,408	\$254,108

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs that may be funded from additional resources such as grant funds.

Personnel	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Regular FTEs	28.00	27.30	34.75	37.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	28.00	27.30	34.75	37.00

# OFFICE OF RISK MANAGEMENT

## DEPARTMENT GOALS AND PERFORMANCE MEASURES

- Roll out a fully-integrated Risk Management Information System (RMIS) to serve as the central repository of the City’s risk information
- Provide multi-level reporting and dashboards based on trends and other risk data
- Create a 95 percent paperless return-to-work environment
- Reduce claim activity and claim costs

Performance Measure	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Percent of CDL workforce drug tested annually	25.0%	25.0%	25.0%	25.0%
Average cost per Work Comp claim (total incurred costs)	\$6,926	\$6,926	\$5,581	\$5,581
Percent of claimants contacted within one business day after receipt of claim	95.0%	98.0%	99.0%	99.0%

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
<b>Public Safety</b>				
<b>Building Services</b>				
Security Service for City Facilities	\$4,196,367	\$4,262,299	\$4,196,367	\$4,262,299
<b>City Attorney's Office</b>				
Municipal Prosecution	\$2,343,624	\$2,397,112	\$2,343,624	\$2,397,112
Police Legal Liaison	\$750,015	\$773,102	\$750,015	\$773,102
<b>Court and Detention Services</b>				
Adjudication Office	\$489,872	\$503,095	\$489,872	\$503,095
City Detention Center	\$1,570,538	\$1,622,778	\$1,570,538	\$1,622,778
Dallas City Marshal	\$2,663,673	\$2,743,761	\$2,663,673	\$2,743,761
Lew Sterrett Jail Contract	\$8,484,644	\$8,484,644	\$8,484,644	\$8,484,644
Municipal Court Services	\$6,903,310	\$7,155,561	\$6,903,310	\$7,155,561
<b>Dallas Police Department</b>				
Juvenile Case Managers/First Offender Program	\$0	\$0	\$0	\$0
Police Academy and In-service Training	\$17,949,274	\$20,649,800	\$17,949,274	\$20,649,800
Police Administrative Support	\$21,845,451	\$22,300,900	\$21,845,451	\$22,300,900
Police Community Outreach	\$1,124,536	\$1,132,350	\$1,124,536	\$1,132,350
Police Criminal Investigations	\$59,599,824	\$58,273,595	\$59,599,824	\$58,273,595
Police Field Patrol	\$278,772,720	\$291,954,317	\$278,772,720	\$291,954,317
Police Intelligence	\$8,455,941	\$8,322,750	\$8,455,941	\$8,322,750
Police Investigation of Vice Related Crimes	\$3,606,827	\$3,547,452	\$3,606,827	\$3,547,452
Police Investigations of Narcotics Related Crimes	\$13,078,965	\$12,818,362	\$13,078,965	\$12,818,362
Police Operational Support	\$27,794,717	\$28,607,374	\$27,794,717	\$28,607,374
Police Recruiting and Personnel Service	\$8,799,829	\$8,773,835	\$8,799,829	\$8,773,835
Police Special Operations	\$24,494,721	\$26,038,358	\$24,494,721	\$26,038,358
<b>Dallas Fire-Rescue</b>				
Emergency Medical Services Administration and Community Health	\$19,667,874	\$18,941,550	\$19,667,874	\$18,941,550
Fire Dispatch and Communications	\$14,848,515	\$15,694,030	\$14,848,515	\$15,694,030
Fire Investigation & Explosive Ordnance Disposal	\$4,101,623	\$4,101,623	\$4,101,623	\$4,101,623
Fire Training and Recruitment	\$27,809,715	\$26,900,180	\$27,809,715	\$26,900,180
Fire-Rescue Emergency Response and Special Operations	\$179,522,973	\$191,294,693	\$179,522,973	\$191,294,693
Fire-Rescue Equipment Maintenance and Supply	\$11,372,289	\$11,555,002	\$11,372,289	\$11,555,002
Inspection and Life Safety Education	\$9,703,920	\$9,703,920	\$9,703,920	\$9,703,920

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
Judiciary				
Civil Adjudication Court	\$402,475	\$419,051	\$402,475	\$419,051
Community Court	\$105,881	\$108,644	\$105,881	\$108,644
Court Security	\$706,547	\$735,553	\$706,547	\$735,553
Municipal Judges/Cases Docketed	\$2,239,176	\$2,337,036	\$2,239,176	\$2,337,036
Management Services				
Emergency Management Operations	\$715,020	\$739,310	\$715,020	\$739,310
Capital				
Capital Improvement	\$9,200,000	\$8,800,000	\$0	\$0
<b>Public Safety Total</b>	<b>\$773,320,856</b>	<b>\$801,692,037</b>	<b>\$764,120,856</b>	<b>\$792,892,037</b>

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
<b>Mobility Solutions, Infrastructure and Sustainability</b>				
<b>Aviation</b>				
Capital Construction and Debt Service	\$45,251,582	\$52,205,894	\$0	\$0
Dallas Love Field	\$74,811,552	\$75,687,231	\$0	\$0
General Aviation Facilities - Dallas Executive Airport & Vertiport	\$6,604,498	\$6,641,723	\$0	\$0
Regulation and Enforcement of For Hire Transportation	\$360,773	\$360,773	\$0	\$0
<b>Building Services</b>				
City Facility Operation, Maintenance and Repair	\$16,332,036	\$14,208,639	\$16,332,036	\$14,208,639
Custodial Maintenance	\$3,457,407	\$3,539,772	\$3,457,407	\$3,539,772
Energy Procurement and Monitoring	\$2,864,859	\$2,872,250	\$2,864,859	\$2,872,250
Facility Management Architecture & Engineering	\$1,089,134	\$1,130,944	\$1,089,134	\$1,130,944
<b>City Attorney's Office</b>				
DFW International Airport Legal Counsel	\$600,334	\$624,471	\$600,334	\$624,471
<b>Dallas Water Utilities</b>				
DWU General Expense	\$91,063,815	\$92,472,783	\$0	\$0
Wastewater Collection	\$20,544,616	\$21,894,345	\$0	\$0
Wastewater Treatment	\$50,882,092	\$52,308,476	\$0	\$0
Water Capital Funding	\$317,672,155	\$326,839,109	\$0	\$0
Water Conservation	\$3,951,274	\$4,026,864	\$0	\$0
Water Planning, Financial and Rate Services	\$3,766,062	\$3,935,832	\$0	\$0
Water Production and Delivery	\$140,248,692	\$146,608,413	\$0	\$0
Water Utilities Capital Program Management	\$13,453,248	\$13,539,212	\$0	\$0
Water Utilities Customer Account Services	\$25,889,434	\$26,046,354	\$0	\$0
<b>Public Works</b>				
Capital and Implementation Program	\$1,076,428	\$1,283,327	\$1,076,428	\$1,283,327
Interagency and Transportation Engineering	\$153,436	\$187,315	\$153,436	\$187,315
Land Surveying Services	\$175,186	\$203,325	\$175,186	\$203,325

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
Pavement Management	\$448,900	\$463,050	\$448,900	\$463,050
Right-of-Way Maintenance and Contracts	\$5,667,526	\$5,698,067	\$5,667,526	\$5,698,067
Service Maintenance Areas	\$11,962,272	\$12,354,723	\$11,962,272	\$12,354,723
Street Cut and Right-of-Way Management (Cut Control)	\$406,656	\$352,890	\$406,656	\$352,890
Street Forestry Division	\$835,978	\$848,057	\$835,978	\$848,057
Street Maintenance Contracts and Inspections	\$27,677,468	\$29,730,085	\$27,677,468	\$29,730,085
Street Repair Division - Asphalt	\$10,553,320	\$10,727,453	\$10,553,320	\$10,727,453
Street Repair Division - Concrete	\$14,180,757	\$14,551,634	\$14,180,757	\$14,551,634
<b>Sanitation Services</b>				
Animal Remains Collection	\$732,579	\$748,869	\$0	\$0
Brush/Bulk Waste Removal Services	\$15,217,193	\$15,687,092	\$0	\$0
City Facility Services	\$737,259	\$740,756	\$0	\$0
Landfill Services	\$31,666,389	\$30,693,338	\$0	\$0
Recycling Collection and Zero Waste Division	\$13,236,627	\$13,717,005	\$0	\$0
Residential Refuse Collection	\$40,689,050	\$42,495,679	\$0	\$0
<b>Transportation</b>				
Mobility Planning	\$1,861,762	\$1,888,273	\$1,861,762	\$1,888,273
Parking Management and Enforcement	\$4,852,748	\$4,852,748	\$4,852,748	\$4,852,748
Safelight Program	\$5,573,988	\$5,573,988	\$5,573,988	\$5,573,988
Street Lighting	\$17,353,116	\$17,229,083	\$17,353,116	\$17,229,083
Traffic Operations Maintenance	\$7,322,241	\$7,462,078	\$7,322,241	\$7,462,078
Traffic Safety and Congestion Management	\$7,361,719	\$5,591,682	\$7,361,719	\$5,591,682
<b>Trinity Watershed Management</b>				
Trinity River Corridor Operations	\$1,302,754	\$1,324,207	\$1,302,754	\$1,324,207
<b>Trinity Watershed Management - Storm Drainage Management</b>				
Flood Control	\$16,663,159	\$17,173,923	\$0	\$0
Floodplain and Drainage Management	\$3,902,409	\$3,902,409	\$0	\$0
Storm Drainage Management Fund	\$29,058,077	\$31,047,313	\$0	\$0



# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
Stormwater Regulations & Enforcement	\$6,313,192	\$6,313,192	\$0	\$0
Capital				
Capital Improvement	\$418,081,693	\$369,756,975	\$0	\$0
<b>Mobility Solutions, Infrastructure and Sustainability Total</b>	<b>\$1,513,907,445</b>	<b>\$1,497,541,621</b>	<b>\$143,110,025</b>	<b>\$142,698,061</b>

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
<b>Economic and Neighborhood Vitality</b>				
<b>Building Services</b>				
Bullington Truck Terminal and Thanksgiving Square	\$650,780	\$652,531	\$650,780	\$652,531
<b>Dallas Fire-Rescue</b>				
Fire Inspection for New Construction	\$0	\$0	\$0	\$0
<b>Housing &amp; Neighborhood Revitalization</b>				
Home Ownership/Home Development	\$1,387,036	\$1,483,319	\$1,387,036	\$1,483,319
Housing Management/Contract Support	\$730,692	\$760,781	\$730,692	\$760,781
Housing Preservation	\$1,550,555	\$1,550,555	\$1,550,555	\$1,550,555
<b>Management Services</b>				
Fair Housing and Human Rights Compliance	\$278,274	\$284,935	\$278,274	\$284,935
<b>Non-Departmental</b>				
Tax Increment Financing Districts Payments	\$41,841,792	\$49,164,106	\$41,841,792	\$49,164,106
<b>Office Of Economic Development</b>				
Area Redevelopment	\$229,478	\$259,523	\$229,478	\$259,523
Business Development	\$859,158	\$889,633	\$859,158	\$889,633
Dallas Film Commission	\$338,601	\$350,891	\$338,601	\$350,891
Economic Development Major Projects & Other Programs	\$498,572	\$514,835	\$498,572	\$514,835
Economic Development Research and Information Services	\$532,860	\$552,567	\$532,860	\$552,567
Small Business Initiatives	\$2,381,925	\$2,411,283	\$2,381,925	\$2,411,283
<b>Planning and Urban Design</b>				
Neighborhood Vitality	\$1,515,438	\$1,698,018	\$1,515,438	\$1,698,018
Planning and Design Studio	\$1,395,859	\$1,450,390	\$1,395,859	\$1,450,390
<b>Sustainable Development and Const. - Enterprise</b>				
Construction Plan Review and Permitting	\$14,676,395	\$14,487,092	\$0	\$0
Engineering & Inspection Review for Private Development	\$2,271,562	\$2,332,654	\$0	\$0
Express Plan Review	\$1,730,685	\$1,782,032	\$0	\$0

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
Field Inspections of Private Development Construction Sites	\$8,407,809	\$8,563,287	\$0	\$0
GIS Mapping for Private Development	\$1,117,790	\$1,207,308	\$0	\$0
Private Development Records and Archival Library	\$1,111,367	\$989,146	\$0	\$0
Private Development Survey	\$666,788	\$681,434	\$0	\$0
Subdivision Plat Review	\$606,403	\$621,049	\$0	\$0
Zoning & Board of Adjustment	\$1,787,391	\$1,828,992	\$0	\$0
Sustainable Development and Const. - General				
Authorized Hearings	\$415,024	\$428,713	\$415,024	\$428,713
Historic Preservation	\$855,746	\$983,321	\$855,746	\$983,321
Real Estate Services	\$386,099	\$466,806	\$386,099	\$466,806
Capital				
Capital Improvement	\$57,002,594	\$74,512,523	\$0	\$0
<b>Economic and Neighborhood Vitality Total</b>	<b>\$145,226,673</b>	<b>\$170,907,724</b>	<b>\$55,847,889</b>	<b>\$63,902,207</b>

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
<b>Human and Social Needs</b>				
City Attorney's Office				
Community Prosecution & Community Courts	\$2,537,560	\$2,654,523	\$2,537,560	\$2,654,523
Management Services				
Office of Community Care	\$4,932,564	\$4,983,191	\$4,932,564	\$4,983,191
Office of Homeless Solutions	\$10,081,328	\$10,145,108	\$10,081,328	\$10,145,108
Welcoming Communities & Immigrant Affairs	\$428,845	\$430,588	\$428,845	\$430,588
Capital				
Capital Improvement	\$0	\$0	\$0	\$0
<b>Human and Social Needs Total</b>	<b>\$17,980,297</b>	<b>\$18,213,410</b>	<b>\$17,980,297</b>	<b>\$18,213,410</b>

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
<b>Quality of Life</b>				
<b>City Attorney's Office</b>				
Compliance (formerly Code Litigation)	\$754,603	\$783,868	\$754,603	\$783,868
Environmental Enforcement, Compliance, and Support (Legal Services)	\$2,799	\$7,840	\$2,799	\$7,840
<b>Code Compliance</b>				
Consumer Health	\$3,124,201	\$3,215,447	\$3,124,201	\$3,215,447
Neighborhood Code Compliance Services	\$21,907,879	\$22,877,412	\$21,907,879	\$22,877,412
Neighborhood Nuisance Abatement	\$5,406,746	\$5,558,183	\$5,406,746	\$5,558,183
<b>Convention and Event Services</b>				
Convention Center Debt Service Payment	\$23,482,163	\$23,484,663	\$0	\$0
Dallas Convention Center	\$72,903,989	\$76,487,026	\$0	\$0
Office of Special Events	\$659,565	\$675,674	\$0	\$0
Union Station	\$741,549	\$741,549	\$0	\$0
<b>Court and Detention Services</b>				
Environmental Crimes Unit	\$0	\$28,391	\$0	\$28,391
<b>Dallas Animal Services</b>				
Dallas Animal Services	\$14,007,159	\$14,665,470	\$14,007,159	\$14,665,470
<b>Library</b>				
Library Materials & Collection Management	\$6,487,805	\$6,523,124	\$6,487,805	\$6,523,124
Library Operations & Public Service	\$23,615,023	\$24,571,547	\$23,615,023	\$24,571,547
Literacy Initiatives, Education & Community Engagement	\$1,177,049	\$1,287,824	\$1,177,049	\$1,287,824
<b>Management Services</b>				
Environmental Quality	\$1,197,487	\$1,315,123	\$1,197,487	\$1,315,123
<b>Office of Cultural Affairs</b>				
City-Owned Cultural Venues	\$14,806,121	\$14,619,942	\$14,806,121	\$14,619,942
Cultural Services Contracts	\$5,179,318	\$5,193,584	\$5,179,318	\$5,193,584
Public Art for Dallas	\$282,624	\$293,742	\$282,624	\$293,742

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
Office of Cultural Affairs - Municipal Radio				
WRR Municipal Radio Classical Music	\$2,051,318	\$2,086,407	\$0	\$0
Park and Recreation				
Aquatic Services	\$4,436,351	\$4,869,087	\$4,436,351	\$4,869,087
Golf, Tennis Centers	\$5,097,410	\$5,240,353	\$5,097,410	\$5,240,353
Leisure Venue Management	\$18,849,367	\$18,883,318	\$18,849,367	\$18,883,318
Operation & Maintenance of Fair Park	\$14,776,616	\$14,851,541	\$14,776,616	\$14,851,541
Park Land Maintained	\$29,870,219	\$30,276,931	\$29,870,219	\$30,276,931
Planning, Design and Construction & EMS and Environmental Compliance	\$2,942,699	\$3,058,056	\$2,942,699	\$3,058,056
Recreation Services	\$22,032,884	\$22,573,487	\$22,032,884	\$22,573,487
Capital				
Capital Improvement	\$1,071,250	\$1,000,000	\$0	\$0
<b>Quality of Life Total</b>	<b>\$296,864,194</b>	<b>\$305,169,589</b>	<b>\$195,954,360</b>	<b>\$200,694,270</b>

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
<b>Government Performance and Financial Management</b>				
City Attorney's Office				
General Counsel	\$4,354,206	\$4,523,596	\$4,354,206	\$4,523,596
Litigation	\$5,445,034	\$5,613,941	\$5,445,034	\$5,613,941
City Auditor's Office				
Audits, Attestations and Investigations	\$3,360,043	\$3,454,794	\$3,360,043	\$3,454,794
City Manager's Office				
City Administration	\$2,266,902	\$2,349,736	\$2,266,902	\$2,349,736
City Secretary's Office				
Archives	\$186,100	\$192,419	\$186,100	\$192,419
Boards and Commissions Support	\$426,899	\$426,490	\$426,899	\$426,490
City Council Support	\$747,647	\$769,755	\$747,647	\$769,755
Customer Service	\$216,878	\$224,300	\$216,878	\$224,300
Elections	\$143,780	\$1,207,125	\$143,780	\$1,207,125
Records Management	\$646,023	\$647,510	\$646,023	\$647,510
Civil Service				
Analysis/Development and Validation	\$801,161	\$823,465	\$801,161	\$823,465
Applicant Evaluation - Civilian	\$959,722	\$1,086,107	\$959,722	\$1,086,107
Applicant Evaluation - Uniform	\$799,030	\$824,981	\$799,030	\$824,981
Civil Service Board Administration/Employee Appeals Process	\$423,212	\$435,499	\$423,212	\$435,499
Fire Applicant - Physical Abilities Testing	\$97,690	\$100,858	\$97,690	\$100,858
Controller's Office				
Accounts Payable	\$1,506,284	\$1,553,938	\$1,506,284	\$1,553,938
Cash and Debt Management	\$730,500	\$748,072	\$730,500	\$748,072
Deferred Compensation	\$128,836	\$134,788	\$128,836	\$134,788
Financial Reporting	\$2,313,191	\$2,371,668	\$2,313,191	\$2,371,668
Independent Audit	\$891,157	\$917,892	\$891,157	\$917,892
Payroll	\$673,001	\$691,269	\$673,001	\$691,269
Human Resources				
Compensation and Classification	\$526,040	\$1,542,362	\$526,040	\$1,542,362
HRIS and HR Payroll Services	\$1,936,668	\$2,005,192	\$1,936,668	\$2,005,192
Human Resource Consulting	\$2,771,910	\$2,858,156	\$2,771,910	\$2,858,156

# SUMMARY OF SERVICES BY STRATEGIC PRIORITY

	FY 2017-18 Total Adopted	FY 2018-19 Total Planned	FY 2017-18 General Fund Adopted	FY 2018-19 General Fund Planned
<b>Management Services</b>				
311 Customer Service Center	\$3,509,120	\$3,807,461	\$3,509,120	\$3,807,461
Center for Performance Excellence	\$1,265,811	\$1,316,853	\$1,265,811	\$1,316,853
City Agenda Process	\$224,495	\$234,949	\$224,495	\$234,949
EMS Healthcare Compliance	\$340,988	\$349,504	\$340,988	\$349,504
Ethics and Compliance	\$97,631	\$105,072	\$97,631	\$105,072
Internal Control Task Force	\$0	\$0	\$0	\$0
Office of Business Diversity	\$793,297	\$814,655	\$793,297	\$814,655
Office of Strategic Partnerships	\$726,947	\$795,275	\$726,947	\$795,275
Public Affairs and Outreach	\$1,666,011	\$1,753,390	\$1,666,011	\$1,753,390
Resilience Office	\$353,875	\$364,723	\$353,875	\$364,723
<b>Mayor and City Council</b>				
Administrative Support for the Mayor and City Council	\$4,820,561	\$5,194,159	\$4,820,561	\$5,194,159
<b>Non-Departmental</b>				
Contingency Reserve	\$4,686,875	\$2,061,875	\$4,686,875	\$2,061,875
General Obligation Commercial Paper and Master Lease Programs	\$17,217,236	\$21,151,653	\$17,217,236	\$21,151,653
Liability/Claims Fund Transfer	\$4,642,666	\$4,642,666	\$4,642,666	\$4,642,666
Non-Departmental	\$18,264,308	\$16,226,328	\$18,264,308	\$16,226,328
Salary and Benefit Reserve	\$2,650,000	\$3,350,000	\$2,650,000	\$3,350,000
<b>Office of Budget</b>				
Citywide Capital and Operating Budget Development and Monitoring	\$1,469,519	\$1,583,785	\$1,469,519	\$1,583,785
Grant Administration	\$1,218,756	\$1,256,357	\$1,218,756	\$1,256,357
Performance Planning	\$369,834	\$315,826	\$369,834	\$315,826
Utility Management	\$348,229	\$353,389	\$348,229	\$353,389
<b>Procurement Services</b>				
Procurement Services	\$2,389,442	\$2,468,836	\$2,389,442	\$2,468,836
<b>Capital</b>				
Capital Improvement	\$6,700,000	\$7,700,000	\$0	\$0
<b>Debt Service</b>				
Debt Service	\$267,322,998	\$287,416,255	\$0	\$0
<b>Government Performance and Financial Management Total</b>	<b>\$373,430,513</b>	<b>\$398,766,924</b>	<b>\$99,407,515</b>	<b>\$103,650,669</b>
<b>Grand Total</b>	<b>\$3,120,729,979</b>	<b>\$3,192,291,305</b>	<b>\$1,276,420,942</b>	<b>\$1,322,050,654</b>



# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>General Fund</b>				
<b>Building Services</b>				
Bullington Truck Terminal and Thanksgiving Square	\$650,228	\$650,228	\$650,780	\$652,531
City Facility Operation, Maintenance and Repair	\$13,120,389	\$13,479,953	\$16,332,036	\$14,208,639
Custodial Maintenance	\$3,546,723	\$3,473,915	\$3,457,407	\$3,539,772
Energy Procurement and Monitoring	\$2,459,668	\$2,464,445	\$2,864,859	\$2,872,250
Facility Management Architecture & Engineering	\$1,393,579	\$1,297,250	\$1,089,134	\$1,130,944
Security Service for City Facilities	\$4,141,396	\$3,946,192	\$4,196,367	\$4,262,299
<b>Building Services Total</b>	<b>\$25,311,983</b>	<b>\$25,311,983</b>	<b>\$28,590,583</b>	<b>\$26,666,435</b>
<b>City Attorney's Office</b>				
Community Prosecution & Community Courts	\$1,988,053	\$2,227,809	\$2,537,560	\$2,654,523
Compliance (formerly Code Litigation)	\$1,060,199	\$737,426	\$754,603	\$783,868
DFW International Airport Legal Counsel	\$567,326	\$561,765	\$600,334	\$624,471
Environmental Enforcement, Compliance, and Support (Legal Services)	\$0	\$0	\$2,799	\$7,840
General Counsel	\$4,531,342	\$4,253,274	\$4,354,206	\$4,523,596
Litigation	\$5,734,269	\$5,768,616	\$5,445,034	\$5,613,941
Municipal Prosecution	\$2,096,179	\$2,321,476	\$2,343,624	\$2,397,112
Police Legal Liaison	\$682,222	\$730,007	\$750,015	\$773,102
<b>City Attorney's Office Total</b>	<b>\$16,659,590</b>	<b>\$16,600,373</b>	<b>\$16,788,175</b>	<b>\$17,378,453</b>
<b>City Auditor's Office</b>				
Audits, Attestations and Investigations	\$3,194,434	\$2,872,465	\$3,360,043	\$3,454,794
<b>City Auditor's Office Total</b>	<b>\$3,194,434</b>	<b>\$2,872,465</b>	<b>\$3,360,043</b>	<b>\$3,454,794</b>
<b>City Manager's Office</b>				
City Administration	\$2,468,024	\$2,468,024	\$2,266,902	\$2,349,736
<b>City Manager's Office Total</b>	<b>\$2,468,024</b>	<b>\$2,468,024</b>	<b>\$2,266,902</b>	<b>\$2,349,736</b>
<b>City Secretary's Office</b>				
Archives	\$179,306	\$167,682	\$186,100	\$192,419
Boards and Commissions Support	\$338,771	\$290,867	\$426,899	\$426,490
City Council Support	\$715,485	\$833,337	\$747,647	\$769,755
Customer Service	\$204,740	\$144,991	\$216,878	\$224,300
Elections	\$2,980,201	\$1,730,201	\$143,780	\$1,207,125
Records Management	\$591,004	\$552,543	\$646,023	\$647,510
<b>City Secretary's Office Total</b>	<b>\$5,009,507</b>	<b>\$3,719,621</b>	<b>\$2,367,327</b>	<b>\$3,467,599</b>

# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>Civil Service</b>				
Analysis/Development and Validation	\$770,765	\$784,454	\$801,161	\$823,465
Applicant Evaluation - Civilian	\$854,790	\$966,392	\$959,722	\$1,086,107
Applicant Evaluation - Uniform	\$710,891	\$698,826	\$799,030	\$824,981
Civil Service Board Administration/Employee Appeals Process	\$458,022	\$343,266	\$423,212	\$435,499
Fire Applicant - Physical Abilities Testing	\$92,869	\$94,399	\$97,690	\$100,858
<b>Civil Service Total</b>	<b>\$2,887,337</b>	<b>\$2,887,337</b>	<b>\$3,080,815</b>	<b>\$3,270,910</b>
<b>Code Compliance</b>				
Consumer Health	\$3,070,306	\$3,087,217	\$3,124,201	\$3,215,447
Dallas Animal Services	\$13,648,171	\$13,256,017	\$0	\$0
Neighborhood Code Compliance Services	\$20,099,624	\$20,258,131	\$21,907,879	\$22,877,412
Neighborhood Nuisance Abatement	\$5,567,435	\$5,246,191	\$5,406,746	\$5,558,183
<b>Code Compliance Total</b>	<b>\$42,385,536</b>	<b>\$41,847,556</b>	<b>\$30,438,826</b>	<b>\$31,651,042</b>
<b>Controller's Office</b>				
Accounts Payable	\$1,093,842	\$1,140,462	\$1,506,284	\$1,553,938
Cash and Debt Management	\$697,370	\$648,568	\$730,500	\$748,072
Deferred Compensation	\$103,667	\$102,928	\$128,836	\$134,788
Financial Reporting	\$2,892,978	\$2,862,577	\$2,313,191	\$2,371,668
Independent Audit	\$865,200	\$865,200	\$891,157	\$917,892
Payroll	\$653,624	\$670,741	\$673,001	\$691,269
<b>Controller's Office Total</b>	<b>\$6,306,681</b>	<b>\$6,290,476</b>	<b>\$6,242,969</b>	<b>\$6,417,627</b>
<b>Court and Detention Services</b>				
Adjudication Office	\$478,485	\$493,694	\$489,872	\$503,095
City Detention Center	\$1,563,303	\$1,578,795	\$1,570,538	\$1,622,778
Dallas City Marshal	\$2,999,848	\$2,954,664	\$2,663,673	\$2,743,761
Environmental Crimes Unit	\$0	\$6,004	\$0	\$28,391
Lew Sterrett Jail Contract	\$7,812,862	\$7,812,862	\$8,484,644	\$8,484,644
Municipal Court Services	\$6,934,015	\$6,922,140	\$6,903,310	\$7,155,561
<b>Court and Detention Services Total</b>	<b>\$19,788,513</b>	<b>\$19,768,159</b>	<b>\$20,112,037</b>	<b>\$20,538,230</b>
<b>Dallas Animal Services</b>				
Dallas Animal Services	\$0	\$0	\$14,007,159	\$14,665,470
<b>Dallas Animal Services Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,007,159</b>	<b>\$14,665,470</b>
<b>Dallas Fire-Rescue</b>				
Emergency Medical Services Administration and Community Health	\$16,963,269	\$15,769,212	\$19,667,874	\$18,941,550
Fire Dispatch and Communications	\$14,834,961	\$14,570,169	\$14,848,515	\$15,694,030

# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Fire Inspection for New Construction	\$0	\$0	\$0	\$0
Fire Investigation & Explosive Ordnance Disposal	\$4,765,132	\$4,388,739	\$4,101,623	\$4,101,623
Fire Training and Recruitment	\$14,463,316	\$8,884,068	\$27,809,715	\$26,900,180
Fire-Rescue Emergency Response and Special Operations	\$185,071,998	\$187,948,551	\$179,522,973	\$191,294,693
Fire-Rescue Equipment Maintenance and Supply	\$8,812,936	\$12,667,167	\$11,372,289	\$11,555,002
Inspection and Life Safety Education	\$9,690,901	\$9,231,510	\$9,703,920	\$9,703,920
<b>Dallas Fire-Rescue Total</b>	<b>\$254,602,513</b>	<b>\$253,459,416</b>	<b>\$267,026,909</b>	<b>\$278,190,998</b>
<b>Dallas Police Department</b>				
Juvenile Case Managers/First Offender Program	\$0	\$0	\$0	\$0
Police Academy and In-service Training	\$27,425,364	\$18,110,396	\$17,949,274	\$20,649,800
Police Administrative Support	\$33,476,936	\$31,887,311	\$21,845,451	\$22,300,900
Police Community Outreach	\$1,822,391	\$1,836,715	\$1,124,536	\$1,132,350
Police Criminal Investigations	\$63,451,998	\$61,723,668	\$59,599,824	\$58,273,595
Police Field Patrol	\$261,400,125	\$270,825,820	\$278,772,720	\$291,954,317
Police Intelligence	\$8,250,085	\$8,350,440	\$8,455,941	\$8,322,750
Police Investigation of Vice Related Crimes	\$4,147,416	\$3,834,337	\$3,606,827	\$3,547,452
Police Investigations of Narcotics Related Crimes	\$14,048,639	\$13,707,829	\$13,078,965	\$12,818,362
Police Operational Support	\$27,571,487	\$29,040,726	\$27,794,717	\$28,607,374
Police Recruiting and Personnel Service	\$7,832,036	\$8,693,889	\$8,799,829	\$8,773,835
Police Special Operations	\$27,577,099	\$28,147,736	\$24,494,721	\$26,038,358
<b>Dallas Police Department Total</b>	<b>\$477,003,576</b>	<b>\$476,158,867</b>	<b>\$465,522,805</b>	<b>\$482,419,093</b>
<b>Housing and Neighborhood Revitalization</b>				
Community/Senior Services	\$3,644,313	\$4,212,071	\$0	\$0
Comprehensive Homeless Outreach	\$8,241,767	\$7,746,254	\$0	\$0
Home Ownership/Home Development	\$1,248,613	\$1,242,496	\$1,387,036	\$1,483,319
Housing Management/Contract Support	\$888,370	\$1,002,209	\$730,692	\$760,781
Housing Preservation	\$500,000	\$298,388	\$1,550,555	\$1,550,555
<b>Housing and Neighborhood Revitalization Total</b>	<b>\$14,523,063</b>	<b>\$14,501,418</b>	<b>\$3,668,283</b>	<b>\$3,794,655</b>
<b>Human Resources</b>				
Compensation and Classification	\$513,763	\$508,669	\$526,040	\$1,542,362

# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
HRIS and HR Payroll Services	\$1,882,201	\$1,793,053	\$1,936,668	\$2,005,192
Human Resource Consulting	\$2,823,894	\$2,727,296	\$2,771,910	\$2,858,156
<b>Human Resources Total</b>	<b>\$5,219,858</b>	<b>\$5,029,018</b>	<b>\$5,234,618</b>	<b>\$6,405,710</b>
<b>Judiciary</b>				
Civil Adjudication Court	\$401,313	\$331,102	\$402,475	\$419,051
Community Court	\$64,839	\$64,839	\$105,881	\$108,644
Court Security	\$703,228	\$679,400	\$706,547	\$735,553
Municipal Judges/Cases Docketed	\$2,126,296	\$2,201,081	\$2,239,176	\$2,337,036
<b>Judiciary Total</b>	<b>\$3,295,676</b>	<b>\$3,276,422</b>	<b>\$3,454,079</b>	<b>\$3,600,284</b>
<b>Library</b>				
Library Materials & Collection Management	\$6,479,056	\$6,353,715	\$6,487,805	\$6,523,124
Library Operations & Public Service	\$22,738,808	\$22,858,853	\$23,615,023	\$24,571,547
Literacy Initiatives, Education & Community Engagement	\$765,861	\$771,157	\$1,177,049	\$1,287,824
<b>Library Total</b>	<b>\$29,983,725</b>	<b>\$29,983,725</b>	<b>\$31,279,877</b>	<b>\$32,382,495</b>
<b>Management Services</b>				
311 Customer Service Center	\$2,819,439	\$2,818,114	\$3,509,120	\$3,807,461
Center for Performance Excellence	\$1,216,428	\$1,122,025	\$1,265,811	\$1,316,853
City Agenda Process	\$336,421	\$332,637	\$224,495	\$234,949
Emergency Management Operations	\$737,595	\$737,595	\$715,020	\$739,310
EMS Healthcare Compliance	\$482,405	\$316,546	\$340,988	\$349,504
Environmental Quality	\$1,301,189	\$1,300,807	\$1,197,487	\$1,315,123
Ethics and Compliance	\$345,912	\$307,255	\$97,631	\$105,072
Fair Housing and Human Rights Compliance	\$861,844	\$861,844	\$278,274	\$284,935
Internal Control Task Force	\$360,209	\$347,348	\$0	\$0
Office of Business Diversity	\$0	\$0	\$793,297	\$814,655
Office of Community Care	\$0	\$0	\$4,932,564	\$4,983,191
Office of Homeless Solutions	\$0	\$0	\$10,081,328	\$10,145,108
Office of Strategic Partnerships	\$570,270	\$607,368	\$726,947	\$795,275
Public Affairs and Outreach	\$1,368,490	\$1,195,518	\$1,666,011	\$1,753,390
Resilience Office	\$325,256	\$325,256	\$353,875	\$364,723
Welcoming Communities & Immigrant Affairs	\$0	\$0	\$428,845	\$430,588
<b>Management Services Total</b>	<b>\$10,725,458</b>	<b>\$10,272,313</b>	<b>\$26,611,693</b>	<b>\$27,440,137</b>
<b>Mayor and City Council</b>				
Administrative Support for the Mayor and City Council	\$4,515,390	\$4,508,019	\$4,820,561	\$5,194,159
<b>Mayor and City Council Total</b>	<b>\$4,515,390</b>	<b>\$4,508,019</b>	<b>\$4,820,561</b>	<b>\$5,194,159</b>
<b>Non-Departmental</b>				
Contingency Reserve	\$1,650,000	\$1,650,000	\$4,686,875	\$2,061,875

# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
General Obligation Commercial Paper and Master Lease Programs	\$13,200,425	\$14,580,214	\$17,217,236	\$21,151,653
Liability/Claims Fund Transfer	\$4,962,542	\$4,282,542	\$4,642,666	\$4,642,666
Non-Departmental	\$16,981,558	\$17,023,154	\$18,264,308	\$16,226,328
Salary and Benefit Reserve	\$1,497,607	\$1,497,607	\$2,650,000	\$3,350,000
Tax Increment Financing Districts Payments	\$34,130,456	\$32,130,456	\$41,841,792	\$49,164,106
<b>Non-Departmental Total</b>	<b>\$72,422,588</b>	<b>\$71,163,973</b>	<b>\$89,302,877</b>	<b>\$96,596,628</b>
<b>Office of Budget</b>				
Citywide Capital and Operating Budget Development and Monitoring	\$1,214,686	\$1,169,056	\$1,469,519	\$1,583,785
Grant Administration	\$1,398,168	\$1,342,596	\$1,218,756	\$1,256,357
Performance Planning	\$0	\$0	\$369,834	\$315,826
Utility Management	\$343,765	\$444,492	\$348,229	\$353,389
<b>Office of Budget Total</b>	<b>\$2,956,619</b>	<b>\$2,956,144</b>	<b>\$3,406,338</b>	<b>\$3,509,357</b>
<b>Office of Cultural Affairs</b>				
City-Owned Cultural Venues	\$14,396,564	\$14,535,842	\$14,806,121	\$14,619,942
Cultural Services Contracts	\$4,935,373	\$4,780,134	\$5,179,318	\$5,193,584
Public Art for Dallas	\$272,574	\$288,535	\$282,624	\$293,742
<b>Office of Cultural Affairs Total</b>	<b>\$19,604,511</b>	<b>\$19,604,511</b>	<b>\$20,268,063</b>	<b>\$20,107,268</b>
<b>Office of Economic Development</b>				
Area Redevelopment	\$182,712	\$182,215	\$229,478	\$259,523
Business Development	\$294,440	\$294,240	\$859,158	\$889,633
Dallas Film Commission	\$240,754	\$193,299	\$338,601	\$350,891
Economic Development Major Projects & Other Programs	\$387,575	\$377,647	\$498,572	\$514,835
Economic Development Research and Information Services	\$73,550	\$82,190	\$532,860	\$552,567
Small Business Initiatives	\$1,395,504	\$1,444,944	\$2,381,925	\$2,411,283
<b>Office of Economic Development Total</b>	<b>\$2,574,535</b>	<b>\$2,574,535</b>	<b>\$4,840,594</b>	<b>\$4,978,732</b>
<b>Park and Recreation</b>				
Aquatic Services	\$3,274,488	\$3,220,669	\$4,436,351	\$4,869,087
Golf, Tennis Centers	\$5,317,033	\$5,415,967	\$5,097,410	\$5,240,353
Leisure Venue Management	\$18,142,603	\$17,800,155	\$18,849,367	\$18,883,318
Operation & Maintenance of Fair Park	\$17,456,941	\$17,233,546	\$14,776,616	\$14,851,541
Park Land Maintained	\$28,830,752	\$29,676,044	\$29,870,219	\$30,276,931
Planning, Design and Construction & EMS and Environmental Compliance	\$2,529,646	\$2,263,819	\$2,942,699	\$3,058,056
Recreation Services	\$19,121,563	\$19,060,065	\$22,032,884	\$22,573,487
<b>Park and Recreation Total</b>	<b>\$94,673,026</b>	<b>\$94,670,265</b>	<b>\$98,005,546</b>	<b>\$99,752,773</b>

# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>Planning and Urban Design</b>				
Neighborhood Vitality	\$1,389,695	\$1,487,917	\$1,515,438	\$1,698,018
Planning and Design Studio	\$1,638,862	\$1,388,126	\$1,395,859	\$1,450,390
<b>Planning and Urban Design Total</b>	<b>\$3,028,557</b>	<b>\$2,876,043</b>	<b>\$2,911,297</b>	<b>\$3,148,408</b>
<b>Public Works</b>				
Capital and Implementation Program	\$1,174,089	\$1,150,586	\$1,076,428	\$1,283,327
Interagency and Transportation Engineering	\$712,799	\$431,867	\$153,436	\$187,315
Land Surveying Services	\$153,118	\$155,879	\$175,186	\$203,325
Mobility Planning	\$1,292,880	\$1,290,594	\$0	\$0
Pavement Management	\$295,104	\$275,833	\$448,900	\$463,050
Right-of-Way Maintenance and Contracts	\$10,607,778	\$10,690,647	\$5,667,526	\$5,698,067
Service Maintenance Areas	\$11,886,125	\$11,489,033	\$11,962,272	\$12,354,723
Street Cut and Right-of-Way Management (Cut Control)	\$255,788	\$222,726	\$406,656	\$352,890
Street Forestry Division	\$498,804	\$498,649	\$835,978	\$848,057
Street Lighting	\$16,956,026	\$16,956,026	\$0	\$0
Street Maintenance Contracts and Inspections	\$138,557	\$862	\$27,677,468	\$29,730,085
Street Repair Division - Asphalt	\$13,243,288	\$14,329,643	\$10,553,320	\$10,727,453
Street Repair Division - Concrete	\$44,671,179	\$44,335,630	\$14,180,757	\$14,551,634
Traffic Operations Maintenance	\$7,155,484	\$6,784,685	\$0	\$0
Traffic Safety and Congestion Management	\$5,592,108	\$5,964,393	\$0	\$0
<b>Public Works Total</b>	<b>\$114,633,127</b>	<b>\$114,577,053</b>	<b>\$73,137,927</b>	<b>\$76,399,926</b>
<b>Procurement Services</b>				
Business Inclusion & Development Compliance Monitoring	\$471,376	\$469,406	\$0	\$0
Procurement Services	\$2,347,122	\$2,342,207	\$2,389,442	\$2,468,836
Vendor Development	\$222,017	\$171,741	\$0	\$0
<b>Procurement Services Total</b>	<b>\$3,040,515</b>	<b>\$2,983,354</b>	<b>\$2,389,442</b>	<b>\$2,468,836</b>
<b>Sustainable Development and Const. - General</b>				
Authorized Hearings	\$367,213	\$356,395	\$415,024	\$428,713
Historic Preservation	\$703,823	\$643,187	\$855,746	\$983,321
Real Estate Services	\$314,615	\$80,506	\$386,099	\$466,806
<b>Sustainable Development and Const. - General Total</b>	<b>\$1,385,651</b>	<b>\$1,080,088</b>	<b>\$1,656,869</b>	<b>\$1,878,840</b>
<b>Transportation</b>				
Mobility Planning	\$0	\$0	\$1,861,762	\$1,888,273

# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
Parking Management and Enforcement	\$0	\$0	\$4,852,748	\$4,852,748
Safelight Program	\$0	\$0	\$5,573,988	\$5,573,988
Street Lighting	\$0	\$0	\$17,353,116	\$17,229,083
Traffic Operations Maintenance	\$0	\$0	\$7,322,241	\$7,462,078
Traffic Safety and Congestion Management	\$0	\$0	\$7,361,719	\$5,591,682
<b>Transportation Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,325,574</b>	<b>\$42,597,852</b>
<b>Trinity Watershed Management</b>				
Trinity River Corridor Operations	\$1,317,717	\$1,125,509	\$1,302,754	\$1,324,207
Trinity Watershed Management Total	\$1,317,717	\$1,125,509	\$1,302,754	\$1,324,207
<b>General Fund Total</b>	<b>\$1,239,517,710</b>	<b>\$1,232,566,667</b>	<b>\$1,276,420,942</b>	<b>\$1,322,050,654</b>

# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed	FY 2018-19 Planned
<b>Enterprise Funds</b>				
<b>Aviation</b>				
Capital Construction and Debt Service	\$30,272,836	\$30,272,836	\$45,251,582	\$52,205,894
Dallas Love Field	\$71,377,921	\$74,170,371	\$74,811,552	\$75,687,231
General Aviation Facilities - Dallas Executive Airport & Vertiport	\$5,780,910	\$2,980,321	\$6,604,498	\$6,641,723
Regulation and Enforcement of For Hire Transportation	\$1,454,325	\$1,231,493	\$360,773	\$360,773
<b>Aviation Total</b>	<b>\$108,885,992</b>	<b>\$108,655,021</b>	<b>\$127,028,405</b>	<b>\$134,895,621</b>
<b>Convention and Event Services</b>				
Convention Center Debt Service Payment	\$22,524,413	\$22,524,413	\$23,482,163	\$23,484,663
Dallas Convention Center	\$73,603,647	\$73,240,117	\$72,903,989	\$76,487,026
Office of Special Events	\$603,720	\$467,404	\$659,565	\$675,674
Union Station	\$746,549	\$893,149	\$741,549	\$741,549
<b>Convention and Event Services Total</b>	<b>\$97,478,329</b>	<b>\$97,125,083</b>	<b>\$97,787,266</b>	<b>\$101,388,912</b>
<b>Dallas Water Utilities</b>				
DWU General Expense	\$95,400,663	\$95,433,671	\$91,063,815	\$92,472,783
Vital Statistics	\$0	\$0	\$0	\$0
Wastewater Collection	\$19,574,270	\$19,595,750	\$20,544,616	\$21,894,345
Wastewater Treatment	\$50,033,561	\$49,883,620	\$50,882,092	\$52,308,476
Water Capital Funding	\$306,764,583	\$300,000,861	\$317,672,155	\$326,839,109
Water Conservation	\$3,924,276	\$3,471,907	\$3,951,274	\$4,026,864
Water Planning, Financial and Rate Services	\$3,696,073	\$3,693,003	\$3,766,062	\$3,935,832
Water Production and Delivery	\$137,936,321	\$136,857,948	\$140,248,692	\$146,608,413
Water Utilities Capital Program Management	\$13,461,341	\$13,401,363	\$13,453,248	\$13,539,212
Water Utilities Customer Account Services	\$26,673,649	\$26,089,526	\$25,889,434	\$26,046,354
<b>Water Utilities Total</b>	<b>\$657,464,737</b>	<b>\$648,427,649</b>	<b>\$667,471,388</b>	<b>\$687,671,388</b>
<b>Office of Cultural Affairs - Municipal Radio</b>				
WRR Municipal Radio Classical Music	\$2,032,482	\$1,951,417	\$2,051,318	\$2,086,407
Office of Cultural Affairs - Municipal Radio Total	\$2,032,482	\$1,951,417	\$2,051,318	\$2,086,407
<b>Sanitation Services</b>				
Animal Remains Collection	\$679,144	\$708,422	\$732,579	\$748,869
Brush/Bulk Waste Removal Services	\$16,354,596	\$17,636,856	\$15,217,193	\$15,687,092
City Facility Services	\$736,763	\$727,654	\$737,259	\$740,756



# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed	FY 2018-19 Planned
Landfill Services	\$28,795,518	\$25,923,348	\$31,666,389	\$30,693,338
Recycling Collection and Zero Waste Division	\$13,241,093	\$13,448,203	\$13,236,627	\$13,717,005
Residential Refuse Collection	\$40,733,940	\$42,096,082	\$40,689,050	\$42,495,679
<b>Sanitation Services Total</b>	<b>\$100,541,054</b>	<b>\$100,540,565</b>	<b>\$102,279,097</b>	<b>\$104,082,739</b>
Sustainable Development and Const. - Enterprise				
Construction Plan Review and Permitting	\$17,143,489	\$15,105,744	\$14,676,395	\$14,487,092
Engineering & Inspection Review for Private Development	\$2,425,210	\$2,363,943	\$2,271,562	\$2,332,654
Express Plan Review	\$1,873,691	\$1,809,164	\$1,730,685	\$1,782,032
Field Inspections of Private Development Construction Sites	\$9,511,180	\$11,606,759	\$8,407,809	\$8,563,287
GIS Mapping for Private Development	\$950,360	\$731,727	\$1,117,790	\$1,207,308
Private Development Records and Archival Library	\$1,112,055	\$1,078,736	\$1,111,367	\$989,146
Private Development Survey	\$660,371	\$596,804	\$666,788	\$681,434
Subdivision Plat Review	\$609,356	\$551,170	\$606,403	\$621,049
Zoning & Board of Adjustment	\$1,804,583	\$1,803,281	\$1,787,391	\$1,828,992
<b>Sustainable Development and Const. - Enterprise Total</b>	<b>\$36,090,295</b>	<b>\$35,647,328</b>	<b>\$32,376,190</b>	<b>\$32,492,994</b>
Trinity Watershed Management - Storm Drainage Management				
Flood Control	\$16,613,373	\$16,563,373	\$16,663,159	\$17,173,923
Floodplain and Drainage Management	\$3,818,502	\$3,377,725	\$3,902,409	\$3,902,409
Storm Drainage Management Fund	\$28,024,433	\$28,749,318	\$29,058,077	\$31,047,313
Stormwater Regulations & Enforcement	\$6,201,461	\$5,949,631	\$6,313,192	\$6,313,192
<b>Trinity Watershed Management - Storm Drainage Management Total</b>	<b>\$54,657,769</b>	<b>\$54,640,047</b>	<b>\$55,936,837</b>	<b>\$58,436,837</b>
<b>Enterprise Funds Total</b>	<b>\$1,057,150,658</b>	<b>\$1,046,987,110</b>	<b>\$1,084,930,501</b>	<b>\$1,121,054,898</b>

General Fund Total	\$1,239,517,710	\$1,232,566,667	\$1,276,420,942	\$1,322,050,654
Enterprise Total	\$1,057,150,658	\$1,046,987,110	\$1,084,930,501	\$1,121,054,898
General Obligation Debt Service	\$261,865,145	\$261,865,145	\$267,322,998	\$287,416,255
<b>Total Operating Budget</b>	<b>\$2,558,533,513</b>	<b>\$2,541,418,922</b>	<b>\$2,628,674,441</b>	<b>\$2,730,521,807</b>

# SUMMARY OF SERVICES BY DEPARTMENT

	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed	FY 2018-19 Planned
<b>Internal Service Funds</b>				
Comm and Info Services - 911 System Oper				
911 Technology Support	\$16,388,652	\$16,379,589	\$15,048,378	\$14,682,220
Comm and Info Services - 911 System Oper Total	\$16,388,652	\$16,379,589	\$15,048,378	\$14,682,220
Comm and Info Services - Data Services				
Business Technology Services	\$23,485,234	\$22,733,919	\$24,452,771	\$24,696,287
Desktop Support	\$6,618,154	\$6,507,590	\$6,665,543	\$6,905,219
Enterprise GIS	\$0	\$0	\$956,596	\$995,303
Public Safety Technology Support	\$6,586,742	\$7,706,259	\$4,333,893	\$4,429,059
Radio Communication	\$5,189,187	\$4,671,854	\$4,823,063	\$4,916,657
Strategic Technology Management	\$14,258,322	\$13,169,667	\$14,670,706	\$14,956,932
Technology Infrastructure Support	\$6,323,135	\$6,237,286	\$6,632,263	\$6,723,736
Voice and Data Communications	\$12,377,687	\$12,268,242	\$12,530,908	\$13,410,612
Comm and Info Services - Data Services Total	\$74,838,461	\$73,294,817	\$75,065,743	\$77,033,805
Employee Benefits				
HR Benefits Administration Services	\$998,055	\$998,055	\$1,025,595	\$1,046,555
Wellness Program	\$349,354	\$258,082	\$351,225	\$358,584
Employee Benefits Total	\$1,347,409	\$1,256,137	\$1,376,820	\$1,405,139
Equipment Services				
City Fleet Asset Management	\$3,644,253	\$4,079,388	\$5,210,458	\$5,261,974
City Fleet Maintenance and Repair	\$29,111,829	\$29,304,820	\$29,896,979	\$30,391,431
City Fleet Paint and Body Shop Coordination	\$2,758,968	\$2,432,038	\$1,396,358	\$1,400,584
Environmental Services for City Fleet Operations	\$831,559	\$866,185	\$753,368	\$776,435
Fuel Procurement and Management	\$16,040,515	\$15,702,371	\$15,394,896	\$15,429,189
Equipment Services Total	\$52,387,124	\$52,384,802	\$52,652,059	\$53,259,613
Express Business Center				
Business Services	\$3,063,358	\$3,077,338	\$3,188,256	\$3,209,706
Disposal of Surplus and Police Unclaimed Property	\$716,692	\$509,563	\$552,164	\$552,164
Express Business Center Total	\$3,780,050	\$3,586,901	\$3,740,420	\$3,761,870
Risk Management				
Risk Management Services	\$2,710,314	\$2,705,073	\$3,625,525	\$3,869,934
Risk Management Total	\$2,710,314	\$2,705,073	\$3,625,525	\$3,869,934
<b>Internal Service Funds Total</b>	<b>\$151,452,010</b>	<b>\$149,607,319</b>	<b>\$151,508,945</b>	<b>\$154,012,581</b>

# PROJECTED CHANGES IN FUND BALANCE

	FY 2017-18 Beginning Balance	FY 2017-18 Adopted Revenues	FY 2017-18 Adopted Expenditures	FY 2017-18 Ending Balance
<b>General Fund</b>	\$160,617,192	\$1,276,420,942	\$1,276,420,942	\$165,304,067
<b>Enterprise Funds</b>				
Aviation	9,988,733	127,028,405	127,028,405	9,988,733
Convention and Event Services	32,258,124	97,787,266	97,787,266	32,258,124
Municipal Radio	1,217,847	2,098,813	2,051,318	1,265,342
Sanitation Services	22,431,707	102,279,097	102,279,097	22,431,707
Storm Drainage Management	4,546,490	55,987,895	55,936,837	4,597,548
Sustainable Development and Construction	37,809,029	31,711,218	32,376,190	37,144,057
Water Utilities	84,788,025	667,471,388	667,471,388	84,788,025
<b>Internal Services Funds</b>				
Information Technology	10,959,687	67,963,283	70,242,680	8,680,290
Radio Services	2,537,356	4,823,063	4,823,063	2,537,356
Equipment Services	5,611,863	52,652,059	52,652,059	5,611,863
Express Business Center	2,011,100	4,231,450	3,740,420	2,502,130
<b>Other Funds</b>				
9-1-1 System Operations	5,941,912	12,539,195	15,048,378	3,432,729
Employee Benefits	(4,998,772)	154,293,007	154,293,007	(4,998,772)
Risk Management	(18,425,299)	26,919,550	29,406,225	(20,911,974)
Debt Service	13,769,804	278,149,358	267,322,998	24,596,164
<b>Grand Total</b>	<b>\$371,064,798</b>	<b>\$2,962,355,989</b>	<b>\$2,958,880,273</b>	<b>\$379,227,389</b>

# PROJECTED CHANGES IN FUND BALANCE

	FY 2018-19 Beginning Balance	FY 2018-19 Planned Revenues	FY 2018-19 Planned Expenditures	FY 2018-19 Ending Balance
<b>General Fund</b>	\$165,304,067	\$1,322,050,654	\$1,322,050,654	\$165,304,067
<b>Enterprise Funds</b>				
Aviation	9,988,733	134,895,621	134,895,621	9,988,733
Convention and Event Services	32,258,124	101,388,912	101,388,912	32,258,124
Municipal Radio	1,265,342	2,198,813	2,086,407	1,377,748
Sanitation Services	22,431,707	104,082,739	104,082,739	22,431,707
Storm Drainage Management	4,597,548	58,436,837	58,436,837	4,597,548
Sustainable Development and Construction	37,144,057	31,711,218	32,492,994	36,362,281
Water Utilities	84,788,025	687,671,388	687,671,388	84,788,025
<b>Internal Services Funds</b>				
Information Technology	8,680,290	69,987,148	72,117,148	6,550,290
Radio Services	2,537,356	4,916,657	4,916,657	2,537,356
Equipment Services	5,611,863	53,259,613	53,259,613	5,611,863
Express Business Center	2,502,130	4,231,450	3,761,870	2,971,710
<b>Other Funds</b>				
9-1-1 System Operations	3,432,729	12,523,943	14,682,220	1,274,452
Employee Benefits	(4,998,772)	161,758,535	161,758,535	(4,998,772)
Risk Management	(20,911,974)	26,919,550	29,406,225	(23,398,649)
Debt Service	24,596,164	297,149,479	287,416,255	34,329,388
<b>Grand Total</b>	<b>\$379,227,389</b>	<b>\$3,073,182,557</b>	<b>\$3,070,424,075</b>	<b>\$381,985,871</b>

# GENERAL FUND

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual**	FY 2016-17 Budget*	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>BEGINNING FUND BALANCE</b>	\$122,660,249	\$134,437,074	\$129,903,316	\$153,121,226	\$160,617,192	\$165,304,067
<b>REVENUES:</b>						
Ad Valorem Taxes	520,450,811	560,306,321	610,219,359	611,811,125	652,067,958	698,587,784
Sales Tax	273,499,270	283,917,873	292,188,504	294,451,663	303,349,086	314,089,179
Franchise Fees	105,775,012	109,487,989	113,774,789	114,666,826	109,290,898	109,252,083
Licenses and Permits	9,607,348	6,515,644	4,890,760	4,920,211	4,750,175	4,750,175
Interest Earnings	1,285,711	1,973,175	1,315,526	3,158,512	2,016,571	2,016,571
Intergovernmental	7,518,098	8,018,911	8,500,564	9,465,261	8,969,361	8,969,361
Fines and Forfeitures	33,730,372	37,557,745	38,759,507	36,728,211	36,448,031	36,448,031
Service Fees	159,081,680	72,358,189	85,651,655	80,826,208	86,751,193	75,159,801
Interfund Revenue	56,667,100	66,793,152	76,601,351	76,368,866	64,891,827	64,891,827
Miscellaneous	10,893,576	12,421,091	7,615,695	7,604,349	7,885,842	7,885,842
<b>TOTAL REVENUES</b>	<b>1,178,508,978</b>	<b>1,159,350,091</b>	<b>1,239,517,710</b>	<b>1,240,001,231</b>	<b>1,276,420,942</b>	<b>1,322,050,654</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>1,301,169,227</b>	<b>1,293,787,165</b>	<b>1,369,421,026</b>	<b>1,393,122,457</b>	<b>1,437,038,134</b>	<b>1,487,354,721</b>
<b>EXPENDITURES:</b>						
General Government & Support	96,964,084	105,892,726	128,095,852	124,320,968	153,892,219	167,899,405
Public Safety	690,965,571	718,256,038	754,690,278	752,662,864	756,115,830	784,748,605
Sanitation and Code Compliance	115,850,094	45,099,711	42,385,536	41,847,556	30,438,826	31,651,042
Public Works and Transportation	109,324,131	115,304,095	141,262,827	141,014,545	147,356,838	146,988,420
Culture, Library and Recreation	125,458,112	133,062,932	144,261,262	144,258,501	149,553,486	152,242,536
Env. Health, Community & Dev.	15,875,577	18,236,499	21,391,806	21,032,084	27,084,202	28,466,105
Reserves and Transfers	4,619,788	4,622,320	7,430,149	7,430,149	11,979,541	10,054,541
<b>TOTAL EXPENDITURES</b>	<b>1,159,057,357</b>	<b>1,140,474,321</b>	<b>1,239,517,710</b>	<b>1,232,566,667</b>	<b>1,276,420,942</b>	<b>1,322,050,654</b>
Changes in Encumbrances and other Balance Sheet Accounts	(7,674,796)	(191,619)	1,650,000	61,402	4,686,875	0
<b>ENDING FUND BALANCE***</b>	<b>\$134,437,074</b>	<b>\$153,121,226</b>	<b>\$131,553,316</b>	<b>\$160,617,192</b>	<b>\$165,304,067</b>	<b>\$165,304,067</b>

\*FY 2016-17 budget has been restated to reflect the use of contingency funds approved by City Council as well as an increase in revenue approved by council

\*\*FY 2015-16 includes transfer of \$7.1m, or 30 days, of fund balance to new Sanitation Services enterprise fund

\*\*\*Ending Fund Balances have been restated to reflect GASB54

# ENTERPRISE FUNDS

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>AVIATION</b>						
<b>BEGINNING FUND BALANCE</b>	\$13,783,862	\$3,905,249	\$9,906,952	\$13,811,768	\$9,988,733	\$9,988,733
<b>REVENUES:</b>						
Parking	26,823,589	26,633,409	27,412,868	25,774,834	26,197,368	26,197,368
Terminal Concessions	21,666,533	25,282,923	25,415,598	25,103,584	25,740,584	25,740,584
Landing Fees	14,738,878	18,199,585	17,784,135	21,643,638	19,548,132	19,548,132
Rental on Airport	16,396,185	20,228,779	23,375,630	24,901,493	47,214,568	54,850,916
Rental off Airport	117,100	910,937	453,512	1,075,521	1,168,557	1,168,557
Fuel Flow Fees	1,222,013	1,274,105	1,225,397	1,213,266	3,218,013	3,218,013
All Remaining Revenues	2,544,968	3,103,469	11,359,624	5,119,650	3,941,183	4,172,051
<b>TOTAL REVENUES</b>	<b>83,509,266</b>	<b>95,633,207</b>	<b>107,026,764</b>	<b>104,831,986</b>	<b>127,028,405</b>	<b>134,895,621</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>97,293,128</b>	<b>99,538,456</b>	<b>116,933,716</b>	<b>118,643,754</b>	<b>137,017,138</b>	<b>144,884,354</b>
<b>TOTAL EXPENDITURES</b>	<b>88,255,476</b>	<b>93,950,727</b>	<b>108,040,992</b>	<b>108,655,021</b>	<b>127,028,405</b>	<b>134,895,621</b>
Changes in Encumbrances and other Balance Sheet Accounts	(5,132,403)	8,224,039	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>3,905,249</b>	<b>13,811,768</b>	<b>8,892,724</b>	<b>9,988,733</b>	<b>9,988,733</b>	<b>9,988,733</b>

<b>CONVENTION AND EVENT CENTER</b>						
<b>BEGINNING FUND BALANCE</b>	20,473,166	27,135,425	29,149,998	32,258,124	32,258,124	32,258,124
<b>REVENUES:</b>						
Hotel Occupancy Tax	50,432,714	55,310,574	58,856,407	56,262,258	59,933,282	63,014,269
Alcoholic Beverage Tax	11,246,549	12,058,349	12,445,260	12,527,675	12,903,566	13,290,673
Operating Revenues	25,032,286	29,689,504	25,001,909	28,188,136	24,823,218	24,956,770
Office of Special Events	103,600	124,784	99,500	147,014	127,200	127,200
<b>TOTAL REVENUES</b>	<b>86,815,149</b>	<b>97,183,211</b>	<b>96,403,076</b>	<b>97,125,083</b>	<b>97,787,266</b>	<b>101,388,912</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>107,288,315</b>	<b>124,318,636</b>	<b>125,553,074</b>	<b>129,383,207</b>	<b>130,045,390</b>	<b>133,647,036</b>
<b>TOTAL EXPENDITURES</b>	<b>80,623,030</b>	<b>91,363,951</b>	<b>96,403,076</b>	<b>97,125,083</b>	<b>97,787,266</b>	<b>101,388,912</b>
Changes in Encumbrances and other Balance Sheet Accounts	470,140	(696,561)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>\$27,135,425</b>	<b>\$32,258,124</b>	<b>\$29,149,998</b>	<b>\$32,258,124</b>	<b>\$32,258,124</b>	<b>\$32,258,124</b>

# ENTERPRISE FUNDS

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>MUNICIPAL RADIO</b>						
<b>BEGINNING FUND BALANCE</b>	\$1,161,599	\$1,287,076	\$1,287,672	\$1,154,651	\$1,217,847	\$1,265,342
<b>REVENUES:</b>						
Local and National Sales	1,958,715	1,836,495	1,980,000	1,999,613	2,082,813	2,182,813
All Remaining Revenues	13,170	53,115	75,000	15,000	16,000	16,000
<b>TOTAL REVENUES</b>	<b>1,971,885</b>	<b>1,889,610</b>	<b>2,055,000</b>	<b>2,014,613</b>	<b>2,098,813</b>	<b>2,198,813</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>3,133,484</b>	<b>3,176,686</b>	<b>3,342,672</b>	<b>3,169,264</b>	<b>3,316,660</b>	<b>3,464,155</b>
<b>TOTAL EXPENDITURES</b>	<b>1,967,058</b>	<b>1,854,750</b>	<b>2,032,482</b>	<b>1,951,417</b>	<b>2,051,318</b>	<b>2,086,407</b>
Changes in Encumbrances and other Balance Sheet Accounts	120,650	(167,285)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>1,287,076</b>	<b>1,154,651</b>	<b>1,310,190</b>	<b>1,217,847</b>	<b>1,265,342</b>	<b>1,377,748</b>

### SANITATION SERVICES\*

<b>BEGINNING FUND BALANCE</b>	0	7,108,000	14,681,027	17,519,556	22,431,707	22,431,707
<b>REVENUES:</b>						
Residential Collection	0	70,138,477	72,502,354	74,253,486	74,857,277	76,660,919
Cost Plus Bulk/Brush	0	138,575	121,632	146,341	129,809	129,809
Sale of Recyclables	0	1,822,020	694,975	1,259,636	1,062,951	1,062,951
City Facility Collection	0	745,464	736,763	774,758	737,259	737,259
Landfill Revenue	0	29,606,717	26,485,330	29,018,495	25,491,801	25,491,801
<b>TOTAL REVENUES</b>	<b>0</b>	<b>102,451,252</b>	<b>100,541,054</b>	<b>105,452,716</b>	<b>102,279,097</b>	<b>104,082,739</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>0</b>	<b>109,559,252</b>	<b>110,627,081</b>	<b>122,972,272</b>	<b>124,710,804</b>	<b>126,514,446</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>90,476,371</b>	<b>100,541,054</b>	<b>100,540,565</b>	<b>102,279,097</b>	<b>104,082,739</b>
Changes in Encumbrances and other Balance Sheet Accounts	0	(1,563,325)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>\$0</b>	<b>\$17,519,556</b>	<b>\$14,681,027</b>	<b>\$22,431,707</b>	<b>\$22,431,707</b>	<b>\$22,431,707</b>

\*New enterprise fund established in FY 2015-16. \$7.1m fund balance transferred from General Fund to new enterprise fund.

# ENTERPRISE FUNDS

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>STORM DRAINAGE MANAGEMENT</b>						
<b>BEGINNING FUND BALANCE</b>	\$10,415,123	\$9,195,422	\$6,753,960	\$8,249,700	\$4,546,490	\$4,597,548
<b>REVENUES:</b>						
Storm Water Fees	49,982,903	50,019,180	50,856,195	50,814,921	55,866,822	58,315,764
Interest and Other	126,742	114,561	80,642	121,916	121,073	121,073
<b>TOTAL REVENUES</b>	<b>50,109,645</b>	<b>50,133,741</b>	<b>50,936,837</b>	<b>50,936,837</b>	<b>55,987,895</b>	<b>58,436,837</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>60,524,768</b>	<b>59,329,163</b>	<b>57,690,797</b>	<b>59,186,537</b>	<b>60,534,385</b>	<b>63,034,385</b>
<b>TOTAL EXPENDITURES</b>	<b>51,878,476</b>	<b>51,018,492</b>	<b>54,657,769</b>	<b>54,640,047</b>	<b>55,936,837</b>	<b>58,436,837</b>
Changes in Encumbrances and other Balance Sheet Accounts	549,130	(60,971)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>9,195,422</b>	<b>8,249,700</b>	<b>3,033,028</b>	<b>4,546,490</b>	<b>4,597,548</b>	<b>4,597,548</b>
<b>SUSTAINABLE DEVELOPMENT AND CONSTRUCTION</b>						
<b>BEGINNING FUND BALANCE</b>	32,206,798	37,485,186	36,855,972	42,207,706	37,809,029	37,144,057
<b>REVENUES:</b>						
Building Permits	19,187,958	19,631,279	19,239,555	19,602,968	20,131,950	20,131,950
Certificate of Occupancy	1,342,509	1,278,147	1,411,785	1,411,785	1,425,903	1,425,903
Plan Review	4,462,072	4,807,102	3,749,481	3,901,097	4,296,976	4,296,976
Registration/License	1,223,789	1,307,265	1,027,807	1,027,807	1,038,085	1,038,085
Special Plats	944,720	1,078,665	886,985	886,985	895,855	895,855
Private Development	1,478,691	1,522,554	1,009,818	1,313,220	1,116,706	1,116,706
Zoning	1,056,346	1,141,627	1,183,916	1,188,932	1,195,755	1,195,755
Interest Earnings	232,994	377,525	116,768	336,361	117,936	117,936
All Remaining Revenues	1,800,367	3,010,985	1,477,279	1,579,496	1,492,052	1,492,052
<b>TOTAL REVENUES</b>	<b>31,729,446</b>	<b>34,155,149</b>	<b>30,103,394</b>	<b>31,248,651</b>	<b>31,711,218</b>	<b>31,711,218</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>63,936,244</b>	<b>71,640,335</b>	<b>66,959,366</b>	<b>73,456,357</b>	<b>69,520,247</b>	<b>68,855,275</b>
<b>TOTAL EXPENDITURES</b>	<b>26,640,152</b>	<b>29,425,115</b>	<b>36,090,295</b>	<b>35,647,328</b>	<b>32,376,190</b>	<b>32,492,994</b>
Changes in Encumbrances and other Balance Sheet Accounts	189,094	(7,514)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>\$37,485,186</b>	<b>\$42,207,706</b>	<b>\$30,869,071</b>	<b>\$37,809,029</b>	<b>\$37,144,057</b>	<b>\$36,362,281</b>



# ENTERPRISE FUNDS

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>WATER UTILITIES</b>						
<b>BEGINNING FUND BALANCE</b>	\$86,190,720	\$87,037,771	\$87,037,771	\$84,788,025	\$84,788,025	\$84,788,025
<b>REVENUES:</b>						
Treated Water - Retail	259,257,890	274,901,443	294,427,392	293,687,151	298,432,615	308,532,615
Treated Water - Wholesale	67,687,482	76,497,875	84,700,236	83,389,806	86,844,575	86,844,575
Wastewater - Retail	207,506,458	218,970,862	236,075,185	229,546,450	237,079,989	247,179,989
Wastewater - Wholesale	9,130,621	9,900,519	10,553,845	10,115,810	11,814,910	11,814,910
All Remaining Revenues	30,367,089	30,675,225	31,708,079	31,688,431	33,299,299	33,299,299
<b>TOTAL REVENUES*</b>	<b>573,949,540</b>	<b>610,945,924</b>	<b>657,464,737</b>	<b>648,427,649</b>	<b>667,471,388</b>	<b>687,671,388</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>660,140,260</b>	<b>691,168,770</b>	<b>744,502,508</b>	<b>733,215,674</b>	<b>752,259,413</b>	<b>772,459,413</b>
<b>TOTAL EXPENDITURES</b>	<b>569,004,809</b>	<b>610,585,341</b>	<b>657,464,737</b>	<b>648,427,649</b>	<b>667,471,388</b>	<b>687,671,388</b>
Changes in Encumbrances and other Balance Sheet Accounts	(10,912,605)	4,204,596	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>\$80,222,846</b>	<b>\$84,788,025</b>	<b>\$87,037,771</b>	<b>\$84,788,025</b>	<b>\$84,788,025</b>	<b>\$84,788,025</b>

\*FY 2014-15 and FY 2015-16 actuals exclude fixed asset contribution from developers that is recorded as revenue.

# INTERNAL SERVICE FUNDS

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>INFORMATION TECHNOLOGY</b>						
BEGINNING FUND BALANCE	\$12,317,220	\$12,863,381	\$8,865,542	\$10,826,554	\$10,959,687	\$8,680,290
<b>REVENUES:</b>						
Interdepartmental Charges	51,932,919	52,597,155	58,330,353	58,330,353	58,515,557	59,668,626
Telephones Leased	6,213,394	6,009,859	7,723,287	7,723,287	8,020,635	8,891,431
Circuits	928,627	1,869,575	1,448,614	1,448,614	1,289,538	1,289,538
Desktop Services	690,860	280,503	0	1,537	0	0
Interest	138,977	180,615	132,210	183,776	130,604	130,604
All Remaining Revenues	9,783	50,950	1,245	2,680	6,949	6,949
<b>TOTAL REVENUES</b>	<b>59,914,560</b>	<b>60,988,657</b>	<b>67,635,709</b>	<b>67,690,247</b>	<b>67,963,283</b>	<b>69,987,148</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>72,231,780</b>	<b>73,852,038</b>	<b>76,501,251</b>	<b>78,516,801</b>	<b>78,922,970</b>	<b>78,667,438</b>
<b>TOTAL EXPENDITURES</b>	<b>60,054,451</b>	<b>64,321,053</b>	<b>69,649,274</b>	<b>68,622,963</b>	<b>70,242,680</b>	<b>72,117,148</b>
Changes in Encumbrances and other Balance Sheet Accounts	686,052	1,295,569	0	1,065,849	0	0
<b>ENDING FUND BALANCE</b>	<b>12,863,381</b>	<b>10,826,554</b>	<b>6,851,977</b>	<b>10,959,687</b>	<b>8,680,290</b>	<b>6,550,290</b>
<b>RADIO SERVICES</b>						
BEGINNING FUND BALANCE	2,390,880	2,494,474	2,312,120	2,031,992	2,537,356	2,537,356
<b>REVENUES:</b>						
Equipment Rental	4,936,526	4,545,272	5,002,273	5,002,273	4,632,202	4,725,796
Interest	12,919	20,582	18,158	171,237	10,077	10,077
All Remaining Revenues	249,598	577,092	169,257	3,708	180,784	180,784
<b>TOTAL REVENUES</b>	<b>5,199,043</b>	<b>5,142,946</b>	<b>5,189,688</b>	<b>5,177,218</b>	<b>4,823,063</b>	<b>4,916,657</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>7,589,923</b>	<b>7,637,420</b>	<b>7,501,808</b>	<b>7,209,210</b>	<b>7,360,419</b>	<b>7,454,013</b>
<b>TOTAL EXPENDITURES</b>	<b>5,129,281</b>	<b>5,381,872</b>	<b>5,189,187</b>	<b>4,671,854</b>	<b>4,823,063</b>	<b>4,916,657</b>
Changes in Encumbrances and other Balance Sheet Accounts	33,832	(223,556)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>\$2,494,474</b>	<b>\$2,031,992</b>	<b>\$2,312,621</b>	<b>\$2,537,356</b>	<b>\$2,537,356</b>	<b>\$2,537,356</b>

# INTERNAL SERVICE FUNDS

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>EQUIPMENT SERVICES</b>						
BEGINNING FUND BALANCE	\$4,129,102	\$4,449,813	\$4,449,813	\$4,689,139	\$5,611,863	\$5,611,863
<b>REVENUES:</b>						
Rental/Wreck	34,202,068	36,496,686	33,541,365	35,647,082	36,644,096	37,194,290
Fuel	17,609,571	14,128,668	16,482,036	16,182,898	14,935,614	14,992,974
Auto Auction Tax/Non Taxable	584,439	853,090	417,506	417,506	553,261	553,261
Miscellaneous Revenue	880,837	637,835	391,217	1,053,992	519,088	519,088
Interest	(1,626)	0	5,000	6,048	0	0
<b>TOTAL REVENUES</b>	<b>53,275,289</b>	<b>52,116,278</b>	<b>50,837,124</b>	<b>53,307,526</b>	<b>52,652,059</b>	<b>53,259,613</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>57,404,391</b>	<b>56,566,091</b>	<b>55,286,937</b>	<b>57,996,665</b>	<b>58,263,922</b>	<b>58,871,476</b>
<b>TOTAL EXPENDITURES</b>	<b>52,665,861</b>	<b>51,703,660</b>	<b>50,837,124</b>	<b>52,384,802</b>	<b>52,652,059</b>	<b>53,259,613</b>
Changes in Encumbrances and other Balance Sheet Accounts	(288,717)	(173,292)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>4,449,813</b>	<b>4,689,139</b>	<b>4,449,813</b>	<b>5,611,863</b>	<b>5,611,863</b>	<b>5,611,863</b>
<b>EXPRESS BUSINESS CENTER</b>						
BEGINNING FUND BALANCE	1,850,992	1,175,880	1,631,193	1,402,310	2,011,100	2,502,130
<b>REVENUES:</b>						
Postage Sales	2,490,505	2,445,826	2,703,349	2,703,350	2,703,350	2,703,350
All Other Revenues	1,585,792	1,578,332	1,278,101	1,492,341	1,528,100	1,528,100
<b>TOTAL REVENUES</b>	<b>4,076,297</b>	<b>4,024,157</b>	<b>3,981,450</b>	<b>4,195,691</b>	<b>4,231,450</b>	<b>4,231,450</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>5,927,289</b>	<b>5,200,038</b>	<b>5,612,643</b>	<b>5,598,001</b>	<b>6,242,550</b>	<b>6,733,580</b>
<b>TOTAL EXPENDITURES</b>	<b>4,757,017</b>	<b>3,783,764</b>	<b>3,780,050</b>	<b>3,586,901</b>	<b>3,740,420</b>	<b>3,761,870</b>
Changes in Encumbrances and other Balance Sheet Accounts	5,608	(13,964)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>\$1,175,880</b>	<b>\$1,402,310</b>	<b>\$1,832,593</b>	<b>\$2,011,100</b>	<b>\$2,502,130</b>	<b>\$2,971,710</b>

# OTHER FUNDS

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>9-1-1 SYSTEM OPERATIONS</b>						
<b>BEGINNING FUND BALANCE</b>	\$11,236,038	\$8,485,215	\$5,493,819	\$9,592,828	\$5,941,912	\$3,432,729
<b>REVENUES:</b>						
9-1-1 Service Receipts - Wireless	6,293,631	6,321,765	6,374,416	6,350,949	6,303,772	6,303,772
9-1-1 Service Receipts - Wireline	6,967,638	6,437,091	6,450,344	6,265,200	6,097,899	6,097,899
Interest	68,604	58,336	43,279	107,359	132,359	117,107
All Remaining Revenues	5,165	5,165	5,165	5,165	5,165	5,165
<b>TOTAL REVENUES</b>	<b>13,335,038</b>	<b>12,822,357</b>	<b>12,873,204</b>	<b>12,728,673</b>	<b>12,539,195</b>	<b>12,523,943</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>24,571,076</b>	<b>21,307,572</b>	<b>18,367,023</b>	<b>22,321,501</b>	<b>18,481,107</b>	<b>15,956,672</b>
<b>TOTAL EXPENDITURES</b>	<b>16,150,526</b>	<b>11,769,509</b>	<b>16,388,652</b>	<b>16,379,589</b>	<b>15,048,378</b>	<b>14,682,220</b>
Changes in Encumbrances and other Balance Sheet Accounts	64,665	54,765	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>8,485,215</b>	<b>9,592,828</b>	<b>1,978,371</b>	<b>5,941,912</b>	<b>3,432,729</b>	<b>1,274,452</b>

### EMPLOYEE BENEFITS

<b>BEGINNING FUND BALANCE</b>	156,217	(2,554,441)	(5,561,791)	(7,219,458)	(4,998,772)	(4,998,772)
<b>REVENUES:</b>						
Employee Contributions	39,865,535	43,042,289	40,368,953	38,613,745	38,086,396	38,086,396
Retiree Contributions	27,064,199	28,261,958	28,353,613	29,660,468	30,118,491	30,118,491
City Contributions	76,358,938	76,792,914	80,989,006	82,700,881	86,088,120	93,553,648
All Remaining Revenues	724,408	11,612	750,042	0	0	0
<b>TOTAL REVENUES</b>	<b>144,013,080</b>	<b>148,108,773</b>	<b>150,461,614</b>	<b>150,975,094</b>	<b>154,293,007</b>	<b>161,758,535</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>144,169,297</b>	<b>145,554,332</b>	<b>144,899,823</b>	<b>143,755,636</b>	<b>149,294,235</b>	<b>156,759,763</b>
<b>TOTAL EXPENDITURES</b>	<b>146,728,880</b>	<b>153,159,420</b>	<b>150,461,614</b>	<b>148,754,408</b>	<b>154,293,007</b>	<b>161,758,535</b>
Changes in Encumbrances and other Balance Sheet Accounts	5,142	385,630	0	0	0	0
<b>ENDING FUND BALANCE*</b>	<b>(\$2,554,441)</b>	<b>(\$7,219,458)</b>	<b>(\$5,561,791)</b>	<b>(\$4,998,772)</b>	<b>(\$4,998,772)</b>	<b>(\$4,998,772)</b>

\*Fund balance reflects incurred but not reported claims (IBNR). The City budgets for the cash claims expenses expected to occur in the upcoming fiscal year

# OTHER FUNDS

## STATEMENT OF REVENUES AND EXPENDITURES

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>RISK MANAGEMENT</b>						
<b>BEGINNING FUND BALANCE</b>	(\$3,904,452)	(\$8,315,131)	(\$9,709,551)	(\$17,422,787)	(\$18,425,299)	(\$20,911,974)
<b>REVENUES:</b>						
Workers' Compensation	5,668,996	10,560,940	10,589,874	11,172,374	13,219,304	13,219,304
Third Party Liability	5,412,071	6,166,666	9,268,184	9,268,184	10,203,093	10,203,093
Purchased Insurance	2,355,455	3,097,393	2,894,523	2,674,523	3,090,183	3,090,183
Interest and Other	801,434	488,373	362,821	362,821	406,970	406,970
<b>TOTAL REVENUES</b>	<b>14,237,956</b>	<b>20,313,372</b>	<b>23,115,402</b>	<b>23,477,902</b>	<b>26,919,550</b>	<b>26,919,550</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>10,333,504</b>	<b>11,998,241</b>	<b>13,405,851</b>	<b>6,055,115</b>	<b>8,494,251</b>	<b>6,007,576</b>
<b>TOTAL EXPENDITURES</b>	<b>21,271,004</b>	<b>21,363,011</b>	<b>26,313,491</b>	<b>24,480,414</b>	<b>29,406,225</b>	<b>29,406,225</b>
Changes in Encumbrances and other Balance Sheet Accounts	2,622,369	(8,058,017)	0	0	0	0
<b>ENDING FUND BALANCE*</b>	<b>(8,315,131)</b>	<b>(17,422,787)</b>	<b>(12,907,640)</b>	<b>(18,425,299)</b>	<b>(20,911,974)</b>	<b>(23,398,649)</b>

\*Fund balance reflects the total current liability for Risk Management (WC/Liability/Property). The City budgets the amount estimated to be the cash expense in the upcoming fiscal year.

### DEBT SERVICE

<b>BEGINNING FUND BALANCE</b>	3,483,528	13,799,213	10,776,840	11,079,395	13,769,804	24,596,164
<b>REVENUES:</b>						
Ad Valorem Taxes	214,433,784	230,780,133	242,487,406	243,021,373	260,036,328	278,577,564
Interest/Transfers/Other	21,613,824	22,785,764	19,799,299	20,738,459	18,113,030	18,571,915
<b>TOTAL REVENUES</b>	<b>236,047,608</b>	<b>253,565,896</b>	<b>262,286,705</b>	<b>263,759,832</b>	<b>278,149,358</b>	<b>297,149,479</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>239,531,136</b>	<b>267,365,109</b>	<b>273,063,545</b>	<b>274,839,227</b>	<b>291,919,162</b>	<b>321,745,643</b>
<b>TOTAL EXPENDITURES</b>	<b>225,841,556</b>	<b>253,908,728</b>	<b>261,865,145</b>	<b>261,069,423</b>	<b>267,322,998</b>	<b>287,416,255</b>
Changes in Encumbrances and other Balance Sheet Accounts	109,633	(2,376,986)	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>\$13,799,213</b>	<b>\$11,079,395</b>	<b>\$11,198,400</b>	<b>\$13,769,804</b>	<b>\$24,596,164</b>	<b>\$34,329,388</b>



# DEBT SERVICE

## GENERAL OBLIGATION DEBT

### Introduction

The General Obligation Debt Service Fund provides for the payment of principal and interest on the City's outstanding general obligation bonds, certificates of obligation and equipment acquisition notes as well as interest on outstanding general obligation commercial paper. Debt financing is used to pay for large capital projects. By using debt, the project costs are allocated over the life of the asset. Capital projects may include improvements to and/or construction of the City's street system; parks and recreational facilities; libraries; police and fire protection facilities; flood protection and storm drainage system. The Financial Management Performance Criteria (FMPC) addresses debt management and other requirements adopted by the City Council. The FMPC provides additional guidance on the issuance of debt including restricting the length of maturities and outlines the amount and purpose for which bonded debt may be issued.

The primary source of revenue for the debt service fund is the ad valorem property tax. The proposed ad valorem tax rate of 78.04 cents per \$100 assessed value is split into two rates. Approximately 28 percent (22.24 cents) of the tax revenue is used to pay principal and interest on the City's outstanding general obligation debt as well as interest on outstanding general obligation commercial paper. The remaining 72 percent (55.80 cents) is used to pay for operating and maintenance costs incurred in the General Fund.

Due to the level principal structure of most bond sales, the principal and interest payments of the existing general obligation debt decline annually. This repayment schedule creates more growth in the capacity to issue new debt within the existing debt service tax rate than a level debt service schedule.

### Credit Rating

The City of Dallas' long-term general obligation debt holds AA- (negative outlook)/A1 (negative outlook)/AA (negative outlook) ratings from S&P Global Ratings, Moody's Investors Service and Fitch Ratings, respectively, as of June 27, 2017.

<u>Credit Rating Service</u>	<u>General Obligation Debt</u>	<u>Commercial Paper Notes</u>
Moody's Investors Service	A1 (negative outlook)	P-1
Standard & Poor's	AA- (negative outlook)	A-1+
Fitch Ratings Service	AA (negative outlook)	N/A

# DEBT SERVICE

## Legal Debt Margin

The Dallas City Charter (Chapter XXI, Section 3) limits the maximum bonded indebtedness, payable from taxation, to 10 percent of assessed property value. However, the City's Financial Management Performance Criteria (FMPC) limits the net general obligation debt to 4 percent of the true market valuation of the taxable property of Dallas. Existing debt plus new debt to be issued will constitute 1.5 percent of the assessed value of \$118.31 billion and 1.2 percent of the market value of taxable property of \$154.09 billion. Thus, the City will continue to comply with both requirements as of 9/30/2018.

Assessed Value	\$118,314,677,595
10% Legal Debt Margin	\$11,831,467,760
Projected General Obligation (GO) Debt 9/30/18	\$1,793,087,437
GO Debt as a percent of Assessed Property Value	1.5%

Market Value of Taxable Property	\$154,093,483,070
4% FMPC Limit	\$6,163,739,323
Projected GO Debt 9/30/18	\$1,793,087,437
GO Debt as a percent of Market Value	1.2%

## FY 2017-18 Debt Service Budget

The FY 2017-18 budget includes principal and interest payments of \$229.46 million on outstanding general obligation debt. Principal and interest expense for existing debt in FY 2017-18 are \$139.51 million and \$89.95 million, respectively. In FY 2010-11, a commercial paper program was implemented to interim finance voter-approved capital improvement projects. The fees associated with the commercial paper program are included in the General Fund budget. The interest on outstanding commercial paper is paid by the Debt Service Fund. The City anticipates issuing General Obligation bonds during FY 2017-18 (\$300 million) and FY 2018-19 (\$107 million) to close out the 2006 and 2012 bond programs. Projects will continue to be awarded using commercial paper and will be refunded later.



# DEBT SERVICE

## Selected Financial Management Performance Criteria - Debt Management

These key criteria, established to ensure sound management of the City's financial resources, are listed below to detail the effects of the issuance of new debt.

Criteria	09/30/16 Actual	09/30/17 Estimate	09/30/18 Proposed
Total direct plus overlapping debt not to exceed 8% of the market value of taxable property	4.7 % In compliance	3.8 % In compliance	4.0 % In compliance
Weighted average general obligation bond maturities (exclusive of pension obligation bonds) not to exceed 10 years	6.3 years In compliance	7.0 years In compliance	6.6 years In compliance
Certificate of obligation debt not to exceed 15% of total authorized and issued general obligation debt	1.4 % In compliance	0.8 % In compliance	0.5 % In compliance
Per capita general obligation debt not to exceed 10% of latest authoritative computation of per capita annual income	5.1 % In compliance	4.4 % In compliance	5.1 % In compliance

# DEBT SERVICE

## Statement of General Obligation Bonded Indebtedness

As of 09/30/2017

Issue Name	Issue Date	Original Issue Amount	True Interest Cost	Outstanding Principal
Taxable General Obligation Pension Bonds (Current Interest Bonds), Series 2005A	02/16/2005	186,575,000	5.0%	117,845,000
Taxable General Obligation Pension Bonds (Capital Appreciation Bonds), Series 2005B	02/16/2005	137,772,609	5.4%	63,645,997
General Obligation Refunding and Improvement Bonds, Series 2007A	12/20/2007	363,240,000	4.1%	30,675,000
General Obligation Bonds, Series 2008	11/25/2008	209,815,000	4.7%	11,045,000
General Obligation Refunding and Improvement Bonds, Series 2010A	03/30/2010	196,615,000	2.8%	134,805,000
General Obligation Bonds (Build America Bonds), Taxable Series 2010B	03/30/2010	85,380,000	4.7%	85,380,000
General Obligation Refunding Bonds, Series 2010C	11/18/2010	142,035,000	2.6%	75,820,000
General Obligation Refunding Bonds, Taxable Series 2010	11/18/2010	77,670,000	4.6%	76,135,000
General Obligation Refunding Bonds, Series 2012	10/31/2012	214,495,000	2.1%	170,755,000
General Obligation Refunding and Improvement Bonds, Series 2013A	08/06/2013	194,470,000	3.5%	153,520,000
General Obligation Refunding Bonds, Taxable Series 2013B	08/06/2013	42,615,000	2.2%	25,810,000
General Obligation Refunding and Improvement Bonds, Series 2014	12/22/2014	529,365,000	2.7%	489,815,000
General Obligation Refunding and Improvement Bonds, Series 2015	12/10/2015	195,075,000	3.0%	184,235,000
<b>Total General Obligation Bonds</b>		<b>2,705,897,609</b>		<b>\$1,619,485,997</b>
Combination Tax and Revenue Certificates of Obligation, Series 2008A	11/25/2008	5,400,000	3.8%	600,000
Combination Tax and Revenue Certificates of Obligation, Series 2010	03/30/2010	21,575,000	1.2%	430,000
Combination Tax and Revenue Certificates of Obligation, Series 2012	06/26/2012	21,930,000	1.6%	12,080,000
<b>Total Certificates of Obligation</b>		<b>54,405,000</b>		<b>\$13,110,000</b>
<b>Total General Obligation Debt (excluding Commercial Paper)</b>		<b>\$2,760,302,609</b>		<b>\$1,632,595,997</b>
General Obligation Commercial Paper Notes Projected Outstanding as of 9/30/17		9,650,000		9,650,000
<b>Total General Obligation Debt (including Commercial Paper)</b>		<b>\$2,769,952,609</b>		<b>\$1,642,245,997</b>

Note: Outstanding commercial paper above does not include additional commitments made against the City's commercial paper program to award projects prior to issuing commercial paper.

# DEBT SERVICE

## General Obligation Debt Service Requirements

As of 09/30/2017

Fiscal Year	Outstanding Debt		
	Principal	Interest	Total
2018	139,508,560	89,950,236	229,458,796
2019	137,475,322	85,238,245	222,713,567
2020	127,271,699	80,434,194	207,705,893
2021	149,150,000	54,657,787	203,807,787
2022	149,625,000	47,205,517	196,830,517
2023	150,545,000	39,817,156	190,362,156
2024	144,830,000	32,613,813	177,443,813
2025	106,071,834	60,812,184	166,884,018
2026	96,960,114	57,527,530	154,487,644
2027	85,642,694	54,801,447	140,444,141
2028	64,004,062	52,925,636	116,929,698
2029	53,258,642	51,864,969	105,123,611
2030	53,560,730	51,105,369	104,666,099
2031	45,055,840	50,602,192	95,658,032
2032	45,053,960	50,512,854	95,566,814
2033	34,822,046	50,792,228	85,614,274
2034	34,824,198	51,320,916	86,145,114
2035	14,936,297	45,590,144	60,526,441
	<b><u>\$1,632,595,997</u></b>	<b><u>\$1,007,772,417</u></b>	<b><u>\$2,640,368,414</u></b>

# DEBT SERVICE

## General Obligation Debt

### Statement of Revenues and Expenditures

	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>Beginning Cash Balance</b>	<b>\$ 13,799,213</b>	<b>\$ 10,776,840</b>	<b>\$ 11,079,395</b>	<b>\$ 13,769,804</b>	<b>\$ 24,596,164</b>
Revenues					
Ad Valorem Taxes	230,780,133	242,487,406	243,021,373	260,036,328	278,577,564
Debt Service Fund Interest Earnings	232,619	101,408	102,526	102,526	102,526
Self Supporting Departmental Transfers	3,171,026	3,113,951	3,113,951	-	-
POB Transfer	15,101,132	15,211,514	16,120,995	16,609,518	17,111,067
Premium/Discount on Sale of Bonds	2,880,000	-	-	-	-
"Build America Bonds" Federal Subsidy	1,400,986	1,372,426	1,400,986	1,400,986	1,358,322
<b>Total</b>	<b>\$ 253,565,896</b>	<b>\$ 262,286,705</b>	<b>\$ 263,759,832</b>	<b>\$ 278,149,358</b>	<b>\$ 297,149,479</b>
<b>Total Available Resources</b>	<b>\$ 267,365,109</b>	<b>\$ 273,063,545</b>	<b>\$ 274,839,227</b>	<b>\$ 291,919,162</b>	<b>\$ 321,745,643</b>
Expenses					
Principal and Interest on Existing Debt	218,198,151	238,369,481	237,991,408	229,458,796	222,713,568
Principal-Commercial Paper	25,000,000	10,000,000	10,000,000	10,000,000	10,000,000
TIF Increment Payment	10,710,577	13,495,664	13,078,015	16,614,202	19,521,687
New Debt-\$300M issuance planned FY18	-	-	-	11,250,000	31,243,500
New Debt-\$105M issuance planned FY19	-	-	-	-	3,937,500
<b>Total</b>	<b>\$ 253,908,728</b>	<b>\$ 261,865,145</b>	<b>\$ 261,069,423</b>	<b>\$ 267,322,998</b>	<b>\$ 287,416,255</b>
Change in Encumbrances and other Balance Sheet Accounts	(2,376,986)	-	-	-	-
<b>Ending Cash Balance</b>	<b>\$ 11,079,395</b>	<b>\$ 11,198,400</b>	<b>\$ 13,769,804</b>	<b>\$ 24,596,164</b>	<b>\$ 34,329,388</b>

# DEBT SERVICE

## Master Lease Purchase Program

The Master Lease Purchase Program (MLPP) is a lease revenue finance program used by the City to finance capital equipment and technology items. The City has used this program since FY 2011-12. The financing vehicle for the MLPP is a tax-exempt revenue commercial paper program established pursuant to Public Property Finance Act, Texas Local Gov't. Code Ann. §271.001 et seq.

Under the program, the City borrows money to pay for equipment or other eligible equipment type projects by issuing tax-exempt revenue, known as "Schedule A," to the Master Equipment Lease/Purchase Agreement. The financing agent and the City enter a lease pursuant to which the lessor acquires the equipment or other project and leases it to the City, who is required to make lease payments to the lessor to repay the principal and interest on the Lease. When the lease is fully paid, possession of the equipment or other financed project is returned to the City. The City may pay off the lease at any time without penalty.

The City entered a Master Equipment Lease/Purchase Agreement with Banc of America Public Capital Corp. December 1, 2011, which expired in FY 2015-16. A second, five-year agreement was entered May 24, 2016. As of June 2017, the City has entered 21 Schedule A agreements totaling \$106.1 million.

## What is Financed?

The MLPP may be used to finance the City's acquisition of heavy equipment, computer hardware/software, and other personal property with a minimum useful life of three years. Lease drawdowns are used to pay invoices or provide up-front funding for systems subject to multi-year implementation schedules. The City has drawn down lease funding in three term types depending on the useful life of the purchased equipment. Technology items such as computer hardware and software is leased over a three-year term; vehicles and heavy equipment are leased over a five-year term; and fire apparatus are leased over a ten-year term.

## Lease Payments

The interest rate for each lease is set at the time the funds are drawn, and is fixed for the term of the lease. The interest rate is determined through a calculation based on the "Swap Index" published by the Intercontinental Exchange, Inc. As of June 2017, the average interest rates for each lease term are: 3-year – 1.5039%; 5-year – 1.5782%; and 10-year – 2.1236%. Level lease payments are made biannually. The estimated total payments for FY 2017-18 is \$28.1 million, of which \$1.6 million is interest. The table that follows displays detail for completed draws of \$19.3 million for FY 2017-18 and \$13.1 million for FY 2018-19.

# DEBT SERVICE

Lease Schedule	Date of Issue	FY 2017-18			FY 2018-19		
		Principal	Interest	Total	Principal	Interest	Total
<i>Schedule A No. 1</i>	11/07/2012	\$0	\$0	\$0	\$0	\$0	\$0
General Fleet		\$0	\$0	\$0	\$0	\$0	\$0
Citywide Technology		\$0	\$0	\$0	\$0	\$0	\$0
<i>Schedule A No. 2</i>	05/10/2013	\$453,720	\$51,325	\$505,046	\$463,078	\$41,967	\$505,046
Fire Apparatus		\$453,720	\$51,325	\$505,046	\$463,078	\$41,967	\$505,046
<i>Schedule A No. 3</i>	05/10/2013	\$494,255	\$3,188	\$497,443	\$0	\$0	\$0
Ambulance Replacement		\$250,764	\$1,617	\$252,382	\$0	\$0	\$0
General Fleet & Equipment		\$58,959	\$380	\$59,340	\$0	\$0	\$0
Sanitation Fleet & Equipment		\$184,531	\$1,190	\$185,722	\$0	\$0	\$0
<i>Schedule A No. 4</i>	04/23/2014	\$945,490	\$19,111	\$964,601	\$478,454	\$3,847	\$482,301
General Fleet & Equipment		\$750,804	\$15,176	\$765,980	\$379,935	\$3,055	\$382,990
Sanitation Fleet & Equipment		\$194,686	\$3,935	\$198,621	\$98,519	\$792	\$99,311
<i>Schedule A No. 5</i>	04/23/2014	\$0	\$0	\$0	\$0	\$0	\$0
Citywide Technology		\$0	\$0	\$0	\$0	\$0	\$0
<i>Schedule A No. 6 (Taxable)</i>	04/23/2014	\$0	\$0	\$0	\$0	\$0	\$0
Citywide Technology		\$0	\$0	\$0	\$0	\$0	\$0
<i>Schedule A No. 7</i>	12/12/2014	\$1,863,211	\$56,837	\$1,920,048	\$1,895,490	\$24,558	\$1,920,048
General Fleet & Equipment		\$1,044,093	\$31,850	\$1,075,943	\$1,062,181	\$13,762	\$1,075,943
Sanitation Fleet & Equipment		\$819,117	\$24,987	\$844,104	\$833,308	\$10,796	\$844,104
<i>Schedule A No. 8</i>	12/12/2014	\$0	\$0	\$0	\$0	\$0	\$0
Citywide Technology		\$0	\$0	\$0	\$0	\$0	\$0
<i>Schedule A No. 9</i>	02/19/2015	\$1,110,027	\$201,846	\$1,311,873	\$1,135,906	\$175,967	\$1,311,873
Fire Apparatus		\$1,110,027	\$201,846	\$1,311,873	\$1,135,906	\$175,967	\$1,311,873
<i>Schedule A No. 10</i>	02/09/2015	\$1,141,205	\$44,268	\$1,185,473	\$1,160,676	\$24,797	\$1,185,473
Ambulance Replacement		\$1,141,205	\$44,268	\$1,185,473	\$1,160,676	\$24,797	\$1,185,473
<i>Schedule A No. 11</i>	08/18/2015	\$2,600,787	\$29,227	\$2,630,014	\$0	\$0	\$0
Citywide Technology		\$2,600,787	\$29,227	\$2,630,014	\$0	\$0	\$0
<i>Schedule A No. 12</i>	12/16/2015	\$1,071,081	\$53,786	\$1,124,866	\$1,090,339	\$34,528	\$1,124,866
General Fleet & Equipment		\$286,650	\$14,395	\$301,045	\$291,804	\$9,240	\$301,045
Sanitation Fleet & Equipment		\$784,431	\$39,391	\$823,822	\$798,535	\$25,287	\$823,822
<i>Schedule A No. 13</i>	12/16/2015	\$2,062,971	\$24,191	\$2,087,162	\$0	\$0	\$0
Citywide Technology		\$1,717,111	\$20,136	\$1,737,246	\$0	\$0	\$0
DPD Technology		\$345,861	\$4,056	\$349,916	\$0	\$0	\$0
<i>Schedule A No. 14</i>	05/24/2016	\$966,586	\$14,060	\$980,647	\$487,498	\$2,825	\$490,323
Citywide Technology		\$916,609	\$13,333	\$929,942	\$462,292	\$2,679	\$464,971
DPD Technology		\$49,978	\$727	\$50,705	\$25,206	\$146	\$25,352
<i>Schedule A No. 15</i>	05/24/2016	\$994,889	\$43,189	\$1,038,078	\$1,007,985	\$30,094	\$1,038,078
General Fleet & Equipment		\$575,575	\$24,986	\$600,561	\$583,151	\$17,410	\$600,561
Sanitation Fleet & Equipment		\$419,314	\$18,203	\$437,517	\$424,834	\$12,684	\$437,517
<i>Schedule A No. 16</i>	05/24/2016	\$459,525	\$70,557	\$530,081	\$467,551	\$62,531	\$530,081
Fire Apparatus		\$459,525	\$70,557	\$530,081	\$467,551	\$62,531	\$530,081
<i>Schedule A No. 17</i>	03/30/2017	\$866,132	\$33,323	\$899,455	\$880,791	\$18,664	\$899,455
Citywide Technology		\$235,097	\$9,045	\$244,142	\$239,076	\$5,066	\$244,142
DPD Technology		\$631,035.42	\$24,277.96	\$655,313.38	\$641,715.07	\$13,598.31	\$655,313.38
<i>Schedule A No. 18</i>	03/30/2017	\$98,709	\$24,206	\$122,915	\$101,078	\$21,838	\$122,915
Fire Apparatus		\$98,709	\$24,206	\$122,915	\$101,078	\$21,838	\$122,915
<i>Schedule A No. 19</i>	03/30/2017	\$2,511,989	\$211,588	\$2,723,577	\$2,560,253	\$163,324	\$2,723,577
General Fleet & Equipment		\$1,295,554	\$109,126	\$1,404,680	\$1,320,446	\$84,234	\$1,404,680
Sanitation Fleet & Equipment		\$1,216,435	\$102,462	\$1,318,897	\$1,239,807	\$79,090	\$1,318,897
<i>Schedule A No. 20</i>	05/19/2017	\$281,284	\$10,267	\$291,551	\$285,803	\$5,748	\$291,551
Citywide Technology		\$281,284	\$10,267	\$291,551	\$285,803	\$5,748	\$291,551
<i>Schedule A No. 21</i>	05/19/2017	\$479,551	\$37,414	\$516,965	\$488,104	\$28,861	\$516,965
Ambulance Replacement		\$479,551	\$37,414	\$516,965	\$488,104	\$28,861	\$516,965
<b>Total Completed Draws</b>		\$18,401,412	\$928,383	\$19,329,795	\$12,503,004	\$639,547	\$13,142,552

# DEBT SERVICE

## CONVENTION CENTER

### Introduction

The Convention Center Debt Service Fund provides for the payment of principal and interest on the Convention Center's outstanding revenue bonded indebtedness. In February 2009, the Convention Center Complex issued \$324.94 million in refunding and improvement revenue bonds. This issue included the refunding of all the Convention Center's \$261.36 million outstanding debt and \$63.58 million of new money. Of the new money issuance, \$60.80 million is being used for planned improvements to the Dallas Convention Center.

The 7% Hotel Occupancy Tax, non-operating revenue of the Convention Center Complex, and interest earned on cash balances in the bond reserve fund transferred to debt service funds are pledged for repayment of the debt. Operating revenues from the Convention Center Complex are transferred to the debt service fund to meet annual principal and interest payments. Additionally, the City has covenanted to provide for the payment of operating and maintenance expenses of the Convention Center Complex, should a shortfall in Convention Center revenues occur.

### Credit Rating

The Convention Center Complex currently holds A1/A ratings from Moody's Investors Service and Standard & Poor's, respectively.

### FY 2017-18 Debt Service Budget

The FY 2017-18 budget includes payments on existing debt of \$8.25 million in principal payments and \$15.23 million in interest payments.

### Statement of Revenue Bonded Indebtedness, as of 09/30/17

Series Number	Issue Name	Date of Issue	Original Issue Amount	Term Years	Coupon Rate(s)	True Interest Cost	Outstanding Principal
623	Civic Center Convention Complex, Revenue Refunding Bonds	02/01/2009	\$324,940,000	30	3.0%-5.25%	5.2%	\$ 296,390,000
<b>Total Convention Center Outstanding Debt</b>							<b>\$ 296,390,000</b>

# DEBT SERVICE

## Convention Center Debt Service Requirements

As of 09/30/2017

Fiscal Year	Outstanding Debt		
	Principal	Interest	Total
2018	8,250,000	15,232,163	23,482,163
2019	8,665,000	14,819,663	23,484,663
2020	9,095,000	14,386,413	23,481,413
2021	9,550,000	13,931,663	23,481,663
2022	10,030,000	13,454,163	23,484,163
2023	10,530,000	12,952,663	23,482,663
2024	11,055,000	12,426,163	23,481,163
2025	11,610,000	11,873,413	23,483,413
2026	12,190,000	11,292,913	23,482,913
2027	12,800,000	10,683,413	23,483,413
2028	13,440,000	10,043,413	23,483,413
2029	14,110,000	9,371,413	23,481,413
2030	14,815,000	8,665,913	23,480,913
2031	15,595,000	7,888,125	23,483,125
2032	16,415,000	7,069,388	23,484,388
2033	17,275,000	6,207,600	23,482,600
2034	18,180,000	5,300,663	23,480,663
2035	19,135,000	4,346,213	23,481,213
2036	20,140,000	3,341,625	23,481,625
2037	21,200,000	2,284,275	23,484,275
2038	22,310,000	1,171,275	23,481,275
	<b>\$296,390,000</b>	<b>\$196,742,533</b>	<b>\$493,132,533</b>



# DEBT SERVICE

## Statement of Debt Service Revenues and Expenditures

### Convention Center

	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>Beginning Cash Balance</b>	<b>\$ 3,901,062</b>	<b>\$ 3,934,401</b>	<b>\$ 3,933,970</b>	<b>\$ 3,983,035</b>	<b>\$ 4,023,535</b>
Revenues					
Transfers	21,583,800	22,524,413	22,524,413	23,482,163	23,484,663
Interest/Transfers/Other	55,521	49,065	49,065	40,500	40,500
<b>Total</b>	<b>\$ 21,639,321</b>	<b>\$ 22,573,478</b>	<b>\$ 22,573,478</b>	<b>\$ 23,522,663</b>	<b>\$ 23,525,163</b>
<b>Total Available Resources</b>	<b>\$ 25,540,383</b>	<b>\$ 26,507,879</b>	<b>\$ 26,507,448</b>	<b>\$ 27,505,698</b>	<b>\$ 27,548,698</b>
Expenses					
Principal Payments	5,740,000	6,945,000	6,945,000	8,250,000	8,665,000
Interest Payments	15,866,413	15,579,413	15,579,413	15,232,163	14,819,663
<b>Total</b>	<b>\$ 21,606,413</b>	<b>\$ 22,524,413</b>	<b>\$ 22,524,413</b>	<b>\$ 23,482,163</b>	<b>\$ 23,484,663</b>
<b>Ending Cash Balance</b>	<b>\$ 3,933,970</b>	<b>\$ 3,983,466</b>	<b>\$ 3,983,035</b>	<b>\$ 4,023,535</b>	<b>\$ 4,064,035</b>



# DEBT SERVICE

## WATER UTILITIES

### Introduction

The debt service component of the Operating Budget for Dallas Water Utilities (DWU) provides for payment of principal and interest on DWU's indebtedness. The budget for these payments is prescribed by the following standards:

- The Dallas City Charter provides in Chapter XI, Section 14 that all water and wastewater costs (including debt requirements) shall be paid for from customer service revenues.
- Revenue bond ordinances provide that customer service revenues solely secure water and wastewater bonds.
- Financial criteria for DWU provide for financing of capital improvements (effectively defined as capital projects with useful lives of 20 years or longer) either from debt or directly from revenues, to maintain system equity levels.

In addition to revenue bonds, debt sources include tax-exempt commercial paper notes (CP), which are utilized for interim financing of capital construction projects. On at least a bi-annual basis, commercial paper is refinanced and retired with revenue bonds. This process lowers overall interest costs and provides greater financing flexibility. Debt sources also include certain contractual obligations whereby DWU reimburses other agencies for debt incurred to construct joint-use facilities. Under these contractual agreements DWU makes payments in proportion to its allocated share of the joint use facilities.

### Credit Ratings

The City of Dallas Waterworks and Sewer System Revenue Bonds are judged to be of high quality by all standards. These credit ratings reflect the sound management of DWU financial resources and allow issuance of bonds with relatively low interest costs. The City of Dallas Waterworks and Sewer System Commercial Paper Notes hold similarly high credit ratings. Current ratings, as of June 2017, of the City's debt instruments are shown in the table below.

Credit Rating Service	Revenue Bonds	Commercial Paper Notes
Moody's Investors Service	Aa1	P-1
Standard & Poor's	AAA	A-1+
Fitch Ratings Service	AA+	N/A

# DEBT SERVICE

## Revenue Bond and Commercial Paper Note Coverage

The following are established standards for DWU net revenue in relation to future debt service payments.

- Revenue bond ordinances require net revenues equal to at least 1.25 times bond principal and interest requirements of the future year when those requirements are highest.
- DWU financial criteria state that net revenues should be 1.5 times maximum annual bond requirements at the end of each fiscal year.
- Commercial Paper coverage requirements state that net revenues should be 1.10 times the maximum annual principal and interest payments required on all debt outstanding in the future year when those requirements are highest.

The latest available audited financial statements coverage at September 30, 2016 is summarized in the table below.

### Debt Service Coverage Requirements

#### As of FY 2015-16 Year-End Close

(000 omitted)

Coverage Net Revenue (CNR) = \$313,805

<u>Authority</u>	<u>Ratio</u>	<u>Requirement</u>	<u>Denominator \$</u>	<u>Actual</u>
Bond Ordinance	CNR/Max Year	1.25	180,685	1.74
DWU Criteria	CNR/Max Year	1.50	180,685	1.74
DWU Criteria	CNR/Max CP	1.10	180,685	1.74
Rating Agencies	CNR/Average Annual Debt	N/A	110,902	2.83

Max Year = Maximum amount of debt service required in a single fiscal year for principal and interest payments on outstanding revenue bond indebtedness.

Max CP = Maximum amount of debt service required in a single fiscal year for principal and interest payments on all outstanding debt.

# DEBT SERVICE

## FY 2017-18 and FY 2018-19 Debt Service Budget

The FY 2017-18 budget provides principal and interest on existing debt of \$94.86 million and \$86.47 million, respectively. Commercial paper issues in FY 2017-18 are forecast at \$200 million with an estimated interest cost and fees of \$4.3 million, which is paid from the Water Utilities Operating Fund. The FY 2018-19 budget provides principal and interest on proposed debt of \$101.65 million and \$86.28 million.

## Water Utilities Financial Criteria for Debt Management

Financial criteria have been established to ensure sound management of DWU's financial resources. Financial criteria that apply to DWU indebtedness are listed below. Compliance with each of the criteria is projected for FY 2017-18 unless otherwise noted (in italics).

- (1) Current revenues will be sufficient to support current expenditures including debt service and other obligations of the system.
- (2) Long-term debt will be used only for capital expansion, replacement and improvement of plant, not for current expenses.
- (3) Short-term debt, including tax-exempt commercial paper, will be used as authorized for interim financing of projects that will result in capital improvements.
- (4) Capital projects financed through the issuance of debt will be financed for a period not to exceed the expected useful lives of the projects.
- (5) An equity target will be maintained for each fiscal year-end of at least 20% of the total capital structure, excluding current liabilities.
- (6) Net revenues available for debt service should be at least 1.50 times the maximum annual principal and interest requirements of relevant outstanding revenue bonds at the end of the same fiscal year, and at least 1.25 times maximum-year requirements at all times, measured during a fiscal year using the previous year net revenues available for debt service.
- (7) Capital financing will be provided through revenue bonds, current revenues, contributed capital, and short-term debt.
- (8) Revenue bonds will be issued with serial maturities not to exceed thirty (30) years.
- (9) Debt refinancing will only be considered when the current refunding has an overall net present value savings is at least 3% of the principal

# DEBT SERVICE

amount to be refunded, and the advance refund has an overall net present value savings at 4% of the principal amount to be refunded.

- (10) Fully funded debt service reserves shall be maintained. A surety bond (or other type of credit facility such as a letter of credit) may be used in lieu of funding the reserve if the former is economically advantageous.

## Statement of Dallas Water Utilities Indebtedness As of 9/30/2017

Unit Number	Issue Name	Issue Date	Original Issue Amount	True Interest Cost	Outstanding Principal
<b>Revenue Bonds</b>					
613	Waterworks & Sewer System Revenue Refunding, Series 2007	4/25/2007	678,480,000	4.3%	38,930,000
619	Waterworks & Sewer System Revenue Refunding, Series 2008	6/26/2008	158,655,000	4.6%	7,405,000
624	Waterworks & Sewer System Revenue Refunding, Series 2009A <sup>1</sup>	3/30/2009	15,100,000	2.4%	1,083,000
625	Waterworks & Sewer System Revenue Refunding, Series 2009B <sup>1</sup>	3/30/2009	8,280,000	2.5%	6,460,000
626	Waterworks & Sewer System Revenue Refunding, Series 2009C <sup>1</sup>	3/30/2009	94,723,000	2.1%	69,138,000
630	Waterworks & Sewer System Revenue Refunding, Series 2010	7/14/2010	295,850,000	4.2%	119,510,000
634	Waterworks & Sewer System Revenue Refunding, Series 2011	7/26/2011	239,425,000	2.8%	158,950,000
636	Waterworks & Sewer System Revenue Refunding, Series 2012 A	9/19/2012	259,420,000	2.7%	229,040,000
636	Waterworks & Sewer System Revenue Refunding, Taxable Series 2012 B	9/19/2012	106,720,000	2.7%	73,190,000
1530	Waterworks & Sewer System Revenue Refunding, Series 2013	9/17/2013	156,540,000	4.5%	148,525,000
9712	Waterworks & Sewer System Revenue Refunding, Series 2015A	3/25/2015	453,630,000	3.4%	447,695,000
9712	Waterworks & Sewer System Revenue Refunding, Taxable Series 2015B	3/25/2015	150,630,000	2.5%	150,630,000
1727	Waterworks & Sewer System Revenue Refunding, Series 2016A	7/7/2016	370,100,000	3.0%	370,100,000
1727	Waterworks & Sewer System Revenue Refunding, Taxable Series 2016B	7/7/2016	170,245,000	2.2%	167,715,000
n/a	Waterworks & Sewer System Revenue Refunding, Series 2017	6/28/2017	168,130,000	n/a	168,130,000
<b>Total Dallas Water Utilities Revenue Bonds</b>			<b>\$3,325,928,000</b>		<b>\$2,156,501,000</b>
Commercial Paper Notes Projected Outstanding as of 9/30/17			40,000,000		40,000,000
<b>Total Dallas Water Utilities Debt</b>			<b>\$3,365,928,000</b>		<b>\$2,196,501,000</b>

<sup>1</sup>Texas Water Development Board Bonds

# DEBT SERVICE

## Dallas Water Utilities Debt Service Requirements

As of 9/30/2017

Fiscal Year	Outstanding Debt		
	Principal	Interest	Total
2018	94,855,000	86,470,432	181,325,432
2019	101,653,000	86,276,705	187,929,705
2020	100,855,000	83,165,879	184,020,879
2021	104,270,000	79,752,312	184,022,312
2022	109,205,000	76,092,098	185,297,098
2023	103,310,000	72,460,662	175,770,662
2024	92,585,000	68,713,312	161,298,312
2025	84,145,000	64,908,986	149,053,986
2026	73,495,000	61,434,287	134,929,287
2027	76,770,000	58,144,486	134,914,486
2028	80,045,000	54,858,345	134,903,345
2029	83,323,000	51,575,611	134,898,611
2030	79,605,000	47,918,572	127,523,572
2031	68,610,000	44,287,219	112,897,219
2032	71,980,000	40,917,636	112,897,636
2033	76,085,000	37,342,141	113,427,141
2034	79,780,000	33,644,350	113,424,350
2035	83,580,000	29,853,900	113,433,900
2036	87,495,000	25,932,550	113,427,550
2037	76,540,000	22,153,025	98,693,025
2038	67,975,000	18,725,888	86,700,888
2039	61,740,000	15,625,322	77,365,322
2040	64,750,000	12,609,200	77,359,200
2041	53,235,000	9,809,691	63,044,691
2042	46,475,000	7,418,025	53,893,025
2043	39,195,000	5,351,350	44,546,350
2044	30,640,000	3,707,675	34,347,675
2045	32,105,000	2,245,425	34,350,425
2046	21,485,000	1,016,400	22,501,400
2046	10,715,000	267,875	10,982,875
	<b>\$2,156,501,000</b>	<b>\$1,202,679,359</b>	<b>\$3,359,180,359</b>

# DEBT SERVICE

## Dallas Water Utilities

### Statement of Debt Service Revenues and Expenditures

	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Adopted	FY 2018-19 Planned
<b>Beginning Cash Balance</b>	<b>\$ 141,414,971</b>	<b>\$ 139,594,945</b>	<b>\$ 139,594,945</b>	<b>\$ 142,918,410</b>	<b>\$ 153,000,462</b>
Revenues					
Operating Fund Transfers	180,456,440	184,054,582	183,828,908	191,407,484	190,435,491
General Fund Transfers	-	-	-	-	-
General Fund (Sanitation) Transfers	-	-	-	-	-
Storm Water Utility Transfers	583,855	292,660	292,660	-	-
<b>Total</b>	<b>\$ 181,040,295</b>	<b>\$ 184,347,242</b>	<b>\$ 184,121,568</b>	<b>\$ 191,407,484</b>	<b>\$ 190,435,491</b>
<b>Total Available Resources</b>	<b>\$ 322,455,266</b>	<b>\$ 323,942,187</b>	<b>\$ 323,716,513</b>	<b>\$ 334,325,894</b>	<b>\$ 343,435,953</b>
Expenses					
Principal Payments	96,675,000	100,980,000	100,980,000	94,855,000	101,653,000
Interest Payments	86,185,321	79,818,103	79,818,103	86,470,432	86,276,705
<b>Total</b>	<b>\$ 182,860,321</b>	<b>\$ 180,798,103</b>	<b>\$ 180,798,103</b>	<b>\$ 181,325,432</b>	<b>\$ 187,929,705</b>
<b>Ending Cash Balance</b>	<b>\$ 139,594,945</b>	<b>\$ 143,144,084</b>	<b>\$ 142,918,410</b>	<b>\$ 153,000,462</b>	<b>\$ 155,506,248</b>

*Note: Commercial paper costs, debt fees, and smaller debt expenses are paid directly from Water Utilities Operating Funds. These payments are made to bond holders and reservoir debt holders and do not include any additional fees or commercial paper interest.*



# FY 2017-18 CAPITAL BUDGET

The \$492.1 million FY 2017-18 capital budget consists of \$148.5 million for general purpose capital improvements and \$343.6 million for enterprise fund capital improvements. In comparison, the adopted FY 2016-17 budget of \$524.7 million includes \$177.4 million general purpose and \$347.3 million enterprise fund projects.

## **General Purpose Capital Improvement Program**

The General Purpose Capital Improvement Program provides for improvements to and/or construction of the City's street system; parks and recreational facilities; libraries; police and fire protection facilities; cultural art facilities; flood protection and storm drainage system; other City-owned facilities; and various economic initiatives. General obligation bonds are the primary financing mechanism for these capital improvements. On November 6, 2012, the citizens of Dallas overwhelmingly approved a \$642 million Capital Bond program. Since FY 2010-11, commercial paper has been used to interim finance capital improvement projects. The commercial paper is refinanced and retired with general obligation bonds approved by voters in 2006 and 2012.

During 2016-17 a new General Obligation Bond Program was developed for presentation to Dallas voters for a November 2017 election. The FY 2017-18 General Purpose Capital Improvement Program does not currently include any projects related to the 2017 General Obligation Bond Program. If approved, the FY 2017-18 Capital Improvement Budget will be amended subsequent to the November 2017 election to begin delivering projects.

## **Enterprise Fund Capital Improvement Program**

The Capital Improvement Program for the enterprise departments consists of improvements to and/or construction of water and wastewater systems, venues for convention activities, and air transportation facilities. These projects are funded primarily through the transfer of enterprise revenues and the issuance of debt such as commercial paper and/or revenue bonds.

## **Capital Budget Process**

The FY 2017-18 Capital Improvement Program budget was developed according to the same schedule as the City's operating funds. The foundation of the annual General Purpose Capital Improvement Program budget is the 2006 and 2012 General

# FY 2017-18 CAPITAL BUDGET

Obligation Bond Programs. The development of these bond programs included the update of a citywide needs inventory; citizen input meetings; analysis of financial and implementation capacity; City Council workshops and amendments; and public hearings.

## **Impact of the Capital Improvement Program (CIP) on the Operating Budget**

The Dallas operating budget is directly affected by the City's CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair, and maintenance that must be incorporated into the operating budget. Sometimes new capital facilities require the addition of new positions, such as when a new branch library or recreation center is opened. Existing City facilities and equipment that were once state-of-the-art require rehabilitation, renovation, or upgrades to accommodate new uses or address safety and structural improvements. Older facilities usually involve higher maintenance and repair costs as well. The operating budget may also include pay as you go funding for capital projects, grant-matching funds, and lease-purchase capital expenses.

Operating costs are carefully considered in deciding which projects move forward in the CIP, because it is not possible for the City to fund concurrently multiple large-scale projects with significant operating budget impacts. Accordingly, implementation timetables are developed to stagger projects over time.

## **How to Read the Capital Budget**

The Capital Budget portion of this document is comprised of the following sections:

**Summaries** – Includes tables and charts highlighting the City's priorities for project funding in the upcoming fiscal year. Projects are identified by funding source and capital program.

**Bond Issuance Schedules** – Provides annual funded amounts, by proposition, for the 1998, 2003, 2006 and 2012 Bond Programs.

**Capital Program Sections** – Provides information by capital program, service and project. Capital program information

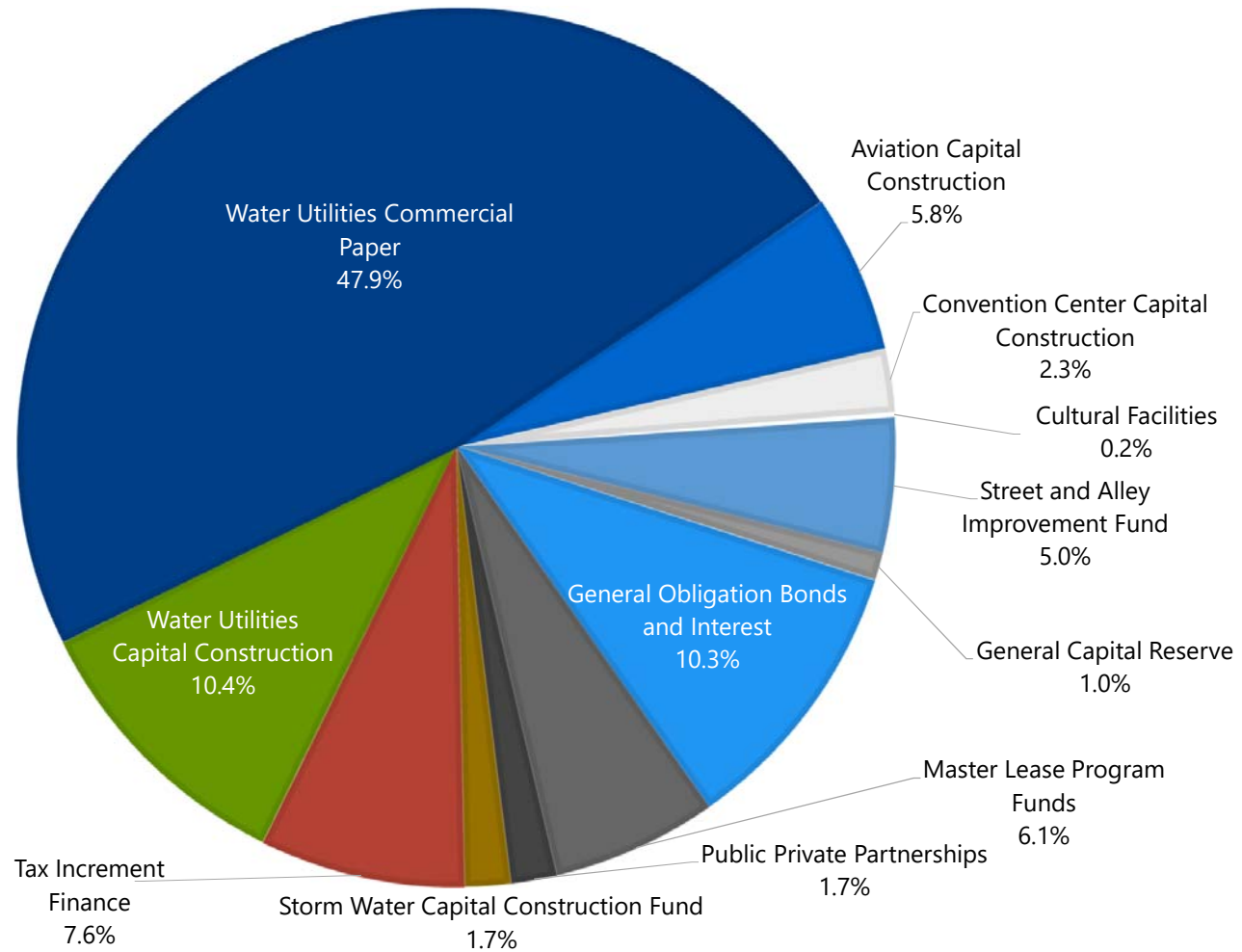
# FY 2017-18 CAPITAL BUDGET

includes a narrative for the program mission, current year major accomplishments, and upcoming budget year objectives. Expenditures by funding source and service are summarized by capital program. A detailed project listing, in alphabetical order, follows the program summaries. Active projects budgeted in prior fiscal years are also included. Included in the project detail for each project is the service category, Council district, funding source, project budget, amount spent or committed, remaining appropriations, and proposed new appropriations for the upcoming budget year. Estimated costs for future phases of current projects beyond FY 2017-18 have been indicated when known. Identification of future cost is not a commitment of future funding.

# FY 2017-18 CAPITAL IMPROVEMENT BUDGET

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Aviation Capital Construction and FAA Funds	\$114,233,733	\$31,974,472	\$82,259,261	\$28,710,691	\$20,154,154	\$0	\$0
Certificate of Obligations	2,000,000	1,994,132	5,868	0	0	0	0
Convention Center Capital Construction	37,709,475	19,591,980	18,554,399	11,462,329	12,786,036	1,500,000	0
Cultural Facilities	1,000,000	0	1,000,000	1,000,000	1,000,000	1,000,000	0
Elgin B Robertson Land Sale	28,584,147	24,295	28,559,852	0	0	0	0
Equipment Acquisition Notes	12,643,655	12,633,085	10,570	0	0	0	0
General Capital Reserve	1,118,559	50,000	1,068,559	5,000,000	6,000,000	0	0
General Obligation Bonds and Interest	1,086,963,028	508,098,551	576,868,841	50,769,826	0	0	0
Master Lease Program Funds	59,182,844	43,272,997	8,620,521	30,000,000	30,000,000	30,000,000	30,000,000
Other	1,124,270	258,791	865,479	0	0	0	0
Parks and Recreation Capital Gifts and Donations	9,170,906	3,808,031	5,362,875	0	0	0	0
Public Private Partnerships	106,165,972	78,322,955	27,843,016	8,279,024	8,279,024	8,279,024	0
Storm Water Capital Construction Fund	7,717,514	0	7,717,514	8,272,053	5,502,448	13,875,210	14,992,500
Street and Alley Improvement Fund	33,340,220	20,722,031	12,618,189	24,500,373	24,600,373	20,500,373	20,500,373
Tax Increment Finance	223,699,913	129,464,584	90,244,974	37,261,241	53,447,463	38,303,082	280,277,194
Water Utilities Capital Construction	1,284,498,429	1,169,386,402	115,533,204	51,175,000	49,195,000	51,106,000	202,730,000
Water Utilities Commercial Paper	1,866,527,673	1,327,960,662	538,567,009	235,625,000	250,805,000	264,694,000	1,133,370,000
<b>Total</b>	<b>\$4,875,680,337</b>	<b>\$3,347,562,967</b>	<b>\$1,515,700,133</b>	<b>\$492,055,538</b>	<b>\$461,769,498</b>	<b>\$429,257,689</b>	<b>\$1,681,870,067</b>

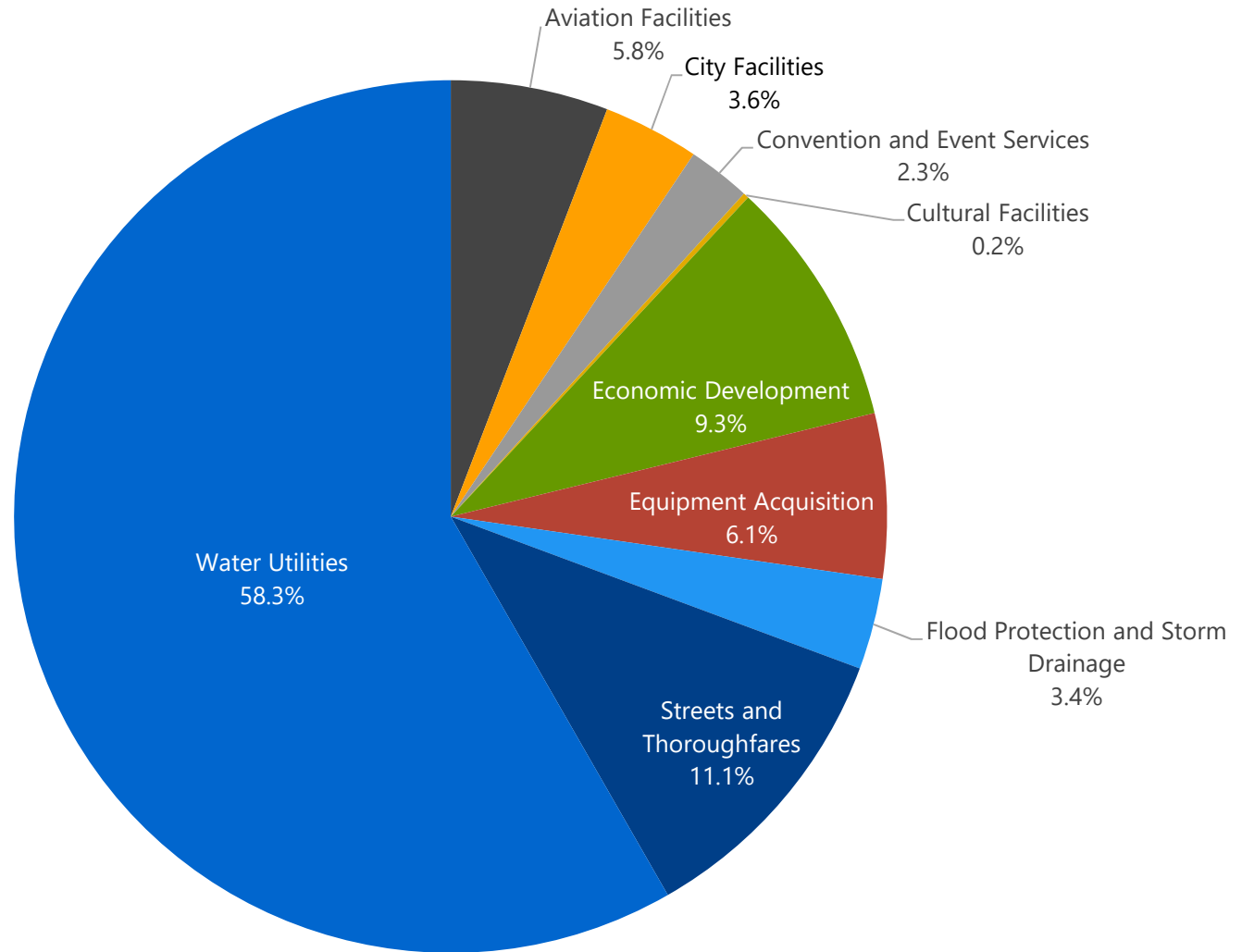
# FY 2017-18 CAPITAL BUDGET - SOURCE OF FUNDS



# FY 2017-18 CAPITAL IMPROVEMENT BUDGET

Use of Funds by Program	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Aviation Facilities	114,233,733	31,974,472	82,259,261	28,710,691	20,154,154	0	0
City Facilities	74,267,479	42,803,560	29,467,764	17,549,000	6,000,000	0	0
Convention and Event Services	37,709,475	19,591,980	18,554,399	11,462,329	12,786,036	1,500,000	0
Cultural Facilities	53,558,578	44,860,000	8,698,578	1,000,000	1,000,000	1,000,000	0
Economic Development	400,748,158	256,350,975	140,406,827	45,540,265	61,726,487	46,582,106	280,277,194
Equipment Aquisition	71,826,499	55,906,081	8,631,092	30,000,000	30,000,000	30,000,000	30,000,000
Flood Protection and Storm Drainage	464,560,793	163,796,037	300,765,275	16,592,773	5,502,448	13,875,210	14,992,500
Park and Recreation	101,834,055	31,396,326	70,437,730	0	0	0	0
Street and Thoroughfares	269,441,220	117,182,815	152,258,405	54,400,479	24,600,373	20,500,373	20,500,373
Trinity River Corridor	136,474,244	86,353,656	50,120,589	0	0	0	0
Water Utilities	3,151,026,102	2,497,347,064	654,100,213	286,800,000	300,000,000	315,800,000	1,336,100,000
<b>Total</b>	<b>\$4,875,680,337</b>	<b>\$3,347,562,967</b>	<b>\$1,515,700,133</b>	<b>\$492,055,538</b>	<b>\$461,769,498</b>	<b>\$429,257,689</b>	<b>\$1,681,870,067</b>

# FY 2017-18 CAPITAL BUDGET - USE OF FUNDS







# CITY OF DALLAS - AUTHORIZED GENERAL OBLIGATION BONDS

Proposition	Amount Authorized	Amount Issued to Date	Unissued Balance
<b>1998 Bond Program- Authorized by voters May 1998</b>			
1 Street & Thoroughfare Improvements	\$125,025,000	\$125,025,000	\$0
2 Park, Playground, Recreation and Community Facilities	47,560,000	47,560,000	0
3 Police Headquarters Facility	42,280,000	42,280,000	0
4 Fire Protection Facilities	3,265,000	3,265,000	0
5 Library Facilities	10,050,000	10,050,000	0
6 Flood Protection and Storm Drainage Improvements	14,370,000	14,370,000	0
7 Cultural Arts Facilities Acquisition and Improvements	10,500,000	10,500,000	0
8 City Facilities Repair & Improvements	24,350,000	24,350,000	0
9 Economic Development, Neighborhood Revitalization and Business Expansion Programs	16,600,000	16,600,000	0
10 Animal Control Facilities	3,500,000	3,500,000	0
11 Trinity River Corridor Project	246,000,000	246,000,000	0
<b>Total 1998 Bond Program</b>	<b>\$543,500,000</b>	<b>\$543,500,000</b>	<b>\$0</b>
<b>2003 Bond Program- Authorized by voters May 2003</b>			
1 Street and Transportation Improvements	198,960,000	198,960,000	0
2 Neighborhood and Community Park, Playground and Recreation Facilities	57,290,000	57,290,000	0
3 Library Facilities	55,525,000	55,525,000	0

# CITY OF DALLAS - AUTHORIZED GENERAL OBLIGATION BONDS

Proposition	Amount Authorized	Amount Issued to Date	Unissued Balance
4 Flood Protection and Storm Drainage Facilities	16,435,000	16,435,000	0
5 Planning and Designing a Performing Arts Theater and Constructing Related Site Improvements in the Downtown Arts District	11,255,000	11,255,000	0
6 City Service and Maintenance Facilities	16,825,000	16,825,000	0
7 Animal Control Facilities	11,755,000	11,755,000	0
8 Land Acquisition for the Development of Low and Moderate Income, Owner-Occupied Single Family Homes	3,030,000	3,030,000	0

# CITY OF DALLAS - AUTHORIZED GENERAL OBLIGATION BONDS

Proposition	Amount Authorized	Amount Issued to Date	Unissued Balance
9 Flood Protection and Storm Drainage Facilities for the McCommas Bluff Landfill	24,000,000	24,000,000	0
10 Specified Street Projects Described in the Election Ordinance	67,900,000	67,900,000	0
11 Major and Citywide Park and Recreation Facilities	43,230,000	43,230,000	0
12 Cultural Arts Facilities	17,665,000	17,665,000	0
13 Street, Utility and Other Infrastructure Improvements for Economic & Business Development in the Southern Area of the City	6,000,000	6,000,000	0
14 Fire Station Facilities	19,750,000	19,750,000	0
15 Farmers Market Improvements	3,200,000	3,200,000	0
16 Police Facilities	23,470,000	23,470,000	0
17 Homeless Assistance Facilities	3,000,000	3,000,000	0
<b>Total 2003 Bond Program</b>	<b>\$579,290,000</b>	<b>\$579,290,000</b>	<b>\$0</b>
<b>2006 Bond Program- Authorized by voters November 2006</b>			
1 Streets & Transportation Improvements	390,420,000	344,547,000	45,873,000
2 Flood Protection & Storm Drainage Facilities	334,315,000	323,284,000	11,031,000
3 Park and Recreation Facilities	343,230,000	333,732,000	9,498,000
4 Library Facilities	46,200,000	46,200,000	0
5 Cultural Arts Facilities	60,855,000	57,424,000	3,431,000
6 City Hall, City Service and City Maintenance Facilities	34,750,000	23,417,000	11,333,000

# CITY OF DALLAS - AUTHORIZED GENERAL OBLIGATION BONDS

Proposition	Amount Authorized	Amount Issued to Date	Unissued Balance
7 Land Bank for the Development of Low and Moderate Income Single Family Homes	1,500,000	1,500,000	0
8 Economic Development Programs	41,495,000	41,495,000	0
9 Farmers' Market Improvements	6,635,000	6,635,000	0
10 Land Acquisition in the Cadillac Heights area for future location of City facilities	22,550,000	8,989,000	13,561,000
11 Court Facilities	7,945,000	7,945,000	0
12 Public Safety Facilities	63,625,000	63,625,000	0
<b>Total 2006 Bond Program</b>	<b>\$1,353,520,000</b>	<b>\$1,258,793,000</b>	<b>\$94,727,000</b>
<b>2012 Bond Program- Authorized by voters November 2012</b>			
1 Streets & Transportation Improvements	260,625,000	173,474,000	87,151,000
2 Flood Protection & Storm Drainage Facilities	326,375,000	99,192,000	227,183,000
3 Economic Development Programs	55,000,000	36,971,000	18,029,000
<b>Total 2012 Bond Program</b>	<b>\$642,000,000</b>	<b>\$309,637,000</b>	<b>\$332,363,000</b>
<b>Total 1998, 2003, 2006, 2012 Bond Programs</b>	<b>\$3,118,310,000</b>	<b>\$2,691,220,000</b>	<b>\$427,090,000</b>

# AVIATION CAPITAL IMPROVEMENTS

## MISSION

The Department of Aviation's Capital Improvement Program is directed toward: (1) meeting the obligations incumbent of the City's role in the National Airspace System to maintain safe, delay-free and cost effective airports; (2) maintaining existing systems, pavements and buildings at the City's three aviation facilities to meet federal, state and municipal standards for safety, security and serviceability; (3) continuously improving aviation facilities for both commercial and general aviation users; and (4) studying, designing and constructing facilities that enhance customer service and convenience.

The Department of Aviation's facilities include Dallas Love Field, the Downtown Vertiport and Dallas Executive Airport.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Continue design of Airport Perimeter Roads Rehabilitation Project at Dallas Love Field.
2. Continue Phase I and II Runway Reconstruction projects at Dallas Executive Airport (roads, taxiway improvements, etc.).
3. Complete design of the Field Maintenance Above-Ground Storage Tanks.
4. Complete Fence Replacement at Lemmon Ave and Mockingbird Lane.
5. Complete design of Perimeter Security Enhancements at Dallas Love Field.
6. Complete design to Rehabilitate Taxiway B from B2 to B4 and Connectors B3 & B4.
7. Completed design of Runway Holding Position Relocation at Dallas Love Field.
8. Complete design to Rehabilitate Runway 18-36 Intersections with Taxiways P & C and Remove TWJ.
9. Complete Construction of Runway Holding Positions Relocation at Dallas Love Field.
10. Complete design of Runway 18-36 Conversion at Dallas Love Field.
11. Complete Design of Tom Braniff Taxi Queue Parking Facility.
12. Began Construction of Love Field Parking Garage C.

# AVIATION CAPITAL IMPROVEMENTS

13. Complete design of Miscellaneous Stormwater Drainage Improvements at Dallas Love Field.
14. Complete Design of Dallas Police Helicopter Hanger at Dallas Executive Airport.
15. Complete design of Runway Incursion Mitigation Project at Dallas Love Field.
16. Begin construction of Runway Incursion Mitigation Project at Dallas Love Field.

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Begin Construction of Airport Perimeter Roads Rehabilitation Project at Dallas Love Field.
2. Continue Phase I and II Runway Reconstruction projects at Dallas Executive Airport (roads, taxiway improvements, etc.).
3. Begin Construction of Garage A and B Structural Improvements at Dallas Love Field.
4. Construction of Dallas Police Helicopter Hanger at Dallas Executive Airport.
5. Tom Braniff Taxi Queue Parking Facility at Dallas Love Field.
6. Begin construction of Perimeter Security Enhancements at Dallas Love Field.
7. Begin Construction to Rehabilitate Taxiway B from B2 to B4 and Connectors B3 & B4.
8. Begin Construction to Rehabilitate Runway 18-36 Intersections with Taxiways P & C and Remove TWJ.
9. Begin design to Relocate Runway 31R Glideslope.
10. Complete construction of the Field Maintenance Above Ground Storage Tanks at Dallas Love Field.
11. Continue Construction of Love Field Parking Garage C
12. Begin Construction of Miscellaneous Stormwater Drainage Improvements at Dallas Love Field.
13. Begin design of Airport Stormwater Drainage Alternatives Project at Dallas Love Field.
14. Complete construction of Runway Incursion Mitigation Project at Dallas Love Field.

# AVIATION CAPITAL IMPROVEMENTS

## SERVICE DESCRIPTIONS

### **Airfield Electrical**

Federal Aviation Regulations establish very detailed requirements for the installation and operation of electrical lighting systems within the Airport Operating Area (AOA). These systems include runway and taxiway lighting, guidance signs, navigational aids and obstruction and apron lighting. Reconstruction and new installation projects are scheduled based on inspection findings and changes in federal regulations.

### **Aviation Land Acquisition**

Paragraph 5.4 of the Dallas Love Field Policies directs the Department of Aviation to acquire privately owned parcels within the area bounded by Mockingbird Lane, Lemmon Avenue, Denton Drive and Shorecrest Drive for transportation, aviation or other appropriate uses when such land becomes available for purchase and when City funding is available for such acquisition.

### **Environmental**

Federal and State regulations administered by the Environmental Protection Agency (EPA), the Texas Commission on Environmental Quality (TCEQ), and Municipal Codes administered by the City's Environmental and Health Services Department (EHS), direct the environmental projects undertaken by the Department of Aviation.

### **Landscaping**

Both Dallas Love Field and Dallas Executive Airport are located within the Dallas city limits and are surrounded by, or in close proximity to, residential housing and retail businesses. The airports strive to maintain a "good neighbor" status and make every possible effort to be aesthetically pleasing.

### **Parking**

A Parking Garage Feasibility Study concluded that existing parking facilities at Love Field were inadequate to meet current and projected demands. To remedy this shortage, a new parking garage was constructed to add 5,000 spaces to the existing on-airport parking capacity. A second sky bridge with integral people movers was also added to connect the new parking garage with the terminal building.

# AVIATION CAPITAL IMPROVEMENTS

## **Pavement Maintenance/Construction**

Federal Aviation Regulations establish very detailed requirements for maintenance and construction of pavement areas within the Airport Operating Area (AOA). Dallas Love Field and Dallas Executive Airport maintain a massive amount of concrete and asphalt pavement areas. These areas require daily inspections. Repair, reconstruction and new construction projects are scheduled based on inspection findings.

## **Safety/Security**

Federal Aviation Regulations (FAR) Part 139 and Transportation Security Administration (TSA) Part 1540 and associated Advisory Circulars, establish very detailed requirements for safety and security at air carrier airports such as Love Field. FAR Part 139 addresses safety issues related to preventing inadvertent entry by unauthorized personnel or animals into operational areas of the airport; aircraft rescue and firefighting (ARFF); and ensuring the safety of personnel and aircraft within the confines of the airport's AOA. TSA Part 1540 focuses on securing the airport from intentional entry into the restricted areas of the airport by unauthorized personnel and protecting personnel and property from weapons and explosive devices.

## **Terminal**

Since the airports are the first impression many visitors have of the City of Dallas, it is necessary that the airport terminal facilities be clean and attractive and provide a high level of customer service. Last year over eight million passengers passed through the Love Field terminal either arriving in Dallas or traveling to other destinations. This usage level places a great strain on existing facilities, requiring aggressive programs for updating, renovating and maintenance to retain the traveling public's favorable impression of Love Field and the City of Dallas. Similar challenges exist at Dallas Executive; however, in accordance with the Master Plan Study, a new replacement terminal building has been constructed to meet both projected special and service needs.

## **Vertiport**

The Vertiport is a public use aviation related facility located in the Central Business District on the south end of the Dallas Convention Center; the flight deck covers approximately 169,000 square feet, or about four acres, and is 65 feet above ground. It houses two lighted landing/take-off pads which can be converted to a rollway for future tilt-rotor operations. In



# AVIATION CAPITAL IMPROVEMENTS

addition, there are five 60x60 parking/tie down areas for corporate size helicopters. The FAA established dedicated approach and departure corridors which are assets to the complex airspace model for the metroplex.

The Vertiport has a dedicated and secured parking area allowing for 26 vehicles at street level, and easy access to the flight deck from street level and the loading dock levels via a vehicular ramp. The Heliport also hosts a full-service lobby with ground access, a passenger waiting area, small conference room, pilot's lounge, flight planning area and an operational area for staff.

# AVIATION FACILITIES CAPITAL IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY 2017-18 Adopted	FY 2018-19 Planned	FY 2019-20 Planned	Future Cost
Aviation Capital Construction	\$100,238,765	\$21,788,049	\$78,450,716	\$28,710,691	\$20,154,154	\$0	\$0
FAA Airport Improvement Fund	13,994,968	10,186,423	3,808,545	0	0	0	0
<b>Aviation Facilities Capital Improvements</b>	<b>\$114,233,733</b>	<b>\$31,974,472</b>	<b>\$82,259,261</b>	<b>\$28,710,691</b>	<b>\$20,154,154</b>	<b>\$0</b>	<b>\$0</b>

# AVIATION FACILITIES CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY 2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Aviation Land Acquisition	\$1,437,258	\$387,492	\$1,049,766	\$0	\$0	\$0	\$0
Environmental	2,252,656	2,814	2,249,842	0	0	0	0
Love Field Major Maintenance	36,102,200	19,937,901	16,164,299	12,075,198	15,841,610	0	0
Parking	22,225,836	239,260	21,986,576	0	0	0	0
Pavement Maintenance / Construction	17,461,405	6,889,363	10,572,042	0	4,312,544	0	0
Public Private Partnership	2,000,000	0	2,000,000	1,500,000	0	0	0
Safety/Security	7,624,145	1,979,836	5,644,309	11,635,493	0	0	0
Terminal	25,130,233	2,537,806	22,592,427	3,500,000	0	0	0
<b>Aviation Facilities Capital Improvements</b>	<b>\$114,233,733</b>	<b>\$31,974,472</b>	<b>\$82,259,261</b>	<b>\$28,710,691</b>	<b>\$20,154,154</b>	<b>\$0</b>	<b>\$0</b>

# AVIATION FACILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY 2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Administrative Office Relocation	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	\$840,259	\$232,614	\$607,645	\$0	\$0	\$0	\$0	09/18
Airfield Pavement Evaluation	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	0	0	0	254,699	1,000,000	0	0	09/17
Airport Perimeter Roads Rehabilitation Sections 1 & 2	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	3,064,012	0	3,064,012	0	0	0	0	09/20
Airport Planning and Advisory Services	Terminal	Economic and Neighborhood Vitality	Citywide	Capital Construction	3,405,000	2,403,625	1,001,375	3,500,000	0		0	01/18
ARFF Truck 2 Replacement	Safety/Security	Public Safety	Citywide	Capital Construction	1,824,712	0	1,824,712	0	0	0	0	12/17
Aviation Parking Garage	Parking	Public Safety	Citywide	Capital Construction	720,614	0	720,614	0	0	0	0	09/18
Aviation Project Contingency	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	1,633,433	0	1,633,433	0	0	0	0	09/26
Computerized Parking and Taxi System - Love Field	Parking	Public Safety	Citywide	Capital Construction	1,476,722	104,411	1,372,311	0	0	0	0	09/18
Construct Taxicab Queuing Lot over Tom Braniff Channel	Parking	Public Safety	Citywide	Capital Construction	3,320,000	114,112	3,205,888	0	0	0	0	12/17
Construction of Taxi Cab Holding Area	Pavement Maintenance / Construction	Public Safety	Citywide	Capital Construction	1,506,579	9,358	1,497,221	0	0	0	0	09/18
Conversion of Runway 18/36 to Taxiway	Pavement Maintenance / Construction	Public Safety	Citywide	Capital Construction	762,604	105,537	657,067	0	0	0	0	12/17
Crossfield Taxiway Reconfiguration (Environmental)	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	0	0	0	0	0	0	0	09/22
Dal-Entrance Road Improvements	Love Field Major Maintenance	Public Safety	2	Capital Construction	1,071,988	0	1,071,988	1,071,988	0	0	0	09/20
Dalfort Building Demolition	Aviation Land Acquisition	Economic and Neighborhood Vitality	Citywide	Capital Construction	1,050,258	492	1,049,766	0	0	0	0	Various
Dallas Executive Airport Fuel Farm and Paving Project	Pavement Maintenance / Construction	Public Safety	2	Capital Construction	512,116	0	512,116	0	0	0	0	09/18
Dallas Executive Airport Platting	Aviation Land Acquisition	Economic and Neighborhood Vitality	Citywide	Capital Construction	387,000	387,000	0	0	0	0	0	09/17
Dallas Executive Airport Runway Replacement	Pavement Maintenance / Construction	Public Safety	Citywide	Capital Construction	4,472,341	2,732,904	1,739,437	0	0	0	0	09/19
Dallas Vertiport Fuel System	Love Field Major Maintenance	Economic and Neighborhood Vitality	Citywide	Capital Construction	0	0	0	1,000,000	0	0	0	43,087

# AVIATION FACILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY 2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Drainage Master Plan - Schematic Design	Love Field Major Maintenance	Public Safety	2	PFC Reimbursement	250,000	250,000	0	0	0	0	0	09/24
Drainage Master Plan - Schematic Design	Love Field Major Maintenance	Public Safety	2	Capital Construction	0	0	0	2,000,000	0	0	0	09/24
Environmental Programs - Love Field and Dallas Executive Airport	Environmental	Quality of Life	Citywide	Capital Construction	2,252,656	2,814	2,249,842	0	0	0	0	09/18
Fiber Ring W126	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	1,000,000	0	1,000,000	0	0	0	0	09/18
Fiber Ring W127	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	150,000	0	150,000	0	0	0	0	09/18
Intersection of 18/36 Reconstruction and Rehabilitation	Pavement Maintenance / Construction	Public Safety	Citywide	Capital Construction	4,330,854	3,837,070	493,784	0	0	0	0	12/17
Love Field Employee Parking Garage	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	1,251,624	1,250,328	1,296	0	0	0	0	09/18
Love Field Modernization Program	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	3,949,078	13,335	3,935,743	0	0	0	0	09/19
Maintenance Facility - Love Field	Terminal	Economic and Neighborhood Vitality	Citywide	Capital Construction	7,218,648	134,181	7,084,467	0	0	0	0	09/18
Mass Casualty Unit	Safety/Security	Public Safety	2	Capital Construction	549,537	0	549,537	0	0	0	0	Various
Material Testing for Construction Work	Love Field Major Maintenance	Public Safety	2	Capital Construction	155,670	0	155,670	0	500,000	0	0	09/19
Miscellaneous Storm Drainage Improvements	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	232,300	89,776	142,524	1,209,681	0	0	0	09/19
Parking Garage Expansion - Love Field	Parking	Public Safety	Citywide	Capital Construction	16,708,500	20,737	16,687,763	0	0	0	0	09/18
Police Hangar and Apron at Dallas Executive Airport	Safety/Security	Public Safety	Citywide	Capital Construction	357,246	249,567	107,679	7,000,000	0	0	0	02/19
Reconstruct RWY 13R-31L	Love Field Major Maintenance	Public Safety	Citywide	PFC / AIP	0	0	0	0	0	0	0	09/21
Redbird Commemorative Air Force Project	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Capital Construction	2,000,000	0	2,000,000	1,500,000	0	0	0	09/19
Rehab TWY B - Phase 3: RWY 31R - TWY B1	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	0	0	0	0	7,350,000	0	0	10/18
Rehab TWY B - Phase 4: RWY 18-36 - TWY B3	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	0	0	0	1,695,000	1,900,000	0	0	10/18

# AVIATION FACILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY 2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Rehabilitate Taxiway B from B1 to B3 and Connectors B3 & B4	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	2,573,269	2,536,241	37,028	0	0	0	0	05/19
Rehabilitate Taxiway B from B1 to B3 and Connectors B3 & B4	Love Field Major Maintenance	Public Safety	Citywide	AIP	10,500,682	7,390,625	3,110,057	0	0	0	0	05/19
Rehabilitate Taxiway B from Runway 13L to Runway 18-36	Love Field Major Maintenance	Public Safety	Citywide	PFC / AIP	0	0	0	0	0	0	0	09/19
Rehabilitate Taxiway C from Taxiway D to Taxiway C2	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	0	0	0	0	2,441,610	0	0	09/21
Relocate Runway 31R Glideslope	Safety/Security	Public Safety	Citywide	Capital Construction	634,100	634,100	0	3,719,606	0	0	0	09/19
Runway 18-36 Conversion Phase 1	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	5,723,708	5,477,930	245,778	4,843,830	0	0	0	12/17
Runway Hold Position Relocation	Safety/Security	Public Safety	Citywide	Capital Construction	1,933,225	96,457	1,836,768	0	0	0	0	09/17
Security Control Enhancement (Perimeter Fence Cable)	Safety/Security	Public Safety	Citywide	Capital Construction	999,712	999,712	0	915,887	0	0	0	09/18
Security Gates and Overlay Runways - Dallas Executive Airport	Pavement Maintenance / Construction	Public Safety	Citywide	Capital Construction	5,025,750	108,894	4,916,856	0	0	0	0	09/18
Signage Improvements - Love Field	Safety/Security	Public Safety	Citywide	Capital Construction	325,613	0	325,613	0	0	0	0	Various
Taxiway A 18/36 Runway Incursion Mitigation Project	Love Field Major Maintenance	Public Safety	2	Capital Construction	303,183	117,201	185,982	0	0	0	0	10/18
Taxiway A 18/36 Runway Incursion Mitigation Project	Love Field Major Maintenance	Public Safety	2	AIP	2,545,798	2,545,798	0	0	0	0	0	10/18
Taxiway B Reconstruction and Rehabilitation	Pavement Maintenance / Construction	Public Safety	Citywide	Capital Construction	851,161	95,600	755,561	0	0	0	0	05/19
Taxiway M Extension	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	0	0	0	0	0	0	0	Various
Taxiway M Extension - Rwy 13L to D Design	Love Field Major Maintenance	Public Safety	2	PFC	698,488	0	698,488	0	0	0	0	09/18
Terminal Improvements - Love Field	Terminal	Economic and Neighborhood Vitality	Citywide	Capital Construction	14,506,585	0	14,506,585	0	0	0	0	Various
Tom Braniff Channel Cover Project	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	158,708	34,053	124,655	0	0	0	0	05/19
Wildlife Cameras	Safety/Security	Public Safety	Citywide	Capital Construction	1,000,000	0	1,000,000	0	0	0	0	09/18

# AVIATION FACILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY 2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
DEA - DWU Water Line Relocation	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	0	0	0	0	1,800,000	0	0	09/20
DEA - Taxiway Apron Infill	Love Field Major Maintenance	Public Safety	Citywide	Capital Construction	0	0	0	0	850,000	0	0	09/20
DEA - Paving and Fuel System	Pavement Maintenance / Construction	Public Safety	Citywide	Capital Construction	0	0	0	0	600,000	0	0	09/21
Entry Road Enhancements	Pavement Maintenance / Construction	Public Safety	Citywide	Capital Construction	0	0	0	0	3,712,544	0	0	09/22
<b>Total Aviation Facilities Capital Improvements</b>					<b>\$114,233,733</b>	<b>\$31,974,472</b>	<b>\$82,259,261</b>	<b>\$28,710,691</b>	<b>\$20,154,154</b>	<b>\$0</b>	<b>\$0</b>	





# CITY FACILITIES CAPITAL IMPROVEMENTS

## MISSION

The purpose of this program is to protect the City's \$700 million investment in existing facilities, to ensure safe and usable facilities, and to provide a higher level of service to citizens. This is accomplished through extraordinary repair improvements to existing City facilities and when needed, the construction of new facilities. Strategic planning is conducted to evaluate existing City facilities for recommended future renovation, expansion or replacement.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Completed construction of Fire Station #27 (Douglas Ave. at NW Hwy).
2. Completed construction of Fire Stations #32 (Benning Ave. at Jim Miller Rd.), and #44 (Frank St. at Lagow St.).
3. Completed construction of the replacement Highland Hills library.
4. Completed construction of the Fretz Park library renovation and expansion.
5. Completed HVAC Replacement at Kalita Humphreys Theatre.
6. Awarded design for DPD Security Improvements Phase I.
7. Awarded Parking Lot Expansion at South Central Police Station.

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Award the design contract for the City Hall electrical upgrade.
2. Complete design for DPD security improvements and begin construction. Enhancements to be implemented include lobby security improvements at both Jack Evans Police Headquarters as well as in seven DPD substations as well as video surveillance system enhancements and reconfigured telephone and data infrastructure.
3. Complete construction of exterior renovation at 106 S. Harwood (Old City Hall).
4. Complete construction contract of Fire Station #6 replacement (Harwood St. at Park Row Blvd.).

# CITY FACILITIES CAPITAL IMPROVEMENTS

## SERVICE DESCRIPTIONS

**Administrative, Internal Services and City Facilities** Repairs, modifications and improvements to existing City facilities that house administrative and internal functions. Funding is also provided to improve and maintain service facilities that house such functions as Code Compliance, Court Services, Streets, Equipment Services, and training facilities.

**Animal Control Facilities** Repairs, modifications and improvements to the Westmoreland Animal Shelter facility which accommodates facilities for animal impoundment and pet adoption activities.

**Fire Protection Facilities** Projects include site acquisition, design and construction of new and replacement of fire stations and other fire department facilities.

**Land Acquisition** Funding for the purchase of land which will be used for the future location of City Facilities. Additionally, the 2006 Bond Program included a proposition specifically to acquire land from the Cadillac Heights area.

**Library Facilities** Site acquisition, design, renovation and construction of new or replacement branch libraries. Funding is also provided for design, renovations, and/or expansion projects at the City's existing Central Library and twenty-two branch libraries.

**Major Maintenance Repair** and replacement of major building systems that typically cost more than \$10,000 to provide timely and appropriate maintenance to protect the City's general fund facility investment. This process ensures safe and usable facilities for citizens and staff, and maintains a positive image for the City. Examples of building systems include elevators, structural components, roofs, HVAC, electrical, plumbing, and interior finishes.

**Municipal Court Facilities** Provides funding for improvements which may include designing, constructing, renovating, equipping and furnishing and/or acquisition of right-of-way for court facilities.

**Police Facilities** Planning, land acquisition, design, construction, renovation, equipping, and furnishing police substations, a police academy, and related facilities.

# CITY FACILITIES CAPITAL IMPROVEMENTS

**Professional Services and Debt Issuance** Provides funding for certain costs associated with capital improvement projects. These costs include studies and long-range plans, debt issuance costs, and reimbursements to the General Fund for professional staff services such as design, survey, land acquisition fees and engineering.

**Solid Waste Facilities** Construction of waste disposal cells, and levee/ swale at the McCommas Bluff Landfill for the purpose of managing solid waste providing solid waste facilities improvements including cell disposal, flood protection and drainage, establishment of wetlands, and relocation of utilities. These projects consist of four major components: cell construction; extension of the levee system; swale excavation/environmental protection; drainage improvements; and, relocation of utilities.

**Studies and Master Plans** Provides funding for resolution of major developmental issues prior to proceeding with design and construction of individual projects.

**Technology** This category includes the purchase of equipment that will enhance or improve the delivery of services to external and internal users through the use of advances in electronic and computer technology. These capital equipment purchases will also bring the City of Dallas to current computer industry standards.

# CITY FACILITIES CAPITAL IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
2003 General Obligation Bond	\$4,629,980	\$2,826,650	\$803,330	\$0	\$0	\$0	\$0
2006 General Obligation Bonds	58,337,462	35,221,928	22,119,379	12,549,000	0	0	0
Capital Construction	600,000	489,873	110,127	0	0	0	0
General Capital Reserve	10,700,037	4,265,108	6,434,929	5,000,000	6,000,000	0	0
<b>Total City Facilities Capital Improvements</b>	<b>\$74,267,479</b>	<b>\$42,803,560</b>	<b>\$29,467,764</b>	<b>\$17,549,000</b>	<b>\$6,000,000</b>	<b>\$0</b>	<b>\$0</b>

# CITY FACILITIES CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
City Facilities	\$40,910,004	\$16,747,382	\$21,483,538	\$5,000,000	\$6,000,000	\$0	\$0
Fire Protection Facilities	11,083,934	8,228,548	2,855,386	0	0	0	0
Land Acquisition	10,194,414	8,610,580	2,266,763	12,549,000	0	0	0
Library Facilities	9,066,632	8,219,111	847,521	0	0	0	0
Police Facilities	3,012,495	997,939	2,014,556	0	0	0	0
<b>Total City Facilities Capital Improvements</b>	<b>\$74,267,479</b>	<b>\$42,803,560</b>	<b>\$29,467,764</b>	<b>\$17,549,000</b>	<b>\$6,000,000</b>	<b>\$0</b>	<b>\$0</b>

# CITY FACILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Animal Shelter Major Maintenance	City Facilities	Citywide	03 Bond Program	\$70,660	\$0	\$70,660	\$0	\$0	\$0	\$0	09/17
Cadillac Heights Land Acquisition	Land Acquisition	Citywide	06 Bond Program	9,000,623	8,509,038	1,174,514	12,549,000	0	0	0	09/20
Cadillac Heights Land Acquisition	Land Acquisition	Citywide	06 Bond Program	1,193,791	101,542	1,092,249	0	0	0	0	09/20
Central Library - 7th Floor Renovation	Library Facilities	Citywide	06 Bond Program	3,034,363	2,652,440	381,923	0	0	0	0	07/19
City Facilities - Major Maintenance	City Facilities	Citywide	General Capital Reserve Fund	9,959,571	3,894,875	6,064,696	5,000,000	6,000,000	0	0	Various
City Hall - Electrical System Renovations	City Facilities	Citywide	06 Bond Program	5,234,653	635,197	4,599,457	0	0	0	0	09/19
City Hall - Install Automatic Fire Alarm	City Facilities	Citywide	06 Bond Program	1,693,540	1,035,911	657,629	0	0	0	0	07/18
City Hall - Tank Replacement	City Facilities	Citywide	06 Bond Program	1,000,000	481,405	518,595	0	0	0	0	09/20
Contingency	City Facilities	Citywide	06 Bond Program	1,753,426	70,706	1,682,720	0	0	0	0	Various
Facilities Condition Assessment	City Facilities	Citywide	06 Bond Program	1,942,862	1,290,254	652,608	0	0	0	0	09/20
Farmer's Market	City Facilities	Citywide	06 Bond Program	6,624,027	4,909,123	35,819	0	0	0	0	09/20
Farmers Market Shed #2	City Facilities	Citywide	03 Bond Program	3,154,400	2,114,745	39,655	0	0	0	0	04/13
Fire Museum Slab - 3801 Parry Ave	City Facilities	Citywide	06 Bond Program	64,623	0	64,623	0	0	0	0	08/14
Fire Station #05 - Window Improvements	Fire Protection Facilities	Citywide	06 Bond Program	60,000	0	60,000	0	0	0	0	08/14
Fire Station #06 Replacement - Harwood, 2808 S	Fire Protection Facilities	Citywide	06 Bond Program	7,276,704	6,875,128	401,576	0	0	0	0	07/14
Fire Station #07 (Davenport Rd. At Preston Rd.) - Parking Improvement	Fire Protection Facilities	Citywide	06 Bond Program	65,000	0	65,000	0	0	0	0	08/14

# CITY FACILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Fire Station #49 (S. Hampton Rd At Challenger) - Window Impr	Fire Protection Facilities	Citywide	06 Bond Program	50,000	0	50,000	0	0	0	0	09/18
Fire Station Abatement - (Various Locations)	Fire Protection Facilities	Citywide	06 Bond Program	1,120,000	46,519	1,073,481	0	0	0	0	09/18
Fire Station N. 4 - Kitchen Roof Area Repair	Fire Protection Facilities	Citywide	06 Bond Program	60,000	0	60,000	0	0	0	0	09/18
Fire Stations - Storm Water Modifications	Fire Protection Facilities	Citywide	06 Bond Program	2,452,230	1,306,901	1,145,329	0	0	0	0	09/20
Fretz Park Branch Library	Library Facilities	Citywide	06 Bond Program	6,032,269	5,566,671	465,598	0	0	0	0	11/17
Jack Evans DPD Headquarters - Masonry Repairs	Police Facilities	Citywide	06 Bond Program	230,000	138,068	91,932	0	0	0	0	07/19
Jack Evans DPD Headquarters - Physical Security Enhancements	Police Facilities	Citywide	06 Bond Program	173,118	124,338	48,780	0	0	0	0	09/18
Jack Evans DPD Hq - Ped Bridge Stair Replacement	Police Facilities	Citywide	06 Bond Program	51,628	23,628	28,000	0	0	0	0	03/07
Northwest Police Substation - Emergency Generator	Police Facilities	Citywide	06 Bond Program	124,270	0	124,270	0	0	0	0	09/18
Police Academy Building - Phase I-Design	Police Facilities	Citywide	03 Bond Program	1,404,920	711,905	693,015	0	0	0	0	Various
Science Place	City Facilities	Citywide	General Capital Reserve Fund	740,466	370,233	370,233	0	0	0	0	09/17
South Central Police Substation Parking Expansion	Police Facilities	Citywide	06 Bond Program	690,193	0	690,193	0	0	0	0	09/19
Southeast Police - Emergency Generator And Hvac Improvements	Police Facilities	Citywide	06 Bond Program	338,366	0	338,366	0	0	0	0	09/18
Southeast Service Center - Construction	City Facilities	Citywide	06 Bond Program	8,071,776	1,455,059	6,616,717	0	0	0	0	09/20
Underground Storage Tank Removal	City Facilities	Citywide	Capital Construction	600,000	489,873	110,127	0	0	0	0	09/18
<b>Total City Facilities Capital Improvements</b>				<b>\$74,267,479</b>	<b>\$42,803,560</b>	<b>\$29,467,764</b>	<b>\$17,549,000</b>	<b>\$6,000,000</b>	<b>\$0</b>	<b>\$0</b>	





# CONVENTION AND EVENT SERVICES FACILITIES IMPROVEMENTS

## MISSION

The Department of Convention and Event Services is directed towards: (1) renovating, maintaining, and preserving existing facilities, (2) replacing equipment to enhance operational efficiency and occupant safety, and (3) expanding Convention Center facilities to ensure adequate space necessary to attract new clients, visitors and citizens to the facility.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Began design upgraded lighting solution in A Ballroom.
2. Initiated the design phase for the installation of 219 security cameras, with primary and secondary control centers.
3. Issued a Request for Proposals for the design, implementation and construction administration of an environmental dynamic wayfinding system.
4. Replaced flooring in the A Building.
5. Completed the renovation of the East Kitchen, including ventilation upgrades, and equipment replacement.
6. Replaced operable walls in the A Building.
7. Issued a Request for Proposal for the design and construction administration for the replacement of all escalators and elevators.
8. Began design phase for the renovation of all Exhibit Hall and pre-function space restroom facilities.
9. Began design phase for water infiltration repairs to the building envelope.
10. Replace two chillers and a cooling tower for Building C.
11. Made needed repairs to Arena Roof.
12. Coordinate and oversee capital projects implemented by the Center's technology provider, including replacement of all fiber and copper in the facility, installation of 800+ Aps, and implementation of a Distributed Antenna System.

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

# CONVENTION AND EVENT SERVICES FACILITIES IMPROVEMENTS

1. Issue Request for Proposal for the implementation of security access control system for the building.
2. Replacement of doors and hardware throughout the facility.
3. Complete the design and award construction for Phase II of the repairs to the East Kitchen.
4. Begin construction phase of various capital projects, including: security camera installation, water infiltration, escalator/elevator replacement, restroom renovation and wayfinding system.

## SERVICE DESCRIPTIONS

### Convention Center Improvements

Convention & Event Services continues to address the outstanding items identified in the 2010 Needs Assessment. Projects center around life safety improvements, water infiltration, interior improvements and building integrity components.

# CONVENTION AND EVENT SERVICES FACILITIES IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Convention Center Capital Construction	\$37,709,475	\$19,591,980	\$18,554,399	\$11,462,329	\$12,786,036	\$1,500,000	\$0
<b>Convention and Event Services Facilities Improvements</b>	<b>\$37,709,475</b>	<b>\$19,591,980</b>	<b>\$18,554,399</b>	<b>\$11,462,329</b>	<b>\$12,786,036</b>	<b>\$1,500,000</b>	<b>\$0</b>

# CONVENTION AND EVENT SERVICES FACILITIES IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Convention Center Improvements	\$37,709,475	\$19,591,980	\$18,554,399	\$11,462,329	\$12,786,036	\$1,500,000	\$0
<b>Total Covention and Event Services Facilities Improvements</b>	<b>\$37,709,475</b>	<b>\$19,591,980</b>	<b>\$18,554,399</b>	<b>\$11,462,329</b>	<b>\$12,786,036</b>	<b>\$1,500,000</b>	<b>\$0</b>

# CONVENTION AND EVENT SERVICES FACILITIES IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Ballroom A Electrical Upgrade Project	Convention Center Improvements	2	Capital Construction	\$2,000,000	\$0	\$2,000,000	\$0	\$0	\$0	\$0	11/18
Civic Center Convention Complex Improvements	Convention Center Improvements	2	Capital Construction	3,865,432	1,186,119	2,679,313	0	0	0	0	Various
Convention Center Facility Improvements	Convention Center Improvements	2	Capital Construction	7,300,000	0	7,300,000	4,062,329	10,186,026	0	0	01/21
Convention Facility Audio System Upgrade Project	Convention Center Improvements	2	Capital Construction	1,200,000	0	1,200,000	0	10	0	0	Various
Convention Facility Elevator/Escalator Improvement	Convention Center Improvements	2	Capital Construction	1,125,000	0	1,125,000	0	0	0	0	01/22
Convention Facility Operable Wall Replacement	Major Maintenance	2	Capital Construction	0	436,904	0	0	0	0	0	10/17
Convention Facility Security System Upgrade Project	Convention Center Improvements	2	Capital Construction	1,450,000	0	1,450,000	0	0	0	0	07/18
Convention Facility Wayfinding Project	Convention Center Improvements	2	Capital Construction	725,000	0	725,000	0	0	0	0	42,995
Kitchen Improvement Project	Convention Center Improvements	2	Capital Construction	2,388,238	2,388,152	86	1,300,000	0	0	0	09/18
Retrofit and Equipment	Convention Center Improvements	2	Capital Construction	17,655,805	15,580,805	2,075,000	0	0	0	0	Various
KBHCCD Water Infiltration Project	Convention Center Improvements	2	Capital Construction	0	0	0	3,600,000	1,100,000	1,000,000	0	42,755
KBHCCD Interior/Exterior Door Replacement Project	Convention Center Improvements	2	Capital Construction	0	0	0	1,250,000	1,000,000	250,000	0	44,104
Electronic/Mechanical Lock Replacement	Convention Center Improvements	2	Capital Construction	0	0	0	1,250,000	500,000	250,000	0	44,104
<b>Total Convention and Event Services Facilities Improvements</b>				<b>\$37,709,475</b>	<b>\$19,591,980</b>	<b>\$18,554,399</b>	<b>\$11,462,329</b>	<b>\$12,786,036</b>	<b>\$1,500,000</b>	<b>\$0</b>	



# CULTURAL FACILITIES CAPITAL IMPROVEMENTS

## MISSION

This program provides funding for site acquisition, design, construction and/or renovation of the City's cultural facilities including the Meyerson Symphony Center, Dallas Museum of Art, Bath House Cultural Center, City Performance Hall, Latino Cultural Center, Majestic Theatre, Oak Cliff Cultural Center, South Dallas Cultural Center, and WRR 101.1FM. The program includes the strategic Cultural Facilities Master Plan to provide effective and efficient utilization of existing facilities, develop a plan for investment in the existing facilities and funding for any new facilities, as well as Public Art. Private funding participation consistent with the City of Dallas Cultural Policy is required for this program.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Completed construction contract for HVAC Replacement at Kalita Humphreys Theater.
2. Completed 15 public art projects: Arboretum Entrance sculpture at the Children's Garden, Fire Station #44, Fire Station #6, Deep Ellum Parking Meters (100 meters on Elm Street,) Bexar Streetscape, Triangle Park (4 figures), Zoo Entrance Sculpture, Fire Station #37, South Lamar Phase I (7 benches by 7 artists)

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Planned Completion of 15 public art projects. Love Field Phase II-Building A Atrium, Spirit of Flight reinstallation in new location at Love Field; Kleberg-Rylie Park, Pleasant Oak Recreation Center, Kiest Park, South Dallas Environmental Project Plan, Exall Park, South Lamar (3 projects by 3 artists,) 6 Aquatics Centers: Tietze, Lake Highlands North, Kidd Springs, Fretz Park, Crawford Park, Samuel Grand Park.
2. Initiate Cultural Facilities Program contracts. The CFP utilities Capital Construction Funds, and coordinates and guides the City of Dallas support and funding for long-term improvement, renovation or major repairs of cultural facilities owned and operated by organizations with an annual operating budget less than \$5 million.

# CULTURAL FACILITIES CAPITAL IMPROVEMENTS

## SERVICE DESCRIPTIONS

### Cultural Facilities

Site acquisition, design, construction and/or renovation of the City's cultural facilities.

### Major Maintenance

Repair and replacement of major building systems that typically cost more than \$10,000 and provide timely and appropriate maintenance to protect the City's general fund facility investment. This process ensures safe and usable facilities for citizens and staff, and maintains a positive image for the City. Examples of building systems include elevators, structural components, roofs, HVAC, electrical, plumbing, and interior finishes.

### Municipal Radio Improvements

Projects include the upgrading and expanding of digital broadcast equipment to ensure high quality broadcast, uninterrupted service, and compliance with Federal Communications Commission requirements for a 100,000 Kw FM radio transmitter, and the construction of a new broadcast facility or renovation of existing broadcast facility, including building security and production studio improvements.

### Professional Services and Debt Issuance

Provides funding for certain costs associated with capital improvement projects. These costs include studies and long-range plans, debt issuance costs, and reimbursements to the General Fund for professional staff services such as design, survey, land acquisition fees and engineering. Debt issuance and CIP engineering costs are paid from the interest earned on bond proceeds. These costs may also include transfers to the General Fund and/or the Debt Service Fund.

### Public Art

Includes the public art initiatives throughout the City of Dallas. Public Art appropriations are used for the design services of artists, for the selection, acquisition, commissioning and display of artworks and for administration of the public art projects.



# CULTURAL FACILITIES CAPITAL IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
1998 General Obligation Bonds	\$1,414,500	\$1,103,654	\$310,846	\$0	\$0	\$0	\$0
2003 General Obligation Bonds	13,107,147	12,816,260	290,887	0	0	0	0
2005 General Obligation Bonds	211,194	176,953	34,241	0	0	0	0
2006 General Obligation Bonds	37,825,737	30,763,133	7,062,604	0	0	0	0
Cultural Facilities	1,000,000	0	1,000,000	1,000,000	1,000,000	1,000,000	0
<b>Total Cultural Facilities Capital Improvements</b>	<b>\$53,558,578</b>	<b>\$44,860,000</b>	<b>\$8,698,578</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>

# CULTURAL FACILITIES CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Cultural Facilities	\$52,432,884	\$44,067,361	\$8,365,523	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Public Art	1,125,694	792,639	333,055	0	0	0	0
<b>Total Cultural Facilities Capital Improvements</b>	<b>\$53,558,578</b>	<b>\$44,860,000</b>	<b>\$8,698,578</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>

# CULTURAL FACILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Arts Incubator ~	Cultural Facilities	Citywide	03 Bond Program	\$539,401	\$505,874	\$33,527	\$0	\$0	\$0	\$0	Various
City Performance Hall ~	Cultural Facilities	Citywide	06 Bond Program	30,403,096	30,334,994	68,102	0	0	0	0	06/14
Cultural Arts Facilities	Cultural Facilities	Citywide	Cultural Facilities	600,000	0	600,000	1,000,000	1,000,000	1,000,000	0	Various
Dallas Black Dance Theater	Cultural Facilities	Citywide	03 Bond Program	3,385,900	3,360,696	25,204	0	0	0	0	04/07
Dallas Museum Of Art - Repair Paving@Sculpture Garden	Cultural Facilities	Citywide	06 Bond Program	1,884,431	303,765	1,580,666	0	0	0	0	09/19
Dallas Museum Of Natural History - Waterproofing	Cultural Facilities	Citywide	06 Bond Program	290,104	49,067	241,037	0	0	0	0	09/18
Latin Cultural Center	Cultural Facilities	Citywide	98 Bond Program	500,000	487,968	12,032	0	0	0	0	09/17
Latino Cultural Center - Phase II - Design	Cultural Facilities	Citywide	06 Bond Program	957,225	75,307	881,918	0	0	0	0	12/20
Latino Cultural Center - Phase II - Priority 1 - Black Box T	Cultural Facilities	Citywide	06 Bond Program	3,440,875	0	3,440,875	0	0	0	0	12/20
Latino Cultural Center Phase II (Design)	Cultural Facilities	Citywide	03 Bond Program	245,307	15,681	229,626	0	0	0	0	12/20
Morton H Meyerson Symphony Center - Extend Existing Stage	Cultural Facilities	Citywide	06 Bond Program	850,006	0	850,006	0	0	0	0	09/18
Non-City Owned Cultural Facilities	Cultural Facilities	Citywide	Cultural Facilities	400,000	0	400,000	0	0	0	0	Various
Performing Arts Theater Advance Fund	Cultural Facilities	Citywide	03 Bond Program	8,936,539	8,934,009	2,530	0	0	0	0	Various
Public Art Admin - Homeless	Public Art	Citywide	05 Bond Program	42,239	21,953	20,286	0	0	0	0	10/19
Public Art Administration	Public Art	Citywide	98 Bond Program	53,430	0	53,430	0	0	0	0	05/17
Public Art Program	Public Art	Citywide	98 Bond Program	647,350	591,722	55,628	0	0	0	0	06/09
Public Art Project-Homeless	Public Art	Citywide	05 Bond Program	168,955	155,000	13,955	0	0	0	0	Various
Public Art Projects	Public Art	Citywide	98 Bond Program	213,720	23,964	189,756	0	0	0	0	05/17
<b>Total Cultural Facilities Capital Improvements</b>				<b>\$53,558,578</b>	<b>\$44,860,000</b>	<b>\$8,698,578</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	



# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

## MISSION

The Economic Development Capital Improvement Program assists the creation of an adaptive and resilient economy by promoting job growth and increasing the tax base. Bond program projects include infrastructure improvements to protect the existing public and private assets, balance growth in all areas of the City, and adjust historical disparities in development and facilities. The Public/Private Partnership program facilitates private development by offsetting costs such as infrastructure and development fees. The projects for the eighteen tax increment financing districts (TIFs), in which the City participates, provide funding for TIF-eligible improvements within the boundaries of each TIF Reinvestment Zone.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Coordinated construction issues related to Dallas Farmers Market redevelopment. Harvest Lofts (former site of Sheds 3 and 4) was completed.
2. Provide coordination for ongoing redevelopment issues related to Alamo Manhattan and Nazarian Bishop Arts projects to support the extension of the Dallas Streetcar line.
3. Made significant progress on Downtown projects with approval of new deals for Flora Lofts, redevelopment of the former West End Marketplace by Granite and new construction related to an expansion of existing office space for Corgan Architecture Thanksgiving Tower, 411 North Akard, 1712 Commerce and Tower Petroleum/Corrigan Tower (\$140.0M).
4. Made significant progress in redevelopment of Sports Arena TIF District. Completed construction of Placemaking improvements, finalized a Management and Operations agreement for the North Garage and authorized funding for retail recruiting efforts for the district.
5. Finalized plan and began implementation of revised retail recruitment program for downtown area and funded initial projects aimed at allowing 25,000+ square feet of vacant, ground-floor retail space in the downtown core to be activated.
6. Negotiated educational/training program partnership with Pinkston High School/DISD.
7. Completed Telephone Road Phase II construction serving International Inland Port of Dallas (IIPOD).

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

8. Canceled construction of regional detention and Langdon Road improvements serving the IIPOD area in favor of private developers providing on-site detention.
9. Initiated re-construction of Cedardale Road from Bonnieview Road west to city limit with work anticipated to be completed in August 2018.

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Negotiate one new project in the North Oak Cliff/West Dallas area (Davis Garden, Fort Worth Avenue, Oak Cliff Gateway and Sports Arena TIF Districts).
2. Negotiate one additional project in Transient-Oriented Development (TOD) TIF District.
3. Coordinate construction issues related to downtown projects including the Drever, the Statler/Library, Petro Corrigan Building, 1712 Commerce, Corgan-Crescent new construction, West End Marketplace redevelopment and potentially, Flora Lofts.
4. Assist with ongoing redevelopment in the Deep Ellum/Farmers Market area and negotiate one additional project.
5. Facilitate the demolition of Valley View Mall by its owner supporting redevelopment of the property.

## SERVICE DESCRIPTIONS

### Acquisition & Demolition

Economic development in the Southern area of the city, as well as other areas of the city in connection with transit oriented development, through planning, designing, constructing, improving, extending and expanding public street, utility and other infrastructure facilities, including the acquisition of land therefore, and through funding the city's programs for economic development including the acquisition of improved and unimproved properties, the demolition of existing structures, making loans and grants of bond proceeds and otherwise providing assistance for private commercial, industrial retail, residential and mixed-use development.

### Affordable Housing

Land acquisition for the development of low and moderate-income, owner-occupied, single-family homes.

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

## **Cedars Tax Increment Financing District**

Initiated in 1992, the Cedars Tax Increment Financing District provides infrastructure improvements in the Cedars area. The TIF District will expire in 2022.

## **City Center Tax Increment Financing District**

Initiated in 1996, the City Center Tax Increment Financing District provides a long-term program to replace and upgrade the area's infrastructure and create a vibrant downtown core district. The intent of the program is to improve the economics for developing residential property in the downtown core and creating a destination retail district that serves downtown residents and visitors and supporting the office market. The original portion of the TIF will expire in 2022; the expanded portion of the TIF District will expire in 2037.

## **Cypress Waters Tax Increment Financing District**

Initiated in 2011, the Cypress Waters Tax Increment Financing District promotes the redevelopment, stabilization, and growth of the Cypress Waters TIF District area. The TIF District will expire the sooner of 2040 or when increment collections are completed.

## **Davis Garden Tax Increment Financing District**

Initiated in 2007, the Davis Garden Tax Increment Financing District provides a long-term program to replace and upgrade the area's infrastructure, support redevelopment of structurally obsolete apartment and commercial development in the North Oak Cliff area and create a vibrant mixed-use district in the area southwest of the intersection of Westmoreland Road and I-30. The TIF District will expire in 2039.

## **Deep Ellum Tax Increment Financing District**

Initiated in 2005, the Deep Ellum Tax Increment Financing District provides funding to encourage redevelopment of the Deep Ellum area. The TIF District will expire in 2028.

## **Design District Tax Increment Financing District**

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Initiated in 2005, the Design District Tax Increment Financing District provides funding for environmental remediation and infrastructure improvements in the Design District area. The TIF District will expire in 2028.

## **Downtown Connection Tax Increment Financing District**

Initiated in 2005, the Downtown Connection Tax Increment Financing District provides a long-term program to replace and upgrade the area's infrastructure, fund catalyst projects and create a vibrant downtown core district. The intent of the program is to improve the economics for developing residential property in the downtown core and creating a destination retail district that serves residents and visitors and supporting the office market. The TIF District will expire in 2036.

## **Farmers Market Tax Increment Financing District**

Initiated in 1998, the Farmers Market Tax Increment Financing District has been instrumental in stimulating private investment and leasing demand in the Farmers Market area. The TIF District will expire in 2028.

## **Fort Worth Avenue Tax Increment Financing District**

Initiated in 2007, the Fort Worth Avenue Tax Increment Financing District provides a long-term program to replace and upgrade the area's infrastructure, support redevelopment of structurally obsolete commercial development in the North Oak Cliff area in order to foster the redevelopment of the Fort Worth Avenue corridor between the Trinity River and west of Hampton Road. The TIF District will expire in 2029.

## **Grand Park South Tax Increment Financing District**

Initiated in 2005, the Grand Park South Tax Increment Financing District provides funding for environmental remediation, historic preservation and infrastructure improvements in the area west of Fair Park and north of Martin Luther King, Jr. Boulevard. The TIF District will expire in 2036.

## **Infrastructure Support**

Provides funding for infrastructure support of economic development and Neighborhood Investment Program projects in Southern Dallas. It also provides funding for infrastructure support for transit-oriented development.



# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

## **Mall Area Redevelopment Tax Increment Financing District**

Initiated in 2014, the Mall Area Redevelopment Tax Increment Financing District provides a long-term funding program for public infrastructure improvements, economic development grants, and land assembly for public open space, which is intended to stimulate private investment and sustain the orderly redevelopment of two of the City's commercial core assets - the Valley View Center Mall area in northern Dallas and the Southwest Center Mall area in southern Dallas. The TIF District will expire in 2044.

## **Maple-Mockingbird Tax Increment Financing District**

Initiated in 2008, the Maple-Mockingbird Tax Increment Financing District provides funding for environmental remediation and infrastructure improvements in the area between Dallas Love Field Airport and the Southwestern Medical District. The TIF District will expire in 2033.

## **Neighborhood Revitalization Initiatives**

Funding for developer fee rebates and housing construction cost participation.

## **Oak Cliff Gateway Tax Increment Financing District**

Initiated in 1992, the Oak Cliff Gateway Tax Increment Financing District promotes the redevelopment, stabilization, and growth of the Oak Cliff Gateway TIF District area. The original portion of the TIF District will expire in 2027 and the newly established Bishop Arts/Jefferson Boulevard sub-district will expire in 2044.

## **Professional Services and Debt Issuance**

Provides funding for certain costs including studies and long-range plans, debt issuance costs, and reimbursements to the General Fund for professional staff services such as design, survey, land acquisition fees and engineering.

## **Public Art**

Includes the public art initiatives throughout the City of Dallas. Funds generated by Public Art appropriations are used for the design services of artists, for the selection, acquisition, commissioning and display of artworks and for administration of the public art projects.

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

## **Public Private Partnership**

This program provides a funding source for qualified business-related projects to facilitate private investment and job creation and real estate development in the City of Dallas. Funds are primarily targeted for business and other development projects occurring in Southern Dallas, the City's Enterprise Zones, targeted industries and transit oriented development. Eligible expenditures include economic development grants to offset infrastructure costs, development fees and other associated development costs for certain qualifying projects through special programmatic provisions.

## **Skillman Corridor Tax Increment Financing District**

Initiated in 2005, the Skillman Corridor Tax Increment Financing District provides a long-term program to replace and upgrade the area's infrastructure, fund environmental remediation in order to support redevelopment of structurally obsolete apartments and commercial development in the Skillman Corridor area between Caruth Haven and LBJ Freeway. The TIF District will expire in 2036.

## **Southwestern Medical Tax Increment Financing District**

Initiated in 2005, the Southwest Medical Tax Increment Financing District provides funding for environmental remediation and infrastructure improvements in the Southwestern Medical area. The TIF District will expire in 2028.

## **Sports Arena Tax Increment Financing District**

Initiated in 1998, the Sports Arena Tax Increment Financing District is expected to stimulate development and redevelopment that would not otherwise occur solely through private investment in the area of Dallas. The original portion of the TIF District will expire in 2028; the Riverfront Gateway and West Dallas Sub-Districts of the TIF District will expire in 2042.

## **TOD Tax Increment Financing District**

Initiated in 2008, the TOD Tax Increment Financing District provides funding for environmental remediation infrastructure improvements in three areas along the DART line: the Lancaster-Corridor/8<sup>th</sup>& Corinth area; the Cedars West area; and the Mockingbird/Lovers Lane area. The TIF District will expire in 2038.

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

## **Vickery Meadow Tax Increment Financing District**

Initiated in 2005, the Vickery Meadow Tax Increment Financing District provides funding for grants, environmental remediation and infrastructure improvements in the Vickery Meadow area. The TIF District will expire in 2028.

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
2006 General Obligation Bonds	\$31,821,665	\$29,794,113	\$2,027,552	\$0	\$0	\$0	\$0
2012 General Obligation Bonds	36,970,608	16,725,191	20,245,417	0	0	0	0
Certificates of Obligation	2,000,000	1,994,132	5,868	0	0	0	0
General Capital Reserve	90,000	50,000	40,000	0	0	0	0
Public Private Partnership	106,165,972	78,322,955	27,843,016	8,279,024	8,279,024	0	0
Tax Increment Finance	223,699,913	129,464,584	90,244,974	37,261,241	53,447,463	46,582,106	280,277,194
<b>Total Economic Development Programs and Initiatives</b>	<b>\$400,748,158</b>	<b>\$256,350,975</b>	<b>\$140,406,827</b>	<b>\$45,540,265</b>	<b>\$61,726,487</b>	<b>\$46,582,106</b>	<b>\$280,277,194</b>

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Acquisition and Demolition	\$8,703,770	\$8,695,853	\$7,917	\$0	\$0	\$0	\$0
Cedars Tax Increment Financing District	4,351,177	1,344,047	3,007,130	0	747,363	651,619	0
City Center Tax Increment Financing District	56,684,929	45,062,976	11,621,953	3,996,834	7,398,504	1,605,925	5,462,044
Cityplace Tax Increment Financing District	14,839,940	12,934,000	1,905,940	0	0	0	0
Cypress Waters Tax Increment Financing District	3,465,130	1,770,187	1,694,944	1,409,340	1,250,345	1,281,581	18,326,778
Davis Garden Tax Increment Financing District	2,131,796	236,449	1,895,347	0	0	0	0
Deep Ellum Tax Increment Financing District	4,314,095	596,598	3,717,497	0	2,886,019	2,545,423	7,792,721
Design District Tax Increment Financing District	10,572,905	100,105	10,472,800	0	0	0	0
Downtown Connection Tax Increment Financing District	33,757,654	12,643,321	21,114,333	11,963,859	16,481,475	19,014,941	137,409,399
Economic and Business Development	32,562,279	18,368,222	14,194,057	1,598,129	1,617,285	1,559,063	570,407
Famers Market Improvements	0	0	0	2,000,000	1,500,000	1,500,000	8,704,350
Farmers Market Tax Increment Financing District	4,956,282	1,388,072	3,568,211	0	0	0	0
Fort Worth Ave Tax Increment Financing District	2,575,379	1,344,824	1,230,555	1,094,406	547,203	547,203	0
Grand Park South Tax Increment Financing District	417,657	193,935	223,722	0	0	0	0
Housing Infrastructure Improvement	11,983,656	7,911,205	4,072,451	0	0	0	0
Infrastructure Support	20,836,751	18,943,260	1,893,491	0	0	0	0
Intergovernmental Partnership Project	90,000	50,000	40,000	0	0	0	0
Land Bank	2,155,000	2,155,000	0	0	0	0	0

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Maple / Mocking bird Tax Increment Financing District	5,260,453	2,747,831	2,512,622	1,475,748	1,589,632	2,412,554	2,854,615
Oak Cliff Gateway Tax Increment Financing District	11,431,210	9,321,549	2,109,661	985,023	1,750,000	1,829,573	10,628,749
Public Art	126,144	0	126,144	0	0	0	0
Public Private Partnership	121,442,667	89,869,476	27,582,833	18,832,601	18,263,267	6,428,414	76,853,367
Skillman Corridor Tax Increment Financing District	5,114,517	25,000	5,089,517	0	0	0	0
Southwestern Medical Tax Increment Financing District	5,139,154	0	5,139,154	0	0	0	0
Sports Arena Tax Increment Financing District	11,299,425	3,642,858	7,656,567	0	4,923,394	1,051,410	0
State-Thomas Tax Increment Financing District	11,090,775	9,951,732	1,139,043	0	0	0	0
Tax Increment Financing District	326,801	326,801	0	184,325	272,000	3,154,400	8,674,764
TOD Tax Increment Financing District	5,784,079	130,348	5,653,731	0	0	0	0
Vickery Meadow Tax Increment Financing District	9,334,533	6,597,326	2,737,207	2,000,000	2,500,000	3,000,000	3,000,000
<b>Economic Development Programs and Initiatives</b>	<b>\$400,748,158</b>	<b>\$256,350,975</b>	<b>\$140,406,827</b>	<b>\$45,540,265</b>	<b>\$61,726,487</b>	<b>\$46,582,106</b>	<b>\$280,277,194</b>

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
1525 Turtle Creek At The District	Economic and Business Development	Economic and Neighborhood Vitality	6	Tax Increment Finance	\$4,460,045	\$4,435,566	\$24,479	\$0	\$0	\$0	\$0	Various
1530 Main St. - Façade Improvements	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	5,035,959	4,850,472	185,487	0	0	0	0	09/08
1600 Fire Access Corridor	Economic and Business Development	Economic and Neighborhood Vitality	14	Tax Increment Finance	198,000	63,000	135,000	0	0	0	0	Various
1712 Commerce Street Building	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	176,428	176,428	176,428	9,970,714	12/17
2101 Taylor St Development	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	0	0	0	0	0	100,000	3,453,480	12/19
24000 Blk Hooper	Housing Infrastructure Improvements	Economic and Neighborhood Vitality	Citywide	12 Bond Program	499,272	405,040	94,232	0	0	0	0	Various
411 N Akard Building Redevelopment	Public Private Partnership	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	142,892	142,892	142,892	8,571,322	06/17
Alamo Drafthouse Cinema	Public Private Partnership	Economic and Neighborhood Vitality	02, 04, 05, 07, 08, 14	Tax Increment Finance	0	0	0	301,640	220,000	235,000	648,360	03/16
Alexan Riveredge Development	Public Private Partnership	Economic and Neighborhood Vitality	6	Tax Increment Finance	0	0	0	0	0	0	7,799,999	09/18
Alexan Trinity Project	Oak Cliff Gateway Tax Increment Financing District	Economic and Neighborhood Vitality	1	Tax Increment Finance	231,119	231,119	0	786,536	1,060,000	1,060,000	863,322	12/14
Argos Relocation Project	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	6	12 Bond Program	2,500,000	0	2,500,000	0	0	0	0	06/19
Atmos Complex Phase I	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	4,256,965	4,256,965	0	9,425,707	4,363,339	0	0	09/14
Better Block Streetcar Pavilion	Intergovernmental Partnership Projects	Economic and Neighborhood Vitality	14	General Capital Reserve	90,000	50,000	40,000	0	0	0	0	09/17
Bexar Street Redevelopment Investment Center	Housing Infrastructure Improvements	Economic and Neighborhood Vitality	Citywide	Certificates of Obligation	2,000,000	1,994,132	5,868	0	0	0	0	03/14
Bishop Arts Project Phase I	Public Private Partnership	Economic and Neighborhood Vitality	01, 03	Tax Increment Finance	0	0	0	25,000	690,000	769,573	3,515,427	06/18
Bishop Arts Station Project	Oak Cliff Gateway Tax Increment Financing District	Economic and Neighborhood Vitality	1	Tax Increment Finance	0	0	0	0	690,000	769,573	9,765,427	12/19
Cedars Branch Bridge	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	0	0	0	0	0	0	826,500	TBD
Cedars Branch Town Homes	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	0	0	0	0	0	0	7,898,366	TBD

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Cedars TIF Public Improvements	Cedars Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	3,465,088	1,344,047	2,121,041	0	0	0	0	Various
Chapter 380 Grants- Various Projects	Economic and Business Development	Economic and Neighborhood Vitality	Citywide	Public Private	100,000	72,695	27,305	0	0	0	0	05/18
City Center TIF - Miscellaneous And Professional Services	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	165,000	133,588	31,412	0	0	0	0	Various
City Center TIF - Parking Improvements	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	14,153,356	13,812,342	341,014	0	180,000	180,000	0	07/20
City Center TIF - Repayment Of Advances	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	12,652,152	8,700,507	3,951,645	0	0	0	0	02/08
City Center TIF - Streetscaping	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	3,369,130	3,170,304	198,826	0	0	0	0	Various
City Center TIF - Tax Increment	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	2,14	Tax Increment Finance	12,309,332	5,395,763	6,913,569	3,000,000	3,000,000	0	0	Various
Cityplace TIF - Administration	Cityplace Tax Increment Financing District	Economic and Neighborhood Vitality	2,14	Tax Increment Finance	1,287,267	1,030,881	256,386	0	0	0	0	Various
Cityplace TIF - Miscellaneous/Professional Services	Cityplace Tax Increment Financing District	Economic and Neighborhood Vitality	2,14	Tax Increment Finance	200,000	108,000	92,000	0	0	0	0	Various
Cityplace TIF 2004 Bonds	Cityplace Tax Increment Financing District	Economic and Neighborhood Vitality	2,14	Tax Increment Finance	1,244,142	1,240,559	3,583	0	0	0	0	Various
Community Garden & Futsal Field	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	0	0	0	0	0	20,000	569,888	12/17
Continental Building Redevelopment Project	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	3,700,000	3,700,000	0	188,424	188,424	188,424	3,321,773	03/13
Criterion Cityplace Urban Resort	Cityplace Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	108,530	18,918	89,612	0	0	0	0	Various
Cypress Waters - Repayment Of Advances	Cypress Waters Tax Increment Financing District	Economic and Neighborhood Vitality	6	Tax Increment Finance	1,659,011	0	1,659,011	0	0	0	12,121,688	Various
Cypress Waters - TIF	Cypress Waters Tax Increment Financing District	Economic and Neighborhood Vitality	6	Tax Increment Finance	146,437	110,505	35,933	0	0	0	0	Various
Cypress Waters Phase I Development	Cypress Waters Tax Increment Financing District	Economic and Neighborhood Vitality	6	Tax Increment Finance	1,659,682	1,659,682	0	1,409,340	1,250,345	1,281,581	6,205,090	11/15
Dallas Eco-Business Park (McCommas)	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	2,175,230	1,859,029	316,201	0	0	0	0	12/18
Davis Garden TIF - Administration	Davis Garden Tax Increment Financing District	Economic and Neighborhood Vitality	01, 3	Tax Increment Finance	300,000	236,379	63,621	0	0	0	0	Various



# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Davis Garden TIF - Repayment Of Advances	Davis Garden Tax Increment Financing District	Economic and Neighborhood Vitality	01, 3	Tax Increment Finance	1,831,796	70	1,831,726	0	0	0	0	Various
Deep Ellum TIF - Repayment Of Advances	Deep Ellum Tax Increment Financing District	Government Performance and Financial	2, 7	Tax Increment Finance	4,314,095	596,598	3,717,497	0	0	0	0	Various
Deep Elm Crossroads	Public Private Partnership	Economic and Neighborhood Vitality	2, 7	Tax Increment Finance	0	0	0	1,600,000	0	0	0	12/18
Design District TIF - Repayment Of Advances	Design District Tax Increment Financing District	Government Performance and Financial	6	Tax Increment Finance	10,456,549	0	10,456,549	0	0	0	0	Various
Downtown Connection TIF - Increment	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	4,412,569	3,577,781	834,788	0	0	0	0	Various
Downtown Connection TIF - Repayment Of Advances	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	17,709,470	0	17,709,470	0	0	0	17,709,470	Various
Downtown Retail Program - Phase Iii	Public Private Partnership	Economic and Neighborhood Vitality	8	Public Private	1,212,008	678,074	533,934	0	533,934	0	0	09/19
Economic Development - Infrastructure Improvements	Infrastructure Support	Economic and Neighborhood Vitality	Citywide	06 Bond Program	16,156,082	14,262,591	1,893,491	0	0	0	0	11/19
Economic Development And Housing Demand Driven Projects	Economic and Business Development	Economic and Neighborhood Vitality	Citywide	12 Bond Program	24,486,952	10,808,118	13,678,834	0	0	0	0	12/18
Economic Redevelopment	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	2,556,194	2,456,637	99,557	0	0	0	0	12/18
Factory Six03 Project	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	0	0	0	80,717	81,842	82,978	4,411,637	12/18
Fairfield At Ross Redevelopment	Economic and Business Development	Economic and Neighborhood Vitality	14	Tax Increment Finance	156,000	156,000	0	1,598,129	1,617,285	1,559,063	570,407	09/16
Farmers Market Tax Increment	Farmers Market Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	588,383	0	588,383	0	0	0	0	Various
Farmers Market TIF Administration	Farmers Market Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	773,890	741,395	32,495	0	0	0	0	Various
Farmers Market TIF Miscellaneous/Professional Services	Farmers Market Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	50,000	4,000	46,000	0	0	0	0	Various
Farmers Market TIF Public Improvement	Farmers Market Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	2,980,250	319,698	2,660,553	0	0	0	0	Various
Farmers Market Townhomes	Farmers Market Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	563,759	322,979	240,780	0	0	0	0	Various
Fidelity Union Life Building - Redevelopment	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	9,000,000	9,000,000	0	916,117	994,385	957,714	0	09/06

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Flora Street Lofts	City Center Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	0	3,142,277	385,233	1,050,407	Various
Flora Street Project	Housing Infrastructure Improvements	Economic and Neighborhood Vitality	14	12 Bond Program	2,500,000	0	2,500,000	0	0	0	0	Various
FM Mixed-Use Development	Farmers Market Improvements	Economic and Neighborhood Vitality	Citywide	Tax Increment Finance	0	0	0	2,000,000	1,500,000	1,500,000	8,704,350	12/18
Fort Worth Ave TIF - Administration P408	Fort Worth Ave Tax Increment Financing District	Economic and Neighborhood Vitality	3,6	Tax Increment Finance	250,000	244,824	5,176	0	0	0	0	Various
Fort Worth Ave TIF - Repayment Of Advances	Fort Worth Ave Tax Increment Financing District	Government Performance and Financial	3,6	Tax Increment Finance	1,225,379	0	1,225,379	0	0	0	0	Various
Gables At West Village	State-Thomas Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	566,254	540,713	25,541	0	0	0	0	09/06
Grand Park South - Repayment Of Advances	Grand Park South Tax Increment Financing District	Economic and Neighborhood Vitality	7	Tax Increment Finance	214,629	0	214,629	0	0	0	0	Various
Grand Park South - TIF Administration	Grand Park South Tax Increment Financing District	Economic and Neighborhood Vitality	7	Tax Increment Finance	203,028	193,935	9,093	0	0	0	0	Various
Hartford Building Redevelopment	Public Private Partnership	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	61,149	27,923	27,923	1,083,005	12/16
Housing - Acquisition And Demolition	Acquisition and Demolition	Economic and Neighborhood Vitality	Citywide	06 Bond Program	8,703,770	8,695,853	7,917	0	0	0	0	Various
Housing - Land Bank Funds	Land Bank	Economic and Neighborhood Vitality	Citywide	06 Bond Program	2,155,000	2,155,000	0	0	0	0	0	Various
Housing Demand Driven Projects	Housing Infrastructure Improvements	Economic and Neighborhood Vitality	Citywide	12 Bond Program	6,984,384	5,512,033	1,472,351	0	0	0	0	Various
Inland Port - Consulting	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	1,807,500	1,765,975	41,525	0	0	0	0	09/18
JC Penney At Southwest Center Mall	Public Private Partnership	Economic and Neighborhood Vitality	3	Public Private	186,200	109,186	77,014	0	0	0	0	12/18
Jefferson At Kessler Heights	Oak Cliff Gateway Tax Increment Financing District	Economic and Neighborhood Vitality	10, 3	Tax Increment Finance	1,467,583	1,446,728	20,855	0	0	0	0	Various
Lake Highland Town Center	Infrastructure Support	Economic and Neighborhood Vitality	10	06 Bond Program	4,680,669	4,680,669	0	0	0	0	0	09/13
Lake Highland Town Center	Public Private Partnership	Economic and Neighborhood Vitality	10	Tax Increment Finance	4,032,000	36,643	5,000	0	0	0	5,973,000	06/15
Lancaster Urban Village	Tax Increment Financing District	Economic and Neighborhood Vitality	4	Tax Increment Finance	0	0	0	0	0	2,831,000	5,661,000	12/14

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Love Field Hotel Project	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	0	0	0	1,455,151	1,544,849	0	0	03/17
LTV Tower Project	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	250,349	250,349	11,748,067	4,000,886	12/15
Main District Initiative	Economic and Business Development	Economic and Neighborhood Vitality	Citywide	Public Private	2,963,812	2,725,934	237,878	0	0	0	0	12/19
Mall Area Redevelopment - TIF Administration	Economic and Business Development	Economic and Neighborhood Vitality	Citywide	Tax Increment Finance	81,470	0	81,470	0	0	0	0	Various
Maple Station Public Improvement Project	Maple/Mockingbird Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	2,760,000	2,747,831	12,169	1,475,748	1,589,632	2,412,554	2,854,615	06/15
Maple/Mockingbird TIF - Repayment Of Advances	Maple/Mockingbird Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	2,500,453	0	2,500,453	0	0	0	0	Various
Mercantile Building Redevelopment	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	100,000	29,925	70,075	0	0	0	0	12/08
Metro Paws Animal Hospital	Economic and Business Development	Economic and Neighborhood Vitality	3, 6	Tax Increment Finance	116,000	106,909	9,091	0	0	0	0	4th/13
Mid Elm Lofts Project	Public Private Partnership	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	0	41,016	41,016	3,817,967	06/18
Miscellaneous Economic Redevelopment Area Wide	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	52,565,528	50,801,461	1,764,067	0	0	0	0	12/19
Neighborhood Retail Redevelopment Program	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	1,000,000	0	1,000,000	0	0	0	0	Various
Noble/Oak Grove/ Howell Public Improvement	Cityplace Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	12,000,001	10,535,642	1,464,359	0	0	0	0	4th/13
North Parking Garage Project	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	10,516,007	10,516,007	0	1,834,565	1,019,887	1,993,035	19,068,934	07/15
Oak Cliff Gateway Public Improvements	Oak Cliff Gateway Tax Increment Financing District	Economic and Neighborhood Vitality	1	Tax Increment Finance	2,679,995	591,189	2,088,806	0	0	0	0	Various
Old Dallas High School/Crozier Tech	Deep Ellum Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	0	0	0	0	2,886,019	2,545,423	7,792,721	09/19
PetroCorrigan Project	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	118,806	4,543,653	5,637,541	0	06/18
PetroCorrigan Project Phase II	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	118,806	118,806	118,806	9,343,581	06/22
Plaza Hotel Project	Cedars Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	886,089	0	886,089	0	747,363	651,619	0	07/17

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Public Art Administration - Economic Development	Public Art	Quality of Life	Citywide	06 Bond Program	25,551	0	25,551	0	0	0	0	Various
Public Art Projects - Economic Development	Public Art	Quality of Life	Citywide	06 Bond Program	100,593	0	100,593	0	0	0	0	Various
Public Private Economic Development Infrastructure (Pilot)	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	33,001,730	12,097,787	20,903,943	8,279,024	6,745,090	0	0	12/22
Public Private Infrastructure Cost Participation	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	3,582,988	3,571,640	11,348	0	0	0	0	10/18
Public Private Partnership - Retail Rehabilitation Demonstration Project	Public Private Partnership	Economic and Neighborhood Vitality	9	Public Private	1,000,000	0	1,000,000	0	1,000,000	0	0	12/19
Redevelopment Of Dallas Arts Garage	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	1,078,650	1,078,650	0	539,664	5,694,801	0	0	12/15
RISD Public Improvement Reimbursement	Tax Increment Financing District	Economic and Neighborhood Vitality	10	Tax Increment Finance	326,801	326,801	0	184,325	272,000	323,400	3,013,764	12/7
SD Adaptive Reuse Program	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	150,000	120,000	30,000	0	0	0	0	12/18
Skillman Corridor TIF - Repayment Of Advances	Skillman Corridor Tax Increment Financing District	Government Performance and Financial	9, 10, 13, 14	Tax Increment Finance	5,114,517	25,000	5,089,517	0	0	0	0	Various
Small Business Façade	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	100,000	93,725	6,275	0	0	0	0	05/18
Southern Sector - Action Plan	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	200,000	173,719	26,281	0	0	0	0	09/18
Southwestern Medical TIF - Repayment Of Advances	Southwestern Medical Tax Increment Financing District	Economic and Neighborhood Vitality	2	Tax Increment Finance	5,139,154	0	5,139,154	0	0	0	0	Various
Sports Arena TIF - Administration	Sports Arena Tax Increment Financing District	Economic and Neighborhood Vitality	2, 6	Tax Increment Finance	892,000	885,908	6,092	0	0	0	0	Various
Sports Arena TIF - Miscellaneous/Professional Services	Sports Arena Tax Increment Financing District	Economic and Neighborhood Vitality	2, 6	Tax Increment Finance	48,000	25,000	23,000	0	0	0	0	Various
Sports Arena TIF - Repayment Of Advances	Sports Arena Tax Increment Financing District	Economic and Neighborhood Vitality	2, 6	Tax Increment Finance	1,929,332	1,324,015	605,317	0	0	0	0	Various
Sports Arena TIF - Tax Increment	Sports Arena Tax Increment Financing District	Economic and Neighborhood Vitality	2, 6	Tax Increment Finance	4,925,093	1,407,935	3,517,158	0	0	0	0	Various
State-Thomas TIF - Administration	State-Thomas Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	1,095,743	766,966	328,777	0	0	0	0	Various
State-Thomas TIF - Public Improvements	State-Thomas Tax Increment Financing District	Economic and Neighborhood Vitality	2, 14	Tax Increment Finance	9,428,778	8,644,053	784,725	0	0	0	0	09/13

# ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES

Project Name	Service	Key Focus Area	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Statler/Library/Jackson Street	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	459,441	459,441	459,441	45,121,678	10/17
Sylvan Thirty Mixed-Use Development	Fort Worth Ave Tax Increment Financing District	Economic and Neighborhood Vitality	6	Tax Increment Finance	1,100,000	1,100,000	0	1,094,406	547,203	547,203	0	06/16
Thanksgiving Tower Renovation	Public Private Partnership	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	411,516	411,516	411,516	4,765,452	01/17
The Olympic	Downtown Connection Tax Increment Financing District	Economic and Neighborhood Vitality	14	Tax Increment Finance	0	0	0	686,234	686,234	686,234	47,941,297	12/18
Transit Oriented TIF - Administration	TOD Tax Increment Financing District	Economic and Neighborhood Vitality	2, 4, 5, 7, 8, 14	Tax Increment Finance	3,434,858	130,348	3,304,510	0	0	0	0	Various
Transit Oriented TIF - Repayment Of Advances	TOD Tax Increment Financing District	Economic and Neighborhood Vitality	2, 4, 5, 7, 8, 14	Tax Increment Finance	2,349,221	0	2,349,221	0	0	0	0	Various
Trinity Groves Improvement	Sports Arena Tax Increment Financing District	Economic and Neighborhood Vitality	6	Tax Increment Finance	3,505,000	0	3,505,000	0	4,923,394	1,051,410	0	09/15
Turtle Creek Median Improvements	Design District Tax Increment Financing District	Quality of Life	2	Tax Increment Finance	116,356	100,105	16,251	0	0	0	0	Various
Two-Way Signage	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	0	0	0	2,752,559	582,441	0	0	06/16
University Of North Texas - Dallas Campus	Public Private Partnership	Economic and Neighborhood Vitality	8	Public Private	2,064,782	1,797,093	267,688	0	0	0	0	09/19
Vickery Meadow TIF - Administration	Vickery Meadow Tax Increment Financing District	Economic and Neighborhood Vitality	9, 13	Tax Increment Finance	275,000	267,161	7,839	0	0	0	0	Various
Vickery Meadow TIF - Repayment Of Advances	Vickery Meadow Tax Increment Financing District	Government Performance and Financial	13	Tax Increment Finance	9,059,533	6,330,165	2,729,368	2,000,000	2,500,000	3,000,000	3,000,000	12/09
Victory Park Lane Improvements	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	1,226,500	1,226,500	0	1,114,105	3,282,052	665,792	0	09/16
Victory South Parking Garage	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	2,566,000	2,566,000	0	855,000	855,000	855,000	7,695,000	07/28
Victory Sub-District Placemaking	Public Private Partnership	Economic and Neighborhood Vitality	2	Tax Increment Finance	0	0	0	0	1,166,667	1,166,667	1,166,667	09/16
Workforce Readiness, Placement, And Retention Program	Public Private Partnership	Economic and Neighborhood Vitality	Citywide	Public Private	1,500,000	0	1,500,000	0	0	0	0	9/19
Zang Triangle At 1335 N. Zang	Oak Cliff Gateway Tax Increment Financing District	Economic and Neighborhood Vitality	1	Tax Increment Finance	7,052,513	7,052,513	0	198,487	0	0	0	03/12
<b>Total Economic Development Programs and Initiatives</b>					<b>\$400,748,158</b>	<b>\$256,350,975</b>	<b>\$140,406,827</b>	<b>\$45,540,265</b>	<b>\$61,726,487</b>	<b>\$46,582,106</b>	<b>\$280,277,194</b>	



# EQUIPMENT ACQUISITION

## MISSION

This program provides funding for the purchase of capital equipment used in the day-to-day operations of the City.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Ordered 395 pieces of fleet equipment (including prisoner transport vans, squad cars, garbage and brush trucks, animal vans, on-road and off-road construction equipment) which have reached the end of their useful life cycle.
2. Purchased 5 fire engines, 3 aerial trucks, 14 ambulances, and 1 fast attack vehicle. All were replacement of units which exceeded their useful life cycle.
3. Procured and implemented a new fire inspections system for DFR.
4. Procured and implemented a new patient information database system for the Mobile Community Healthcare Program.
5. Implemented new technology in several areas including a citywide data management platform and a 3-1-1 interactive call response system.
6. Replaced and enhanced several technology systems such as upgrading the network firewalls to next generation technology for better cyber security.
7. Instituted several technology improvements in the public safety business area including the deployment of video surveillance cameras, body worn video cameras and in-car video systems in Police squad cars and Marshall vehicles.

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Purchase five fire engines, two aerial trucks, and 14 ambulances. All will be replacement units that have met and exceeded the useful life cycle.
2. Replace legacy software and hardware to take advantage of newer technology such as the citywide Human Capital Management and 311 Call Center.
3. Implement new technology solutions such as a citywide Capital Management System and an Integrated Building Management System.

# EQUIPMENT ACQUISITION

4. Implement physical and virtual security improvements including the upgrade to the Jack Evans Headquarters Lobby Security System along with the Police sub-stations.
5. Continue upgrades and improvements to the 911 technology infrastructure for next generation compatibility that includes the replacement of existing 911 call handling software and hardware, version upgrade to Computer Aided Dispatch (CAD) software, replacement of all 911 call taker and dispatch computers, replacement of the uninterruptable power supply device and the upgrade to the workforce call center management software for Police.

## SERVICE DESCRIPTIONS

### Fleet Replacement

This category includes purchases of fleet such as trucks, sedans, vans, dump trucks, backhoes, motorcycle; landfill equipment such as compactors, rotobooms, loaders and bulldozers; and fire emergency apparatus such as pumpers and trucks.

### Professional Services and Debt Issuance

Provides funding for certain costs associated with capital improvement projects. These costs include studies and long-range plans, debt issuance costs, and reimbursements to the General Fund for professional staff services such as design, survey, land acquisition fees and engineering. Debt issuance and CIP engineering costs are paid from the interest earned on bond proceeds. These costs may also include transfers to the General Fund and/or the Debt Service Fund.

### Technology

This category includes the purchase of equipment, software and related professional services that will enhance or improve the delivery of services to external and internal users with advances in electronic and computer technology. These capital equipment purchases will also bring the City of Dallas to current computer industry standards.

### Operational Equipment

Provides for the purchases of new and/or replacement equipment used to deliver services to the public daily. Equipment purchases in this category include, but are not limited to, mowers, sanders, concrete saws, street striping machines, tractors, flood warning systems, and paving breakers.



# EQUIPMENT ACQUISITION

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Equipment Acquisition Notes	\$12,643,655	\$12,633,085	\$10,570	\$0	\$0	\$0	\$0
Master Lease Program Funds	59,182,844	43,272,997	8,620,521	30,000,000	30,000,000	30,000,000	30,000,000
<b>Total Equipment Acquisition</b>	<b>\$71,826,499</b>	<b>\$55,906,081</b>	<b>\$8,631,092</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>

# EQUIPMENT ACQUISITION

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Fleet Replacement	\$23,639,253	\$16,310,631	\$39,296	\$8,623,809	\$8,000,000	\$8,000,000	\$8,000,000
Fleet Replacement - Public Safety	18,365,827	16,190,671	2,175,156	9,159,122	8,800,000	8,800,000	8,800,000
Total Equipment Acquisition	16,127,551	15,904,645	222,906	5,504,048	5,500,000	5,500,000	5,500,000
Technology	13,693,868	7,500,134	6,193,734	6,713,021	7,700,000	7,700,000	7,700,000
<b>Total Equipment Acquisition</b>	<b>\$71,826,499</b>	<b>\$55,906,081</b>	<b>\$8,631,092</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>

# EQUIPMENT ACQUISITION

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Equipment and Building Services - Fleet Replacement	Fleet Replacement	Citywide	Equipment Notes	\$12,643,655	\$12,633,085	\$10,570	\$0	\$0	\$0	\$0	Various
Equipment and Building Services - Fleet Replacement	Fleet Replacement	Citywide	Master Lease Program Funds	7,334,338	21,548	23,463	6,517,809	8,000,000	8,000,000	8,000,000	Various
Equipment and Building Services - Street Services Fleet	Fleet Replacement	Citywide	Master Lease Program Funds	3,661,260	3,655,998	5,262	2,106,000	0	0	0	Various
Sanitation Fleet Replacement	Fleet Replacement-Sanitation	Citywide	Master Lease Program Funds	16,127,551	15,904,645	222,906	5,504,048	5,500,000	5,500,000	5,500,000	Various
Dallas Fire-Rescue - Ambulance Replacement	Fleet Replacement - Public Safety	Citywide	Master Lease Program Funds	6,065,926	4,284,149	1,781,777	1,610,024	1,650,000	1,650,000	1,650,000	Various
Dallas Fire Rescue - Apparatus Replacement	Fleet Replacement - Public Safety	Citywide	Master Lease Program Funds	12,299,901	11,906,522	393,379	7,549,098	7,150,000	7,150,000	7,150,000	Various
Citywide IT Improvements	Technology	Citywide	Master Lease Program Funds	6,227,500	1,800,000	4,427,500	0	1,450,000	7,700,000	7,700,000	Various
IT Network Equipment Refresh	Technology	Citywide	Master Lease Program Funds	2,633,464	2,633,464	0	2,351,250	3,100,000	0	0	Various
Central Business District Camera System	Technology	Citywide	Master Lease Program Funds	1,550,060	1,033,373	516,687	0	0	0	0	Various
Dallas Police Department - Technology Upgrades	Technology	Citywide	Master Lease Program Funds	2,540,000	1,942,954	597,046	2,142,250	3,150,000	0	0	Various
Dallas Fire Department - Technology Upgrades	Technology	Citywide	Master Lease Program Funds	742,844	90,343	652,501	1,654,114	0	0	0	Various
Enterprise Electronic Document Management System	Technology	Citywide	Master Lease Program Funds	0	0	0	565,407	0	0	0	Various
<b>Total Equipment Acquisition</b>				<b>\$71,826,499</b>	<b>\$55,906,081</b>	<b>\$8,631,092</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>	



# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

## MISSION

This program focuses on preparing plans, specifications, and construction to improve storm drainage and reduce the loss of property due to flooding and erosion. These projects include construction and replacement of storm drainage systems, inadequate bridges and culverts, erosion control structures, and the implementation of floodplain management plans to improve the flood protection system.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Continued construction on Able Sump Station improvements.
2. Began design on 63 erosion control projects and six other major maintenance projects related to post-flood repairs.
3. Completed design on 44 erosion control projects and six other major maintenance projects related to post-flood repairs.
4. Completed construction on 14 erosion control projects and other capital and major maintenance projects.

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Complete construction on Able Sump Station improvements.
2. Begin construction of Mill Creeks, Peaks Branch/State Thomas Drainage Relief Tunnel Project flood protection and storm drainage improvements.
3. Complete design on 10 erosion control projects and other capital and major maintenance projects.
4. Complete construction of over 40 erosion control projects and four major maintenance projects related to post-flood repairs.
5. Begin design on 10 new major maintenance projects.

# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

## SERVICE DESCRIPTIONS

### **Erosion Control**

Erosion control projects are recommended for structures threatened by creek or channel bank erosion. Typical structures include streets, culverts, bridges, alleys and homes. Erosion occurring in areas not associated with creek banks or man-made channels is not included in this category. This category would provide armoring of natural creek banks to protect soil against further erosion loss.

### **Flood Management**

Comprised of projects recommended in Floodplain Management Master Plans and Hydrologic Studies of creeks and tributaries. The emphasis is reducing severe flood impact on bridges and neighborhoods bordering floodplain areas. Typical projects in this category are bridge and culvert replacement, creek channelization, detention basins and construction of flood protection levees.

### **Storm Drainage Relief System**

Provides funds for the construction of storm drainage system improvements. Many areas within the City of Dallas are served by storm drainage systems that are inadequate due to age of the system, prior construction using lessor design standards and increased development densities. In many cases, because of the high cost of retrofitting improvements in fully developed areas, these projects are proposed for phased design and construction.

### **Professional Services and Debt Issuance**

Provides funding for certain costs associated with capital improvement projects. These costs include studies and long-range plans, debt issuance costs, and reimbursements to the General Fund for professional staff services such as design, survey, land acquisition fees and engineering. Debt issuance and CIP Engineering costs are paid from the interest earned on bond proceeds.

# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
2003 General Obligation Bonds	\$90,873	\$13,000	\$77,873	\$0	\$0	\$0	\$0
2006 General Obligation Bonds	142,210,781	86,586,473	55,625,288	0	0	0	0
2012 General Obligation Bonds	314,541,626	77,196,565	237,344,599	8,320,720	0	0	0
Capital Construction Fund	7,717,514	0	7,717,514	8,272,053	5,502,448	13,875,210	14,992,500
<b>Total Flood Protection and Storm Drainage Capital Improvements</b>	<b>\$464,560,793</b>	<b>\$163,796,038</b>	<b>\$300,765,274</b>	<b>\$16,592,773</b>	<b>\$5,502,448</b>	<b>\$13,875,210</b>	<b>\$14,992,500</b>

# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Erosion Control	15,389,682	1,758,516	13,631,685	601,073	4,828,528	0	500,000
Flood Management	318,034,058	86,001,842	232,032,216	15,991,700	673,920	4,217,535	610,000
Storm Drainage Relief System	128,521,478	76,035,680	52,485,798	0	0	0	0
Storm Drainage	2,615,575	0	2,615,575	0	0	9,657,675	13,882,500
<b>Total Flood Protection and Storm Drainage Capital Improvements</b>	<b>\$464,560,793</b>	<b>\$163,796,038</b>	<b>\$300,765,274</b>	<b>\$16,592,773</b>	<b>\$5,502,448</b>	<b>\$13,875,210</b>	<b>\$14,992,500</b>



# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
10836, 10840, 10844 Meadowcliff Circle	Erosion Control	10	12 BondProgram	\$576,263	\$51,863	\$524,401	\$0	\$0	\$0	\$0	12/17
845 N Oak Cliff Blvd	Erosion Control	1	06 BondProgram	285,042	83,683	202,339	0	0	0	0	12/17
Abrams Road Bridge- Hike & Bike Trail	Erosion Control	10	12 BondProgram	121,364	8,940	112,424	0	0	0	0	12/17
Anderson Bonner Park Site 1- Hike & Bike Trail (WRC 164)	Erosion Control	10	12 BondProgram	508,468	34,761	473,707	0	0	0	0	12/17
Ash Creek - S. Fork - Bridges at Lakeland	Flood Management	9	06 BondProgram	3,886,684	225,666	3,661,018	0	0	0	0	02/18
Audelia 11601 (Audelia Branch - E. Bank Downstream of Audelia	Erosion Control	10	12 BondProgram	617,700	0	617,700	0	0	0	0	02/18
Bainbridge 2733	Erosion Control	3	12 BondProgram	89,625	13,520	76,105	0	0	0	0	12/17
Beechmont Dr. 2507	Erosion Control	9	12 BondProgram	55,149	8,569	46,580	0	0	0	0	02/18
Belt Line Road S. 2327: Voluntary purchase	Flood Management	8	Capital Construction	0	0	0	31,800	127,200	0	0	09/19
Blackstone 2709	Erosion Control	3	12 BondProgram	256,568	23,891	232,677	0	0	0	0	12/17
Blackstone 2729	Erosion Control	3	12 BondProgram	203,849	18,051	185,798	0	0	0	0	12/17
Blackstone 2745	Erosion Control	3	12 BondProgram	261,884	17,653	244,231	0	0	0	0	12/17
Blue Ridge 3721	Erosion Control	3	12 BondProgram	125,339	21,275	104,064	0	0	0	0	12/17
Burning Log 13156	Erosion Control	10	12 BondProgram	68,600	0	68,600	0	0	0	0	02/18
Caracas 5410 and 5416	Erosion Control	3	12 BondProgram	338,443	32,356	306,087	0	0	0	0	12/17
Cavender 445	Erosion Control	1	12 BondProgram	99,978	13,390	86,193	0	0	0	0	05/18
Cedar Creek Culvert @ W. Clarendon Drive	Erosion Control	1	Capital Construction	0	0	0	41,250	165,000	0	0	09/19
Cedar Springs 5910	Erosion Control	2	12 BondProgram	206,911	26,790	180,121	0	0	0	0	05/18
Channel - Major Maintenance (Cochran Chapel, Southwood,	Flood Management	CW	Capital Construction	201,000	0	201,000	0	0	0	250,000	Various
Church Road 9233	Erosion Control	10	12 BondProgram	335,187	18,430	316,757	0	0	0	0	05/18
Clarendon 3435	Erosion Control	1	12 BondProgram	106,683	20,490	86,193	0	0	0	0	12/17
Clubhouse Circle 6523 and 6527	Erosion Control	11	12 BondProgram	112,341	15,186	97,155	0	0	0	0	05/18

# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Colorado (W) 705	Erosion Control	1	12 BondProgram	150,352	13,565	136,787	0	0	0	0	12/17
Coolgreene 8208	Erosion Control	7	Capital Construction	0	0	0	31,500	283,500	0	0	12/19
Coombs I-30 Outfalls	Erosion Control	1	06 BondProgram	327,851	92,387	235,464	0	0	0	0	05/18
Country Brook Pond between Park Grove Ln and Quail Hollow	Erosion Control	12	12 BondProgram	49,157	15,157	34,000	0	0	0	0	02/18
Deep Hill Circle 2671, 2675, 2679, 2683	Erosion Control	3	12 BondProgram	770,964	76,453	694,443	0	0	0	0	12/17
Fair Oaks Crossing 8201	Erosion Control	10	12 BondProgram	126,890	29,735	97,155	0	0	0	0	02/18
Fair Oaks Crossing 8849	Erosion Control	10	12 BondProgram	295,070	44,464	250,606	0	0	0	0	05/18
Five Mile Pkwy 2200 Block	Erosion Control	4	Capital Construction	0	0	0	42,460	382,140	0	0	09/19
Five Mile Pkwy W. 922	Erosion Control	4	12 BondProgram	358,260	30,664	327,596	0	0	0	0	12/17
Flood Control Operations Center	Flood Management	CW	Capital Construction	2,500,000	0	2,500,000	7,500,000	0	0	0	09/19
Flood Management Area - Major Maintenance (Bar X, Baypoint	Flood Management	CW	Capital Construction	360,000	0	360,000	0	0	0	360,000	Various
Gabion - Major Maintenance (Cason Street, Glen Oaks Blvd,	Erosion Control	CW	Capital Construction	500,000	0	500,000	0	0	0	500,000	Various
Glen Oaks 326	Flood Management	4	06 BondProgram	193,998	4,451	189,547	0	0	0	0	N/A
Glen Oaks 816	Erosion Control	4	12 BondProgram	137,100	0	137,100	0	0	0	0	09/17
Glendale Park Site 1- Pavilion	Erosion Control	3	12 BondProgram	68,600	11,397	57,203	0	0	0	0	02/18
Glendale Park Site 3- S. of footbridge	Erosion Control	3	12 BondProgram	34,300	4,900	29,400	0	0	0	0	02/18
Glendale Park Site 4 - N of Footbridge	Erosion Control	3	12 BondProgram	34,300	5,711	28,589	0	0	0	0	02/18
Greenhollow/Sapling Way/Clearsprings RL Area 4	Storm Drainage	11	Capital Construction	152,300	0	152,300	0	0	1,370,700	0	12/19
Greenville Avenue 9320/Vista View 8915	Erosion Control	10	12 BondProgram	201,077	33,032	168,045	0	0	0	0	02/18
Guildhall-McCree Storm Drainage Relief System	Storm Drainage	CW, 10	Capital Construction	470,000	0	470,000	0	0	4,230,000	0	12/20
Hampton Road (S) 3817	Erosion Control	3	12 BondProgram	337,936	43,863	294,073	0	0	0	0	12/17
Harry Moss Park Site 1- S. of pedestrian bridge	Erosion Control	10	12 BondProgram	177,696	6,227	171,470	0	0	0	0	12/17

# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Hawthorne - Bowser Area	Storm Drainage Relief System	14	Capital Construction	1,072,324	0	1,072,324	0	0	0	0	05/18
Healey 2116 and Kingsman 9869	Erosion Control	9	12 BondProgram	137,177	20,642	116,535	0	0	0	0	05/18
Hunnicut Road, 8223	Erosion Control	7	Capital Construction	0	0	0	52,600	210,400	0	0	09/19
Kiest Boulevard W. 2901	Erosion Control	3	Capital Construction	0	0	0	27,500	247,500	0	0	09/19
Kiesthill Drive 3431	Erosion Control	3	12 BondProgram	234,970	22,570	212,400	0	0	0	0	12/17
Kildare 4927	Erosion Control	3	12 BondProgram	85,700	11,820	73,880	0	0	0	0	12/17
Kiltartan 1511	Erosion Control	9	12 BondProgram	182,933	31,718	151,215	0	0	0	0	05/18
Kiowa Parkway Hike and Bike Trail	Erosion Control	11	12 BondProgram	141,208	10,828	130,380	0	0	0	0	12/17
Lakeland, 2214	Erosion Control	9	Capital Construction	0	0	0	34,375	309,375	0	0	09/19
Lanett Circle N. 10741	Erosion Control	10	12 BondProgram	329,043	26,211	302,832	0	0	0	0	02/18
Langdale Circle 8668 and 8656	Erosion Control	10	12 BondProgram	846,639	40,679	805,960	0	0	0	0	02/18
Levee Drainage System - Sump A (Able Pump Station)	Flood Management	01, 02, 06	06 BondProgram	10,158,925	10,157,606	1,319	0	0	0	0	11/17
Levee Drainage System- Sump A (Able Pump Station)	Flood Management	Citywide	12 BondProgram	81,664,836	75,614,119	6,050,717	8,320,720	0	0	0	12/17
Lisbon Area C	Storm Drainage	4	Capital Construction	185,430	0	185,430	0	0	1,668,870	0	12/19
Lyre Lane 6909 and Chantilly Court	Erosion Control	9	12 BondProgram	70,159	11,849	58,310	0	0	0	0	05/18
Martin Weiss Park Site 1- Pavilion	Erosion Control	1	12 BondProgram	86,478	4,186	82,292	0	0	0	0	12/17
Martin Weiss Park Site 3- Pedestrian Bridge	Erosion Control	1	12 BondProgram	34,900	4,486	30,414	0	0	0	0	12/17
Mercedes 6607, 6615, 6621	Erosion Control	9	12 BondProgram	208,808	27,937	180,870	0	0	0	0	12/17
Middle Peaks Branch - Phase I - to	Storm Drainage Relief System	207	06 BondProgram	38,560,675	4,259,863	34,300,812	0	0	0	0	01/23
Mill Creek Drainage Relief System - Phase I	Storm Drainage Relief System	02, 07, 14	06 BondProgram	55,097,750	49,196,869	5,900,881	0	0	0	0	01/23
Mill Creek, Peaks Branch and State Thomas	Flood Management	02, 07, 14	12 BondProgram	218,600,000	0	218,600,000	0	0	0	0	01/23
Ohio, W. 412, 416	Erosion Control	4	Capital Construction	0	0	0	22,375	89,500	0	0	09/19

# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Pagewood 10553	Erosion Control	11	12 BondProgram	29,700	0	29,700	0	0	0	0	09/17
Parrish Branch Culvert @ Wheatland Rd.	Flood Management	8	Capital Construction	0	0	0	46,000	414,000	0	0	09/19
Paul Quinn College, 3837 Simpson Stewart Road	Erosion Control	8	Capital Construction	0	0	0	41,250	371,250	0	0	09/19
Peavy at Galway - Fuller	Storm Drainage Relief System	9	06 BondProgram	1,174,543	1,169,310	5,233	0	0	0	0	-8/17
Pensive Drive Channel/Walnut Hill Relief System	Storm Drainage	CW, 6, 13	Capital Construction	1,102,500	0	1,102,500	0	0	0	9,922,500	12/20
Pleasant Branch - Tonawanda to Bruton	Flood Management	5	Capital Construction	468,615	0	468,615	0	0	4,217,535	0	12/19
Pyka, 3918	Erosion Control	3	Capital Construction	0	0	0	23,200	208,800	0	0	09/19
Rawlings-Douglas to Knight Drainage Relief	Storm Drainage	14	Capital Construction	177,345	0	177,345	0	0	1,596,105	0	12/19
Rembrandt Terrace 18731	Erosion Control	12	Capital Construction	0	0	0	16,500	148,500	0	0	09/19
Richwood	Erosion Control	3	Capital Construction	0	0	0	203,438	1,830,938	0	0	12/19
Rocky Branch @ Middle Downs Sites 1, 2, 3, 4	Erosion Control	10	12 BondProgram	601,225	99,474	501,751	0	0	0	0	08/18
Rosemont Rd. 7322	Erosion Control	5	12 BondProgram	114,300	15,764	98,536	0	0	0	0	12/17
Royal Lane 7832 and 7920	Erosion Control	11	12 BondProgram	522,886	70,255	452,631	0	0	0	0	12/17
Royal Lane 9750 (Jackson Branch- E. Bank downstream of	Erosion Control	10	12 BondProgram	259,400	38,125	221,275	0	0	0	0	02/18
Sanford Ave Relief System (Little Forest Hill)	Storm Drainage	9	Capital Construction	440,000	0	440,000	0	0	0	3,960,000	12/19
Skillman 7920 (Jackson Branch- E. Bank downstream of Skillman	Erosion Control	10	12 BondProgram	506,310	63,879	442,432	0	0	0	0	02/18
Skillman 8109	Erosion Control	10	12 BondProgram	317,283	33,560	283,723	0	0	0	0	12/17
Slaughter Branch Flood Gates @ Radbrook + 3 other locations (PB	Flood Management	13, CW	Capital Construction	0	0	0	60,000	0	0	0	08/17
South Branch Culvert Louisiana	Flood Management	1	Capital Construction	0	0	0	33,180	132,720	0	0	09/19
Sperry St. 3220	Erosion Control	9	12 BondProgram	85,391	13,991	71,400	0	0	0	0	05/18
Spring Grove 13316	Erosion Control	11	12 BondProgram	77,615	14,715	62,900	0	0	0	0	02/18
Spring Valley 8444	Erosion Control	11	12 BondProgram	297,100	38,220	258,880	0	0	0	0	02/18

# FLOOD PROTECTION AND STORM DRAINAGE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Springwater 9204, 9210, 9216	Erosion Control	9	12 BondProgram	302,775	50,240	252,535	0	0	0	0	05/18
Squaw Valley 17628	Erosion Control	12	12 BondProgram	93,641	15,951	77,690	0	0	0	0	02/18
State-Thomas - Antique District (Fairmount and Routh)	Storm Drainage Relief System	14	06 BondProgram	1,363,732	1,264,042	99,690	0	0	0	0	12/17
State-Thomas - McKinney Ave.	Storm Drainage Relief System	14	06 BondProgram	3,613,472	3,265,380	348,092	0	0	0	0	12/17
State-Thomas at Woodall Rodgers	Storm Drainage Relief System	02,06,14	06 BondProgram	15,260,208	8,685,154	6,575,055	0	0	0	0	01/23
Summer Creek Circle 6121, 6123, 6125, 6127, 6139, 6141	Erosion Control	13	12 BondProgram	277,791	69,986	207,805	0	0	0	0	12/17
Throckmorton-Reagan-Drainage Improvements	Storm Drainage	2	Capital Construction	88,000	0	88,000	0	0	792,000	0	12/19
Timber Trail Dr. 10245	Erosion Control	13	Capital Construction	0	0	0	40,625	365,625	0	0	12/19
Tranquilla Dr. 1251	Erosion Control	9	12 BondProgram	139,063	15,657	123,406	0	0	0	0	12/17
Turtle Creek Greenbelt Site 1- Bike Trail	Erosion Control	14	12 BondProgram	222,800	36,951	185,849	0	0	0	0	02/18
Twin Creek 9726	Erosion Control	9	12 BondProgram	122,983	17,674	105,309	0	0	0	0	05/18
Twin Falls Park Trail	Erosion Control	3	12 BondProgram	257,100	44,527	212,573	0	0	0	0	02/18
Vinewood Drive 8725	Erosion Control	9	Capital Construction	0	0	0	24,000	216,000	0	0	09/19
West Dallas - Eagle Ford Sump Basin	Storm Drainage Relief System	3	06 BondProgram	2,442,905	421,950	2,020,955	0	0	0	0	08/17
West Dallas - Westmoreland Hampton Sump Basin	Storm Drainage Relief System	3	06 BondProgram	7,567,028	7,480,249	86,779	0	0	0	0	05/17
Whitehurst 9727 (Jackson Branch- E. Bank upstream of Whitehurst	Erosion Control	10	12 BondProgram	345,900	0	345,900	0	0	0	0	05/18
Whitehurst 9730 (Audelia Branch- W. Bank downstream of	Erosion Control	10	12 BondProgram	384,810	66,855	317,955	0	0	0	0	05/18
Wild Oak 2488	Erosion Control	7	12 BondProgram	134,652	23,365	111,287	0	0	0	0	12/17
Winnetka (N) - 1100 Block	Storm Drainage Relief System	1	03 BondProgram	90,873	13,000	77,873	0	0	0	0	09/17
Yewpon- Kingsley Area	Storm Drainage Relief System	4	06 BondProgram	2,277,968	279,863	1,998,105	0	0	0	0	7/18
<b>Total Flood Protection and Storm Drainage Capital Improvements</b>				<b>\$464,560,794</b>	<b>\$163,796,038</b>	<b>\$300,765,274</b>	<b>\$16,592,773</b>	<b>\$5,502,448</b>	<b>\$13,875,210</b>	<b>\$14,992,500</b>	



# PARK AND RECREATION CAPITAL IMPROVEMENTS

## MISSION

The Dallas Park and Recreation Department's mission is to champion lifelong recreation and serve as responsible stewards of the city's parks, trails, and open spaces.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Completion of Kiest Park Loop trail, trail amenities package at Kiestwood trail, and Santa Fe trail formerly East Dallas Veloway.
2. Completion of land archeological survey, master plan, and structure stabilization of Sharrock-Niblo Park.
3. Completion of horseshoe culvert repair at Kidd Spring Park.
4. Completion of Singing Hills Recreation Center and Briscoe Carpenter Livestock Center.
5. Completion of planning and design for Aquatic Facilities Phase I implementation. Start construction for Regional Aquatic Centers at Fretz, Samuell Grand and Crawford Parks.
6. Completion of design and construction of Phase III of Bachman Lake trail development from Webb Chapel to Denton Drive (along Shore Crest).
7. Completion of extensive major maintenance improvements at Bachman Recreation Center.
8. Completion of park improvements, playground, parking lot, walkways and pavilion renovation at Buckner Park.
9. Completion of site improvements at Hamilton Park and roque courts restoration at Robert E. Lee Park.
10. Completion of storm water wetland environmental project at Dallas Zoo.
11. Completion of Flag Pole Hill master plan.
12. Completion of Main Street Garden playground replacement.
13. Completion of Runyon Creek Greenbelt Trail.
14. Completion of signage package at Tenison, Cedar Crest and Stevens Golf Courses.
15. Completion of Timberglen Trail to Barry Barker land acquisition.

# PARK AND RECREATION CAPITAL IMPROVEMENTS

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Complete renovation of maintenance facility building at Luna Vista Golf Course.
2. Complete site development for South Central/Joppa Gateway and Joppa Trail.
3. Completion of structural repairs at Kleberg-Rylie Recreation Center and Southern Skates Roller Rink.
4. Completion of structural repairs at Kleberg-Rylie Recreation Center and Southern Skates Roller Rink.
5. Complete site improvements and new pavilion at Lakeland Hills Park.
6. Complete dam safety/shoreline improvements at Kidd Springs Park.
7. Complete citywide Park Signage Package 4.
8. Complete District 6 and Muchert Service Centers.
9. Complete Flag Pole Hill Trail improvements.
10. Complete planning and design for Aquatic Facilities Phase II implementation. (Pending Bond Funds).
11. Complete design for Lake Highlands Trail Phase II.
12. Complete Chalk Hill Trail land acquisition.
13. Complete Glencoe Park Pavilion.
14. Complete master plan and schematic design for Pike Park.
15. Complete creek bank stabilization, erosion control and reforestation of Turtle Creek Parkway.
16. Complete citywide security lighting.
17. Complete Five Mile Creek Trail – Glendale to Arden Terrace.

## SERVICE DESCRIPTIONS

### Administrative and Internal Service Facilities

Provides for service facilities required to effectively and efficiently deliver services in an expanding park system.

### Aquatic Facilities

These improvements provide for new neighborhood spraygrounds, family aquatic centers and infrastructure improvements to Park and Recreation public swimming pools. The improvements may include new filtration systems, new piping and chlorination systems, re-plastering of pool walls, new perimeter fencing, new decking and improvements to the restroom and



# PARK AND RECREATION CAPITAL IMPROVEMENTS

changing facilities.

## **Citywide Parks**

Projects have a broader benefit to the citizens. Included within these projects are storm water quality improvements, park accessibility improvements and land acquisition.

## **Code Compliance, Safety and Security**

Provides a mechanism to address major critical needs throughout the city.

## **Community Parks**

These parks are larger than Neighborhood Parks and usually comprise 15 to 100 acres and serve a 2-mile radius. These parks may include areas for intense recreation activity such as competitive sports, swimming, tennis, playgrounds, and volleyball. They may also offer passive recreation opportunities such as walking, viewing, sitting, and picnicking.

## **Dallas Arboretum**

Provides for the development at Dallas Arboretum in partnership with the Dallas Arboretum and Botanical Society.

## **Dallas Zoo**

This category provides for development within the park, often in partnership with the Dallas Zoological Society.

## **Downtown Parks**

Provides for the development of parks within the Central Business District.

## **Environmental**

Provides funding to address improvements directly affecting the health and well-being of the citizens of Dallas.

## **Erosion Control**

These projects employ a variety of engineering techniques to control erosion around creek, channel or lake banks. Erosion problems, if left unchecked, will cause damage to existing structures in the park and may create hazardous conditions.

# PARK AND RECREATION CAPITAL IMPROVEMENTS

## **Fair Park**

Provides for the development of projects within Fair Park. These projects often are completed in partnership with the State Fair of Texas, Inc. or other institutions who have a stake in the development of the park.

## **Hike and Bike Trails**

All-weather trail projects that encourage walking, bicycling, and other modes of transportation as an alternative to the automobile. These trails offer sufficient width to accommodate bicyclists, pedestrians, and skaters and are recommended under the North Central Texas Council of Government's (COG) Mobility 2025 Plan and the Texas Natural Resources Conservation Commission's (TNRCC) Emission Reduction Plan for the region.

## **Historic Restoration**

These improvements provide for the restoration and stabilization of historically significant park facilities, particularly those constructed during the 1930s Works Progress Administration era.

## **Linear/Linkage**

These areas are built connections or natural corridors that link parks together. Typically, the linear park is developed for one or more modes of recreational travel such as walking, jogging, skating etc.

## **Major Maintenance**

Provides repair and replacement of major building systems that typically cost more than \$10,000 and provide timely and appropriate maintenance to protect the City's general fund facility investment. This process ensures safe and usable facilities for citizens and staff, and maintains a positive image for the City. Examples of building systems include elevators, structural components, roofs, HVAC, electrical, plumbing, and interior finishes.

## **Major Park Facilities**

These improvements provide for the development of new park facilities or renovation of existing facilities at regional parks that provide citywide or regional services. Included are projects at Fair Park, Dallas Zoo, Dallas Nature Center, Katy Trail, Golf Courses, and the Arboretum.

# PARK AND RECREATION CAPITAL IMPROVEMENTS

## **Metropolitan Park**

These parks are large facilities that service several communities. The parks, which range in size from 100-500 acres, serve the entire city and are natural areas or developed for a variety of outdoor recreation activities.

## **Mini Park**

These parks address limited, isolated or unique recreation needs of concentrated populations and are usually one acre or smaller in size with less than ¼ mile service radius.

## **Neighborhood Park Facilities**

These facilities provide for new recreation centers and additions to and renovations of existing recreation centers. The standard recreation center has program space and a full gymnasium. An addition typically consists of a large multi-purpose room. Reservation facilities are available to the public for rental for special events and functions. These parks are from 1 to 15 acres in size and service a ½ mile radius.

## **Park Land Acquisition**

Provides funding for the acquisition of land for future park development.

## **Playground Improvement**

Includes new playgrounds or replacement of outdated playground equipment. These projects may also include replacement or installation of new groundcover material to ensure playground safety.

## **Professional Services and Debt Issuance**

Provides funding for certain costs associated with capital improvement projects. These costs include studies and long-range plans, debt issuance costs, and reimbursements to the General Fund for professional staff services such as design, survey, land acquisition fees and engineering. These costs also include transfers to General Fund.

# PARK AND RECREATION CAPITAL IMPROVEMENTS

## **Public Art**

Includes the public art initiatives throughout the City of Dallas. Funds generated by Public Art appropriations are used for the design services of artists, for the selection, acquisition, commissioning and display of artworks and for administration of the public art projects.

## **Public Private Partnership**

Provides a funding source for leveraging potential participation and private funding to support park development and programming.

## **Recreation Centers**

These facilities provide for new recreation centers and additions to and renovations of existing recreation centers. The standard recreation center has program space and a full gymnasium. An addition typically consists of a large multi-purpose room. Reservation facilities are available to the public for rental for special events and functions.

## **Regional Parks**

These parks are very large multi-use parks that serve several communities within a particular region. They encompass 500+ acres and serve those within a one-hour driving distance. The regional parks provide a wide array of active and passive recreation activities for all age groups.

## **Site Development**

Includes the development and implementation of Park master plans. These projects may include installing some or all of the components as outlined in the Plan. Typical components may include: pavilions, sidewalks, barrier free ramps, hiking and biking trails, drainage, landscaping and irrigation, fencing, lighting, signage, and other improvements.

## **Special Use Areas**

These areas are for specialized or single purpose recreation activities. There are no specific standards for size or acreage. Included in these areas are: historic areas, nature centers, marinas, golf courses, zoos, arboretums, amphitheaters, plazas and community squares.

# PARK AND RECREATION CAPITAL IMPROVEMENTS

## **Studies and Master Plans**

Provides funding for resolution of major developmental issues prior to proceeding with design and construction of individual projects.

## **Trail Development**

Provides funding for trails identified within the citywide trails master plan.

# PARK AND RECREATION CAPITAL IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
1998 General Obligation Bonds	\$95,924	\$0	\$95,924	\$0	\$0	\$0	\$0
2003 General Obligation Bonds	3,167,620	2,007,586	1,160,034	0	0	0	0
2006 General Obligation Bonds	59,815,460	25,297,623	34,517,836	0	0	0	0
Capital Construction	1,000,000	258,791	741,209	0	0	0	0
Capital Gifts and Donation	9,170,906	3,808,031	5,362,875	0	0	0	0
Elgin B Robertson Land Sale	28,584,147	24,295	28,559,852	0	0	0	0
<b>Total Park and Recreation Capital Improvements</b>	<b>\$101,834,056</b>	<b>\$31,396,326</b>	<b>\$70,437,730</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# PARK AND RECREATION CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Administrative and Internal Service Facilities	10,885,848	2,986,468	7,899,379	0	0	0	0
Aquatic Facilities	28,707,147	19,769	28,687,378	0	0	0	0
Citywide Parks	5,738,284	1,131,898	4,606,385	0	0	0	0
Code Compliance, Safety and Security	2,897,573	1,678,219	1,219,354	0	0	0	0
Community Parks	41,695	0	41,695	0	0	0	0
Dallas Arboretum	7,704,502	6,479,815	1,224,687	0	0	0	0
Environmental	1,003,636	577,467	426,169	0	0	0	0
Fair Park	41,803	0	41,803	0	0	0	0
Land Acquisition	3,840,339	0	3,840,339	0	0	0	0
Major Maintenance - Park Facilities	2,590,660	573,143	2,017,517	0	0	0	0
Major Park Facilities	4,078,950	1,461,938	2,617,012	0	0	0	0
Park Land Acquisition	6,709,005	3,605,797	3,103,208	0	0	0	0
Playground Improvements	167,066	161,301	5,765	0	0	0	0
Public Art	3,529,075	1,638,587	1,890,488	0	0	0	0
Recreation Facilities and Site Development	17,684,767	7,749,558	9,935,210	0	0	0	0
Special Use Areas	759,107	679,978	79,129	0	0	0	0
Trail Development	5,454,599	2,652,388	2,802,212	0	0	0	0
<b>Total Parks and Recreation Capital Improvements</b>	<b>\$101,834,055</b>	<b>\$31,396,326</b>	<b>\$70,437,730</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# PARK AND RECREATION CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Accessibility and Code Compliance Improvements at Various Facilities	Code Compliance, Safety and Security	Citywide	03 Bond Program	444,624	423,550	21,074	0	0	0	0	Various
Accessibility and Code Compliance Improvements at Various Facilities	Code Compliance, Safety and Security	Citywide	06 Bond Program	923,651	662,972	260,679	0	0	0	0	Various
Aquatic Facilities with Support Buildings	Aquatic Facilities	Citywide	06 Bond Program	600,000	0	600,000	0	0	0	0	05/18
Aquatic Facilities with Support Buildings	Aquatic Facilities	Citywide	Elgin B Robertson Sale Funds	28,107,147	19,769	28,087,378	0	0	0	0	05/18
Arboretum Parking	Dallas Arboretum	Citywide	06 Bond Program	7,600,000	6,375,313	1,224,687	0	0	0	0	12/18
Arboretum Parking	Dallas Arboretum	Citywide	Capital Gifts and Donation	104,502	104,502	0	0	0	0	0	12/18
Arlington Recreation Center - Electrical Upgrades	Major Maintenance - Park Facilities	Citywide	06 Bond Program	91,498	0	91,498	0	0	0	0	Various
Arlington Recreation Center - Electrical Upgrades	Major Maintenance - Park Facilities	Citywide	03 Bond Program	246,252	0	246,252	0	0	0	0	Various
Athletic Field Lighting - Various Locations	Major Maintenance - Park Facilities	Citywide	06 Bond Program	376,930	46,848	330,082	0	0	0	0	Various
Bachman Lake Site Development	Recreation Facilities and Site Development	6	06 Bond Program	2,099,978	1,043,801	1,056,177	0	0	0	0	12/17
Chalk Hill Trail Land Acquisition	Park Land Acquisition	3	06 Bond Program	2,797,977	1,385,826	1,412,151	0	0	0	0	09/18
City Facilities - Fair Park and Other Park Facility Repairs	Major Maintenance - Park Facilities	Citywide	Capital Construction	1,000,000	258,791	741,209	0	0	0	0	Various
Citywide Security Lighting	Code Compliance, Safety and Security	Citywide	06 Bond Program	1,012,798	536,197	476,601	0	0	0	0	Various
Contingency Reserve	Citywide Parks	Citywide	06 Bond Program	2,550,355	0	2,550,355	0	0	0	0	Various
Contingency Reserve	Citywide Parks	7	Capital Gifts and Donation	1,799	0	1,799	0	0	0	0	Various
Contract Management Assessment	Citywide Parks	Citywide	06 Bond Program	1,935,430	298,145	1,637,285	0	0	0	0	Various
Crawford Memorial Master Plan and Design	Recreation Facilities and Site Development	5	06 Bond Program	782,958	111,341	671,617	0	0	0	0	Various
Dallas Arboretum Site Development	Special Use Areas	Citywide	03 Bond Program	759,107	679,978	79,129	0	0	0	0	12/18



# PARK AND RECREATION CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Dickerson Street Development	Recreation Facilities and Site Development	Citywide	Capital Gifts and Donation	1,032,027	7,020	1,025,007	0	0	0	0	Various
District 2 Service Center - 1400 Guard Drive	Administrative and Internal Service Facilities	Citywide	06 Bond Program	2,602,099	381,105	2,220,994	0	0	0	0	Various
District 6 Service Center	Administrative and Internal Service Facilities	10	06 Bond Program	2,246,900	2,000,327	246,573	0	0	0	0	10/17
Downtown Parks Development	Major Park Facilities	Citywide	Capital Gifts and Donation	3,295,867	692,361	2,603,506	0	0	0	0	Various
Eloise Lundy Recreation Center - Renovations	Major Maintenance - Park Facilities	Citywide	06 Bond Program	48,250	0	48,250	0	0	0	0	12/17
Environmental Conservation	Environmental	Citywide	06 Bond Program	1,003,636	577,467	426,169	0	0	0	0	Various
Fair Park Reserve	Fair Park Development	Citywide	03 Bond Program	16	0	16	0	0	0	0	Various
Fair Park Reserve	Fair Park Development	Citywide	06 Bond Program	41,787	0	41,787	0	0	0	0	Various
Five Mile Creek Trail - Glendale to Arden Terrace	Trail Development	5, 8	06 Bond Program	1,494,751	853,149	641,602	0	0	0	0	04/18
Forest/Audelia Area Park Project	Land Acquisition	10	06 Bond Program	3,840,339	0	3,840,339	0	0	0	0	Various
Garrett Site Improvements	Recreation Facilities and Site Development	2	06 Bond Program	400,000	138,034	261,966	0	0	0	0	09/18
Glencoe Pavilion	Recreation Facilities and Site Development	14	06 Bond Program	256,913	58,682	198,231	0	0	0	0	02/18
Glencoe Playground	Playground Improvement	14	06 Bond Program	167,066	161,301	5,765	0	0	0	0	02/18
Glencoe Site Improvements	Recreation Facilities and Site Development	14	06 Bond Program	5,377	4,219	1,158	0	0	0	0	02/18
Grant Matching Funds - Park & Trail Projects	Citywide Parks	Citywide	03 Bond Program	270,973	270,292	681	0	0	0	0	Various
K. B. Polk Land Acquisition and Parking Improvements	Recreation Facilities and Site Development	14	06 Bond Program	480,039	148,757	331,282	0	0	0	0	11/17
Kidd Springs Recreation Center - Expansion and Parking Improvements	Recreation Facilities and Site Development	1	06 Bond Program	1,530,692	1,424,732	105,960	0	0	0	0	05/18
Kidd Springs Recreation Center - HVAC	Major Maintenance - Park Facilities	Citywide	06 Bond Program	527,400	81,236	446,164	0	0	0	0	05/18

# PARK AND RECREATION CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Kidd Springs Walkways	Recreation Facilities and Site Development	1	06 Bond Program	117,606	62,762	54,844	0	0	0	0	05/18
Kiest Park Public Art	Public Art	4	Capital Gifts and Donation	28,000	0	28,000	0	0	0	0	12/17
Lakeland Hills - Pavilions, Walkways and Parking Improvements	Recreation Facilities and Site Development	7	06 Bond Program	505,772	63,887	441,885	0	0	0	0	12/17
Land Acquisition	Park Land Acquisition	Citywide	Capital Gifts and Donation	3,911,028	2,219,971	1,691,057	0	0	0	0	Various
Land Acquisition and Planning	Citywide Parks	Citywide	03 Bond Program	417,426	354,026	63,400	0	0	0	0	Various
Land Acquisition and Planning	Citywide Parks	Citywide	06 Bond Program	7,911	2,666	5,245	0	0	0	0	Various
Luna Vista Service Center	Administrative and Internal Service Facilities	6	03 Bond Program	343,330	54,444	288,886	0	0	0	0	12/17
Luna Vista Service Center	Administrative and Internal Service Facilities	6	06 Bond Program	929,626	73,884	855,742	0	0	0	0	12/17
Main Street Garden Special Project	Recreation Facilities and Site Development	Citywide	06 Bond Program	253,455	75,119	178,336	0	0	0	0	Various
Marcus Recreation Center - Structural Improvements	Major Maintenance - Park Facilities	Citywide	06 Bond Program	300,330	186,268	114,062	0	0	0	0	09/16
Moss Glen Park Development	Community Parks	12	06 Bond Program	41,695	0	41,695	0	0	0	0	08/18
Muchert Service Center	Administrative and Internal Service Facilities	Citywide	03 Bond Program	53,189	16,443	36,746	0	0	0	0	10/18
Muchert Service Center	Administrative and Internal Service Facilities	Citywide	06 Bond Program	4,327,207	79,745	4,247,462	0	0	0	0	10/18
Northaven Trail (75 to Hillcrest)	Trail Development	Citywide	06 Bond Program	1,297,788	901,471	396,317	0	0	0	0	08/18
Old Lake Highlands	Major Park Facilities	Citywide	Capital Gifts and Donation	3,083	1,454	1,629	0	0	0	0	Various
Park Signage	Recreation Facilities and Site Development	Citywide	06 Bond Program	886,500	112,056	774,444	0	0	0	0	Various
Pike Master Plan and Schematic	Recreation Facilities and Site Development	2	06 Bond Program	100,479	0	100,479	0	0	0	0	Various
Public Art Projects - Park and Recreation	Public Art	Citywide	06 Bond Program	3,024,075	1,634,061	1,390,014	0	0	0	0	Various

# PARK AND RECREATION CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Public Art Projects - Park and Recreation	Public Art	Citywide	Elgin B Robertson Sale Funds	477,000	4,526	472,474	0	0	0	0	Various
Reverchon Master Plan Implementation	Recreation Facilities and Site Development	2	03 Bond Program	78,314	2,084	76,230	0	0	0	0	Various
Reverchon Master Plan Implementation	Recreation Facilities and Site Development	2	06 Bond Program	570,000	0	570,000	0	0	0	0	Various
Security Cameras - Recreation Centers	Code Compliance, Safety and Security	Citywide	06 Bond Program	516,500	55,500	461,000	0	0	0	0	Various
South Central and Joppa Gateway - District 4	Administrative and Internal Service Facilities	7	06 Bond Program	383,496	380,520	2,976	0	0	0	0	12/17
Stormwater Quality Site Improvements	Citywide Parks	Citywide	03 Bond Program	554,389	206,769	347,620	0	0	0	0	Various
Timberglen Trail - Timberglen to Barry Barker	Trail Development	12	06 Bond Program	143,625	34,232	109,393	0	0	0	0	03/18
Trail Development	Trail Development	Citywide	03 Bond Program	0	0	0	0	0	0	0	Various
Trail Development	Trail Development	Citywide	06 Bond Program	897,383	151,999	745,384	0	0	0	0	Various
Trail Development	Trail Development	Citywide	98 Bond Program	95,924	0	95,924	0	0	0	0	Various
Trail Development	Trail Development	Citywide	Capital Gifts and Donation	14,600	14,600	0	0	0	0	0	Various
Trinity Development	Major Park Facilities	Citywide	Capital Gifts and Donation	780,000	768,123	11,877	0	0	0	0	09/18
Trinity River Standing Wave	Recreation Facilities and Site Development	Citywide	06 Bond Program	3,727,150	3,595,041	132,109	0	0	0	0	09/18
Trinity Strand	Trail Development	Citywide	06 Bond Program	1,223,279	696,937	526,342	0	0	0	0	12/18
Turtle Creek Trail Site Improvements	Trail Development	14	06 Bond Program	287,250	0	287,250	0	0	0	0	Various
White Rock Hills Recreation Center	Recreation Facilities and Site Development	9	06 Bond Program	4,650,224	902,023	3,748,201	0	0	0	0	09/18
White Rock Lake Security Lights	Recreation Facilities and Site Development	Citywide	06 Bond Program	207,284	0	207,284	0	0	0	0	Various
<b>Total Parks and Recreation Capital Improvements</b>				<b>\$101,834,056</b>	<b>\$31,396,326</b>	<b>\$70,437,730</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	



# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

## MISSION

Street and Thoroughfare capital improvements seek to enhance the overall transportation system in the City of Dallas to provide safe and efficient movement of people, goods and services throughout the City. These projects include transportation systems management, participation with other agencies for improvements to intersections, thoroughfares and alternative modes of transportation, as well as street resurfacing, street petitions, street reconstruction, local collectors, sidewalks, thoroughfare improvements, alley petitions and reconstruction, and bridge repair and modification.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Completed construction of three Alley Petition projects including Alley between Bishop Avenue and Haines Avenue from Neches Street to Wickford Street, Alley between Mt. Nebo Street and Mt. Shasta Street from Mt. Royal Street to Mt. Ranier Street, Alley southwest and parallel to Shoreview Road from Forest Trail to Nimrod Trail.
2. Completed construction of 31 Alley Reconstruction projects such as Allencrest Ln (4807-4931) and Nashwood Ln (4808-4918) A5244, Boca Bay Dr (4109-4263) and Shady Bend Dr (4110-4264) A5528, Catamore Ln (3117-3185) and Flowerdale Ln (3112-3162) A11081, Daybreak Dr (2303-2715) and Harbinger Ln (2304- 2612) A10351, Flowerdale Ln and Catamore Ln - Dundee Dr to Royal Chapel Dr, Harbinger Ln (2303-2423) and Kingsridge Dr (2308-2424) A10354, Kingsridge Dr (2307-2627) and Silverthorne Dr (2304-2516) A10345, La Avenida Dr (7505-7607) and Meandering Way A9187, Misty Meadow Dr (3403-3523) and Meadowchase Way (17903-17923) A11583, Racine Dr (6507-6711) and Autumn Woods Trl (6506-6658) A6456, Seedling Ln (2304-2524) and Old Mill Rd (2311-2519) A10364, Timber Creek Ln (6001-6037) and Gentle Knoll Ln (6002-6030) A9601.
3. Completed 11 intergovernmental partnership projects including Keller Spring /Preston/Westgrove Roundabout, CBD Wayfinding & Signage Program Phase 3, Marsalis Bridge over Five Mile Creek Replacement, Miller Road Bridge Replacement, Safety Improvements along UPRR from Municipal to Scyene, Walnut Hill from Malibu to Luna, Harry Hines Sidewalk and Pedestrian Bridge improvements from Manana to Royal, Katy Trail Extension Phase III from

# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

- McCommas to Worcola, Katy Trail Extension Phase VI from Ellsworth to Worcola, and Riverfront Segment A from UPRR to Parkhouse, Northwest Highway from Midway to US75, DART SOC-3.
4. Completed two street petitions projects including Elmdale Pl from Polk St to Tyler St, Rockwood St from Jerden Ln to Pembroke Ave.
  5. Completed two Complete Streets projects including Greenville from Belmont to Bell and from Alta to Ross, MLK from R.B. Cullum to S.M. Wright.
  6. Completed an Economic Development project at The Canyon - Colorado Extension.
  7. Completed two Sidewalk Improvement projects including Ann Avenue Sidewalk Replacement (900-1000 Block), Hughes Lane from Lafayette Way to the alley north of Linden Ln.
  8. Completed 18 Street Reconstruction projects such as Aberdeen Ave from Preston Rd to Tulane St , Berry Trail from Preston Rd to Copperhill Dr , Carthage Ln from Chandler Dr to Buckingham Rd (13300 block), Dahman Cir from Church Rd to end of pavement, Ellsworth Avenue from Matilda to Concho Street, Five Mile Dr from Frio Dr To Burnside Ave, Gentle River Dr from end of pavement to Hidden Trail Dr, Highland Hills Dr from Simpson Stuart Rd to Bonnie View Rd, Langdon Ave from Thurston Dr to Denton Dr, Red Fern Ln From Coit Rd To Blossomheath Ln, Superior St from Catherine to W. Clarendon, Tacoma from Ann Arbor to Marjorie, Hillcrest Rd from Wester Way to McKamy, Merit from Park Central to Clodus Fields.
  9. Completed 86 Street Resurfacing projects for a total of 107 lane miles.
  10. Completed four Streetscape/Urban Design projects including Deep Ellum Streetscape Design, Elm from Good Latimer to Hall, Griffin from IH30 to Main, Spring Avenue Redevelopment Project.
  11. Completed two Target Neighborhood projects including Arizona from Saner to Kiest, McVey from Beckley to Marsalis.
  12. Completed 10 Thoroughfare projects including Hillcrest Rd from Wester Way to McKamy, Merit from Park Central to Clodus Fields, Overton Rd (E) from Biglow to Garrison, Burbank - Denton to Loop 354/ Harry Hines, Central Boulevard - Commerce to Live Oak, Continental - Industrial to IH 35E, Live Oak -Olive to Central Boulevard, Pearl -Commerce to Live Oak, Riverfront Blvd from Parkhouse St to Union Pacific, Telephone Road Phase II.
  13. Completed 100 slope downs and 200 barrier-free ramps.
  14. Completed 458 resident cost-Share sidewalk replacement projects.

# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Complete two Alley Petition projects including Alley between Idaho Ave and Maryland Ave from Holden Ave to estimated 250' s to Dallas Power & Light property, Bluffman Drive, Castle Hills Drive & Lovingood Dr. - Lovingood Dr. - Loud Dr.
2. Complete 12 alley reconstruction projects such as Azalea Ln (6121-6339) and Royalton Dr (6142-6342) A8946, Baxtershire Dr (7110-7250) and Eudora Dr (7109-7239) A8730, Crest Brook Dr (11311-11439) and Parkchester Dr (11402-11468) A8905, Lavendale Ave (6111-6339) and Azalea Ln (6118-6338) A8948, Midbury Dr (7806-7848) and Northaven Rd (7807-7847) A8756.
3. Complete one Bridge Repair and Modification project at Houston Street Viaduct.
4. Complete 12 intergovernmental partnership projects including Preston Road at Royal (CMAQ), SH 78 from Buckner (Loop 12) to IH 635, , Northwest Highway from US75 to Harry Hines, Mountain Creek Parkway from 2,400 feet southeast of Eagle Ford to Clark, Rosemount Safe Route to School, Second Avenue Bridge (NBI#18-057-0-9S23-40-003) Replacement, Second Avenue Bridge (NBI#18-057-0-9S23-40-0011) Replacement, Second Avenue Bridge (NBI#18-057-0-9S23-40-008) Repairs, Parkdale Bridge Replacement, Trail Roads Crossing, Riverfront Segment B from UPRR to Cadiz, and Design of the Northern Extension of the Dallas Streetcar.
5. Complete seven Complete Streets projects including Bishop from Jefferson to 8<sup>th</sup>, Grand from R.B. Cullum to Good Latimer, Greenville Ave Retail Areas, Henderson St from US 75 to Ross Ave, Jefferson Blvd from Crawford to Van Buren, Lamar (S) from IH 45 to Hatcher.
6. Complete two Street Petitions projects including Longhorn Street from Bar X St to Ferguson Rd, Stevens St from Cayuga Dr to Davilla Ave and Davilla Ave from Stevens St to Drake St.
7. Complete 10 Street Reconstruction projects including Bismark Dr from E. Ledbetter to 51<sup>st</sup>, Brierfield Dr From Brierfield Cir To W Camp Wisdom Rd, CEDARDALE PAVING AND DRAINAGE IMPROVEMENTS - From Bonnieview Road to the Lancaster city limit, JB Jackson from Grand to MLK, Ledbetter Dr (E) from Kolloch Dr To Mayforge Dr, Mayforge Dr from Le Forge Ave To E Ledbetter Dr, Spring Grove from Alpha to Coit, Sweet Sue Ln from Hidden Valley Dr to Camp Wisdom (E) Rd, Sweet Sue Ln from Hidden Valley Dr to Camp Wisdom (E) Rd, Frankford at Kelly.

# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

8. Complete 80 street resurfacing projects for a total of 96 lane miles.
9. Complete one Streetscape/Urban Design projects including Colorado Blvd - Beckley Area Sidewalk Enhancement.
10. Complete two Thoroughfares projects including Chalk Hill Rd - Davis St to 800' south of IH-30, Goodnight - Joe Field to Royal.
11. Complete 50 slope downs and 200 barrier-free ramps.
12. Complete 450 resident cost-share sidewalk replacement projects.

## SERVICE DESCRIPTIONS

### Alley Petitions

Engineering and construction of alley paving through petitions from the Property Owners Cost Participation Program (POCPP). Petitions must represent a two-thirds majority of the abutting property owners and/or residents adjacent to unimproved alleys for a valid paving petition. Property owners are assessed for a portion of the cost.

### Alley Reconstruction

Engineering and construction of alleys that have exceeded their structural life expectancy.

### Barrier Free Ramps

The City receives requests from the public for barrier-free-ramp projects. Priority is given to walkways serving government offices and facilities, health care facilities (hospitals, clinics, retirement facilities, etc.), bus stops and transportation centers (DART), commercial districts (private businesses offering goods and services to the public), and schools, followed by walkways serving residential areas.



# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

## **Bridge Repair and Modification**

Provide for repair and modification of bridges due to structural deficiencies identified in the bi-annual Bridge Inspection and Appraisal Program (BRINSAP) performed by Texas Department of Transportation.

## **Complete Streets**

The new complete streets vision is to build streets that are safe and comfortable for everyone: young and old, motorists and bicyclists, walkers and wheelchair users, and bus and train riders alike.

## **Gateway**

Provides for railroad coordination, temporary track relocation, bridges, retaining walls, street paving including storm drainage, water and wastewater utilities, and other related infrastructure improvements consistent with the City Design Studio West Dallas redevelopment plan.

## **Housing Infrastructure Improvements**

Street, alley and drainage infrastructure improvements for low to moderate-income housing. Property owners may be assessed for a portion of the cost.

## **Intergovernmental Partnership Projects**

Transportation projects where the City is leveraging funding from other federal, state and local sources. These projects typically include building a Roadway to the standard identified in the Thoroughfare Plan, adding turn lanes at intersections, signal and other ITS upgrades, and trail projects.

## **Participation with Other Government Agencies - Alternate Modes**

Improvements to alternate modes of transportation such as separate bike routes, signage, or parking facilities with matching funds from other agencies.

# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

## **Participation with Other Government Agencies - Intersections**

Improvements for turning movements, addition of auxiliary turn lanes, and increasing storage capacity at designated intersections using matching funds from other agencies.

## **Participation with Other Government Agencies - Thoroughfares**

Provides for improvement of substandard or overburdened City thoroughfares to bring them into compliance with current City standards including safety, lane width and pavement thickness by using matching funds from other agencies.

## **Participation with Other Government Agencies - Transportation**

Provides for improvement of substandard or overburdened City major transportation arteries by using matching funds from other agencies.

## **Professional Services and Debt Issuance**

Provides funding for certain costs associated with capital improvement projects. These costs include studies and long-range plans, debt issuance costs, and reimbursements to the General Fund for professional staff services such as design, survey, land acquisition fees and engineering. Debt issuance and CIP Engineering costs are paid from the interest earned on bond proceeds.

## **Public Art**

Includes the public art initiatives throughout the City of Dallas. Funds generated by Public Art appropriations are used for the design services of artists, for the selection, acquisition, commissioning and display of artworks and for administration of the public art projects.

## **Public/Private Partnerships**

Provides cost participation for street infrastructure improvements related to Public/Private Development.

# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

## **Sidewalk Improvements**

Provides for new sidewalks in high pedestrian areas. These projects are requested by parents, teachers, school administrators and the general public and are submitted to the Citizen Safety Advisory Committee for review. Adjacent property owners are assessed for a portion of the cost.

## **Street Improvements**

Funding for engineering and construction.

## **Street Petitions**

Engineering and construction of street paving petition improvements requested by property owners through the Property Owners Cost Participation Program (POCPP). Petitions must represent a two-thirds majority of the abutting property owners and/or residents adjacent to unimproved street for a valid paving petition. Property owners are assessed for part of the cost.

## **Street Reconstruction**

Engineering and construction of streets that have exceeded their structural life expectancy.

## **Street Reconstruction-Local Streets**

Engineering and construction of local streets that have exceeded their structural life expectancy.

## **Street Reconstruction-Thoroughfares**

Engineering and construction of thoroughfares that have exceeded their structural life expectancy.

## **Street Resurfacing**

Street Resurfacing Design and construction for streets that need resurfacing. Resurfacing consists of removal of previous asphalt overlays or milling of existing concrete, repairs to base pavement, curb, gutter, and sidewalks, where required for the resurfacing project and placement of new or recycled asphalt overlays or concrete repairs and traffic markings, as necessary.

# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

## **Streetscape/Urban Design**

Design and installation of sidewalks, barrier-free ramps, brick pavers, trees and planting materials, irrigation systems, street lighting, and pedestrian lighting.

## **Studies and Master Plans**

Engineering studies and design manuals for general street and transportation use.

## **Target Neighborhood**

Improvement of substandard residential streets to current City standards without requiring street petition. Property owners will be assessed for a portion of the cost.

## **Thoroughfares**

Roadway projects that improve the capacity of a segment of Roadway by constructing it to the standard identified on the Thoroughfare Plan or CBD Streets and Vehicular Circulation Plan.

## **Traffic Intersection Capacity and Safety Improvement**

Planning, design, and construction of physical improvements to intersections to improve carrying capacity and traveler and pedestrian safety.

## **Traffic Signal Control Equipment Upgrades**

Improvements to existing traffic signal control devices to maintain operational performance and safety.

## **Traffic Signal Upgrades**

Improvements to traffic signal heads and mast arms to maintain signal performance and safety.

# STREET AND THOROUGHFARE CAPITAL IMPROVEMENTS

## **Trails**

All-weather trail projects that encourage walking, bicycling and other modes of transportation as an alternative to the automobile. These facilities offer sufficient width to accommodate bicyclists, pedestrians and skaters, and are recommended under the North Central Texas Council of Government's (COG) Mobility 2025 Plan and the Texas Natural Resources Conservation Commission's (TNRCC) Emission Reduction Plan for the region.

## **Trinity River Projects**

Engineering studies, design, initial right-of-way acquisition and construction of transportation related improvements in the Trinity River Corridor.

## **Warranted Signals and School Flashers**

Construction of traffic signals at unsignalized intersections that meet the criteria (warrants) for signal installation. Funds are also used for installation of new school zones with flashers.

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
1995 General Obligation Bond Program	\$221,821	\$101,144	\$120,677	\$0	\$0	\$0	\$0
2003 General Obligation Bond Program	17,595,346	6,883,212	10,712,134	0	0	0	0
2006 General Obligation Bond Program	116,488,892	48,264,919	68,223,973	512,986	0	0	0
2012 General Obligation Bond Program	101,794,941	41,211,508	60,583,433	29,387,120	0	0	0
Street and Alley Improvement Funds	33,340,220	20,722,031	12,618,189	24,500,373	24,600,373	20,500,373	20,500,373
<b>Total Streets and Thoroughfare Capital Improvements</b>	<b>\$269,441,220</b>	<b>\$117,182,815</b>	<b>\$152,258,405</b>	<b>\$54,400,479</b>	<b>\$24,600,373</b>	<b>\$20,500,373</b>	<b>\$20,500,373</b>

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Alley Petitions	\$1,675,499	\$76,790	\$1,598,709	\$0	\$0	\$0	\$0
Alley Reconstruction	5,315,278	1,989,981	3,325,297	0	0	0	0
Barrier Free Ramps	140,664	0	140,664	0	0	0	0
Bridge Repair and Modification	8,768,099	6,840,120	1,927,979	0	0	0	0
Complete Streets	10,970,886	5,196,457	5,774,429	0	0	0	0
Gateway	3,117,635	1,736,968	1,380,667	29,387,120	0	0	0
Intergovernmental Partnership Projects	43,579,108	21,439,042	22,140,066	512,986	0	0	0
Participation with Other Government Agencies-Alternate Modes	245,696	237,822	7,874	0	0	0	0
Participation with Other Government Agencies-Transportation	1,044,185	95,639	948,546	0	0	0	0
Public Art	911,705	130,821	780,884	0	0	0	0
Public Private Partnerships	3,221,102	833,209	2,387,893	0	0	0	0
Sidewalk Improvements	8,959,899	6,295,260	2,664,639	0	0	0	0
Street Improvements	34,102,040	21,214,402	12,887,639	24,500,373	24,600,373	20,500,373	20,500,373
Street Petitions	6,831,333	1,423,799	5,407,534	0	0	0	0
Street Reconstruction	3,735,619	651,556	3,084,063	0	0	0	0
Street Reconstruction-Local Streets	15,649,806	5,500,777	10,149,029	0	0	0	0

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Street Reconstruction-Thoroughfares	12,662,276	3,064,955	9,597,320	0	0	0	0
Street Resurfacing	10,932,806	3,362,399	7,570,408	0	0	0	0
Streetscape/Urban Design	18,260,153	890,865	17,369,289	0	0	0	0
Target Neighborhood	7,413,828	2,950,956	4,462,872	0	0	0	0
Thoroughfares	44,509,022	19,603,847	24,905,175	0	0	0	0
Traffic Intersection Capacity and Safety Improvements	2,724,119	416,294	2,307,825	0	0	0	0
Traffic Signal Control Equipment Upgrades	1,331,699	1,230,918	100,781	0	0	0	0
Traffic Signal Upgrades	3,462,036	2,109,997	1,352,040	0	0	0	0
Trails	16,811,918	7,411,374	9,400,544	0	0	0	0
Trinity River Projects	334,110	297,573	36,537	0	0	0	0
Warranted Signals and School Flashers	2,730,700	2,180,993	549,706	0	0	0	0
<b>Total Streets and Thoroughfare Capital Improvements</b>	<b>\$269,441,220</b>	<b>\$117,182,815</b>	<b>\$152,258,405</b>	<b>\$54,400,479</b>	<b>\$24,600,373</b>	<b>\$20,500,373</b>	<b>\$20,500,373</b>



# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
2012 Public Art Admin - Streets	Public Art	Citywide	12 Bond Program	\$ 67,525	\$0	\$67,525	\$0	\$0	\$0	\$0	Various
2012 Public Art Projects - Streets	Public Art	Citywide	12 Bond Program	267,400	1,000	266,400	0	0	0	0	Various
2017 Sidewalk Improvements For Seniors	Sidewalk Improvements	Citywide	06 Bond Program	325,000	8,492	316,508	0	0	0	0	Various
Aberdeen Ave From Preston Rd To Tulane St	Street Reconstruction-Local Streets	13	12 Bond Program	138,512	111,817	26,695	0	0	0	0	08/17
Abrams Rd From Mockingbird Ln To Lange Cir	Street Resurfacing	9,14	12 Bond Program	21,349	0	21,349	0	0	0	0	02/17
Adams N From Davis To 9Th	Target Neighborhood	1	12 Bond Program	45,217	0	45,217	0	0	0	0	08/18
Allencrest Ln & Nashwood Ln	Alley Reconstruction	13	12 Bond Program	232,900	206,805	26,095	0	0	0	0	03/17
Alley: Hibernia & Mckinney From Routh To Boll	Alley Petitions	14	12 Bond Program	80,655	4,727	75,928	0	0	0	0	10/18
Alley: Hibernia & State From Boll To Worthington	Alley Petitions	14	12 Bond Program	92,238	17,713	74,525	0	0	0	0	10/18
Alley: Hurley Way & Lenel Place Wllmsbrg To T Alley	Alley Petitions	6	12 Bond Program	231,047	31,675	199,372	0	0	0	0	10/18
Alley: Manana Park From Larga To Marsh	Alley Petitions	6	12 Bond Program	748,987	3,626	745,361	0	0	0	0	10/18
Alley: State St & Thomas Ave From Routh To Boll	Alley Petitions	14	12 Bond Program	91,238	16,581	74,656	0	0	0	0	10/18
Alley: SW Parallel To Shoreview Rd Forest To Nimrod	Alley Petitions	10	12 Bond Program	256,966	1,218	255,748	0	0	0	0	09/17
Ann Arbor Ave From Malden Ln To Strobel Ave	Street Resurfacing	4	12 Bond Program	469,600	234,218	235,382	0	0	0	0	09/15
Arizona From Saner To Kiest	Target Neighborhood	4	12 Bond Program	257,145	198,306	58,839	0	0	0	0	09/17
Azalea Ln & Currin	Alley Reconstruction	11	12 Bond Program	258,700	41,964	216,736	0	0	0	0	10/18

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Azalea Ln & Royalton Dr	Alley Reconstruction	11	12 Bond Program	207,715	38,835	168,881	0	0	0	0	10/18
Bachman Lake Trail	Trails	2,13	12 Bond Program	460,816	38,648	422,168	0	0	0	0	12/16
Barnett Ave From Irwindell Blvd To Brooklyndell Ave	Street Resurfacing	1	12 Bond Program	168,617	84,309	84,309	0	0	0	0	02/17
Barrier Free Ramps And Sidewalks	Barrier Free Ramps	Citywide	06 Bond Program	118,710	0	118,710	0	0	0	0	Various
Barrier Free Ramps And Sidewalks	Barrier Free Ramps	Citywide	12 Bond Program	21,954	0	21,954	0	0	0	0	Various
Beall Street From Dolphin To Gifford Street	Street Reconstruction-Local Streets	7	12 Bond Program	365,100	2,621	362,480	0	0	0	0	04/19
Beatrice St - Comstock St To Commerce St	Street Reconstruction	6	03 Bond Program	265,711	132,515	133,197	0	0	0	0	08/13
Beatrice St - Comstock St To Commerce St	Street Reconstruction	6	06 Bond Program	201,318	100,659	100,659	0	0	0	0	08/13
Bellevue From Akard To Ervay	Thoroughfares	2	06 Bond Program	148,875	121,908	26,967	0	0	0	0	03/17
Berry Trail From Preston Rd To Copperhill Dr	Street Reconstruction-Local Streets	11	12 Bond Program	654,662	526,341	128,321	0	0	0	0	07/17
Bishop From Jefferson To 8Th	Complete Streets	1	12 Bond Program	782,018	449,348	332,670	0	0	0	0	09/18
Bismark Dr From E. Ledbetter To 51St	Street Reconstruction-Local Streets	4	12 Bond Program	899,910	67,042	832,867	0	0	0	0	04/18
Blue Mesa Dr & Hillcrest Rd	Alley Reconstruction	Citywide	12 Bond Program	154,955	5,223	149,732	0	0	0	0	12/18
Bonnie View From Overton To Springview	Street Reconstruction-Local Streets	4	12 Bond Program	523,300	43,964	479,336	0	0	0	0	12/18
Bowen St From Mckinney Ave To Turtle Creek	Street Resurfacing	14	12 Bond Program	44,148	0	44,148	0	0	0	0	08/16
Bowling Brook Dr From Humoresque Dr To Lazy River Dr	Street Resurfacing	3	12 Bond Program	121,800	0	121,800	0	0	0	0	12/17

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Bridge Repair And Modification	Bridge Repair and Modification	Citywide	06 Bond Program	1,820,157	0	1,820,157	0	0	0	0	Various
Brierfield Dr From Brierfield Cir To W Camp Wisdom Rd	Street Reconstruction-Local Streets	3,8	12 Bond Program	49,133	10,890	38,243	0	0	0	0	12/17
Brookridge Dr From Spring Valley Rd To End Of Pavement (14100 Block)	Street Resurfacing	11	12 Bond Program	60,420	1,170	59,250	0	0	0	0	06/15
Brookview Dr & Gloster Rd	Alley Reconstruction	13	12 Bond Program	295,309	41,887	253,422	0	0	0	0	10/18
Bruton Rd From McKim To N Prairie Creek	Street Resurfacing	5	12 Bond Program	7,341	0	7,341	0	0	0	0	08/16
Cadiz - Industrial To Hotel	Thoroughfares	2	06 Bond Program	33,464	7,117	26,347	0	0	0	0	05/16
Camille Ave From Davenport To Cansler	Street Resurfacing	12	12 Bond Program	175,500	0	175,500	0	0	0	0	12/17
Camp Wisdom Road Project	Intergovernmental Partnership Projects	3, 8	06 Bond Program	1,300,000	0	1,300,000	0	0	0	0	07/20
Campanella Dr From Rialto Dr To Ti Blvd	Street Resurfacing	10	12 Bond Program	245,800	0	245,800	0	0	0	0	12/17
Canada Dr From Tamerisk St To Westmoreland Rd	Street Reconstruction-Thoroughfares	6	12 Bond Program	3,704,926	297,338	3,407,588	0	0	0	0	03/19
Canterbury-Edgefield Pathway Connection Improv	Trails	1	12 Bond Program	25,000	20,500	4,500	0	0	0	0	11/18
Capps Dr Rexford Dr From Lemmon Ave Parallel To Glencrest	Alley Petitions	13	12 Bond Program	174,369	1,250	173,119	0	0	0	0	10/18
Caruth Blvd & Colgate Ave	Alley Reconstruction	13	12 Bond Program	248,774	35,235	213,539	0	0	0	0	10/18
Caulfield Dr & Spanky Branch Ct	Alley Reconstruction	12	12 Bond Program	203,500	195,836	7,664	0	0	0	0	09/17
CBD Fair Link- Hall St To I-30	Intergovernmental Partnership Projects	2	06 Bond Program	6,077,824	1,589,731	4,488,093	0	0	0	0	12/18
Cedar Crest Bridge - Pedestrian And Bicycle Enhancement	Trinity River Projects	4,7	06 Bond Program	334,110	297,573	36,537	0	0	0	0	09/16

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Cedar Springs Ave From Douglas To Oak Lawn	Complete Streets	2,14	12 Bond Program	1,354,658	46,394	1,308,264	0	0	0	0	12/18
Central Boulevard - Commerce To Live Oak	Thoroughfares	2,14	06 Bond Program	9,168,133	9,142,586	25,547	0	0	0	0	11/17
Central Signal Computer	Traffic Signal Upgrades	2,14	03 Bond Program	3,462,036	2,109,997	1,352,040	0	0	0	0	Various
Chalk Hill - I 30 Be Frontage Road To Singleton	Thoroughfares	6	06 Bond Program	5,615,373	131,431	5,483,943	0	0	0	0	02/19
Chalk Hill Rd - Davis St To 800' South Of Ih-30	Thoroughfares	6	06 Bond Program	5,849,617	5,399,658	449,959	0	0	0	0	01/18
Chandler Dr From Carthage Ln To Carthage Ln 12900 To 13100	Street Reconstruction-Local Streets	10	12 Bond Program	953,088	938,607	14,481	0	0	0	0	07/17
Channel From Royal To Talisman	Street Resurfacing	13	12 Bond Program	343,700	342,848	852	0	0	0	0	02/18
Churchill Way From Whitley To Preston	Street Resurfacing	11	12 Bond Program	116,990	0	116,990	0	0	0	0	02/18
Claren Ct & Judi Ct	Alley Reconstruction	12	12 Bond Program	138,125	5,280	132,845	0	0	0	0	10/18
Cleanwater From Boundbrook To Woodbrook	Street Resurfacing	10	12 Bond Program	130,500	0	130,500	0	0	0	0	12/17
Clodus Fields Rd From Merit Rd To Coit Rd	Street Resurfacing	11	12 Bond Program	171,100	0	171,100	0	0	0	0	12/17
Cockrell Hill - La Reunion To Singleton	Intergovernmental Partnership Projects	6	06 Bond Program	5,972,581	172,881	5,799,700	512,986	0	0	0	04/20
Cockrell Hill From Davis To The City Limits	Intergovernmental Partnership Projects	3	06 Bond Program	895,297	762,193	133,104	0	0	0	0	08/18
Colorado Blvd Beckley Av Area Sidewalk Enhancement	Streetscape/Urban Design	1,3	06 Bond Program	1,328,630	1,028	1,327,603	0	0	0	0	01/18
Commerce From Good-Latimer To Hall	Streetscape/Urban Design	2	06 Bond Program	1,440,615	221,071	1,219,545	0	0	0	0	04/19
Community - Harry Hines To NW Hwy	Thoroughfares	6	03 Bond Program	1,406,934	266,652	1,140,282	0	0	0	0	04/19

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Community - NW Hwy. To Denton Rd.	Sidewalk Improvements	6	06 Bond Program	169,260	41,645	127,615	0	0	0	0	05/17
Continental - Industrial To IH 35E	Thoroughfares	6	06 Bond Program	292,082	0	292,082	0	0	0	0	01/17
Coolglen Dr From Meadowcreek Dr To End Of Pavement	Street Resurfacing	12	12 Bond Program	105,700	0	105,700	0	0	0	0	12/17
Coombs Trinity Connect	Trails	1	12 Bond Program	330,000	0	330,000	0	0	0	0	11/17
Country Brook Dr	Alley Reconstruction	12	12 Bond Program	252,369	22,207	230,162	0	0	0	0	12/18
Crenshaw Dr From Cushing Dr To Old Seagoville Rd	Street Petitions	5	12 Bond Program	851,950	63,259	788,691	0	0	0	0	12/18
Crest Brook Dr & Parkchester Dr	Alley Reconstruction	11	12 Bond Program	49,752	45,400	4,351	0	0	0	0	02/18
Cypress Hills East Side La Manga	Sidewalk Improvements	11	12 Bond Program	16,524	4,337	12,187	0	0	0	0	04/16
Dallas County 2006 Call For Projects	Intergovernmental Partnership Projects	Citywide	06 Bond Program	610,170	325,744	284,426	0	0	0	0	Various
Davis - Hampton To Westmoreland	Intergovernmental Partnership Projects	1,3	06 Bond Program	5,105,164	2,805	5,102,359	0	0	0	0	09/18
Davis Street From Beckley To Hampton	Complete Streets	1	12 Bond Program	987,663	283,244	704,418	0	0	0	0	12/18
Del Roy Dr & Preston Haven Dr	Alley Reconstruction	13	12 Bond Program	210,966	147,184	63,782	0	0	0	0	05/17
Denton Drive Phase 1 (Walnut Hill To Royal)	Intergovernmental Partnership Projects	6	06 Bond Program	2,824,906	2,823,907	999	0	0	0	0	01/19
Duchess From Royal Club To Marquis	Street Resurfacing	13	12 Bond Program	197,372	150,242	47,130	0	0	0	0	08/15
Duffield Dr & Earthwind Dr	Alley Reconstruction	12	12 Bond Program	116,025	5,210	110,815	0	0	0	0	12/18
Earlport Dr From Roundrock Rd To Winterwood Lane	Street Resurfacing	11	12 Bond Program	73,400	0	73,400	0	0	0	0	12/17

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Earthwind Dr & Campbell Rd	Alley Reconstruction	12	12 Bond Program	428,877	5,322	423,555	0	0	0	0	12/18
Easton Rd From Garland Rd To Gus Thomasson (Zacha Dr)	Street Resurfacing	9	12 Bond Program	466,610	450,680	15,930	0	0	0	0	12/18
Ellsworth Ave From Matilda To Concho St	Street Reconstruction-Local Streets	14	03 Bond Program	150,000	0	150,000	0	0	0	0	10/16
Elm From Good Latimer To Hall	Streetscape/Urban Design	2	06 Bond Program	64,050	0	64,050	0	0	0	0	03/17
Elmdale Pl From Polk St To Tyler St	Street Petitions	1	12 Bond Program	474,330	381,795	92,535	0	0	0	0	08/17
Elmwood Parkway Pedestrian Connection To Kiest Park	Trails	1,4	12 Bond Program	103,955	92,151	11,804	0	0	0	0	03/16
Emerald Isle Dr From Garland Rd To Park Entrance	Street Resurfacing	9	12 Bond Program	115,400	115,114	286	0	0	0	0	02/18
Estate Ln & Caribou Trl	Alley Reconstruction	10	12 Bond Program	33,096	27,762	5,334	0	0	0	0	06/16
Ewing Ave S From Galloway Ave To Genoa Ave	Street Reconstruction-Thoroughfares	4	06 Bond Program	1,160,779	151,225	1,009,554	0	0	0	0	12/18
Fair Park Link-Exposition	Intergovernmental Partnership Projects	2	03 Bond Program	2,422,643	2,229,889	192,754	0	0	0	0	02/17
Fern Ave From Godfrey Ave To C F Hawn Serv Rd	Street Reconstruction-Local Streets	5	12 Bond Program	15,943	0	15,943	0	0	0	0	06/17
Ferndale Rd From Walnut Hill Ln To Vistadale Dr	Street Resurfacing	10	12 Bond Program	550,706	501,621	49,085	0	0	0	0	05/15
Fernheath Ln From South Beltline Rd. To Dead End	Street Petitions	8	12 Bond Program	1,285,699	94,094	1,191,605	0	0	0	0	12/18
Five Mile Dr From Frio Dr To Burnside Ave	Street Reconstruction-Local Streets	3	12 Bond Program	42,618	11,235	31,382	0	0	0	0	06/17
Flag Pole Hill Trl From Goforth To Future Park Facility At Jules Muchert	Trails	10	12 Bond Program	1,200,000	162,073	1,037,927	0	0	0	0	11/17
Fordham From Bonnie View To Illinois	Street Reconstruction-Thoroughfares	4	12 Bond Program	1,521,300	230,658	1,290,642	0	0	0	0	12/18

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Fort Worth Ave From Sylvan To West Commerce	Streetscape/Urban Design	11	06 Bond Program	1,999,999	0	1,999,999	0	0	0	0	09/18
Fort Worth Ave From Sylvan To West Commerce	Thoroughfares	6	06 Bond Program	1,476,349	0	1,476,349	0	0	0	0	02/19
Gardenview Dr From Alto Garden Dr To Loma Garden Av	Street Petitions	5	12 Bond Program	1,469,400	104,649	1,364,751	0	0	0	0	02/19
Glen Regal Dr From Rialto Dr To Hallum St	Street Resurfacing	10	12 Bond Program	149,700	0	149,700	0	0	0	0	12/17
Gooch St From S Lancaster Rd To Tracy Rd Block	Target Neighborhood	8	12 Bond Program	1,285,700	172,542	1,113,158	0	0	0	0	01/19
Good Latimer-Dawson-Ferris	Street Reconstruction	2	06 Bond Program	1,037,860	110,190	927,670	0	0	0	0	12/18
Good Latimer-Ferris-Corinth	Street Reconstruction	2	03 Bond Program	354,176	92,412	261,764	0	0	0	0	12/18
Good Latimer-RI Thornton-Dawson	Street Reconstruction	2	03 Bond Program	1,876,554	215,780	1,660,774	0	0	0	0	12/18
Goodnight - Royal To North Of Harcourt	Thoroughfares	6	06 Bond Program	3,537,432	1,188,378	2,349,055	0	0	0	0	12/18
Goodnight - Joe Field To Royal	Thoroughfares	6	06 Bond Program	1,142,465	865,870	276,595	0	0	0	0	09/18
Governor's Row From Regal Row To Empire Central	Street Resurfacing	6	12 Bond Program	421,800	0	421,800	0	0	0	0	12/17
Grand From RB Cullum To Good Latimer	Complete Streets	7	12 Bond Program	367,350	279,794	87,556	0	0	0	0	10/36
Gray Wolf Trl & Bentwood Trl	Alley Reconstruction	12	12 Bond Program	169,600	17,662	151,938	0	0	0	0	12/18
Greater Casa View Area Streetscape Improvements	Streetscape/Urban Design	9	03 Bond Program	2,250,000	0	2,250,000	0	0	0	0	12/18
Greater Casa View Area Streetscape Improvements	Streetscape/Urban Design	9	12 Bond Program	1,696,529	50,848	1,645,682	0	0	0	0	12/18
Greenville Ave Retail Areas	Complete Streets	14	12 Bond Program	820,400	0	820,400	0	0	0	0	04/18

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Greenville From Belmont To Bell And From Alta To Ross	Complete Streets	14	12 Bond Program	4,046,387	4,040,376	6,011	0	0	0	0	01/17
Griffin From Ih30 To Main	Streetscape/Urban Design	2,14	06 Bond Program	689,132	580,491	108,640	0	0	0	0	09/17
Gus Thomasson Rd From Zacha Dr To Desdemona Dr	Street Resurfacing	9	12 Bond Program	401,600	400,604	996	0	0	0	0	12/18
Haas From Marjorie To 51St	Street Reconstruction-Local Streets	4	12 Bond Program	413,800	60,394	353,406	0	0	0	0	09/17
Hampton Rd (S) From Crow Creek Dr To North Of W. Ledbetter D	Street Reconstruction-Thoroughfares	4	06 Bond Program	1,858,900	239,608	1,619,292	0	0	0	0	08/19
Harbinger Ln & Kingsridge	Alley Reconstruction	12	12 Bond Program	181,882	172,078	9,804	0	0	0	0	05/17
Harry Hines Blvd From Medical District Dr To Butler St	Street Resurfacing	2	06 Bond Program	18,170	16,360	1,810	0	0	0	0	02/17
Haskell Avenue From Lemmon To Ross	Street Resurfacing	2,14	12 Bond Program	397,915	367,389	30,526	0	0	0	0	06/15
Hatcher Ave Dolphin Rd T	Participation with Other Government Agencies-	7	06 Bond Program	95,919	95,428	492	0	0	0	0	11/19
Heatherdale From Dove Meadow To Abrams	Street Reconstruction-Local Streets	10	12 Bond Program	693,200	603,649	89,551	0	0	0	0	07/17
Henderson Ave (N) From Richard To Ross	Street Resurfacing	2,14	12 Bond Program	740,200	0	740,200	0	0	0	0	11/17
Henderson St From Us 75 To Ross Ave	Complete Streets	2,14	12 Bond Program	1,085,106	0	1,085,106	0	0	0	0	02/19
Hendricks From Denley To Moore	Target Neighborhood	4	12 Bond Program	548,706	65,148	483,558	0	0	0	0	12/19
Highland Hills Dr From Simpson Stuart Rd To Bonnie View Rd	Street Reconstruction-Local Streets	8	12 Bond Program	49,133	19,346	29,787	0	0	0	0	07/17
Highland Rd From Ferguson To N. Of Entrance To Primrose	Thoroughfares	9	12 Bond Program	1,013,045	0	1,013,045	0	0	0	0	02/19
Hillcrest Rd & Blue Mesa Dr	Alley Reconstruction	12	12 Bond Program	110,075	4,542	105,533	0	0	0	0	12/18



# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Hillcrest Rd & Bremerton Dr	Alley Reconstruction	12	12 Bond Program	113,050	4,142	108,908	0	0	0	0	12/18
Hillfawn Cir & Woodstone Ln	Alley Reconstruction	11	06 Bond Program	121,780	110,864	10,915	0	0	0	0	03/16
Hilton Head Dr & Harbor Town Dr	Alley Reconstruction	12	12 Bond Program	180,962	16,414	164,549	0	0	0	0	12/18
Hilton Head Dr & River Hill Cir	Alley Reconstruction	12	12 Bond Program	159,258	15,202	144,057	0	0	0	0	12/18
Holly Hill From Phoenix To Pineland	Target Neighborhood	13	12 Bond Program	820,294	85,162	735,132	0	0	0	0	01/19
Houston Street Viaduct	Bridge Repair and Modification	1,2	12 Bond Program	6,706,812	6,641,232	65,580	0	0	0	0	12/17
Hughes Lane From Churchill Way To Lafayette Way	Target Neighborhood	11	12 Bond Program	794,009	115,940	678,069	0	0	0	0	01/19
Hughes Lane From Lafayette Way To The Alley North Of Linden	Sidewalk Improvements	11	12 Bond Program	136,956	31,002	105,954	0	0	0	0	11/17
I-30 Signature Design	Bridge Repair and Modification	1,6	06 Bond Program	241,130	198,888	42,242	0	0	0	0	03/17
I-635 Corridor (LbJ) - Approaches And Transitions From IH-35E	Thoroughfares	13	06 Bond Program	1,409,635	155,726	1,253,909	0	0	0	0	12/16
IH-20 Ramps From Haymarket Rd To W Of Us 175	Intergovernmental Partnership Projects	5,8	06 Bond Program	694,604	420,000	274,604	0	0	0	0	12/17
Illinois Avenue From Oriol Ave To Michigan Ave	Street Resurfacing	4	06 Bond Program	20,188	18,634	1,554	0	0	0	0	02/17
Imperial St From Bertrand Ave To Lagow St	Street Reconstruction-Local Streets	7	12 Bond Program	649,785	23,600	626,185	0	0	0	0	04/19
Industrial Blvd - Cadiz St To Continental Ave	Intergovernmental Partnership Projects	1,2,6	06 Bond Program	782,436	225,088	557,347	0	0	0	0	12/19
Infrastructure Imp-Public	Public Private Partnership	4,5,7	03 Bond Program	3,221,102	833,209	2,387,893	0	0	0	0	Various
Ivywood	Alley Reconstruction	8	12 Bond Program	39,106	30,303	8,802	0	0	0	0	09/16

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
JB Jackson From Grand To MLK	Street Reconstruction-Local Streets	7	12 Bond Program	164,295	144,018	20,277	0	0	0	0	10/18
Jefferson (W) From Beckley To Madison	Street Resurfacing	1	12 Bond Program	293,300	0	293,300	0	0	0	0	11/17
Katy Trail Ext Phase Iii	Participation with Other Government Agencies-Alternate	14	03 Bond Program	245,696	237,822	7,874	0	0	0	0	02/17
Katy Trail Extension - Partnership Project	Intergovernmental Partnership Projects	14	06 Bond Program	4,878,148	4,423,235	454,913	0	0	0	0	08/17
Katy Trail-Skillman-White	Intergovernmental Partnership Projects	9,14	06 Bond Program	1,988,244	1,944,176	44,068	0	0	0	0	06/16
Keller Springs / Preston / Westgrove	Intergovernmental Partnership Projects	12	12 Bond Program	863,824	775,190	88,634	0	0	0	0	01/17
Knox From Katy Trail To US 75	Complete Streets	14	12 Bond Program	526,969	0	526,969	0	0	0	0	07/19
La Cabeza	Alley Reconstruction	11	06 Bond Program	359,702	343,327	16,375	0	0	0	0	02/16
La Cabeza Dr From Spring Creek Rd To Querida Ln	Street Resurfacing	12	12 Bond Program	122,900	0	122,900	0	0	0	0	12/17
Lake Highlands Trail From White Rock Creek Trail To Skillman	Trails	10	12 Bond Program	1,598,898	146,385	1,452,513	0	0	0	0	03/17
Lake Placid Dr From Reynoldson Ln To Red Bird Ln	Street Improvements	3	12 Bond Program	273,988	228,946	45,042	0	0	0	0	08/16
Lamar Streetscape Project	Streetscape/Urban Design	2, 14	06 Bond Program	2,000,000	0	2,000,000	0	0	0	0	04/19
Lazy River Dr From Wagon Wheels Trl To E. Red Bird Ln	Street Reconstruction-Local Streets	3	12 Bond Program	42,618	10,146	32,472	0	0	0	0	03/16
Leavalley Dr From Hillwood Ln To Winterwood Ln	Street Resurfacing	11	12 Bond Program	53,200	0	53,200	0	0	0	0	12/17
Ledbetter Dr (E) From Kolloch Dr To Mayforge Dr	Street Reconstruction-Local Streets	4	12 Bond Program	578,100	27,210	550,890	0	0	0	0	12/18
Lindsley From Beacon To Munger	Street Reconstruction-Thoroughfares	2	12 Bond Program	1,464,441	947	1,463,494	0	0	0	0	03/17

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Live Oak -Olive To Central Boulevard	Thoroughfares	2,14	06 Bond Program	477,760	113,225	364,535	0	0	0	0	11/17
Longhorn Street From Bar X St To Ferguson Rd	Street Petitions	7	12 Bond Program	124,816	79,817	45,000	0	0	0	0	12/17
Main St From Good Latimer To Exposition	Complete Streets	2	12 Bond Program	730,200	69,760	660,440	0	0	0	0	12/18
Maple Ave From 700' South Of Mockingbird Ln To Mockingbird L	Street Reconstruction-Thoroughfares	2	12 Bond Program	588,534	2,288	586,246	0	0	0	0	12/19
Matagorda Dr From Lake Placid Dr To Dead End	Street Improvements	3	12 Bond Program	220,527	133,382	87,145	0	0	0	0	08/16
Mayforge Dr From Le Forge Ave To E Ledbetter Dr	Street Reconstruction-Local Streets	4	06 Bond Program	1,101,306	0	1,101,306	0	0	0	0	12/18
Mayforge Dr From Le Forge Ave To E Ledbetter Dr	Street Reconstruction-Local Streets	4	12 Bond Program	294,585	130,115	164,470	0	0	0	0	12/18
Mcmillan From Willis To Monticello	Street Resurfacing	14	06 Bond Program	32,149	28,947	3,202	0	0	0	0	02/18
Mcmillan From Willis To Monticello	Street Resurfacing	14	12 Bond Program	364,565	0	364,565	0	0	0	0	02/18
Mcvey From Beckley To Marsalis	Target Neighborhood	4	12 Bond Program	570,801	519,601	51,200	0	0	0	0	09/17
Meadow Valley Ln. From Reynoldson Ln To Caracas Dr	Street Improvements	3	12 Bond Program	267,305	130,044	137,262	0	0	0	0	08/16
Meadowcreek Drive Arapaho To Campbell - Pedestrian And Traff	Complete Streets	12	12 Bond Program	270,135	27,541	242,594	0	0	0	0	11/17
Michigan Ave From Saner Ave To Hobson Ave	Street Petitions	4	12 Bond Program	435,456	31,055	404,401	0	0	0	0	12/18
Mingo Street From Dolphin To Gault	Street Reconstruction-Local Streets	7	12 Bond Program	304,300	1,701	302,599	0	0	0	0	04/19
Misty Trl From Golden Creek Rd To Warm Mist Ln	Street Resurfacing	12	12 Bond Program	85,300	0	85,300	0	0	0	0	12/17
Modern Streetcar Extension	Intergovernmental Partnership Projects	1	06 Bond Program	59,345	748	58,598	0	0	0	0	08/16

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Montclair Ave From Brooklyn Ave To Clarendon Dr	Street Resurfacing	1	12 Bond Program	165,300	0	165,300	0	0	0	0	12/17
Montie St From Scyene Rd To Junction St	Street Reconstruction-Local Streets	7	12 Bond Program	860,400	73,981	786,419	0	0	0	0	04/19
Montreal Ave (S) From Clarendon Dr To Brandon St	Street Resurfacing	1	12 Bond Program	157,500	0	157,500	0	0	0	0	12/17
Motor St - IH 35E To Medical Center Dr	Intergovernmental Partnership Projects	2	06 Bond Program	1,890,441	1,463,977	426,465	0	0	0	0	01/20
Motor Street From Harry Hines To Stemmons	Thoroughfares	Citywide	06 Bond Program	336,543	1,895	334,648	0	0	0	0	11/17
Mountain Creek Parkway From 2400' SE Of Eagle Ford To Clark	Intergovernmental Partnership Projects	3	12 Bond Program	202,794	0	202,794	0	0	0	0	10/17
Northaven Trail Extension	Trails	11,13	12 Bond Program	1,389,776	266,616	1,123,160	0	0	0	0	10/17
Ocala Ave From Garland Rd To San Fernando Way	Street Resurfacing	9	12 Bond Program	88,100	0	88,100	0	0	0	0	12/17
Old Ox Rd From Red Bird Ln To Trade Winds Dr	Street Resurfacing	3	12 Bond Program	196,900	0	196,900	0	0	0	0	12/17
Olusta Dr From Oklaunion Dr To Murdock Rd	Street Resurfacing	8	12 Bond Program	205,100	0	205,100	0	0	0	0	12/17
Overton Rd E From Biglow To Garrison	Street Reconstruction-Thoroughfares	4	12 Bond Program	2,363,396	2,142,890	220,505	0	0	0	0	05/17
Palacios Ave From Ottawa Rd To Canada Dr	Street Petitions	6	12 Bond Program	559,007	1,250	557,757	0	0	0	0	10/18
Park Grove Ln 18627-18851 And Kirkmeadow Ln 4007-4131 A1	Alley Reconstruction	12	12 Bond Program	302,500	29,836	272,664	0	0	0	0	12/18
Park Lane - US 75 To Greenville	Intergovernmental Partnership Projects	13	06 Bond Program	529,729	0	529,729	0	0	0	0	12/19
Park Lane From Boedecker To US75	Intergovernmental Partnership Projects	13	06 Bond Program	957,225	0	957,225	0	0	0	0	12/19
Park-Boedecker To Greenville	Participation with Other Government Agencies-	13	03 Bond Program	748,266	212	748,054	0	0	0	0	12/19

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Parkshire, Lizshire, Sanshire, Danashire, Debshire, Clayshire, Pegshire	Street Resurfacing	10	12 Bond Program	371,200	0	371,200	0	0	0	0	12/17
Patton From Davis To 6Th	Street Resurfacing	1	12 Bond Program	184,145	151,843	32,302	0	0	0	0	06/15
Pearl -Commerce To Live Oak	Thoroughfares	2,14	06 Bond Program	2,320,022	2,017,108	302,914	0	0	0	0	11/17
Pedestrian Way On Elm St Between Ervay & Stone St	Streetscape/Urban Design	Citywide	06 Bond Program	2,324,147	0	2,324,147	0	0	0	0	09/18
Phoenix From Fair Oaks To Holly Hill	Target Neighborhood	13	12 Bond Program	857,200	86,195	771,005	0	0	0	0	01/19
Polk St (S) From Town Creek Drive To Brook Valley Lane	Street Resurfacing	3,4	12 Bond Program	98,800	0	98,800	0	0	0	0	02/18
Polk St From Jefferson Blvd To Davis	Street Resurfacing	1	12 Bond Program	474,600	0	474,600	0	0	0	0	09/18
Polk St S - Ferndale Av To Clarendon Av	Target Neighborhood	1	06 Bond Program	1,733,818	1,626,970	106,848	0	0	0	0	Various
Polk-Tyler Roundabouts	Traffic Intersection Capacity and Safety	1	06 Bond Program	2,724,119	416,294	2,307,825	0	0	0	0	03/19
Public Art Admin - Streets And Transportation	Public Art	Citywide	06 Bond Program	305,961	27,616	278,345	0	0	0	0	Various
Public Art Admin-Specstreets	Public Art	Citywide	03 Bond Program	48,998	1,061	47,937	0	0	0	0	Various
Public Art Proj -Streets	Public Art	Citywide	95 Bond Program	221,821	101,144	120,677	0	0	0	0	Various
Racine Dr From Kirnwood To Cleardale	Street Resurfacing	8	12 Bond Program	150,400	0	150,400	0	0	0	0	12/17
Red Fern Ln From Coit Rd To Blossomheath Ln	Street Reconstruction-Local Streets	11	12 Bond Program	529,216	427,252	101,964	0	0	0	0	07/17
Regent From Webb Chapel To Countess	Street Resurfacing	13	12 Bond Program	241,232	205,650	35,582	0	0	0	0	06/15
Reynoldston From Hampton To Heather Glen	Street Reconstruction-Local Streets	3	12 Bond Program	236,199	188,140	48,059	0	0	0	0	08/16

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Rialto Dr From Glen Regal Dr To Bunche Dr	Street Resurfacing	10	12 Bond Program	73,000	0	73,000	0	0	0	0	12/17
Roanoke Ave From Huron Dr To Mohawk Dr	Street Resurfacing	2	12 Bond Program	53,800	0	53,800	0	0	0	0	12/17
Rockwood St From Jerden Ln To Pembroke Ave	Street Petitions	4	12 Bond Program	957,175	625,742	331,434	0	0	0	0	07/17
Rocky Ridge Rd From E Ledbetter Dr To Woodacre Dr	Street Reconstruction-Local Streets	4	12 Bond Program	42,618	9,896	32,721	0	0	0	0	10/17
Runyon Creek Greenbelt Trl-Glendale Prk Loop Trl Frm Wagon W	Trails	3,8	12 Bond Program	3,208,411	2,354,100	854,311	0	0	0	0	10/17
Rustic Valley Dr 7238-7420 And Echo Bluff Dr 7104-7132 A	Alley Reconstruction	12	12 Bond Program	409,600	400,204	9,396	0	0	0	0	09/17
Saner Ave (E) From Michigan Ave To S. Marsalis Ave	Street Resurfacing	4	12 Bond Program	144,582	74,812	69,770	0	0	0	0	03/15
Sebring Dr From Tioga St To Soft Wind Dr	Street Resurfacing	8	12 Bond Program	176,500	0	176,500	0	0	0	0	12/17
SH 78-Loop 12 To IH	Intergovernmental Partnership Projects	9	03 Bond Program	210,000	137,382	72,618	0	0	0	0	06/17
Shady Bend From Midway To Haydale	Street Resurfacing	13	12 Bond Program	205,900	0	205,900	0	0	0	0	12/17
Sidewalk Improvement	Sidewalk Improvements	8, Citywide	06 Bond Program	374,916	70,190	304,726	0	0	0	0	Various
Sidewalk Improvements - Cd Projects	Sidewalk Improvements	Citywide	06 Bond Program	78,849	0	78,849	0	0	0	0	Various
Sidewalk Improvements Along Arterial Streets To Be Determined	Sidewalk Improvements	1, 10, 11	03 Bond Program	311,859	300,502	11,357	0	0	0	0	Various
Sidewalk Improvements Along Arterial Streets To Be Determined	Sidewalk Improvements	1, 10, 11	06 Bond Program	4,080,860	2,898,393	1,182,468	0	0	0	0	Various
Sidewalk Improvements Citywide	Sidewalk Improvements	Citywide	12 Bond Program	3,095,185	2,822,667	272,518	0	0	0	0	Various
Sidewalk Improvements District 12	Sidewalk Improvements	12	12 Bond Program	7,749	2,000	5,749	0	0	0	0	09/17

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Sidewalk Improvements District 2	Sidewalk Improvements	2	12 Bond Program	74,541	8,951	65,590	0	0	0	0	03/17
Sidewalk Improvements District 4	Sidewalk Improvements	4	12 Bond Program	288,200	107,081	181,119	0	0	0	0	12/17
Southwell Road From Harry Hines Blvd To Denton Dr	Street Resurfacing	6	12 Bond Program	40,032	0	40,032	0	0	0	0	02/18
Spring Grove From Alpha To Coit	Street Reconstruction-Local Streets	11	12 Bond Program	2,255,500	251,655	2,003,845	0	0	0	0	04/19
Spring Valley At Goldmark	Intergovernmental Partnership Projects	11	06 Bond Program	231,792	0	231,792	0	0	0	0	02/17
Spring Valley Rd From Coit Rd To Goldmark Sidewalk And Pedes	Intergovernmental Partnership Projects	11	12 Bond Program	152,163	96,308	55,854	0	0	0	0	06/18
Squaw Valley From End Of Pavement To Crested Butte Dr	Street Resurfacing	12	12 Bond Program	124,700	0	124,700	0	0	0	0	12/17
Stefani Dr From Thackery St To Hillcrest Rd	Street Resurfacing	13	12 Bond Program	128,500	0	128,500	0	0	0	0	12/17
Stevens St From Cayuga Dr To Davilla Ave And Davilla Ave Fro	Street Petitions	9	12 Bond Program	673,500	42,138	631,362	0	0	0	0	08/18
Stratton Dr From Calcutta Dr To Penguin Dr	Street Reconstruction-Local Streets	3	12 Bond Program	42,618	11,340	31,278	0	0	0	0	03/16
Street And Alley Improvement Projects	Street Improvements	Citywide	Street and Alley Improvement Fund	33,340,220	20,722,031	12,618,189	24,500,373	24,600,373	20,500,373	20,500,373	Various
Sweet Sue Ln From Hidden Valley Dr To Camp Wisdom (E) Rd	Street Reconstruction-Local Streets	8	12 Bond Program	49,133	18,897	30,235	0	0	0	0	08/17
Sylvan -West Commerce To Singleton	Thoroughfares	6	06 Bond Program	3,567,141	0	3,567,141	0	0	0	0	02/19
Sylvan -West Commerce To Singleton	Thoroughfares	6	12 Bond Program	1,597,448	0	1,597,448	0	0	0	0	02/19
Tacoma From Ann Arbor To Marjorie	Street Reconstruction-Local Streets	4	12 Bond Program	91,275	63,134	28,141	0	0	0	0	06/17
Tomlinson St From Graystone Dr To Meandering Way	Street Resurfacing	12	12 Bond Program	98,200	0	98,200	0	0	0	0	12/17

# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Townslley Ct (17203-17215) A9648	Alley Reconstruction	12	12 Bond Program	91,800	0	91,800	0	0	0	0	12/18
Traffic Accident Reduction Roadway Improvements - On-Demand	Intergovernmental Partnership Projects	Citywide	03 Bond Program	253,613	232,863	20,750	0	0	0	0	09/17
Traffic Accident Reduction Roadway Improvements - On-Demand	Intergovernmental Partnership Projects	Citywide	06 Bond Program	306,328	12,736	293,592	0	0	0	0	Various
Traffic Control & Safety	Traffic Signal Control Equipment Upgrades	2,9,11,12,14	06 Bond Program	176,622	156,884	19,738	0	0	0	0	12/16
Traffic Signal Control Equipment Upgrades - Citywide - Phase	Traffic Signal Control Equipment Upgrades	Citywide	06 Bond Program	1,155,078	1,074,035	81,043	0	0	0	0	09/17
Trail From Timberglen Park To Barry Barker Park	Trails	12	12 Bond Program	2,076,661	230,756	1,845,905	0	0	0	0	01/17
Trails End From Berry Trl To Arapaho Rd	Street Reconstruction-Local Streets	11	12 Bond Program	1,282,107	1,011,763	270,344	0	0	0	0	07/17
Tree Shadow Trl 5902-5942 And Flintshire Ct 5901-5923 A1	Alley Reconstruction	12	12 Bond Program	244,900	21,258	223,642	0	0	0	0	12/18
Trinity River Trail From Sylvan To Moore Park	Trails	1,4,6	12 Bond Program	6,418,400	4,100,145	2,318,255	0	0	0	0	06/16
Tumbling Creek Trl From Leaning Oaks St To Alta Mesa Dr	Street Resurfacing	8	12 Bond Program	152,100	0	152,100	0	0	0	0	12/17
Underwood St From Kilburn Ave To Modree Ave	Street Resurfacing	4	12 Bond Program	34,200	0	34,200	0	0	0	0	12/17
Valley View/Walnut - IH 635 To City Limits	Intergovernmental Partnership Projects	10,11	06 Bond Program	907,540	459,219	448,321	0	0	0	0	12/17
Valley View/Walnut-635 Cty	Participation with Other Government Agencies-	10,11	06 Bond Program	200,000	0	200,000	0	0	0	0	12/17
Walnut Hill - Malibu To Luna	Intergovernmental Partnership Projects	6	06 Bond Program	3,462,297	3,340,970	121,327	0	0	0	0	10/16
Warranted Signals And School Flashers - On-Demand	Warranted Signals and School Flashers	Citywide	06 Bond Program	2,730,700	2,180,993	549,706	0	0	0	0	10/54
Weeburn From Marsh To Mid Pines	Street Reconstruction-Local Streets	13	12 Bond Program	751,214	702,025	49,189	0	0	0	0	08/17



# STREETS AND THROUGHFARE CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
West Dallas Gateway	Gateway	6	12 Bond Program	3,117,635	1,736,968	1,380,667	29,387,120	0	0	0	10/20
West End Plaza, Streetscape/Urban Design	Streetscape/Urban Design	14	06 Bond Program	4,467,050	37,427	4,429,623	0	0	0	0	09/18
Western St From Sunnyside Ave To Cockrell Hill Rd	Street Resurfacing	1	12 Bond Program	103,000	0	103,000	0	0	0	0	12/17
Wheatland - Lancaster Cl To Lancaster Rd @ Plaza	Thoroughfares	8	03 Bond Program	367,758	92,917	274,841	0	0	0	0	12/18
Wheatland - Lancaster Cl To Lancaster Rd @ Plaza	Thoroughfares	8	06 Bond Program	4,748,946	99,376	4,649,570	0	0	0	0	12/18
Wild Oak Drive From Highland Rd To Stonycreek Dr	Street Resurfacing	7	12 Bond Program	146,741	106,494	40,248	0	0	0	0	07/15
Windy Ridge Drive From Meadowcreek Dr To Arbor Downs Dr	Street Resurfacing	12	12 Bond Program	162,034	111,465	50,569	0	0	0	0	06/15
Wonderland Trl From Northaven Rd To Peter Pan Dr	Street Resurfacing	13	12 Bond Program	269,200	0	269,200	0	0	0	0	12/17
Woodmeadow From La Prada West To The End Of Divided Roadway	Street Reconstruction-Local Streets	9	12 Bond Program	1,426,143	10,000	1,416,143	0	0	0	0	12/19
Yancy S From Carbondale St To Saipan St	Target Neighborhood	7	12 Bond Program	500,939	81,092	419,847	0	0	0	0	12/19
<b>Total Streets and Thoroughfare Capital Improvements</b>				<b>\$ 269,441,220</b>	<b>\$ 117,182,815</b>	<b>\$ 152,258,405</b>	<b>\$ 54,400,479</b>	<b>\$ 24,600,373</b>	<b>\$ 20,500,373</b>	<b>\$ 20,500,373</b>	



# TRINITY RIVER CORRIDOR CAPITAL IMPROVEMENTS

## MISSION

This program consists of projects along the Trinity River Corridor that provide for flood protection, environmental restoration/preservation, recreation, transportation improvements and economic development. The current Trinity River Corridor projects include the Dallas Floodway Extension and development of flood improvements in the Elm Fork area. Also included are transportation improvements such as the Margaret Hunt Hill (formerly referred to as the Woodall Rodgers Extension) Bridge, which will provide a reliever route to allow the State to make improvements to the Canyon/Mixmaster/Lower Stemmons areas. Other projects will provide for recreational amenities in the Great Trinity Forest and lakes within the Floodway.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Completed construction of Trinity Trails along the Dallas Floodway.
2. Continued construction of IH-30 (Margaret McDermott) Signature Bridge.
3. Continued construction of Able Sump Station improvements.
4. Completed construction of the Upper Chain of Wetland.
5. Continued construction of Beckley Avenue Extension.

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Complete construction of Skyline Trail along the Dallas Floodway.
2. Complete construction of IH-30 (Margaret McDermott) Signature Bridge.
3. Complete construction of Able Sump Station improvements.
4. Complete construction of Beckley Avenue Extension.

# TRINITY RIVER CORRIDOR CAPITAL IMPROVEMENTS

## SERVICE DESCRIPTIONS

### Site Development

Provides funding for certain costs associated with capital improvement projects. These costs include studies and long-range plans as well as design and construction.

### Trinity River Projects

Projects along the Trinity River Corridor for flood protection, environmental restoration/preservation, recreation, and transportation improvements.

# TRINITY RIVER CORRIDOR CAPITAL IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
1998 General Obligation Bonds	\$136,474,244	\$86,353,656	\$50,120,589	\$0	\$0	\$0	\$0
<b>Total Trinity River Corridor Capital Improvements</b>	<b>\$136,474,244</b>	<b>\$86,353,656</b>	<b>\$50,120,589</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# TRINITY RIVER CORRIDOR CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Trinity River Projects	\$136,474,244	\$86,353,656	\$50,120,589	\$0	\$0	\$0	0
<b>Total Trinity River Corridor Capital Improvements</b>	<b>\$136,474,244</b>	<b>\$86,353,656</b>	<b>\$50,120,589</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# TRINITY RIVER CORRIDOR CAPITAL IMPROVEMENTS

Project Name	Service	FY2017-18 Adopted	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Beckley Ave Extension	Trinity River Projects	Citywide	98 Bond Program	\$5,967,525	\$5,937,429	\$30,096	\$0	\$0	\$0	\$0	Various
Dallas Floodway Extension	Trinity River Projects	Citywide	98 Bond Program	24,660,481	22,246,076	2,414,405	0	0	0	0	Various
Trinity Lakes Phase I - Parkway	Trinity River Projects	Citywide	98 Bond Program	751,457	449,927	301,530	0	0	0	0	Various
Trinity Parkway Corridor Transportation Projects	Trinity River Projects	Citywide	98 Bond Program	74,056,931	37,703,546	36,353,386	0	0	0	0	Various
Trinity River Chain of Lakes	Trinity River Projects	Citywide	98 Bond Program	31,037,850	20,016,678	11,021,172	0	0	0	0	Various
<b>Total Trinity River Corridor Capital Improvements</b>				<b>\$136,474,244</b>	<b>\$86,353,656</b>	<b>\$50,120,589</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	





# WATER UTILITIES FACILITIES CAPITAL IMPROVEMENTS

## MISSION

The City of Dallas Water Utilities Department (DWU) is a City-owned enterprise utility providing regional water and wastewater services to the citizens of Dallas and to the surrounding customer cities. DWU's mission is to provide services vital to the health and safety of Dallas citizens and our customers and to support the City's efforts toward economic development, environmental protection and enhancement of quality of life, including water supply, treatment, and distribution; wastewater collection and treatment; and billing, credit and collection and customer service.

The mission of the Water Utilities Department Capital Improvement Program is to provide an adequate water supply and wastewater treatment to its customers by the acquisition of future water and wastewater facilities and to renovate and construct improvements to existing water and wastewater facilities throughout the City of Dallas.

## HIGHLIGHTED ACCOMPLISHMENTS FOR FY 2016-17

1. Awarded Water and Wastewater Main Replacement and Rehabilitation contracts which will result in the installation of approximately 70 miles of water and wastewater mains, including relocation and private development projects.
2. Awarded the Comprehensive Wastewater Collection System Assessment Update. The Comprehensive Wastewater Collection System Assessment Update will include strategic plans and long-range goals for the capacity, management, operation, and maintenance of the wastewater collection system.
3. Awarded construction of the Grit Removal Improvements project at the Southside Wastewater Treatment Plant. This project will significantly reduce operational and maintenance costs by removing grit from the treatment process.
4. Awarded construction of Major Maintenance Improvements project at the Southside Wastewater Treatment Plant. This project will include installation of new chlorine and Sulphur Dioxide emergency scrubber systems, clarifier drives, electrical and mechanical improvements at the Effluent pump station and new variable frequency drives at the Pump Station C.
5. Completed construction of rehabilitation improvements to Clarifiers 1-6 at the Central Wastewater Treatment Plant.

# WATER UTILITIES FACILITIES CAPITAL IMPROVEMENTS

- This project includes structural, mechanical and electrical improvements to extend the service life of the facility.
6. Awarded the Elm Fork Residuals Handling Facility construction project. The project will provide gravity thickeners and a new residuals handling pump station to improve the quality of return water at the plant site and when completed will make the Residuals Basin Site fully operational resulting in improved solids handling.
  7. Awarded construction of the Elm Fork Pump Station 1 project. This project is a dual raw water and potable water pump station capable of pumping approximately 180 million gallons per day of both types of water. The project will replace the existing pump station that is over 60 years old and has numerous hydraulic, mechanical and electrical deficiencies that prevent rehabilitation.
  8. Awarded the Jim Miller Pump Station rehabilitation contract. This contract will perform a condition assessment of key components of the pump station and recommend improvements. Jim Miller Pump Station has a 20-million-gallon reservoir and a pump station that can service North Dallas, East Dallas, Pleasant Grove and transfer water to northwestern customer cities.
  9. Awarded Phase I of the Walnut Hill Pump Station design build project. This project will replace the existing two pump stations that have exceeded their service life.
  10. Completed the Bachman Water Treatment Plant Water Quality Improvements and final conversion of the plant to enhanced coagulation and biological filtration for improved stability of water in the distribution system.

## HIGHLIGHTED OBJECTIVES FOR FY 2017-18

1. Award Water and Wastewater Main Replacement and Rehabilitation contracts which will result in the installation of approximately 77 miles of water and wastewater mains, including relocation and private development projects.
2. Award the Water Delivery Comprehensive System Assessment and Update. The Water Delivery Comprehensive System Assessment and Update will include strategic plans and long-range goals for the capacity, management, operation, and maintenance of the City of Dallas water delivery system.
3. Award construction of rehabilitation improvements to the 120" wastewater interceptor upstream of the Southside Wastewater Treatment Plant. These improvements are necessary to extend the service life of the main.

# WATER UTILITIES FACILITIES CAPITAL IMPROVEMENTS

4. Complete construction of the Peak Flow basin rehabilitation improvements at the Central Wastewater Treatment Plant. This project includes structural and mechanical improvements that will increase the hydraulic capacity of the basins and extend their service life.
5. Award construction of Peak Flow Basin No. 5 at the Southside Wastewater Treatment Plant. This project will increase the peak flow capacity at the plant and provide flexibility for transferring flows during wet weather events and plant outages.
6. Award Phase 2 of the Walnut Hill Pump Station replacement project. This project will replace the existing two pump stations that have exceeded their service life.
7. Conversion of East Side Water Treatment Plant to biological filtration operation. The new process conversion will build on improvements at Bachman Water Treatment Plant and improve the quality and stability of water in the distribution system.
8. Award the Residuals Handling Improvements engineering project at the Eastside Water Treatment Plant. This project will modify existing residuals handling processes at the plant to provide a more efficient operation and better water quality.

## SERVICE DESCRIPTIONS

### **Homeowner Extensions and Unserved Areas**

Construction of water and wastewater main extensions to homeowners and meters for water service.

### **Inflow/Infiltration Remediation**

Design and construction of improvements to eliminate inflow and infiltration conditions within the wastewater collection system.

### **Mains, Pump Stations and Associated Facilities**

Right-of-way acquisition, design and construction of new and replacement mains, pump stations, lift stations, ground storage

# WATER UTILITIES FACILITIES CAPITAL IMPROVEMENTS

reservoirs, and elevated tanks citywide as required by growth, development and obsolescence. Surveying, geotechnical and environmental services are also included.

## **Public Art**

Includes the public art initiatives throughout the City of Dallas. Funds generated by Public Art appropriations are used for the design services of artists, for the selection, acquisition, commissioning and display of artworks and for administration of the public art projects.

## **Raw Water Pumping and Transmission**

Acquisition of right-of-way for transmission facilities and for the design and construction of water transmission facilities to include the Lake Fork Pump Station and pipeline.

## **Rehabilitation and Equipment**

Maintenance and renovation of major water and wastewater facilities.

## **Relocations in Advance of Paving**

Replacement and/or relocation of water mains, wastewater mains and related facilities to permit widening and paving of streets and highways and storm drainage in coordination with City, County, and State programs.

## **Service Centers, Offices and Research Facilities**

Renovation of existing service facilities and business and customer service systems.

## **Studies and Master Plans**

Studies related to business, planning, water and wastewater operations and master plan updates.

# WATER UTILITIES FACILITIES CAPITAL IMPROVEMENTS

## **Wastewater Treatment Plants and Associated Facilities**

Design and construction of renovations, expansions, and improvements to the Central and Southside Wastewater Treatment Plants. Funding for the design and construction of the proposed future wastewater treatment plant(s).

## **Water Supply Reservoirs and Dams**

Dam inspection, consultation, rehabilitation and erosion studies for various dams. Also, includes acquisition of new water supply sources.

## **Water Treatment Plants and Associated Facilities**

Design and construction of renovations, expansions and improvements to the City's three water treatment plants: Bachman Plant, East Side Plant and Elm Fork Plant. Funding for the design and construction of the proposed future water treatment plant(s).

## **Wholesale Customer Facilities**

Construction of facilities necessary to provide service to the Customer Cities.

# WATER UTILITIES CAPITAL IMPROVEMENTS

Source of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Capital Construction	\$1,284,498,429	\$1,169,386,402	\$115,533,204	\$51,175,000	\$49,195,000	\$51,106,000	\$202,730,000
Commercial Paper	1,866,527,673	1,327,960,662	538,567,009	235,625,000	250,805,000	264,694,000	1,133,370,000
<b>Total Water Utilities Capital Improvements</b>	<b>\$3,151,026,102</b>	<b>\$2,497,347,064</b>	<b>\$654,100,213</b>	<b>\$286,800,000</b>	<b>\$300,000,000</b>	<b>\$315,800,000</b>	<b>\$1,336,100,000</b>

# WATER UTILITIES CAPITAL IMPROVEMENTS

Use of Funds	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost
Homeowners and Unserved Areas	\$137,054,796	\$113,014,707	\$24,461,266	\$2,500,000	\$2,500,000	\$2,500,000	\$10,000,000
Inflow/Infiltration Remediation	29,038,136	29,038,135	0	0	0	0	0
Mains, Pump Stations and Associated Facilities	1,014,755,444	832,573,032	182,182,413	172,900,000	149,900,000	108,200,000	564,800,000
Public Art	4,024,500	713,805	3,310,695	71,250	0	0	0
Raw Water Pumping and Transmission	86,140,488	67,172,015	18,968,472	2,500,000	2,500,000	5,500,000	89,000,000
Rehabilitation and Equipment	233,275,698	207,276,741	25,998,957	13,228,750	13,000,000	13,800,000	55,600,000
Relocations in Advance of Paving	247,708,529	176,045,962	71,662,566	28,000,000	21,000,000	16,000,000	64,000,000
Service Centers, Offices and Research Facilities	61,476,064	46,549,886	14,926,179	8,000,000	10,000,000	3,000,000	12,000,000
Studies and Master Plans	62,382,777	53,022,132	9,360,645	4,100,000	1,100,000	1,100,000	4,300,000
Wastewater Treatment Plants and Associated Facilities	520,030,776	418,717,890	101,312,886	26,500,000	30,500,000	18,200,000	208,400,000
Water Supply Reservoirs and Dams	58,047,235	43,584,809	14,462,426	0	5,000,000	6,500,000	0
Water Treatment Plants and Associated Facilities	688,680,175	503,311,342	185,368,832	28,500,000	64,000,000	140,500,000	326,000,000
Wholesale Customer Facilities	8,411,484	6,326,608	2,084,876	500,000	500,000	500,000	2,000,000
<b>Total Water Utilities Capital Improvements</b>	<b>\$3,151,026,102</b>	<b>\$2,497,347,064</b>	<b>\$654,100,213</b>	<b>\$286,800,000</b>	<b>\$300,000,000</b>	<b>\$315,800,000</b>	<b>\$1,336,100,000</b>

# WATER UTILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Bachman Water Treatment Plant	Water Treatment Plants and Associated Facilities	Citywide	Capital Construction	\$16,975,554	\$16,051,185	\$924,368	\$7,000,000	\$3,000,000	\$1,500,000	\$20,000,000	Various
Bachman Water Treatment Plant	Water Treatment Plants and Associated Facilities	Citywide	Commercial Paper	110,630,753	98,895,750	11,735,003	0	0	0	0	Various
Central Wastewater Treatment Plant CS30	Wastewater Treatment Plants and Associated Facilities	Citywide	Capital Construction	52,322,504	51,204,005	1,118,499	500,000	0	2,700,000	13,400,000	Various
Central Wastewater Treatment Plant PS30	Wastewater Treatment Plants and Associated Facilities	Citywide	Commercial Paper	222,731,053	178,610,872	44,120,181	14,000,000	29,000,000	0	70,000,000	Various
East Side Water Treatment Plant	Water Treatment Plants and Associated Facilities	Citywide	Capital Construction	41,879,438	40,279,029	1,600,409	5,500,000	0	7,000,000	0	Various
East Side Water Treatment Plant	Water Treatment Plants and Associated Facilities	Citywide	Commercial Paper	268,395,167	194,819,371	73,575,796	13,000,000	37,000,000	0	80,000,000	Various
Elm Fork Water Treatment Plant	Water Treatment Plants and Associated Facilities	Citywide	Capital Construction	47,221,605	45,285,097	1,936,508	0	9,000,000	2,000,000	8,000,000	Various
Elm Fork Water Treatment Plant	Water Treatment Plants and Associated Facilities	Citywide	Commercial Paper	203,577,658	107,980,910	95,596,748	3,000,000	15,000,000	130,000,000	218,000,000	Various
Future Development Initiatives - Wastewater	Homeowners and Unserved Areas	Citywide	Capital Construction	8,500,000	0	8,500,000	0	0	0	0	Various
Future Development Initiatives - Water	Homeowners and Unserved Areas	Citywide	Capital Construction	8,500,000	0	8,500,000	0	0	0	0	Various
Public Art Program - Wastewater	Public Art	Citywide	Capital Construction	2,075,000	0	2,075,000	30,000	0	0	0	Various
Public Art Program - Water	Public Art	Citywide	Capital Construction	1,949,500	713,805	1,235,695	41,250	0	0	0	Various
Raw Water Pumping and Transmission Facilities	Raw Water Pumping and Transmission	Citywide	Capital Construction	59,521,581	58,416,439	1,105,142	0	0	500,000	29,000,000	Various
Raw Water Pumping and Transmission Facilities	Raw Water Pumping and Transmission	Citywide	Commercial Paper	26,618,907	8,755,576	17,863,330	2,500,000	2,500,000	5,000,000	60,000,000	Various
Sewer Mains, Interceptors and Lift Stations	Mains, Pump Stations and Associated Facilities	Citywide	Capital Construction	137,721,514	129,506,511	8,215,004	10,175,000	15,300,000	7,100,000	26,400,000	Various
Sewer Mains, Interceptors and Lift Stations	Mains, Pump Stations and Associated Facilities	Citywide	Commercial Paper	249,304,381	210,253,089	39,051,292	81,000,000	63,000,000	42,000,000	138,000,000	Various
Southside Wastewater Treatment Plant	Wastewater Treatment Plants and Associated Facilities	Citywide	Capital Construction	104,066,321	103,144,247	922,074	2,000,000	1,500,000	5,500,000	15,000,000	Various



# WATER UTILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Southside Wastewater Treatment Plant	Wastewater Treatment Plants and Associated Facilities	Citywide	Commercial Paper	140,910,898	85,758,766	55,152,132	10,000,000	0	10,000,000	110,000,000	Various
Studies and Master Plans	Studies and Master Plans	Citywide	Commercial Paper	200,000	0	200,000	0	0	0	0	Various
Supply Reservoirs and Dams	Water Supply Reservoirs and Dams	Citywide	Commercial Paper	21,364,351	9,245,270	12,119,081	0	5,000,000	5,000,000	0	Various
Supply Reservoirs and Dams	Water Supply Reservoirs and Dams	Citywide	Capital Construction	36,682,884	35,207,728	1,475,156	0	0	1,500,000	0	Various
Wastewater Administrative Order	Inflow/Infiltration Remediation	Citywide	Capital Construction	29,038,136	29,038,135	0	0	0	0	0	Various
Wastewater Facilities Repairs and Rehabilitation	Rehabilitation and Equipment	Citywide	Capital Construction	80,944,797	71,619,818	9,324,979	470,000	0	4,500,000	19,000,000	Various
Wastewater Facilities Repairs and Rehabilitation	Rehabilitation and Equipment	Citywide	Commercial Paper	575,000	75,000	500,000	3,500,000	4,000,000	0	0	Various
Wastewater Homeowners, Unserved Areas, Extensions and	Homeowners and Unserved Areas	Citywide	Capital Construction	35,651,984	28,690,718	6,961,266	1,000,000	1,000,000	1,000,000	4,000,000	Various
Wastewater Relocations	Relocations In Advance of Paving	Citywide	Capital Construction	37,473,212	32,865,901	4,607,311	0	0	0	0	Various
Wastewater Relocations	Relocations In Advance of Paving	Citywide	Commercial Paper	50,041,195	34,826,989	15,214,206	18,000,000	11,000,000	8,000,000	32,000,000	Various
Wastewater Service Centers, Offices and Research Facilities	Service Centers, Offices and Research Facilities	Citywide	Capital Construction	10,774,746	7,499,974	3,274,772	0	0	0	0	Various
Wastewater Service Centers, Offices and Research Facilities	Service Centers, Offices and Research Facilities	Citywide	Commercial Paper	1,950,001	0	1,950,001	2,000,000	4,000,000	0	0	Various
Wastewater Studies and Master Plans	Studies and Master Plans	Citywide	Capital Construction	20,276,454	14,231,465	6,044,989	1,000,000	1,000,000	1,000,000	4,000,000	Various
Wastewater Studies and Master Plans	Studies and Master Plans	Citywide	Commercial Paper	4,621,349	4,468,201	153,148	0	0	0	0	Various
Wastewater Wholesale Customer Facilities	Wholesale Customer Facilities	Citywide	Capital Construction	25,365	25,365	0	0	0	0	0	Various
Water Conservation Vouchers	Water Supply Reservoirs and Dams	Citywide	Capital Construction	0	(868,189)	868,189	0	0	0	0	Various
Water Facilities Repairs and Rehabilitation	Rehabilitation and Equipment	Citywide	Capital Construction	148,897,901	134,009,657	14,888,244	3,258,750	3,000,000	3,300,000	12,600,000	Various

# WATER UTILITIES CAPITAL IMPROVEMENTS

Project Name	Service	Council District	Funding Source	Budget	Spent or Committed	Remaining	FY2017-18 Adopted	FY2018-19 Planned	FY2019-20 Planned	Future Cost	In Service Date
Water Facilities Repairs and Rehabilitation	Rehabilitation and Equipment	Citywide	Commercial Paper	2,858,000	1,572,266	1,285,734	6,000,000	6,000,000	6,000,000	24,000,000	Various
Water Homeowners, Unserved Areas, Extensions and	Homeowners and Unserved Areas	Citywide	Capital Construction	83,902,812	84,323,989	0	1,500,000	1,500,000	1,500,000	6,000,000	Various
Water Homeowners, Unserved Areas, Extensions and	Homeowners and Unserved Areas	Citywide	Commercial Paper	500,000	0	500,000	0	0	0	0	Various
Water Mains, Pumping and Storage Facilities	Mains, Pump Stations and Associated Facilities	Citywide	Capital Construction	166,119,102	151,266,469	14,852,633	10,100,000	8,295,000	8,406,000	31,030,000	Various
Water Mains, Pumping and Storage Facilities	Mains, Pump Stations and Associated Facilities	Citywide	Commercial Paper	461,610,447	341,546,963	120,063,484	71,625,000	63,305,000	50,694,000	369,370,000	Various
Water Relocations Due to Paving	Relocations In Advance of Paving	Citywide	Capital Construction	65,495,609	59,119,938	6,375,671	2,000,000	2,000,000	0	0	Various
Water Relocations Due to Paving	Relocations In Advance of Paving	Citywide	Commercial Paper	94,698,513	49,233,134	45,465,378	8,000,000	8,000,000	8,000,000	32,000,000	Various
Water Service Centers, Offices and Research Facilities	Service Centers, Offices and Research Facilities	Citywide	Capital Construction	44,311,317	37,859,907	6,451,411	3,000,000	3,000,000	3,000,000	12,000,000	Various
Water Service Centers, Offices and Research Facilities	Service Centers, Offices and Research Facilities	Citywide	Commercial Paper	4,440,000	1,190,005	3,249,995	3,000,000	3,000,000	0	0	Various
Water Studies and Master Plans	Studies and Master Plans	Citywide	Capital Construction	37,284,974	34,322,466	2,962,508	3,100,000	100,000	100,000	300,000	Various
Water Wholesale Customer Facilities	Wholesale Customer Facilities	Citywide	Commercial Paper	1,500,000	728,500	771,500	0	0	0	0	Various
Water Wholesale Customer Facilities	Wholesale Customer Facilities	Citywide	Capital Construction	6,886,119	5,572,743	1,313,376	500,000	500,000	500,000	2,000,000	Various
<b>Total Water Utilities Capital Improvements</b>				<b>\$3,151,026,102</b>	<b>\$2,497,347,064</b>	<b>\$654,100,213</b>	<b>\$286,800,000</b>	<b>\$300,000,000</b>	<b>\$315,800,000</b>	<b>\$1,336,100,000</b>	

# FOUR YEAR OPERATING AND MAINTENANCE PLAN

The Four Year Operating and Maintenance (O&M) Plan presents a four-year forecast of anticipated incremental costs of operating and maintaining new facilities and other improvements funded in the City's Capital Improvement Program. This plan estimates funding needs for projects after the project is placed in-service. All associated operating costs, such as human resources, maintenance, utilities, and equipment are included.

Listed below is a summary of the O&M expenses by Key Strategic Priority.

<b>KEY STRATEGIC PRIORITY</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
Economic and Neighborhood Vitality	\$ 4,000	\$ 4,160	\$ 4,326	\$ 4,499
Mobility Solutions, Infrastructure, and Sustainability	2,012,000	2,084,500	2,074,000	387,500
Public Safety	812,033	834,853	861,989	887,306
Quality of Life	1,527,857	1,573,693	1,620,904	1,669,531
<b>Total</b>	<b>\$ 4,355,890</b>	<b>\$ 4,497,206</b>	<b>\$ 4,561,219</b>	<b>\$ 2,948,836</b>



# COUNCIL AMENDMENTS

Following the first reading of the FY 2017-18 budget, City Council considered amendments to the FY 2017-18 Proposed Budget. The amendments that were approved were subsequently included in the FY 2017-18 Adopted Budget for the General Fund are below.

## Source of Funds: \$4,744,957

- \$2,975,971 – Reduce Park and Recreation (Fair Park)
- \$200,000 – Transfer Office of Homeless Solutions (panhandling)
- \$993,986 – Transfer Non-Departmental (General Fund contribution to Dallas Water Utilities for vital statistics)
- \$75,000 – Reduce Mayor and Council office accounts
- \$150,000 – Reduce Dallas Police Department (1 of 2 new Psychologist positions)
- \$100,000 – Reduce Office of Business Diversity (1 of 2 new positions)
- \$250,000 – Reduce Mayor and Council (district offices) pilot

## Use of Funds: \$4,744,957

- \$2,425,971 – Reduce property tax revenue (0.21¢ tax rate reduction from 78.25¢ to 78.04¢)
- \$200,000 – Transfer Office of Community Care (panhandling)
- \$993,986 – Transfer Office of Community Care (vital statistics)
- \$75,000 – Increase Office of Strategic Partnerships (youth commission program)
- \$300,000 – Increase Office of Community Care (teen pregnancy initiative)
- \$500,000 – Increase Transportation (citywide road humps and traffic calming initiatives)
- \$250,000 – Increase City Attorney’s Office (community prosecution and community courts)



# GLOSSARY OF BUDGET TERMINOLOGY

## **ACCRUAL ACCOUNTING**

A measure of the City's revenues earned and expenses incurred during the period, regardless of when cash is received or paid.

## **ADOPTED BUDGET**

Budget approved by City Council at the beginning of the fiscal year.

## **AD VALOREM TAX**

A tax levied on the assessed valuation of real land and improvements and personal property located in the City.

## **ADDITIONAL RESOURCES**

Grants, trusts, or any other source of funds (excluding Capital funds) that contribute to the service.

## **AGENCY FUND**

Agency fund consists of resources retained by the governmental unit as an agent for another governmental unit.

## **APPROPRIATION**

An authorization made by the City Council that permits officials to incur obligations against and make expenditures of governmental resources.

## **ARBITRAGE**

The interest earnings derived from invested bond proceeds or debt service fund balances.

## **ASSESSED VALUATION**

This represents the total valuation of land and improvements and personal property less all properties exempt from tax. Also identified as taxable valuation.

## **BALANCED BUDGET**

A budget with revenues equal to expenditures.

## **BIENNIAL BUDGET**

A balanced budget that covers two fiscal years.

## **BOND**

A written promise to pay a sum of money on a specified date at a specified interest rate. General Obligation (GO) and Revenue Bonds are used for funding permanent capital improvements such as buildings, streets, and bridges.

# GLOSSARY OF BUDGET TERMINOLOGY

## **BUDGET**

A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

## **CAPITAL CONSTRUCTION FUND**

Capital construction funds are used to pay for capital projects which are not debt financed. Funding is usually derived from operating fund transfers.

## **CAPITAL EXPENDITURE**

A capital expenditure is the acquisition or construction of an asset that has a useful life greater than one year.

## **CAPITAL GIFTS AND DONATIONS**

Contributions by individuals or organizations for the purpose of funding capital improvements within the scope of interest of the donor.

## **CAPITAL IMPROVEMENT PROGRAM (CIP)**

The City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation Bonds and Revenue Bonds.

## **CAPITAL PROJECTS FUND**

Fund used to account for and report financial sources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

## **CERTIFICATE OF OBLIGATION (CO)**

A written promise secured by the full faith and credit of the City. Used for funding permanent capital improvements. Debt Service is paid from ad valorem taxes or operating revenues.

## **COMMERCIAL PAPER**

A short-term promissory note offering flexibility to borrow as needed at the time of the actual award of projects instead of sale of bond.

## **COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)**

Federal funds available to municipalities specifically for activities and programs to create viable urban communities for low and moderate income persons.

## **CONTINGENCY RESERVE**

A budgetary reserve which provides for unanticipated expenditures of a non-recurring nature.



# GLOSSARY OF BUDGET TERMINOLOGY

## **CONTRACTUAL SERVICE**

The cost related to services performed for the City by individuals, businesses, or utilities.

## **DEBT SERVICE**

Sometimes referred to as the Interest and Sinking Fund, it is used to account for the accumulation of financial resources to meet the requirements of general obligation debt service and debt service reserve.

## **DEFICIT**

Excess of expenses over revenues at a specific point in time.

## **DEPARTMENT**

A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

## **DEPRECIATION**

A systematic allocation of cost for a tangible asset during its estimated useful life.

## **EMERGENCY RESERVE**

A budgetary reserve which provides for temporary financing of unforeseen needs of an emergency nature, unanticipated fluctuations in revenue, and individual judgment/settlement payments exceeding a \$5,000,000 liability cap.

## **ENCUMBRANCE**

The commitment of appropriated funds to purchase an item or service.

## **ENTERPRISE FUND**

These funds are fully supported by charges for service. Each fund establishes revenue-based fees and charges to recoup the costs of providing the services.

## **EQUIPMENT ACQUISITION NOTES**

Short term note financing secured by the full faith and credit of the City used for funding capital equipment purchases. Debt service requirements are met with ad valorem or operating transfers from fee supported funds.

## **FIDUCIARY FUND**

This type of fund accounts for assets held by the City in a trustee or agency capacity.

# GLOSSARY OF BUDGET TERMINOLOGY

## **FINANCIAL MANAGEMENT PERFORMANCE CRITERIA (FMPC)**

The City maintains Financial Management Performance Criteria, established in the late 1970's to reflect financial policies that the City believes necessary for planning purposes and to measure sound financial condition. These criteria are applied to the ongoing management of the City's finances and covers the following aspects of financial management: operating programs; capital and debt management; accounting, auditing and financial planning; cash management; grants and trusts; and Dallas Water Utilities.

## **FINES AND FORFEITURES**

Charges levied by City departments to individuals and businesses that are resolved through payment or loss of property.

## **FISCAL YEAR (FY)**

The twelve-month period beginning October 1st and ending the following September 30th to which the annual budget applies.

## **FRANCHISE FEE**

A fee levied by the City Council on businesses that use the City's right-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

## **FULL TIME EQUIVALENTS (FTE)**

A unit used to quantify staffing. One FTE is a full year, 40 hour per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be 0.5 FTEs. An FTE equals 2,080 hours of paid time.

## **FULL YEAR FUNDING (FYF)**

The additional required funding necessary for twelve full months of operations related to positions and/or program funding added in the previous fiscal year. This funding complements prior year funding.

## **FUND**

A fiscal and accounting entity with a self-balancing set of accounts (assets, liabilities, fund balance) which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

# GLOSSARY OF BUDGET TERMINOLOGY

## **FUND BALANCE**

The difference between a fund's assets and liabilities. For the purposes of this document, two different calculations are utilized. For the General Fund, the unreserved undesignated portion of fund balance is reported. For Other Funds, fund balance is reported as current assets less current liabilities less reserves for encumbrances. For non-enterprise funds, sick and vacation accruals are excluded. For multi-year funds, reserves for encumbrances are not excluded. For funds that utilize inventory accounting, inventory encumbrances are not deducted (to avoid double-reduction).

## **GENERAL CAPITAL RESERVE**

Depository for proceeds from property sale, abandonments, or reimbursements of prior loans/advances providing funds for Capital Improvements and/or to provide interim financing for Capital Projects.

## **GENERAL FUND**

This is the main operating fund of the City. It accounts for basic operating services such as Police, Fire, Streets, Sanitation, Code Enforcement, Park and Recreation, Library, Environmental and Health Services, and others.

## **GENERAL OBLIGATION BOND**

Bonds used for funding permanent public capital improvements such as buildings, streets, and bridges. The repayment of these bonds is made from the levy of property tax. Voter approval is required to issue these bonds.

## **GOVERNMENTAL FUNDS**

Governmental funds are made up of the general fund, special revenue funds, capital projects funds, debt service funds, and permanent funds.

## **GRANT**

A contribution by a government or other organization to support a particular function. Typically, these contributions are made to a local government from the state or federal government.

## **HEADCOUNT**

Number of employees on payroll on any given day or time that count is calculated (changes daily).

## **IN-SERVICE DATE**

Date on which a City facility is available to the public.

# GLOSSARY OF BUDGET TERMINOLOGY

## **INTER-DEPARTMENT FINANCING**

Short-term interim financing from one City department to another City department (necessary due to timing of project with permanent financing mechanism) with the repayment of the loan plus interest once permanent financing is in place.

## **INTEREST EARNED**

Assets collected through investment of cash.

## **INTERFUND REVENUE**

Assets transferred from one fund to another for services rendered. These are revenues from various funds that provide indirect cost payments to the General Fund. In addition, this revenue also includes Dallas Water Utilities street rental payment and surplus property auction revenue.

## **INTERGOVERNMENTAL REVENUE**

Money collected from other governmental entities.

## **INTERNAL SERVICE FUND**

Fund used to account for goods or services given to one department by another on a cost reimbursement basis.

## **LIABILITY RESERVE**

Funds reserved for outstanding current and forecasted future liabilities.

## **LICENSE AND PERMITS REVENUE**

These are revenues related to various license and permit fees.

## **MASTER LEASE**

A short-term financing program offering flexibility to borrow as needed at the time of the actual purchase of equipment and technology improvements instead of the sale of equipment notes.

## **MISCELLANEOUS REVENUE**

These are miscellaneous revenues from rental, gifts and donations, and collections for damages to City property.

## **MODIFIED ACCRUAL BASIS OF ACCOUNTING**

Basis of accounting according to which (a) revenues are recognized in the accounting period in which they became available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

# GLOSSARY OF BUDGET TERMINOLOGY

## **ONE-TIME RESOURCES**

These are non-recurring revenues, which will be used for one-time expenses.

## **OPERATING AND MAINTENANCE COST**

Operational cost incurred by a facility for one year.

## **OPERATING BUDGET**

The personnel, supply, service, and short term capital expenditures of a department.

## **PARTIAL YEAR FUNDING**

The funding required to partially fund operations related to positions and/or program funding added in a fiscal year.

## **PERMANENT FUND**

Fund used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.

## **PLANNED BUDGET**

The second year of the City's financial operations plan (biennial budget). State law does not allow cities in Texas to adopt a two-year appropriation.

## **POSITION**

A specific job with an assigned position identification number, including full-time, part-time, and temporary.

## **PROGRAM**

A sub-unit of a department.

## **PROPRIETARY FUND**

A proprietary fund is one having profit and loss aspects. The two types of proprietary funds are enterprise and internal service funds.

## **REIMBURSEMENT**

Repayment of funds from one fund or department to another for a specific purpose.

## **REVENUE**

Receipt of cash from other entity that requires a cash receipt to be entered in the financial system.

# GLOSSARY OF BUDGET TERMINOLOGY

## **REVENUE FUND**

Fund used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

## **SERVICE**

A specific operation performed within a department or office.

## **STRATEGIC PRIORITIES**

The City Manager established the following Strategic Priorities: Public Safety; Mobility Solutions, Infrastructure and Sustainability; Economic and Neighborhood Vitality; Human and Social Needs; Quality of Life; and Government Performance and Financial Management.

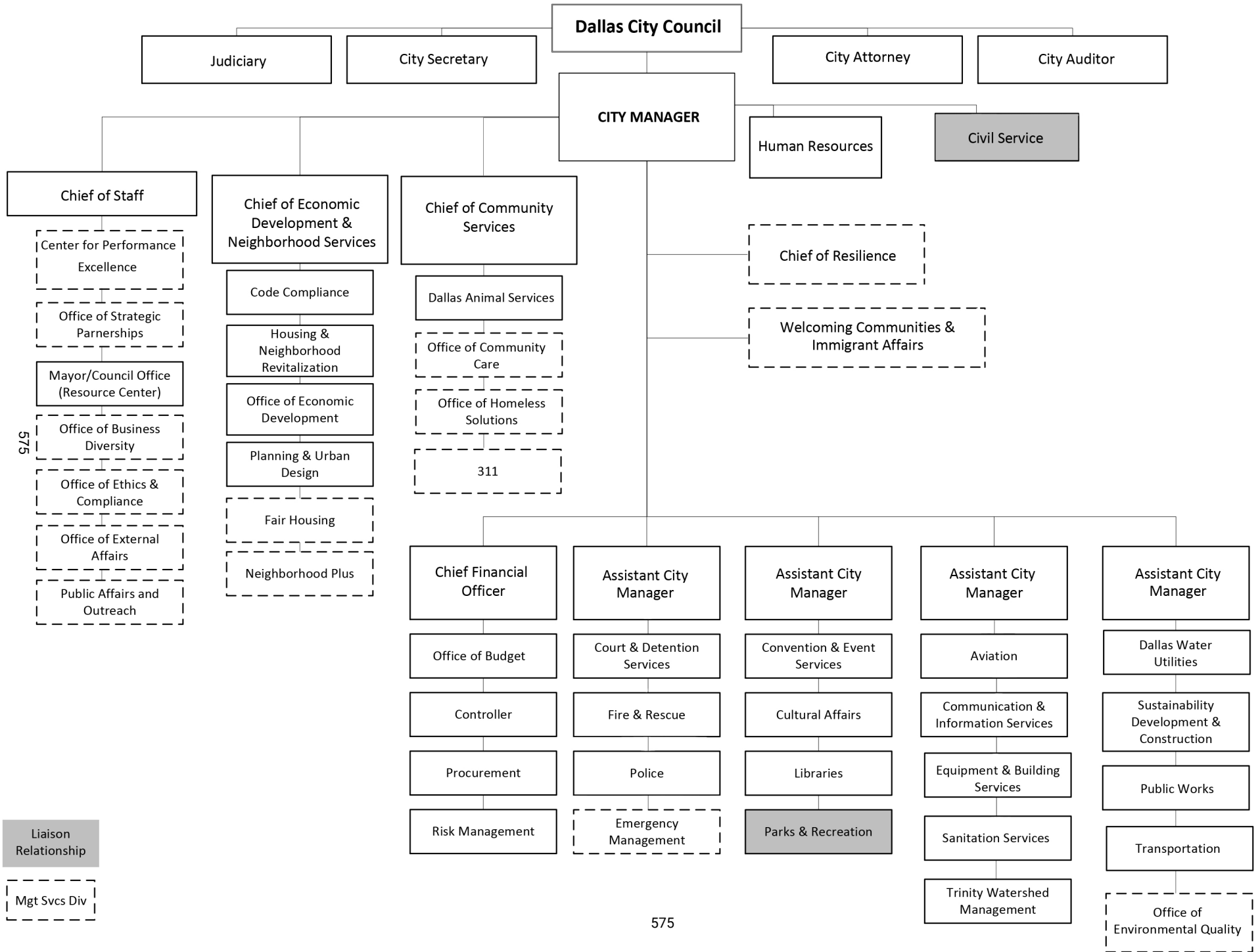
## **STRUCTURALLY BALANCED BUDGET**

A budget that provides for annual recurring total expenditures and encumbrances which are equal to or less than the annual recurring revenue estimate for the fund.

## **TRUE INTEREST COST**

The full cost of a bond issue taking into account the present value (time value) of money. The TIC is the rate of interest, compounded semiannually, required to discount the payments of principal and interest to bondholders to the original purchase price.

# City of Dallas Organization Chart



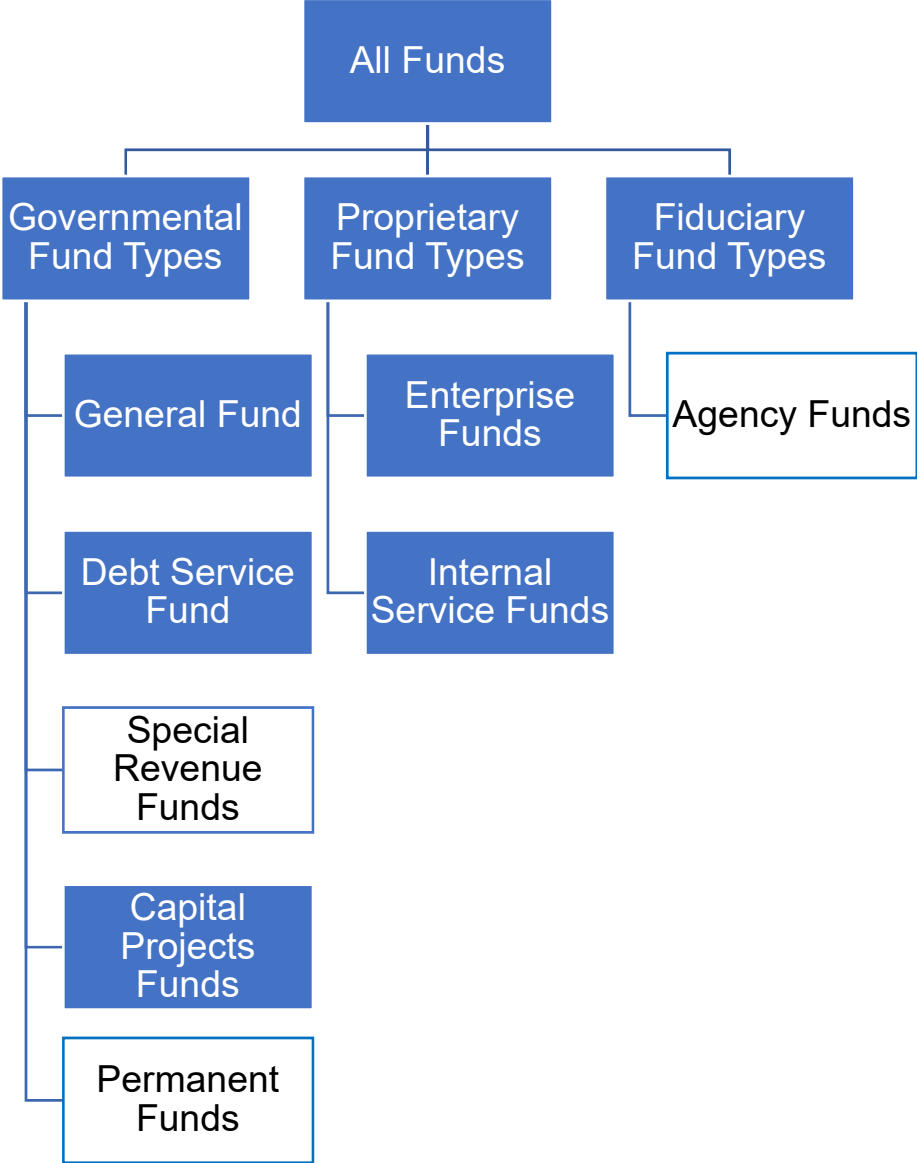
Liaison Relationship

Mgt Svcs Div





# CITY OF DALLAS FUND STRUCTURE



Note: Shading indicates Funds included in the Biennial Budget



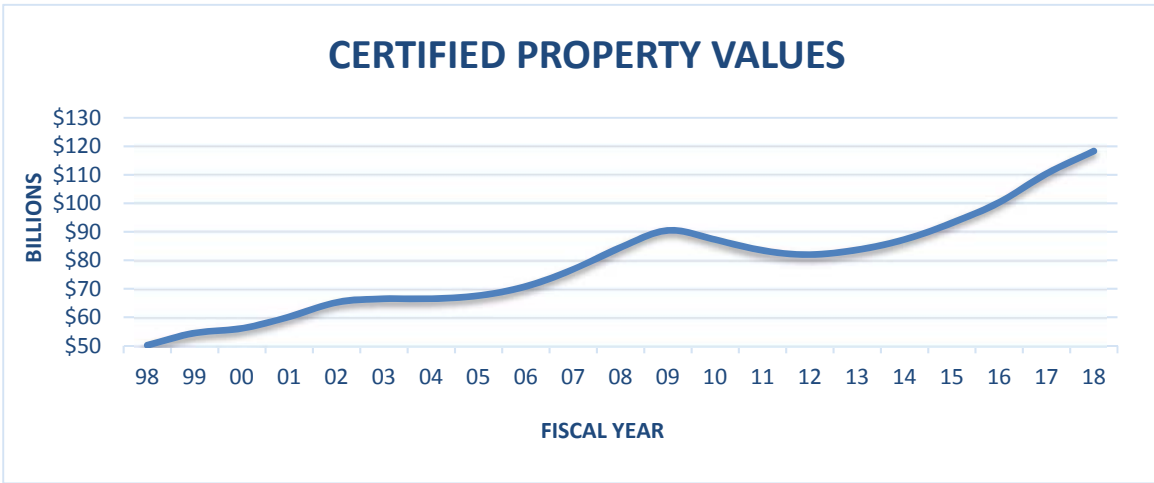
# MAJOR REVENUE SOURCES

## GENERAL FUND

The revenue sources described in this section account for \$1,127,342,019 of the City’s total general fund operating revenues and \$260,036,328 of the tax supported debt service revenues.

## PROPERTY TAXES

Property (ad valorem) taxes attach as an enforceable lien on property as of each January 1st. The City’s property tax is levied each September on the assessed value listed as of the prior January 1st for all real property and income-producing personal property located in the City. Assessed values are established by the appraisal districts in the four counties in which the City of Dallas is located. The assessed taxable value for the tax roll as of January 1, 2017 (upon which the FY 2017-18 levy is based) is \$118,314,677,595. The 2017 tax roll is 7.18 percent more than the 2016 tax roll. Property tax growth for the 2018 tax roll (upon which the FY 2018-19 levy will be based) is currently projected to be 7.22 percent more than the 2017 tax roll.



The City is permitted by Article XI, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100.00 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt. The adopted tax rate for the year ending September 30, 2018 is \$0.7804 per \$100.00 valuation of which \$0.5580 is allocated for general government operations and maintenance and \$0.2224 is allocated for general obligation debt service payments.

# MAJOR REVENUE SOURCES

Taxes are due January 31st following the September levy and are considered delinquent after January 31st of each year. Based upon historical collection trends, current tax collections for the year ending September 30, 2018 are estimated to be 97.64 percent of levy and will generate \$644,615,278 in General Fund revenues and \$256,921,931 in Debt Service revenues for a total of \$901,537,209 in revenues. Prior year taxes, penalties and interest, special inventory tax, and refunds are expected to produce an additional \$10,567,077 in revenues.

The City of Dallas grants a homestead exemption of 20.0 percent or a minimum of \$5,000 of the market value of residence homesteads. The City of Dallas has also granted an additional \$64,000 market value exemption to persons who are 65 or older or disabled. For FY 2017-18, however, the homestead property tax exemption for persons who are 65 or older or disabled will increase from \$64,000 to \$90,000. The approved exemption increase recognizes the growth in home values that has occurred since 1986.

## AMBULANCE REVENUES

The Dallas Fire-Rescue Department provides emergency ambulance services within the boundaries of the City of Dallas to any person requesting aid. The emergency medical staff transports the individual or individuals to a hospital providing emergency aid for a transport charge plus itemized charges. The transport charge is \$1,578 for residents and \$1,678 for non-city residents, and \$125 for treatment/non-transport services.

The billing and collection of ambulance fees and additional supplemental payment from the federal government is provided by vendors contracted by the City of Dallas. To estimate the FY 2017-18 revenue, historical information is used to project the gross amount billed and a projected collection rate is applied to this amount. FY 2017-18 also includes projected reimbursement revenue through Governmental Ambulance Supplemental Payment Program approved by the federal government through Texas Health and Human Services Commission. The program allows governmental ambulance providers to recover a portion of the 'loss' of providing services to Medicaid, Medicaid Managed Care and uninsured patients. The reimbursement amount is calculated by applying a federal medical assistance percentage which is approximately 50.0 percent for Texas in FY 2015-16. This means that the program allows the ambulance providers to be reimbursed for approximately 50.0 percent of the difference between the cost and the charges (subtracting payments) of providing ambulance services to Medicaid, Medicaid Managed Care and uninsured clients. FY 2018-19 reflects a \$12.2m reduction in reimbursement revenue through the Governmental Ambulance Supplemental Payment Program due to the program set to expire in December 2017 unless the State application for extension is approved.

# MAJOR REVENUE SOURCES

## FRANCHISE FEE REVENUE

The City of Dallas maintains non-exclusive franchise agreements with utilities and other service providers that use the City’s rights-of-way to provide services to the public. These franchise ordinances provide for compensation to the City in the form of franchise fees. These fees are in lieu of all other fees and charges related to the use of the rights-of-way. They are in addition to sales and ad valorem taxes.

Generally, franchise fees are calculated based on a percentage of the companies’ gross receipts as a result of doing business in Dallas. Cable TV providers such as Time Warner, AT&T, and Verizon pay a fee equal to 5.0 percent of gross receipts, paid quarterly, 45 days after the end of the period covered. Franchise fees for Atmos Energy are 5.0 percent of their gross receipts, paid quarterly. Projections for FY 2017-18 revenues for cable are based on historical data trended forward using regression analysis. Franchise fees for Oncor Electric are based on a fee per kilowatt hour consumed and are projected for FY 2017-18 using historical data, trended forward by statistical analysis techniques and normalized for weather.

Certificated telecommunications providers no longer pay franchise fees to the City. Pursuant to Local Government Code 283 telecommunications providers must compensate the City for use of the right-of-way on a per access line basis. These fees are to be paid to the City 45 days after the end of each calendar quarter.

## MUNICIPAL COURT REVENUES

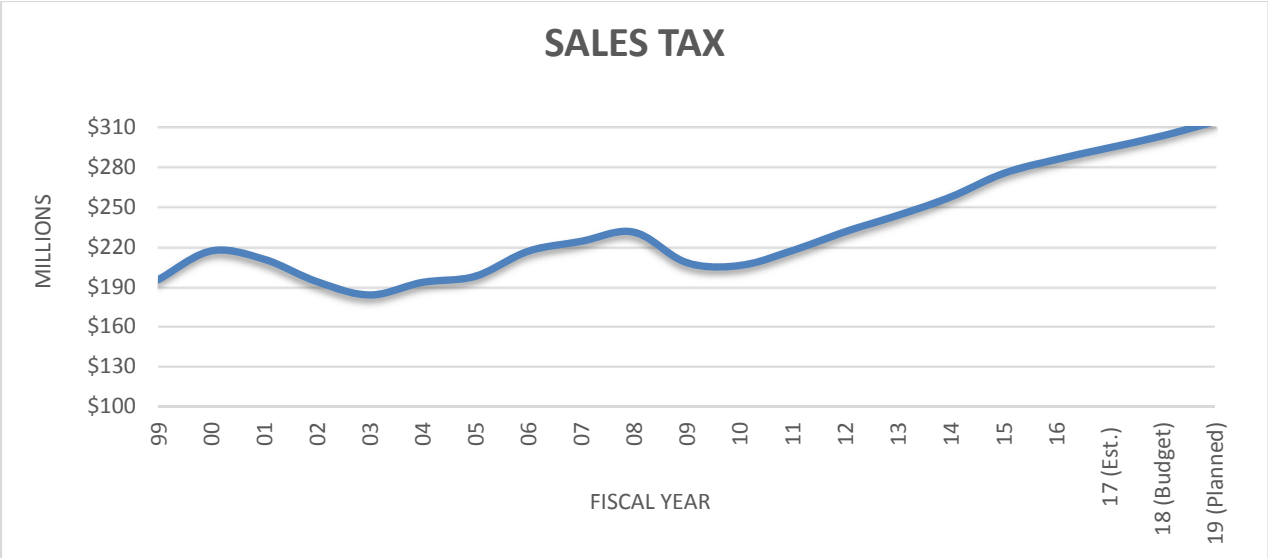
Court and Detention Services collects fines and fees on Class C misdemeanors, including moving/non-moving traffic violations and State law/City ordinance violations. Revenues are collected in-person at cashier windows, through mail, internet, and phone payments. Delinquent accounts receive a warrant, have their driver’s license and registration placed on hold (where applicable), and are contacted via mail and phone calls by an in-house collections unit. Defendants non-responsive to these efforts are pursued through the Marshal’s Office and forwarded to a third party collection agency, where a 30.0 percent add-on fee is assessed to their case. The methodology used to project Municipal Court revenues is a combination of projecting future citation volumes and factoring in future collection per citation rates.

# MAJOR REVENUE SOURCES

## SALES TAX

The sales tax rate in the City of Dallas is 8.25 percent of taxable goods or services sold within the City limits. The tax is collected by the retriever at the point of sale and forwarded to the State Comptroller’s Office on a monthly or quarterly basis. Of the 8.25 percent collected, the state retains 6.25 percent and distributes 1.0 percent to the City of Dallas and 1.0 percent to the Dallas Area Rapid Transit transportation authority.

For FY 2017-18, sales tax receipts are projected to be 3.8 percent better than budgeted in FY 2016-17. As illustrated in the graph, sales tax receipts have increased from \$234,709,051 million in FY 1998-99 to a projected \$303,349,086 million in FY 2017-18. For FY 2018-19, sales tax revenues are projected to increase by 3.5 percent to a projected \$314,089,179. Sales tax revenues are historically volatile; therefore, actual collections may differ significantly from budgeted.



## SECURITY ALARM PERMIT FEE

The City of Dallas charges an annual permit fee of \$50 for a residence and \$100 for a business permit. A permitted alarm site is allowed three “free” false burglar alarms in a twelve-month period. The fourth, fifth, and sixth false burglar alarms are \$50, seventh and eighth false burglar alarms are \$75, while the ninth+ are \$100 each. All Panic/Hold-up false alarms for a residence are \$100. The first business panic/hold-up false alarm is \$100, second is \$200, third is \$300, while fourth+ are \$400 each.

# MAJOR REVENUE SOURCES

## ENTERPRISE FUNDS

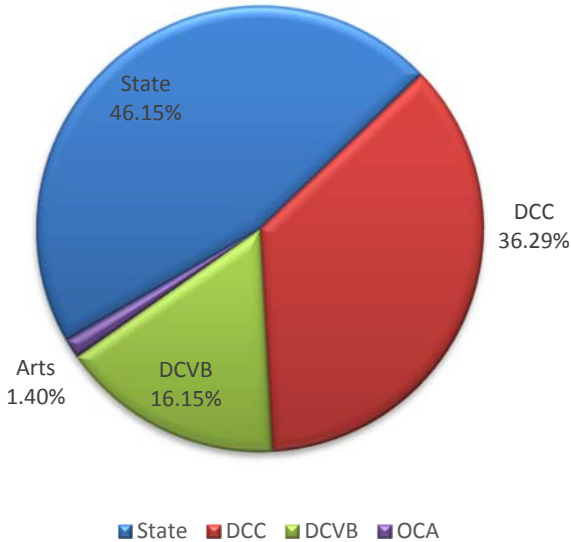
### HOTEL OCCUPANCY TAXES

The Hotel Occupancy Tax rate in the City of Dallas is 13.0 percent of the room rate charged within the City limits. The tax is collected by the hotel at the point of sale and forwarded to the State (6.0 percent) and City (7.0 percent) on a monthly basis.

Of the 7.0 percent received by the City of Dallas, 67.4 percent of it is retained by Dallas Convention Center to support operations and capital improvements as required by bond ordinance. The FY 2017-18 adopted and FY 2018-19 planned budget assumes 30.0 percent of it will be distributed to the Dallas Convention and Visitors Bureau (DCVB) to market and promote the City of Dallas as a convention and tourist destination, and 2.6 percent will be distributed to the Office of Cultural Arts to encourage, promote, and improve the arts.

Hotel occupancy tax revenues are historically volatile; therefore, actual collections may differ significantly from the budgeted amount. For FY 2017-18, the City's portion of the Hotel Occupancy Tax revenue (7.0 percent) is projected at \$59,933,282. For FY 2018-19, the City's portion of the Hotel Occupancy Tax revenue (7.0 percent) is projected at \$63,014,269. The distribution of the 13.0 percent hotel occupancy tax is illustrated in the accompanying graph.

**13% HOTEL OCCUPANCY TAX DISTRIBUTION**



# MAJOR REVENUE SOURCES

## SANITATION SERVICES REVENUE

Sanitation Services Revenue is collected to match the cost of providing garbage collection, brush and bulk collection, and recyclables collection services for residential customers and a few small commercial customers. This revenue is based on fees, which are collected through the monthly utility bills issued by Dallas Water Utilities. The FY 2017-18 and FY 2018-19 estimated revenue is determined by multiplying the adopted residential rate of \$25.18 per month for FY 2017-18 (an increase of \$0.86 from FY 2016-17) and \$25.84 per month for FY 2018-19 (an increase of \$0.66 from FY 2017-18) by the projected number of residential customers, plus estimates for fees for “pack out” service, and commercial customers’ fees. The Sanitation rate is partially offset by revenues from the residential recycling program.

## PRIVATE DISPOSAL REVENUE

Private disposal revenue is collected primarily at the McCommas Bluff Landfill from private (commercial) waste haulers for the privilege of disposing of solid waste at the site. The rate at the McCommas Bluff Landfill will remain the same at \$25 per ton in FY 2017-18. The Bachman Transfer Station rate remains unchanged at \$47 per ton. City of Dallas residents hauling their own household and yard wastes are exempt from the fees (with restrictions). Commercial haulers may also elect to enter into a discount disposal contract with the City, allowing for a discount from the posted rate in exchange for a guaranteed minimum amount of waste disposal over a specific time period. The FY 2017-18 and FY 2018-19 revenues are determined by projecting an estimate for commercial waste tons to be delivered to the landfill at multiplied by the discounted solid waste disposal fee. The gate rate for discount disposal contracts will remain the same for FY 2017-18.

## STORM DRAINAGE MANAGEMENT REVENUES

The Storm Drainage Management Utility Revenue is collected to support the cost of compliance with the City's storm drainage discharge permit with the Texas Commission on Environmental Quality (TCEQ), operation, maintenance and enhancement of the levee system, and operating and maintenance of the City's natural and improved storm drainage system. Compliance activities include, but are not limited to: water quality sampling and analysis; creek monitoring; public education and outreach; hazardous spill response, cleanup and disposal; construction compliance inspections, industrial facility inspections; and engineering, design and inspection of storm sewer infrastructure. Drainage system operating and maintenance activities include, but are not limited to: natural and improved channel maintenance; creek, river and levee maintenance; cleaning and maintenance of storm sewers and inlets; and monthly sweeping of the City's major thoroughfares. The fee is billed and collected through the monthly Dallas Water Utilities bill.



# MAJOR REVENUE SOURCES

The FY 2017-18 revenue and rates are derived from a 2017 fee study. Revenues for FY 2018-19 are estimated to be \$2.5 million greater than FY 2017-18.

## WATER/WASTEWATER REVENUES

The Dallas Water Utilities Department is owned and operated by the City of Dallas as a self-supporting enterprise fund. The department receives no tax dollars and earns its revenues through the sale of water and wastewater services in five customer classes. These classes are Residential, General Service, Municipal, Optional General Service, and Wholesale. The wholesale customer class is comprised of 23 communities outside the City of Dallas which receives water service, and 11 communities, which receive wastewater service. Rates for each class are determined by a cost of service study that assigns costs to each class based on the department's cost to provide them with these services.

The breakdown of the source of revenues from these customer classes is as follows:

- 34.9 percent of the revenues come from the Residential class,
- 44.2 percent comes from the General class,
- 0.9 percent comes from the Municipal class,
- 3.2 percent comes from the Optional General class,
- 16.8 percent comes from the Wholesale class.

These revenues are used to pay for the following:

- Operating and maintenance costs of providing water and wastewater service to customers;
- Debt service (principal and interest) on outstanding debt used to design and construct the facilities necessary to provide these services;
- Street Rental payment (equivalent to franchise fees assessed to other utilities) to the General Fund for the use of the City's rights-of-way;
- Cash funding for capital improvement facilities not funded through the sale of revenue bonds or other debt.

The Dallas Water Utilities Department also receives other miscellaneous revenues such as, but not limited to, interest earnings, connection fees, and system improvement contributions. In FY 2017-18, water and wastewater revenues will total \$667.5 million including a 1.6 percent increase in retail revenues. In FY 2018-19, water and wastewater revenues are projected to total \$687.7 million, including a 2.8 percent increase in retail revenues. Water revenues can fluctuate depending on the summer temperatures and the amount of rainfall in the area.

# MAJOR REVENUE SOURCES

## AVIATION

The Department of Aviation manages Dallas Love Field, Dallas Executive Airport and the Dallas Vertiport. Dallas Love Field is one of the busiest medium hub, air carrier/general aviation airports in the world and has experienced unprecedented growth in passenger traffic since the repeal of the Wright Amendment in 2014. As a result, Dallas Love Field has evolved from a regional air service to a long-haul air service airport requiring enhanced customer service and amenities to match the needs of approximately 15 million annual travelers.

Rental payments received from tenants for leased property and improvements, terminal building space, cargo building space, and associated shop and warehouse space at Dallas Love Field and Dallas Executive Airport for FY 2017-18 are projected to be \$47,214,568 and \$54,850,916 in FY 2017-18. Airport parking revenues are estimated at \$26,197,368 in FY 2018-2019 biennium. Revenues relating to concession contract agreements with airport businesses including parking, food and beverage services, retail stores, advertising, car rental agencies, shoe shine services, and bag cart rental for FY 2017-18 and FY 2018-19 are projected to be \$25,740,584. Landing fees paid by commercial aircraft owners to conduct operations at Dallas Love Field are projected to be \$19,548,132 for FY 2018-2019 biennium.

## SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

Sustainable Development and Construction provides plan review services for commercial and residential development and redevelopment projects, issues construction and trade permits, and processes Certificates of Occupancy applications for new and existing businesses. Revenues related to construction plan review and permitting activities are projected at \$24,428,926 for FY 2017-18 and FY 2018-19.

## MUNICIPAL RADIO

The City of Dallas owned and managed radio station, WRR 101.1 FM, provides 24-hour broadcasts that include classical music and other select musical programming. The station uses a commercial radio model as licensed by the Federal Communications Commission (FCC) selling commercial air-time and sponsorships to generate revenue that will total \$2,098,813 in FY 2017-18 and \$2,198,813 in FY 2018-19.

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

The City Council originally adopted the Financial Management Performance Criteria (FMPC) on March 15, 1978 to provide standards and guidelines for the City's financial managerial decision making and to provide for a periodic review of the criteria to maintain standards and guidelines consistent with current economic conditions. The FMPC contains 52 criteria in 6 different categories in addition to 13 criteria specific to Dallas Water Utilities.

Operating Programs: Criteria 1 – 15

Capital and Debt Management: Criteria 16 – 40

Accounting, Auditing, and Financial Planning: Criteria 41 – 43

Budget: Criteria 44 – 47

Cash Management: Criteria 48 – 50

Grants and Trusts: Criteria 51 – 52

The most recent revision to the FMPC was approved by the City Council in September 2014. The status of each criterion is updated annually and presented with the annual budget, at year-end, and for each debt issuance.

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Operating Program

1. The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of unassigned fund balance accumulated through prior year surplus. Nonrecurring or one-time revenues should, to the extent possible, only be used for one-time expenditures (expenditures not expected to reoccur and requiring future appropriations) to avoid future shortfalls.

2. The year-to-year increase of actual revenue from the levy of the ad valorem tax will generally not to exceed 8%:

- Excluding taxable value gained through annexation or consolidation;
- Excluding the value gained through new construction;
- Excluding expenditure increases mandated by the voters or another governmental entity; and
- Not excluding the valuation gained through revaluation or equalization programs.

## Status

In Compliance

In Compliance

The percentage change in base revenue (from FY 2016-17 to FY 2017-18) is 4.2%

Adjusted revenues cannot exceed "base" revenues more than 8%

Base revenues = FY 2016-17 budgeted revenues from current tax roll (in 000's) \$863,783

FY 2017-18 Ad-Valorem Tax Revenue \$923,328

Less:

Voter Mandated-Debt Service (\$2,260)

Growth from Annexation \$0

Growth from New Construction \$25,856

Adjusted revenue recommendation: \$899,732

% Change from base revenues: 4.2%

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Operating Program

3. Debt will not be used to fund current operating expenditures.

4. All retirement systems will be financed in a manner to systematically fund liabilities. The City will assure sufficient funds are provided to pay current service plus interest on unfunded liabilities plus amortization of the unfunded liabilities over a programmed period. No less than annual reviews will be provided to Council by the pension funds.

5. Actuarial analysis will be performed annually on all retirement systems. Adjustments in benefits and contributions will be authorized only after meeting the test of actuarial soundness. All health plans should have actuarial reviews performed bi-annually to determine the required levels of funding necessary. These health plans shall be financed in a manner to ensure sufficient funds are available to fund current liabilities and provide some reserve levels for extraordinary claims.

6. Each enterprise fund of the City will maintain revenues which support the full (direct and indirect) cost of the fund. In addition, each Enterprise Fund and Internal Service Fund should maintain at least 30 days of budgeted operations and maintenance expense in net working capital, and avoid cash deficits.

## Status

In Compliance

No debt is programmed in the Operating Budget to fund current expenses.

In Compliance

In Compliance

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Operating Program

7. The Emergency Reserve, a component of unassigned fund balance, shall be used to provide for temporary financing of unanticipated or unforeseen extraordinary needs of an emergency nature; for example, costs related to a natural disaster or calamity, a 5% decline in property values, or an unexpected liability created by Federal or State legislative action. Funds shall be allocated from the Emergency Reserve only after an analysis has been prepared by the City Manager and presented to City Council. The analysis shall provide sufficient evidence to establish that the remaining balance is adequate to offset potential downturns in revenue sources. The analysis shall address the nature of the adopted expenditure and the revenue requirement in subsequent budget years. Prior to allocating funds from the Emergency Reserve, the City Council shall find that an emergency or extraordinary need exists to justify the use of these funds. Funds shall be allocated each year in the budget process to replace any use of the Emergency Reserve funds during the preceding fiscal year to maintain the balance of the Emergency Reserve levels.

## Status

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Operating Program

8. The Contingency Reserve, a component of unassigned fund balance, shall be used to provide for unanticipated needs that arise during the year: for example, expenses associated with new service needs that have been identified after the budget process, new public safety or health needs, revenue shortfalls, service enhancements, or opportunities to achieve cost savings. Funds shall be allocated from the Contingency Reserve only after an analysis has been prepared by the City Manager and presented to the City Council outlining the initial and recurring costs associated with the adopted expenditure. Additionally, these funds would be used prior to use of the Emergency Reserve funds. Funds shall be allocated each year in the budget process to replace any use of the Contingency Reserve funds during the preceding fiscal year and to maintain the balance of the Contingency Reserve at a level ranging from ½% to 1% of budgeted departmental expenditures.

## Status

In Compliance  
The proposed FY 2017-18 Contingency Reserve level is \$9,181,000 or 0.72% of the General Fund budget.

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Operating Program

9. The unassigned fund balance of the General Fund, which includes the Emergency and Contingency Reserves, shall be maintained at a level not less than 30 days of the General Fund operating expenditures less debt service. (The Risk Reserve is not included in this calculation.)

10. A Risk Reserve shall be maintained at a level, which, together with purchased insurance policies, adequately protects the City's assets against loss. An analysis shall be conducted every three years or when the deductible level of the City's property insurance is modified (whichever is earlier), to determine the appropriate level of this reserve.

11. A General Fund liability fund shall be budgeted annually to provide for outstanding and anticipated claims expense and resulting liabilities during the budget year. An individual judgment settlement cap is set at \$5,000,000. The Emergency Reserve will be accessed should the cap be exceeded. An independent actuarial analysis shall be conducted every two years to determine the appropriate level of this fund.

## Status

In Compliance  
Emergency Reserve  
9/30/17 (projected ending balance)  
\$17.6m  
Contingency Reserve  
9/30/17 (projected ending balance)  
\$2.6m  
FY 2017-18 appropriations \$6.5m  
Fund Balance 9/30/17 (projected)  
\$138.6m

\$165.3m is 47.3 days of the proposed General Fund Budget

In Compliance  
The proposed Risk Reserve level is \$1,250,000. It will be funded from the FY 2017-18 Risk Reserve ending balance of \$1,250,000.

In Compliance  
The proposed Liability/Claims Fund will be funded at \$13,319,998. It will be funded from the Liability/Claims Fund FY2016-17 projected ending balance of \$3,116,905 and FY2017-18 General Fund contribution of \$7,435,639, and other funds contributions of \$2,767,454.



# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Operating Program

12. Consider the establishment of a Landfill Closure / Post-Closure Reserve to provide for any future potential liabilities. Analysis will be performed periodically to determine appropriate timing and amount of funding needs. Funds could be allocated from an increase in user fees.

13. Operating expenditures will be programmed to include current costs of fully maintaining City facilities, including parks, streets, levees, vehicles, buildings, and equipment. A cost benefit analysis will be performed on replacement cost versus projected required maintenance costs to determine the level at which City facilities should be maintained. The analysis will also determine the long-term cost of any potential deferred maintenance cost. Normal maintenance will be funded through the operating budget.

14. An annual assessment and five-year projection for all equipment and maintenance needs should be performed, and a maintenance and replacement schedule developed based on the projection.

15. An annual review of selected fees and charges will be conducted to determine the extent to which the full cost of associated services is being recovered by revenues. All fees and charges will be reviewed at least once every four years.

## Status

Establishment of reserve is not recommended at this time.

Not in Compliance

Not in Compliance

In Compliance

A fees and charges study will be completed for approximately 25% of all fees in FY 2017-18.

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

## Status

16. Any capital projects financed through the issuance of bonds shall be financed for a period not to exceed the expected useful life of the project. (Bonds issued for street resurfacing shall be financed for a period not to exceed 10 years.)

In Compliance

17. The net (non self-supporting) General Obligation (G.O.) Debt of Dallas will not exceed 4% of the true market valuation of the taxable property of Dallas.

In Compliance  
1%

18. Total direct plus overlapping debt shall be managed so as to not exceed 8% of market valuation of taxable property of Dallas. All debt, which causes total direct plus overlapping debt to exceed 6% of market valuation, shall be carefully planned and coordinated with all overlapping jurisdictions.

In Compliance  
4%

19. Interest expense incurred prior to actual operation will be capitalized only for facilities of enterprise activities.

In Compliance

20. Average (weighted) General Obligation bond maturities (exclusive of Pension Obligation Bonds) shall be kept at or below 10 years.

In Compliance  
6.6

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

## Status

21. Annual General Obligation debt service (contribution) including certificates of obligation debt for risk management funding shall not exceed 20% of the total governmental fund expenditures (comprised of general fund, special funds, debt service funds and capital project funds).

In Compliance  
5%

22. Per Capita General Obligation Debt including Certificates of Obligation, Equipment Acquisition Notes and General Obligation Bonds will be managed to not exceed 10% of the latest authoritative computation of Dallas' per capita annual personal income.

In Compliance  
5.1% Total Debt

23. Debt may be used to finance betterments intended to extend service life of original permanent capital improvements under the following conditions:

In Compliance

- the original improvement is at or near the end of its expected service life;
- the betterment extends the life of the original improvement by at least one third of the original service life;
- the life of the financing is less than the life of the betterment; and
- the betterment is financed through either C.O.'s or G.O.'s.

24. Interest earnings from G.O. Bonds shall be used solely to fund capital expenditures, debt service, or used to fund a reserve for capital contingencies.

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

## Status

25. Certificates of Obligation should be used only to fund tax-supported projects previously approved by the voters; or for risk management funding as authorized by the City Council; or non-tax revenue-supported projects approved by City Council.

In Compliance

26. Certificates of Obligation (C.O.) Debt including that for risk management funding supported by an ad valorem tax pledge should not exceed 15% of total authorized and issued General Obligation (G.O.) Debt.

- All C.O.'s issued in lieu of revenue bonds should not exceed 10% of outstanding G.O. debt.

In Compliance  
0.8%

27. Certificates of Obligation will be limited to projects consistent with Financial Management Performance Criteria for debt issuance.

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

## Status

28. Certificates of Obligation for an enterprise system will be limited to only those projects, which can demonstrate the capability to support the certificate debt either through its own revenues, or another pledged source other than ad valorem taxes.

In Compliance

29. Certificates of Obligation authorization will remain in effect for no more than five years from the date of approval by the City Council.

In Compliance

30. Certificates of Obligation authorized for risk management funding shall be issued for a term not to exceed 20 years.

In Compliance

31. Tax Increment Financing zones should be established where revenues will recover 1.25 times the public cost of debt in order to provide an adequate safety margin.

In Compliance

32. A Tax Increment Financing Reinvestment Zone may not be created if more than 10 percent of the property in the adopted zone, excluding property dedicated for public use, is used for residential purposes. "Residential purposes" includes property occupied by a house, which is less than five living units.

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

## Status

33. Pursuant to the provisions of the Texas Tax Code, the City creates reinvestment zones both for tax increment financing ("TIF RZ") and for the tax abatement ("TA RZ"). TA RZs are created for the purpose of granting tax abatement on real or business personal property or both located in the TA RZ. For the FMPC, TIF RZs and TA RZs shall be referred to as Reinvestment Zones ("RZ").

In Compliance

No RZ can be created if the total property tax base of certain TIF RZs plus the total real property and business personal property tax base (if there is business personal property tax being abated) of TA RZs exceeds 10% of the total tax base (all real and business personal property) of the City. Reinvestment zones that are no longer collecting tax increment or abating taxes (i.e. now contributing 100% to the City of Dallas property tax revenues) will be excluded from the calculation.

34. All PID and TIF proposals, even "pay-as-you-go" projects, will be evaluated for service impact. A five-year fiscal note must accompany any request to establish a PID or TIF including repayment terms of any inter-fund borrowing.

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

35. All adopted PID or TIF debt issuances supported by a district's revenues, are subject to the following criteria:

- Coverage Tests- The project should provide for revenues, net of overlapping taxes, of 1.25 times maximum annual debt service requirement. The issuance of TIF bonds may be considered prior to achieving coverage ratio of 1.25 if:
  - a developer or property owner provides a credit enhancement such as a letter of credit or bond insurance from an AAA-rated financial institution for the entire amount of the debt issue; and
  - in the event that there is insufficient TIF increment revenues to retire TIF bonds, which event consequently requires that the credit enhancement mechanism be called upon to service the TIF bonded indebtedness, contingent liability to reimburse a credit enhancer would be the sole liability of the developer or its affiliates; ○ and in the event that there are changes in the rating of the financial institution providing credit enhancement, then that institution shall be replaced with an AAA-rated financial institution within 90 days; and

## Status

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

## Status

- in the event that no replacement of an AAA rated institution is provided, no further TIF bonds in advance of the 1.25 coverage ratio will be provided for any additional TIF projects undertaken by the developer or its affiliates.
  - Additional Bonds Test- the project should include an additional bonds test parallel to the coverage test.
  - Reserve Fund- the project should include a debt service reserve fund equal to the maximum annual debt service requirements.
  - Limitations on Amount of PID/TIF Bonds- The total amount of PID/TIF indebtedness will be included and managed as part of the City's overlapping debt, and
  - The total amount of PID/TIF debt outstanding should generally not exceed 20% of the City's outstanding general obligation indebtedness.
  - PID/TIF bonds should be limited to projects consistent with the City's previously adopted Financial Management Performance Criteria for debt issuance.
  - PID bonds should be limited to those projects, which can demonstrate the ability to support the debt either through its own revenues or another pledge source other than ad valorem taxes.
  - PID/TIF bond authorizations should remain in effect for no more than five years from the date of City Council approval.



# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

## Status

36. All adopted PID or TIF debt issuances must mature on or before the termination date of the respective PID or TIF district and, further, all bonds must also conform to the district's Financial Plan by maturing on or before the plan's projected date by which all district expenses would be paid, repayment of bonds.

In Compliance

37. The City will not propose the issuance of any unrated, high yield PID/TIF bond which could be labeled a "high risk bond" except for small (less than \$5 million) private placements coordinated with the City's Financial Advisor.

In Compliance

- All projects must be carefully evaluated for credit worthiness and meet the criteria above whether or not a credit rating is obtained.

38. The City should use PID/TIF bonds only when other options have been considered.

In Compliance

39. Advance refunding and forward delivery refunding transactions should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 4%.

In Compliance

Current refunding transactions should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 3%.

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Capital and Debt Management

40. Each Enterprise Fund (where applicable) will maintain fully funded debt service reserves. A surety bond (or other type of credit facility such as a letter of credit) may be used in lieu of funding the reserve if the former is economically advantageous.

## Status

In Compliance

## Accounting, Auditing and Financial Planning

41. The City will establish and maintain a high degree of accounting practices; accounting practices will conform to generally accepted accounting principles as set forth by the authoritative standard setting body for units of local government.

## Status

In Compliance

The basis of budgeting for all funds essentially follows the basis of accounting (modified accrual for government funds and full accrual for enterprise and internal service funds).

The major differences between the budgeting and accounting basis are: 1) encumbrances are recorded as expenditures (budget basis) rather than assigned, committed, or restricted fund balance (accounting basis); 2) compensated absences (accrued but unused leave) and other long-term liabilities are not reflected in the budget; 3) depreciation expense is not included in the budget; 4) change in fair value of investments is not recognized as income (expenditure) in the budget.

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Accounting, Auditing and Financial Planning

42. An annual audit will be performed by an independent public accounting firm, with the subsequent issue of an official Comprehensive Annual Financial Report (CAFR) within 120 days of the City's fiscal year end.

## Status

Not in Compliance  
FY 2015-16 CAFR completed June 2017

43. Full disclosure will be provided in the annual financial statements and bond representations.

In Compliance

## Budget

44. Revenues and expenditures will be projected annually for at least three years beyond the current budget projections.

## Status

In Compliance

45. Financial systems will be maintained to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.

In Compliance

46. Operating expenditures will be programmed to include the cost of implementing service of the capital improvements, and future revenues necessary for these expenditures will be estimated and provided for prior to undertaking the capital improvement.

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Budget

47. A report reflecting end of fiscal year status of performance against these criteria will be prepared within 60 days after official presentation of the Comprehensive Annual Financial Report to the City Council. A pro forma report reflecting Adopted Budget status will be submitted with the City Manager's Adopted Budget each year.

## Status

In Compliance

## Cash Management

48. Investments will be made in conformance with the City's investment policy, with the primary objectives of preservation of capital, maintenance of sufficient liquidity and maximization of return on the portfolio.

## Status

In Compliance

49. The accounting system and cash forecasting system will provide regular information concerning cash position and investment.

In Compliance

50. Internal Service Funds and Enterprise Funds will maintain positive cash balances.

In Compliance

## Grants and Trusts

51. All grants will be managed to comply with the laws, regulations and guidance of the grantor; and all gifts and donations will be managed and expended according to the wishes and instructions of the donor.

## Status

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Grants and Trusts

52. Prior to acceptance of proposed gifts and donations and governmental grants a fiscal review will be conducted. The review should consider matching requirements, impacts on both revenues and expenditures for the next five years, whether the objectives of the gifts, donation or grants meet the strategic goals of the City, and any potential impact of loss of funds.

## Status

In Compliance

## Dallas Water Utilities

1. Current revenues will be sufficient to support current expenses including debt service and other obligations of the system.

## Status

In Compliance

2. Long-term debt will be used only for capital expansion, replacement and improvement of plant, not for current expenses.

In Compliance

3. Short-term debt, including tax-exempt commercial paper, will be used as authorized for interim financing of projects which result in capital improvements. The authorization of tax-exempt commercial paper will be limited to 20% of the 10-year capital improvement program in effect at the time of the commercial paper authorization. No commercial paper program will be authorized for more than ten years. Outstanding tax-exempt commercial paper will never exceed the amount authorized by Council.

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Dallas Water Utilities

## Status

4. Contingency reserves will be appropriated at a level sufficient to provide for unanticipated, nonrecurring expenditures.

In Compliance

5. Debt financing for capital projects will not exceed the useful life of the asset, and in no case shall the term exceed 30 years.

In Compliance

6. An unreserved cash balance will be maintained such that it provides a minimum quick ratio of 1.50 and at least 30 days of budgeted expenditures for operations and maintenance in net working capital.

In Compliance

7. Net revenues available for debt service should be at least 1.5 times the maximum annual principal and interest requirements of relevant outstanding revenue bonds at the end of the fiscal year, and at least 1.3 times maximum-year requirements at all times, measured during a fiscal year using the previous year net revenues available for debt service.

In Compliance  
1.74 times the maximum annual principal and interest

8. Current revenues which are more than operating expenses and debt service will be used for capital expenditures and other water and wastewater purposes.

In Compliance

9. Funds available from current rates in each fiscal year for system rehabilitation, replacement, and expansion will be appropriated equal to or more than financial statement depreciation expense reasonably estimated in the same year.

In Compliance

# FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

## Dallas Water Utilities

## Status

10. Capital financing will be provided through a combination of revenue bonds, current revenues, contributed capital, and short-term debt. An equity to debt ratio of at least 20% should be maintained on all capital projects.

In Compliance

11. Retail cost of service studies will be performed at least every two years and reviewed annually. Rate adjustments will be recommended when required, but, normally, no more frequently than annually.

In Compliance

12. Wholesale treated water rates for customer cities and other governmental entities will be determined on the basis of the inter-city agreement currently in effect. Wholesale wastewater and untreated water rates will be determined on the basis of contractual agreements with wholesale customers. Rates shall be adjusted annually if cost of service studies indicates a need therefore.

In Compliance

13. Funds generated by Dallas Water Utilities will be used solely for the development, operation, and maintenance of the water and wastewater utility system.

In Compliance





# BUDGET PROCESS

## **Preparing the Budget**

- In January, Office of Budget staff use preliminary revenue projections to create a starting point for the upcoming budget. Money is allocated by department.
- February-March, departments begin to submit service bids to address the City Council's Strategic Priorities. Staff from the Office of Budget oversee this process.
- In March, a City Council planning session is held to discuss Council priorities.
- Also in March, the City Manager holds community engagement meetings to receive feedback and serve as a basis for budget development.
- April-May, City management meets with departmental staff to review and discuss budget requests.

## **Reviewing the Budget**

- In March-April, a citizen budget survey is conducted to receive additional citizen input on priorities for the upcoming budget.
- In May, the City Manager presents an updated outlook to Council. A citywide citizen public hearing is held later in the month to receive citizen input. The City Manager and Office of Budget take the input from Council and citizens and make adjustments where feasible.
- By late June, a briefing is provided to Council providing a budget update.
- In August, the City Manager's Proposed Budget is presented to Council and Council Members hold Budget Town Hall Meetings with citizens in their districts to receive opinions about the City Manager's Proposed Budget.
- In late August, a budget workshop and a public hearing allow Council and citizens an opportunity to collectively share opinions on the proposed operating, capital, and grants & trust budgets.

## **Amending the Budget**

- In September, City Council holds a Budget Amendment Workshop where Council Members submit proposed amendments to the City Manager's Proposed Budget. Proposed amendments should be balanced with revenue and/or expenditure changes. A majority straw vote decides if the amendment is included in the final budget.

## **Adopting the Budget**

- Early September, City Council adopts the budget on its first reading.
- Late September, City Council adopts the upcoming year operating, capital and grants & trusts budget on the second reading. Any approved amendments are included in this adoption.



# BUDGET PROCESS CALENDAR

The City of Dallas' budget process consists of a nine month schedule of presentations, hearings, and deliberations. The FY 2017-18 budget and FY 2018-19 planned process dates are as follows:

<b><u>February 16</u></b>	Budget kick-off - City departments receive instructions on development of FY 2017-18 and FY 2018-19 budgets for all services
<b><u>March 4-27</u></b>	City Manager Community Budget Engagement Meetings – Scheduled by the City Manager to receive feedback and serve as a basis for budget development.
<b><u>March 4 – April 2</u></b>	Budget Survey – Held online and paper surveys available at community meetings.
<b><u>March 22</u></b>	Public hearing on the Operating, Capital, and Grants and Trust Budget
<b><u>March 28-29</u></b>	City Council Planning Session
<b><u>April 5</u></b>	City Council Briefing – Community Engagement for FY 2017-18 and FY 2018-19 Budget Update
<b><u>April – July 31</u></b>	City Manager's Office holds budget deliberations including individual department presentations
<b><u>May 17</u></b>	City Council Briefing – FY 2017-18 and FY 2018-19 Budget Update
<b><u>May 24</u></b>	Public hearing on the Operating, Capital, and Grants and Trust Budget
<b><u>June 21</u></b>	City Council Briefing – FY 2017-18 and FY 2018-19 Budget Update
<b><u>August 2</u></b>	City Council Briefing – FY 2017-18 Budget Update
<b><u>August 8</u></b>	Fiscal Year 2017-18 Annual Budget presented to City Council in a formal Council briefing. Council feedback is received.

# BUDGET PROCESS CALENDAR

- August 8-30** City Council Budget Town Hall Meetings – Scheduled by the individual Councilmembers. Presentation of the City Manager’s recommended budget to those in attendance and the Councilmember receives comments and feedback from constituents on the budget.
- August 16** City Council Budget Workshop – Specific budget related topics are briefed to the Council. Councilmembers provide comments on possible changes to the recommended budget. Discussion of FY 2017-18 tax rate.
- August 23** Public Hearing on the Operating, Capital, and Grants & Trusts Budget
- August 30** City Council Budget Workshop.
- September 6** City Council adopts budget on first reading (requires a majority vote). First public hearing on property tax rate.
- September 12** City Council Budget Amendments Workshop – Council members submit proposed amendments to the City Manager’s recommended budget. Proposed amendments should be balanced with revenue and/or expenditure changes. A majority “straw” vote is required for an amendment to be included in the recommended budget. Second public hearing on property tax rate.
- September 13** Second public hearing on property tax rate.
- September 20** City Council adopts FY 2017-18 Operating, Capital, and Grants & Trusts Budget on second reading and sets property tax rate (requires a majority vote).

# POSITION SUMMARY BY DEPARTMENT

Department	FY 2016-17 Adopted	FY 2016-17 Estimate	FY 2017-18 Adopted
<b>General Fund</b>			
City Attorney's Office	157	157	156
City Auditor's Office	26	26	26
City Controller's Office	52	52	61
City Manager's Office	19	19	16
City Secretary's Office	18	18	18
Civil Service	29	29	29
Code Compliance Services	537	537	380
Court and Detention Services	197	197	178
Dallas Animal Services	0	0	145
EBS - Building Services	295	295	297
Fire - Civilian	116	116	121
Fire - Uniform	2,163	2,163	2,171
Housing and Neighborhood Revitalization	84	84	21
Human Resources	77	77	74
Judiciary	58	58	57
Library	412	412	436
Management Services	213	213	298
Mayor and Council	55	55	53
Office of Budget	28	28	32
Office of Cultural Affairs	117	117	109
Office of Economic Development	51	51	45
Park and Recreation	1,369	1,369	1,462
Planning and Urban Design	34	34	32
Police - Civilian	721	721	671
Police - Uniform	3,601	3,601	3,222
Public Works	731	731	600
Procurement Services	33	33	25
Sustainable Development and Construction	41	41	41
Transportation	0	0	179
Trinity Watershed Management	14	14	14
	<b>11,248</b>	<b>11,248</b>	<b>10,969</b>
<b>Enterprise Funds</b>			
Aviation	269	269	302
Convention and Event Services	135	135	134
Office of Cultural Affairs – Municipal Radio	15	15	13
Sanitation Services	564	564	564
Storm Drainage Management	273	273	276
Sustainable Development and Construction - Enterprise	303	303	304
Water Utilities	1,720	1,720	1,544
	<b>3,279</b>	<b>3,279</b>	<b>3,137</b>
<b>Internal Service/Other Funds</b>			
Communication and Information Services	249	249	237
Employee Benefits/Wellness	11	11	11
EBS - Equipment Services	268	268	262
Express Business Center	11	11	11
Risk Management Services	28	28	37
	<b>567</b>	<b>567</b>	<b>558</b>
<b>Grant/Private/Special Funded Positions</b>			
City Attorney's Office	14	14	14
Office of Budget	12	12	10
Code Compliance Services	12	12	0
Dallas Animal Services	0	0	4
Police - Civilian	41	41	39
Police - Uniform	12	12	12
Office of Economic Development	3	3	1
Housing and Neighborhood Revitalization	436	436	62
Library	14	14	4
Management Services	24	24	239
Office of Cultural Affairs	1	1	1
Park and Recreation	232	232	148
	<b>801</b>	<b>801</b>	<b>534</b>
	<b>15,895</b>	<b>15,895</b>	<b>15,198</b>