

Regular Meeting of the Dallas Civil Service Board

Present:

Chairman Dr. Troy Lee Coleman, Vice-Chair Flora Hernandez, Mark R. Guckian, Chandra Marshall-Henson, Lorraine Montemayor, Nirav Sanghani, Terry Welch

Attendees:

Cassey Burgess, Senior Assistant City Attorney
Althea Chaderton, Manager II, Human Resources Department
Alveena Tariq, Senior Human Resources Assistant
Bert Vandenberg, Senior Assistant City Attorney

Civil Service Department Staff:

Pamela McDonald, Interim Secretary to the Civil Service Board
Ana Monzon, Executive Assistant

The meeting was called to order at 9:30 a.m.

AGENDA ITEM 1 – Interview process training for Board Members, followed by candidate interviews for the Civil Service Board Secretary/Director of the Civil Service Department

Mr. Vandenberg briefly discussed the expectations of order and decorum for Board members by reviewing Chapter 8 of the City Code which governs Boards and Commissions, as well as Chapter 12A of the Code of Ethics. At 9:35 a.m., Dr. Coleman moved the meeting into closed session to interview and consider candidates for the Civil Service Board Secretary position.

AGENDA ITEM 2 – Discuss, consider and take action regarding employment of Civil Service Board Secretary

The meeting was called back into open session at 2:46 p.m. Dr. Coleman announced that Vice Chair Hernandez recused herself during the closed session at approximately 9:42 a.m. Ms. Althea Chaderton was asked to set up an alternative interview to take place on December 4th for one candidate who could not participate due to illness.

Mr. Welch made the motion to adjourn the meeting which was seconded by Ms. Marshall-Henson.

Note: For more information on the discussion of any issue heard during this meeting, refer to the transcript retained in the Civil Service Department.

There being no further business, the Civil Service Board meeting adjourned at 2:47 p.m.

(A complete transcription of this meeting is available)



ATTESTED


APPROVED