



CITY OF DALLAS

Tire Shop Establishment License Application

Scrap Tire Enforcement Program

Department of Code Compliance

Special Collections USE ONLY

License # _____

ALL FEES ARE NON-REFUNDABLE LICENSES ARE NOT TRANSFERABLE ANNUAL LICENSES - \$75.00 RENEWAL - \$75.00 DUPLICATE - \$32.00	<ul style="list-style-type: none"> NEW DUPLICATE RENEWAL 	STEP USE ONLY License No: Expiration Date:
	CK	
	CC	
	MO	
	CA	
FEE:		

MAKE CHECK OR MONEY ORDER PAYABLE TO: **City of Dallas**

TO PAY IN PERSON: City of Dallas
Special Collections
1500 Marilla Street, Room 2DS
Dallas, Texas 75201

OR MAIL PAYMENT TO: Special Collections
PO Box 139076
Dallas, TX 75313-9076

The City of Dallas does not accept payments in the field.

Business Name: _____

Business Address: _____
(Physical Location) Street Suite City/State Zip Code

Mailing Address (If Different) _____

Business Phone _____ Fax _____

Cell Phone _____ E-mail _____

Type of ownership Individual Partnership Corporation Other _____

If incorporated, name registered with Secretary of State _____

Tax ID# _____

Name and address of Registered Agent or Individual authorized to be served for administrative and legal process relative to City of Dallas Ordinances. **Provide a legible copy of drivers' license of Registered Agent / Individual**

Name Mailing Address Zip Code Telephone #

If not incorporated, ownership information:

1. _____
Name Home Address City/State Zip Code Telephone # D.O.B. DL# State

2. _____
Name Home Address City/State Zip Code Telephone # D.O.B. DL# State

Do you operate a Tire establishment other than listed above? YES NO If YES, provide information below.

Business name and address (list only if located within the City Of Dallas)

Business Name Address Zip

A separate application must be filed for each separate business establishment within the City of Dallas.

To your knowledge, has any current employee of this business been convicted of a violation of any provision of the ordinance pertaining to the type of tire license/permit applied for? YES NO If YES, provide details

If incorporated, has the business been convicted of a violation of any provision of the ordinance pertaining to the type of tire license/permit being applied for? YES NO If YES, provide details

TIRE BUSINESS MUST HAVE A VALID CITY OF DALLAS CERTIFICATE OF OCCUPANCY.

*****PROVIDE A COPY OF YOUR CERTIFICATE OF OCCUPANCY.*****

Valid Certificate of Occupancy Number _____

*IF YOU ARE A NEW APPLICANT AND YOUR CERTIFICATE OF OCCUPANCY IS NOT FINAL YET,
PLEASE PROVIDE CERTIFICATE OF OCCUPANCY APPLICATION NUMBER _____
APPLIED FOR ON _____.*

*****A LEGIBLE COPY OF THE PERSON-IN-CONTROL DRIVERS LICENSE MUST BE PROVIDED.*****

Circle one: Owner Proprietor Partner Authorized Agent Corporate Officer

As owner, proprietor, partner, corporate officer, or authorized agent of the above firm, I certify that the firm does engage in a Tire Business/ Mobile Tire Repair/ Transporter of Tires within the City of Dallas as defined in Chapter 18, Dallas City Code. I further certify that all facts stated in this application are true and correct to the best of my knowledge and belief.

PLEASE PRINT LEGIBLY

Print Name _____ Date _____

Date of Birth _____ DL# _____ State _____ Hm Phone _____

Home Address _____
Street City/State Zip

Signature _____ COUNTY _____

THE DIRECTOR OF THE DEPARTMENT OF CODE COMPLIANCE MUST BE NOTIFIED OF ANY CHANGE OF ADDRESS, LOCAL OWNERSHIP OR MANAGEMENT WITHIN TEN (10) DAYS OF SUCH CHANGE.

A tire business license/permit/decal expires one year from the date of issuance and may be renewed by making application in accordance with Section 18-56. A licensee shall apply for renewal at least 30 days before expiration of the license/permit/decal.

NOTICE: An applicant who purchases a City of Dallas tire license/permit/decal and whose check or draft a bank for any reason return, will be considered to be engaged in the tire business without a valid license/permit.

For Code Compliance Use Only

Establishment has been inspected and meets minimum Health and Sanitation Standards for operation. (Chapter 19-34.1)

Approved Denied Inspector _____ Date _____