

Memorandum



DATE December 20, 2010

TO Honorable Mayor and Members of the City Council

SUBJECT Parking Instructions at Dallas City Hall

As we enhance security measures in and around City Hall, the parking procedures for the general public in the City Hall garage will change effective January 3, 2011. The 72 spaces currently held for free parking for the public will remain available and will be accessed simply by calling ahead to the office/individual to be visited and requesting placement of name and estimated arrival time on the list at the entry booth into the garage.

The parking process will remain unchanged for those with decals, including Mayor/Council, Board and Commission members, City Executives and employees with paid parking assigned to City Hall.

When the existing free visitor parking spaces (72) are filled, individuals will be directed to parking meters or commercial parking lots adjacent to City Hall. The attached map locates these parking areas.

Parking is available behind City Hall in the horseshoe metered parking area for \$0.60 per hour in 4-hour increments. Additional parking is available along Ervay and Canton Street at \$1.25 per day and \$5.00 for nights and weekends. Visitors can also park at the parking lot at Young and Ervay Street for \$2.00 per day and \$5.00 for nights and weekends.

This visitor parking information will be posted on the City's web site at www.dallascityhall.com. Please let me know if you would like to have this information posted to your individual web page.



Mary K. Suhm
City Manager

CC: Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
C. Victor Lander, Administrative Judge
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Forest E. Turner, Assistant City Manager