



### APPLICATION FOR ADOPT-A-FIRE STATION PROGRAM

Mail to: Dallas Fire-Rescue, Adopt-A-Station Program,  
1500 Marilla Street, L1CS, Dallas, Texas 75201

Fax to: 214-670-5968 • Email: [adoptastation@dallascityhall.com](mailto:adoptastation@dallascityhall.com)

Date: \_\_\_\_\_ Donating Organization/Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

If Organization, Name of Authorized Representative: \_\_\_\_\_

Address (if different than above): \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Station number and address of fire station to receive donation (Optional): \_\_\_\_\_

Type of Donation:

\_\_\_\_\_ Monetary

\_\_\_\_\_ Tangible Property

\_\_\_\_\_ Service(s)

**Please make checks, money orders, or cashier checks payable to: Adopt-A-Station**

List and describe tangible property or service(s) to be donated, include model and/or serial number if available (a separate sheet of paper may be attached if necessary):

\_\_\_\_\_  
\_\_\_\_\_

Acknowledge by initial that the donation meets the following requirements:

\_\_\_\_\_ Item is included on master list of needed items, supplies and materials;

\_\_\_\_\_ Donation is new (not used);

\_\_\_\_\_ Donation is free from corporate identifying logos, marks or advertisements' (except for manufactures' label or seal);

\_\_\_\_\_ Proof of ownership is attached;

\_\_\_\_\_ For services donated by a corporation, proof of insurance is attached; and

\_\_\_\_\_ For services donated by individuals, a release of liability shall be provided prior to performing services, and such a released is attached.

APPLICANT UNDERSTANDS THAT ALL DONATED TANGIBLE PROPERTY BECOMES THE PROPERTY OF THE CITY OF DALLAS UPON RECEIPT OF THE PROPERTY BY THE CITY.

\_\_\_\_\_  
Signature of Applicant

**Below for office use only**

APPROVED: \_\_\_\_\_ Not APPROVED, Reason: \_\_\_\_\_

\_\_\_\_\_  
Fire Chief or Designee

\_\_\_\_\_  
Printed Name of Person Authorizing