



## City of Dallas

### APPLICATION FOR RECYCLING HAULER PERMIT

(Pursuant to Chapter 18 of Dallas City Code)

**INSTRUCTIONS:** Complete this form and submit to: City of Dallas-- Zero Waste Division, 3112 Canton Street, Room 200, Dallas, Texas 75226 or [HaulerRegistrations@DallasCityHall.com](mailto:HaulerRegistrations@DallasCityHall.com). Email items in section 4 to HaulerRegistrations@DallasCityHall.com. Once all attachments and the form have been received, payment instructions will be sent. The non-refundable permit application fee is \$275. Non-refundable permit renewals are \$100.

Name of Company	Physical Address
Contact Name	Contact Title
Mailing Address	Telephone Number
Web Site	E-mail Address

1. Do you transport material to be recycled from multi-family properties located within the city limits of Dallas, Texas for processing at a recycling processing facility or end user (i.e. paper mill, manufacturer, etc.)? **If NO, please indicate type of business.**

YES

NO

2. What form of company is your business? If your business is a corporation or association, upload documents establishing the business. Be sure the documents show the date of formation.

\_\_\_\_\_

3. Are you a franchised waste hauler with the City of Dallas? If YES, **indicate franchise number.**

YES

NO

FRANCHISE NUMBER \_\_\_\_\_

4. Upload your Certificates of Liability Insurance and your Commercial Fleet Policy as required in Section 18-53(a)(2)(E) of Chapter 18 of Dallas City Code. Commercial auto liability coverage must be in no less than the minimum coverage amounts specified in the Texas Motor Vehicle Safety Responsibility Act, issued by an insurance company listed as an authorized auto liability lines carrier on the Texas Department of Insurance's List of Authorized Liability Companies. Proof of Insurance shall be maintained at all times and shall be accepted only in the authorized form that has been promulgated by the City and adopted by the Texas Automobile Insurance Plan Association.

5. For each vehicle that will be collecting recyclable materials in Dallas, provide the following information. Attach additional sheets as required.

NO	YEAR	MAKE	MODEL TYPE	VEHICLE ID# (VIN)	LICENSE TYPE	TRUCK #
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

**Certification**

This application, which is required to be submitted if your company wishes to collect recyclables on a regular basis, shall be certified by your company’s chief executive officer or a duly authorized representative of such officer and by the individual(s) responsible for actually preparing this document. Each such individual shall certify in writing as follows:

“I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, that the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that any false statement made in the submitted information may be punishable as an offense under Dallas City Code, Chapter 18 §53a-157b and could include fines or revocation of my company’s recycling hauler permit to collect and haul recyclables in the City of Dallas, Texas.

**Collector/Hauler- Chief Executive Officer**

**Name of Chief Executive Officer or  
Authorized Representative:**

**Date:**

**Person Responsible for Preparing this Report**

**Name of Person Preparing this  
Report**

**Date:**

**Title:**