



**City of Dallas**

# **Green Building Program**

## **ORIENTATION**



# Outline

- Purpose
- Background
- Requirements
- Procedures and Processes

# Purpose

- To conserve our natural resources

• Conventional	Green
• 39% primary energy use	26% energy use reduction
• 72% electricity consumption	40% water use reduction
• 38% CO2 emissions	70% solid waste reduction
• 14% potable water consumption	13% reduction in maintenance costs

# BACKGROUND

As of October 1, 2009, all new structures and additions are required to meet Green building requirements in **Ordinance #27131, found in Chapter 52, Subchapter 10, of the Dallas City Code - “Green Building Program”**

# What is Green Building?

- Green Building means structures and their surrounding landscapes;
- designed, constructed, and maintained to decrease energy and water usage and costs;
- to improve the efficiency and longevity of building systems,
- and to decrease the burdens imposed on the environment and public health.



# Environmental Benefits

- Enhance and protect ecosystems and biodiversity
- Improve air and water quality
- Reduce solid waste
- Conserve natural resources

# Economic Benefits

- Reduce operating costs
- Enhance asset value and profits
- Improve employee productivity and satisfaction
- Optimize life-cycle economic performance

# Health and Community Benefits

- Improve air, thermal, and acoustic environments
- Enhance occupant comfort and health
- Minimize strain on local infrastructure
- Contribute to overall quality of life



# Requirements

## REGISTRATION PROCESS

- Contractor number
- PIN number (\$30 Charge to reset PIN)
- E-mail

# Permitting

- Master Permit (All permit fees are paid)
  - Validate as a Third Party Green Provider / Responsible Party
- Trade Permit (Permit fee due)
  - Third Party Green Provider

# Plan Review

- Single Family Dwelling
- Commercial < 50K
- Commercial > 50K

# Inspections

(Beginning September 01, 2011)

- Third Party Provider
- Submittals  
(Copy of Affidavit)
- Results

## Registration

**Fees =  
\$120**

DATE: \_\_\_\_\_

  
City of Dallas

CONTRACTOR NO. (OFFICE USE ONLY)  
[Redacted]

### APPLICATION FOR CONTRACTOR REGISTRATION

PLEASE CHOOSE WHICH OF THE FOLLOWING TRADES YOU ARE REGISTERING FOR. SELECT ALL THAT APPLY:

<input type="checkbox"/> GENERAL RESIDENTIAL	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> GAS WELL
<input type="checkbox"/> GENERAL COMMERCIAL	<input type="checkbox"/> SWIMMING POOL	<input type="checkbox"/> ENERGY CODE PROVIDER
<input type="checkbox"/> ROOFING	<input type="checkbox"/> CONCRETE/ASPHALT/PAVING	<input type="checkbox"/> GREEN BUILDING PROVIDER
<input type="checkbox"/> FOUNDATION	<input type="checkbox"/> LANDSCAPE	<input type="checkbox"/> GAS WELL PROVIDER
<input type="checkbox"/> FENCE	<input type="checkbox"/> TREE SERVICE	

**CONTRACTOR INFORMATION**

APPLICANT: \_\_\_\_\_ TITLE: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ CONTRACTOR TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_ LICENSE REQUIRED:  YES  NO

I HEREBY AUTHORIZE ANY PERSONNEL AUTHORIZED BY YOU TO SIGN PERMIT APPLICATIONS FOR YOUR COMPANY AT ANY TIME OF REGISTRATION. YOU WILL ASSUME YOURSELF AND YOUR EMPLOYEES A PERSONAL IDENTIFICATION NUMBER (PIN). REMEMBER YOUR RESPONSIBILITY FOR THIS PIN DOES NOT EXCEED 9 DIGITS (NUMBERS ONLY) AND EACH MEMBER MUST HAVE A DIFFERENT PIN.

COMPANY EMPLOYEE	TITLE	PHONE

I HAVE CAREFULLY READ THE COMPLETED APPLICATION AND KNOW THE SAME IS TRUE AND CORRECT AND HEREBY AGREE THAT ALL PROVIDED INFORMATION TO CITY ORDINANCES AND STATE LAWS WILL BE COMPLIED WITH WHETHER HEREIN SPECIFIED OR NOT. I UNDERSTAND THAT FAILURE TO COMPLY WILL RESULT IN MY CONTRACTOR REGISTRATION BEING SUSPENDED OR REVOKED IN ACCORDANCE WITH SECTION 11A, SUBCHAPTER 11 OF CHAPTER 52, ADMINISTRATIVE PROCEDURES FOR THE CONSTRUCTION CODES.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

**Contractor  
Number**

**PIN  
Number**

**Don't forget  
your E-mail**

**NOTE**




DATE: \_\_\_\_\_

APPLICATION TYPE

PERMIT  CO

OTHER  **EXPRESS**



City of Dallas

JOB NO: (OFFICE USE ONLY)

PERMIT NO: (OFFICE USE ONLY)

HEALTH REVIEW (Restaurant/Food Service)

## BUILDING INSPECTION APPLICATION

STREET ADDRESS OF PROPOSED PROJECT: \_\_\_\_\_ SUITE/BLDG/FLOOR NO: \_\_\_\_\_ USE OF PROPERTY: \_\_\_\_\_

OWNER/OWNER/AGENT: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

OWNER (IF APPLICABLE): \_\_\_\_\_ EMAIL ADDRESS (OPTIONAL): \_\_\_\_\_

APPLICANT: \_\_\_\_\_ CONTR NO: \_\_\_\_\_ COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

DESCRIPTION OF PROPOSED PROJECT: \_\_\_\_\_

NEW CONST: \_\_\_\_\_ REMODEL: \_\_\_\_\_

COEXIST AREA (SQ FT): \_\_\_\_\_ TOTAL AREA: \_\_\_\_\_

PLEASE INDICATE ALL TYPES OF WORK THAT WILL BE PART OF THIS PROJECT BY CHECKING THE APPROPRIATE BOX AND PROVIDE CONTRACTOR/SUBCONTRACTOR INFORMATION ON THE BACK OF THIS FORM. NOTE: AN APPRAISAL IS REQUIRED FOR THE SALE OR SERVING OF ALCOHOL.

BUILDING  PLUMBING  FENCE  DRIVE APPROACH  BACKFLOW  BARRICADE

ELECTRICAL  FIRE SPKLR  SIGN  SWIMMING POOL  CUSTOMER SVC  GREEN BUILDING/LEED

MECHANICAL  FIRE ALARM  LANDSCAPE  LAWN SPRINKLER  FLAMMABLE LIQUID  OTHER: \_\_\_\_\_

WILL ALCOHOL BE SOLD/SERVED?  YES  NO PERSONAL SERVICE LICENSE REQUIRED FOR THE PROPOSED USE?  YES  NO

WILL THERE BE A DANCE FLOOR?  YES  NO ARE POTENTIALLY HAZARDOUS FOODS/OPEN FOODS BEING SOLD?  YES  NO

I HAVE CAREFULLY READ THE COMPLETED APPLICATION AND KNOW THE SAME IS TRUE AND CORRECT AND HEREBY AGREE THAT IF A PERMIT IS ISSUED ALL PROVISIONS OF THE CITY ORDINANCES AND STATE LAWS WILL BE COMPLIED WITH WHETHER HEREBY SPECIFIED OR NOT. I AM THE OWNER OF THE PROPERTY OR THE DULY AUTHORIZED AGENT. PERMISSION IS HEREBY GRANTED TO ENTER PREMISES AND MAKE ALL INSPECTIONS.

SIGNATURE: \_\_\_\_\_

### FOR OFFICE USE ONLY

ZONING				BUILDING		MISCELLANEOUS	
LAND USE	TYPE OF WORK	BASE ZONING	PD	CONSTRUCTION TYPE	OCCUPANCY	ACTIVITY	OWN
LOT	BLOCK	REQUIRED PARKING	PROPOSED PARKING	SPRINKLER	OCCUPANT LOAD	FLOOD PLAN	AIRPORT
LOT AREA	EDA	SUP	RAV	STORES	DWELLING UNITS	SPECIAL INSPECTIONS	HISTORICAL
DIR	EARLY RELEASE	DEED RESTRICTION	PARKING AGREEMENT	NUMBER BEDROOMS	NUMBER BATHROOMS	DRY	LL

ROUTE TO	REVIEWER	DATE	APPLICATION REMARKS	FEE CALCULATIONS (\$)
PRE-SCREEN				PERMIT FEE
ZONING				SURCHARGE
BUILDING				PLAN REVIEW FEE
ELECTRICAL				EXPRESS ACCEPT FEE
PLUMBING/MECHANICAL				EXPRESS PLAN REVIEW
GREEN BUILDING				THURLEY FEE TOTAL
HEALTH				HEALTH PERMIT FEE
HISTORICAL/CONS DIST				OTHER FEES
PUBLIC WORKS				OTHER FEES
WATER				OTHER FEES
FIRE				OTHER FEES
LANDSCAPING				TOTAL FEE \$
AVIATION				
OTHER: _____				

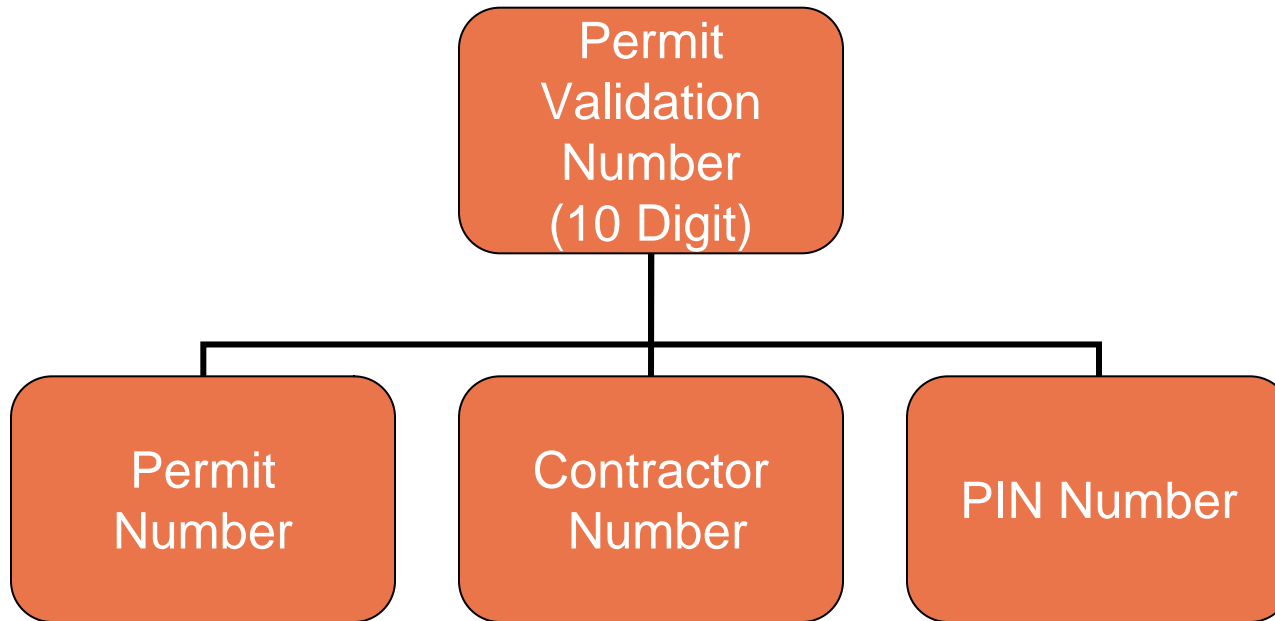
Fees = \$100

Permit Number ?

Contractor Number ?



## How to Validate on a Master Permit



## What to Submit for Permit

Third Party Information



[www.dallascityhall.com](http://www.dallascityhall.com)



City Departments



Building Inspection



Green Buildings



www.dallascityhall.com

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www.dallascityhall.com/building\_inspection/index.html

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**Building Inspection Offices**  
7001 - Jefferson Blvd  
Dallas, Texas 75226

Office Hours  
Monday-Friday 8:00am-4:00pm  
214.644.1150  
Fax: 214.644.4411

**Building Inspection Home**  
Sustainable Development and Construction Home

**Top 10 HowTo's**

1. How to get a **Submit Contract**
2. How to get an **approved plan number**
3. How to get a **Certificate of Occupancy**
4. How to get a **Final/Close Permit**
5. How to get an **Interim Permit**
6. How to get a **Final/Close Permit**
7. How to get a **Final Permit**

**Sustainable Development and Construction Building Inspection**

The City of Dallas Building Inspection office improves the quality of life for Dallas citizens by providing **CONSTRUCTION APPROVALS, REGULATION AND BY ENFORCING CITY ALDERS**.

Building Inspection is committed to quality customer service. The development community has access to a wide range of online business activities such as permit applications, track plan review comments, fee estimator, inspection requests, and access to zoning maps and City codes.

 Permit Center	 Online Permits	 Required Inspections	 Contractors / Designers
 TEAM	 Residential	 Commercial	 Conservation / Historic Districts
 Green Building	 Irrigation / Landscape	 Fees	 Permits / Applications



# Plan Review Compliance Affidavit



## Dallas Green Building Program Plan Review Compliance Affidavit

Type of construction:  Residential  Commercial under 50K  Commercial over 50K

1. Address of construction: \_\_\_\_\_ Permit # \_\_\_\_\_

2. Provider name: \_\_\_\_\_

3. Provider registration #: \_\_\_\_\_

Registered as (check all that apply):

- Residential provider
- Commercial under 50K provider
- Commercial over 50K provider

I, \_\_\_\_\_ have reviewed the plans for this project and confirm that it meets or exceeds the green building requirements of the Dallas Building Code or the Dallas One- and Two-Family Dwelling Code, as applicable.

\_\_\_\_\_  
Provider's Signature

STATE OF TEXAS

COUNTY OF \_\_\_\_\_

This affidavit was acknowledged before me on \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC


[NOTARY PUBLIC STAMP]

PRINT

SIGN




## Dallas Green Building Program Application Checklist 1 & 2 Family Dwelling Projects

		<b>Dallas - Green Building Program Application Checklist</b> For 1 and 2 Family Residential Dwellings, Chapter 57		Building Permit # _____		
PROJECT NAME:		CONTACT PERSON:				
PROJECT ADDRESS:		PROJECT NUMBER:				
<b>Water Efficiency</b>						
<b>326.2.1.2 Water Use - Section 326, Green Building Program</b> Install high efficiency, low flow fixtures or fittings which meet at least 4 of the 6 options (listed on the right).		<b>Required Submittal Documents To Be Reviewed:</b> <input type="checkbox"/> This section does not apply.				
Applicant	Date	1. Average flow rate for all lavatory faucets must be 2.0 gpm	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Reviewer	Date	2). Average flow rate for all showerheads must be 2.0 gpm.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		3). Average flow rate for all toilets must be:				
		3.1 1.3 gallons per flush; or	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		3.2 Dual flush and meet requirements of ASME A112.19.14; or	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		3.3 Meet the United States EPA Watersense specifications and be certified and labeled accordingly.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		4). Utilize ENERGY STAR labeled dishwashers that use 6.0 gallons or less per cycle..	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		5). Utilize ENERGY STAR labeled clothes washer with modified energy > 2.0 and water factor < 5.5	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		6). <b>Note:</b> Must utilize drip irrigation emitters for all bedding areas of the landscape plan (Sec: 326.2.1.2.2).	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		OR				
		Meet a 20% water use reduction design strategy using calculations based on the Dallas Plumbing Code plumbing fixture baseline.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		OR				
		1). Green Built Texas efficiency requirements	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		2). LEED for Homes - minimum 6 points	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<b>Note: The use of GBT or LEED for Homes compliance paths must provide the supplemental checklist.</b>						
<b>Energy &amp; Atmosphere</b>						
<b>326.2.1.1 Energy Use - Section 326, Green Building Program</b> Must meet the minimum provisions of Chapter 4 of the Dallas Energy Conservation Code or Chapter 11 of the IRC.		<b>Required Submittal Documents To Be Reviewed:</b>				
Applicant	Date	1). Use of IC3 Software by Energy Systems Laboratory; or	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Reviewer	Date	2. Use of accredited energy code compliance software and the results of a HERS index of 85 or less; or	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
		3. Installing systems that have been certified by a national, state or located accredited energy efficiency program and approved by Energy Systems Laboratory EPA's ENERGY STAR Program certification of energy code equivalency shall be considered an approved program.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
9/26/2011						



Dallas Green Building Program Application Checklist Commercial Projects < 50 K Square Feet

				
	<b>COMMERCIAL &lt; 50,000 SQUARE FEET</b>			
	<b>Per Dallas Ordinance 27131 - Submittal Documents Required</b>			
	<b>NOTE: ALL REQUIREMENTS ARE MANDATORY</b>			
<b>Section</b>	<b>JURISDICTIONAL REQUIREMENTS</b>			
	<b>SECTION 4303</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
4303.3.2	<b>ENERGY USE</b>			
	Energy use for proposed projects must meet the minimum provisions of Chapter 5 of the Dallas Energy Code as shown by:			
	1. Energy code compliance modeling through Energy Systems Laboratory approved software or COMcheck; or			
	2. Installing systems that have been certified by a national, state or local accredited energy program and approved by the Energy Systems Laboratory. The United States Environmental Protection Agency's ENERGY STAR Program certification of energy code equivalency shall be considered an approved program			
4303.3.3	<b>WATER USE</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
	Proposed projects must use 20 percent less water than the water use baseline calculated for the building's total interior water fixture use as required by the Dallas Plumbing Code. Water efficiency requirements of LEED shall be considered as approved strategy for compliance with this section.			



# Brain Teaser

SRI (\_\_\_\_\_) is  
calculated using a  
materials \_\_\_\_\_  
and \_\_\_\_\_.

Black paint has SRI of ?


## Answer

Brain  
Teaser

SRI (Solar Reflective Index) is calculated using a materials Reflectivity and Emittance.

Black paint has SRI of ? **0**

Dallas Green Building Program Application Checklist Commercial Projects >or equal to 50K S.F

				
COMMERCIAL > 50,000 SQUARE FEET				
Responsible Party	DESCRIPTION AND REQUIRED DOCUMENTS TO BE REVIEWED	MANDATORY	Enter points for each option selected	Allowable Points
<b>SITE DEVELOPMENT AND LAND USE 15 POINTS</b>				
Design Professional (Civil)	<b>Construction Activity Pollution Prevention (SWPPP Plan)</b>			1
	1. SWPPP Plan			
	2. Affidavit for less than 1 acre			
Owner	<b>Site Selection</b>			1
	Confirmation letter from the owner that the project has met these requirements. Not on prime farmland. Not on previous undeveloped land that is below 5 feet above the 100 year flood elevation per FEMA. Not on a habitat for any endangered or critical species. Not within 100 feet of any wetlands. Not within 50 feet of water body (lakes or rivers) per Clean Water Act or not on public parkland.			
Owner or Design Professional	<b>Development Density &amp; Community Connectivity</b>			1
	OPTION 1: Development Density - provide a site plan showing the site and adjacent buildings. Include density			
	OPTION 2: Community Connectivity - provide site plan or aerial photo within 1/2 mile radius with 10 basic services indicated on drawing. Include complete listing of each business name and type for services. Show residential zone or neighborhood			
Owner or Design Professional	<b>Brownfield Redevelopment</b>			1
	Letter from EPA or City verifying the site was a Brownfield			



# Brain Teaser

An office project has 250 people working a total of 640 hours each day. What is the total number of FTE for the project ?



## Answer

Brain  
Teaser

An office project has 250 people working a total of 640 hours each day. What is the total number of FTE for the project ?

**80**

## Inspection Checklist-SFD

Green Inspection by City of Dallas: Single Family or Duplex Structures  
Builder and Inspector Checklist

The following are the specific items necessary to pass each element associated with a Green Inspection by the City of Dallas for a single family or duplex structure.  
See Ordinances #27131 and #27759 for details.

	Requirement	Specific documentation	Prepared and on-site?	
			Yes	No
1.	Lavatory faucets	Check aerator for gallons per minute (GPM) notation; <u>or</u> Check packing box for GPM	<input type="checkbox"/>	<input type="checkbox"/>
2.	Showerheads	Check lower lead for GPM; <u>or</u> Check packing box for GPM; <u>or</u> Check orifice for GPM	<input type="checkbox"/>	<input type="checkbox"/>
3.	Toilets	Verify fixture is dual flush; <u>or</u> Verify fixture is WaterSense; <u>or</u> Verify gallons per flush from information etched inside tank; <u>or</u> Verify gallons per flush from orifice jet, and verify that orifice jet matches fixture	<input type="checkbox"/>	<input type="checkbox"/>
4.	Dish washer	Verify Energy Star seal; <u>or</u> Verify model number and verify gallons per cycle from website	<input type="checkbox"/>	<input type="checkbox"/>
5.	Clothes washer	Verify Energy Star seal; <u>or</u> Verify model number and verify gallons per cycle from website	<input type="checkbox"/>	<input type="checkbox"/>
6.	Drip Irrigation	Verify that drip emitters are in all plant bedding areas	<input type="checkbox"/>	<input type="checkbox"/>
7.	Energy	Verify the submitted documents for: ICC3; <u>or</u> HERS; <u>or</u> EPA's ENERGY STAR Program	<input type="checkbox"/>	<input type="checkbox"/>

Note: Verify that post construction certification has been provided

- A set of City-approved plans must be on site at the time of the inspection
- 4 of 6 water efficiency-related items must be met
- The acceptability of each item is subject to the City of Dallas field inspector's approval
- All alternate forms of certification must identify equivalencies to the above ordinance requirement



**Green Inspection by City of Dallas: Commercial Structures under 50,000 s.f.  
Builder and Inspector Checklist**

The following are the items required to pass a Green Inspection by the City of Dallas for a commercial building under 50,000 s.f.  
See Ordinances #27131 and #27159 for details.

## Inspection Checklist < 50K

	Requirement	Specific documentation	Prepared and on-site?	
			Yes	No
1.	Cool roof	Warranty for materials, including documentation of solar reflective index (SRI)	<input type="checkbox"/>	<input type="checkbox"/>
		Invoice for specified roofing materials	<input type="checkbox"/>	<input type="checkbox"/>
2.	Light pollution reduction	Fixture specification sheets should be on file from plan review. Otherwise, provide specification sheets at time of inspection	<input type="checkbox"/>	<input type="checkbox"/>
		Verify that installed exterior light fixture types identified by specification sheets	<input type="checkbox"/>	<input type="checkbox"/>
		Verify that fixtures are aimed correctly	<input type="checkbox"/>	<input type="checkbox"/>
3.	Water use reduction	Design professional (architect, engineer) certification	<input type="checkbox"/>	<input type="checkbox"/>
		Verify that fixtures match those identified on plans and listed in certification paperwork	<input type="checkbox"/>	<input type="checkbox"/>
4.	Optimize energy performance	Verify the submittal documents for: Energy modeling using ESD approved software or ComCheck; or EPA's ENERGY STAR Program	<input type="checkbox"/>	<input type="checkbox"/>

**Note:** Verify that post construction certification has been provided

- A set of City-approved plans must be on site at the time of the inspection.
- The acceptability of a claim is subject to the City of Dallas field inspector's approval.
- Alternate forms of certification must identify equivalencies to the above ordinance requirements.



# Brain Teaser

The calculated water use reduction for a project is the difference between the calculated \_\_\_\_\_ case and a \_\_\_\_\_ case. The percentage is determined by dividing the \_\_\_\_\_ case use by the \_\_\_\_\_ use. The \_\_\_\_\_ case is determined by using the \_\_\_\_\_ standard for plumbing fixtures.

What is the water use reduction percentage?

## Answer



The calculated water use reduction for a project is the difference between the calculated baseline case and a design case. The percentage is determined by dividing the baseline case use by the design use. The baseline case is determined by using the Dallas Plumbing Code standard for plumbing fixtures.

What is the water use reduction percentage? 20%

## Inspection Compliance Affidavit



CITY OF DALLAS

### Dallas Green Building Program Inspection Compliance Affidavit

Type of construction:  Residential  Commercial under 50K  Commercial over 50K

1. Address of construction: \_\_\_\_\_ Permit # \_\_\_\_\_

2. Provider name: \_\_\_\_\_

3. Provider registration #: \_\_\_\_\_

Registered as (check all that apply):

- Residential provider
- Commercial under 50K provider
- Commercial over 50K provider

I, \_\_\_\_\_ have inspected this project and confirm that it is consistent with the approved plans and that it meets or exceeds the green building requirements of the Dallas Building Code or the Dallas One- and Two-Family Dwelling Code, as applicable.

\_\_\_\_\_  
Provider's Signature

STATE OF TEXAS

COUNTY OF \_\_\_\_\_

This affidavit was acknowledged before me on \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

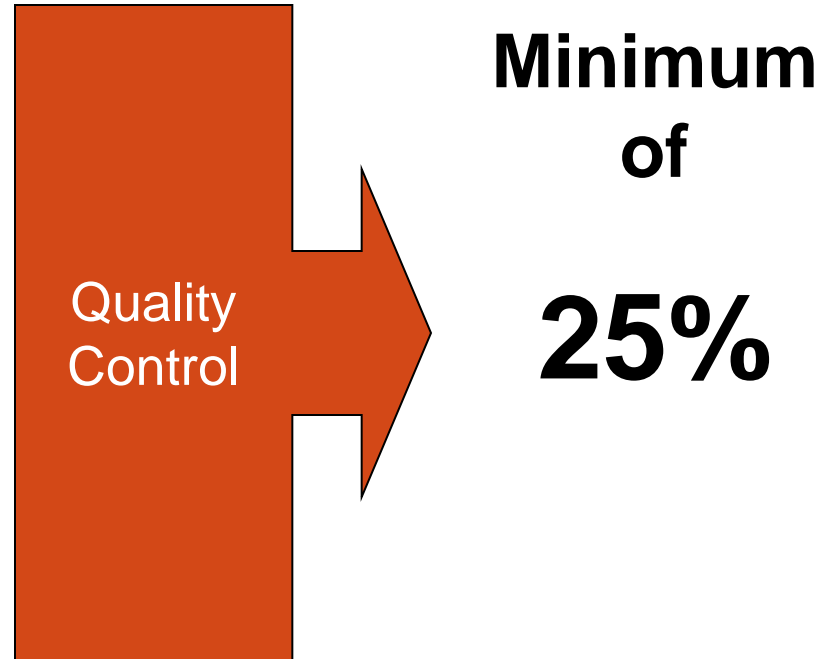
[NOTARY PUBLIC STAMP]

PRINT

SIGN



# There will be QC



## City of Dallas Website

[www.dallascityhall.com](http://www.dallascityhall.com)



City Departments



Building Inspections



Contractors / Designers



Online Services for Contractors





www.dallascityhall.com

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**Sustainable Development and Construction**  
**Building Inspection**

The City of Dallas Building Inspection office improves the quality of life for Dallas citizens by ensuring compliance with established construction standards and by enforcing City codes.

Building Inspection is committed to quality customer service. The development community has access to a wide range of online business activities such as permit applications, track plan review comments, fee estimator, inspection requests, and access to zoning maps and City codes.

**Permit Center** **Online Permits** **Required Inspections** **Contractors Designers**

**Q-TEAM** **Residential** **Commercial** **Conservation / Historic Districts**

**Top 10 How To's**

1. Guide to our Permit Center
2. How to get an expedited plan review
3. How to get a Certificate of Occupancy
4. How to get a Permit

Dallas Online Applications & Inspections



## Online Services for Contractors

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**Building Inspection** Know the Code

Contractors and Design Professionals

Need an Expedited Plan Review? Learn about our Q-TEAM.

Predevelopment Meetings

Access our [Online Services for Contractors](#) to:

- Apply for permits
- Pay for and immediately receive certain permits through secure online transactions
- Validate and renew registrations
- Track plan review comments
- Request inspections and have real time access to inspection results
- Search for information about development activity in the city, including whether a permit has been issued for a particular worksite and for what type of work by clicking on

**Online Services for Contractors**

Department of Development Services - Microsoft Internet Explorer provided by City of Dallas

https://developdallas.dallascityhall.com/

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Department of Development Services

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Department of Development Services

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- COs by Date
- Addresses
- Projects by Date

Contractor Sign-In...

Username

Password

Sign In or Sign Up

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Applications & Inspections

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\*Regular maintenance hours - midnight to 4 AM



# Brain Teaser

**Which label on  
appliances  
indicates the  
product reduces  
energy use ?**

## Answer

Brain  
Teaser

**Which label on appliances indicates the product reduces energy use ?**

**- Energy Star**

## Review / Questions

- Registration – Contractor #, PIN #, E-mail address
- Permitting – Master Permit, Trade Permit, Validation
- Plan Review – Affidavit, Checklist
- Inspection – Scheduling, Results
- Final / Completion - Affidavit, Checklist, Documents

## Contact Information

The Green Building Program will be administered by Building Inspection of the Department of Sustainable Development and Construction.

Meenal Chauk 214.948.4091  
[meenal.chauk@dallascityhall.com](mailto:meenal.chauk@dallascityhall.com)

Or

Mark Daniel 214.948.4464  
[mark.daniel@dallascityhall.com](mailto:mark.daniel@dallascityhall.com)

# Questions