

Memorandum



CITY OF DALLAS

DATE February 14, 2014

TO Honorable Members of the Arts, Culture, & Libraries Committee:
Philip T. Kingston (Chair), Monica R. Alonzo (Vice Chair), Vonciel
Jones Hill, Jerry R. Allen, Carolyn R. Davis, Jennifer Staubach
Gates

SUBJECT Authorize Service Contract for Library Shelving for the Highland
Hills Branch – Council Agenda February 26, 2014

On February 26, 2014, a council agenda item will be presented for the authorization of a service contract with Southwest Solutions Group, for the purchase and installation of library shelving for Highland Hills Branch Library, in an amount not to exceed \$87,950 (2003 bond funds), through the Texas Multiple Award Schedule.

This service contract will provide for the purchase and installation of library shelving in the new 20,000 square foot replacement facility, currently under construction at 6200 Bonnie View Road, scheduled to open August 2014. The library shelving will accommodate approximately 50,000 volumes of materials, including books, periodicals and media. The shelving units are the standard shelving used for all new City libraries.

The Agenda Information Sheet is attached for your review. If you have questions or need additional information, please contact me.

Attachment

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata
Assistant City Manager

cc: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Daniel F. Solis, Administrative Judge
Rosa A. Rios, City Secretary
Craig D. Kinton, City Auditor
Ryan S. Evans, Interim First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager

Forest E. Turner, Assistant City Manager
Charles M. Cato, Interim Assistant City Manager
Theresa O'Donnell, Interim Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Frank Libro, Public Information Officer
Elsa Cantu, Assistant to the City Manager

KEY FOCUS AREA: Efficient, Effective and Economical Government

AGENDA DATE: February 26, 2014

COUNCIL DISTRICT(S): 8

DEPARTMENT: Business Development & Procurement Services
Public Works Department

CMO: Jeanne Chipperfield, 670-7804
Jill A. Jordan, P.E., 670-5299

MAPSCO: 66-U

SUBJECT

Authorize a service contract for the purchase and installation of library shelving for Highland Hills Branch Library - Southwest Solutions Group through the Texas Multiple Award Schedule - Not to exceed \$87,950 - Financing: 2003 Bond Funds

BACKGROUND

This service contract will provide for the purchase and installation of library shelving for the Highland Hills Branch Library. The new 20,000 square foot facility is under construction at 6200 Bonnie View and scheduled to open in August, 2014. This service contract will provide the library with shelving to store approximately 50,000 volumes such as books, periodicals and DVDs.

The shelving is cantilever design shelving units. Its durable strength is constructed with welded frame uprights and a powder coat paint finish. Stationary cantilever shelving is used in major universities and public libraries all over the country, and is the standard shelving used for all new City Libraries.

Texas Multiple Award Schedule (TXMAS) conforms to the requirements of Texas statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, TXMAS receives bids from manufacturers and dealers throughout the United States.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

\$87,950.00 - 2003 Bonds Funds

ETHNIC COMPOSITION

Southwest Solutions Group

White Male	48	White Female	27
Black Male	0	Black Female	2
Hispanic Male	5	Hispanic Female	4
Other Male	1	Other Female	0

OWNER

Southwest Solutions Group

Raymond L. Streight, President
Craig C. Crock, Vice President
Randy Brant, Secretary
Rich Riemer, Treasurer