

Memorandum

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2014 APR 24 AM 9:31

DATE April 25, 2014

TO Honorable Members of the Ad Hoc Judicial Nominations Committee:
Philip Kingston (Vice Chair), Jerry Allen, Deputy Mayor Pro Tem Monica Alonzo,
Dwayne Caraway, Vonciel Jones Hill

SUBJECT **Special Call - Ad Hoc Judicial Nominations Committee Meeting Agenda**

Tuesday, April 29, 2014, 9:00 a.m. - 5:00 p.m.

Dallas City Hall – Room 6ES, 1500 Marilla St., Dallas, Texas 75201

Call to Order

Scott Griggs, Chair

1. Approval of April 7, 2014 minutes

Scott Griggs, Chair

2. Ad Hoc Committee Judicial Nomination
and Appointment Procedures

Scott Griggs, Chair

3. **Executive Session:** Pursuant to Section 551.074 of the Texas
Open Meetings Act, Texas Government Code, to discuss Interviews
of Candidates for City of Dallas Municipal Court Judge Positions
and Deliberation of Appointments as Municipal Judge

4. Recommendation of Administrative Judge,
Full-time and Associate Municipal Judges

Scott Griggs, Chair

Scott Griggs, Chair
Ad Hoc Judicial Nominations Committee

cc: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Rosa A. Rios, City Secretary
Warren M. S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Daniel F. Solis, Administrative Judge
Ryan S. Evans, Interim First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager

Forest E. Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Charles M. Cato, Interim Assistant City Manager
Theresa O' Donnell, Interim Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Shawn Williams, Interim Public Information Officer
Elsa Cantu, Assistant to the City Manager

NOTICE: A quorum of the Dallas City Council may attend this Council committee meeting.

"Dallas - Together, we do it Better"

April 25, 2014

Ad Hoc Judicial Nominations Committee Meeting – Tuesday, April 29, 2014

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A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney, Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. The contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.074 of the Texas Open Meetings Act.

DRAFT
Ad Hoc Judicial Nominations Committee
Meeting Record

The Ad Hoc Judicial Nominations Committee meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed/copied by contacting the AdHoc Judicial Nominations Committee Coordinator at 214-670-3246.

Special Call Meeting: Monday, April 7, 2014 **Convened:** 3:05 p.m. **Adjourned:** 4:41 p.m.

Committee Members Present:

Council Member Scott Griggs, **Chair**
Council Member Philip Kingston, **Vice-Chair**
Council Member Jerry Allen
Deputy Mayor Pro Tem Monica Alonzo
Council Member Dwaine Caraway
Council Member Vonciel Jones Hill

Executive Staff Present:

Joey Zapata, Assistant City Manager
Daniel F. Solis, Administrative Judge
Gloria Carter, Director, Courts
Ryan Rogers, Assistant Director, Courts
Fred Williams, Chief Prosecutor, CAO

Guest Present:

Daniel Perez, Chair, Judicial Nominating Commission
Gary Sibley, Vice-Chair, Judicial Nominating Commission

PUBLIC SAFETY COMMITTEE AGENDA:

1. **Call to Order**

Presenter: Scott Griggs, Chair

Action Taken/Committee Recommendation(s):

Committee Chair Griggs called an open session of the Ad Hoc Judicial Nominations Committee Meeting to order at 3:05 p.m., Monday, April 7, 2014 at Dallas City Hall, 1500 Marilla, 6ES, Dallas, TX, 75201. A quorum was present.

2. **Approval of Meeting Record for December 3, 2013 meeting minutes**

Presenter: Scott Griggs, Chair

Action Taken/Committee Recommendation(s):

Motion made by: **Councilmember Alonzo**

Item passed unanimously: X

Item failed unanimously:

Seconded by: **Councilmember Kingston**

Item passed on a divided vote:

Item failed on a divided vote:

3. **Dallas Municipal Court Update**

Presenter: Ryan Rogers, Court and Detention Services

The purpose of this presentation is to provide an overview of Municipal Court reforms

The committee had the following areas of concern:

- Pre-trial process
- Trial dismissals
- Officer subpoenas
- Time Served
- Recycle rate
- Disposition for pre-trial
- Developing ongoing monitoring report
- Fees
- Compliance rate
- Procedure for discovery
- Statistics on number of lawyers who practiced at Municipal Courts prior to implementation of new procedures
- Current Operations in FY13
- Produce materials in both English and Spanish
- Tour of Municipal Courts Facility
- Behavior modification
- Witness unavailable
- Collection of fines
- Warrant roundup
- Traffic citations
- Community court

4. **Overview of 2014 Municipal Judge Selection Timeline**

Presenter: Joey Zapata, Assistant City Manager

The committee had the following areas of concern:

- Background checks
- Residency verification

5. **Ad Hoc Committee Judicial Nomination and Appointment Procedures**

Presenter: Scott Griggs, Chair

Motion made by Councilmember Allen that the Ad Hoc Judicial Nominations Committee interview the list of candidates recommended by the Judicial Nominating Commission on April 28, 2014. Deputy Mayor Pro Tem Monica Alonzo seconded the motion. The committee had discussion.

Councilmember Hill amended the motion made by Councilmember Allen, to make an exception to include Associate Judge Melodee Armstrong on April 28, 2014 for an interview. Councilmember Caraway seconded the motion and it failed with 2 in favor and 4 opposed. Council Member's Scott Griggs, Philip Kingston, Jerry Allen and Deputy Mayor Pro Tem Monica Alonzo voted in opposition.

Motion made by Councilmember Allen that the Ad Hoc Judicial Nominations Committee interview the list of candidates recommended by the Judicial Nominating Commission on April 28, 2014. Deputy Mayor Pro Tem Monica Alonzo seconded the motion and it passed with 1 opposed. Councilmember Hill voted in opposition.

6. **Discussion and Potential Action regarding Hearing Officers**

Presenter: Scott Griggs, Chair

Dallas City Code 27-16.17(a) states “The administrative judge of the municipal court shall appoint one hearing officer and may appoint a maximum of five associate hearing officers.

The committee had the following areas of concern:

- Bilingual hearing officer

The April 7, 2014 Ad Hoc Judicial Nominations Committee meeting adjourned at 4:41 p.m.

APPROVED BY:

ATTEST:

Scott Griggs, Chair
Ad Hoc Judicial Nominations Committee

Shun Session, Coordinator
AdHoc Judicial Nominations Committee

Memorandum



DATE: April 25, 2014

TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:
Scott Griggs (Chair), Philip Kingston (Vice Chair), Jerry Allen,
Deputy Mayor Pro Tem Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT: **Ad Hoc Committee Judicial Nomination and Appointment Procedures**

On Tuesday, April 29, 2014, the Ad Hoc Judicial Nominations Committee agenda will include a discussion on Municipal Court Judge appointment procedures.

Please contact me if you need additional information.


Joey Zapata
Assistant City Manager

cc: Honorable Mayor and Members of the Dallas City Council
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TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:
Scott Griggs (Chair), Philip Kingston (Vice Chair), Jerry Allen,
Deputy Mayor Pro Tem Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT: **Executive Session:**
Discuss Interviews of Candidates for City of Dallas Municipal Court Judge Positions

On Tuesday, April 29, 2014, the Ad Hoc Judicial Nominations Committee agenda will include a discussion on Interviews of Candidates for City of Dallas Municipal Court Judge Positions and Deliberation of Appointments as Municipal Judge in closed executive session.

Please contact me if you need additional information.



Joey Zapata
Assistant City Manager

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Scott Griggs (Chair), Philip Kingston (Vice Chair), Jerry Allen,
Deputy Mayor Pro Tem Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT: **Recommendation of Administrative Judge, Full-time and Associate Municipal Judges**

On Tuesday, April 29, 2014, the Ad Hoc Judicial Nominations Committee agenda will include a discussion on the Recommendation of Administrative Judge, Full-time and Associate Municipal Judges.

Please contact me if you need additional information.


Joey Zapata
Assistant City Manager

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