## Memorandum



DATE January 31, 2014

TO The Honorable Mayor and Members of the City Council

SUBJECT Financial Forecast Report

The FY 2013-14 Financial Forecast Report based on information through December 2013 is attached and provided for your information. This report reflects an amended General Fund budget based on Council's approved use of contingency reserve funds by CR# 13-1995 on November 12, 2013.

For FY 2013-14, General Fund revenues are projected to be \$557,000 above budget and expenditures are projected to be \$2,000 below budget. This results in forecast revenues being in excess of forecast expenditures by \$559,000.

We will continue to closely monitor revenues and expenditures and keep you informed.

A.C. Gonzalez Interna City Manager

Attachment

c: Ryan S. Evans, Interim First Assistant City Manager Jill A. Jordan, P.E., Assistant City Manager Forest Turner, Assistant City Manager Joey Zapata, Assistant City Manager Charles M. Cato, Interim Assistant City Manager Theresa O' Donnell, Interim Assistant City Manager Jeanne Chipperfield, Chief Financial Officer Jack Ireland, Director, Office of Financial Services

## GENERAL FUND COMPARISON OF FY 2013-14 REVENUES AND EXPENDITURES AS OF DECEMBER 31, 2013 (000s)

ITEM	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Revenues	\$1,120,748	\$271,038	\$1,121,305	\$557
Expenditures	\$1,120,748	\$286,503	\$1,120,746	(\$2)
Net Excess of Revenues Over Expenditures/Transfers	\$0	(\$15,465)	\$559	\$559

#### FINANCIAL FORECAST REPORT FY 2013-14 AS OF DECEMBER 31, 2013

#### **GENERAL FUND**

#### Revenues

- Total General Fund revenues are estimated to be \$557,000 above budget.
  - Vital Statistics revenue is projected to be \$145,000 below budget due to a decrease in sales of birth certificates.

#### Expenditures

- Total General Fund expenditures are estimated to be \$2,000 below budget.
  - o Management Services is projected to be \$310,000 below budget due to vacancies.
  - Sustainable Development and Construction is projected to be \$177,000 below budget primarily due to delays in hiring.

## **PROPRIETARY FUNDS**

- WRR Municipal Radio revenues are projected to be \$167,000 under budget primarily due to the sale of commercials being less than planned. Expenditures are projected to be \$180,000 under budget due to vacancies.
- Risk Management is projected to be \$171,000 under budget primarily due to vacancies.

## GENERAL FUND FORECAST OF FY 2013-14 REVENUES AS OF DECEMBER 31, 2013 (000s)

		REVENUES	YEAR-END	BUDGET VS FORECAST
	BUDGET	YEAR TO DATE	FORECAST	VARIANCE
	BODGET	TEAR TO DATE	TOREOADT	VANIANCE
TAXES				
Ad Valorem Tax	\$483,898	\$172,512	\$483,898	\$0
Sales Tax	\$249,565	\$38,914	\$249,565	\$0
TOTAL TAXES	\$733,463	\$211,427	\$733,463	\$0
FRANCHISE REVENUES				
Oncor Electric	\$50,110	\$15,732	\$50,382	\$272
AT&T	\$13,422	\$0	\$13,422	\$0
Atmos Energy	\$11,228	\$0	\$11,228	\$0
Time Warner Cable	\$6,376	\$0	\$6,376	\$0
Other	\$20,773	\$3	\$20,785	\$12
TOTAL FRANCHISE REVENUES	\$101,908	\$15,734	\$102,192	\$284
LICENSES AND PERMITS	\$9,090	\$2,009	\$9,069	(\$21)
INTEREST EARNED	\$632	\$91	\$632	\$0
INTERGOVERNMENTAL	\$6,203	\$0	\$6,203	\$0
FINES AND FORFEITURES				
Municipal Court	\$13,779	\$3,316	\$13,955	\$175
Vehicle Towing & Storage	\$6,957	\$1,566	\$6,957	\$0
Parking Fines	\$5,070	\$177	\$4,983	(\$87)
Red Light Camera Fines	\$6,867	\$0	\$6,867	\$0
Public Library	\$553	\$109	\$553	\$0
TOTAL FINES	\$33,227	\$5,168	\$33,316	\$89
CHARGES FOR SERVICE				
Sanitation Service	\$62,010	\$16,001	\$62,010	\$0
Parks	\$9,716	\$1,717	\$9,716	\$0
Private Disposal Fees	\$17,694	\$3,278	\$17,616	(\$79)
Emergency Ambulance	\$42,982	\$2,509	\$42,982	\$0
Security Alarm	\$4,500	\$1,016	\$4,500	\$0
Street Lighting	\$1,000	\$0	\$1,000	\$0
Vital Statistics	\$1,581	\$296	\$1,436	(\$145)
Other	\$18,303	\$5,539	\$18,642	\$339
TOTAL CHARGES	\$157,786	\$30,356	\$157,902	\$116
INTERFUND REVENUE	\$67,330	\$4,222	\$67,330	\$0
MISCELLANEOUS	\$11,109	\$2,030	\$11,199	\$90
TOTAL REVENUES	\$1,120,748	\$271,038	\$1,121,305	\$557

## GENERAL FUND FORECAST OF FY 2013-14 EXPENDITURES AS OF DECEMBER 31, 2013 (000s)

DEPARTMENT	BUDGET	EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Building Services	\$25,609	\$8,978	\$25,609	\$0
Business Dev/Procurement Svcs	\$2,654	\$577	\$2,654	\$0 \$0
City Attorney's Office	\$13,920	\$3,551	\$13,925	\$5 \$5
City Auditor's Office	\$2,391	\$527	\$2,411	\$19
City Controller's Office	\$4,471	\$1,052	\$4,471	\$0
City Manager's Office	\$1,559	\$522	\$1,558	(\$1)
City Secretary's Office	\$1,783	\$399	\$1,796	\$13
Civil Service	\$2,126	\$404	\$2,127	\$1
Code Compliance	\$33,720	\$7,769	\$33,720	\$0
Court Services	\$11,400	\$2,501	\$11,316	(\$84)
Elections	\$1,096	\$21	\$1,096	\$0
Fire	\$219,029	\$58,059	\$219,029	\$0
Housing	\$10,883	\$6,258	\$10,874	(\$8)
Human Resources	\$4,080	\$1,330	\$4,080	\$0
Independent Audit	\$919	\$0	\$919	\$0
Jail Contract - Lew Sterrett	\$8,714	\$8,714	\$8,714	\$0
Judiciary	\$3,528	\$768	\$3,429	(\$98)
Library	\$22,370	\$6,040	\$22,370	\$0
Management Services	\$5,968	\$2,219	\$5,657	(\$310)
Mayor and Council	\$3,911	\$871	\$3,911	\$0
Non-Departmental	\$41,935	\$6,457	\$41,935	\$0
Office of Cultural Affairs	\$16,916	\$5,191	\$16,908	(\$8)
Office of Economic Development	\$1,122	\$1,046	\$1,122	\$0
Office of Financial Services	\$2,886	\$488	\$2,886	\$0
Park and Recreation	\$78,614	\$19,509	\$78,614	\$0
Police	\$426,401	\$108,879	\$426,396	(\$6)
Public Works	\$7,121	\$2,541	\$7,094	(\$27)
Sanitation Services	\$74,399	\$14,469	\$75,099	\$700
Street Lighting	\$19,201	\$3,597	\$19,201	\$0
Street Services	\$61,742	\$13,003	\$61,747	\$4
Sustainable Dev/Construction	\$1,788	\$636	\$1,611	(\$177)
Trinity Watershed Management	\$661	\$126	\$637	(\$24)
RESERVES AND TRANSFERS				
Contingency Reserve	\$400	\$0	\$400	\$0
Liability/Claim Fund	\$5,088	\$0	\$5,088	\$0
Salary and Benefit Reserve	\$2,340	\$O	\$2,340	\$0
TOTAL EXPENDITURES	\$1,120,748	\$286,503	\$1,120,746	(\$2)

## PROPRIETARY FUNDS FORECAST OF FY 2013-14 REVENUES AND EXPENDITURES AS OF DECEMBER 31, 2013 (000s)

DEPARTMENT	BUDGET	REVENUES AND EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Aviation				
Revenues	\$61,184	\$14,232	\$61,191	\$6
Expenses	\$61,184	\$15,499	\$61,171	(\$13)
Net Excess of Revenues				
Over Expenses/Transfer	\$0	(\$1,267)	\$20	\$20
Convention Center				
Revenues	\$65,308	\$16,123	\$65,444	\$136
Expenses	\$65,307	\$15,377	\$65,438	\$132
Net Excess of Revenues				
Over Expenses/Transfer	\$1	\$746	\$5	\$4
Sustainable Dev/Construction				
Revenues	\$26,780	\$6,446	\$26,780	\$0
Expenses	\$25,262	\$4,059	\$24,205	(\$1,058)
Net Excess of Revenues				<u>.</u>
Over Expenses/Transfer	\$1,518	\$2,388	\$2,576	\$1,058
Municipal Radio Fund				
Revenues	\$2,409	\$570	\$2,242	(\$167)
Expenses	\$2,379	\$532	\$2,200	(\$180)
Net Excess of Revenues				
Over Expenses/Transfer	\$29	\$38	\$42	\$13
Water Utilities				
Revenues	\$595,315	\$145,588	\$594,185	(\$1,130)
Expenses	\$595,315	\$104,937	\$594,185	(\$1,130)
Net Excess of Revenues				<u> </u>
Over Expenses/Transfer	\$0	\$40,651	(\$0)	(\$0)
Communication & Information Svcs.				
Revenues	\$58,765	\$13,262	\$58,765	\$0
Expenses	\$61,459	\$17,198	\$61,265	(\$194)
Net Excess of Revenues				<u>,                                 </u>
Over Expenses/Transfer	(\$2,695)	(\$3,936)	(\$2,500)	\$194

## PROPRIETARY FUNDS FORECAST OF FY 2013-14 REVENUES AND EXPENDITURES AS OF DECEMBER 31, 2013 (000s)

DEPARTMENT	BUDGET	REVENUES AND EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Equipment Services				
Revenues	\$54,212	\$4,347	\$54,216	\$5
Expenses	\$54,212	\$6,383	\$54,200	(\$12)
Net Excess of Revenues	<u>.</u>			<i>L</i>
Over Expenses/Transfer	\$0	(\$2,037)	\$17	\$17
Express Business				
Revenues	\$4,117	\$620	\$4,118	\$1
Expenses	\$3,812	\$1,003	\$3,812	\$0
Net Excess of Revenues				
Over Expenses/Transfer	\$305	(\$383)	\$307	\$1

## OTHER FUNDS FORECAST OF FY 2013-14 REVENUES AND EXPENDITURES AS OF DECEMBER 31, 2013 (000s)

		REVENUES AND EXPENDITURES	YEAR-END	BUDGET VS FORECAST
DEPARTMENT	BUDGET	YEAR TO DATE	FORECAST	VARIANCE
Employee Benefits	\$1,339	\$123	\$1,339	\$0
Risk Management	\$2,441	\$446	\$2,270	(\$171)
9-1-1 System Operations				
Revenues	\$14,046	\$2,799	\$14,046	\$0
Expenses	\$19,758	\$1,280	\$19,692	(\$66)
Net Excess of Revenues				
Over Expenses/Transfer	(\$5,712)	\$1,520	(\$5,646)	\$66
Storm Water Drainage				
Revenues	\$50,111	\$13,032	\$50,111	\$0
Expenses	\$55,011	\$4,319	\$54,761	(\$250)
Net Excess of Revenues				
Over Expenses/Transfer	(\$4,900)	\$8,713	(\$4,650)	\$250

## DEBT SERVICE FUND FORECAST OF FY 2012-13 REVENUES AND EXPENDITURES AS OF DECEMBER 31, 2013 (000s)

DEBT SERVICE	BUDGET	EXPENDITURES AND REVENUES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Beginning Balance	\$5,027	\$0	\$5,027	\$0
Revenues	\$233,212	\$73,021	\$233,212	\$0
Expenses	\$234,511	\$0	\$234,511	\$0
Ending Balance	\$3,729	\$73,021	\$3,729	\$0

## CONTINGENCY RESERVE STATUS

Beginning Balance October 1, 2013	\$5,300,000
Budgeted Transfer In	\$400,000
FY 2013-14 Available Funds	\$5,700,000
Equipment & Building Services - Emergency repairs at the J. Erik Jonsson Central Library as a result of a sewer pipe burst (November 12, 2013, CR# 13-1995)	(\$2,348,103)
Balance as of December 31, 2013	\$3,351,897

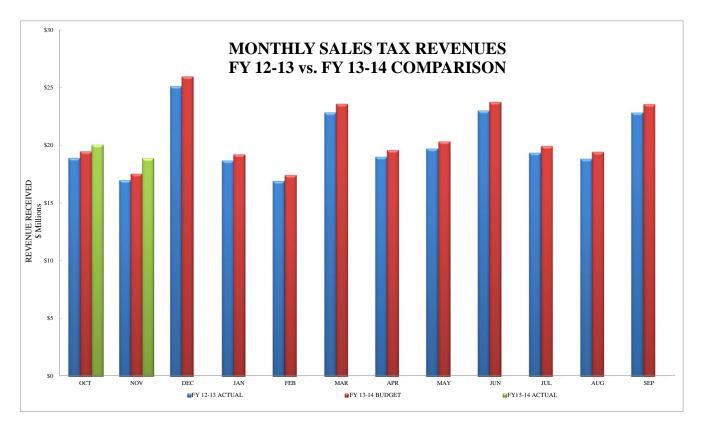
#### LIABILITY/CLAIMS FUND

Beginning Balance October 1, 2013	\$2,193,194
Budgeted Revenue	\$6,668,716
FY 2013-14 Available Funds	\$8,861,910
Paid October 2013	(\$624,425)
Paid November 2013	(\$426,920)
Paid December 2013	(\$1,846,332)
Balance as of December 31, 2013	\$5,964,233

# SALES TAX

as of November 2013

				YTD VARIANCE FY 13-14		YTD VARIANCE FY 13-14 YTD VARIANCE F		
	ACTUAL	BUDGET	ACTUAL	ACT. VS. FY 1	2-13 ACT.	ACTUAL VS.	BUDGET	
-	FY 2012-13	FY 2013-14	FY 2013-14	DOLLARS	PERCENT	DOLLARS	PERCENT	
OCT	\$18,909,571	\$19,469,547	\$20,061,677	\$1,152,106	6.1%	\$592,130	3.0%	
NOV	16,954,555	17,498,613	18,852,710	1,898,155	11.2%	1,354,097	7.7%	
DEC	25,113,531	25,940,249						
JAN	18,640,007	19,175,626						
FEB	16,860,157	17,384,976						
MAR	22,819,012	23,570,356						
APR	18,991,012	19,570,345						
MAY	19,720,602	20,330,987						
JUN	23,000,521	23,756,265						
JUL	19,328,989	19,924,006						
AUG	18,805,897	19,406,369						
SEP	22,802,286	23,537,667						
TOTAL	\$241,946,140	\$249,565,006	\$38,914,387	\$3,050,261	8.5%	\$1,946,227	5.3%	



#### GENERAL FUND HISTORICAL REVENUE COMPARISON AS OF DECEMBER (000s)

	FY 2011-12		FY 2012	2-13	FY 2013-14	
		YEAR-END		YEAR-END		YEAR-END
	YEAR TO DATE	ACTUAL*	YEAR TO DATE	FORECAST**	YEAR TO DATE	FORECAST***
TAXES						
Ad Valorem Tax	\$153,191	\$439,212	\$153,481	\$450,615	\$172,512	\$483,898
Sales Tax	\$56,762	\$229,577	\$35,864	\$241,592	\$38,914	\$249,565
TOTAL TAXES	\$209,953	\$668,789	\$189,345	\$692,207	\$211,427	\$733,463
FRANCHISE REVENUES						
Oncor Electric	\$17,056	\$52,466	\$15,887	\$51,139	\$15,732	\$50,382
AT&T	\$0	\$16,392	\$0	\$15,037	\$0	\$13,422
Atmos Energy	\$0	\$10,444	\$0	\$10,984	\$0	\$11,228
Time Warner Cable	\$515	\$6,440	\$0	\$6,391	\$0	\$6,376
Other	\$158	\$18,345	\$1,866	\$19,463	\$3	\$20,785
TOTAL FRANCHISE REVENUES	\$17,729	\$104,087	\$17,754	\$103,015	\$15,734	\$102,192
LICENSES AND PERMITS	\$2,440	\$9,771	\$2,609	\$9,984	\$2,009	\$9,069
INTEREST EARNED	\$0	\$1,127	\$84	\$738	\$91	\$632
INTERGOVERNMENTAL	\$90	\$6,427	\$0	\$6,464	\$0	\$6,203
FINES AND FORFEITURES						
Municipal Court	\$2,794	\$15,241	\$2,846	\$15,052	\$3,316	\$13,955
Vehicle Towing & Storage	\$1,810	\$6,938	\$1,611	\$6,831	\$1,566	\$6,957
Parking Fines	\$1,214	\$5,047	\$247	\$4,770	\$177	\$4,983
Red Light Camera Fines	\$0	\$7,322	\$0	\$6,985	\$0	\$6,867
Public Library	\$127	\$533	\$127	\$518	\$109	\$553
TOTAL FINES	\$5,944	\$35,081	\$4,830	\$34,155	\$5,168	\$33,316
CHARGES FOR SERVICE						
Sanitation Service	\$15,043	\$60,538	\$15,547	\$61,344	\$16,001	\$62,010
Parks	\$1,355	\$8,766	\$1,806	\$9,860	\$1,717	\$9,716
Private Disposal Fees	\$5,053	\$19,663	\$4,543	\$18,844	\$3,278	\$17,616
Emergency Ambulance	\$3,910	\$16,684	\$1,388	\$20,759	\$2,509	\$42,982
Security Alarm	\$1,063	\$4,593	\$1,173	\$4,450	\$1,016	\$4,500
Street Lighting	\$16	\$965	\$63	\$1,447	\$0	\$1,000
Vital Statistics	\$312	\$1,563	\$589	\$1,581	\$296	\$1,436
Other	\$5,998	\$17,376	\$5,871	\$18,668	\$5,539	\$18,642
TOTAL CHARGES	\$32,750	\$130,148	\$30,982	\$136,952	\$30,356	\$157,902
INTERFUND REVENUE	\$8,947	\$45,572	\$6,056	\$46,710	\$4,222	\$67,330
MISCELLANEOUS	\$2,054	\$12,769	\$4,894	\$11,664	\$2,030	\$11,199
TOTAL REVENUES	\$279,910	\$1,013,770	\$256,555	\$1,041,889	\$271,038	\$1,121,305

\* Based on Actual FY 2011-12 year end revenues

\*\* Estimates based on revenues through August 2013

\*\*\* Estimates based on revenues through December 2013

# GENERAL FUND HISTORICAL EXPENDITURE COMPARISON AS OF DECEMBER (000s)

	FY 20 <sup>4</sup>	11-12	FY 2012-13		FY 2013-14	
		YEAR-END		YEAR-END		YEAR-END
DEPARTMENT	YEAR TO DATE	ACTUAL*	YEAR TO DATE	FORECAST**	YEAR TO DATE	FORECAST***
Building Services	\$6,612	\$18,083	\$6,765	\$22,599	\$8,978	\$25,609
Business Dev/Procurement Svcs	\$478	\$2,086	\$573	\$2,403	\$577	\$2,654
City Attorney's Office	\$2,566	\$10,741	\$2,911	\$12,888	\$3,551	\$13,925
City Auditor's Office	\$507	\$2,030	\$485	\$2,085	\$527	\$2,411
City Controller's Office	\$892	\$3,485	\$994	\$3,998	\$1,052	\$4,471
City Manager's Office	\$521	\$1,628	\$484	\$1,448	\$522	\$1,558
City Secretary's Office	\$206	\$1,500	\$388	\$1,718	\$399	\$1,796
Civil Service	\$278	\$1,374	\$391	\$1,821	\$404	\$2,127
Code Compliance	\$5,795	\$27,795	\$6,989	\$30,663	\$7,769	\$33,720
Court Services	\$2,103	\$10,666	\$2,425	\$10,918	\$2,501	\$11,316
Elections	\$16	\$1,133	\$104	\$1,119	\$21	\$1,096
Fire	\$49,421	\$206,691	\$51,152	\$205,922	\$58,059	\$219,029
Housing	\$4,436	\$8,076	\$4,933	\$9,502	\$6,258	\$10,874
Human Resources	\$1,161	\$3,151	\$1,039	\$3,710	\$1,330	\$4,080
Independent Audit	\$0	\$937	\$0	\$903	\$0	\$919
Jail Contract - Lew Sterrett	\$7,852	\$7,852	\$1,371	\$8,229	\$8,714	\$8,714
Judiciary	\$787	\$3,006	\$540	\$3,153	\$768	\$3,429
Library	\$4,423	\$18,111	\$5,104	\$20,147	\$6,040	\$22,370
Management Services	\$1,396	\$3,339	\$3,677	\$4,448	\$2,219	\$5,657
Mayor and Council	\$745	\$3,527	\$845	\$3,748	\$871	\$3,911
Non-Departmental	\$5,929	\$28,592	\$7,182	\$32,479	\$6,457	\$41,935
Office of Cultural Affairs	\$4,403	\$13,083	\$4,980	\$15,853	\$5,191	\$16,908
Office of Economic Development	\$483	\$647	\$586	\$760	\$1,046	\$1,122
Office of Financial Services	\$311	\$1,521	\$395	\$2,129	\$488	\$2,886
Park and Recreation	\$18,666	\$66,281	\$21,776	\$73,367	\$19,509	\$78,614
Police	\$86,868	\$398,795	\$87,584	\$401,923	\$108,879	\$426,396
Public Works	\$2,654	\$4,775	\$2,784	\$5,036	\$2,541	\$7,094
Sanitation Services	\$18,410	\$73,537	\$13,359	\$73,586	\$14,469	\$75,099
Street Lighting	\$1,291	\$16,979	\$4,850	\$18,082	\$3,597	\$19,201
Street Services	\$10,467	\$53,629	\$9,642	\$57,260	\$13,003	\$61,747
Sustainable Dev/Construction	\$564	\$1,004	\$702	\$1,199	\$636	\$1,611
Trinity Watershed Management	\$227	\$265	\$222	\$244	\$126	\$637
RESERVES AND TRANSFERS						
Contingency Reserve	\$0	\$1,663	\$0	\$200	\$0	\$400
Liability/Claim Fund	\$0	\$5,288	\$0	\$3,630	\$0	\$5,088
Salary and Benefit Reserve	\$0	\$0	\$0	\$773	\$0	\$2,340
EXPENDITURES	\$240,468	\$1,001,271	\$245,233	\$1,037,945	\$286,503	\$1,120,746

\* Based on Actual FY 2011-12 year end expenditures \*\* Estimates based on expenditures through August 2013 \*\*\* Estimates based on expenditures through December 2013