## Memorandum

February 28, 2014

то Members of the Budget, Finance \& Audit Committee: Jerry R. Allen (Chair), Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston
subject Quarterly Investment Report as of December 31, 2013
The City of Dallas Investment Policy, in accordance with the Texas Public Funds Investment Act, requires that the City Council and City Manager receive quarterly investment reports. The purpose of this report is to provide a means for Council members, Council committee members and staff to regularly review and monitor the City's investment position and to demonstrate compliance with the City's Investment Policy and the Public Funds Investment Act. Summary reports on each of the City's portfolios are included as well as summary information on the portfolio as a whole.

For the quarter ended December 31, 2013 the City's individual portfolios and the combined portfolio are in compliance with the relevant provisions of the Public Funds Investment Act and the investment strategies adopted in Sec. 17.0 of the City's Investment Policy.

The agenda for the Monday, March 3, 2014 Budget Finance and Audit committee meeting includes the December 31, 2013 quarterly investment report. The executed quarterly investment report is attached.

## relume chippapild <br> Chief Financial Officer

Attachment
c: Honorable Mayor and Members of the City Council A.C. Gonzalez, City Manager Rosa A. Rios, City Secretary Warren M.S. Ernst, City Attorney Daniel F. Solis, Administrative Judge Craig D. Kinton, City Auditor Ryan S. Evans, Interim First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager Forest E. Turner, Assistant City Manager Joey Zapata, Assistant City Manager Charles M. Cato, Interim Assistant City Manager Theresa O'Donnell, Interim Assistant City Manager Frank Libria, Public Information Officer Elsa Cantu, Assistant to the City Manager


## CITY OF DALLAS

## QUARTERLY INVESTMENT REPORT

December 31, 2013

Quarterly National Economic and Market Update

## Quarter Ended December 31, 2013

- Growth in economic activity picked up in recent quarters.
- Labor market indicators were mixed but on balance showed further improvement.
- With appropriate policy accommodation, economic activity will expand at a moderate pace.
- The existing policy of the Federal Open Market Committee (FOMC) should maintain downward pressure on long-term interest rates, support mortgage markets, and help to make broader financial conditions more accommodative.

Source: FOMC Statement January 29, 2014

| National Economic Data | $12 / 31 / 2012$ | $12 / 31 / 2013$ |
| :---: | :---: | :---: |
| Fed Funds Rate | $0.00 \%-0.25 \%$ | $0.00 \%-0.25 \%$ |
| 2 Years Treasury Note | $0.249 \%$ | $0.382 \%$ |
| 10 Years Treasury Note | $1.758 \%$ | $3.029 \%$ |
| Monthly Unemployment Rate | $7.90 \%$ | $6.70 \%$ |
| Weekly Initial Jobless Claims | 372,000 | 345,000 |
| Monthly Change in Nonfarm Payrolls | 214,000 | 75,000 |
| Monthly New Housing Starts | 983,000 | 999,000 |

Source: Bloomberg

|  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 1.800\% |  |  |  | * |
| 1.600\% |  |  |  | - |
| 1.400\% |  |  |  | , |
| 1.200\% |  | Yield Cu |  |  |
| 1.000\% |  |  |  |  |
| 0.800\% |  |  |  |  |
| 0.600\% |  |  |  |  |
| 0.400\% |  |  |  |  |
| 0.200\% |  |  |  |  |
| 0.000\% |  |  |  |  |
|  | 3 Month | 1 Year | 2 Years | 5 years |
| --12/31/2013 | 0.068\% | 0.114\% | 0.382\% | 1.743\% |
| - -9/30/2013 | 0.008\% | 0.089\% | 0.319\% | 1.382\% |
| ... ${ }^{-} \cdot 12 / 31 / 2012$ | 0.043\% | 0.140\% | 0.249\% | 0.724\% |

Source: Bloomberg

City of Dallas
Portfolio Holdings
Combined Investment Summary
As of 12/31/2013

| Portfolio Description | Face Amount | Book Value | Market Value | Accrued Interest | Market Value + Accrued Interest | *Unrealized <br> Gain/(Loss) | Weighted <br> Average <br> Days To <br> Maturity | Yield To Maturity | \% of Portfolio |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 01 The City's Investment Pool | 1,172,051,604 | 1,175,257,459 | 1,175,943,431 | 2,657,477 | 1,178,600,908 | 685,972 | 297 | 0.32\% | 90.94\% |
| 02 Convention Center Reserve | 18,900,000 | 18,901,982 | 18,934,440 | 18,248 | 18,952,688 | 32,458 | 455 | 0.39\% | 1.46\% |
| 03 Water Reserve | 90,000,000 | 90,052,436 | 90,101,500 | 53,779 | 90,155,279 | 49,064 | 442 | 0.36\% | 6.97\% |
| 04 Art Endowment | 2,235,000 | 2,235,000 | 2,234,676 | 3,259 | 2,237,935 | (324) | 576 | 0.35\% | 0.17\% |
| 05 Ida Green Library Fund | 1,000,000 | 998,556 | 998,835 | 0 | 998,835 | 279 | 325 | 0.16\% | 0.08\% |
| 10 DWU Commercial Paper Program | 4,354,929 | 4,354,929 | 4,354,929 | 0 | 4,354,929 | - | 1 | 0.04\% | 0.34\% |
| 14 Trinity Parkway Escrow | 546,359 | 546,359 | 546,359 | 0 | 546,359 | - | 1 | 0.01\% | 0.04\% |
| 16 Oncor Electric Escrow | 54,594 | 54,594 | 54,594 | 0 | 54,594 | - | 1 | 0.01\% | 0.00\% |
| 17 GO Commercial Paper Program | 1 | 1 | 1 | 0 | 1 | - | 1 | 0.02\% | 0.00\% |
| **Total | 1,289,142,487 | 1,292,401,316 | 1,293,168,764 | 2,732,763 | 1,295,901,528 | 767,449 | 309 | 0.32\% | 100.00\% |

 security is sold prior to maturity. Since it is the City's practice to hold investments until they mature, the temporary gains and losses are unlikely to be realized.
**Numbers may not sum due to rounding

City of Dallas
Trade Activity by Portfolio
As of: 09/30/13-12/31/13

| Portfolio Description | Beginning Face Amount | Beginning Yield To <br> Maturity | Purchased/Deposited | Matured/Called/ <br> Redeemed | Ending Face Amount | Ending Yield To Maturity |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| City's Investment Pool* |  |  |  |  |  |  |
| Federal Agricultural Mortgage Corp. | 50,000,000 | 0.72\% | 20,000,000 | - | 70,000,000 | 0.56\% |
| Federal Farm Credit Bank | 267,768,000 | 0.44\% | 10,000,000 | 25,000,000 | 252,768,000 | 0.38\% |
| Federal Home Loan Bank | 171,000,000 | 0.40\% | 65,000,000 | 10,000,000 | 226,000,000 | 0.34\% |
| Federal Home Loan Mortgage Corp. | 296,853,000 | 0.38\% | - | 30,000,000 | 266,853,000 | 0.38\% |
| Federal National Mortgage Assoc. | 109,240,000 | 0.29\% | 60,100,000 | - | 169,340,000 | 0.27\% |
| Total | 894,861,000 | 0.41\% | 155,100,000 | 65,000,000 | 984,961,000 | 0.36\% |
| *Trade activity excludes local government investment pools and money market mutual funds. |  |  |  |  |  |  |
| Convention Center Reserve |  |  |  |  |  |  |
| Federal National Mortgage Assoc. | 18,900,000 | 0.39\% | - | - | 18,900,000 | 0.39\% |
| Total | 18,900,000 | 0.39\% | - | - | 18,900,000 | 0.39\% |
|  |  |  |  |  |  |  |
| Water Reserve |  |  |  |  |  |  |
| Federal Farm Credit Bank | - | 0.00\% | 5,000,000 | - | 5,000,000 | 0.30\% |
| Federal Home Loan Bank | 40,000,000 | 0.00\% | - | - | 40,000,000 | 0.28\% |
| Federal Home Loan Mortgage Corp. | 30,000,000 | 0.00\% | 15,000,000 | - | 45,000,000 | 0.44\% |
| Federal National Mortgage Assoc. | 10,000,000 | 0.00\% | - | 10,000,000 | - | 0.00\% |
| Total | 80,000,000 | 0.44\% | 20,000,000 | 10,000,000 | 90,000,000 | 0.36\% |
|  |  |  |  |  |  |  |
| Art Endowment |  |  |  |  |  |  |
| Federal Farm Credit Bank | 2,235,000 | 0.35\% | - | - | 2,235,000 | 0.35\% |
| Total | 2,235,000 | 0.35\% | - | - | 2,235,000 | 0.35\% |
|  |  |  |  |  |  |  |
| Ida Green Library Endowment |  |  |  |  |  |  |
| Federal Home Loan Bank | 1,000,000 | 0.50\% | - | 1,000,000 | - | 0.00\% |
| Federal National Mortgage Assoc. | - | 0.00\% | 1,000,000 | - | 1,000,000 | 0.16\% |
| Total | 1,000,000 | 0.50\% | 1,000,000 | 1,000,000 | 1,000,000 | 0.16\% |
|  |  |  |  |  |  |  |
| DWU Commercial Paper |  |  |  |  |  |  |
| Money Market - Tax Exempt | 4,496,941 | 0.02\% | 2,397,988 | 2,540,000 | 4,354,929 | 0.04\% |
| Total | 4,496,941 | 0.02\% | 2,397,988 | 2,540,000 | 4,354,929 | 0.04\% |
|  |  |  |  |  |  |  |
| GO Commercial Paper |  |  |  |  |  |  |
| Money Market - Tax Exempt | 7,737,404 | 0.02\% |  | 7,737,403 | 1 | 0.02\% |
| Total | 7,737,404 | 0.02\% | - | 7,737,403 | 1 | 0.02\% |
|  |  |  |  |  |  |  |
| Trinity Parkway Escrow |  |  |  |  |  |  |
| Money Market | 602,683 | 0.01\% | 143,968 | 200,292 | 546,359 | 0.01\% |
| Total | 602,683 | 0.01\% | 143,968 | 200,292 | 546,359 | 0.01\% |
|  |  |  |  |  |  |  |
| Oncor Electric Escrow |  |  |  |  |  |  |
| Money Market | 54,592 | 0.01\% | 2 | - | 54,594 | 0.01\% |
| Total | 54,592 | 0.01\% | 2 | - | 54,594 | 0.01\% |

As of: 09/30/13-12/31/13

| Portfolio Description | Beginning Face Amount | Ending Face Amount | Beginning Book Value | Ending Book Value | Beginning Market Value | Ending Market Value | Deposits/ (Redemptions) | Change in Market Value | Accrued Interest | Ending Yield To Maturity |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |


| City's Investment Pool ${ }^{1}$ |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Local Govt. Investment Pool | 207,106,533 | 132,106,533 | 207,106,533 | 132,106,533 | 207,106,533 | 132,106,533 | (75,000,000) | - | - | 0.09\% |
| Money Market | 95,984,071 | 54,984,071 | 95,984,071 | 54,984,071 | 95,984,071 | 54,984,071 | (41,000,000) | - | - | 0.04\% |
| US Agency | 894,861,000 | 984,961,000 | 898,709,243 | 988,166,855 | 899,825,980 | 988,852,827 | 90,100,000 | $(1,580,555)$ | 2,657,477 | 0.36\% |
| *Total | 1,197,951,604 | 1,172,051,604 | 1,201,799,847 | 1,175,257,459 | 1,202,916,584 | 1,175,943,431 | $(25,900,000)$ | $(1,580,555)$ | 2,657,477 | 0.32\% |
|  |  |  |  |  |  |  |  |  |  |  |
| Convention Center Reserve ${ }^{2}$ |  |  |  |  |  |  |  |  |  |  |
| US Agency | 18,900,000 | 18,900,000 | 18,902,397 | 18,901,982 | 18,936,768 | 18,934,440 | - | $(2,328)$ | 18,248 | 0.39\% |
| Total | 18,900,000 | 18,900,000 | 18,902,397 | 18,901,982 | 18,936,768 | 18,934,440 | - | $(2,328)$ | 18,248 | 0.39\% |
|  |  |  |  |  |  |  |  |  |  |  |
| Water Reserve ${ }^{2}$ |  |  |  |  |  |  |  |  |  |  |
| US Agency | 80,000,000 | 90,000,000 | 80,063,500 | 90,052,436 | 80,130,240 | 90,101,500 | 10,000,000 | $(28,740)$ | 53,779 | 0.36\% |
| Total | 80,000,000 | 90,000,000 | 80,063,500 | 90,052,436 | 80,130,240 | 90,101,500 | 10,000,000 | $(28,740)$ | 53,779 | 0.36\% |
|  |  |  |  |  |  |  |  |  |  |  |
| Art Endowment ${ }^{3}$ |  |  |  |  |  |  |  |  |  |  |
| US Agency | 2,235,000 | 2,235,000 | 2,235,000 | 2,235,000 | 2,234,368 | 2,234,676 | - | 308 | 3,259 | 0.35\% |
| Total | 2,235,000 | 2,235,000 | 2,235,000 | 2,235,000 | 2,234,368 | 2,234,676 | - | 308 | 3,259 | 0.35\% |
|  |  |  |  |  |  |  |  |  |  |  |
| Ida Green Library Endowment ${ }^{4}$ |  |  |  |  |  |  |  |  |  |  |
| US Agency | 1,000,000 | 1,000,000 | 999,803 | 998,556 | 1,000,459 | 998,835 | - | (28) | - | 0.16\% |
| Total | 1,000,000 | 1,000,000 | 999,803 | 998,556 | 1,000,459 | 998,835 | - | (28) | - | 0.16\% |
|  |  |  |  |  |  |  |  |  |  |  |
| DWU Commercial Paper ${ }^{5}$ |  |  |  |  |  |  |  |  |  |  |
| Money Market - Tax Exempt | 4,496,941 | 4,354,929 | 4,496,941 | 4,354,929 | 4,496,941 | 4,354,929 | $(142,012)$ | - | - | 0.04\% |
| Total | 4,496,941 | 4,354,929 | 4,496,941 | 4,354,929 | 4,496,941 | 4,354,929 | $(142,012)$ | - | - | 0.04\% |
|  |  |  |  |  |  |  |  |  |  |  |
| GO Commercial Paper ${ }^{5}$ |  |  |  |  |  |  |  |  |  |  |
| Money Market - Tax Exempt | 7,737,404 | 1 | 7,737,404 | 1 | 7,737,404 | 1 | $(7,737,403)$ | - | - | 0.02\% |
| Total | 7,737,404 | 1 | 7,737,404 | 1 | 7,737,404 | 1 | $(7,737,403)$ | - | - | 0.02\% |
|  |  |  |  |  |  |  |  |  |  |  |
| Trinity Parkway Escrow ${ }^{6}$ |  |  |  |  |  |  |  |  |  |  |
| Money Market | 602,683 | 546,359 | 602,683 | 546,359 | 602,683 | 546,359 | $(56,324)$ |  | - | 0.01\% |
| Total | 602,683 | 546,359 | 602,683 | 546,359 | 602,683 | 546,359 | $(56,324)$ | - | - | 0.01\% |
|  |  |  |  |  |  |  |  |  |  |  |
| Oncor Electric Escrow ${ }^{7}$ |  |  |  |  |  |  |  |  |  |  |
| Money Market | 54,592 | 54,594 | 54,592 | 54,594 | 54,592 | 54,594 | 2 |  | - | 0.01\% |
| Total | 54,592 | 54,594 | 54,592 | 54,594 | 54,592 | 54,594 | 2 | - | - | 0.01\% |

Notes 1-7: See Page 6 for Strategy Statement by Portfolio.
*Numbers may not sum due to rounding

## City of Dallas

Strategy Statement and Compliance by Portfolio
As of: 09/30/13-12/31/13
 Investment Policy.

STRATEGY STATEMENT BY PORTFOLIO

## 1) City's Investment Pool

The City's Investment Pool is an aggregation of the majority of City funds that includes tax receipts, enterprise fund revenues, fine and fee revenues, as well as some, but not all, bond proceeds, grants, gifts and endowments. This portfolio is maintained to meet anticipated daily cash needs for City of Dallas operations, capital projects and debt service. In order to ensure the ability of the City to meet obligations and to minimize potential liquidation losses, the dollar-weighted average stated maturity of the Investment Pool shall not exceed 1.5 years.

## 2) Convention Center Bond Reserve and Water Bond Reserve

Non-pooled reserve funds for outstanding revenue bonds (Convention Center and Water) are set at levels required by their respective bond ordinances. These funds will be used to pay principal and/or interest at final maturity or if called prior to final maturity.

## 3) Art Endowment

The Art Endowment Fund was created by the City from a $\$ 1,285,026$ repayment to the General Fund from the Convention Center. Pursuant to Resolution No. 84-311 dated September 26, 1984, this endowment fund was created to provide additional monies for the arts, not to replace the current level of support. Funds received as gifts to the City with instructions that the income generated by the investment of said funds be used for specified purposes are invested as separate non-pooled portfolios in order to maximize return.

## 4) Ida Green Library Endowment

The Ida M. Green Endowment Fund was created with the proceeds from the sale of stock from the estate of Ms. Green pursuant to Resolution No. 87-0836. Its purpose is to provide funds for the operating and capital expenses of the library's Texas Center for the Book and Children's Center. Funds received as gifts to the City with instructions that the income generated by the investment of said funds be used for specified purposes are invested as separate non-pooled portfolios in order to maximize return.

## 5) DWU Commercial Paper Program and GO Commercial Paper Program

The City issues tax-exempt commercial paper notes as an interim financing tool for construction and capital projects. Proceeds from the issuance of commercial paper debt must be liquid in order to fund periodic payments to contractors and must be invested in tax-exempt securities in order to avoid costly and complex arbitrage rebate computations. In order to meet these requirements, commercial paper proceeds will be invested in tax-exempt money market mutual funds.

## 6) Trinity Parkway Escrow

The Trinity Parkway Escrow portfolio was created with the deposit of \$5,000,000 on November 16, 1999 in an escrow account in accordance with an agreement dated as of January 1, 1999 between the City and the North Texas Tollway Authority ("NTTA") pertaining to development of the Trinity Parkway. A subsequent deposit of $\$ 4,500,000$ was made in June 2009. These funds will be used to reimburse NTTA for specified payment related to project feasibility. Permitted investments for this account are defined in the Escrow Agreement as those that are consistent with the Public Funds Investment Act.

## 7) Oncor Electric Escrow

The Oncor Electric Escrow portfolio was created with the deposit of \$4,500,000 in December 2007 in an escrow account in accordance with an agreement dated as of July 13, 2007 between the City and the Oncor Electric Delivery Company LLC pertaining to the development of the West Levee to Norwood Transmission Line. These funds will be used to reimburse Oncor for specified payments related to project feasibility. Permitted investments for this account are defined in the Escrow Agreement as those that are consistent with the Public Funds Investment Act.

City of Dallas
City's Investment Pool Portfolio Allocation
Investment Summary

## As of 12/31/2013



| Description | Face Amount | Book Value | Market Value | *Unrealized <br> Gain/(Loss) | Weighted Average Days To Maturity | Yield To <br> Maturity | $\%$ of Portfolio |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federal Agricultural Mortgage Corp. | 70,000,000 | 69,977,976 | 70,195,285 | 217,309 | 512 | 0.56\% | 5.95\% |
| Federal Farm Credit Bank | 252,768,000 | 252,982,137 | 253,126,884 | 144,747 | 346 | 0.38\% | 21.53\% |
| Federal Home Loan Bank | 226,000,000 | 226,295,268 | 226,412,088 | 116,820 | 347 | 0.34\% | 19.25\% |
| Federal Home Loan Mortgage Corp. | 266,853,000 | 268,441,020 | 268,647,359 | 206,339 | 345 | 0.38\% | 22.84\% |
| Federal National Mortgage Assoc. | 169,340,000 | 170,470,453 | 170,471,210 | 757 | 321 | 0.27\% | 14.50\% |
| Local Government Investment Pool | 132,106,533 | 132,106,533 | 132,106,533 | - | 1 | 0.09\% | 11.24\% |
| Money Market | 54,984,071 | 54,984,071 | 54,984,071 | - | 1 | 0.04\% | 4.68\% |
| **Total | 1,172,051,604 | 1,175,257,459 | 1,175,943,431 | 685,972 | 297 | 0.32\% | 100.00\% |


mature, the temporary gains and losses are unlikely to be realized.
** Numbers may not sum due to rounding
As per Section 17.1 of the City's Investment Policy, the benchmark for the Investment Pool is the 12-month moving average yield on treasury 1-year constant maturities as reported by Federal Reserve Statistical Release H.15.

City of Dallas
City's Investment Pool Allocation by Maturity Range

## As of 12/31/2013



| Description | Face Amount/Shares | Book Value | Market Value | Yield To Maturity | $\begin{array}{c}\text { Weighted Average } \\ \text { Days To Maturity }\end{array}$ |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Portfolio of |  |  |  |  |  |$]$

* Numbers may not sum due to rounding

City of Dallas
Date To Date
Broker/Dealer Activity

## As of: FY 13-14 to Date

| FY 13-14 to Date |  |  |
| :---: | :---: | :---: |
| Description | Awarded | \% |
| Primary Dealers |  |  |
| Bank of America | - | 0.00\% |
| Jefferies \& Co. | 5,000,000 | 3.20\% |
| JPMorgan | 46,000,000 | 29.47\% |
| Secondary Dealers |  |  |
| Coastal Securities | 15,000,000 | 9.61\% |
| Comerica Securities | - | 0.00\% |
| Crews and Associates | - | 0.00\% |
| First Southwest | 25,100,000 | 16.08\% |
| Raymond James and Associates | - | 0.00\% |
| Oppenheimer \& Co. | - | 0.00\% |
| Vining Sparks | 5,000,000 | 3.20\% |
| Wells Fargo | - | 0.00\% |
| Secondary Dealers - MWBE |  |  |
| Duncan Williams - MWBE | 10,000,000 | 6.41\% |
| Loop Capital - MWBE | 25,000,000 | 16.02\% |
| Rice Financial - MWBE | 25,000,000 | 16.02\% |
| Williams Capital - MWBE | - | 0.00\% |
| Total | 156,100,000 | 100.00\% |

## Notes:

Section 9 of the City's investment Policy requires the investment committee to annually review and adopt a list of qualified broker/dealers. These firms represent the broker dealer firms that are currently approved by the Investment Committee as of February 2013.

It is the City's Practice to solicit three or more competitive bids/offers each trade except for agency securities purchased at issue.

| Q1 FY 13-14 |  |  |
| :--- | ---: | ---: |
| Description | Awarded | $\%$ |
| Coastal Securities | $15,000,000$ | $9.61 \%$ |
| Duncan Williams | $10,000,000$ | $6.41 \%$ |
| First Southwest | $25,100,000$ | $16.08 \%$ |
| Jefferies \& Co. | $5,000,000$ | $3.20 \%$ |
| JPMorgan | $46,000,000$ | $29.47 \%$ |
| Loop Capital | $\mathbf{2 5 , 0 0 0 , 0 0 0}$ | $16.02 \%$ |
| Rice Financial | $\mathbf{2 5 , 0 0 0 , 0 0 0}$ | $16.02 \%$ |
| Vining Sparks | $5,000,000$ | $3.20 \%$ |
| Total | $\mathbf{1 5 6 , 1 0 0 , 0 0 0}$ | $\mathbf{1 0 0 . 0 0 \%}$ |

Broker/Dealer Activity FY12-13 to Date


■ Primary Dealers 51,000,000
■ Secondary Dealers 45,100,000
■ Secondary Dealers (MWBE) 60,000,000

## CITY OF DALLAS

## QUARTERLY INVESTMENT REPORT

## December 31, 2013

For the quarter ended December 31, 2013 the portfolios are in compliance with the relevant provisions of the Public Funds Investment Act and the investment strategies adopted in Sec. 17.0 of the City's Investment Policy.

Chief Financial Officer:


City Controller:


Treasury Manager:


