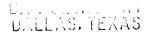




Memorandum



DATE May 30, 2014

Housing Committee Members: Scott Griggs, Vice-Chair, Monica Alonzo, Rick Callahan, Dwaine Caraway, and Philip Kingston

SUBJECT June 2, 2014 - Housing Committee Agenda

We will have a meeting of the Housing Committee on Monday, June 2, 2014, City Hall, 1500 Marilla - Room 6ES, Dallas, Texas, 75201, from 3:00 p.m. – 4:30 p.m. The agenda is as follows:

1. Approval of May 19, 2014 Minutes

Carolyn R. Davis Councilmember

2. The Consolidated Plan

Mitchell/Williams/O'Donnell (Estimated time 30 minutes)

3. Housing Plus Plan

Theresa O'Donnell
Mercedes Marquez
(Estimated time 30 minutes)

Carolyn R. Davis, Chair Housing Committee Housing Committee May 30, 2014 Page 2

C: The Honorable Mayor and Members of the City Council A.C. Gonzalez, City Manager
Warren M. S. Ernst, City Attorney
Daniel F. Solis, Administrative Judge
Rosa A. Rios, City Secretary
Craig D. Kinton, City Auditor
Ryan S. Evans, (I) First Assistant City Manager
Jill A. Jordan, P. E., Assistant City Manager
Forest E. Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Charles M. Cato, (I) Assistant City Manager
Theresa O'Donnell, (I) Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Shawn Williams, (I) Public Information Officer
Elsa Cantu, Assistant to the City Manager — Mayor and Council

Note: A quorum of the Dallas City Council may attend this Council Committee meeting.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

- 1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
- 2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
- 3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
- 4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
- 5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
- Deliberations regarding Economic Development negotiations. Section 551.087 of the Texas Open Meetings Act.

Housing Committee

Meeting Record May 19, 2014

The Housing Committee meetings are recorded. Agenda materials and audiotapes may be reviewed/copied by contacting the Housing Department, Staff Coordinator at 214-670-3906.

Meeting Date: May 19, 2014 Meeting Start time: 11:07 A.M.

Committee Mambara Dressent	Ctoff December	
Committee Members Present:	Staff Present:	
Carolyn R. Davis (Chair)	Theresa O'Donnell-Interim Asst. Cit	
Scott Griggs (Vice-Chair)	Bernadette Mitchell-Interim Directo	r/HOU
Dwaine Caraway	Karl Zavitkovsky-Director/ECO	
Monica Alonzo	James Martin-CODE	
Rick Callahan	Charles Brideau-Asst. Director/HOL	J Y
Philip Kingston	Karen Rayzer-Asst. Director/HOU	
	Beverly Davis-Asst. Director OHC	
	Neva Dean-DEV	
	Cynthia Rogers-Ellickson-HOU	
	Cobbie Ransom-HOU	
	Calvin McAllister-OHC	
	Michael Bostic-CAO	
	Robin Bentley-CAO	
	Jenny Brissette-CAO	
	Art Hudman-CAO	
	Chris Bowers-CAO	Lee McKinney-ECO
	Chris Caso-CAO	Laura Morrison-CAO
	Robin Gerard-CMO	Tammy Palomino-CAO
	15/1/23	Cassandra Luster-HOU
	Renita Griggs-MCO Doris Edmon-HOU	Karen Schaffner-ECO
	T 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	Alida Allen-HOU	Brian Price-HOU
Other Council Members Present:		
Committee Members Absent:	Other Attendees	
	Stephanie Baker-Norstar	
	Ellen Rourke-National Housing Adv	isors, LLC
	Sherman Roberts-City Wide CDC	,
	Marsha Bradshaw-City Wide CDC	
	Kaelan Curry-City Wide CDC	
	Hasani Burlen-EDCO	
	Cyndy Lutz-Habitat for Humanity	
#**	Terri Arp-TLC Court Reporter	
	Terri Aip-120 Court Reporter	
ACENDA		

AGENDA:

Housing Committee Meeting Called to Order by CM Scott Griggs

1. <u>Approval of May 5, 2014 Minutes of the Housing Committee</u>
Presenter(s): Council Member Scott Griggs

2.

3.

4.

eeting Record – Page 2 of 3	
Action Taken/Committee Recommendati	ion(s)
Motion made by: CM Monica Alonzo	Motion seconded by: CM Rick Callahan
Item passed unanimously: X	Item passed on a divided vote:
Item failed unanimously:	Item failed on a divided vote:
Follow-up (if necessary):	
City Wide Community Development	Corporation Organizational Overview
	erim Asst. City Manager/Bernadette Mitchell,
Interim Director	
Information Only:	
· <u>-</u>	
Action Taken/Committee Recommendati	ion(s) Motion to move forward to full Council
Motion made by: Carolyn R. Davis	Motion seconded by: Dwaine Caraway
Item passed unanimously: X	Item passed on a divided vote:
Item failed unanimously:	Item failed on a divided vote:
Follow-up (if necessary):	
	.071, T.O.M.A Avalon Residential Care Homes an
Ruth Ann Seib v. City of Dallas, Case	
Presenter(s) Chris Bowers, First Assi	istant City Attorney
Information Only, Y	
Information Only: <u>X</u>	
Closed for Executive Session: 11: 53 A.M.	vi 💮 💮
910000 101 Excount 0.00001011. 111. 007	<u></u>
Reconvened from Executive Session: <u>12</u>	<u>8:20 P.M.</u>
	7.7.7.4.4.4.4.4.4.4.4.4.4.4.4.4.4.4.4.4
Action Taken/Committee Recommendati	ion(s)
Motion made by:	Motion seconded by:
Item passed unanimously:	Item passed on a divided vote:
Item failed unanimously:	Item failed on a divided vote:
	item failed on a divided vote.
Follow-up (if necessary):	
Application to Amend the Handicappe	od Group Dwelling Unit Begulations
	/Theresa O'Donnell, Interim City Manager
Proceeding David Cossum, Director	Theresa O Donnien, internit Oity Manager
Information Only:	
Action Taken/Committee Recommendati	ion(s) Motion to move forward to full Council

Housing Committee May 19, 2014 Meeting Record – Page 3 of 3

Motion made by: CM Carolyn R. Davis	Motion seconded by: CM Rick Callahan
Item passed unanimously:	Item passed on a divided vote:
Item failed unanimously:	Item failed on a divided vote:

Follow-up (if necessary)

5. Upcoming Agenda Items Housing Items Only

- a. Authorize a Development Loan with South Dallas Fair Park Inter-City CDC
- b. Amendment to Sphinx Development Corporation Contract
- c. Amendment to Grant Agreement with Cottages @ Hickory Crossing
- d. Fountains of Rosemeade Apartments (ECO)

Action Taken/Committee Recommendation(s) Motion to move forward items to full Council

Motion made by: CM Carolyn R. Davis	Motion seconded by: CM Rick Callahan
Item passed unanimously: X	Item passed on a divided vote:
Item failed unanimously:	Item failed on a divided vote:

llow-up (if ne	

<u>Meeting Adjourned by CM Carolyn R. Davis</u>

Meeting Adjourned: 12:25 P.M.

Approved By:

Memorandum



DATE May 30, 2014

To Housing Committee Members: Carolyn R. Davis, Chair, Scott Griggs, Vice-Chair, Monica Alonzo, Rick Callahan, Dwaine Caraway, and Philip Kingston

SUBJECT The Consolidated Plan

On Monday June 2, 2014, you will be briefed on The Consolidated Plan. A copy of the briefing is attached.

Please let me know if you have any questions.

Theresa O'Donnell

c:

Interim Assistant City Manager

A. C. Gonzalez, City Manager
Rosa A. Rios, City Secretary
Warren M.S. Ernst, City Attorney
Craig Kinton, City Auditor
Judge Daniel Solis, Administrative Judge
Ryan S. Evans, Interim First Assistant City Manager
Forest E. Turner, Assistant City Manager
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Joey Zapata, Assistant City Manager
Charles M. Cato, Interim Assistant City Manager

The Honorable Mayor and Members of the City Council

Jeanne Chipperfield, Chief Financial Officer Shawn Williams, Interim Public Information Officer Bernadette Mitchell, Housing/Community Services, Interim Director Elsa Cantu, Assistant to the City Manager – Mayor and Council

The Consolidated Plan

A Briefing to the Housing Committee

June 2, 2014





 The purpose of this briefing is to review the Consolidated Plan process

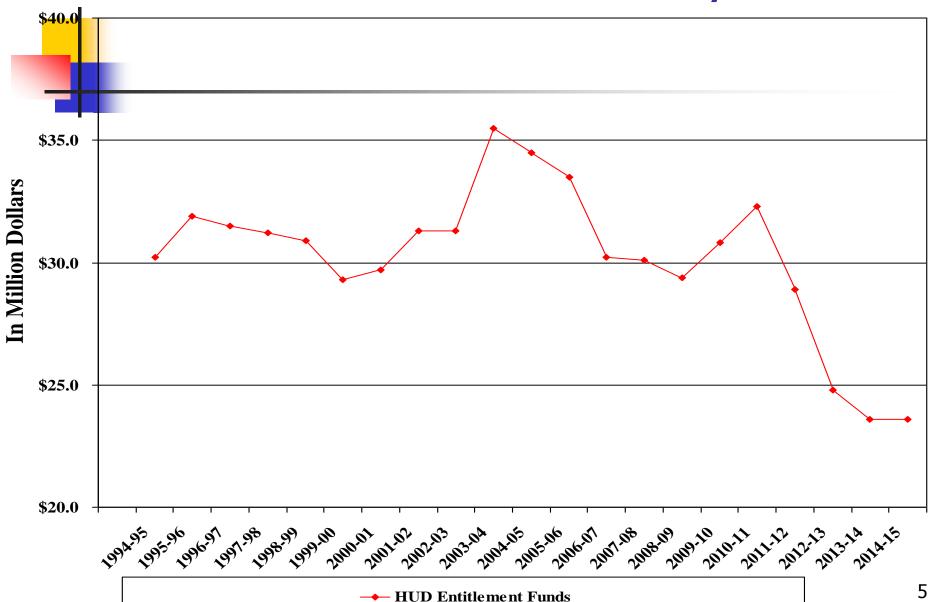


- Each year, the City receives grant funds from HUD for community development and affordable housing according to an allocation formula
 - To be eligible for these funds a city must have population of 50,000 or more; and
 - Allocation is based on latest Census data
 - 10 –Year Census population count
 - 5-Year American Community Survey



- These grants, collectively referred to as Consolidated Plan grants, include:
 - Community Development Block Grant (CDBG)
 - Emergency Solutions Grant (ESG)
 - HOME Investment Partnerships Program (HOME)
 - Housing Opportunities for Persons with AIDS (HOPWA)
- For FY 2013-14, funds from HUD total approximately \$23.6m

HUD Grant Funds - History





- Key feature of these grants is the ability to choose how grant funds will be used
 - Based on HUD's broad range of eligible activities, the City determines which activities will best serve the needs of the community
 - The consolidated planning process is designed to help with this process
- In order to receive the grant funds, the City must complete a Consolidated Plan and submit the Plan to HUD



- The Consolidated Plan is a comprehensive analysis and strategic plan that identifies community needs and proposes strategies to meet those needs
- Covers a planning period of five years
 - Current 5-year plan covers FY 2013-14 through 2017-18
- Has two components, explicitly defined by HUD regulations:
 - Needs assessment and market analysis
 - Strategic Plan



- The needs assessment and market analysis outline levels of relative need in the areas of:
 - Affordable housing
 - Homelessness
 - Special needs
 - Community development
 - Information is gathered through a number of methods, including:
 - Consultation with local agencies and public outreach
 - Demographic and economic data sets
 - Housing market analysis
 - Once finished, the needs assessment forms the basis of the Strategic Plan



- The Strategic Plan identifies priority needs and proposes strategies to address them, including:
 - Rationale for establishing priorities (consistent with analysis in needs assessment and market analysis)
 - All funds that can be reasonably expected to be available, including federal, state and local resources
 - Goals to address priorities
- Regulations also require CDBG grantees to provide a concise summary of priority non-housing community development needs



- Grant funds are budgeted and submitted to HUD each year in Annual Action Plans
 - Budget must be developed consistent with needs and priorities as identified in 5-year Consolidated Plan document
 - Action Plan must be submitted by August 15th of each year (for the fiscal year beginning October 1)
 - Denied access to funds if deadline is missed (statutory)



- To develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities
- Must meet a CDBG National Objective:
 - Principally benefit low to moderate income persons
 - Aid in prevention or elimination of slum and blight
 - Meet needs having a particular urgency



- Eligibility is based on specific program requirements and must meet a national objective
- May include:
 - Low and moderate income persons who may apply directly for various services
 - Low and moderate income areas
 - Services may be provided by both non-profit
 501(c)3 organizations and for-profit businesses



CDBG – What are eligible uses?

- Homeownership Assistance
- Housing Rehabilitation
- Acquisition of Real Property
- Public Facilities and Improvements
- Public Services (not to exceed 15% of grant)
- Relocation Assistance



CDBG – What are eligible uses?

- Special Economic Development
 Assistance to Private For-Profit Entities
- Commercial or Industrial Improvements
- Planning and Program Oversight (not to exceed 20% of grant)



HOME – What is the purpose?

- To provide, develop, support, produce and expand the supply of decent and affordable housing
- To serve low to mod-income persons



HOME – Who is eligible?

- Eligibility is based on specific program requirements
- May include:
 - Non-profit organizations
 - Developers
 - Low-income individuals seeking financial assistance to purchase a home



HOME – What are eligible uses?

- Mortgage assistance for purchase of single family homes for low-income persons
- Rehabilitation and acquisition of multifamily and single-family homes
- New housing construction



ESG – What is the purpose?

 To prevent homelessness and to assist those already homeless



- To qualify for assistance individuals must be homeless or at great risk of becoming immediately homeless
- Individuals cannot receive funds directly, must apply through a contracted organization
- Non-profit agencies required



ESG – What are eligible uses?

- Renovation or conversion for use as emergency shelter
- Rental and utility payments to prevent homelessness
- Operational costs for shelter or transitional facilities
- Direct services to clients: drug treatment, legal assistance, child care, dental/health care, psychiatric services, and medications



HOPWA — What is the purpose?

 To provide housing and supportive services to individuals with AIDS, persons who are HIV positive, and their families



HOPWA – Who is eligible?

- Eligible beneficiaries are low income persons with AIDS, individuals infected with HIV, and their families
- Individuals cannot receive funds directly, must apply through a contracted organization
- Non-profit agencies, 501(c)3 required



HOPWA – What are eligible uses?

- Housing information
- Resource identification
- Acquisition and repair of facilities to provide housing and services
- New single room occupancy construction
- Rental assistance
- Support services
- Health care
- Operational costs for community homes

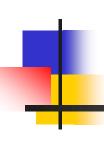


- Development of the Consolidated Plan is outlined by HUD regulations. However, communities have flexibility in determining which of the eligible activities will best serve the needs of their community and establishing goals that:
 - Adhere to guidelines
 - Are consistent with priorities and strategies included in the Consolidated Plan
 - Ensure housing programs affirmatively further fair housing

Consolidated Plan

- A key element throughout the entire process is citizen participation
 - Required to ensure input from a wide range of stakeholders in the process of both development and implementation





How do citizens participate in the Consolidated Plan and Budget Development processes?



Citizen Participation

- HUD regulations require
 - Citizen Participation Plan (CPP)
 - One public input meeting
 - One newspaper ad
 - 30-day review and comment period

Citizen Participation

- City's CPP includes:
 - Community Development Commission
 - 15-members made up of representatives appointed by the 14 City Council Districts and the Mayor at Large. The Commission meets the 1st Thursday of each month (except the month of July) at Dallas City Hall in Room 6ES at 6:00 p.m.
 - Six public input meetings as part of the budget development process (held in January each year)
 - Newspapers ads
 - Postings
 - Libraries
 - Cable Channel
 - Multiple social media sites



January - Public Input Meetings

- Discuss grant funds received from the U.S. Department of Housing and Urban Development (HUD) and process for budgeting funds
- Inform citizens of current and potential uses of HUD grant funds
- Give citizens and stakeholders an opportunity to provide input



Citizen Participation

- Verbal comments by appearing in person to speak before Community Development Commission at monthly meeting or before City Council at public hearings
- Input from various service providers, advocacy groups, public and private agencies and community leaders
- Written comments by submission of comment form



- Citizens may complete a comment form
 - To identify potential uses not currently in the Consolidated Plan
 - To prioritize uses of funds currently included in the Consolidated Plan budget
- Comment forms received by January 31st are considered in the development of the Annual Action Plan Budget
 - Submission of a comment form does not guarantee funding



Citizen Participation

 A Consolidated Plan that has received "buyin" from the community is more likely to be successful



Questions

Memorandum



DATE May 30, 2014

Housing Committee Members: Carolyn R. Davis, Chair, Scott Griggs, Vice-Chair, Monica Alonzo, Rick Callahan, Dwaine Caraway, and Philip Kingston

SUBJECT Housing Plus Plan

On Monday, June 2, 2014, there will be a brief discussion on the Housing Plus Plan that Mercedes Marquez and I will facilitate. Staff is preparing to launch the development of the Housing Plus Plan in late June. Before starting the process, staff would like to engage the Housing Committee in a discussion focused on the vision and goals for this important initiative. A copy of the Council briefing scheduled for June 4th is attached to provide some background on the proposed planning process, consultant team and partnership approach.

Staff requests that the Housing Committee members think about the following three questions as a starting point for the discussion:

- What is the top housing or neighborhood development issue that you would like the Housing Plus Plan to address?
- What is your worst fear about the process or outcome of the plan?
- What is your vision statement for the Housing Plus Plan?

Please let me know if you have any questions.

Theresa O'Donnell

Interim Assistant City Manager

c: The Honorable Mayor and Members of the City Council
A. C. Gonzalez, City Manager
Rosa A. Rios, City Secretary
Warren M.S. Ernst, City Attorney

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Elsa Cantu, Assistant to the City Manager – Mayor and Council





HOUSING PLUS PLAN

Housing Committee
June 2, 2014

Purpose of the briefing

- Refresher on the need for a Housing Plus Plan
- Identify key team members, roles and responsibilities
- Outline a recommended planning process
- Seek approval to move forward on necessary contracts and funding requests.



Overview

- Consultants and planning team
- Importance of partnerships
- Major milestones and timeline
- Early initiatives
- Public engagement
- Proposed funding
- Council action and next steps

Background

- HUD letter of November 2013
 - □ City submitted a response in January 2013.
 - Deadline for HUD response was March 2014
 - No response to date from HUD
- Federal funding continues to decline and regulations are in flux
- Housing market is booming, yet Dallas continues to experience stagnation in many areas of the city



Background

- Council was briefed on March 5th on staff's proposal to initiate a comprehensive housing analysis and planning effort
- Introduction of Mercedes Marquez and the professional expertise she brings to the effort



Consultant and Planning Team

- National Housing Expertise
 - Mercedes Marquez
 - Don Babers
- Strategic Policy Plan Development
 - John Fregonese
- Technical and Regulatory Expertise
 - HUD OneCPD
 - Enterprise Foundation
 - Local Initiatives Support Corporation (LISC)
- Web-based Media
 - One Fast Buffalo
 - Online Mapping / Public Input Tool (TBD)

National Housing Expertise

- Mercedes Marquez:
 - Deputy Mayor and General Manager of Housing and Community Investment, Los Angeles
 - Assistant Secretary of Community Planning and Development of HUD
 - General Counsel for Fair Housing and Equal Opportunity of HUD
 - Housing Director for the City of Los Angeles

National Housing Expertise

- □ Donald Babers:
 - Regional Administrator for Region VI
 - 40 year federal career with HUD
 - Member of the Dallas Mortgage Bankers Association, Dallas Realtor Lender Association, Dallas Board of Realtors, National Association of Real Estate Brokers
 - Recipient of the Presidential Rank Award for Meritorious Executive in 2006



Strategic Policy Plan Development

- John Fregonese:
 - Professional planner for more than 30 years
 - Planning Director for Portland's regional planning authority for 5 years
 - Private consulting firm for 17 years
 - Plans of note include:
 - Chicago Homes for a Changing Region
 - Forward Dallas
 - Blue Print Denver
 - Southern California Compass Blue Print
 - Envision Central Texas

Technical and Regulatory Expertise

- OneCPD assistance has been requested from HUD
 - Assessment of current programs
 - Analysis of regulatory compliance
 - Recommendations of programmatic changes
- National partnerships engaged through HUD
 - Enterprise Foundation
 - Local Initiatives Support Corporation (LISC)

Partnerships

- Establish an MOU/social compact focused on neighborhood sustainability and housing choice:
 - Formalize partnerships with philanthropic institutions, industry membership groups, government partners, CHDOs
 - Engage/build new relationships with local and national institutions and foundations to build capacity in Dallas
 - Engage national housing experts with a track record of success in securing large Federal programs
 - Work with anchor institutions to leverage their resources and economic power to advance social justice policies









The Meadows

















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Foundation

















Major Milestones and Timeline

□ Fair Housing Symposium	Apr 30			
 Housing Committee Discussion 	Jun 2			
 Council briefing on project launch 	Jun 18 (tentative)			
 Consultant contract approvals 	Jun 25			
Council workshop	Jun 26			
 Community engagement 	Aug & Sep			
Neighborhood block party				
Symposia on housing and sustainable neighbors	ghborhoods			

Draft Housing Plus Plan
Jan 2015

Community workshops

Process Timeline

Activities	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Housing Committee discussion		*							
Project launch Council briefing		*							
Council contract approval		*							
Council workshop		*							
Housing Plus partnerships									->
Money Matrix									
Project Reset									
CHDO Strategy									
Land Bank Strategy									
Online Neighborhood Mapping									->
Neighborhood block party				*					
Symposia				*	*				
Community workshops									
Draft Housing Plus Plan									
Consolidated Plan Process									—
Analysis of Impediments									—

Early Initiatives

- Housing Plus Partnerships Create and grow a coalition of partners to build cooperative relationships, leverage resources, attract new expertise and housing production capability, and initiate a regional dialogue on fair housing.
- Project Reset Review past projects and establish transparent and consistent underwriting standards.
- CHDO Strategy Review funding policies, underwriting standards and financial leveraging opportunities and capacity building initiatives
- <u>Coordinated Land Banking Strategy</u> Enable tax delinquent, abandoned, uninhabitable properties and surplus public properties to be used to strategically leverage Housing Plus investment
- Money Matrix Build an updatable matrix of existing and other potentially accessible funding sources that can be leveraged to implement the Housing Plus Plan.

City Council Workshop – Jun 26

- Public launch of Housing Plus
- □ Beta test community workshops
- Engage council in identifying pilot neighborhoods,
 partnership opportunities and best practice models
- Include subject matter experts and potential partner agencies as resource for Council members questions



Public Engagement

- Define and coordinate a community outreach effort that emphasizes two-way education
- Build an identifiable brand that communicates a unified message and clear, impactful image for Dallas' neighborhoods
- Develop an easy to use, engaging and informative web presence





Public Engagement

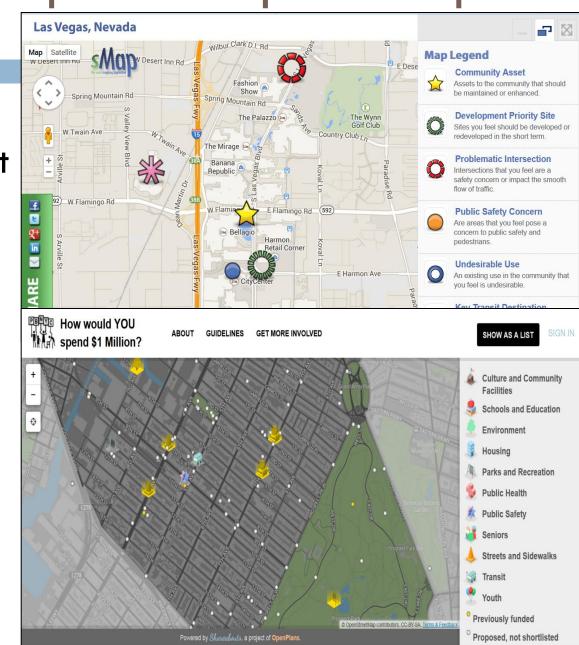
- Identify a range of media outlets and messaging opportunities
- Engage a nationally credentialed writer to chronicle the process and bring positive national attention
- Engage the media, EPIC and other partners in online neighborhood organization mapping





19

- Online tool for community involvement in map-based neighborhood selfassessments
- Opportunity for City of Learning Initiative
- Link to neighborhood improvement grant opportunities



Community Engagement

Symposia: Moderated panel discussions to frame a broad-based community conversation on the state of housing and sustainable neighborhoods in Dallas and national best practices



Community Engagement

Neighborhood Block Party: Centrally located fun event to get the community engaged and to launch "My Hometown Video" challenge tied to Dallas City of Learning Initiative



Community Engagement

- Community Workshops: 5 events pairing council districts based on service districts
 - Interactive neighborhood self-assessment exercises
 - Neighborhood boot camp/summit
 - Networking and partnership building opportunities
 - Educational, information dissemination opportunities



Proposed Funding

City Costs (consultants)

\$300,000

HUD Assistance

\$350,000

□ Foundation Assistance

\$100,000



Council Action and Next Steps

 Staff requests approval of consultant contracts on the June 25th agenda

Staff will request direction from individual
 Councilmembers on target neighborhoods and partners to include in Council workshop on June 26th



Questions?

