

Memorandum



CITY OF DALLAS

DATE January 16, 2015

TO Honorable Members of the Arts, Culture & Libraries Committee: Philip T. Kingston (Chair), Mónica R. Alonzo (Vice Chair), Vonciel Jones Hill, Jerry R. Allen, Carolyn R. Davis, Jennifer Staubach Gates

SUBJECT Authorize a Memorandum of Understanding with the State Energy Conservation Office for Energy Projects at Office of Cultural Affairs facilities – January 28, 2015 Council Agenda

The Texas LoanSTAR (Saving Taxes and Resources) revolving loan program finances energy-related cost-reduction retrofits for public facilities. Applicants repay the loans through the stream of energy cost savings realized from the projects. The City applied for a LoanSTAR loan and was provided with the Notice of Loan Fund Availability (NOLFA). The funds are reserved by a Memorandum of Understanding (MOU) that the City Manager must sign and date certifying that the City will retain a Professional Engineer to prepare a Utility Assessment Report (UAR).

The MOU will reserve funds for a Performance Contract that will include implementation and construction of energy saving measures at Office of Cultural Affairs buildings. Buildings included are: Meyerson Symphony Center, Music Hall at Fair Park, WRR radio, Latino Cultural Center, Oak Cliff Cultural Center, South Dallas Cultural Center, Bath House and Hall of State.

Work to evaluate the energy saving opportunities will include lighting upgrades and retrofits, boiler and chiller conversions, building envelope measures to reseal doors and windows, installation of variable frequency drives on motors, upgrades to standardize control system, re-commissioning of mechanical systems to operate at maximum efficiency and the installation of a solar array on the Meyerson Symphony Center roof.

The sole purpose of the MOU is to reserve the LoanSTAR funds during the period the UAR is being prepared. The MOU document is not a loan agreement and does not authorize the expenditure of the funds for the LoanSTAR project. Your approval of the MOU will allow Public Works to place an Agenda Item for the Performance Contract this spring.

Let me know if you have additional questions.

A handwritten signature in blue ink, reading "Jill A. Jordan".

Jill A. Jordan, P.E.

Assistant City Manager

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Emst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council