

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

**Meeting Date:** 2.17.2015

**Convened:** 1:05 pm

**Adjourned:** 2:30 pm

### **Committee Members Present:**

Jerry R. Allen, Chair  
Sheffie Kadane

Jennifer S. Gates, Vice-Chair  
Philip T. Kingston

Tennell Atkins

### **Committee Members Absent:**

N/A

### **Other Council Members Present:**

Scott Griggs  
Lee Kleinman

### **Staff Present:**

Jeanne Chipperfield  
Craig Kinton  
Corrine Steeger  
Bob Sims  
Rosa Rios  
Jill Jordan

Edward Scott  
Renee Hayden  
Mike Frosch  
Vickie Henry  
Biliera Johnson  
Sarah Standifer

Molly Carrol  
Jack Ireland  
Zeronda Smith  
Susan Alvarez  
Barbara McAnich

Charita Wilcox  
Bill Finch  
Filicia Hernandez  
Eileen Youens  
Shelia Robinson

### **Others Present:**

Keith Reading, P.E., Vice President, Raftelis Financial Consultants, Inc.

### **AGENDA:**

#### **1. Consideration of the February 2, 2015 Minutes**

**Presenter(s):**

**Information Only:** \_

**Action Taken/Committee Recommendation(s):**

A motion was made to approve the February 2, 2015 minutes. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Sheffie Kadane

#### **2. Storm Water Utility Fee Study Update**

**Presenter(s):** Sarah Standifer, Interim Director, Trinity Watershed Management

**Information Only:** \_

**Action Taken/Committee Recommendation(s):**

A motion was made to forward the contract amendment with Raftelis Financial Consultants, Inc. to the City Council for consideration on Wednesday, March 25, 2015. Motion passed unanimously.

Motion made by: Philip T. Kingston

Motion seconded by: Tennell Atkins

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3. **City Calendar Amendments and City Council Attendance Requirements**

**Presenter(s):** Melody Jeanne Chipperfield, Chief Financial Officer

**Information Only:**   

**Action Taken/Committee Recommendation(s):**

A motion was made to forward to the City Council for approval on Wednesday, February 25, 2015. A motion was made to approve the posting of future Budget Workshops as regular meetings as defined in the City Charter and request that the City Attorney draft an amendment to the City Council Rules of Procedure to provide a cancellation policy for City Council meetings. Motion passed unanimously.

Motion made by: Jennifer S. Gates

Motion seconded by: Sheffie Kadane

### **FYI**

4. **Upcoming Agenda Item: Master Agreement for Software and Related Services**

**Presenter(s):**

**Information Only:**   X  

**Action Taken/Committee Recommendation(s):**

N/A

5. **Upcoming Agenda Item: Supplemental Agreement to the Contract for Computers, Computer Equipment and Related Services**

**Presenter(s):**

**Information Only:**   X  

**Action Taken/Committee Recommendation(s):**

N/A

6. **Upcoming Agenda Item: Supplemental Agreement to Increase the Contract for Previously Acquired Microsoft Licenses**

**Presenter(s):**

**Information Only:**   X  

**Action Taken/Committee Recommendation(s):**

N/A

7. **Upcoming Agenda Item: Supplemental Agreement to the INCODE Court Case Management System Contract for Application Managed Services**

**Presenter(s):**

**Information Only:**   X  

**Action Taken/Committee Recommendation(s):**

N/A

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Meeting Record- **DRAFT**

8. **December 2014 Financial Forecast Report** Presenter(s):  
Information Only: **X**  
Action Taken/Committee Recommendation(s):

N/A

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Jerry R. Allen, Chair  
Budget, Finance & Audit Committee