Memorandum





DATE January 9, 2015

Honorable Members of the Quality of Life & Environment Committee:
Sandy Greyson (Vice Chair), Adam Medrano, Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

SUBJECT Quality of Life & Environment Committee Meeting Agenda

Monday, January 12, 2015, 9:00 a.m.

Dallas City Hall - 6ES, 1500 Marilla St., Dallas, TX 75201

The agenda for the meeting is as follows:

1. Call to Order

Dwaine R. Caraway

Chair

2. Approval of December 8, 2014 Minutes

Dwaine R. Caraway

Chair

3. City of Dallas 2014 Energy Management Update

Zaida Basora

Assistant Director, Public Works

4. Department of Code Compliance

Kris Sweckard

Director, Code Compliance

5. Adjourn

Dwaine R. Caraway

Chair

Please let me know if you have any questions.

Dwaine R. Caraway

Chair

C: Honorable Mayor and Members of the City Council A.C. Gonzalez, City Manager Warren M.S. Ernst, City Attorney Craig D. Kinton, City Auditor Rosa A. Rios, City Secretary Daniel F. Solis, Administrative Judge Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

DATE January 9, 2015

SUBJECT Quality of Life & Environment Committee Meeting Agenda

PAGE 2 of 2

NOTICE: A quorum of the Dallas City Council may attend this Council committee meeting.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

- 1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
- The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
- A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
- Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
- The deployment, or specific occasions for implementation of security personnel or devices.Section 551.076 of the Texas Open Meetings Act.

Quality of Life & Environment Committee Meeting Record

		DRAFT					
Meeting Date:	December 8, 2014	Convened:	9:26 a	.m. Adj	ourned:	10:58 a.m.	
Members Prese	nt:	Members Absent:		<u>Brie</u>	fing Presen	<u>iters</u>	
Dwaine R. Carawa Sandy Greyson, V Adam Medrano Rick Callahan	• •			Assist	ya Jackson tant Director, tives – Office ces		
Carolyn R. Davis Lee M. Kleinman					Sweckard tor, Code Cor	mpliance	
Staff Present:							
Joey Zapata, Kris Sweckard, Ben Collins, Janette Weedon, Tom Varghese, LaToya Jackson, Cecilia Scheu, Joe Yanez, Tammy Palomino, Eric Izuora, Priscylla Bento							
Special Guests:							
Mary Spencer, Ma	aeleska Fletes						
		AGENDA:					
1. Approval of No	vember 10, 2014 N	<u>/linutes</u>					
Presenter(s): A motion was ma	ade to approve the m	ninutes of November	10, 201	4			
Action Taken/Co	Action Taken/Committee Recommendation(s):						
Motion made by	: Rick Callahan	Motion s	econde	d by: Adam I	Medrano		
Item passed una	nimously:	⊠ Item pas	sed on a	divided vot	e: 🗌		
Item failed unan	imously:	☐ Item faile	d on a	divided vote	: 🔲		

Presenter(s):

Information Only

2. "Operation: Beautification" Community Cleanup for Fall 2014

LaToya jackson

 \boxtimes

Quality of Life & Environment Committee Meeting Record – December 8, 2014

Action Taken/Committee Recommendation(s):

DRAFT

This briefing reviewed the outcomes of the Fall 2014 Operation Beautification community clean up event.

Committee members requested that for future events the following adjustments need to be made: a revision of performance metrics that incorporates the number of participants in addition to the currently used metric of amount of trash collected; increase outreach throughout the council districts through a refocused marketing strategy; and to notify the public more than six weeks in advance of the event.

Motion made by:		Motion seconded by:					
	Item passed unanimously:	Iter	n passed on a divided vote:				
	Item failed unanimously:	Iter	n failed on a divided vote:				
3.	Department of Code Compliance						
	Presenter(s):	Kris Swe	ckard				
	Information Only	\boxtimes					
	This briefing provided the committee an overview of the Code Compliance Services.						
	The Chair requested that this briefing be placed on the January 12, 2015 Quality of Life & Environment agenda allow for continued discussion.						
	Committee members requested a three year count of 311 calls by council district and staffing by division unit.						
	Action Taken/Committee Recommendation(s):						
	Motion made by:		Motion seconded by:				
	Item passed unanimously:		Item passed on a divided vote:				
	Item failed unanimously:		Item failed on a divided vote:				
4.	December 10, 2014 Addendum Item: A	<u>uthorize</u>	Reimbursement to Bridge Steps				
	Presenter(s):						
	Information Only						
	Action Taken/Committee Recommendatio	n(s):	Motion for approval				
	Motion made by: Adam Medrano		Motion seconded by: Rick Callahan				

	DRAFT
Item passed on a divided ve	ote:
Item failed on a divided vo	te:

Memorandum



DATE January 9, 2015

Honorable Members of the Quality of Life & Environment Committee: Dwaine R. Caraway (Chair), Sandy Greyson (Vice Chair), Rick Callahan, Carolyn R. Davis, Lee M. Kleinman, Adam Medrano

SUBJECT City of Dallas 2014 Energy Management Update

On Monday, January 12, 2015, the Quality of Life & Environment Council Committee will be briefed on the City of Dallas 2014 Energy Management Update. The briefing materials are attached for your review.

Please feel free to contact me if you have any questions or need additional information.

Jill A. Jordan, P.E.

Assistant City Manager

Attachment

c: The Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Craig D. Kinton, City Auditor
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Elsa Cantu, Assistant to the City Manager – Mayor and Council

City of Dallas 2014 Energy Management Update

Presented to Quality of Life & Environment Committee

January 12, 2015



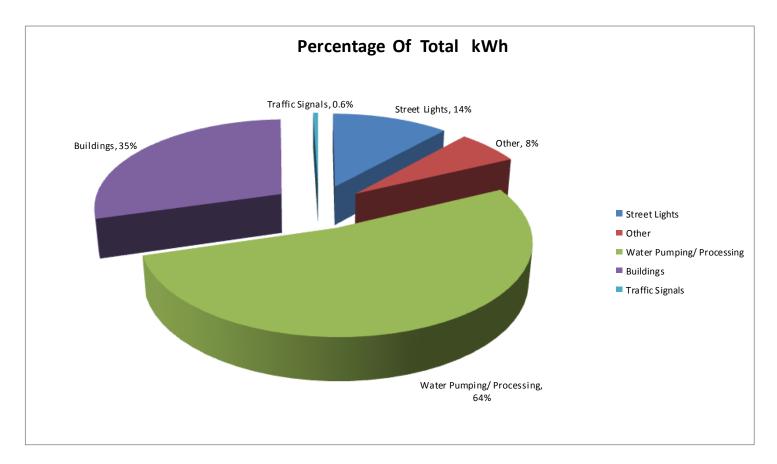




Purpose

- Update on the City's Energy Management Program
 - Background
 - Goals
 - Current Projects and Initatives
 - Future

How does Dallas consume electricity?

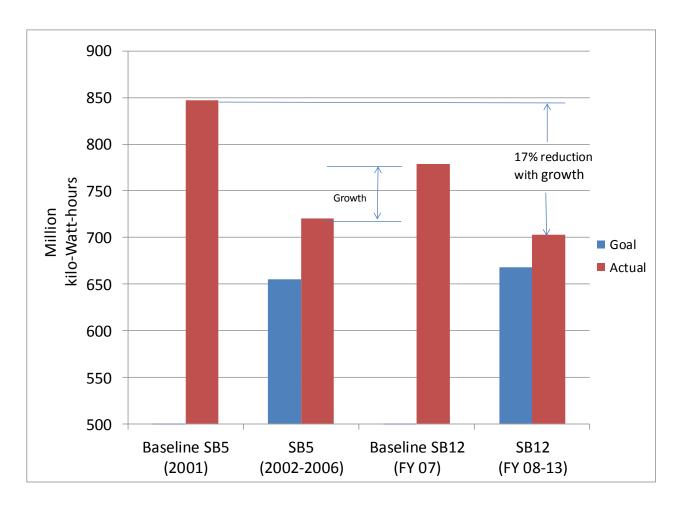


Energy Program Background

- Major Maintenance & Bond Program HVAC Renovations since 1995
 - Energy efficiency and indoor air quality improvements
- Management of CFC's (harmful refrigerants) since 1997
 - Phase out of chlorofluorocarbon (CFC) refrigerants
- Supply & Demand conservation since 2000
 - Strategic focus: energy reduction per SB5, SB12 and SB898
- Performance Contracting since 2001
 - Energy projects to comply with conservation goals
- LEED minimum Silver certification goal since 2003
 - 28 LEED certified facilities to date
 - 2 existing buildings certified as LEED Existing Building
 Operations and Maintenance



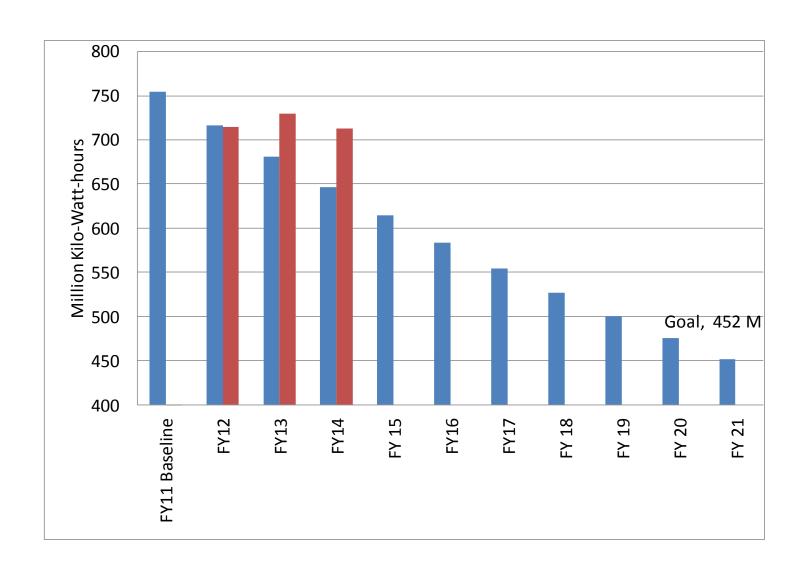
Demand Conservation Since 2001



SB 898 Energy Goals

- SB 898 requires each political subdivision, institution of higher education, or state agency to establish a goal to reduce the electric consumption by the entity by at least five percent each state fiscal year for 10 years, beginning September 1, 2011
- As a result the City should decrease its consumption from 754 MkWh to 452 MkWh in FY 21, a 40% reduction

SB 898 Reduction Goal



The Vital Few -

- The City's 3013 electric accounts were analyzed
- 105 (4%) accounts contribute to 90% of the City total baseline load
 - 56 Enterprise
 - 49 General Fund
- Performance Contracts to date on 19 of the 105 accounts have a planned to date savings of 34.6 MWh, saving of \$2.94 M (cost avoidance)

Goals related to building energy use

- Reduce 2011 energy use by 40% by 2021
- Standardized HVAC and Lighting Controls
- Get major facilities in the EPA Portfolio Manager by 2016
- 10% Renewable Cogeneration by 2021

Building Energy Initiatives

- Setting Temperature Standards with standardized control systems
- Preventative Maintenance
- Energy Conservation Projects
 - HVAC and Lighting Upgrades
- Shedding Loads
- Changing Behaviors
- Co-generation

Set Standards

Temperature

- Cooling 75F +/-2
 - Unoccupied set to 90F
- Heating 70F +/-2
 - Unoccupied set to 55F
- Hot water 120F

Standardized Controls

- 140 bldgs to date
- Direct Digital Controls automated
- Eliminate pneumatic
- Standardize graphics for diagnostic capability
- Web-enabled remote access
- Competitive bid repairs

Performance Contracts

Comprehensive electric, water, gas, behavioral projects paid through energy savings

- equipment retrofits and commissioning;
- renewable energy;
- partnering for financing;
- International Measurement and Verification Protocol;
- independent PE review of guaranteed saving

Current Performance Contracts

- Pepco- City Hall and Libraries Council Chamber LED Lights – 9.9 MkWh (\$798K/yr)
- 2. Phase #2 Amendment Pending
- Schneider Joulex Automation- Citywide 3.2 MkWh (\$284K/yr)
- Texas A&M Energy Systems Lab –Park and Recreation –Pending Independent Review-10.5 MkWh (\$639K/yr)
- Pepco Office of Cultural Affairs Pending Independent Review – 10.6 MkWh (\$706K/yr)

HVAC Upgrade Projects

- City Hall Law Library
- Recreation Centers –Tommie Allen, JC Phelps, Eloise Lundy, Fireside
- Libraries- Renner Frankford, Oak Lawn, Park Forest, Preston Royal, Forest Green, North Oak Cliff
- Oak Cliff Municipal Center
- Perot Museum of Natural History at Fair Park

Load Shedding

- Electric Reliability Council Of Texas

 — Reliability & Operations Committee
- Emergency Response Service Program
 - Voluntary load reduction within 10 minutes during a grid emergency
 - Assists in preventing rolling black-outs citywide
- 4 Buildings currently included
 - City Hall
 - Central Library
 - Oak Cliff Municipal Center
 - Jack Evans Police Headquarters

Behavioral



- SECO Low Cost Guidelines Implementation
 - 140 initiatives for energy management
 - Department Savings Competition
 - EBS Preventative Maintenance Coordination

Join DOE Better Buildings Program



- Commitment to lead in saving energy, saving money, and showcasing the best energy saving strategies and their results. Partners commit to an energy savings pledge, a showcase building, and to share their progress.
- EPA- Portfolio Manager Benchmarking

Energy Management Committee

Led by **PBW**— includes representatives from city departments: AVI, CES, CIS, DFD, DPD, DWU, EBS, EHS, OCA, PKR and TWM

- Assists in coordination of electric procurement contract
- Monitors compliance with Environmental Management Plan energy issues
- Communicates Building Standards
- Develops Behavioral Initiatives (Training & Publications)
- Tracks annual department projects and results

Sustainable Technologies

- 50% of electricity Renewable Energy Credits- wind energy
- DWU Bio-gas approx. 5% city total
- Geothermal HVAC
 - South Central Police, Fire Stations #32 & #37, Pleasant Grove Library
- Solar thermal water heating
 - City Hall, OCMC, Jack Evans, Central Library
- Solar Photo-voltaic
 - Prairie Creek Library, Hensley Field and Fire Stations #27

Planned Solar Projects

Rooftop Solar

- Convention Center pending verification of ROI and scheduling
 - Scheduling and funding challenges
- SECO LoanSTAR funding
- Oncor Solar Rebates

Solar Farms



- Exploring RFP for site selection services
- Researched demand generation alternative to decrease solar system cost

Dallas 2030 District

- The Dallas 2030 District is a national, private sector led effort, utilizing collaboration, incentives, and shared resources to improve the performance of buildings in downtown Dallas (8th in county)
- The Dallas 2030 District is a non-profit collaborative managed by a Leadership Council and the South Central Partnership for Energy Efficiency as a Resource (SPEER)
- The District goals include reducing the district energy and water use by 50% by 2030 and reducing transportation impacts

20300 DISTRICT®



City Buildings Included:

- City Hall
- Dallas Convention Center
- Central Library
- Meyerson
- Dallas Museum of Art

Financing/Budget

Conservation projects are funded through:

- Bond Program
- Major Maintenance
 - Leveraged by ONCOR incentives
- Performance Contracts
 - Low interest loans
 - State Energy Conservation Office- LoanSTAR Funds
 - Private Party
- Grants/loans- ARRA, CDBG, QECB's, DWU

Current Actions Timeline

Action Item	Timeframe
Submit ERCOT ERS Program Feb- May Term	Jan 2015
Council award Office of Cultural Affairs Performance Contract SA#1	Feb 2015
Notification from SECO of Solar PV Project Loan	Feb 2015
Behavioral Policy and Library Contest	Mar 2015
Join Better Buildings Program	Mar 2015
Council award PKR Performance Contract	Mar 2015
Review usage of Qualified Energy Conservation Bonds	Jul 2015
Submit SECO Performance Contract- City Hall #2	Jul 2015

Future Actions

- Decide what to do with City Hall Data Center
- Coordinate Solar PV with 2016 Electric
 Procurement to incorporate solar net-metering
- Develop automated commissioning into controls systems
- Monitor Oncor LED Street Lighting changes
- Develop next Bond Program Energy Projects

Questions?

Memorandum



DATE January 9, 2015

Honorable Members of the Quality of Life & Environment Committee: Dwaine R. Caraway (Chair) Sandy Greyson (Vice Chair), Adam Medrano, Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

SUBJECT Department of Code Compliance

On Monday, December 8, 2014, a portion of the Department of Code Compliance briefing was presented to the Quality of Life & Environment Committee. The Committee requested that the briefing be placed on the first meeting in January 2015 to allow for the whole briefing to be received.

On Monday, January 12, 2015, the remainder of the briefing will be presented.

The briefing and additional information requested at the last meeting are attached for your review.

Please contact me if you have any questions.

Joey Zapata

Assistant City Manager

Attachment

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
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Department of Code Compliance

Quality of Life & Environment

Committee

January 12, 2015



Purpose

- Provide an overview of the Department of Code Compliance
- Detail specific programs and functions of each division within the department which will be evaluated during sunset review process for FY14-15
- Review key service requests received during FY13-14 and recent trends
- Discuss current challenges and next steps

Role of the Department

- Our mission is to foster clean, healthy, safe communities while preventing physical blight in Dallas neighborhoods
- Code Compliance enforces over 900 City ordinances across 27 chapters of the Dallas City Code

Role of Department

Volume I

Chapter 7

Animal Control

Chapter 7A

Anti-Litter Regulations

•Chapter 8A

Boarding Home Facilities

Chapter 9C

Carryout Bags

•Chapter 10

Buses and Shuttles

Chapter 10A

Limousines

Chapter 10B

Non-motorized passenger vehicles

Chapter 12A

Code of Ethics

Chapter 15A

Temporary Political Campaign Signs

Chapter 15D

Emergency Vehicles

Chapter 16

Life Hazard - Gas Leaks

Chapter 17

Food Establishments

•Chapter 18

High Weeds

Junk Motor Vehicles

•Chapter 19

Unwholesome Premises (Sewage)

Scrap Tire Enforcement Program

Mosquito-Breeding

Chapter 27

Minimum Urban Rehabilitation & Multi-Family

•Chapter 28

Parking Oversized Vehicles in Residential Areas

Volume II

•Chapter 31

Graffiti Abatement

Lock, Take, Hide

Life Hazard - Refrigerator

•Chapter 40

Vector Control

•Chapter 43A

Swimming Pools

Building Number

Chapter 45

Taxicabs

Chapter 47

Trailers, Trailer Parks, Tourist Camps

Chapter 48A

Vehicle Tow Services

Chapter 48C

Vehicle Immobilization

Chapter 48B

CBD Vacant Buildings

Chapter 49

Water Conservation

Chapter 50

Consumer Affairs

Volume III

•Chapter 51A

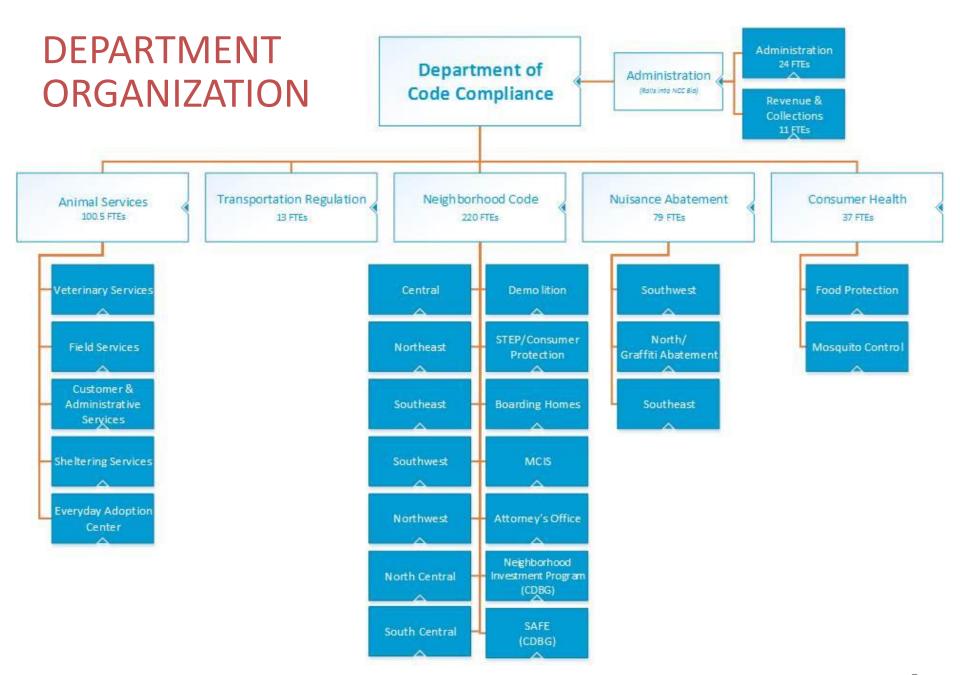
Signs

Zoning/Usage Regulations

Yard Lot & Space Issues

Fences/Screening

Visibility Obstructions



Code Compliance Budget Summary

Division		FY14-15 Expenditure Budget
Neighborhood Code		\$17,234,362
Animal Services		\$8,874,329
Nuisance Abatement		\$5,583,399
Consumer Health		\$2,874,654
Transportation Regulation		\$815,861
	Total	\$35,382,605

Code Compliance Revenue

Division	FY14-15 Revenue
Neighborhood Code • Major revenue items: Multi-tenant registration, consumer protection and swimming pools.	\$4,312,604
 Animal Services Major revenue items: Registration of dogs and cats, administration of animal control fees such as adoptions, impoundments and intact animal permits. 	\$980,900
 Nuisance Abatement Major revenue items: Payments of liens for mowing, heavy clean, secure closures and demolition. 	\$775,500
Consumer Health • Major revenue items: Permit fixed food establishments, temporary and mobiles.	\$3,132,415
Transportation Regulation • Major revenue items: Taxicabs, Limousines, Ambulance and non-motorized.	\$1,362,380

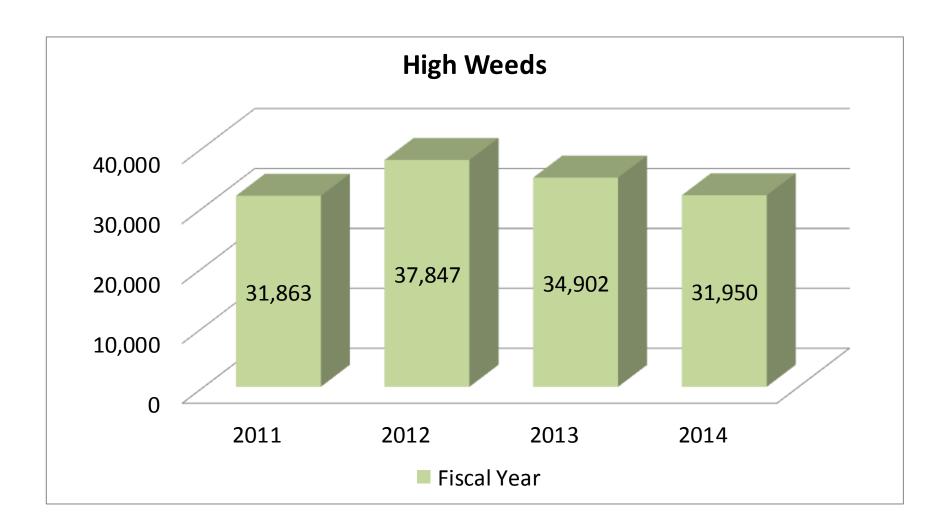
Service Requests

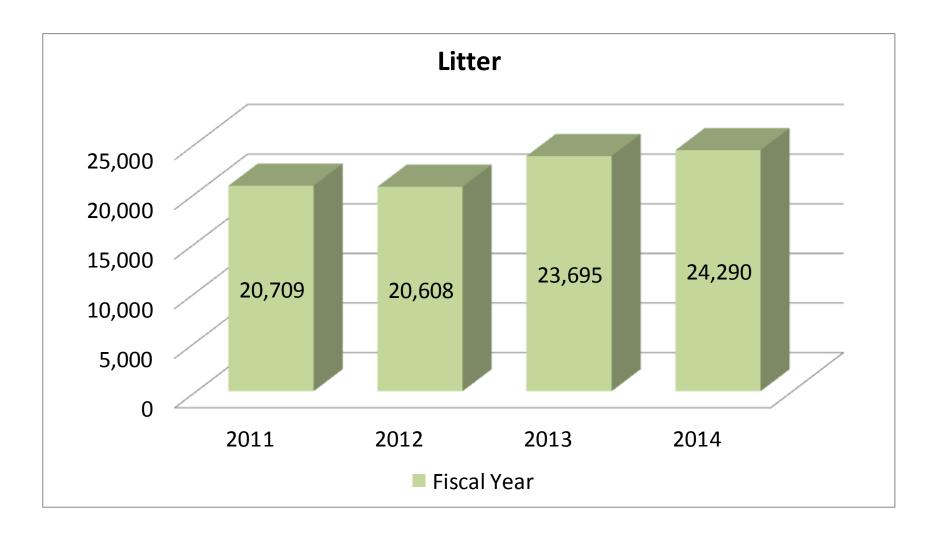
- The Department of Code Compliance addresses approximately 300,000 service requests annually
- Common service requests:
 - High Weeds
 - Litter
 - Loose Animals
 - Open/Vacant Structures
 - Bulky Trash
 - Junk Motor Vehicles
 - Vector Control

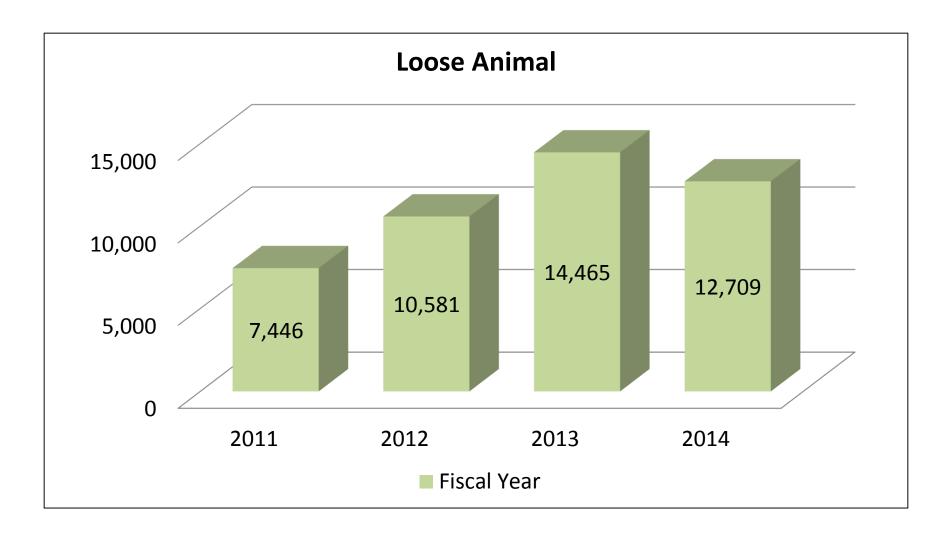
- Restaurant Complaints
- Graffiti
- Substandard Structure
- Illegal Signs
- Taxi Complaints
- Obstructions
- Illegal Land Use (Zoning)

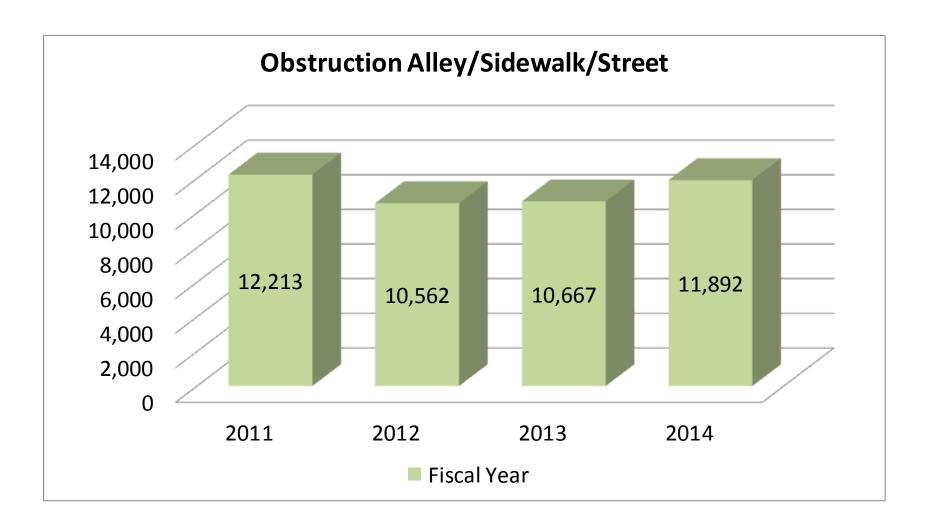
Code – FY13-14 Top Service Requests

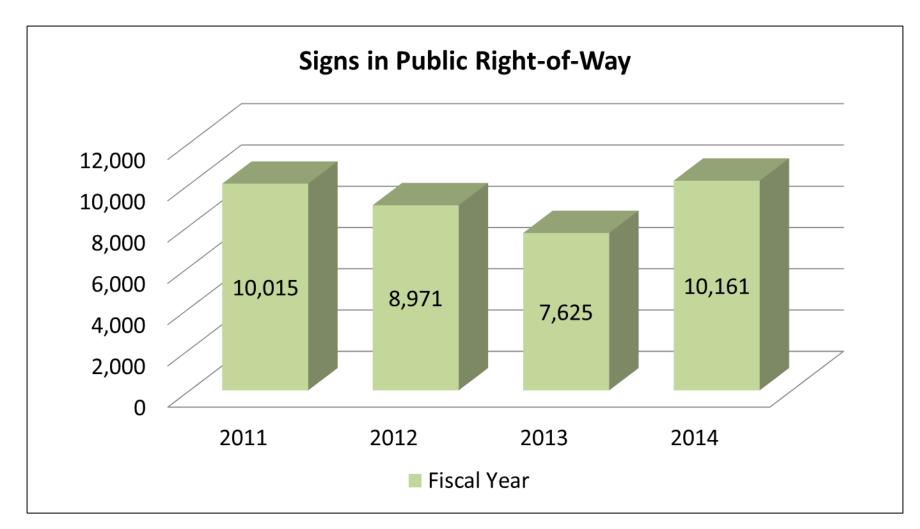
Service Request Type	Number
High Weeds	31,950
Litter	24,290
Loose Animal	12,709
Obstruction Alley/Sidewalk/Street	11,892
Signs In Public Right-of-Way	10,161
Bulky Trash Violation	10,090
Confined Animal	7,249
Substandard Structure	6,817
Junk Motor Vehicle	5,349
Sick/Injured Animal	4,760

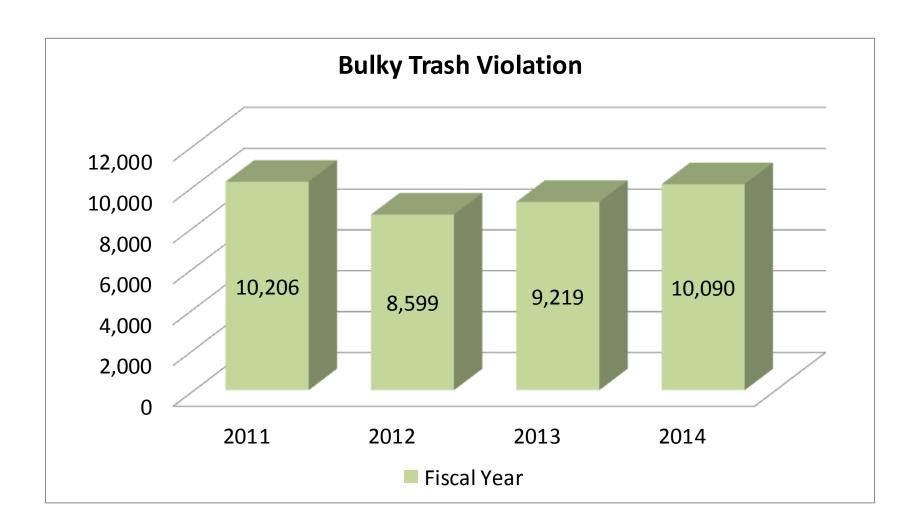


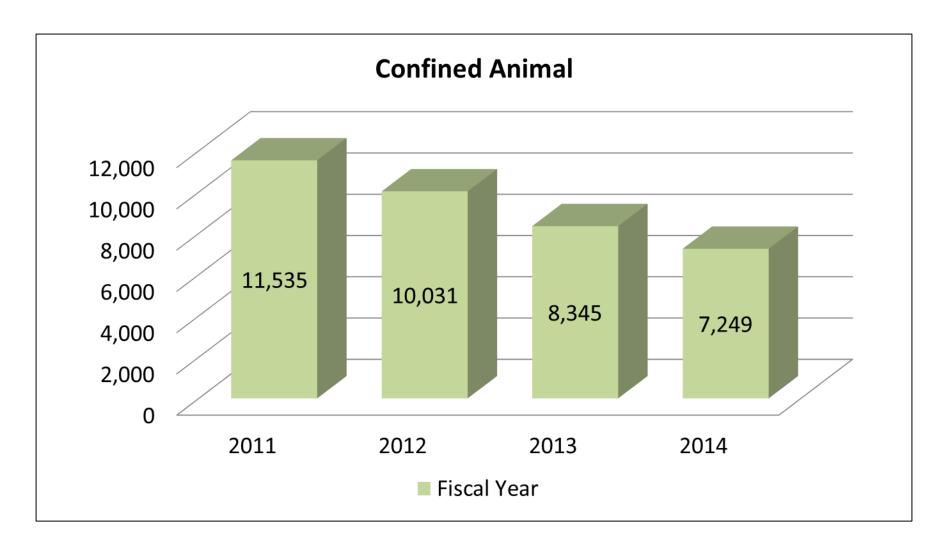


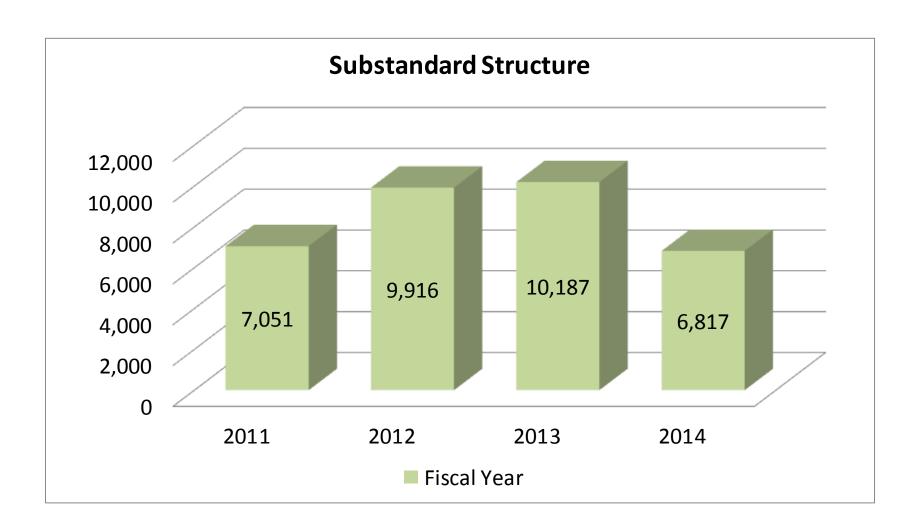


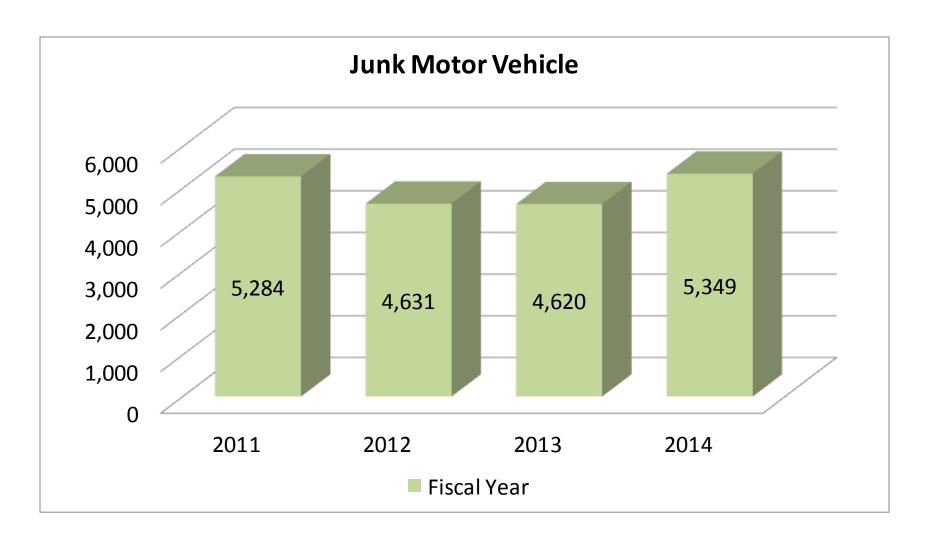


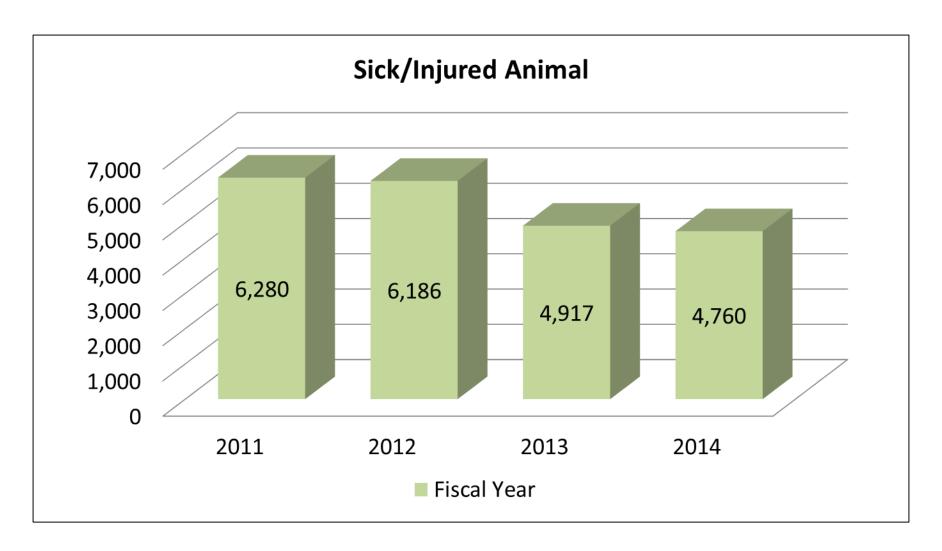




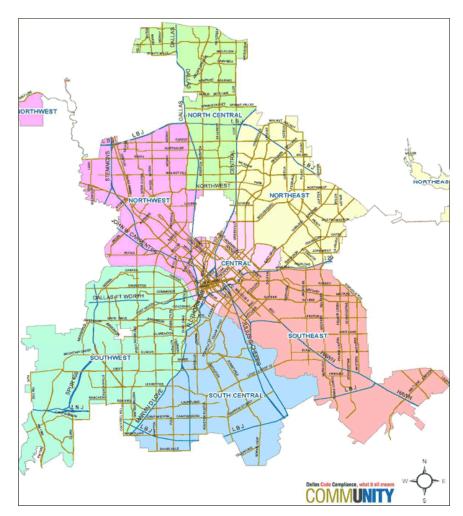








- The Neighborhood Code Division consists of Community Code Districts and Specialized Units
 - Community CodeDistricts
 - 7 Districts
 - Ensure compliance with property standards and neighborhood integrity
 - Aligned with City service areas and police patrol divisions

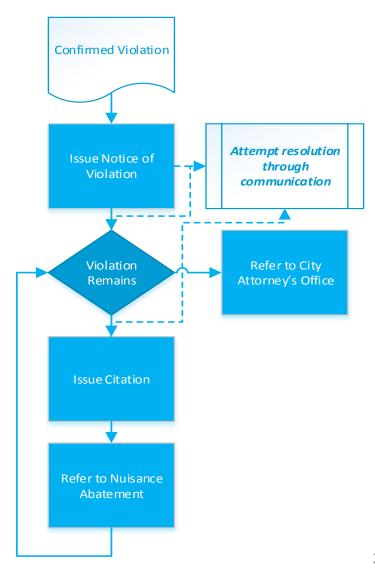


- 8 Specialized Units
 - Boarding Home Facilities
 - Demolition
 - Multi-Tenant Community Integrity Specialist (MCIS)
 - Community Prosecution/Litigation support for City Attorney's Office
 - Neighborhood Investment Program (NIP) (CDBG Grant Funded)
 - Support Abatement Forfeiture and Enforcement (SAFE) (CDBG Grant Funded)
 - Consumer Protection/Scrap Tire Enforcement
 - Revenue & Collections

- Community Code Districts
 - 220 FTE
 - Cadets undergo a 5-week training academy
 - Apprentice in Districts
 - State Examination Texas Department of State
 Health Services
 - Training 4 to 6 months from start date

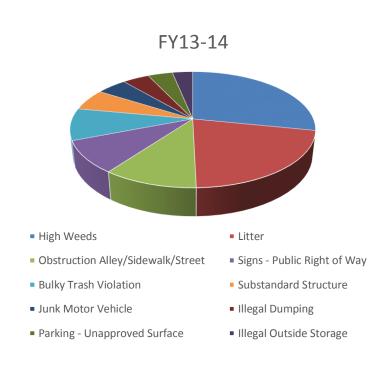
- Community Code Districts
 - Top 10 Common Code Violations:
 - High Weeds & Grass
 - Street/Alley/Sidewalk Obstructions
 - Bulky Trash
 - Junk Motor Vehicles
 - Illegal Outside Storage
 - Litter
 - Signs on Public Right of Way
 - Substandard Structures
 - Illegal Dumping
 - Graffiti

- Community Code typical steps to obtain compliance:
 - Issue Notice of Violation (NOV) in person or by mail
 - Issue Citation
 - Refer to NuisanceAbatement
 - Refer to City Attorney's
 Office for further
 criminal or civil action

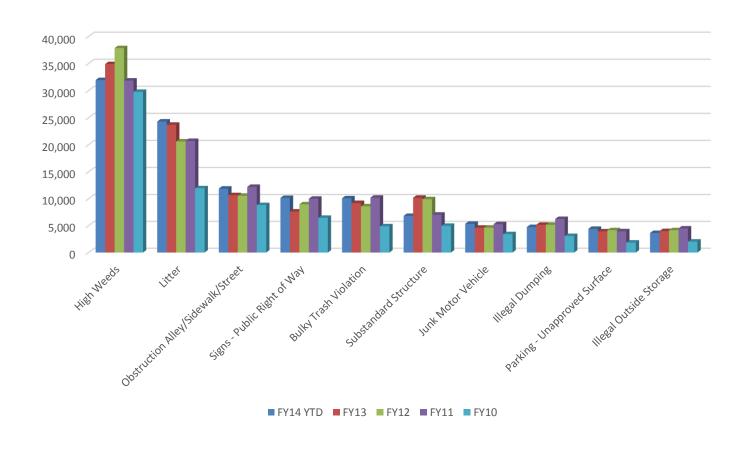


Community Code Top Service Requests for FY13-14

Service Request Type	FY13-14
High Weeds	31,950
Litter	24,290
Obstruction Alley/Sidewalk/Street	11,892
Signs - Public Right of Way	10,161
Bulky Trash Violation	10,090
Substandard Structure	6,817
Junk Motor Vehicle	5,349
Illegal Dumping	4,745
Parking - Unapproved Surface	4,412
Illegal Outside Storage	3,633



Community Code – Five Year Trend



Frequent concerns by area

- Illegal dumping in the Southern sector
- Bandit signs in the Pleasant Grove area
- Illegal vending in the Bachman Lake area
- Weekend garage sales -Citywide
- Water conservation in Northeast/North Central Dallas

Targeted Approaches

- Illegal dumping enforcement being enhanced by the purchase of four (4) portable cameras to be installed in 1st quarter 2015
- Burner phones purchased to combat bandit signs
- Illegal vending task force set up
- Weekend garage sales addressed daily but specifically by Code's Saturday work crew
- Water conservation night/early morning crew during August and September 2014 resulted in over 1,000 notices of violations issued

- Next Steps:
 - Ordinance Amendments
 - Align regulation of urban nuisances with state law
 - Revise administrative adjudication procedures
 - Simplify registration procedures for multi-tenant and Non-Owner Occupied Rental Properties
 - Targeted enforcement

- Ordinance adopted by City Council on June 27, 2012 to ensure that:
 - Residents live in safe, sanitary and decent housing
 - Residents are not abused, neglected or exploited
 - Adequate fire-rescue and police personnel and vehicles are available to service residents
 - The City can identify and facilitate appropriate responses to residents who may require special assistance during an emergency or at any other time
- Created Chapter 8A Boarding Home Facilities and amended Chapter 33 Personal Care Facilities

• Definition:

- Furnish lodging to 3 or more persons unrelated
- Provide assistance with daily living activities
- Does not provide personal care services
- Handicap facilities may have up to 8 persons
- Exemptions for entities licensed by the State

- Key requirements:
 - Annual registration \$500
 - Annual interior/exterior inspections conducted
 - 850 per year
 - Applicants must provide documentation that all ad valorem taxes, fees, fines and penalties owed to the City are current and paid in full
 - Owners must adhere to all City Code regulations

- 7 FTE
- Staffed with specially trained Caseworkers and Code Inspectors
- Program Results:
 - 120 Boarding Home Facilities identified
 - 1,705 inspections and re-inspections conducted since implementation
 - 587 service requests
 - 42 citations have been issued

- Next Step
 - Update and proposed ordinance amendments to Housing Committee in January 2015
 - Fee study

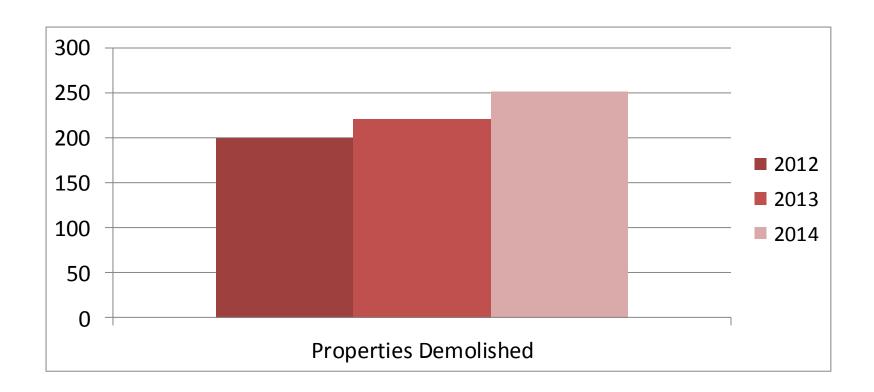
Blighted Housing Demolition

- 4 FTE
- Identify blighted, vacant structures and partner with the City Attorney's Office to obtain court-ordered demolitions
- Authority
 - Chapters 16, 27 and 52of the Dallas City Code
 - Chapter 214 of the Texas Local Government Code
 - Chapter 54 of the Texas Local Government Code
- 252 structures demolished in FY13-14
- Lien property
- \$2.14 million allocated in FY14-15

Blighted Housing Demolition

Blighted Housing Demolition

Historical

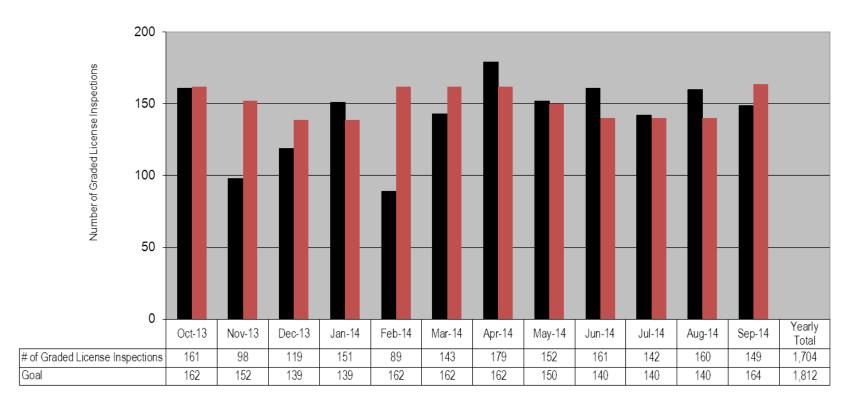


Multi-Tenant Community Integrity Specialist (MCIS)

- 21 FTE
- Enforce Chapter 27
 - Responsible for graded license inspections for over 2,700 apartments and approximately 350 condo communities city wide
 - Over 1,700 graded license inspections conducted in FY13-14
 - All graded license inspections are current (excludes CAO and SAFE properties)

Multi-Tenant Community Integrity Specialist (MCIS)

Number of graded license inspections per month



Fees

- Registration
 - \$10 times the number of units on the property for occupied properties
 - No fee for an unoccupied property with an annual Exemption form filed

Inspection

- Graded license inspection no fee
- 1st re-inspection no fee
- After 1st re-inspection and non-compliance
 - Administrative failure \$20 times the number of units
 - Inspection failure \$30 times the number of units
- After 2nd re-inspection and subsequent re-inspection(s)
 - Dwelling units \$50 times the number of units inspected
 - Exterior \$50 times each violation re-inspected

- Ensures compliance with the following requirements:
 - Certificate of Occupancy
 - Multi-Tenant Registration
 - Swimming Pool/Spa Permit (if applicable)
 - Crime Watch Prevention Lease Addendum
 - Crime Watch Meeting Attendance
 - Emergency Response Form
 - Lock, Take Hide Signs
 - Master Meter Notice

Authority to enforce remediation of the following violations:

Interior	Exterior
Holes in walls, ceilings or floors	High weeds
Insect/rodent infestation (including bed bugs)	Litter
Weather/water tight (weather stripping)	Graffiti
Hot water (minimum temperature of 120°F)	Junk Motor Vehicles
Peep hole/keyless deadbolt lock	Pot holes in parking lot
Missing electrical switches or cover plates	Required fencing
Exposed wiring	Overflowing dumpster
Inoperable A/C (April 1st—November 1st if no	Broken windows/doors
window screens are provided)	Decayed/exposed wood
Inoperable Heating (November 16th—March 15th)	Unsound stairs, rails or balconies
Plumbing Fixtures/Faucets, Water tight sink, water	Trip hazards
closed, tub or shower (missing tile, etc.)	Holes or cracks in walls
Water Leaks/Pipes/Holes around	Inadequate security lighting
Smoke Alarms	Pool safety
Overcrowding	Improper sewage discharge
Subflooring/Floors/Trip hazards	Outside Storage on Patios

- Types of inspections
 - Graded License Inspection
 - Non-graded Inspection
 - Supplemental Inspection
 - Assisted Inspections
 - City Attorney's Office (CAO)
 - Support Abatement Forfeiture and Enforcement (SAFE)
 - Re-inspections

Next Steps:

- Proposed ordinance amendments to Housing Committee in Spring 2015 to strengthen Chapter 27 in order to improve public safety and neighborhood quality of life
 - Definitions
 - Tenant Responsibility
 - Minimum Urban Housing Standards
 - Hearing Officer
 - Registration Expiration Date Change
 - Inspection Fees
 - Non-Owner Occupied Registration
 - Pools
- Seek input from industry stakeholders on proposed changes in December 2014 / January 2015
- Online Registration Portal
- Fee study

Community Prosecution and Code Litigation Support

- Code Compliance staff assigned to two sections of the City Attorney's Office involved in Code Enforcement:
 - Community Prosecution
 - 10 Code Staff
 - 15 Attorneys
 - 2 Fire Prevention Officers
 - Code Litigation
 - 4 Code Staff
 - 6 Attorneys

Community Prosecution (CP)

- Assistant City Attorneys, Code Inspectors and Fire Prevention work together as a team to improve quality of life and increase public safety by:
 - Improving neighborhood quality of life through prosecuting impact offenders and utilizing civil code enforcement tools to improve substandard properties
 - Focusing problem-solving efforts in a geographically identifiable area
 - Engaging, educating, empowering private citizens as well as City staff

Code Litigation

Code Litigation:

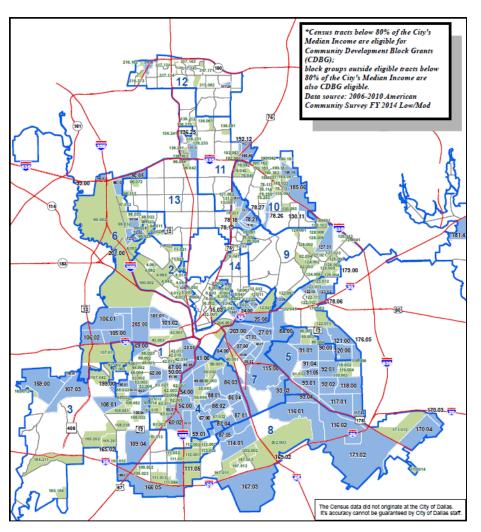
- Utility disconnection at Master Metered Apartment complexes
- Chapter 54 and Chapter 211 lawsuits regarding zoning, code or environmental issues
- Lawsuits in Municipal Courts on vacant, dilapidated, demolition-worthy single family structures
- Work with Dallas Police Department on criminal nuisances and sexually oriented businesses
- Fair Housing

Neighborhood Investment Program (NIP)

- 8 FTE
- Provide enhanced code enforcement activities within the NIP designated target areas:
 - CDBG funded (\$507,575)
 - Intensified neighborhood Inspections
 - Code inspectors determine the presence of violations, issue notices to comply and issue citations

Neighborhood Investment Program (NIP)

- NIP Target Areas:
 - West Dallas
 - South Dallas-Jubilee/Owenwood/ Dolphin Heights/Frazier Courts
 - South Dallas-Ideal/Rochester Park
 - North Oak Cliff-Marsalis
 - LancasterCorridor/AlamedaHeights



Support Abatement Forfeiture and Enforcement (SAFE)

- 2 FTE
- Provide enhanced code enforcement by collaborating with DPD
 - CDBG funded (\$96,000)
 - Focus on substandard properties where criminal activity exist
 - Target areas based on high level of criminal activity and high number of code violations
 - Halt further neighborhood decline/deterioration

- 2 FTE shared with Scrap Tire Enforcement
- Investigate claims of fraudulent business dealings and issue annual permits & licenses:
 - Home Repair
 - Electronic Repair
 - Single-Use Bag
 - Scrap Tire Enforcement
 - Motor Vehicle Repair Shop
 - Motor Vehicle Tow
 - Scrap Tire

- Vacant Buildings
- Wood Vendor
- Credit Access Business

- Home Repair
 - License required to perform home repairs for compensation
 - \$100 annual fee
- Electronic Repair
 - License required to engage in electronic repair business
 - \$175 annual fee
- Wood Vendor
 - License to sell wood
 - \$75 annual fee

- Vacant Buildings
 - Chapter 48B
 - Buildings located in the City's central business district, regardless of structural condition, required to register
 - Registration / Inspection
 - \$75 certificate fee
 - \$185.64 + (\$0.009282 x total square feet of business area) inspection fee
 - 18 buildings registered / inspected

- Credit Access Business "Pay Day Lender"
 - Enforcement handled by Code Administration and Community Prosecution Team
 - Business must obtain a state license
 - Location must comply with Dallas Development Code
 - Business must maintain records
 - Restrictions on access to credit
 - Citation up to \$500 per day
 - \$50 annual fee
 - 117 businesses with active registration in FY13-14

Single-Use Carryout Bag

- Ordinance passed March 26, 2014 and effective January
 1, 2015
- Enforcement handled by Community Code Districts
- Businesses required to register if they issue single-use bags
- Annual registration free
- Businesses required to collect \$0.05 environmental fee (per bag)
- Businesses required to remit 90% of environmental fee to the City

• Definition:

- Enforce Chapters 18 and 19 of Dallas City Code
- Issue annual permits & licenses for tire-related businesses in the City
- Code Inspectors perform routine and complaint driven inspections:
 - Issue citations
 - 532 facilities licensed for tire business
 - 208 licensed as mobile tire repair/transporter
 - 205 Notices of Violation(NOV) and 20 citations issued in FY13-14

- 2 FTE shared with Consumer Protection
- Tire Businesses
 - Businesses where used tires are collected, repaired, processed, recycled, scrapped, sold, bought or stored must be permitted
 - \$315 annual license fee
- Mobile Tire Repair Unit
 - Business that repairs tires at any temporary location such as a roadway, alley, parking lot or residence
 - \$30 annual license fee

Tire Business and Mobile Tire Repair Unit



- Tire Transporters
 - Vehicles used for the transport of scrap tires in the City must display a valid scrap tire transporter decal
 - Separate application for each vehicle used
 - \$20 annual fee





- Manifest
 - Tracking record / history of disposal
- Accumulation of Tires
 - One or more new or used tires must be stored

under a roofed structure



Consumer Protection / Scrap Tire Enforcement

- Next Steps
 - Fee Study
 - Online registration/payment portal
 - Cross train Consumer/Demo/Single-Use Bag groups to minimize coverage areas and increase enforcement
 - Continual education in Scrap Tire Enforcement as well as cross talks with other major cities to research best practices

- 11 FTE
- Division formed in 2010
- Consolidate all revenue collection for Code Compliance into a centralized team
- Staff reassigned from field offices to the new unit
- Primary contact for Code District Managers/Inspectors

Process all permit/certificates for Code Compliance

Permits / Certificates Issued in FY13-14			
Electrical Repair	54		
Home Repair	1,965		
Mobile Tire/Transporter	255		
Motor Vehicle Repair	1,294		
Multi-tenant Registration	2,088		
Scrap Tire License	510		
Swimming Pool Permit	841		
Vacant Buildings	18		
Credit Access Business	117		
Wood Vendor	8		

- Process work orders from Nuisance Abatement
 - 7,492 liens filed in FY13-14
 - Weed Liens 6,593
 - Secure Closure Liens 780
 - Demolition Liens 119
 - File liens with Dallas County
 - Process disputes
 - Hold dispute hearings

Revenue & Collections Managed Revenue

	FY11-12	FY12-13	FY13-14*
Pet Registration	\$345,458	\$377,145	\$338,792
Wood Vendor	\$1,425	\$838	\$975
Motor Vehicle Tire Service/Repair	\$285,641	\$254,895	\$266,604
Scrap Tire License Fee	\$158,055	\$130,425	\$176,205
Electronic Repair	\$11,025	\$9,804	\$10,325
Home Repair	\$290,246	\$197,928	\$202,604
Vacant Building Registration	\$14,056	\$14,257	\$17,110
Credit Access Business	\$10,450	\$7,706	\$5,700
NOORP	\$26,350	\$14,375	\$21,875
Garage Sale Permit	\$232,183	\$226,953	\$42,297
Multi-Tenant (Registration/Inspections)	\$2,820,485	\$2,747,490	\$2,425,206

- Next Steps
 - Online payment portal for all certificate/permit types
 - Propose three year pet registration process
 - New garage sale tracking
 - Collections
 - Fee study

Animal Services

Animal Services

- Achieve a healthy and safe community for people and animals through outreach, education and enforcement
 - Reduce roaming dogs through enforcement and outreach
 - Increase resources for people and animals through civil citations and public/private partnerships
 - Achieve a 90% Live Release Rate





Animal Services

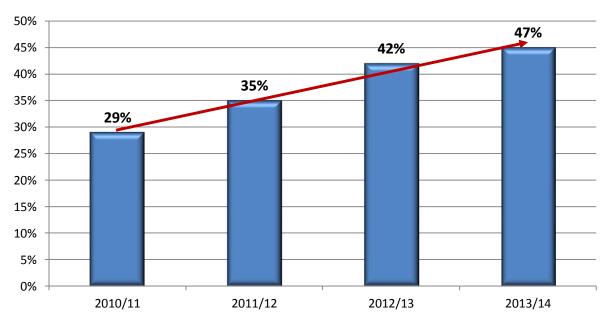
- 100.5 FTE + contracted services
- 4 Specialized Units
 - Sheltering Services
 - Field Services
 - Veterinary Services
 - Administration and Customer Services



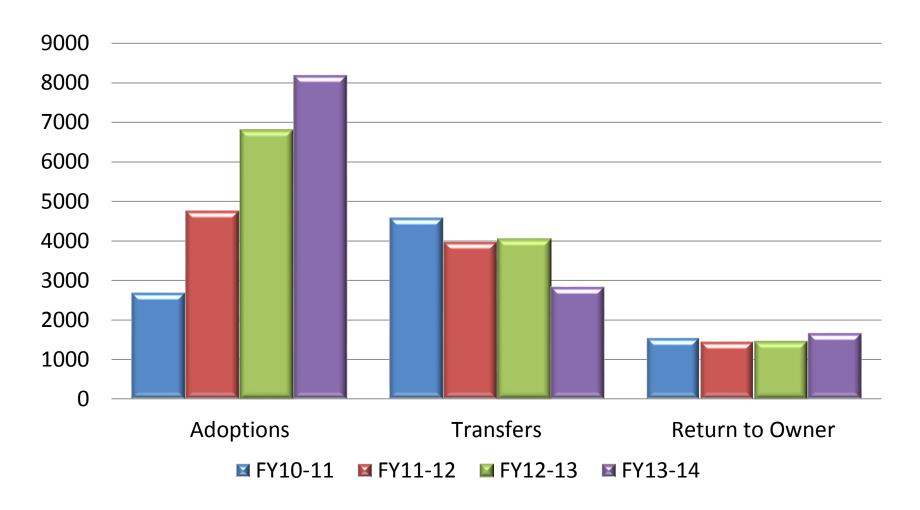
Live Release Rate

- 1,686 pets reunited with owners
- 11,043 animals placed
- Over 50,000 people served

Live Release Rate All Animals

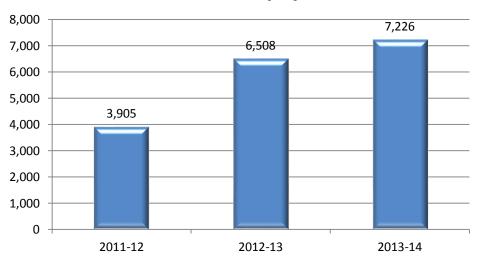


Shelter Outcomes

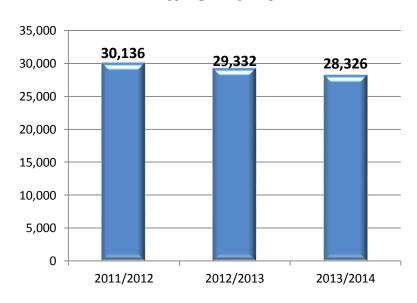


Medical Program

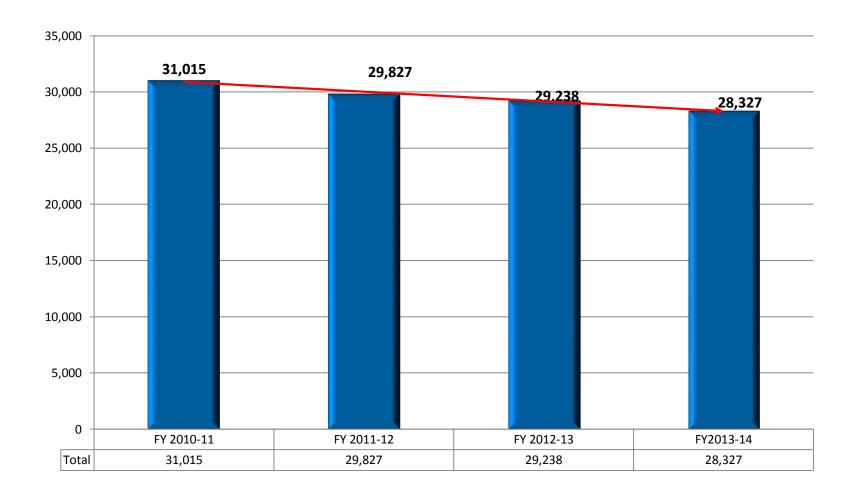
Number of Animals Spayed/Neutered



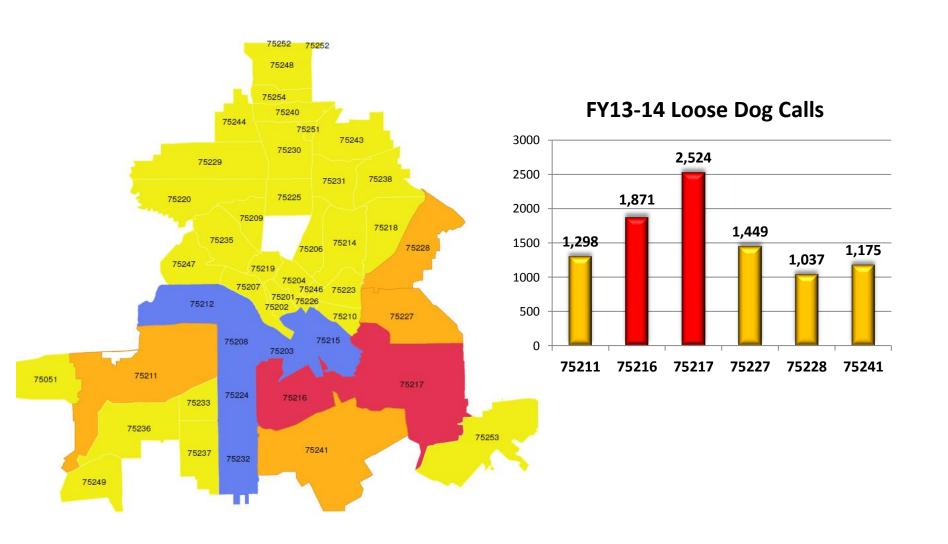
Intake Exams



Animal Intake



FY13-14 Loose Dog Calls



Compliance Strategy: "SMART SWEEPS" Project

- Program Results
 - Program launch event April 2014
 - Five (5) sweeps since April 2014
 - Officers touched 1,219 households since launch
 - New call designations & priorities
 - Loose owned call type
 - Revised call priority listing
 - Revised field coverage hours



Compliance Strategy: "SMART SWEEPS" Project (Pilot Project Area)

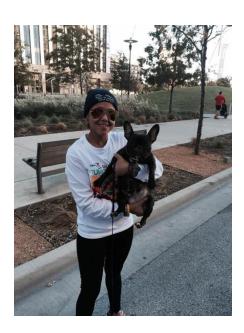
Loose Dog Calls Comparison For 75216

Oct 2013 – July 2014	Loose	Loose- Owned	Total
October 2013	261	n/a	261
November 2013	222	n/a	222
December 2013	171	n/a	171
January 2014	226	n/a	226
February 2014	181	n/a	181
March 2014	204	1	205
April 2014	237	17	254
May 2014	196	21	217
June 2014	171	23	194
July 2014	202	25	227
August 2014	106	87	193
Sept. 2014	93	33	126

Oct 2012 – July 2013	Loose	Loose-Owned
October 2012	273	n/a
November 2012	204	n/a
December 2012	180	n/a
January 2013	250	n/a
February 2013	244	n/a
March 2013	225	n/a
April 2013	230	n/a
May 2013	262	n/a
June 2013	218	n/a
July 2013	197	n/a
August 2013	258	n/a
Sept. 2013	198	n/a

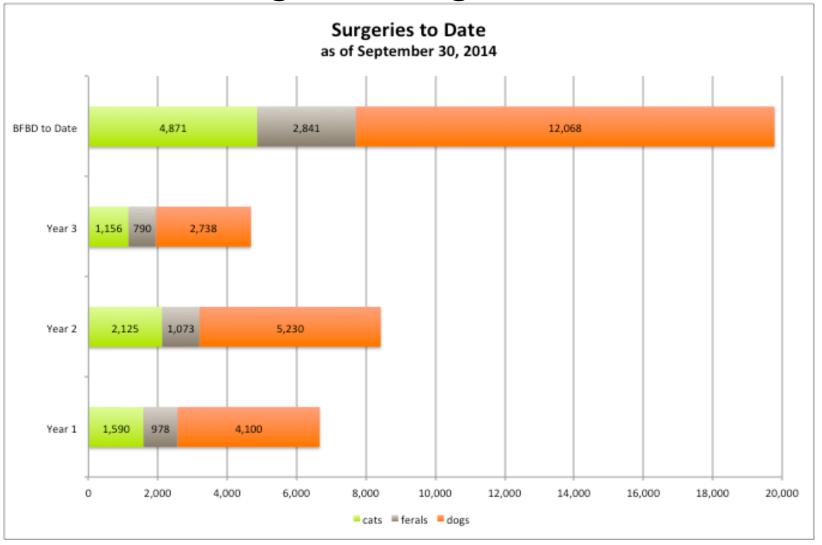
Partner Programs

- Pets for Life (75216)
 - 1,336 signed up for the Pets for Life program
 - Over 1,096 services provided to residents in 75216
 - 875 Pounds of pet food distributed
 - 419 Surgeries provided
 - 283 Pets Vaccinated
 - 394 Pets Microchipped
 - 419 Pets licensed
 - 1,198 volunteer hours



Partner Programs

Big Fix for Big D



Program Updates

- Big Fix Big D
 - Exceeded 20,000 spay/neuter surgeries
- Grow South Dallas
 - Attended/provided education at 17 events from April –
 October 2014
 - Attended/provided education at 24 Crime watch/neighborhood association meetings from April – November 2014
- Serve West Dallas
 - Facilitated Free Vaccination Clinic November 8, 2014

Animal Services

- Next steps
 - Implementation of Civil Citations process
 - State General Assembly & Changes to local ordinances
 - Fee study
 - Grant programs implementation

- 79 FTE
- Division consists of six (6) units/programs:
 - Nuisance Abatement "Mow & Clean" Operation
 - City-Wide Mowing Contract Services
 - Fleet Services
 - Environmental, Health & Safety
 - Community Hand Tool Program
 - Graffiti Abatement & Prevention Program

- Nuisance Abatement operations resolve property standard violations city-wide when owners fail to respond
 - Remove litter, illegally dumped tires, graffiti removal, etc.
 - Cut grass/high weeds and vegetation
 - Perform heavy cleans
 - Secure open and vacant structures
 - Maintenance of City tax foreclosed structures

- FY13-14
 - Mowed and cleaned 34,178 lots
 - Collected and disposed of 21,818 illegally dumped tires
 - Abated 5,654 graffiti violations
 - Secured 1,000 vacant structures

High Weed Removal



Vegetation Removal



Litter Removal



Heavy Clean Removal



Heavy Clean Removal



Graffiti Removal





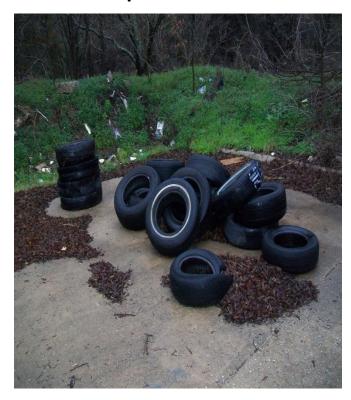
Closure & Boarding (Vacant Structures)



- Tire Abatement
 - Outside exposure is a fire & mosquito hazard



- Tire Abatement
 - Illegal Dumping outside exposure is a fire & mosquito hazard



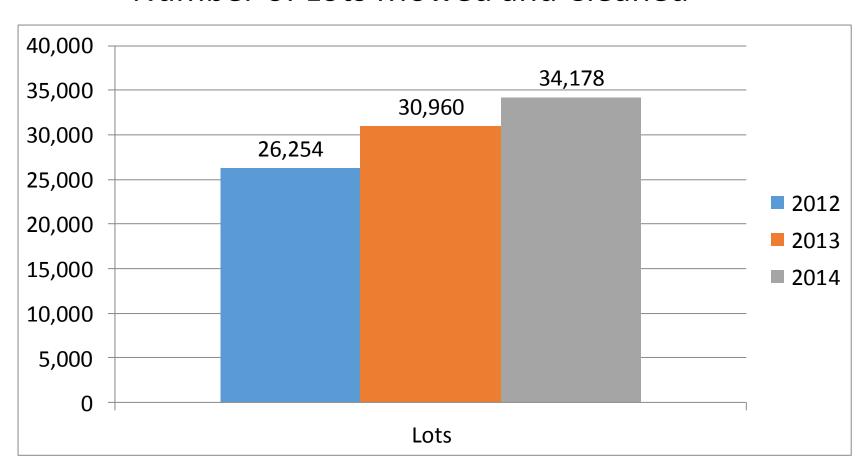


Illegal Dumping



- City-wide Mowing Contract
 - Nuisance Abatement manages and monitors mowing contract services of City-owned properties (high weeds, litter, and vegetation removal)
 - Properties are referred by the Real Estate Division of Sustainable Development & Construction
 - Average 800-1,000 lots per mowing cycle

Number of Lots Mowed and Cleaned



- Fleet Services
 - Manage 360 vehicles and heavy equipment
 - Ensure inventory
 available to support
 department functions
 - Coordinate with EBS on annual vehicle replacement
 - Upgrade equipment with safety features

- Environmental, Health & Safety
 - Conduct required annual safety training for 300 Employees
 - Provide Defensive Driving and CDL Training Classes
 - Update policies and procedures
 - Monitor and track accident records
 - Focus on reduction of preventable accidents
 - Address environmental spills
 - Perform environmental and safety audits

- Community Hand Tool Program
 - Provides loaner mowing equipment and hand tools to community groups, neighborhood associations, and nonprofit agencies
 - Emphasizes community involvement

- Graffiti Abatement Program
 - Build partnerships with community-based organizations
 - Community volunteers reduce vandalism, tagging, and gang graffiti

Next Steps – Partnering with City & Community

- Continue to build upon partnerships with City Marshal's Office, DPD, CAO, church groups and the community at large
- Work with the Community Code Districts to improve notice and referral processes
- Ensure follow-up on 311 calls to ensure quality customer service

Consumer Health

Consumer Health

- 37 FTE
- Committed to enhancing the health and safety of the citizens of Dallas
- Two Specialized Units:
 - Food Protection & Education
 - Mosquito Abatement

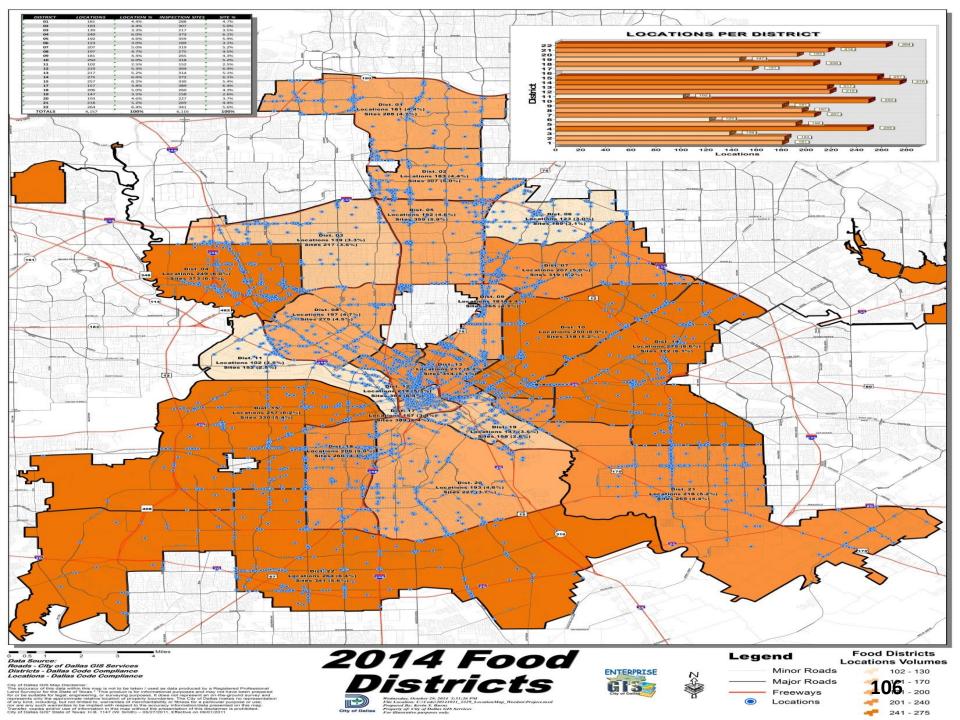
Consumer Health

- City Codes Enforced:
 - Chapter 17 Food Establishment
 - Chapter 19 General Health and Safety
 - Chapter 41A Smoking
 - Chapter 42A Special Events
 - Chapter 50 Street Vending
 - Chapter 51A Zoning

- Conduct fixed food inspections
 - 22 Restaurant Districts
 - Over 6,000 food establishments
- Inspect Temporary Events
 - State Fair of Texas
 - Taste of Dallas
 - Farmer's Markets
 - Summer Feeding Programs
 - Special Events
- Mobile Food Units
- Respond to complaints
- Issue permits for all food establishments

• FY13-14 Revenue*

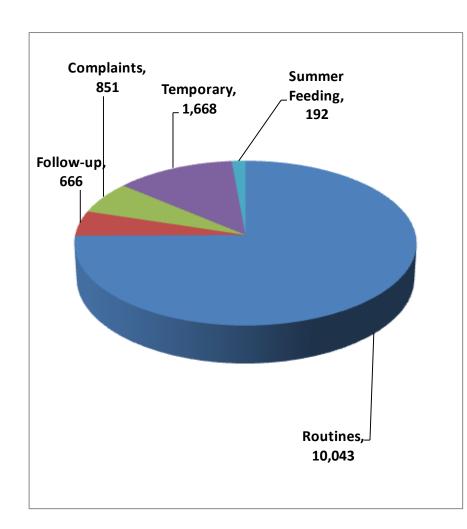
Service Type	Revenue
Annual Food Inspection Permit	\$2,489,252
Mobile/Temporary	\$400,480
Education & Training	\$282,194
Misc.	\$7,004
Total	\$3,178,930



- Types of Inspections:
 - Routine Inspections
 - Conducted every six months
 - Follow-up Inspections
 - Poor sanitation issues
 - Low food scores
 - Complaint Inspections
 - General sanitation/hygienic practices
 - Illness Investigations
 - Smoking, other, etc.

FY13-14 Total Inspections

- Routines 10,043
- Follow-up 666
- Complaints 851
- Temporary 1,668
- Summer Feeding 192



Scoring:

- All establishments start with a score of 100
- Points deducted from 100
- Follow-up:
 - 80 + / Conducted every six months
 - Score of 70-79 / Re-inspect 30 days
 - Score of 60-69 / Re-inspect 10 days
 - Score of < 59 Closure and/or other enforcement action

Complaint:

- Conducted within 2 working days after complaint
- Foodborne 24 hours



- Conduct Commercial Pool inspections:
 - FY13-14 Revenue \$242,180
 - Once per year
 - Over 300 pools
- Education:
 - Conduct Manager of Pool Operation training classes (monthly in English and Spanish)
 - Food Service Manager Certification Program (monthly in English and Spanish)

- Next Steps
 - Ordinance Amendments
 - Incorporate the Texas Department of State Health Services and Texas Administrative Code standards into Chapter 43A of Dallas City Code (swimming pools)
 - Realign Food Districts due to growth

Mosquito Abatement

- Work to prevent the spread of mosquitotransmitted diseases to the public
- Contract with Dallas County to act as Health Authority
- Sanitarians and Neighborhood Code Inspectors serve as Mosquito Trap Team members (May – Oct.)
- 1,937 total collections in 2014

- Deploy traps and collect samples for testing
- Treat standing water with larvicide when it cannot be drained
- Issue a Notice of Violation (NOV) to correct standing water
- Conduct ground-based spraying on positive test results
- Educate citizens on preventive measures

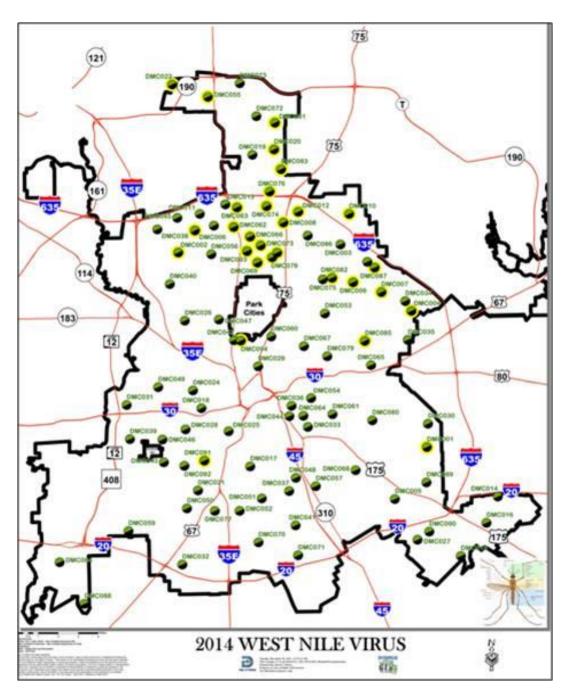
- Media & Prevention
 - Over 1,100 radio spots
 - News releases
 - Emphasize the "4-Ds" of prevention
- Surveillance
 - 90 traps during mosquito season (May Oct)
 - 30 traps during off season

Response

- Spray within 5 7 hours of positive notification
- Double treatment 2 consecutive days
- Sprayed over 65 locations in 2014

Public Outreach

- Free mosquito dunks to City of Dallas residents
- Neighborhood Association meetings/newsletters
- 2014 Mosquito FAQ
- Special Traps



2014 WNV Season

- 90 fixed traps
- 6 special traps
- 52 positives from City of Dallas traps

WNV Human Cases, Dallas County & City of Dallas

WNV Deaths	2012	2013	2014
Dallas County	21	2	0
City of Dallas	9	1	0

WNV Cases	2012	2013	2014
Dallas County	398	16	10
City of Dallas	211	7	8

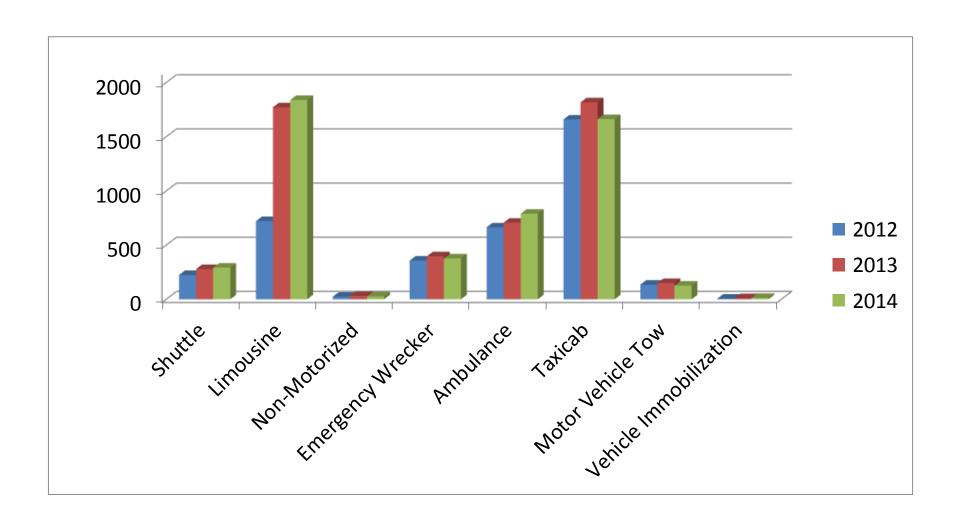
- Next Steps
 - Develop spray guidelines for 2015
 - Review treatment methods for 2015
 - Review water conservation efforts and impact on 2015 mosquito activity

- Permit and regulate ground transportation-forhire services in Dallas:
 - Chapter 45 Taxicabs
 - Chapter 10A Limousines
 - Chapter 10 Shuttles
 - Chapter 10B Non-Motorized
 - Chapter 15D Transfer Ambulances & Emergency
 Wreckers
 - Chapter 48A Motor Vehicle Tow
 - Chapter 48C Vehicle Immobilization

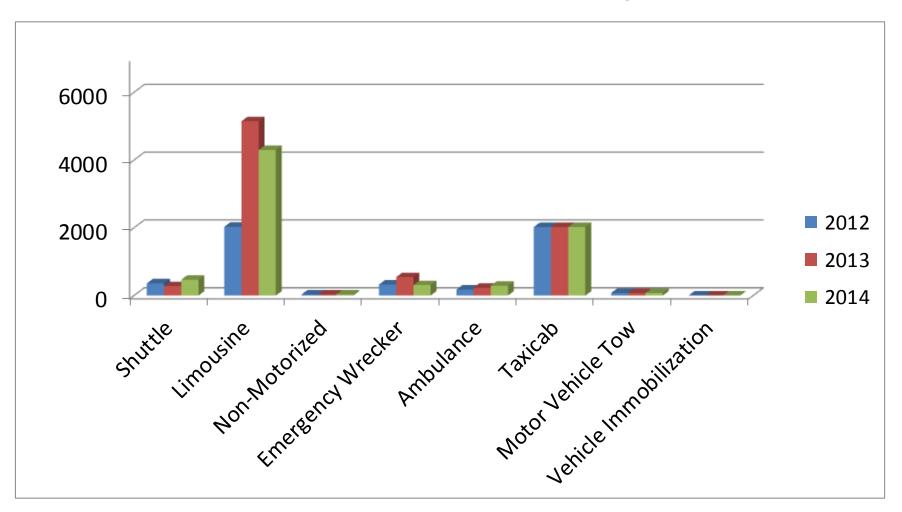
- 13 FTE
- Division provides:
 - Criminal history checks for company owners and drivers
 - Driver Examination (taxicab drivers must pass exam every 2 years)
 - Vehicle inspections
 - Verification of insurance coverage
 - Field inspections

Operating Authority	Companies	Drivers	Vehicles
Taxi	13	1,591	2,022
Limousines	313	3,182	2,964
Shuttle	21	490	437
Emergency Wrecker	37	180	278
Motor Vehicle Tow	15	59	78
Ambulance	17	654	221
Non-Motorized	8	40	30
Booting	2	9	N/A
Total	426	6,205	6,030

Transportation Regulation Driver Permit Summary



Vehicle Permit Summary



• FY13-14 Revenue*

Service Type	Revenue	
Special Service Permit	\$429,730	
Limousine	\$102,877	
Taxicab	\$811,061	
Emergency Wrecker	\$106,348	
Ambulance	\$52,308	
Misc	\$21,826	
Total	\$1,524,149	

Next Steps:

- Council consideration of revised transportation-for-hire ordinance
- New ordinance will consolidate taxicabs, limousines, buses, shuttles and non-motorized vehicles into one transportation-for-hire ordinance
- Allow different modes of transportation-for-hire to compete directly against each other
- Create a level playing field that is fair for all companies
- Ensure public safety

Summary of Projects

- Sunset Review
- Carryout Bag Ordinance
- Transportation-for-Hire Ordinance
- ISO Recertification Audit
- Boarding Homes Briefing to Housing Committee
- Chapter 27 Revisions
 Briefing & Stakeholder
 Meetings
- Swimming Pools Ordinance Change

- Noise Disturbances by Animals Ordinance Change
- Code Case Management
 System
- New Mobile Devices for field staff
- Mayor's Initiative on Blight
- Dallas Animal Services
 Programs
- Department-wide Fee Study
- Pet Registration Briefing
- Audit by City Auditor's Office

Department of Code Compliance

Quality of Life & Environment

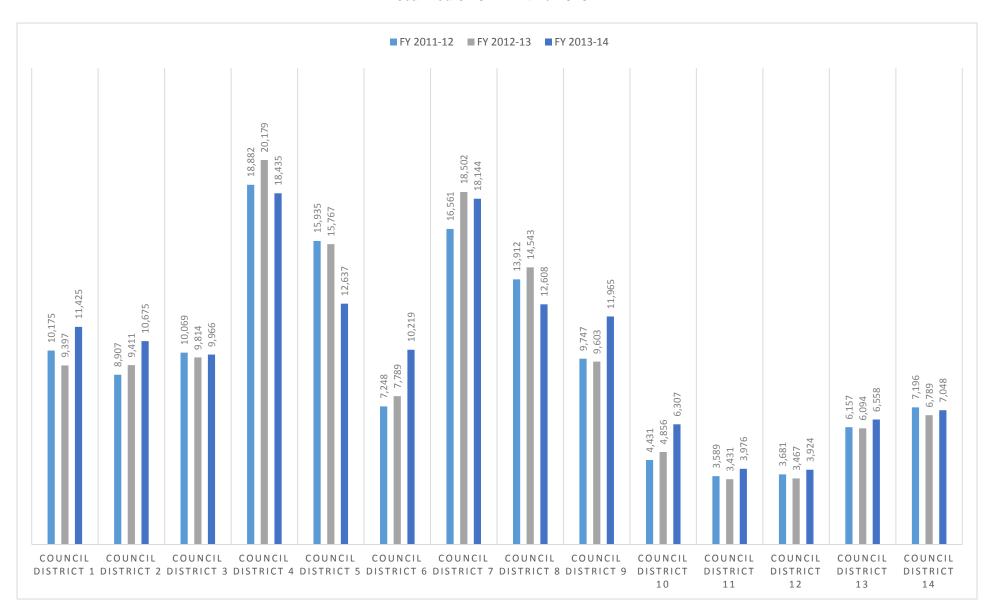
Committee

January 12, 2015



Customer-Initiated Service Requests Department of Code Compliance

Fiscal Years 2011-12 thru 2013-14



Customer-initiated service requests include all complaints received from the public related to code enforcement (e.g. high weeds, litter, etc.), animal care and control, transportation regulation, food protection, mosquito control, and other matters within the jurisdiction of the Dept. of Code Compliance. Methods by which these customer-initiated SRs are received include: calls to 3-1-1, Mayor and Council Office, City Manager's Office, Code Compliance administration and district offices; electronic requests from: DallasCityHall.com, mobile 3-1-1 app, email, and fax; office walk-in requests and flag-downs.

