

AD HOC JUDICIAL NOMINATIONS
DALLAS CITY COUNCIL COMMITTEE AGENDA

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CLERK OF COURTS
DALLAS, TEXAS

MONDAY, AUGUST 28, 2017
CITY HALL
COUNCIL BRIEFING ROOM, 6ES
1500 MARILLA STREET
DALLAS, TEXAS 75201
12:00 P.M. – 12:45 P.M.

Chair, Council Member B. Adam McGough
Vice Chair, Council Member Philip T. Kingston
Domestic Violence Task Force Chair, Council Member Jennifer S. Gates
Mayor Pro Tem Dwaine R. Caraway
Deputy Mayor Pro Tem Adam Medrano
Council Member Sandy Greyson
Council Member Kevin Felder

Call to Order

1. Approval of Minutes from the Ad Hoc Judicial Nominations Committee Meeting of:
 - a. June 21, 2016
 - b. October 18, 2016
 - c. November 18, 2016
 - d. December 13, 2016

2. Recommendations for
Administrative Law Judge Positions

Assistant City Manager Jon Fortune
City Manager's Office

Adjourn



B. Adam McGough, Chair
Public Safety and Criminal Justice Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

NOTICE: Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

DRAFT

Ad Hoc Judicial Nominations Committee Meeting Record

The Ad Hoc Judicial Nominations Committee meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed/copied by contacting the AdHoc Judicial Nominations Committee Coordinator at 214-670-3246.

Meeting Date: Tuesday, June 21, 2016

Convened: 10:04 a.m.

Adjourned: 11:15 a.m.

Committee Members Present:

Councilmember Philip T. Kingston, **Chair**
Councilmember Tiffinni A. Young, **Vice-Chair**
Mayor Pro Tem Monica R. Alonzo
Councilmember Rickey D. Callahan
Councilmember B. Adam McGough
Councilmember Casey Thomas, II

Committee Members Absent:

Staff Present:

Assistant City Manager Eric D. Campbell, CMO
Christopher D. Bowers, Interim City Attorney, CAO

AGENDA:

Call to Order

1. **Approval of Meeting Record for June 7, 2016 meeting minutes**

Presenter: Philip T. Kingston, Chair

Action Taken/Committee Recommendation(s):

A motion was made to approve the minutes.

Motion made by: Councilmember Thomas

Item passed unanimously: X

Item failed unanimously:

Motion seconded by: Councilmember McGough

Item passed on a divided vote:

Item failed on a divided vote:

2. **EXECUTIVE SESSION:**

Interviews of recommended candidates for the position of full-time Municipal Court Judge

Presenter: Philip T. Kingston, Chair

The Ad Hoc Judicial Nominations Committee went into EXECUTIVE SESSION at 10:06 a.m. on Tuesday, June 21, 2016 pursuant to Section 551.074 of the Texas Open Meetings Act, Texas Government Code.

3. **Selection of recommendations for the Full-time Judges; Associate (part-time) Judges; and the Administrative Judge of Dallas Municipal Courts to full City Council**

Presenter: Philip T. Kingston, Chair

Pursuant to Section 551.074 of the Texas Government Code, the Ad Hoc Judicial Nominations Committee reconvened at 11:09 a.m. on Tuesday, June 7, 2016 to Open Session.

Action Taken/Committee Recommendation(s):

A motion was made by Councilmember Thomas recommending 3 nominees for the Administrative Municipal Judge position in order of preference to move forward to full council for approval. Councilmember Callahan seconded the motion and it passed by unanimous vote.

The Ad Hoc Judicial Nominations Committee Recommendations for the **Administrative Municipal Judge** vacancy is listed below:

1. Preston W. Robinson, Jr.
2. Daniel F. Solis
3. Julie Clancy

A motion was made by Councilmember McGough recommending 18 nominees for 12 Full-time Municipal Judge positions in order of preference to move forward to full council for approval. Councilmember Young seconded the motion and it passed by unanimous vote.

The Ad Hoc Judicial Nominations Committee Recommendations for **Full-time Municipal Judge** vacancies are listed below:

1. Michael Acuna
2. Jay E. Robinson
3. Preston W. Robinson, Jr.
4. Cheryl D. Williams
5. Paula M. Rosales Aldana
6. Julie Clancy
7. Daniel L. Ryan
8. Daniel F. Solis
9. Demetrius E. Blacklock
10. C. Victor Lander
11. Mark J. Murrell
12. Kathryn Hoang
13. Henry Wade
14. Sean Killian Finn
15. Joselito V. Giron
16. Juan Renteria, Jr.
17. Nova Washington-Hill
18. Sandra H. White

A motion was made by Councilmember McGough recommending 26 nominees for 18 Associate (part-time) Municipal Judge positions in order of preference to move forward to full council for approval. Mayor Pro Tem Alonzo seconded the motion and it passed with one opposed. Councilmember Young voted in opposition.

The Ad Hoc Judicial Nominations Committee Recommendations for **Associate (part-time) Municipal Judge** vacancies are listed below:

1. Demetrius Blacklock
2. Joselito V. Giron
3. Juan Renteria, Jr.
4. Melodee Armstrong
5. Kristine S. Primrose
6. J. Oliver (James) Lee, Jr.
7. John P. McCall, Jr.
8. Cadoc Tim A. Menchu
9. E.A. (Elizabeth) Srere
10. Roland C. Anderson
11. Marcia L. Tillman
12. William E. Marple
13. Esther A. Grossman
14. Sandra H. White
15. Nova Washington-Hill
16. Desmond L. Cooks
17. Tonya L. Goffney
18. Thaddeus Iwuji
19. Daniel E. McDonald
20. Marilyn Y. Davis
21. Audra D. Riley
22. Frieda Fiske
23. David T. Bamberger
24. Keith W. Kidd
25. Erane LaSusa
26. Luvenia Sanchez

The June 21, 2016 Ad Hoc Judicial Nominations Committee meeting adjourned at 11:15 a.m.

APPROVED BY:

ATTEST:

Philip T. Kingston, Chair
Ad Hoc Judicial Nominations Committee

Shun Session, Coordinator
AdHoc Judicial Nominations Committee

DRAFT

Ad Hoc Judicial Nominations Committee Meeting Record

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Meeting Date: Tuesday, October 18, 2016

Convened: 2:49 p.m.

Adjourned: 2:50 p.m.

Committee Members Present:

Councilmember Philip T. Kingston, **Chair**
Mayor Pro Tem Monica R. Alonzo
Councilmember Rickey D. Callahan

Committee Members Absent:

Councilmember Tiffinni A. Young, **Vice-Chair**
Councilmember B. Adam McGough
Councilmember Casey Thomas, II

Staff Present:

Assistant City Manager Eric D. Campbell, CMO
Christopher D. Bowers, First Assistant City Attorney, CAO
Mai Brock, Chief Prosecutor, CAO
Daniel Solis, Administrative Judge
Gloria Carter, Director, Courts
Ryan Rogers, Assistant Director, Courts

AGENDA:

Call to Order

Action Taken/Committee Recommendation(s):

Committee Chair Kingston called an open session of the Ad Hoc Judicial Nominations Committee Meeting to order at 2:49 p.m., Tuesday, October 18, 2016 at Dallas City Hall, 1500 Marilla, 6ES, Dallas, TX, 75201. The meeting was adjourned at 2:50 p.m., due to lack of a quorum.

APPROVED BY:

Philip T. Kingston, Chair
Ad Hoc Judicial Nominations Committee

ATTEST:

Shun Session, Coordinator
AdHoc Judicial Nominations Committee

DRAFT

Ad Hoc Judicial Nominations Committee Meeting Record

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Meeting Date: Tuesday, November 8, 2016

Convened: 2:37 p.m.

Adjourned: 2:37 p.m.

Committee Members Present:

Councilmember Philip T. Kingston, **Chair**
Mayor Pro Tem Monica R. Alonzo
Councilmember Rickey D. Callahan

Committee Members Absent:

Councilmember Tiffinni A. Young, **Vice-Chair**
Councilmember B. Adam McGough
Councilmember Casey Thomas, II

Staff Present:

Assistant City Manager Eric D. Campbell, CMO
Christopher D. Bowers, First Assistant City Attorney, CAO
Mai Brock, Chief Prosecutor, CAO
Daniel Solis, Administrative Judge
Gloria Carter, Director, Courts
Ryan Rogers, Assistant Director, Courts

AGENDA:

Call to Order

Action Taken/Committee Recommendation(s):

Committee Chair Kingston called an open session of the Ad Hoc Judicial Nominations Committee Meeting to order at 2:37 p.m., Tuesday, November 8, 2016 at Dallas City Hall, 1500 Marilla, 6ES, Dallas, TX, 75201. The meeting was adjourned at 2:37 p.m., due to lack of a quorum.

APPROVED BY:

Philip T. Kingston, Chair
Ad Hoc Judicial Nominations Committee

ATTEST:

Shun Session, Coordinator
AdHoc Judicial Nominations Committee

DRAFT

Ad Hoc Judicial Nominations Committee Meeting Record

Meeting Date: Tuesday, December 13, 2016

Convened: 10:41 a.m.

Adjourned: 11:16 a.m.

Committee Members Present:

Councilmember Philip T. Kingston, **Chair**
Mayor Pro Tem Monica R. Alonzo
Councilmember Rickey D. Callahan
Councilmember B. Adam McGough

Committee Members Absent:

Councilmember Tiffinni A. Young, **Vice-Chair**
Councilmember Casey Thomas, II

Staff Present:

Assistant City Manager Eric D. Campbell, CMO
Christopher D. Bowers, First Assistant City Attorney, CAO
Mai Brock, Chief Prosecutor, CAO
Daniel Solis, Administrative Judge
Ryan Rogers, Assistant Director, Courts

AGENDA:

Call to Order

1. Approval of Minutes from the June 21, 2016, October 18, 2016 and November 8, 2016 AdHoc Committee Meeting

Presenter: Councilmember Kingston, Chair

Action Taken/Committee Recommendation(s):

A motion was made to table the minutes until the next meeting.

Motion made by: Councilmember McGough

Item passed unanimously: X

Item failed unanimously:

Motion seconded by: Mayor Pro Tem Alonzo

Item passed on a divided vote:

Item failed on a divided vote:

2. Fines & Fees

Presenter: Ryan Rogers, Assistant Director, Court & Detention Services

This briefing provided the committee with an overview to Fines & Fees. The purpose is to assist the committee with understanding the structure of Municipal Court's Fines & Fees, and how Dallas may improve in the consistency of how they are administered.

The December 13, 2016 Ad Hoc Judicial Nominations Committee meeting adjourned at 11:16 a.m.

APPROVED BY:

Philip T. Kingston, Chair
Ad Hoc Judicial Nominations Committee

ATTEST:

Shun Session, Coordinator
AdHoc Judicial Nominations Committee

Memorandum



CITY OF DALLAS

DATE August 11, 2017

TO Honorable Members of the Ad Hoc Judicial Nominations Committee

SUBJECT **Recommendations for Administrative Law Judge Positions**

On July 24th, the Judicial Nominating Commission, as required by City Ordinance and pursuant to proper notice, convened into session and interviewed candidates for the Administrative Law Judges of the City of Dallas.

For reference, The Judicial Nominating Commission (Commission) serves as an advisory body to the City Council in matters related to: the filling of municipal judge vacancies the reappointment of current municipal judges, salary recommendations for municipal judges, the implementation of a merit evaluation system for the appointment and reappointment of municipal judges, the filling of administrative law judges, salary recommendations for administrative law judges, recommendations for improvements in Court and Detention Services.

Administrative Law Judges (ALJ) hear demotion or discharge appeals for eligible City employees pursuant to Section 34-40 of the Dallas Personnel Rules.

- Under contract for two years;
- Compensated \$400 per hearing day;
- Must be a licensed attorney who has practiced law in the State of Texas for at least three years or a person who has at least five years of experience adjudicating hearings of personnel decisions;
- Not have been an employee or an elected or appointed officer of the City, other than a full-time or associate municipal judge, within the five years immediately preceding application;

The Commission received a total of 36 applications and interviewed 9 applicants.

1. Valerie Carillo
2. LaKisha Thigpen (incumbent ALJ)
3. Peter Graham
4. James E. Urmin, Sr. (Incumbent ALJ)
5. J.C. Petty
6. Karen Washington
7. Deborah Wakefield
8. Hobert Douglas
9. Steven Metzger

Based on the Commission's interviews, evaluations and deliberations, the Judicial Nominating Commission unanimously recommends to the Ad Hoc Judicial Nominating Committee that four (4) of the nine (9) candidates named above be recommended as

DATE August 10, 2017
SUBJECT Recommendations for Administrative Law Judge Positions

Administrative Law Judge to hear employee disciplinary appeals. The recommended individuals are:

1. Karen Washington
Current adjunct professor at Texas A&M University School of Law teaching ADR Survey – Arbitration, Mediation, Negotiation; founding member of Thorpe Hatcher & Washington, PLLC
2. LaKisha Thigpen (incumbent ALJ)
Currently serves as Texas Comptroller of Public Accounts; Appointed to ALJ in 2014
3. James E. Urmin, Sr. (incumbent ALJ)
Currently serves a General Counsel to The Clearly Food & Beverage Co.; Appointed to ALJ in 2014
4. Hobert Douglas
Currently a Certified Independent Hearing Examiner at the Texas Education Agency

Additionally, the Commission finds that based on the current caseload and the administration of justice in employee disciplinary appeals hearings, at least three (3) Administrative Law Judges should be appointed with the fourth recommended individual to serve as back-up to the three (3).

Daniel Perez, Chair
Judicial Nominating Commission

c: Larry Casto, City Attorney
 Craig D. Kinton, City Auditor
 Rosa A. Rios, City Secretary
 Daniel F. Solis, Administrative Judge
 Kimberly Bizar Tolbert, Chief of Staff to the City Manager
 Majed A. Al-Ghafry, Assistant City Manager
 Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager
 Joey Zapata, Assistant City Manager
 M. Elizabeth Reich, Chief Financial Officer
 Nadia Chandler Hardy, Chief of Community Services
 Raquel Favala, Chief of Economic Development & Neighborhood Services
 Theresa O'Donnell, Chief of Resilience
 Directors and Assistant Directors