

**KEY FOCUS AREA:** Clean, Healthy Environment

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** 8

**DEPARTMENT:** Business Development & Procurement Services  
Sanitation Services

**CMO:** Jeanne Chipperfield, 670-7804  
Joey Zapata, 670-3009

**MAPSCO:** 67P

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**SUBJECT**

Authorize a construction services contract to demolish and replace the existing leachate storage tank at the McCommas Bluff Landfill - Texas Aquastore, Inc., lowest responsible bidder of two - Not to exceed \$172,094 - Financing: Sanitation Current Funds (subject to appropriations)

**BACKGROUND**

This contract will allow for the demolition and replacement of the existing leachate storage tank at the McCommas Bluff Landfill. Sanitation Services (SAN) collects leachate which is a liquid biproduct of the decomposition of waste, at the McCommas Bluff Landfill. The leachate liquid waste is pumped and stored in a leachate tank with a capacity of 159,122 gallons, the leachate is then discharged to the sanitary sewer . Recent inspections revealed corrosion on the roof and deterioration of the side panels of the tank. The leachate tank has served its purpose for 20 years, which is its life expectancy from the manufacturer. The existing leachate tank must be demolished and replaced to continue to support the landfill operation.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 35 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

**FISCAL INFORMATION**

\$172,094.00 - Sanitation Current Funds (subject to appropriations)

**M/WBE INFORMATION**

- 5 - Vendors contacted
- 5 - No response
- 0 - Response (Bid)
- 0 - Response (No Bid)
- 0 - Successful

35 M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Texas Aquastore, Inc.

White Male	15	White Female	1
Black Male	3	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BH1603 and were opened on November 13, 2015. This contract is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Texas Aquastore, Inc.	1422 W. Houston St. Sherman, TX 75092	\$172,094.00

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
Shearer & Associates, Inc.	19300 NE 112th Ave. Suite 100 Battle Ground, WA 98604	\$244,700.00

**OWNER**

**Texas Aquastore, Inc.**

Matt Whelchel, President  
John Viale, Vice President  
Marcelo Sicuro, Secretary  
Nick Hartofilis, Treasurer

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a construction services contract to demolish and replace the existing leachate storage tank at the McCommas Bluff Landfill - Texas Aquastore, Inc., lowest responsible bidder of two - Not to exceed \$172,094 - Financing: Sanitation Current Funds (subject to appropriations)

Texas Aquastore, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Construction

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$172,094.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$172,094.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

January 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a construction services contract with Texas Aquastore, Inc. (VS89848) to demolish and replace the existing leachate storage tank at McCommas Bluff Landfill, in an amount not to exceed \$172,094.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Texas Aquastore, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Texas Aquastore, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$172,094.00 (subject to appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0440	SAN	3591	4720	\$172,094.00	2016	CTAquastore Texas Inc.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** Outside City Limits

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** 50 A-N

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**SUBJECT**

Authorize an acquisition contract for the purchase, design and installation of five computerized control units at Lake Fork Pump Station and two display units at Iron Bridge Pump Station - WHECO Electric, Inc., most advantageous proposer of four - Not to exceed \$178,606 - Financing: Water Utilities Capital Construction Funds (subject to appropriations)

**BACKGROUND**

This acquisition contract will provide for the purchase, design and installation of five computerize control units at Lake Fork Pump Station (LFPS) and two display units at Iron Bridge Pump Station.

The computerized control units provide automation of water pumps operation at LFPS. These pumps are capable of proving up to 360 million gallons per day (MGD) of water to the Eastside Water Treatment Plant (EWTP).

Additionally this contract will provide replacement of two non-functional display screens at the Iron Bridge Pump Station. These screens allow for remote monitoring of water being transferred to EWTP. EWTP provides up to 440 MGD of treated water for the City and their customers.

A five member committee from the following departments reviewed and evaluated the proposals:

- Trinity Watershed Management (1)
- Water Utilities (2)
- Communication and Information Services (1)
- Business Development and Procurement Services (1)\*

\*Business Development and Procurement Services only evaluated the cost.

## **BACKGROUND (Continued)**

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 85%
- Capability and expertise 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 628 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLink Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

## **FISCAL INFORMATION**

\$178,606.00 - Water Utilities Capital Construction Funds (subject to appropriations)

## **M/WBE INFORMATION**

96 - Vendors contacted  
96 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

628 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### WHECO Electric, Inc.

White Male	13	White Female	5
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	1
Other Male	0	Other Female	0

## **PROPOSAL INFORMATION**

The following proposals were received from solicitation number BUZ1525 and were opened on July 30, 2015. This acquisition contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*WHECO Electric, Inc.	8501 Jacksboro Hwy. Fort Worth, TX 76135	99%	\$178,606.00
M. C. Dean Incorporated	22980 Indian Creek Dr. Dulles, VA 20166	95%	\$180,762.00
CDM Smith, Inc.	8140 Walnut Hill Ln. Suite 1000 Dallas, TX 75231	79%	\$223,357.00
Team One Integration, LLC	P.O. Box 117370 Carrollton, TX 75011	77%	\$212,432.62

## **OWNER**

### **WHECO Electric, Inc.**

Kent Meyerhoeffer, President  
Debora Meyerhoeffer, Vice President



## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize an acquisition contract for the purchase, design and installation of five computerized control units at Lake Fork Pump Station and two display units at Iron Bridge Pump Station - WHECO Electric, Inc., most advantageous proposer of four - Not to exceed \$178,606 - Financing: Water Utilities Capital Construction Funds (subject to appropriations)

WHECO Electric, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

**PROJECT CATEGORY:** Other Services

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$81,549.00	45.66%
Total non-local contracts	\$97,057.00	54.34%
<b>TOTAL CONTRACT</b>	<b>\$178,606.00</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Signature Automation LLC	HMDB68986N0616	\$81,549.00	100.00%
<b>Total Minority - Local</b>		<b>\$81,549.00</b>	<b>100.00%</b>

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$81,549.00	100.00%	\$81,549.00	45.66%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$81,549.00</b>	<b>100.00%</b>	<b>\$81,549.00</b>	<b>45.66%</b>

January 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute an acquisition contract with WHECO Electric, Inc. (VS0000075924) for the purchase, design and installation of five computerize control units at Lake Fork Pump Station and two display units at Iron Bridge Pump Station in an amount not to exceed \$178,606.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to WHECO Electric, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by WHECO Electric, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is authorized to disburse funds in an amount not to exceed \$178,606.00 (subject to appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0102	DWU	CW50	4735	\$ 178,606.00	2016	CTDWU7A1297EA

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## AGENDA ITEM # 5

<b>KEY FOCUS AREA:</b>	E-Gov
<b>AGENDA DATE:</b>	January 13, 2016
<b>COUNCIL DISTRICT(S):</b>	All
<b>DEPARTMENT:</b>	Business Development & Procurement Services Water Utilities
<b>CMO:</b>	Jeanne Chipperfield, 670-7804 Mark McDaniel, 670-3256
<b>MAPSCO:</b>	N/A

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### SUBJECT

Authorize a three-year service contract for parts and labor for machine shop equipment - Jamet Incorporated, only bidder – Not to exceed \$214,965 – Financing: Water Utilities Current Funds (subject to annual appropriations)

### BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods and services, for a specific term, which are ordered on an as needed basis.

This service contract will provide parts and labor for machine shop equipment. Water Utilities machine shops provide parts relative to valves, velocity pumps and light construction equipment on an emergency basis. Equipment maintained through this contract includes:

- Press and shear
- Mill machine
- Welder and wire feeder
- Lathe

DWU operates and maintains twenty-two high service pump stations throughout its 4,926 mile potable water system.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 597 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet and vendor contact information obtained from user departments to contact additional vendors by phone.

**BACKGROUND (Continued)**

Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

**FISCAL INFORMATION**

\$214,965.00 - Water Utilities Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 74 - Vendors contacted
- 74 - No response
- 0 - Response (Bid)
- 0 - Response (No Bid)
- 0 - Successful

597 M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Jamet Incorporated**

White Male	6	White Female	2
Black Male	0	Black Female	0
Hispanic Male	3	Hispanic Female	0
Other Male	1	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BX1515 and were opened on June 18, 2015. This service contract is being awarded in its entirety to the only bidder.

\*Denotes successful bidder

<b><u>Bidder</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Jamet Incorporated	8616 County Road 528 Burleson, TX 76028	\$214,965.00

**Note:** A single bid review process has been conducted and no exceptions have been found.

**OWNER**

**Jamet Incorporated**

Donald James Fisher, President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year service contract for parts and labor for machine shop equipment - Jamet Incorporated, only bidder – Not to exceed \$214,965 – Financing: Water Utilities Current Funds (subject to annual appropriations)

Jamet Incorporated is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$214,965.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$214,965.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

January 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Jamet Incorporated (VS87193) for parts and labor for machine shop equipment for a term of three years in an amount not to exceed \$214,965.00 upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Jamet Incorporated shall be based only on the amount of the services directed to be performed by the City and properly performed by Jamet Incorporated under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$214,965.00 (subject to annual appropriations) from Service Contract number BX1515.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Clean, Healthy Environment

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** 2

**DEPARTMENT:** Business Development & Procurement Services  
Aviation

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837

**MAPSCO:** 34 K

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**SUBJECT**

Authorize a three-year service contract for vent and hood maintenance and cleaning services at Love Field – Hood Specialists, lowest responsible bidder of two - Not to exceed \$230,163 - Financing: Aviation Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide vent and hood maintenance and cleaning services at Love Field. The services will include maintenance, filter replacement, quarterly inspections, and repairs as needed. Proper maintenance and inspection ensures that the cooking/kitchen vents are in proper working condition and safe to operate. In addition, standard practice maintenance requires that the vents be cleaned and degreased quarterly to eliminate the possibility of fires, cooking flare-ups, and cooking odors from spreading through the terminal. This service is charged back to tenants to ensure the safety of all visitors and personnel at Love Field.

Dallas Love Field does not have the staffing or proper equipment to complete these specialized services. This contract will allow services to proceed efficiently and safely without delays but with Aviation oversight and quality control.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 328 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone.



**BACKGROUND (Continued)**

Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

**FISCAL INFORMATION**

\$230,162.50 - Aviation Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 47 - Vendors contacted
- 47 - No response
- 0 - Response (Bid)
- 0 - Response (No bid)
- 0 - Successful

328 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Hood Specialists

White Male	8	White Female	2
Black Male	2	Black Female	0
Hispanic Male	17	Hispanic Female	1
Other Male	1	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BQ1509 and were opened on August 13, 2015. This contract is being awarded in its entirety to the lowest responsive and responsible bidder.

**BID INFORMATION (Continued)**

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Hood Specialists	2300 Cold Springs Rd. Fort Worth, TX 76106	\$230,162.50
Zhu Elite Enterprises, Inc. dba Hoodz of North Dallas	5435 N. Garland Ave. Ste. 140 #153 Garland, TX 75040	\$407,536.00

**OWNER**

**Hood Specialists**

Michael Hinderliter, President

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year service contract for vent and hood maintenance and cleaning services at Love Field – Hood Specialists, lowest responsible bidder of two - Not to exceed \$230,163 - Financing: Aviation Current Funds (subject to annual appropriations)

Hood Specialists is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and propose to use their own workforce.

**PROJECT CATEGORY:** Other Services

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$230,162.50	100.00%
<b>TOTAL CONTRACT</b>	<b>\$230,162.50</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

January 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Hood Specialists (VS86040) for vent and hood maintenance and cleaning services at Love Field for a term of three years in an amount not to exceed \$230,162.50, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Hood Specialists shall be based only on the amount of the services directed to be performed by the City and properly performed by Hood Specialists under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$230,162.50 (subject to annual appropriations) from Service Contract number BQ1509.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 7**

**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities  
Equipment & Building Services  
Fire  
Park & Recreation  
Sanitation Services  
Trinity Watershed Management

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256  
Jill A. Jordan, P.E., 670-5299  
Eric Campbell, 670-3255  
Willis Winters, 670-4071  
Joey Zapata, 670-3009

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for periodic inspections, repairs, parts and preventive maintenance for overhead and gantry cranes - Royal Arc Welding Company, lowest responsible bidder of two - Not to exceed \$428,645 - Financing: Current Funds (\$79,235), Water Utilities Current Funds (\$300,180), Stormwater Drainage Management Current Funds (\$48,570) and Sanitation Current Funds (\$660) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide periodic inspections, repairs, parts and preventive maintenance for overhead and gantry cranes. These cranes are installed at various locations throughout the City.

Periodic inspections and maintenance services are required for these cranes in order to remain in full compliance with all applicable American National Standards Institute (ANSI) and Occupational Safety and Health Administration (OSHA) standards, rules and regulations. The frequency of service required on each crane varies due to the age, usage and working conditions at the specific location.

## **BACKGROUND (Continued)**

These services will also help City staff to identify potential safety hazards in operation and placement of cranes. Work service log books and written reports are maintained by City staff for each inspection and repair as proof of compliance and protects City property from future liability.

Crane inspection requires specialized equipment designed for the inspection and testing of overhead and gantry cranes which will be provided on site by the vendor. Equipment will be verified by City staff in compliance with bid specifications.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 2.37% increase over comparable unit prices for services and a percentage markup from manufacturer catalog of 10% compared to a markup of 15% for the purchase of parts for the bid awarded in 2012.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 334 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 28, 2012, City Council authorized a three-year service contract for periodic inspections, repairs, parts and preventive maintenance for overhead and gantry cranes by Resolution No. 12-0856.

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

## **FISCAL INFORMATION**

\$ 79,235.00 - Current Funds (subject to annual appropriations)  
\$ 300,180.00 - Water Utilities Current Funds (subject to annual appropriations)  
\$ 48,570.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)  
\$ 660.00 - Sanitation Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

33 - Vendors contacted  
32 - No response  
1 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

334 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Royal Arc Welding Company

White Male	44	White Female	22
Black Male	3	Black Female	1
Hispanic Male	1	Hispanic Female	2
Other Male	1	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BQ1520 and were opened on August 27, 2015. This service contract is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Royal Arc Welding Company	23851 Vreeland Road Flat Rock, MI 48134	\$428,645.00
C & C Professional Services, Inc. dba Sherwood Lifting	918 Stanley Drive Ste. A Euless, TX 76040	\$456,285.00

**OWNER**

**Royal Arc Welding Company**

Rob Siemens, President  
Joe Rosen, Vice President  
Kristy Stapula, Secretary

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year service contract for periodic inspections, repairs, parts and preventive maintenance for overhead and gantry cranes - Royal Arc Welding Company, lowest responsible bidder of two - Not to exceed \$428,645 - Financing: Current Funds (\$79,235), Water Utilities Current Funds (\$300,180), Stormwater Drainage Management Current Funds (\$48,570) and Sanitation Current Funds (\$660) (subject to annual appropriations)

Royal Arc Welding Company is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and propose to use their own workforce.

**PROJECT CATEGORY:** Other Services

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$428,645.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$428,645.00</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%



January 13, 2016

**WHEREAS**, on March 28, 2012, City Council authorized a three-year service contract for periodic inspections, repairs, parts and preventive maintenance for overhead and gantry cranes by Resolution No. 12-0856; and,

**WHEREAS**, on August 28, 2015, Administrative Action No. 15-6539 authorized extension of the service contract for ninety days from September 28, 2015 to December 28, 2015;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Royal Arc Welding Company (VS0000068113) for periodic inspections, repairs, parts and preventive maintenance for overhead and gantry cranes for a term of three years in an amount not to exceed \$428,645.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Royal Arc Welding Company shall be based only on the amount of the services directed to be performed by the City and properly performed by Royal Arc Welding Company under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$428,645.00 (subject to annual appropriations) from Service Contract number BQ1520.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 8**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for citywide locksmith services - Joe East Enterprises, Inc. dba A-1 Locksmith, Inc., lowest responsible bidder of three - Not to exceed \$702,745 - Financing: Current Funds (\$450,829), Aviation Current Funds (\$150,743), Water Utilities Current Funds (\$100,022) and Stormwater Drainage Management Current Funds (\$1,151) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract provides citywide locksmith services. Services covered under this contract include, but are not limited to:

- Repair and installation of security devices such as magnetic card readers, electronic locks, panic hardware and intrusion alarms
- Key grinding
- Repair and maintenance of safes

This contract also provides the City with the ability to purchase duplicate keys, locks and lock parts as well as safes and safe parts.

## **BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 431 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 24 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

## **FISCAL INFORMATION**

\$450,828.75 - Current Funds (subject to annual appropriations)  
\$150,743.00 - Aviation Current Funds (subject to annual appropriations)  
\$100,021.75 - Water Utilities Current Funds (subject to annual appropriations)  
\$ 1,151.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)

## **M/WBE INFORMATION**

407 - Vendors contacted  
407 - No response  
    0 - Response (Bid)  
    0 - Response (No bid)  
    0 - Successful

431 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### **Joe East Enterprises, Inc. dba A-1 Locksmith, Inc.**

White Male	58	White Female	14
Black Male	1	Black Female	0
Hispanic Male	3	Hispanic Female	4
Other Male	2	Other Female	1

## **BID INFORMATION**

The following bids were received from solicitation number BE1501 and were opened on July 30, 2015. This service contract is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Joe East Enterprises, Inc. dba A-1 Locksmith, Inc.	2508 Highlander Way Suite 230 Carrollton, TX 75006	\$ 702,744.50
Key Express, Inc.	2623 Commerce Street Dallas, TX 75226	\$1,178,362.00
A&L DFW Homes, Inc.	1114 Fairlawn Drive Duncanville, TX 75116	Non-Responsive**

\*\*A&L DFW Homes, Inc. was deemed non-responsive due to not meeting specifications.

## **OWNER**

### **Joe East Enterprises, Inc. dba A-1 Locksmith, Inc.**

Joe East, President  
Beth East, Secretary  
Michael Schneider, Chief Executive Officer

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year service contract for citywide locksmith services - Joe East Enterprises, Inc. dba A-1 Locksmith, Inc., lowest responsible bidder of three - Not to exceed \$702,745 - Financing: Current Funds (\$450,829), Aviation Current Funds (\$150,743), Water Utilities Current Funds (\$100,022) and Stormwater Drainage Management Current Funds (\$1,151) (subject to annual appropriations)

Joe East Enterprises, Inc. dba A-1 Locksmith, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$675,444.50	96.12%
Total non-local contracts	\$27,300.00	3.88%
<b>TOTAL CONTRACT</b>	<b>\$702,744.50</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Ricochet Fuel Distributors, Inc.	WFWB63913Y0117	\$27,300.00	100.00%
<b>Total Minority - Non-local</b>		<b>\$27,300.00</b>	<b>100.00%</b>

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$27,300.00	3.88%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$27,300.00</b>	<b>3.88%</b>

January 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Joe East Enterprises, Inc. dba A-1 Locksmith, Inc. (268354) for citywide locksmith services for a term of three years in an amount not to exceed \$702,744.50, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Joe East Enterprises, Inc. dba A-1 Locksmith, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed Joe East Enterprises, Inc. dba A-1 Locksmith, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$702,744.50 (subject to annual appropriations) from Service Contract number BE1501.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for the purchase of plastic sewer couplings and lateral cleanouts – Beeco, Inc. in the amount of \$149,437, Fortiline, Inc. in the amount of \$14,716, Ferguson Enterprises in the amount of \$4,484 and HD Supply Waterworks, LTD in the amount of \$1,132, lowest responsible bidders of five - Total not to exceed \$169,769 - Financing: Water Utilities Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods for a specific term, which are ordered on an as needed basis.

This master agreement will provide a range of plastic sewer couplings and lateral cleanouts for replacement purposes. The lateral cleanouts provide easy access to the City's main sewer and wastewater pipelines and are inspected during routine maintenance and repair jobs. Couplings are used to make pipe connections throughout the main sewer and wastewater pipelines.

City crews complete approximately 4,000 sewer repairs each year and maintain approximately 4,200 miles of wastewater mainline.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 11.49% increase over comparable unit prices for the bid awarded in 2013.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 153 email bid notifications to vendors registered under respective commodities.

**BACKGROUND (Continued)**

To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 13, 2013, City Council authorized a three-year master agreement for plastic sewer couplings and lateral cleanouts by Resolution No. 13-0296.

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

**FISCAL INFORMATION**

\$169,768.08 - Water Utilities Current Funds

**M/WBE INFORMATION**

- 31 - Vendors contacted
- 31 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

153 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Beeco, Inc.

White Male	2	White Female	0
Black Male	0	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0



**ETHNIC COMPOSITION (Continued)**

Fortiline, Inc.

White Male	9	White Female	1
Black Male	2	Black Female	0
Hispanic Male	2	Hispanic Female	0
Other Male	3	Other Female	0

Ferguson Enterprises

White Male	3	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

HD Supply Waterworks, LTD

White Male	9	White Female	2
Black Male	1	Black Female	0
Hispanic Male	4	Hispanic Female	1
Other Male	1	Other Female	0

**BID INFORMATION**

The following bids were received from solicitation number BM1531 and were opened on August 27, 2015. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Beeco, Inc.	14015 N Stemmons Fwy. Suite B Farmers Branch, TX 75234	Multiple Lines
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Multiple Lines
*Ferguson Enterprises	7982 Highway 69 N. Tyler, TX 75706	Multiple Lines
*HD Supply Waterworks, LTD	4333 Irving Blvd. Dallas, TX 75247	Multiple Lines

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Mike Harms Associates, Inc.	901 W. Interstate 20 Weatherford, TX 76087	Multiple Lines

**OWNERS**

**Beeco, Inc.**

Bruce Coughenower, President  
Jim Coughenneower, Vice President

**Fortiline, Inc.**

Tim Tysinger, President  
James Cagle, Vice President  
Jason Painter, Secretary

**Ferguson Enterprises**

Frank Roach, President  
Kevin Murphy, Vice President  
Dave Kelter, Treasurer

**HD Supply Waterworks, LTD**

Jerry L. Webb, President  
Donald W. Clayton, Vice President  
Judy Barrow, Secretary  
Mark R. Witkowski, Treasurer

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year master agreement for the purchase of plastic sewer couplings and lateral cleanouts – Beeco, Inc. in the amount of \$149,437, Fortiline, Inc. in the amount of \$14,716, Ferguson Enterprises in the amount of \$4,484 and HD Supply Waterworks, LTD in the amount of \$1,132, lowest responsible bidders of five - Total not to exceed \$169,769 - Financing: Water Utilities Current Funds

Beeco, Inc., Fortiline, Inc. and HD Supply Waterworks, LTD are a local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. Ferguson Enterprises is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$165,284.56	97.36%
Total non-local contracts	\$4,483.52	2.64%
<b>TOTAL CONTRACT</b>	<b>\$169,768.08</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

January 13, 2016

**WHEREAS**, on February 13, 2013, City Council authorized a three-year master agreement for plastic sewer couplings and lateral cleanouts by Resolution No. 13-0296;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of plastic sewer couplings and lateral cleanouts is authorized with Beeco, Inc. (VS0000008428) in the amount of \$149,437.20, Fortiline, Inc. (VS0000073028) in the amount of \$14,716.00, Ferguson Enterprises (VS87464) in the amount of \$4,483.52 and HD Supply Waterworks, LTD (VS0000038746) in the amount of \$1,131.36, for a term of three years in a total amount not to exceed \$169,768.08.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for plastic sewer couplings and lateral cleanouts. If a written contract is required or requested for any or all purchases of plastic sewer couplings and lateral cleanouts under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$169,768.08 from Master Agreement number BM1531.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Street Services

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for the purchase of aluminum sign blanks to be used by Street Services - Vulcan, Inc., lowest responsible bidder of five - Not to exceed \$1,596,317 - Financing: Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide aluminum sign blanks to be used by Street Services. Aluminum sign blanks are used in the production of traffic control signs, street name signs, and signs used by City departments and other agencies. The Street Services' Sign Fabrication Division produces approximately 25,000 signs annually for City use. Additionally, a small number of signs are produced for other agencies with cost recovery.

Aluminum sign blanks are used in the production of:

- Traffic control signs such as stop signs, speed limit signs, yield, and no turn signs
- Warning signs such as pedestrian crossing, school crossing, dip, and curve
- Street name signs and overhead street name signs found at intersections with signal lights
- Signs used by other City departments such as Park & Recreation and Equipment & Building Services

## **BACKGROUND (Continued)**

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 17.9% decrease over comparable unit prices for the bid awarded in 2008.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 185 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 24 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On October 8, 2008, City Council authorized a twenty-four-month master agreement for aluminum sign blanks by Resolution No. 08-2746.

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

## **FISCAL INFORMATION**

\$1,596,316.55 - Current Funds

## **M/WBE INFORMATION**

33 - Vendors contacted

33 - No response

0 - Response (Bid)

0 - Response (No bid)

0 - Successful

185 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### Vulcan, Inc.

White Male	94	White Female	19
Black Male	44	Black Female	8
Hispanic Male	0	Hispanic Female	0
Other Male	11	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BQ1528 and were opened on October 2, 2015. This master agreement is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Vulcan, Inc.	410 E. Berry Ave. Foley, AL 36535	\$1,596,316.55
Mandel Metals, Inc.	11400 W. Addison Ave. Franklin Park, IL 60131	\$1,605,030.10
Osburn Associates, Inc.	11931 State Route 93 N. Logan, OH 43138	\$1,679,516.10
Custom Products Corporation	1120 Flowood Dr. Jackson, MS 39232	\$1,858,945.70
Custom Products Corporation (Alternate Bid)	1120 Flowood Dr. Jackson, MS 39232	\$1,962,802.90

## **OWNER**

### **Vulcan, Inc.**

Thomas M. Lee, President  
Robert T. Hamlin, Vice President  
James E. Steward, Jr., Vice President  
David M. Mullins, Treasurer

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year master agreement for the purchase of aluminum sign blanks to be used by Street Services - Vulcan, Inc., lowest responsible bidder of five - Not to exceed \$1,596,317 - Financing: Current Funds

Vulcan, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and propose to use their own workforce.

**PROJECT CATEGORY:** Goods

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$1,596,316.55	100.00%
<b>TOTAL CONTRACT</b>	<b>\$1,596,316.55</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>



January 13, 2016

**WHEREAS**, on October 8, 2008, City Council authorized a twenty-four month master agreement for aluminum sign blanks by Resolution No. 08-2746; and,

**WHEREAS**, on October 24, 2014, Administrative Action No. 14-6865 authorized extension of the master agreement for twelve months from October 8, 2014 to October 8, 2015;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of aluminum sign blanks to be used by Street Services is authorized with Vulcan, Inc. (VS0000019813) for a term of three years in an amount not to exceed \$1,596,316.55.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for aluminum sign blanks. If a written contract is required or requested for any or all purchases of aluminum sign blanks under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,596,316.55 from Master Agreement number BQ1528.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** 2

**DEPARTMENT:** Business Development & Procurement Services  
Aviation

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837

**MAPSCO:** 34 K

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**SUBJECT**

Authorize the purchase of a telescoping passenger stairway for Love Field – Boyer Ford Trucks, Inc. through the General Services Administration - Not to exceed \$80,955 – Financing: Aviation Current Funds

**BACKGROUND**

This action will allow for the purchase of a telescoping passenger stairway for Love Field and will be utilized to safely and efficiently deplane passengers, on the airport apron, when flights experience delays.

With the greater than expected growth the airport has experienced since the Wright Amendment expired, it has become apparent that a modification is needed to the approach taken with irregular aircraft operations. Presently, dependence is placed upon the random access of unused gates when these planes arrive or depart. The procurement of this telescoping stairway will allow for unloading of passengers for irregular aircraft operations.

On August 23, 2011 the U. S. Department of Transportation (DOT) Office of Aviation Enforcement and Proceedings issued DOT 199-09 stating, in part:

- Requires all carriers that must adopt apron delay contingency plans to file data with the Department regarding lengthy apron delays
- Requires U.S. air carriers to not permit a domestic flight to remain on the apron at a U.S. airport for more than three hours without allowing passengers to deplane subject to safety, security, and Air Traffic Control exceptions
- Requires foreign air carriers to not permit an international flight to remain on the apron at a U.S. airport for more than four hours without allowing passengers to deplane subject to safety, security, and Air Traffic Control exceptions

**BACKGROUND (Continued)**

Failure to meet the required procedure may subject the airline and/or airport to result in a \$27,500 fine for each passenger on board.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

**FISCAL INFORMATION**

\$80,955.00 - Aviation Current Funds

**ETHNIC COMPOSITION**

Boyer Ford Trucks, Inc.

White Male	182	White Female	22
Black Male	3	Black Female	1
Hispanic Male	3	Hispanic Female	0
Other Male	9	Other Female	1

**OWNER**

**Boyer Ford Trucks, Inc.**

Thomas Roller, President  
Michael Wise, Treasurer

January 13, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the purchase of a telescoping passenger stairway for Love Field is authorized with Boyer Ford Trucks, Inc. (VC14717) through the General Services Administration in an amount not to exceed \$80,955.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for a telescoping passenger stairway for Love Field. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$80,955.00:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>	<u>Amount</u>	<u>Encumbrance</u>
0130	AVI	7710	4890	\$80,955.00	PO AVI122702

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Economic Vibrancy

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** N/A

**DEPARTMENT:** Business Development & Procurement Services  
Equipment & Building Services

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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**SUBJECT**

Authorize the sale of one trackloader and one loader through a public auction on December 2, 2015 to Nighthawk Construction in the amount of \$27,500 and Roy Hufstutler in the amount of \$21,100, highest bidders of sixteen - Revenue: \$48,600

**BACKGROUND**

This action seeks approval to sell one 1995 Caterpillar 963B trackloader (Equipment #281465) and one 1999 Samsung SL 150-2 loader (Equipment #999019), which were publicly auctioned on December 2, 2015. Equipment & Building Services originally purchased this equipment for the use of various repair needs. The vehicles have reached their useful life, met their de-fleet criteria, and are no longer cost effective for the City to maintain. The 1999 Samsung SL 150-2 loader (3-1/4 C/Y rubber tire loader) was replaced in July 2014 with a 2014 John Deere 524K (3-1/4 C/Y rubber tire loader).

The City used its current contract auctioneer, Lone Star Auctioneers, Inc., to auction this equipment and will pay the auctioneer 7.98% commission based upon gross sales per this auction.

Dallas City Code 2-37.4 requires that when the highest bid for property is more than \$20,000.00, the sale to the highest bidder must be confirmed by City Council.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

**FISCAL INFORMATION**

\$48,600.00 - Revenue

## **BID INFORMATION**

The following bids were received at public auction on December 2, 2015.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Nighthawk Construction (Equipment #281465)	212 Quarry Springs Dr. San Marcos, TX 78666	\$27,500.00
*Roy Hufstutler (Equipment #999019)	1001 N. Houston Comanche, TX 76442	\$21,100.00

## **OWNERS**

### **Nighthawk Construction**

Christopher Martin, Owner

Roy Hufstutler

January 13, 2016**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager or designee is hereby authorized to sell one trackloader (Equipment #281465) and one loader (Equipment #999019) through a public auction on December 2, 2015, to the highest bidders, Nighthawk Construction in the amount of \$27,500.00 and Roy Hufstutler in the amount of 21,100.00, for a total amount of \$48,600.00.

**Section 2.** That the Chief Financial Officer is hereby authorized to receive and deposit funds received from the proceeds of the sale to:

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>REVENUE SOURCE</u>	<u>AMOUNT</u>
0196	EBS	1701	8414	\$41,310.00
0199	POM	1232	8420	\$ 7,290.00

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize **(1)** the rejection of bids received for various valves and valve parts for water and wastewater treatment plants; and **(2)** the re-advertisement for new bids - Financing: No cost consideration to the City

**BACKGROUND**

This action will authorize the rejection of bids received for solicitation BM1504 for a three-year service contract for various valves and valve parts for water and wastewater treatment plants. After additional research, Water Utilities has determined better pricing can be obtained through rebidding. Therefore, it would be more advantageous to the City to reject the bids and re-advertise for new bids.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on January 4, 2016.

**FISCAL INFORMATION**

No cost consideration to the City.



January 13, 2016

**WHEREAS**, on March 4, 2015, six bids were received for various valves and valve parts for water and wastewater treatment plants; and,

**WHEREAS**, it has been determined that it is in the best interest of the City of Dallas to reject the six bids that were received for various valves and valve parts for water and wastewater treatment plants;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the six bids received for various valves and valve parts for water and wastewater treatment plants are hereby rejected and authorization to solicit new bids is granted.

**Section 2.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.