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**BUDGET, FINANCE & AUDIT COMMITTEE**  
DALLAS CITY COUNCIL COMMITTEE AGENDA

2016 APR 15 AM 11:27

CITY SECRETARY  
DALLAS, TEXAS

Monday, April 18, 2016  
CITY HALL  
COUNCIL BRIEFING ROOM, 6ES  
1500 MARILLA  
DALLAS, TEXAS 75201  
1:00 P.M. – 2:30 P.M.

*Chair*, Councilmember Jennifer S. Gates  
*Vice-Chair*, Councilmember Philip T. Kingston  
Deputy Mayor Pro Tem Erik Wilson  
Councilmember Rickey D. Callahan  
Councilmember Scott Griggs  
Councilmember Lee M. Kleinman

Call to Order

1. Consideration of the minutes from the April 4, 2016 Budget, Finance and Audit Committee meeting

**BRIEFINGS**

2. Sanitation Services: Kelly High, Director  
Enterprise Fund Overview *Sanitation Services*
3. Street Rental / Franchise Fee Collections for City-Owned Utilities Jeanne Chipperfield, Chief Financial Officer

FYI:

4. February 2016 Financial Forecast Report

**UPCOMING AGENDA ITEMS**

**April 27, 2016 City Council Meeting**

- A. Authorize a three-year service contract for traffic counting services – Quality Traffic Data, LLC, most advantageous proposer of four - Not to exceed \$318,000 - Financing: Current Funds (subject to annual appropriations)
- B. Authorize a three-year service contract for courier services - Reliable Couriers, lowest responsible bidder of seven - Not to exceed \$347,864 - Financing: Current Funds (subject to annual appropriations)

A quorum of the City Council may attend this Council Committee meeting

- C. Authorize a three-year service contract for graphic design services - El Creative, Inc., most advantageous proposer of ten - Not to exceed \$550,105 - Financing: Current Funds (\$535,880), Stormwater Drainage Management Current Funds (\$9,740) and Aviation Current Funds (\$4,485) (subject to annual appropriations)
  
- D. Authorize a three-year master agreement for herbicides and pesticides for citywide use – SiteOne Landscape Supply, LLC in the amount of \$731,779, Rentokil North America, Inc. dba Target Specialty Products in the amount of \$467,501, BWI Dallas/Ft. Worth in the amount of \$434,209, Winfield Solutions LLC in the amount of \$196,725, Red River Specialties, Inc. in the amount of \$160,457, N-Gulf, LLC dba Ameriturf in the amount of \$149,083, Turf Care of Texas, LLC in the amount of \$103,935 and Helena Chemical Company in the amount of \$86,879, lowest responsible bidders of nine - Total not to exceed \$2,330,568 - Financing: Current Funds (\$2,079,210), Aviation Current Funds (\$157,773), Water Utilities Current Funds (\$71,184), Sanitation Current Funds (\$17,654) and Stormwater Drainage Management Current Funds (\$4,747)
  
- E. Authorize a five-year master agreement, with three one-year renewal options, for the purchase of ruggedized mobile data computers - VetSource Mobility, LLC, most advantageous proposer of eight – Not to exceed \$8,739,789 – Financing: Municipal Lease Agreement Funds (subject to appropriations)

Adjourn

  
Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

**"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."**

***"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."***

**"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."**

***"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."***

# Budget, Finance & Audit Committee

## Meeting Record

**Meeting Date:** April 04, 2016

**Convened:** 1:11 pm

**Adjourned:** 2:40 pm

**Committee Members Present:**

Jennifer S. Gates, Chair  
Philip T. Kingston, Vice-Chair

Erik Wilson  
Rickey D. Callahan

Scott Griggs  
Lee M. Kleinman

**Committee Members Absent:**

N/A

**Other Council Members Present:**

N/A

**Staff Present:**

Jeanne Chipperfield  
Craig D. Kinton  
Mike Frosch  
Stephanie Cooper  
David Trevino  
Stephanie McHenry  
Kelly High

Jack Ireland  
Edward Scott  
Lance Sehorn  
Akilah McLaughlin  
Robert Williams  
Zachary Peoples  
Jo Giudice

Erick Thompson  
William Finch  
Don Knight

**Others Present:**

N/A

**AGENDA:**

**Call to Order**

1. **Consideration of the March 21, 2016 Minutes**

Presenter(s):

Information Only: \_

Action Taken/Committee Recommendation(s):

A motion was made to approve the March 21, 2016 minutes. Motion passed unanimously.

Motion made by: Lee Kleinman

Motion seconded by: Rickey D. Callahan

# **Budget, Finance & Audit Committee**

## **Meeting Record**

### 2. **Atmos Energy Franchise Fee Audit**

Presenter(s): Craig Kinton, City Auditor

Nick Fehrenback, Manager of Regulatory Affairs, Office of Financial Services

Information Only: \_

Action Taken/Committee Recommendation(s):

Councilmember Griggs recommended a 3<sup>rd</sup> option of implementing the franchise fee change on a go forward basis. Councilmember Gates stated, with support from the committee, they would like to see the impact on handling the "fee on fee" differently regarding water utilities and sanitation residential fee so they can see the impact on the City's budget going forward.

A motion was made to move forward to the City Council. Motion passes on a divided vote.

Motion made by: Scott Griggs

Motion seconded by: Rickey D. Callahan

### 3. **City Facility Condition Assessment**

Presenter(s): Errick Thompson, Director

Information Only: \_

Action Taken/Committee Recommendation(s):

Councilmember Griggs is interested in alternatives; he would like to see if we can find a City facility that is already in need of ten million dollars' worth of work. He does not like the idea of using debt to finance studies. Councilmember Kingston stated he would like the City to have a capital plan for all its capital. He also mentioned that it was hard to tell from the backup plan why the City has to go outside and needs clarification on why it costs two million dollars; the Council needs more information on how decision were made. Councilmember Callahan is interested in why the City waited to build the fleet facility and would like more information. He would like to see a platform built to input property data. Councilmember Kleinman is suggesting that the City look at other properties City, County, DART and opportunities to generate some revenue by consolidating facilities or selling facilities. Councilmember Gates requests a scale back on the money being requested and would like staff to look at what we can do in house.

A motion was made to deny moving the resolution forward to the City Council. Motion failed on a divided vote.

A second motion was made to move forward to the City Council with no recommendations. Motion passes on divided vote.

Motion made by: Scott Griggs

Motion seconded by: Erik Wilson

### 4. **Sanitation Services: Enterprise Fund Overview**

Presenter(s): Kelly High, Director, Sanitation Services

Information Only: \_

Action Taken/Committee Recommendation(s):

Moved to upcoming BF&A Committee meeting on April 18, 2016.

# **Budget, Finance & Audit Committee**

## **Meeting Record**

### **UPCOMING AGENDA ITEMS:**

#### **April 13, 2016 City Council Meeting**

- A. Agenda Item #5: Authorize a three-year service contract for window glass replacement services citywide - Peruna Glass, Inc. dba Glass Doctor of North Texas, lowest responsible bidder of two - Not to exceed \$603,488 - Financing: Current Funds (\$472,631), Convention and Event Services Current Funds (\$88,970) and Water Utilities Current Funds (\$41,887) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- B. Agenda Item #6: Authorize a three-year service contract for tire repair and recapping services – Wingfoot Commercial Tire, lowest responsible bidder of five – Not to exceed \$1,287,418 – Financing: Current Funds (\$1,010,152), Sanitation Current Funds (\$197,985), Stormwater Drainage Management Current Funds (\$58,169), Water Utilities Current Funds (\$19,128) and Aviation Current Funds (\$1,984) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- C. Agenda Item #7: Authorize a three-year service contract, with one twelve-month renewal option, for electric motor repair services for Trinity Watershed Management - Evans Enterprises, Inc., lowest responsible bidder of two - Not to exceed \$1,867,476 - Financing: Stormwater Drainage Management Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- D. Agenda Item #8: Authorize a five-year service contract for continuous software maintenance and support for Oracle database license products - Mythics, Inc., most advantageous proposer of two - Not to exceed \$4,143,500 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

# **Budget, Finance & Audit Committee**

## **Meeting Record**

- E. Agenda Item #10: Authorize the purchase of portable litter screens for the McCommas Bluff Landfill – Metta Technologies, Inc., lowest responsible bidder of four – Not to exceed \$82,380 – Financing: Sanitation Current Funds**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- F. Agenda Item #11: Authorize the purchase of one stationary electric refuse loader for the Bachman Transfer Station - FTR Equipment dba Forestry Supply Services, Inc., lowest responsible bidder of two - Not to exceed \$179,170 - Financing: Sanitation Current Funds**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- G. Agenda Item #12: Authorize a three-year master agreement for cast iron fittings - Fortiline, Inc. in the amount of \$100,000 and Ferguson Enterprises in the amount of \$100,000, lowest responsible bidders of two - Total not to exceed \$200,000 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

- H. Agenda Item #13: Authorize a three-year master agreement for paint and sundries to be used for maintaining various City facilities, equipment and City projects - PPG Architectural Finishes, Inc. in the amount of \$811,480, Ozark Materials, LLC in the amount of \$42,503 and Kelly Moore Paint Company, Inc. in the amount of \$42,473, lowest responsible bidders of four - Total not to exceed \$896,456 - Financing: Current Funds (\$694,264), Aviation Current Funds (\$87,257), Convention and Event Services Current Funds (\$75,747) and Stormwater Drainage Management Current Funds (\$39,188)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

# **Budget, Finance & Audit Committee**

## **Meeting Record**

- I. **Agenda Item #14: Authorize a three-year master agreement for hand and power tools - Sid Tool Co., Inc. dba MSC Industrial Supply Co. in the amount of \$2,720,901, Colonial Hardware Corporation in the amount of \$1,655,230, Simba Industries in the amount of \$1,440,288, Mavich, LLC in the amount of \$367,567, Nationwide Supplies, LP in the amount of \$270,431, Longhorn, Inc. in the amount of \$121,400, Hilti, Inc. in the amount of \$60,715, Fort Worth Bolt & Tool Company, LLP in the amount of \$52,960, Evco Partners LP dba Burgoon Company in the amount of \$32,500, Joe Jeter Sales in the amount of \$20,000 and Fastenal Company in the amount of \$14,500, lowest responsible bidders of thirteen - Total not to exceed \$6,756,492 - Financing: Current Funds (\$4,079,697), Water Utilities Current Funds (\$2,201,545), Aviation Current Funds (\$231,150), Stormwater Drainage Management Current Funds (\$131,300) and Convention and Event Services Current Funds (\$112,800)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

DRAFT



# **Budget, Finance & Audit Committee**

## **Meeting Record**

- J. **Agenda Item #15: Authorize (1) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with Park Cities Ford Lincoln in the amount of \$1,125,289, from \$4,501,157 to \$5,626,446, Holt Texas, Ltd. in the amount of \$1,068,056, from \$4,272,225 to \$5,340,281, Kirby-Smith Machinery, Inc. in the amount of \$803,355, from \$3,213,421 to \$4,016,776, AutoNation Chevrolet Galleria in the amount of \$516,787, from \$2,067,150 to \$2,583,937, Southwest International Trucks, Inc. in the amount of \$507,035, from \$2,028,140 to \$2,535,175, Bobcat of Dallas in the amount of \$335,038, from \$1,340,155 to \$1,675,193, Rush Medium Duty Truck Center, Dallas in the amount of \$332,351, from \$1,329,405 to \$1,661,756, Romco Equipment Co., LLC in the amount of \$331,065, from \$1,324,263 to \$1,655,328, Freedom Dodge dba Duncanville Automotive in the amount of \$288,331, from \$1,153,325 to \$1,441,656, Rush Truck Center, Dallas Light and Medium Duty in the amount of \$278,940, from \$1,115,760 to \$1,394,700, Four Brothers Outdoor Power, Inc. in the amount of \$243,665, from \$974,660 to \$1,218,325 Sonic-Lute Riley, LP dba Lute Riley Honda in the amount of \$218,912, from \$875,650 to \$1,094,562, RDO Equipment Company in the amount of \$190,100, from \$760,400 to \$950,500, CLS Sewer Equipment Co., Inc. in the amount of \$146,900, from \$587,600 to \$734,500, EV Autos in the amount of \$134,687, from \$538,750 to \$673,437, Metro Fire Apparatus Specialists, Inc. in the amount of \$136,450, from \$545,800 to \$682,250, Kinloch Equipment and Supply, Inc. in the amount of \$114,712, from \$458,850 to \$573,562, Stewart & Stevenson, LLC in the amount of \$111,748, from \$446,994 to \$558,742, Larry M. Green dba Lone Star Trim in the amount of \$94,987, from \$379,950 to \$474,937, Industrial Disposal Supply Co., Ltd. in the amount of \$85,662, from \$342,650 to \$428,312, REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc. in the amount of \$42,150, from \$168,600 to \$210,750, Texas Underground dba Underground, Inc. in the amount of \$40,412, from \$161,650 to \$202,062, Waterblasting Technologies, Inc. in the amount of \$22,500, from \$90,000 to \$112,500, H.D. Industries, Inc. in the amount of \$16,650, from \$66,600 to \$83,250, Witch Equipment Co., Inc. in the amount of \$15,146, from \$60,586 to \$75,732, Quality Fire Truck Parts, LLC in the amount of \$7,875, from \$31,500 to \$39,375, Landmark Equipment, Inc. in the amount of \$7,856, from \$31,425 to \$39,281, Dickson Equipment Co., Inc. in the amount of \$2,837, from \$11,350 to \$14,187 and Longhorn Harley-Davidson in the amount of \$2,080, from \$8,320 to \$10,400, lowest responsible bidders of thirty-five; (2) supplemental agreement no. 2 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with BTE Body Co., Inc. in the amount of \$332,300, from \$1,329,200 to \$1,661,500; and (3) supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts with MHC Kenworth in the amount of \$53,625, from \$214,500 to \$268,125 through the Texas Association of School Boards (BuyBoard), and to extend the service contracts term from July 7, 2016 to January 7, 2017 - Total not to exceed \$7,607,501, from \$30,430,036 to \$38,037,537 - Financing: Current Funds (\$5,826,716), Sanitation Current Funds (\$1,278,110), Water Utilities Current Funds (\$444,397), Aviation Current Funds (\$34,404) and Stormwater Drainage Management Current Funds (\$23,874) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

# **Budget, Finance & Audit Committee**

## **Meeting Record**

- K. **Agenda Item #55: Authorize (1) a three-year master agreement for the purchase of emergency and non-emergency light equipment parts for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$170,225 or \$207,525 (tie bid – group 1, line 1), Big Country Supply in the amount of \$12,800 or \$50,100 (tie bid – group 1, line 1), Defender Supply in the amount of \$2,392,180; and (2) a three-year service contract for the installation of emergency and non-emergency light equipment parts and installation for city fleet vehicles - Goheen Enterprises, Inc. dba Professional Safety Systems in the amount of \$283,000, lowest responsible bidders of seven – Total not to exceed \$2,895,505 - Financing: Current Funds (\$2,797,200), Water Utilities Current Funds (\$63,500), Aviation Current Funds (\$14,000) and Stormwater Drainage Management Current Funds (\$20,805) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, April 13, 2016. Motion passed on unanimous vote.

Motion made by: Rickey Callahan

Motion seconded by: Scott Griggs

**Adjourn**

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Jennifer S. Gates, Chair  
Budget, Finance & Audit Committee

# Memorandum



CITY OF DALLAS

DATE April 15, 2016

TO Members of the Budget, Finance & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Deputy Mayor Pro Tem Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT Sanitation Services: Enterprise Fund Overview

On Monday, April 18, 2016, the Budget, Finance & Audit committee will be briefed on Sanitation Services: Enterprise Fund Overview. The briefing is attached for your review.

Please contact me if you have any questions or require additional information.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata

Assistant City Manager

## Attachment

c: The Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council



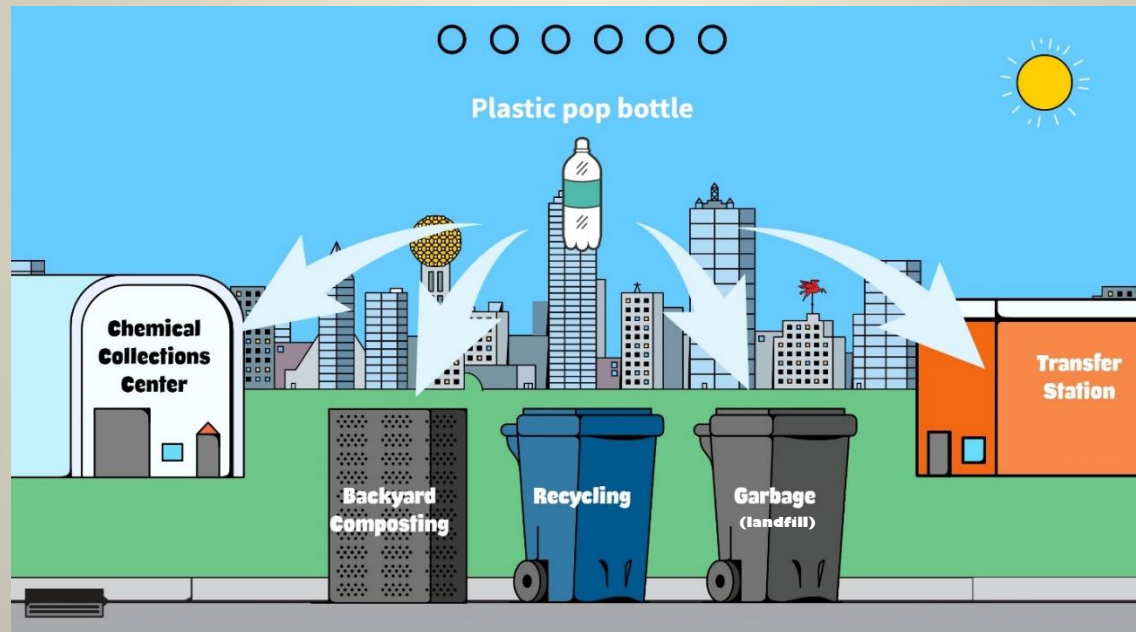
**Sanitation Services: Enterprise Fund Overview  
April 18, 2016**

**Budget, Finance and Audit Committee**



# Briefing Purpose

- To provide an overview of the Sanitation Services Department



# Outline

- Mission Statement
- Background
- Overview of Services
- Operational Scope
- Budget Overview
- Funding Outlook
- Business Planning
- Appendix
  - Additional Operational Service Detail
  - Other Cities Comparisons



# Sanitation Services

To benefit our community and environment while garnering benefit from our waste resources by providing excellent customer services that promote waste reduction, resource recovery, and support to the City of Dallas sustainability efforts.



# Background

- In FY 2015-16 Council established Sanitation Services as a Enterprise Fund Department
  - More consistent with other municipalities
  - Owned and operated by the City of Dallas
  - Self-supported by residential sanitation fees, commercial fees and cash customers who utilize our collection services or disposal services





# Overview of Sanitation Services

- Sanitation Services proudly provides the following solid waste services for the City of Dallas:
  - Weekly residential refuse and recycling collection
  - Monthly residential bulk and brush collection
  - Refuse and recycling collection at over 220 City facilities
  - Manages collection contract with Dallas County for Household Hazardous Waste collection and disposal
  - Citywide dead animal collection (7 days/week)



# Overview of Sanitation Services (continued)

- Manages and disposes of residential and commercial solid waste at the City's McCommas Bluff Landfill
- Operates three City transfer stations: Bachman, Fair Oaks and Westmoreland
- Manages service contracts for recycling processing, as well as compactor, roll-off container and dumpster collection
- Provides waste diversion education, outreach and oversight of the City's Local Solid Waste Management Plan (Zero Waste Plan)



# Scope of Services



# Residential Collection Services Scope

- The Department provides services to approximately 240,000 residential homes:
  - Over 110 routes daily for residential refuse and recycling collection
    - 100,000 service opportunities per day or 21M opportunities annually
    - 7,500 miles driven a day or 1.5 million miles annually
  - Monthly Bulk and Brush collection
    - Four weekly collections (~60,000 service opportunities each collection week)
    - 2.8M service opportunities annually
  - Over 200 pieces of collection equipment utilized daily
    - 70 Rear Loader Collection Trucks
    - 50 Automated Collection Trucks
    - 31 Roto-booms (Grapple Trucks)
    - 52 Brush Trucks and Trailers
- Collects annually approximately:
  - 230,000 tons of residential refuse
  - 165,000 tons of bulk and brush
  - 55,000 tons of recycling



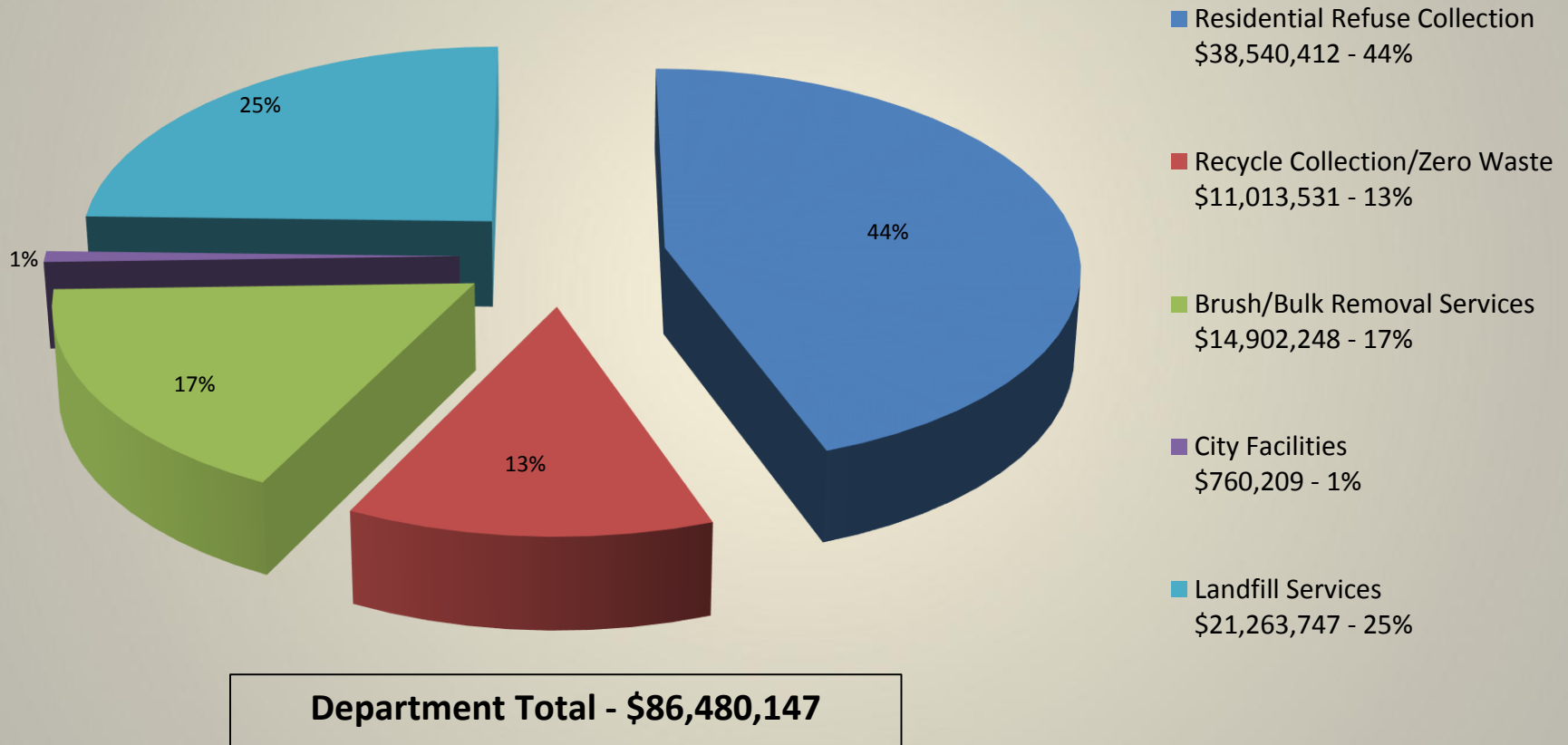
# Disposal Services Scope

- Sanitation Services operates the McCommas Bluff Landfill
  - Has estimated remaining capacity of over 47 years (~95M CY of air space)
  - Received approximately 1.8 million tons in FY 14-15
    - Over 5,000 tons per day
  - Open 6 days a week
    - Processes over 1,100 customer transactions daily
    - Open 15 hours a day on weekdays
- Sanitation Services operates three regional transfer stations (Bachman, Fair Oaks and Southwest)
  - Receive, process and transport over 260,000 tons annually

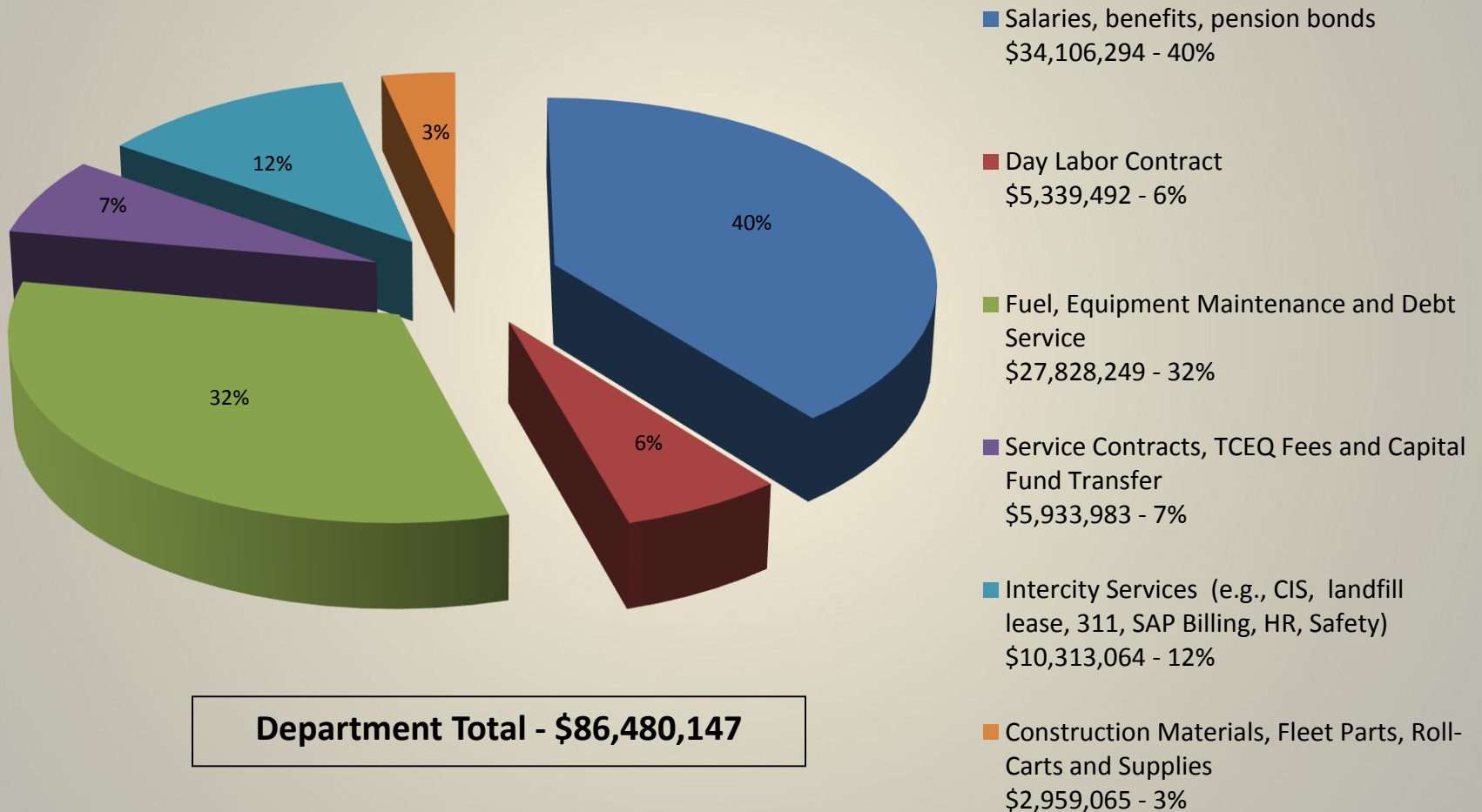


# Fiscal Year 15-16 Budget Overview

# FY 16 Budget Allocation by Service

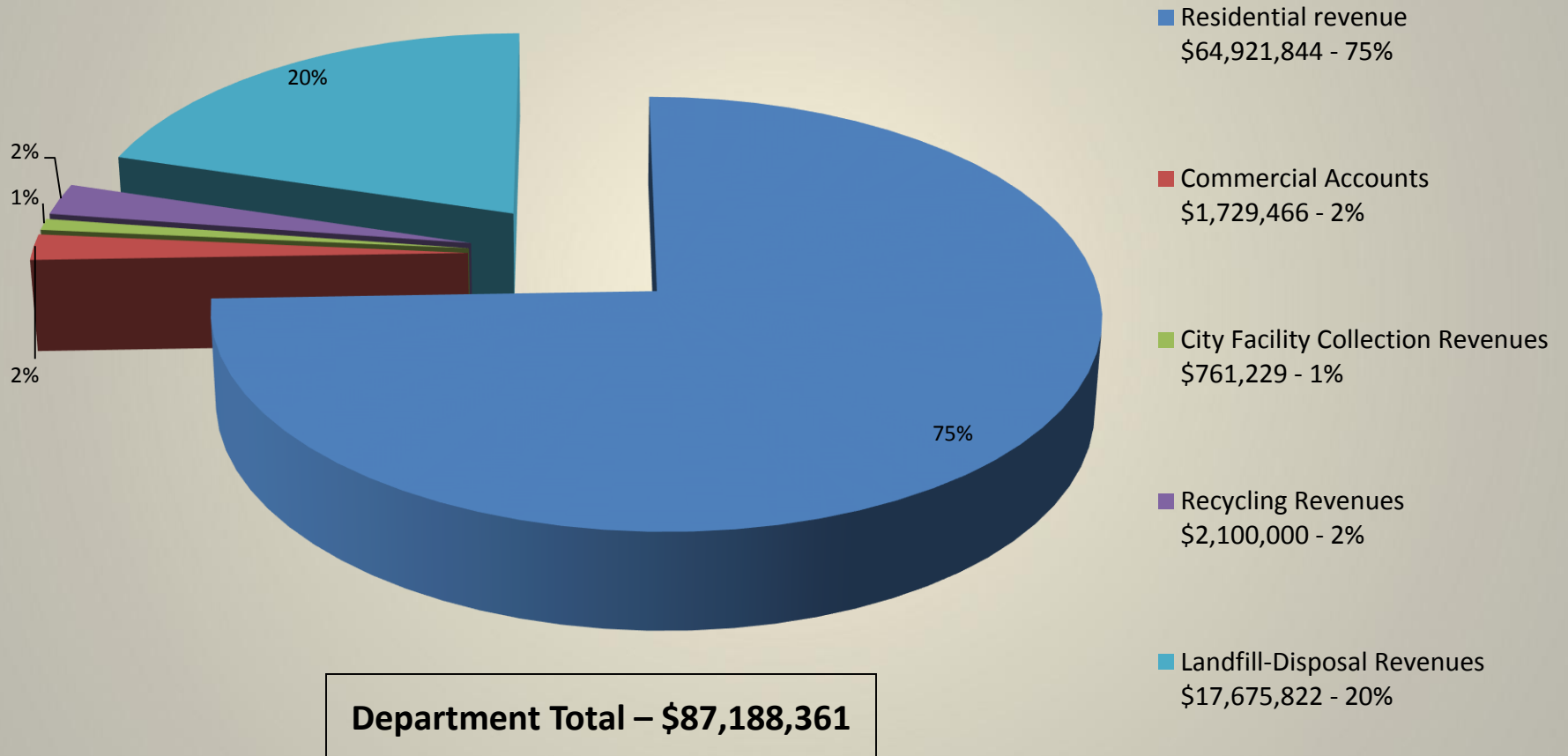


# FY16 Major Budget Components





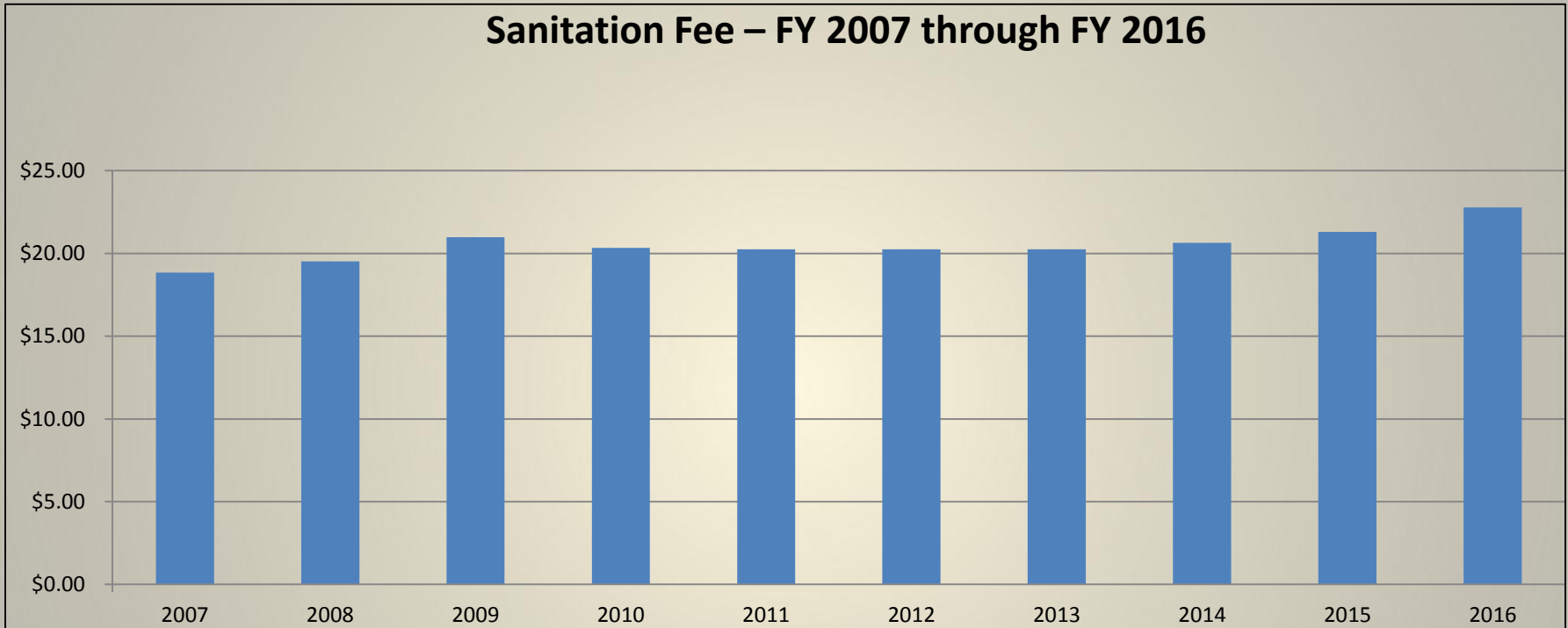
# Revenue by Source



# Sanitation Fee and Gate Rate Overview

# Sanitation Residential Fee History

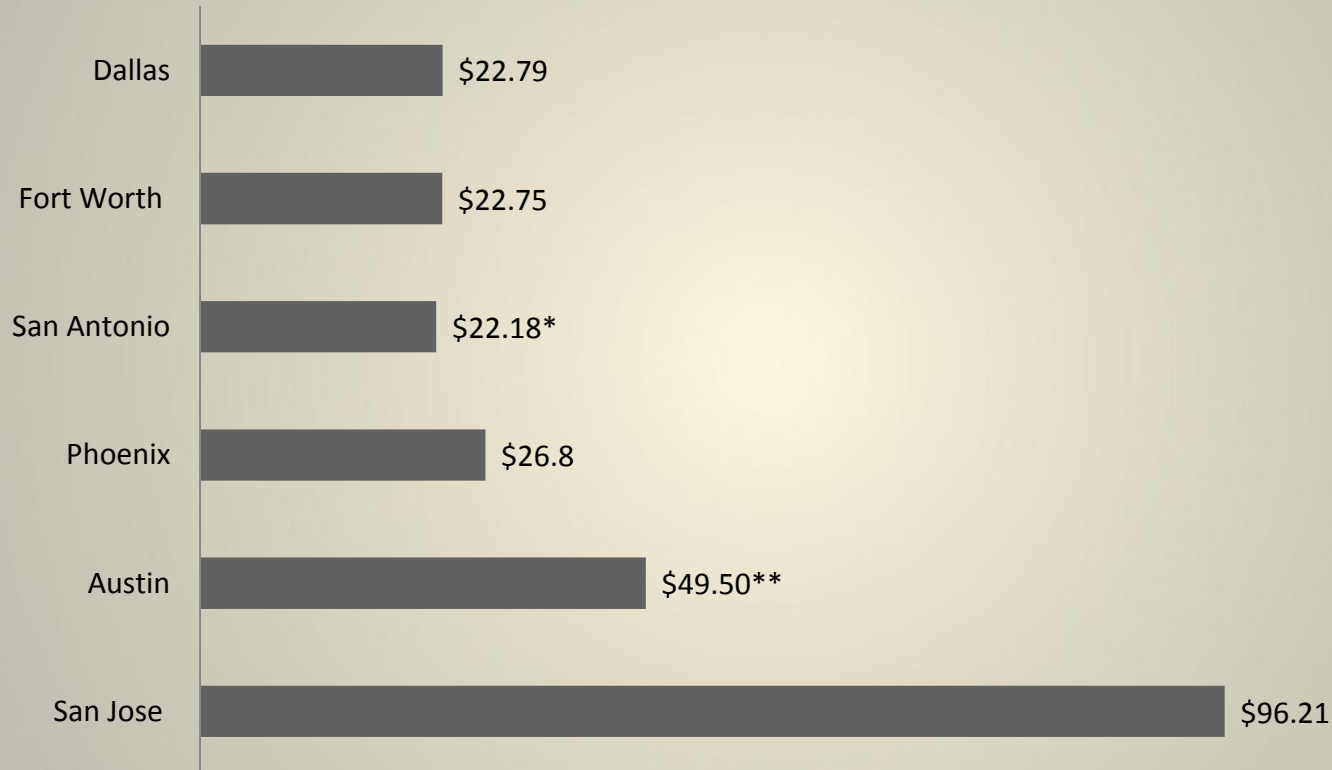
Sanitation Fee – FY 2007 through FY 2016



Fee	\$18.85	\$19.53	<b>\$20.98</b>	\$20.34	\$20.25	\$20.25	\$20.25	\$20.64	\$21.31	<b>\$22.79</b>
Change	\$0.97	\$0.68	<b>\$1.45</b>	(\$0.64)	(\$0.09)	\$0.00	\$0.00	\$0.39	\$0.67	<b>\$1.48</b>

- \$1.81 cent increase (8.6%) since 2009
- The 2009 residential fee, adjusted for inflation through 2015 (10.5%), would equate to a rate of \$23.05 today.

# Other Cities FY 16 Residential Fees (96 gallon cart Service)



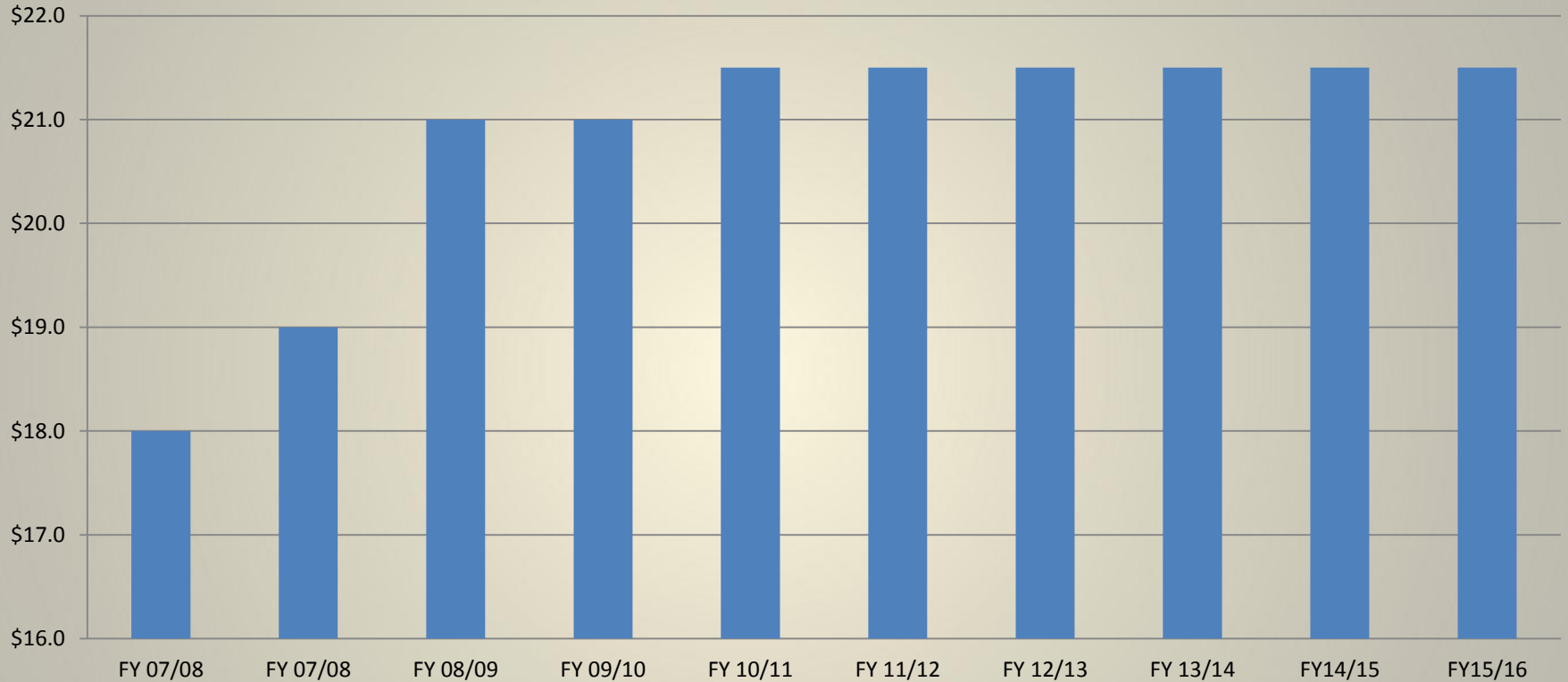
*Note: Dallas currently collects more than twice the bulk/brush tons per household than other Texas cities like Austin, Ft. Worth and San Antonio that have limited annual collections and set out limits. Service levels vary by city, please see appendix for service level detail.*

*\*Includes \$2.00 Environmental Fee*

*\*\* Includes \$7.65 Clean Community Fee*



# McCommas Bluff Gate Rate History



FY	FY 07/08	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Rate	\$18.0	\$19.0	\$21.0	\$21.0	\$21.5	\$21.5	\$21.5	\$21.5	\$21.5	\$21.5

# Funding Outlook

# Funding Outlook

- Estimated major expense or revenue forecast\*:
  - Temporary labor contract - up to \$2.5M annually (as estimated in FY 14-15)
    - Recent RFP submissions being reviewed and evaluated
    - Anticipate Council consideration May/June
  - Annual 1% franchise fee increase until FY 2019 – an additional \$660K annually (\$1.98M over next 3 years)
  - Fleet debt service increasing due to fleet age and replacement (assuming \$8M annual procurement)
    - FY 17 - \$1.2M over FY16 (6.7M total debt payment)
    - FY 18 - \$1.4M over FY17 (8.1M total debt payment)
    - FY 19 - \$1.3M over FY18 (9.4M total debt payment)

# Funding Outlook (Cont'd)

- Need to increase annual Capital Construction Fund Transfer by \$1.3M
  - To meet future cell construction funding schedule
- Employee merits and benefits, as well as fleet maintenance and fuel cost are under review
- Recycling revenue will fluctuate with commodity prices and new contract terms that begin in January 2017, current estimates:
  - FY 16 - \$1.7M
  - FY 17 Estimate - \$700K (new contract terms and low commodity prices)



# Key Business Planning Objectives (FY2016 – FY2020)

# Key Business Plan Objectives

- Improve Sanitation Services as a complete solid waste service provider
  - Review and implement industry best practices
  - Increase efficiency and reduce service quality issues
  - Participate in quality and efficiency initiatives
- Improve fleet procurement and replacement program
  - Reduce fleet age and standardize equipment when possible
  - Update and optimize collection routes, including rightsizing equipment
- Support employee development and retention initiatives
  - Support and develop job specific training programs
  - Support Departmental Employee Advisory Council (EAC) efforts
  - Increase professional development and improve succession planning efforts
- Continue strategic planning efforts
  - Implement the City's Local Solid Waste Management Plan (Zero Waste Plan)
  - Evaluate collection processes and programs for Council review
  - Evaluate long term funding needs and develop strategies to mitigate impact on the residential fee

# Current Planning Efforts

- Fleet replacement and maintenance program
  - Working with a solid waste consultant to conduct a fleet maintenance and replacement review
    - Need to establish an optimized replacement program to mitigate increased maintenance cost, increase equipment availability and improve driver usability
    - Evaluate and right size the collection fleet
- FY 16 landfill revenues are projected to be \$3.4M over budget
  - The landfill received a spike in tonnage after two regional landfills closed last spring due to flooding, and much of that tonnage has been sustained above historic levels
  - FY 16 revenues and any increased future landfill revenues could be dedicated for fleet debt or cash purchase of fleet reducing long term debt impacts
- Landfill gate rate being reviewed
  - Increased gate rate revenues could be dedicated to capital construction funding and equipment needs
    - Every \$1.0 gate rate increase = \$500k - \$800k in additional revenue (depending on volume)

# Current Planning Efforts

- Sanitation is working to reduce unplanned costs and route quality issues
  - Reducing truck driver hiring times when vacancies occur
  - New truck driver training program developed
    - Training new drivers, driver trainees and current drivers to help enhance and develop truck driver skills
  - Continuing route planning and optimization efforts
- Reviewing collection services and programs
  - Briefed Quality of Life on the City's bulk and brush program
    - Evaluating options or alternatives for Council consideration
  - Balancing collection boundaries as needed
  - Reviewing need for an additional transfer station

# Summary

- Sanitation Services:
  - Is an Enterprise Department owned and operated by the City of Dallas
  - Provides solid waste collection services to approximately 240,000 residential customers
  - Operates and manages the McCommas Bluff Landfill that receives and disposes of approximately 1.8M tons of waste annually
  - Operating and capital costs are funded through rates or fees charged to residential and commercial customers
  - Will continue to plan for the future by implementing the City's long range Zero Waste Plan, reviewing collection practices and programs, and preparing for future growth and regulatory requirements
  - Will continue efforts to evaluate cost and increase efficiency, while providing improved reliability and service quality for all of our customers

# QUESTIONS?

# Appendix

- Departmental Service Detail
  - Residential Collection Services
  - McCommas Bluff Landfill Operations
- McCommas Bluff Gate Rate Overview
- Debt and Capital Construction Fund Outlook
- Other Cities Service Levels and Fees

# Residential Collection Services



# Residential Collection Services

Includes collection of residential refuse, recycling, and bulk and brush. Also includes special services and waste diversion.

- Five regional collection districts and three regional transfer stations



# Residential Collection Services

## Refuse and Recycling Collections:

- 240,000 residential accounts
  - Once weekly refuse and recycling pick-up
    - Collection days (Monday, Tuesday, Thursday and Friday)
  - 110+ refuse and recycling routes run daily
  - 115+ collection vehicles utilized daily
  - 100,000 service opportunities per day and 21M opportunities annually
  - 7,500 miles driven daily and 1.5M miles driven annually
- Annual collection tonnages:
  - 230,000 tons– Refuse
  - 55,000 tons - Recycling



# Residential Collection Services

## Bulk and Brush Collections:

- 240,000 residential service opportunities monthly
- Four weekly collection areas (Week 1, 2, 3 & 4)
- 165,000 tons collected annually



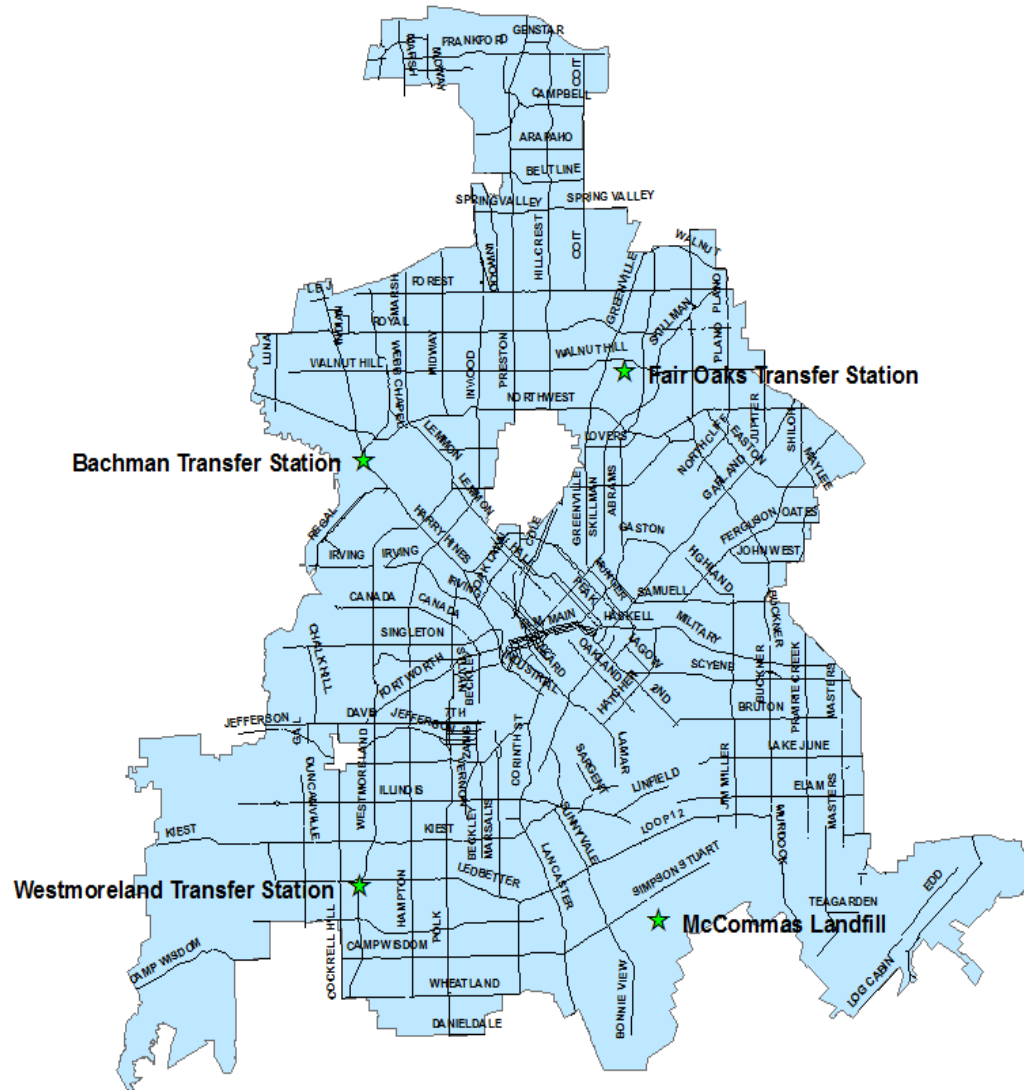
# Residential Collection Services

## Transfer Stations:

- Bachman (northwest), Fair Oaks (northeast) and Westmoreland (southwest)
  - Utilized by daily residential collections (refuse, recycle, and bulk and brush)
  - Residential self haul days (days and times listed on webpage)
  - Cash customer disposal (Bachman only)
  - Recycling drop off containers
  - Electronics drop off
  - Tire drop off
- Monthly tonnage collected and transferred from each station (excluding recycling tonnage)
  - Bachman – 11,700 tons
  - Fair Oaks – 5,400 tons
  - Southwest – 5,100 tons



# CITY of DALLAS SANITATION SERVICES DISPOSAL LOCATIONS



# Residential Collection Services

## Special Services

- Delivery of over 100 new or replacement roll-carts daily
- Daily roll-cart repair
- Weekly City facility collections
  - Approximately 220 City facility locations
- Daily property damage repair (minor)
- Dead animal collection (ROW, animal shelter, veterinary clinics)
  - 16,000 service request annually
  - 27,000 dead animals collected annually
  - 7 days a week service
- Provide monthly BOPA (Batteries, motor Oil, latex Paint, Antifreeze) events citywide



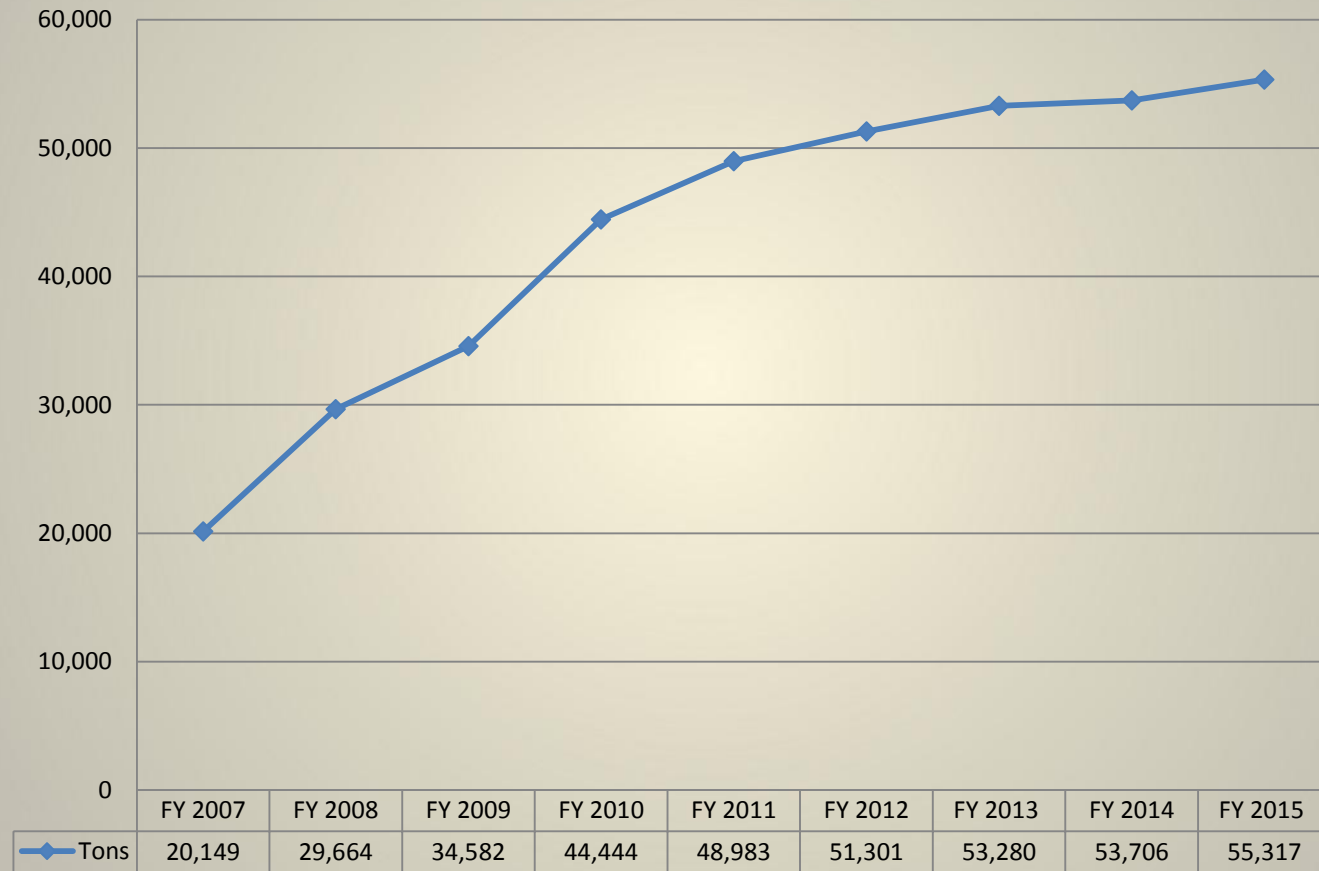
# Residential Collection Services

## Zero Waste Division

- Manages City's recycling processing contract
- Manages 150 recycling drop off locations throughout the city
- Attends over 200 outreach events annually
- Manages marketing efforts
- Manages UNT contract for in school education curriculum (w/DISD)
- Manages contract with Dallas County for Household Hazardous Waste collection and disposal
  - Including annual regional collections
- Hold bi-annual Recycling Round-up events



# Historical Recycling Tonnages





# McCommas Bluff Landfill Operations



# McCommas Bluff Landfill

Serves as a Type I regional landfill accepting municipal solid waste from the City's residential collections, citizens self haul, cash customers and commercial solid waste haulers

- Gate rate of \$21.50
  - Discounted rates for contracted long-term/guaranteed tonnage customers
- Over 900 permitted acres with approximately 95M cubic yards of available space (approximately 47 yrs.)
- Contract with Dallas Clean Energy McCommas Bluff for landfill gas recovery, processing and eventual sale
- Utilizes an enhanced leachate recirculation system for accelerated waste decomposition and gas generation

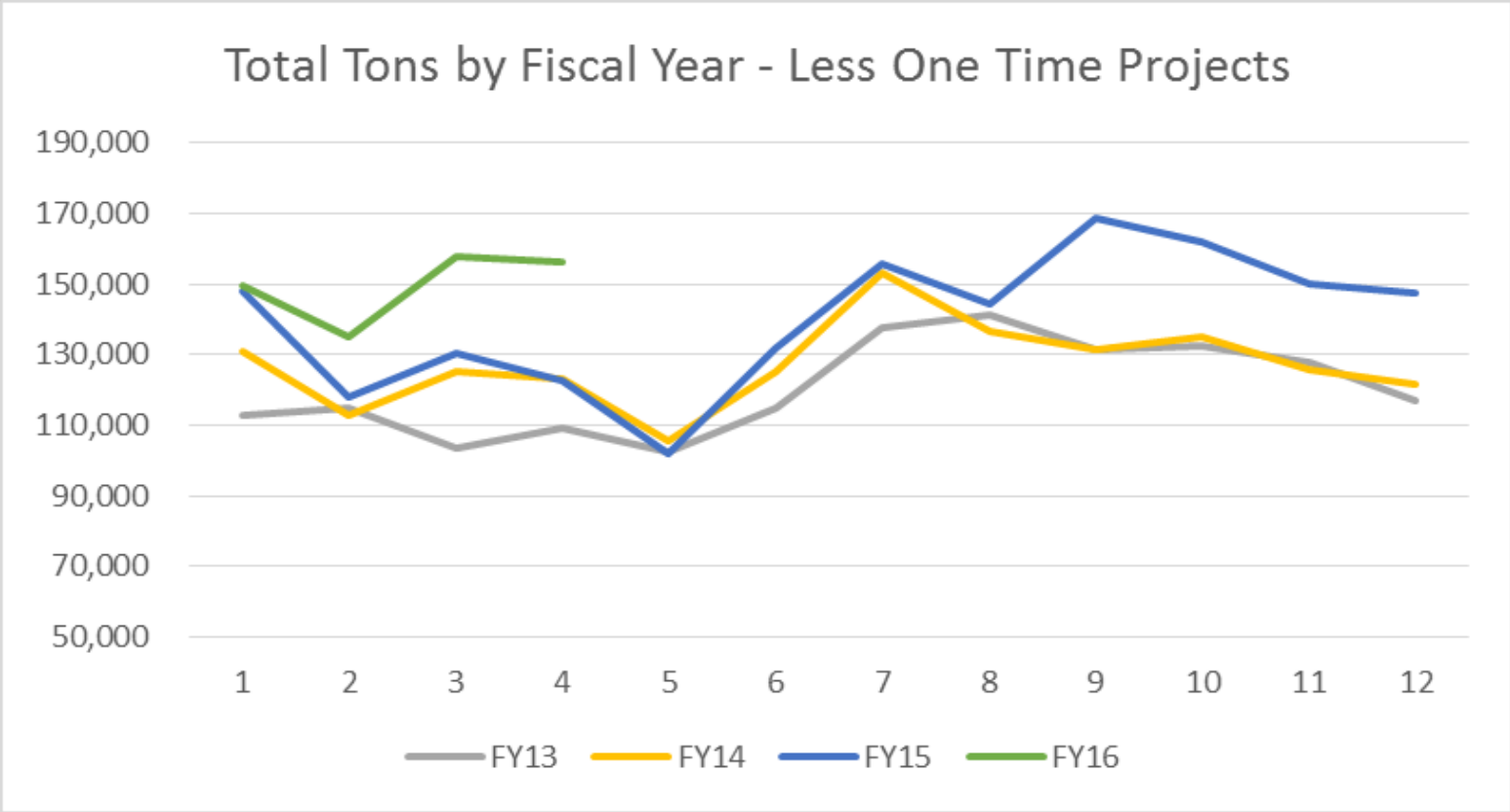
# McCommas Bluff Landfill

## McCommas Bluff Landfill

- Receives over 5,000 tons daily and approximately 1.8M tons annually
  - Second largest in the state based on annual tonnage received
- Over 300,000 scale house transactions annually
  - ~1,100 daily transactions
- \$17.5M in annual tipping fee revenue
- \$2.4M in annual landfill gas revenue (General Fund)
- Operating and open 6 days – Monday thru Saturday



# Landfill Tonnage History



# McCommas Bluff Gate Rate



# Gate Rate Change Overview

- Current rate is \$21.50 per ton
- Compared to area landfills, the McCommas Bluff Landfill has the lowest posted gate rate
  - Many posted gate rates at area landfills are over \$30/ton
  - Private area landfills can negotiate discounts of posted gate rates and these rates are not published
- The gate rate has remained the same since FY 2010-11 due to economic conditions and to minimize the risk of losing major non-contracted commercial customers
- A gate rate increase poses a risk of losing some cash and large commercial customers, but regional rates may warrant change

# Gate Rates For Area Landfills

Site	Location	Operator	Gate Rate	Notes
<b>McCommas Bluff</b>	<b>Dallas, TX</b>	<b>City of Dallas</b>	<b>\$21.50 per ton</b>	
Skyline	Ferris, TX	Waste Management	\$85.99 min charge for first 5 yds. or less; \$9.50 for each additional yard	Avg \$\$/ton for 30yds = Compacted - \$32.67 Uncompacted - \$63.41
DFW Lewisville	Lewisville, TX	Waste Management	\$68 min/load, \$9.50/yd. for uncompact, \$12/yd for compacted	Avg \$\$/ton for 30yds = Compacted - \$36.36 Uncompacted - \$55.88
Camelot	Lewisville, TX	Republic Waste Services	\$30.36/ton	
Lewisville Landfill (C&D Only)	Lewisville, TX	Republic Waste Services	\$19.62/ton \$10.14/yd	
Arlington Landfill	Arlington, TX	Republic Waste Services	\$35/ton (inside City) \$52/ton (outside City)	
EDC	Ennis, TX	Republic Waste Services	\$30.28/ton	
Hunter Ferrell Municipal	Irving, TX	City of Irving	\$40/ton	
C.M. Hinton Regional	Garland, TX	City of Garland	\$35/ton (automated) \$52.50/ton(non-automated)	
Grand Prairie	Grand Prairie, TX	City of Grand Prairie	\$32.00/ton	
Denton Landfill	Denton, TX	City of Denton	\$44/ton (\$25 min)	\$10/ton - Concrete, asphalt, brick or \$35/ton for a dump truck load

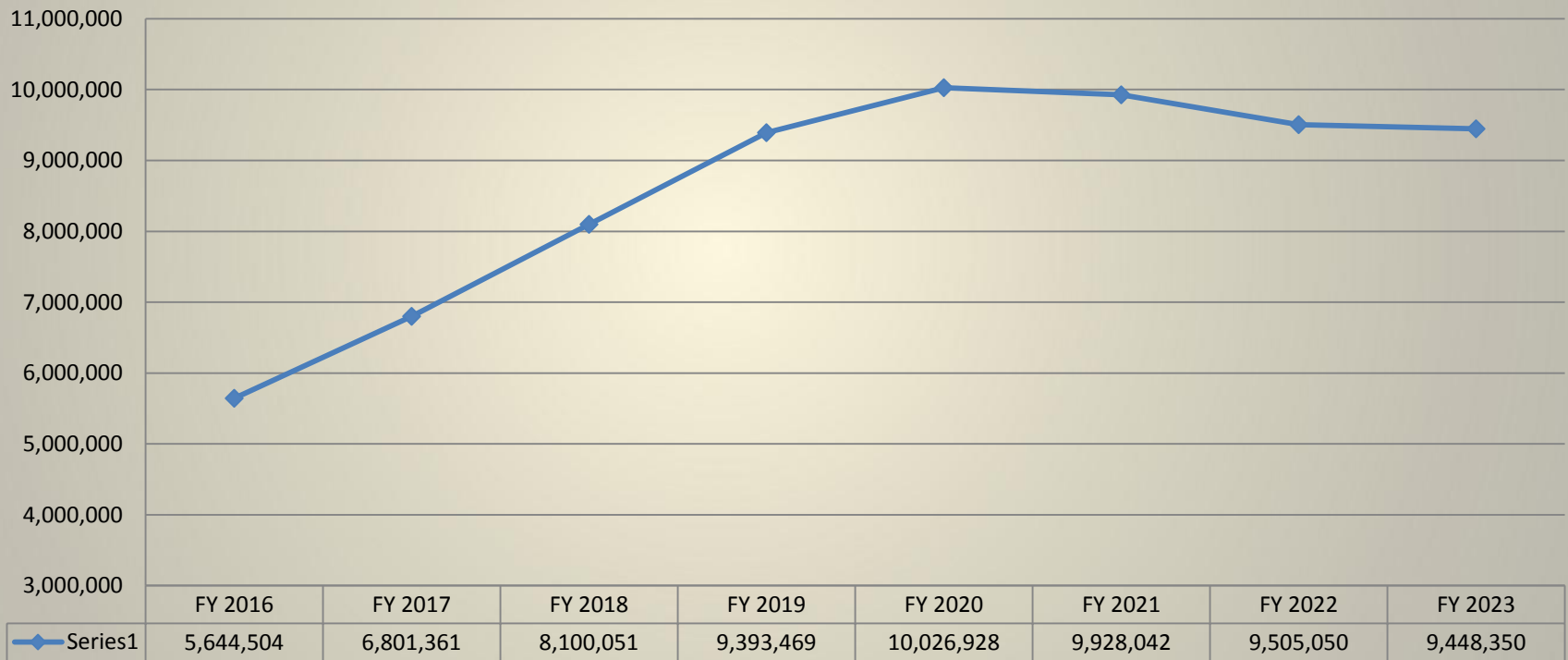


# Debt and Capital Construction Fund (Outlook)



# SAN: Long-term Debt Outlook

(assuming level equipment purchase of \$8M annually)



# Capital Construction Fund Outlook

(assumes annualized funding of \$2M beginning in FY 17)

	FY 14	FY 15	FY16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29
Transfer In	-	0.3	0.7	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Cell Construction	-	-	5.3	-	3.2	-	5.4	-	-	-	4.9	-	6.4	-	-	7.5
<i>Cash Ending Balance</i>	<b>6.1</b>	<b>6.4</b>	<b>1.8</b>	<b>3.8</b>	<b>2.6</b>	<b>4.6</b>	<b>1.2</b>	<b>3.2</b>	<b>5.2</b>	<b>7.2</b>	<b>4.3</b>	<b>6.3</b>	<b>1.9</b>	<b>3.9</b>	<b>5.9</b>	<b>0.4</b>

# Other Cities Service Levels and Fees



# Rates and Services For Other Texas Cities

City	Monthly Rate	Ad'tl Cart Charge (monthly)	Cart Size	Refuse & Recycling	# of Collections (Brush/Bulky)	Household Chemicals
Dallas	\$22.79	\$10.56	48, 64, 96 gal.	1X wkly both ref. & rec.	1X per month Brush & Bulk – Limited Restrictions	Residents have access to County HHC Facility
San Antonio	\$20.43 (48 gal) \$20.93 (64 gal) \$22.18 (96 gal) Includes \$2.24 Environmental Fee	\$25.00	48, 64, and 96 gal.	1X wkly both ref. & rec.	2X per calendar year for Brush & Bulk – Has Restrictions	City has HHC Facility
Austin	\$24.55– 24 gal \$25.80– 32 gal \$30.95– 64 gal \$49.50- 96 gal Includes \$7.65 Clean Community Fee	\$15.00 (upsized) No charge (downsized)	24, 32, 64, and 96 gal.	1X wkly ref. Bi-wkly rec.	2X per year for Brush & Bulk – Has Restrictions Weekly yard waste with restrictions	Residents have access to HHC Waste Facility
Ft. Worth	\$12.50 – 32 gal \$17.50 – 64 gal \$22.75 – 96 gal	Size change (1x per year) no charge. Extra bags for refuse 5 for \$15	32, 64, and 96 gal.	1X wkly ref. & rec.	1X per month Bulk and no brush – Has Restrictions Weekly yard waste with restrictions	City has HCC
Irving	\$19.55-bag service	Bag service only	Bag service only	2X wkly ref. 1X wkly rec.	1X wkly Brush & Bulk (same day as recycling) - Has Restrictions	Residents have access to County HHC Facility
Corpus Christi	\$20.33 -96 gal	\$10.00 + \$10 delivery chg.	96 gal	1X wkly ref. 2X wkly rec. includes yard waste	5X per year Heavy Brush; 2X per year Bulky Trash – Has Restrictions	Residents have access to City HHC
Denton	\$32.75 - 95 gal \$27.35 - 65 gal \$26.75 - 45 gal	\$19.75 per month – 96 gal. only	45, 65, and 95 gal recycling – 65 gal only	1X wkly both ref. & rec. includes yard waste	Up to 4 large household items wkly (at no charge) – yard waste packed up/w. ref. – Has Restrictions	On demand collection curbside
Garland	\$19.58	\$6.10	95 gal – refuse 95 gal – recycling	1X wkly ref. Bi-wkly rec.	1X wkly Brush & Bulk – Has Restrictions	County HHC Facility

# Rates and Services For Other Cities (Nationwide)

City	Monthly Rate	Ad'tl Cart Charge (monthly)	Cart Size	Refuse & Recycling	# of Collections (Brush/Bulky)	Household Chemicals
Dallas	\$22.79	\$10.56	48, 64, and 96 gal.	1X wkly both ref. & rec.	1X per month Brush & Bulk – Limited Restrictions	Residents have access to County HHC Facility
Phoenix, AZ	\$23.80 – 64 gal \$26.80 – 96 gal	\$13.40 (refuse) \$13.40 (recycling; 3rd or more)	64, 96 gal.	1X wkly both ref. & rec.	4X per year – Has Restrictions	No service or facility. City does conduct round up events 5X per year
Miami Dade County, FL	\$36.50 per month \$439.00 per year included in your property taxes	\$79.50 per year with a one year commitment for refuse. No charge for ad'tl. rec. cart	35,65, and 96 gal Rec. – 96 gal	Automated pick up is 2X wkly refuse Bi-wkly rec. Manual pick up is 2X wkly refuse (residents are allowed to use a 30 gal trash can with plastic bags)	2X per year up to 25 cubic yards. Residents can use 13 drop off locations	Two drop off locations for HHC. No curbside collection
San Jose, CA	\$32.07– 32 gal \$97.41-32 gal (on premise)  \$64.14– 64 gal \$129.48-64 gal (on premise)  \$96.21 – 96 gal \$161.55-96 gal (on premise)  Ranging from \$32.07-\$161.55 (depending on the pick up location)	No additional carts, garbage sticker is \$6.25 ea for extra trash	32, 64,and 96 gal	1X wkly both ref. & rec. - includes yard waste	Upon request; with scheduled appointment. Fee of \$27 for up to 3 large items	Residents have access to County facility
Seattle, WA	Garbage Carts \$20.60 – 12 gal \$25.25 – 20 gal \$32.90 – 32 gal \$65.75 – 64 gal \$98.65 – 96 gal  Food & Yard Waste \$5.45-13 gal \$8.20-32 gal \$10.50-96 gal  Range from \$26.05-\$109.19 (depending on the cart sizes and combinations)	Extra garbage - \$10.45 per 60 lb bundle  Recycling is free  Food & Yard Waste \$5.20 per bundle	Garbage: 12, 20, 32, 64,and 96 gal  Recycling: 96 gal only  Food & Yard Waste: 13, 32, and 96 gal	1X wkly ref. and yard waste Bi-wkly rec.	\$30.00 per item, \$28.00 per items containing CFC.	Residents can use three drop off facilities



# Memorandum



CITY OF DALLAS

DATE April 15, 2016

TO Members of the Budget, Finance & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT Street Rental / Franchise Fee Collections for City-Owned Utilities

At the April 4, 2016 Budget, Finance & Audit committee meeting, members requested information on how the franchise or street rental fee is assessed to customers of Dallas Water Utilities and Sanitation Services for residential collection service. For both utilities, the expense for the street rental is embedded within the monthly bill and is not a line item surcharge, as is the case with the Atmos Energy franchise fees.

**Dallas Water Utilities** The attached chart estimates the effect on residential customer bills comparing the current embedded fee structure to a surcharge on the bill. Due to the current tiered conservation rate structure, the higher volume customers bear a higher percentage of the street rental fee than the lower volume customers. If the street rental fee were included as a line item surcharge to the customers on their monthly bills, each customer would pay 6% regardless of usage. The bill variances by usage tier are shown on the attachment in *Column "H"*. Customers in the lower usage tiers would be financially impacted more than customers in the higher usage tiers. (Please note that the attachment only includes information on residential accounts; however, all retail customers' bills would be affected by a change in methodology. Wholesale revenues are not subject to street rental fees.)

Implementing a 6% surcharge on the customer's bill instead of the current structure of embedding the street rental expense in the rates would result in an annual General Fund revenue reduction of approximately \$1.7 million. Additionally, to make the surcharge visible on the bill would also require one-time programming changes in the billing system costing approximately \$340,000, at a minimum.

**Sanitation Services** Embedded in the current \$22.79 residential garbage, bulk trash and recycling monthly fee is \$0.27 for a 1% street rental fee and generates approximately \$660,000. This street rental fee, implemented in FY16, is dedicated to street and alley maintenance. Due to the relatively small monthly fee and one percent street rental fee, the variance between the embedded rate and surcharge rate is less than \$0.01 per month.

It is recommended to continue the current practice of embedding the street rental fee to maintain the tiered water conservation structure in which higher volume customers pay a greater share of the cost due to the additional demand those customers place on the water system; the additional cost of modifying the billing system; as well as the reduction in General Fund revenue.

Please let me know if you need additional information.



Jeanne Chipperfield  
Chief Financial Officer

#### Attachment

c: Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M.S; Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager

**Comparison of Estimated Average Residential Water and Sewer Bills**

Customer Usage in Range	Street Rental Embedded in Rates - Current Structure			Street Rental Surcharge Structure				H=E-A Bill Variance	I=H/B % Change w/ Surcharge	Number of Customers Impacted	% of Customers in Range
	A FY16 Average Bill	B Avg. Monthly Street Rental Fee	C=B/A % of monthly bill	D FY16 Average Bill w/out Street Rental Embedded	E FY16 Average Bills plus 6% Street Rental Surcharge	F Avg. Monthly Street Rental Fee	G % of monthly bill				
0 to 4,000 gallons	\$24.83	\$1.08	4.4%	\$23.75	\$25.17	\$1.42	6.0%	\$0.34	31.3%	80,127	33.8%
4,001 to 10,000 gallons	\$56.56	\$2.63	4.6%	\$53.93	\$57.17	\$3.24	6.0%	\$0.61	23.1%	97,782	41.2%
10,001 to 15,000 gallons	\$83.81	\$4.08	4.9%	\$79.73	\$84.51	\$4.78	6.0%	\$0.70	17.2%	27,145	11.4%
Above 15,000 gallons <small>(Includes conservation tier rate)</small>	\$212.03	\$12.74	6.0%	\$199.29	\$211.25	\$11.96	6.0%	-\$0.78	-6.1%	<u>32,207</u>	<u>13.6%</u>
<b>Total</b>										237,261	100.0%

Data based on January 2014 through December 2014 usage  
 0-4,000 Gallons - Average water and sewer use: 2,137 gallons  
 4,001 - 10,000 Gallons - Average water use 6,608 gallons and sewer use: 5,500 gallons  
 10,001 - 15,000 Gallons - Average water use 12,275 gallons and sewer use: 5,500 gallons  
 Over 15,000 Gallons - Average water use 28,709 gallons and sewer use: 5,500 gallons



# Memorandum



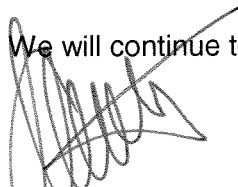
CITY OF DALLAS

DATE April 15, 2016  
TO The Honorable Mayor and Members of the City Council  
SUBJECT Financial Forecast Report

The FY 2015-16 Financial Forecast Report based on information through February 2016 is attached and provided for your information.

For FY 2015-16, General Fund revenues are projected to be \$1,880,000 above budget and expenditures are projected to be \$666,000 below budget. This results in forecast revenues being in excess of forecast expenditures by \$2,546,000. Details related to budget variances may be found at the end of the Financial Forecast Report.

We will continue to closely monitor revenues and expenditures and keep you informed.



A.C. Gonzalez  
City Manager

## Attachment

c: Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Jack Ireland, Director, Office of Financial Services



FY 2015-16

# Financial Forecast Report

Information as of February 29, 2016



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# GENERAL FUND

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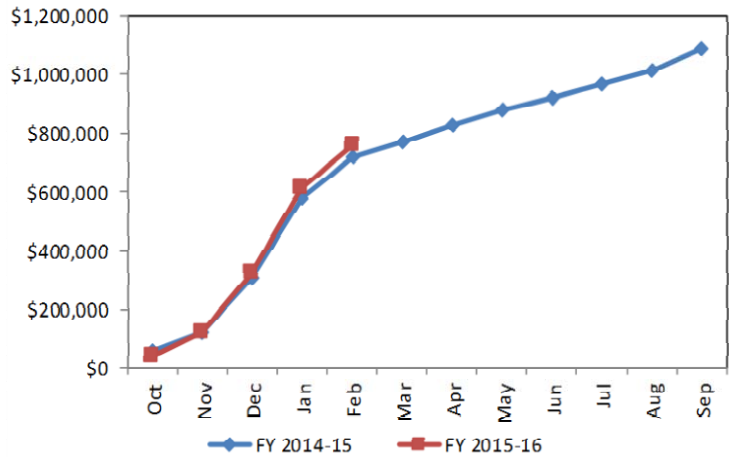
As of February 29, 2016  
(000s)

<b>ITEM</b>	<b>AMENDED BUDGET<sup>1</sup></b>	<b>YEAR TO DATE</b>	<b>YEAR-END FORECAST</b>	<b>BUDGET VS FORECAST VARIANCE</b>
Revenues	\$1,144,900	\$760,171	\$1,146,780	\$1,880
Expenditures	1,144,900	460,264	1,144,234	(666)
Net Excess of Revenues Over Expenditures/Transfers	<u>\$0</u>	<u>\$299,907</u>	<u>\$2,546</u>	<u>\$2,546</u>

# GENERAL FUND REVENUES

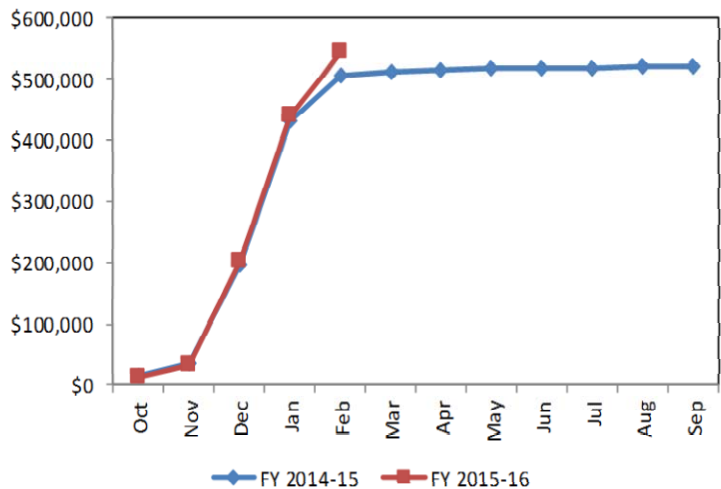
## ALL SOURCES

	FY 2014-15	FY 2015-16	Variance
Oct	\$60,959	\$41,660	(\$19,299)
Nov	58,982	77,665	18,682
Dec	187,753	203,876	16,123
Jan	271,536	288,996	17,460
Feb	138,254	147,975	9,721
Mar	52,292		
Apr	59,984		
May	48,230		
Jun	43,757		
Jul	46,560		
Aug	45,056		
Sep	74,964		
<b>Total</b>	<b>\$1,088,327</b>	<b>\$760,171</b>	<b>\$42,687</b>



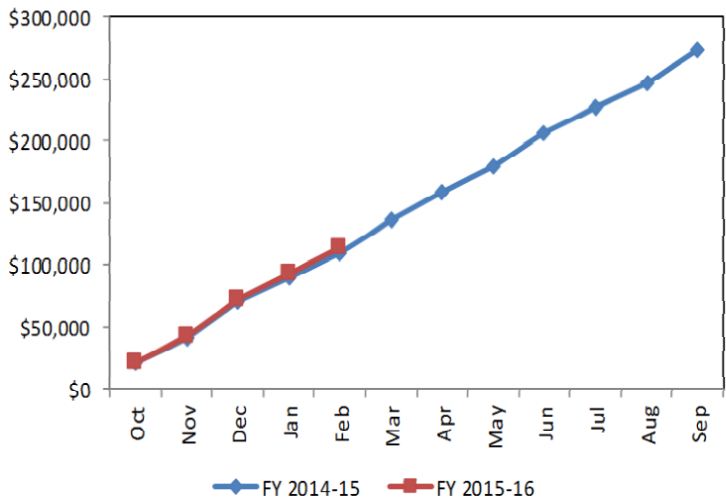
## PROPERTY TAX

	FY 2014-15	FY 2015-16	Variance
Oct	\$16,175	\$11,487	(\$4,688)
Nov	18,472	20,589	2,117
Dec	160,305	169,848	9,543
Jan	235,891	237,272	1,382
Feb	74,439	104,025	29,586
Mar	6,533		
Apr	3,115		
May	1,536		
Jun	1,750		
Jul	821		
Aug	948		
Sep	673		
<b>Total</b>	<b>\$520,658</b>	<b>\$543,221</b>	<b>\$37,939</b>



## SALES TAX

	FY 2014-15	FY 2015-16	Variance
Oct	\$21,933	\$21,769	(\$164)
Nov	19,220	20,524	1,303
Dec	29,690	30,137	447
Jan	20,009	21,258	1,250
Feb	18,928	20,418	1,490
Mar	26,847		
Apr	22,124		
May	20,755		
Jun	26,477		
Jul	20,798		
Aug	20,332		
Sep	26,386		
<b>Total</b>	<b>\$273,499</b>	<b>\$114,107</b>	<b>\$4,326</b>



FY 2014-15 All Sources has been restated to reflect the conversion of Sanitation to an Enterprise Fund in FY 2015-16

# GENERAL FUND REVENUES

As of February 29, 2016

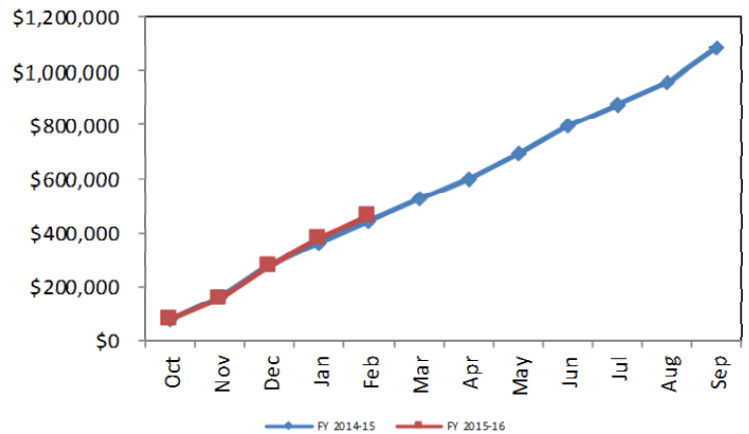
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	<b>AMENDED BUDGET<sup>1</sup></b>	<b>REVENUES YEAR TO DATE</b>	<b>YEAR-END FORECAST</b>	<b>BUDGET VS FORECAST VARIANCE</b>
<b>TAXES</b>				
Ad Valorem Tax	\$559,636	\$543,221	\$559,239	(\$397)
Sales Tax <sup>2</sup>	281,272	114,107	283,207	1,935
<b>TOTAL TAXES</b>	<b>840,908</b>	<b>657,328</b>	<b>842,446</b>	<b>1,538</b>
<b>FRANCHISE REVENUES</b>				
Oncor Electric <sup>3</sup>	50,612	27,798	51,763	1,150
AT&T	10,950	2,912	10,993	42
Atmos Energy <sup>4</sup>	12,242	2,743	11,062	(1,180)
Time Warner Cable	6,102	1,561	6,122	20
Other <sup>5</sup>	27,291	7,778	27,864	573
<b>TOTAL FRANCHISE REVENUES</b>	<b>107,198</b>	<b>42,792</b>	<b>107,804</b>	<b>606</b>
<b>LICENSES AND PERMITS<sup>6</sup></b>	<b>6,067</b>	<b>3,419</b>	<b>5,485</b>	<b>(582)</b>
<b>INTEREST EARNED</b>	<b>962</b>	<b>0</b>	<b>962</b>	<b>0</b>
<b>INTERGOVERNMENTAL</b>	<b>7,432</b>	<b>365</b>	<b>7,460</b>	<b>29</b>
<b>FINES AND FORFEITURES</b>				
Municipal Court <sup>7</sup>	14,771	7,232	15,400	629
Vehicle Towing & Storage	7,146	3,156	7,146	0
Parking Fines	3,591	632	3,592	1
Red Light Camera Fines	7,460	0	7,460	0
Public Library <sup>8</sup>	494	104	445	(49)
<b>TOTAL FINES</b>	<b>33,462</b>	<b>11,124</b>	<b>34,042</b>	<b>580</b>
<b>CHARGES FOR SERVICE</b>				
Parks	10,283	3,714	10,283	0
Emergency Ambulance	31,569	6,692	31,569	0
Security Alarm	4,450	1,724	4,350	(100)
Street Lighting	648	231	648	0
Vital Statistics <sup>9</sup>	1,484	586	1,617	133
Other <sup>10</sup>	23,147	13,304	22,537	(611)
<b>TOTAL CHARGES</b>	<b>71,581</b>	<b>26,250</b>	<b>71,003</b>	<b>(578)</b>
<b>INTERFUND REVENUE</b>	<b>67,223</b>	<b>14,375</b>	<b>67,223</b>	<b>0</b>
<b>MISCELLANEOUS</b>	<b>10,068</b>	<b>4,518</b>	<b>10,356</b>	<b>288</b>
<b>TOTAL REVENUES</b>	<b>\$1,144,900</b>	<b>\$760,171</b>	<b>\$1,146,780</b>	<b>\$1,880</b>

# GENERAL FUND EXPENDITURES

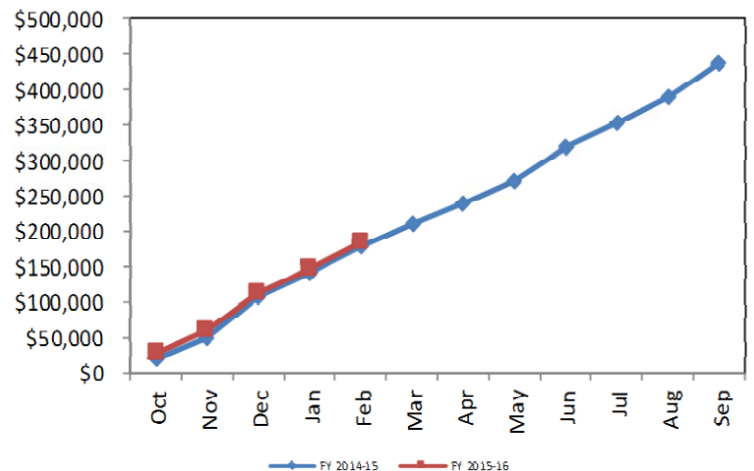
## ALL EXPENSES

	FY 2014-15	FY 2015-16	Variance
Oct	\$77,525	\$75,601	(\$1,924)
Nov	79,013	78,065	(948)
Dec	123,491	124,594	1,103
Jan	76,655	97,321	20,666
Feb	86,673	84,683	(1,990)
Mar	82,668		
Apr	69,958		
May	96,984		
Jun	102,442		
Jul	78,895		
Aug	85,592		
Sep	124,316		
<b>Total</b>	<b>\$1,084,212</b>	<b>\$460,264</b>	<b>\$16,907</b>



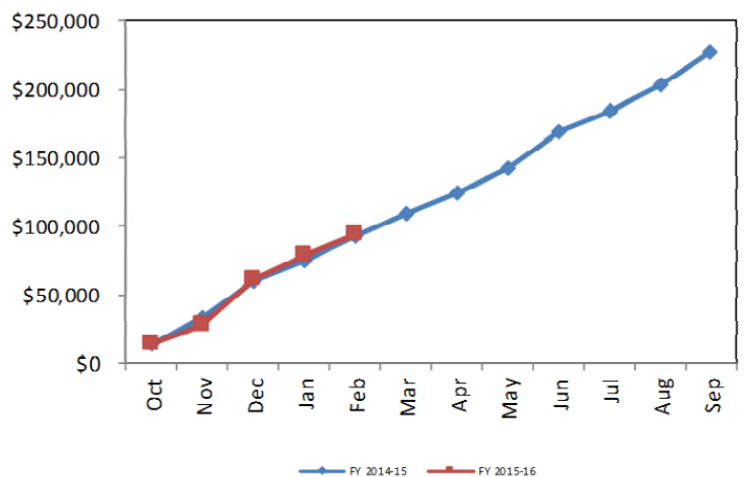
## POLICE

	FY 2014-15	FY 2015-16	Variance
Oct	\$19,262	\$28,488	\$9,226
Nov	31,339	31,370	31
Dec	57,789	52,490	(5,299)
Jan	32,898	35,550	2,652
Feb	36,863	37,126	263
Mar	32,472		
Apr	27,900		
May	33,265		
Jun	47,086		
Jul	34,846		
Aug	35,661		
Sep	46,774		
<b>Total</b>	<b>\$436,155</b>	<b>\$185,024</b>	<b>\$6,872</b>



## FIRE

	FY 2014-15	FY 2015-16	Variance
Oct	\$13,502	\$13,994	\$492
Nov	19,557	14,184	(5,373)
Dec	26,055	32,389	6,334
Jan	16,078	17,547	1,469
Feb	17,117	16,128	(989)
Mar	17,032		
Apr	15,063		
May	17,344		
Jun	26,753		
Jul	16,442		
Aug	18,322		
Sep	24,269		
<b>Total</b>	<b>\$227,535</b>	<b>\$94,242</b>	<b>\$1,933</b>



FY 2014-15 All Expenses has been restated to reflect the conversion of Sanitation to an Enterprise Fund in FY 2015-16

# GENERAL FUND EXPENDITURES

As of February 29, 2016

(000s)

DEPARTMENT	AMENDED BUDGET <sup>1</sup>	EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Building Services	\$23,831	\$10,708	\$23,831	\$0
Business Dev/Procurement Svcs	2,884	1,217	2,870	(14)
City Attorney's Office	15,886	5,938	15,817	(69)
City Auditor's Office <sup>11</sup>	3,004	1,082	3,050	46
City Controller's Office	4,541	1,845	4,458	(83)
City Manager's Office	1,972	909	1,972	0
City Secretary's Office <sup>12</sup>	2,005	691	2,034	29
Civil Service <sup>13</sup>	2,599	877	2,634	35
Code Compliance	38,569	14,466	38,569	0
Court Services <sup>14</sup>	11,563	3,977	11,101	(462)
Elections <sup>15</sup>	97	34	109	12
Fire	239,567	94,242	239,474	(93)
Housing <sup>16</sup>	11,936	7,850	12,190	254
Human Resources	4,788	1,940	4,778	(11)
Independent Audit	786	-	786	0
Jail Contract - Lew Sterret	7,557	7,557	7,557	0
Judiciary <sup>17</sup>	3,231	1,229	3,059	(171)
Library	30,509	11,678	30,509	0
Management Services	8,544	5,164	8,404	(141)
Mayor and Council <sup>18</sup>	4,243	1,620	4,392	149
Non-Departmental <sup>19</sup>	58,026	5,349	58,286	260
Office of Cultural Affairs <sup>20</sup>	17,671	9,441	17,726	55
Office of Economic Development	1,818	1,538	1,818	0
Office of Financial Services	2,957	1,007	2,957	(1)
Park and Recreation <sup>21</sup>	85,646	37,389	85,698	51
Planning & Urban Design	4,232	939	4,101	(131)
Police	451,882	185,024	451,882	0
Public Works	5,911	3,950	5,839	(72)
Street Lighting	17,525	5,763	17,525	0
Street Services	71,531	30,806	71,520	(11)
Sustainable Dev/Construction <sup>22</sup>	1,438	981	1,138	(300)
Trinity Watershed Management	1,526	375	1,526	0
<b>RESERVES AND TRANSFERS</b>				
Contingency Reserve	2,628	2,682	2,628	0
Liability/Claim Fund	1,994	1,994	1,994	0
Salary & Benefit Reserve	2,000	0	2,000	0
<b>TOTAL EXPENDITURES</b>	<b>\$1,144,900</b>	<b>\$460,264</b>	<b>\$1,144,234</b>	<b>(\$666)</b>

# PROPRIETARY FUNDS

As of February 29, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>AVIATION</b>				
BEGINNING FUND BALANCE	\$16,775	\$ -	\$16,775	\$ -
<b>REVENUES:</b>				
Parking	27,443	10,122	27,443	0
Terminal Concessions	22,423	9,300	22,423	0
Landing Fees	17,784	6,137	17,784	0
Rental on Airport - Terminal	13,831	5,367	13,831	0
Rental on Airport - Field	9,067	2,870	8,950	(117)
Fuel Flow Fees	1,225	443	1,225	0
All Other	2,102	753	3,756	1,654
<b>TOTAL REVENUES<sup>23</sup></b>	<b>93,876</b>	<b>34,991</b>	<b>95,413</b>	<b>1,537</b>
<b>TOTAL EXPENDITURES<sup>23</sup></b>	<b>93,876</b>	<b>28,879</b>	<b>95,314</b>	<b>1,438</b>
<b>ENDING FUND BALANCE</b>	<b>\$16,775</b>	<b>\$ -</b>	<b>\$16,874</b>	<b>\$98</b>

## CONVENTION AND EVENT SERVICES

BEGINNING FUND BALANCE	\$20,607	\$ -	\$20,607	\$ -
<b>REVENUES:</b>				
Hotel Occupancy Tax	54,002	18,894	52,652	(1,350)
Alcoholic Beverage Tax	10,461	2,969	11,683	1,222
Contract Services	9,119	5,678	10,861	1,742
All Remaining Revenues	10,414	5,412	13,175	2,761
<b>TOTAL REVENUES<sup>24</sup></b>	<b>83,996</b>	<b>32,953</b>	<b>88,372</b>	<b>4,376</b>
<b>TOTAL EXPENDITURES<sup>24</sup></b>	<b>82,939</b>	<b>27,848</b>	<b>84,866</b>	<b>1,927</b>
<b>ENDING FUND BALANCE</b>	<b>\$21,664</b>	<b>\$ -</b>	<b>\$24,113</b>	<b>\$2,449</b>



# PROPRIETARY FUNDS

As of February 29, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>SUSTAINABLE DEVELOPMENT AND CONSTRUCTION</b>				
BEGINNING FUND BALANCE	\$33,842	\$ -	\$33,842	\$ -
<b>REVENUES:</b>				
Building Permits	18,770	8,394	19,104	334
Certificate of Occupancy	1,412	514	1,412	0
Plan Review	3,736	1,922	3,749	13
Registration/License	1,028	496	1,028	(0)
Special Plats	887	459	887	0
Private Development	1,010	604	1,010	(0)
Zoning	1,184	339	1,184	0
Interest Earnings	117	0	117	0
All Remaining Revenues	1,478	733	1,478	0
<b>TOTAL REVENUES</b>	<b>29,622</b>	<b>13,461</b>	<b>29,969</b>	<b>347</b>
<b>TOTAL EXPENDITURES<sup>25</sup></b>	<b>30,697</b>	<b>9,280</b>	<b>28,768</b>	<b>(1,929)</b>
<b>ENDING FUND BALANCE</b>	<b>\$32,767</b>	<b>\$ -</b>	<b>\$35,042</b>	<b>\$2,275</b>
<b>MUNICIPAL RADIO</b>				
BEGINNING FUND BALANCE	\$1,183	\$ -	\$1,183	\$ -
<b>REVENUES:</b>				
Local and National Sales	2,058	816	1,974	(84)
All Remaining Revenues	12	0	11	(1)
<b>TOTAL REVENUES<sup>26</sup></b>	<b>2,070</b>	<b>816</b>	<b>1,985</b>	<b>(85)</b>
<b>TOTAL EXPENDITURES<sup>26</sup></b>	<b>2,055</b>	<b>905</b>	<b>1,955</b>	<b>(99)</b>
<b>ENDING FUND BALANCE</b>	<b>\$1,198</b>	<b>\$ -</b>	<b>\$1,212</b>	<b>\$14</b>

# PROPRIETARY FUNDS

As of February 29, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>WATER UTILITIES</b>				
BEGINNING FUND BALANCE	\$86,191	\$ -	\$86,191	\$ -
REVENUES:				
Treated Water - Retail	286,483	107,217	291,015	4,531
Treated Water - Wholesale	80,082	31,348	77,280	(2,802)
Wastewater - Retail	232,649	87,920	228,290	(4,359)
Wastewater - Wholesale	9,874	4,136	9,872	(2)
All Remaining Revenues	36,040	9,843	29,726	(6,314)
<b>TOTAL REVENUES<sup>27</sup></b>	<b>645,128</b>	<b>240,464</b>	<b>636,182</b>	<b>(8,947)</b>
<b>TOTAL EXPENDITURES<sup>27</sup></b>	<b>645,128</b>	<b>208,021</b>	<b>636,182</b>	<b>(8,947)</b>
<b>ENDING FUND BALANCE</b>	<b>\$86,191</b>	<b>\$ -</b>	<b>\$86,191</b>	<b>\$0</b>

## COMMUNICATION & INFORMATION SERVICES

BEGINNING FUND BALANCE	\$10,910	\$ -	\$10,910	\$ -
REVENUES:				
Interdepartmental Charges	52,799	21,403	52,799	0
Telephones Leased	8,532	1,867	8,532	0
Circuits	1,367	0	1,367	0
Desktop Services	269	47	58	(211)
Interest	137	0	137	0
Equipment Rental	4,546	1,894	4,546	0
Miscellaneous	77	618	677	600
<b>TOTAL REVENUES<sup>28</sup></b>	<b>67,727</b>	<b>25,829</b>	<b>68,116</b>	<b>390</b>
<b>TOTAL EXPENDITURES<sup>28</sup></b>	<b>72,284</b>	<b>33,324</b>	<b>72,461</b>	<b>177</b>
<b>ENDING FUND BALANCE</b>	<b>\$6,352</b>	<b>\$ -</b>	<b>\$6,564</b>	<b>\$213</b>

# PROPRIETARY FUNDS

As of February 29, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>EQUIPMENT SERVICES</b>				
BEGINNING FUND BALANCE	\$4,129	\$ -	\$4,129	\$ -
REVENUES:				
Rental/Wreck	33,640	7,921	36,503	2,863
Fuel	16,180	3,449	13,591	(2,589)
Auto Auction	418	327	488	70
Miscellaneous Revenue	267	250	404	137
Interest and Other	5	0	1	(4)
<b>TOTAL REVENUES</b>	<b>50,509</b>	<b>11,947</b>	<b>50,987</b>	<b>478</b>
<b>TOTAL EXPENDITURES</b>	<b>50,509</b>	<b>21,844</b>	<b>50,987</b>	<b>478</b>
<b>ENDING FUND BALANCE</b>	<b>\$4,129</b>	<b>\$ -</b>	<b>\$4,129</b>	<b>\$0</b>

## EXPRESS BUSINESS CENTER

BEGINNING FUND BALANCE	\$1,223	\$ -	\$1,223	\$ -
REVENUES:				
Postage Sales	2,703	1,003	2,703	0
All Other Revenues	1,260	130	1,260	0
<b>TOTAL REVENUES</b>	<b>3,963</b>	<b>1,133</b>	<b>3,963</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>3,815</b>	<b>1,223</b>	<b>3,740</b>	<b>(74)</b>
<b>ENDING FUND BALANCE</b>	<b>\$1,372</b>	<b>\$ -</b>	<b>\$1,446</b>	<b>\$74</b>

# PROPRIETARY FUNDS

As of February 29, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>SANITATION SERVICES</b>				
BEGINNING FUND BALANCE	\$7,108	\$ -	\$7,108	\$ -
REVENUES:				
Residential Collection	66,537	28,728	67,089	552
Cost Plus Bulk/Brush	114	49	117	2
Sale of Recyclables	2,100	728	1,747	(353)
City Facility Collection	761	249	619	(143)
Landfill Revenue	17,676	12,213	21,975	4,300
<b>TOTAL REVENUES<sup>29</sup></b>	<b>87,188</b>	<b>41,967</b>	<b>91,546</b>	<b>4,358</b>
<b>TOTAL EXPENDITURES<sup>29</sup></b>	<b>86,480</b>	<b>29,350</b>	<b>87,367</b>	<b>887</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,816</b>	<b>\$ -</b>	<b>\$11,288</b>	<b>\$3,471</b>

# OTHER FUNDS

As of February 29, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>9-1-1 SYSTEM OPERATIONS</b>				
BEGINNING FUND BALANCE	\$7,090	\$ -	\$7,090	\$ -
REVENUES:				
9-1-1 Service Receipts - Wireless	6,257	2,442	6,324	68
9-1-1 Service Receipts - Wireline	6,898	2,737	6,700	(198)
Interest and Other	63	2	63	0
<b>TOTAL REVENUES</b>	<b>13,218</b>	<b>5,180</b>	<b>13,087</b>	<b>(131)</b>
<b>TOTAL EXPENDITURES</b>	<b>16,292</b>	<b>2,873</b>	<b>16,227</b>	<b>(65)</b>
<b>ENDING FUND BALANCE</b>	<b>\$4,015</b>	<b>\$ -</b>	<b>\$3,949</b>	<b>(\$66)</b>
 <b>STORM DRAINAGE MANAGEMENT</b>				
BEGINNING FUND BALANCE	\$8,114	\$ -	\$8,114	\$ -
REVENUES:				
Storm Water Fees	50,413	20,941	50,413	-
Interest and Other	40	0	40	0
<b>TOTAL REVENUES</b>	<b>50,452</b>	<b>20,941</b>	<b>50,452</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>51,417</b>	<b>11,985</b>	<b>51,356</b>	<b>(61)</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,150</b>	<b>\$ -</b>	<b>\$7,210</b>	<b>\$61</b>

# OTHER FUNDS

As of February 29, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>EMPLOYEE BENEFITS</b>				
<b>BENEFITS ADMINISTRATION</b>				
TOTAL EXPENDITURES	\$1,126	\$209	\$1,111	(\$15)
<b>WELLNESS PROGRAM</b>				
TOTAL EXPENDITURES <sup>30</sup>	\$430	\$149	\$342	(\$87)
<b>RISK MANAGEMENT</b>				
TOTAL EXPENDITURES <sup>31</sup>	\$2,594	\$1,059	\$2,418	(\$176)
<b>LIABILITY/CLAIMS FUND</b>				
<b>Beginning Balance October 1, 2015</b>				<b>\$3,649</b>
Budgeted Revenue				6,297
<b>FY 2015-16 Available Funds</b>				<b>9,946</b>
Paid October 2015				(168)
Paid November 2015				(328)
Paid December 2015				(379)
Paid January 2016				(744)
Paid February 2016				(436)
<b>Balance as of February 29, 2016</b>				<b>\$7,891</b>

# DEBT SERVICE FUND

As of February 29, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>DEBT SERVICE FUND</b>				
BEGINNING FUND BALANCE	\$12,109	\$ -	\$12,109	\$ -
<b>REVENUES:</b>				
Ad Valorem	230,475	223,593	230,298	(177)
Interest/Transfers/Other	20,468	771	20,468	0
<b>TOTAL REVENUES</b>	<b>250,943</b>	<b>224,364</b>	<b>250,766</b>	<b>(177)</b>
<b>TOTAL EXPENDITURES<sup>32</sup></b>	<b>255,326</b>	<b>201,628</b>	<b>254,657</b>	<b>(669)</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,726</b>	<b>\$ -</b>	<b>\$8,218</b>	<b>\$491</b>

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# NOTES

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(Dollars in 000s)

1. The General Fund budget was amended/increased based on Council's approved use of contingency reserve funds by \$100 on January 27, 2016 by CR# 16-0214 (executive search contract for the City Attorney).
2. Sales tax revenue is projected to be \$1,935 above budget due to the strength of the local economy.
3. Oncor Electric revenues are projected to be \$1,150 above budget primarily due to higher than expected electric consumption.
4. Atmos Energy revenues are projected to be \$1,180 below budget primarily due to warmer winter weather that resulted in less gas consumption.
5. Other Franchise revenues are projected to be \$573 above budget primarily due to an increase in private hauler usage at the landfill and more growth than expected in Cable TV service.
6. Licenses and Permits revenues are projected to be \$582 below budget primarily due to decreases in permits related to Transportation for Hire background checks done by the City and Motor Vehicle Repair, as a result of the improved economy.
7. Municipal Court revenue is projected to be \$629 above budget primarily due to an increase in the collection per citation rates of the new collection agency.
8. Public Library revenue is projected to be \$49 below budget due to implementation of automatic renewal on materials that have been checked out at library locations and an increase in the usage of e-materials. Fines and late fees are not collected on e-materials as they are electronically recalled on the due date.
9. Vital Statistics revenues are projected to be \$133 above budget due to an increase in the sale of birth certificates.
10. Other Charges for Service revenue is projected to be \$611 below budget primarily as a result of contracting with fewer hospitals than anticipated for the Mobile Community Healthcare Program.
11. City Auditor's Office is projected to be \$46 above budget due to salary expenses.
12. City Secretary's Office is projected to be \$29 above budget due to higher than budgeted salary expenses and the purchase of unbudgeted software to assist with Boards and Commissions administration.
13. Civil Service is projected to be \$35 above budget primarily due to salary expenses.
14. Court Services is projected to be \$462 below budget primarily due to delays in hiring.



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# NOTES

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(Dollars in 000s)

15. Elections is projected to be \$12 above budget due to the purchase of unbudgeted petition verification software.
16. Housing and Community Services is projected to be \$254 above budget due to several unbudgeted expenses including temp help, replacement of fire and alarm system at the MLK Community Center, items related to the master plan for the MLK and WDMP Community Centers, and various special events.
17. Judiciary is projected to be \$171 below budget due to vacancies.
18. Mayor and Council is projected to be \$149 above budget due to double filled positions and the unbudgeted use of temp help.
19. Non-Departmental is projected to be \$260 above budget primarily due to unbudgeted costs such as the actuarial review related to the Police and Fire Pension Fund and efforts related to ADA Compliance.
20. Office of Cultural Affairs is projected to be \$55 above budget primarily due to increased usage of custodial and security services based on events at the Majestic, Meyerson, and City Performance Hall facilities. These expenses are offset by corresponding revenue.
21. Park and Recreation is projected to be \$51 above budget primarily due to repairs related to flooding in 2015.
22. Sustainable Development and Construction is projected to be \$300 below budget due to vacancies.
23. Aviation expenses are projected to be \$1,438 above budget primarily due to the City leasing property for additional offsite parking and for the future site of the consolidated rental car facility. Revenues are projected to be \$1,537 above budget primarily due to revenue received from existing tenants on the newly leased property.
24. Convention and Event Services expenses are projected to be \$1,927 above budget due to increased food and beverage service based on event demand as well as an increased transfer to capital construction resulting from additional revenues. Revenues are projected to be \$4,376 above budget primarily due to higher than expected Alcoholic Beverage Tax and more events than anticipated.
25. Sustainable Development and Construction expenses are projected to be \$1,929 below budget primarily due to vacancies.

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# NOTES

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(Dollars in 000s)

26. Municipal Radio expenses are projected to be \$99 below budget due to vacancies and a reduction in sales commission. Revenues are projected to be \$85 below budget due to the sale of commercials being less than planned.

27. Water Utilities revenues and expenses are both projected to be \$8,947 below budget. Revenues are projected to be below budget primarily due to the loss of a wholesale water customer contract and lower than projected retail wastewater service revenues. Expenses are projected to be under budget due to a reduction in the transfer to fund capital projects.

28. Communication and Information Services expenses are projected to be \$177 above budget primarily due to removal of the Fair Park Tower and the purchase of software maintenance, support, and capacity to be in compliance with audit findings for storage. Revenues are projected to be \$390 above budget due to payment from the State Fair of Texas for removal of the Fair Park Tower.

29. Sanitation expenses are projected to be \$887 above budget and revenues are projected to be \$4,358 above budget due to the volume of solid waste from non-contract customers being above historic levels and solid waste from the Upper Chain of Wetlands projects.

30. Wellness Program expenses are projected to be \$87 below budget due to vacancies.

31. Risk Management expenses are projected to be \$176 below budget due to vacancies.

32. Debt Service expenses are projected to be \$669 below budget due to lower than projected interest rates realized on the 2015 GO Bond sale.

**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** April 27, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Street Services

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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### **SUBJECT**

Authorize a three-year service contract for traffic counting services – Quality Traffic Data, LLC, most advantageous proposer of four - Not to exceed \$318,000 - Financing: Current Funds (subject to annual appropriations)

### **BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract provides traffic counting services at various locations within the City. The traffic count services that will be conducted are listed below:

- Turning movement counts
- Automatic daily traffic counts
- Speed surveys
- Intersection delay studies
- Gap studies
- Turning movement count data processing (video)

This contract will provide an on-demand service to collect traffic count data for studies related to requests for traffic signals, stop signs, road humps, and other traffic control devices. This service contract will help augment City staff's effort to meet the demand for traffic counting services.

**BACKGROUND (Continued)**

A seven member committee from the following departments reviewed and evaluated the proposals:

- Planning & Urban Design (1)
- Street Services (2)
- Sanitation Services (1)
- Public Works (1)
- Business Development & Procurement Services (2)\*

\*Business Development and Procurement Services only evaluated cost and the Business Inclusion and Development Plan.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Experience/qualifications 35%
- Cost 30%
- Staffing plan/approach 20%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 186 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

**FISCAL INFORMATION**

\$318,000.00 - Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 27 - Vendors contacted
- 27 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

186 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Quality Traffic Data, LLC**

White Male	3	White Female	0
Black Male	0	Black Female	0
Hispanic Male	2	Hispanic Female	1
Other Male	0	Other Female	0

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BQZ1607 and were opened on February 11, 2016. This service contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*Quality Traffic Data, LLC	1400 Preston Rd. Suite 400 Plano, TX 75093	87.20%	\$318,000.00
CJ Hensch & Associates, Inc.	116 W. Pioneer Dr. Irving, TX 75061	73.82%	\$554,000.00
Quality Counts, Inc.	9951 Tanglevine Dr. Dallas, TX 75238	67.12%	\$439,200.00
The Traffic Group, Inc.	9900 Franklin Square Dr. Suite H Baltimore, MD 21236	64.50%	\$706,700.00

**OWNER**

**Quality Traffic Data, LLC**

**Danny Gouhari, President**

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for traffic counting services – Quality Traffic Data, LLC, most advantageous proposer of four - Not to exceed \$318,000 - Financing: Current Funds (subject to annual appropriations)

Quality Traffic Data, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$75,684.00	23.80%
Total non-local contracts	\$242,316.00	76.20%
<b>TOTAL CONTRACT</b>	<b>\$318,000.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
A+Student Staffing, Inc.	WFDB76089Y0616	\$75,684.00	100.00%
<b>Total Minority - Local</b>		<b>\$75,684.00</b>	<b>100.00%</b>

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$75,684.00	100.00%	\$75,684.00	23.80%
<b>Total</b>	<b>\$75,684.00</b>	<b>100.00%</b>	<b>\$75,684.00</b>	<b>23.80%</b>

April 27, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Quality Traffic Data, LLC (VS0000084902) for traffic counting services for a term of three years in an amount not to exceed \$318,000.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Quality Traffic Data, LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by Quality Traffic Data, LLC under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$318,000.00 (subject to annual appropriations) from Service Contract number BQZ1607.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** April 27, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Equipment & Building Services  
Police

**CMO:** Jeanne Chipperfield, 670-7804  
Jill A. Jordan, P.E., 670-5299  
Eric Campbell, 670-3255

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for courier services - Reliable Couriers, lowest responsible bidder of seven - Not to exceed \$347,864 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide courier services citywide. Courier services are used for pickup and delivery of documents and various packages that require expeditious delivery, typically the same day. Specifically, Police transfer/transport sensitive documents between headquarters and other locations throughout the City. Furthermore, the courier driver and back-up drivers providing service to Police are required to pass criminal history background checks due to carrying sensitive case documents and packages. Using a courier service to pick up and deliver Police correspondence precludes diverting personnel and other resources from more important duties that affect Police daily operations.

Equipment and Building Services (EBS) utilizes the courier services for pick-up and delivery of emergency parts. The courier service will provide service to eight EBS locations, including service centers, warehouses and Hensley Field.

## **BACKGROUND (Continued)**

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 12.38% increase on comparable unit prices for the bid awarded in 2013.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 913 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On May 22, 2013, City Council authorized a three-year service contract for courier services by Resolution No. 13-0798.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

## **FISCAL INFORMATION**

\$347,864.00 - Current Funds (subject to annual appropriations)

## **M/WBE INFORMATION**

251 - Vendors contacted  
249 - No response  
    2 - Response (Bid)  
    0 - Response (No Bid)  
    0 - Successful

913 M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### **Reliable Couriers**

White Male	4	White Female	1
Black Male	8	Black Female	0
Hispanic Male	3	Hispanic Female	2
Other Male	0	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BT1603 and were opened on January 22, 2016. This service contract is being awarded to the lowest responsive and responsible bidder by group.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Reliable Couriers	9225 King James Dr. Dallas, TX 75247	Group 1 - \$ 17,412.00 Group 2 - \$ 181,124.00 Group 3 - \$ 149,328.00
Guaranteed Express, Inc.	1720 Regal Row Suite 150 Dallas, TX 75235	Group 1 - \$ 17,506.00 Group 2 - \$ 186,960.00 Group 3 - \$ 152,356.00
C & D Couriers, Inc.	2029 McKenzie Dr. Suite 100 Carrollton, TX 75006	Group 1 - \$ 26,264.70 Group 2 - \$ 217,320.00 Group 3 - \$ 219,169.00
We Muv U, LLC	3948 Legacy Dr. Suite 106-185 Plano, TX 75023	Group 1 - \$ 52,816.95 Group 2 - Non-responsive** Group 3 - \$1,349,474.00
VHU Express, Inc.	5321 Primrose Lake Cr. Tampa, FL 33647	Group 1 - \$ 82,360.64 Group 2 - \$ 286,378.36 Group 3 - \$1,046,307.00
Dart Couriers, Inc.	6400 Baker Blvd. Richland Hills, TX 76118	Group 1 - \$ 35,499.60 Group 2 - \$ 205,135.00 Group 3 - \$ 269,544.00

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Arrive On Time Delivery	12200 Ford Rd. Suite 149 Dallas, TX 75234	Group 1 - \$ 22,712.60 Group 2 - \$ 201,340.00 Group 3 - \$ 175,258.00

\*\*We Muv U, LLC was deemed non-responsive on Group 2 due to not meeting specifications.

**OWNER**

**Reliable Couriers**

Elizabeth A. Rodriguez, President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for courier services - Reliable Couriers, lowest responsible bidder of seven - Not to exceed \$347,864 - Financing: Current Funds (subject to annual appropriations)

Reliable Couriers is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$347,864.00	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$347,864.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

April 27, 2016

**WHEREAS**, on May 22, 2013, City Council authorized a three-year service contract for courier services by Resolution No. 13-0798;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Reliable Couriers (262641) for courier services for a term of three years in an amount not to exceed \$347,864.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Reliable Couriers shall be based only on the amount of the services directed to be performed by the City and properly performed by Reliable Couriers under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$347,864.00 (subject to annual appropriations) from Service Contract number BT1603.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** April 27, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Office of Public Information  
Aviation  
Code Compliance  
Court & Detention Services  
Fire  
Park & Recreation  
Police  
Street Services  
Trinity Watershed Management

**CMO:** Jeanne Chipperfield, 670-7804  
A. C. Gonzalez, 670-3297  
Ryan S. Evans, 671-9837  
Joey Zapata, 670-3009  
Eric Campbell, 670-3255  
Willis Winters, 670-4071  
Jill A. Jordan, P.E., 670-5299  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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## **SUBJECT**

Authorize a three-year service contract for graphic design services - El Creative, Inc., most advantageous proposer of ten - Not to exceed \$550,105 - Financing: Current Funds (\$535,880), Stormwater Drainage Management Current Funds (\$9,740) and Aviation Current Funds (\$4,485) (subject to annual appropriations)

## **BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will allow the City to purchase graphic design services on an as needed basis to promote City programs and services. Various creative services will be integrated to promote and publicize citywide department programs and activities. Use of printed materials includes:

## **BACKGROUND (Continued)**

- Development of annual reports
- General information brochures
- Flyers
- Event rack cards
- Printed ads

In addition, the City will be able to purchase onsite event photography for development of future promotional material. Media buys and development of public service announcements for radio and television ads will be used for selected City events, programs and services. Translation service will be used for all marketing and publicity activities.

A seven member committee from the following departments reviewed and evaluated the proposals:

- Business Development and Procurement Services (2)\*
- Park and Recreation (2)
- Public Information Office (1)
- Trinity Watershed Management (1)
- Code Compliance (1)

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30%
- Capability 30%
- Experience and qualifications 25%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,715 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.



**BACKGROUND (Continued)**

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)**

On October 8, 2014, City Council authorized a three-year service contract for graphic design services by Resolution No. 14-1665.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

**FISCAL INFORMATION**

- \$535,880.00 - Current Funds (subject to annual appropriations)
- \$ 9,740.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)
- \$ 4,485.00 - Aviation Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 329 - Vendors contacted
- 328 - No response
  - 1 - Response (Bid)
  - 0 - Response (No bid)
  - 1 - Successful

1,715 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**El Creative, Inc.**

White Male	1	White Female	0
Black Male	1	Black Female	1
Hispanic Male	2	Hispanic Female	0
Other Male	1	Other Female	1

## PROPOSAL INFORMATION

The following proposals were received from solicitation number BUZ1605 and opened on November 20, 2015. This service contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*El Creative, Inc.	3816 San Jacinto St. Dallas, TX 75204	91%	\$550,105.00
Simmons Design Associates, Inc.	12160 N Abrams Rd. Suite 315 Dallas, TX 75243	82%	\$682,700.00
Alpha Business Images LLC	2030 Main St. Suite 410 Dallas, TX 75201	81%	\$649,030.00
Janus Signs dba FastSigns	9742 Skillman St. Dallas, TX 75243	79%	\$579,860.00
MDVC Creative, Inc.	121 Payne St. Dallas, TX 75207	75%	\$565,535.00
Zielinski Design Associates, Inc.	6301 Gaston Ave. Dallas, TX 75214	70%	\$743,245.00
C. Lambert Design Studio, Inc.	1821 E. Levee St. Dallas, TX 75207	63%	\$662,450.00
Design Catalysts, LLC	7918 Greengate Dr. Dallas, TX 75249	62%	\$677,420.00
Sort thru Solutions	11005 Indian Trail Suite 104 Dallas, TX 75229	62%	\$835,970.00
CBJ Designs	3200 W. Pleasant Run Rd. Suite 230 Lancaster, TX 75146		Non-Responsive**

\*\*CBJ Designs was deemed non-responsive due to not meeting specifications.

**OWNER**

**El Creative, Inc.**

V. Michael Gonzalez, President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for graphic design services - El Creative, Inc., most advantageous proposer of ten - Not to exceed \$550,105 - Financing: Current Funds (\$535,880), Stormwater Drainage Management Current Funds (\$9,740) and Aviation Current Funds (\$4,485) (subject to annual appropriations)

El Creative, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and propose to use the following sub-contractors.

PROJECT CATEGORY: Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$495,094.50	90.00%
Total non-local contracts	\$55,010.50	10.00%
<b>TOTAL CONTRACT</b>	<b>\$550,105.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
1820 Productions	BMDB31972Y0816	\$82,515.75	16.67%
El Creative, Inc.	HMMB77148N0417	\$412,578.75	83.33%
<b>Total Minority - Local</b>		<b>\$495,094.50</b>	<b>100.00%</b>

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
TruMultiCultural, LLC.	HMDB64963Y0416	\$55,010.50	100.00%
<b>Total Minority - Non-local</b>		<b>\$55,010.50</b>	<b>100.00%</b>

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$82,515.75	16.67%	\$82,515.75	15.00%
Hispanic American	\$412,578.75	83.33%	\$467,589.25	85.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$495,094.50</b>	<b>100.00%</b>	<b>\$550,105.00</b>	<b>100.00%</b>

April 27, 2016

**WHEREAS**, on October 8, 2014, City Council authorized a three-year service contract for graphic design services by Resolution No. 14-1665;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with El Creative, Inc. (VS0000001394) for graphic design services for a term of three years in an amount not to exceed \$550,105.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to El Creative, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by El Creative, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$550,105.00 (subject to annual appropriations) from Service Contract number BUZ1605.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Clean, Healthy Environment

**AGENDA DATE:** April 27, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Park & Recreation  
Sanitation Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Willis Winters, 670-4071  
Joey Zapata, 670-3009  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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## **SUBJECT**

Authorize a three-year master agreement for herbicides and pesticides for citywide use – SiteOne Landscape Supply, LLC in the amount of \$731,779, Rentokil North America, Inc. dba Target Specialty Products in the amount of \$467,501, BWI Dallas/Ft. Worth in the amount of \$434,209, Winfield Solutions LLC in the amount of \$196,725, Red River Specialties, Inc. in the amount of \$160,457, N-Gulf, LLC dba Ameriturf in the amount of \$149,083, Turf Care of Texas, LLC in the amount of \$103,935 and Helena Chemical Company in the amount of \$86,879, lowest responsible bidders of nine - Total not to exceed \$2,330,568 - Financing: Current Funds (\$2,079,210), Aviation Current Funds (\$157,773), Water Utilities Current Funds (\$71,184), Sanitation Current Funds (\$17,654) and Stormwater Drainage Management Current Funds (\$4,747)

## **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide for the purchase of herbicides and pesticides for citywide use. Herbicides destroy or inhibit unwanted plant growth and weeds, pesticides destroy insects and pests.

## **BACKGROUND (Continued)**

This master agreement will provide for the purchase of herbicides and pesticides to be used throughout the City, at locations such as:

- Golf courses
- Park property
- Fair Park
- Athletic fields
- Fire locations
- City facilities

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 319 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On October 24, 2012, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 5, 12, 18, 27, 30, 49 and 54, for bid BL1220, for a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2675.

On November 14, 2012, City Council authorized a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2728.

On March 23, 2016, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 74, 83, 86, 92 and 97, for bid BA1601, for a three-year master agreement for the purchase of herbicides and pesticides by Resolution No. 16-0460.

The Park and Recreation Board was briefed on April 7, 2016.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

**FISCAL INFORMATION**

\$2,079,209.73 - Current Funds  
\$ 157,773.00 - Aviation Current Funds  
\$ 71,184.40 - Water Utilities Current Funds  
\$ 17,653.46 - Sanitation Current Funds  
\$ 4,746.68 - Stormwater Drainage Management Current Funds

**M/WBE INFORMATION**

48 - Vendors contacted  
47 - No response  
1 - Response (Bid)  
0 - Response (No bid)  
1 - Successful

319 - M/WBE and Non-M/WBE vendors were contacted.

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**SiteOne Landscape Supply, LLC**

White Male	1,878	White Female	281
Black Male	90	Black Female	16
Hispanic Male	356	Hispanic Female	29
Other Male	71	Other Female	21

**Rentokil North America, Inc. dba Target Specialty Products**

White Male	2,251	White Female	815
Black Male	243	Black Female	66
Hispanic Male	472	Hispanic Female	194
Other Male	119	Other Female	64

**BWI Dallas/Ft. Worth**

White Male	30	White Female	9
Black Male	1	Black Female	0
Hispanic Male	17	Hispanic Female	1
Other Male	0	Other Female	0



**ETHNIC COMPOSITION (Continued)**

**Winfield Solutions LLC**

White Male	9	White Female	1
Black Male	2	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**Red River Specialties, Inc.**

White Male	48	White Female	14
Black Male	0	Black Female	3
Hispanic Male	2	Hispanic Female	0
Other Male	0	Other Female	0

**N-Gulf, LLC dba Ameriturf**

White Male	13	White Female	3
Black Male	1	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

**Turf Care of Texas, LLC**

White Male	1	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**Helena Chemical Company**

White Male	7	White Female	1
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

## **BID INFORMATION**

The following bids were received from solicitation number BA1601 and were opened on November 13, 2015. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*SiteOne Landscape Supply, LLC	10588 Shady Trail Dallas, TX 75220	Multiple Lines
*Rentokil North America, Inc. dba Target Specialty Products	920 South Freeport Suite 220 Coppell, TX 75019	Multiple Lines
*BWI Dallas/Ft. Worth	1418 Upfield Drive Carrollton, TX 75006	Multiple Lines
*Winfield Solutions LLC	1221 Champion Circle Suite 107 Carrollton, TX 75006	Multiple Lines
*Red River Specialties, Inc.	1324 North Hearne Avenue Suite 120 Shreveport, LA 71107	Multiple Lines
*N-Gulf, LLC dba Ameriturf	1874 Highway 77 South Italy, TX 76651	Multiple Lines
*Turf Care of Texas, LLC	1400 Berwick Drive McKinney, TX 75070	Multiple Lines
*Helena Chemical Company	6801 Highway 66 West Greenville, TX 75402	Multiple Lines
Harrell's, LLC	720 Kraft Road Lareland, FL 33815	Non-Responsive**

\*\*Harrell's, LLC was deemed non-responsive due to not meeting specifications.

## **OWNERS**

### **SiteOne Landscape Supply, LLC**

Doug Black, Chief Executive Officer  
Briley Brisendine, Vice President

### **Rentokil North America, Inc. dba Target Specialty Products**

John Myers, President  
Todd Ferguson, Vice President

### **BWI Dallas/Ft. Worth**

Jim Bunch, President  
Robert Bunch, President  
Mike Mize, Vice President

### **Winfield Solutions LLC**

Chris Policinski, President  
Dan Knutson, Vice President

### **Red River Specialties, Inc.**

Frank Bergonzi, President  
Andrew Pierce, Vice President

### **N-Gulf, LLC dba Ameriturf**

George Scruggs, President  
Jordon Droll, Vice President

### **Turf Care of Texas, LLC**

Todd Gilmour, President

### **Helena Chemical Company**

Mike McCarty, President  
Dave Thomas, Vice President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year master agreement for herbicides and pesticides for citywide use – SiteOne Landscape Supply, LLC in the amount of \$731,779, Rentokil North America, Inc. dba Target Specialty Products in the amount of \$467,501, BWI Dallas/Ft. Worth in the amount of \$434,209, Winfield Solutions LLC in the amount of \$196,725, Red River Specialties, Inc. in the amount of \$160,457, N-Gulf, LLC dba Ameriturf in the amount of \$149,083, Turf Care of Texas, LLC in the amount of \$103,935 and Helena Chemical Company in the amount of \$86,879, lowest responsible bidders of nine - Total not to exceed \$2,330,568 - Financing: Current Funds (\$2,079,210), Aviation Current Funds (\$157,773), Water Utilities Current Funds (\$71,184), Sanitation Current Funds (\$17,654) and Stormwater Drainage Management Current Funds (\$4,747)

SiteOne Landscape Supply, LLC, Rentokil North America, Inc. dba Target Specialty Products, and Winfield Solutions LLC are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. Red River Specialties, Inc., N-Gulf, LLC dba Ameriturf, Turf Care of Texas, LLC and Helena Chemical Company are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. BWI Dallas/Ft. Worth is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation and proposes to use the following subcontractor.

PROJECT CATEGORY: Goods

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,826,218.69	78.36%
Total non-local contracts	\$504,348.58	21.64%
<b>TOTAL CONTRACT</b>	<b>\$2,330,567.27</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Ricochet Fuel	WFWB63913Y0117	\$3,995.65	0.79%
<b>Total Minority - Non-local</b>		<b>\$3,995.65</b>	<b>0.79%</b>

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<b><u>Local</u></b>	<b><u>Percent</u></b>	<b><u>Local &amp; Non-Local</u></b>	<b><u>Percent</u></b>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$3,995.65	0.17%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$3,995.65</u>	<u>0.17%</u>

April 27, 2016

**WHEREAS**, on October 24, 2012, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 5, 12, 18, 27, 30, 49 and 54, for bid BL1220, for a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2675; and,

**WHEREAS**, on November 14, 2012, City Council authorized a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2728; and,

**WHEREAS**, on March 23, 2016, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 74, 83, 86, 92 and 97, for bid BA1601, for a three-year master agreement for the purchase of herbicides and pesticides by Resolution No. 16-0460;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of herbicides and pesticides for citywide use is authorized with SiteOne Landscape Supply, LLC (VS0000077016) in the amount of \$731,779.07, Rentokil North America, Inc. dba Target Specialty Products (VS91457) in the amount of \$467,501.19, BWI Dallas/Ft. Worth (501400) in the amount of \$434,209.33, Winfield Solutions LLC (VC0000009702) in the amount of \$196,724.75, Red River Specialties, Inc. (263254) in the amount of \$160,456.70, N-Gulf, LLC dba Ameriturf (VS0000045957) in the amount of \$149,082.75, Turf Care of Texas, LLC (VS0000019543) in the amount of \$103,935.00 and Helena Chemical Company (351406) in the amount of \$86,878.48 for a term of three years in a total amount not to exceed \$2,330,567.27.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for herbicides and pesticides for citywide use. If a written contract is required or requested for any or all purchases for herbicides and pesticides for citywide use under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,330,567.27 from Master Agreement number BA1601.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** Public Safety  
**AGENDA DATE:** April 27, 2016  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services  
**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256  
**MAPSCO:** N/A

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### **SUBJECT**

Authorize a five-year master agreement, with three one-year renewal options, for the purchase of ruggedized mobile data computers - VetSource Mobility, LLC, most advantageous prosper of eight – Not to exceed \$8,739,789 – Financing: Municipal Lease Agreement Funds (subject to appropriations)

### **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will allow for the purchase of ruggedized mobile data computers that will be used primarily in public safety vehicles to run various software applications including Computer Aided Dispatch and Records Management System. This agreement will provide several device options including laptops, tablets and a convertible 2-in-1 devices to maximize performance and provide greater flexibility to first responders.

The use of these devices are critical to the public safety's daily operations and allows first responders and public safety officers the ability to:

- Report criminal and emergency information on the scene
- Collect and share data with various state and federal agencies
- Search criminal records and incident reports while in the field
- Maintain communication with various groups and entities while in the field
- View City maps and determine best route(s) when responding to incidents

## **BACKGROUND (Continued)**

Additionally, other departments with field operations such as Water Utilities, Code Compliance, Aviation and Sanitation have recognized a need for ruggedized computing devices for field personnel to maintain business operations. Some examples of uses identified include data collection, inspection reporting, maintaining communications, researching incidents and real time updates to ongoing jobs and projects.

The current fleet of MDCs are 7 years old and starting to fail more often due to a combination of factors such as the severe weather conditions (i.e. extreme heat), normal wear and tear on device parts and outdated hardware not working well with newer software technology.

The replacement of aging equipment will ensure public safety and other City departments have efficient, devices to research, document and capture vital information to serve the City's residents.

A six member evaluation committee was selected from the following departments:

- Communication and Information Services (2)
- Fire-Rescue (1)
- Police (1)
- Business Development and Procurement Services (2)\*

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Technical match 35%
- Cost 30%
- Experience and capabilities 20%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 1,055 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.



## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 11, 2009, City Council authorized a sixty-month master agreement, with three twelve-month renewal options, for the purchase of mobile data computers, equipment mounting hardware, and maintenance for Police and Dallas Fire-Rescue; and professional installation services by Resolution No. 09-0453.

On February 11, 2009, City Council authorized a sixty-month contract, with three twelve-month renewal options, for the lease or purchase of all forms of computers and computer related equipment and accessories to include various managed services by Resolution No. 09-0454.

On February 17, 2015, the Budget, Finance and Audit Committee was briefed via memorandum.

On February 25, 2015, City Council authorized supplemental agreement no. 4 to exercise the first one-year renewal option of the service contract for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services by Resolution No. 15-0342.

On February 10, 2016, City Council authorized supplemental agreement no. 5 to exercise the second one-year renewal option of the service contract for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services by Resolution No. 16-0270.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

## **FISCAL INFORMATION**

\$8,739,788.19 - Municipal Lease Agreement Funds (subject to appropriations)

## **M/WBE INFORMATION**

159 - Vendors contacted  
159 - No response  
    0 - Response (Bid)  
    0 - Response (No Bid)  
    0 - Successful

1,055 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

## **ETHNIC COMPOSITION**

### **VetSource Mobility, LLC**

White Male	7	White Female	4
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

## **PROPOSAL INFORMATION**

The following proposals were received from solicitation number BHZ1518 and were opened on August 6, 2015. This master agreement is being awarded to the most advantageous proposer.

This particular solicitation evaluated several devices submitted by three vendors. Evaluations focused on technical capabilities of devices regardless of vendor. The initial evaluation focused on the merit of written proposals, technical data and physical testing, which rendered four devices for further evaluation. The second phase of evaluations which included installation into public safety vehicles resulted in the selection of three devices for recommendation.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*VetSource Mobility, LLC (Getac F110)	1960 J Madison St. PMB 315 Clarksville, TN 37043	85.5%	\$6,462,478.67 (1,368 devices)
*VetSource Mobility, LLC (Getac B300)	1960 J Madison St. PMB 315 Clarksville, TN 37043	85.3%	\$1,505,602.19 (306 devices)
*VetSource Mobility, LLC (Getac V110)	1960 J Madison St. PMB 315 Clarksville, TN 37043	74.31%	\$ 771,707.33 (131 devices)
Austin Ribbon & Computer Supplies, Inc. (Datalux TM110)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	61.17%	\$9,000,944.40 (1,805 devices)

The above vendor scores and pricing are based on full evaluation of devices and negotiated pricing.

## **PROPOSAL INFORMATION (Continued)**

Vendor scores and pricing listed below are based on initial proposals. Highest ranked devices were selected for the second phase of evaluation.

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
VetSource Mobility, LLC (Getac F110)	1960 J Madison St. PMB 315 Clarksville, TN 37043	83.58%	\$ 8,526,874.15 (1,805 devices)
VetSource Mobility, LLC (Getac B300)	1960 J Madison St. PMB 315 Clarksville, TN 37043	83.09%	\$ 9,002,022.35 (1,805 devices)
VetSource Mobility, LLC (Getac V110)	1960 J Madison St. PMB 315 Clarksville, TN 37043	72.47%	\$10,772,059.50 (1,805 devices)
Austin Ribbon & Computer Supplies, Inc. (Datalux TM110)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	61.85%	\$ 9,000 271.50 (1,805 devices)
Austin Ribbon & Computer Supplies, Inc. (Panasonic CF-31)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	60.54%	\$ 8,693,457.60 (1,805 devices)
Austin Ribbon & Computer Supplies, Inc. (Datalux T5)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	59.00%	\$ 7,980,085.50 (1,805 devices)
Austin Ribbon & Computer Supplies, Inc. (Dell Latitude)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	58.73%	\$ 8,052,538.20 (1,805 devices)
L3 Mobile-Vision, Inc. (Xplore R12)	90 Fanny Road Boonton, NJ 07005	52.89%	\$ 8,145,513.75 (1,805 devices)

**OWNER**

**VetSource Mobility, LLC**

Richard Holdaway, Majority Owner  
Bill Presler, Managing Partner  
Scott Giles, Chief Financial Officer  
Matthew Hinton, Account Manager

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a five-year master agreement, with three one-year renewal options, for the purchase of ruggedized mobile data computers - VetSource Mobility, LLC, most advantageous prosper of eight – Not to exceed \$8,739,789 – Financing: Municipal Lease Agreement Funds (subject to appropriations)

VetSource Mobility, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$8,739,788.19	100.00%
<b>TOTAL CONTRACT</b>	<b>\$8,739,788.19</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

April 27, 2016

**WHEREAS**, on February 11, 2009, City Council authorized a sixty-month master agreement, with three twelve-month renewal options, for the purchase of mobile data computers, equipment mounting hardware and maintenance for Police and Dallas Fire-Rescue; and professional installation services by Resolution No. 09-0453; and,

**WHEREAS**, on February 11, 2009, City Council authorized a sixty-month contract, with three twelve-month renewal options, for the lease or purchase of all forms of computers and computer related equipment and accessories to include various managed services by Resolution No. 09-0454; and,

**WHEREAS**, on December 18, 2013, Administrative Action No. 13-7014 authorized supplemental agreement no. 1 to the service contract with Austin Ribbon & Computer Supplies, Inc. to add the Statement of Work for Office 365 email migration; and,

**WHEREAS**, on February 11, 2014, Administrative Action No. 14-5420 authorized supplemental agreement no. 2 to the service contract with Austin Ribbon & Computer Supplies, Inc. to extend the contract term from February 16, 2014 to February 15, 2015; and,

**WHEREAS**, on June 2, 2014, Administrative Action No. 14-6035 authorized supplemental agreement no. 3 to the service contract with Austin Ribbon & Computer Supplies, Inc. to add changes to the Statement of Work for Office 365 email migration through supplemental agreement no. 1; and,

**WHEREAS**, on February 25, 2015, City Council authorized supplemental agreement no. 4 to exercise the first one-year renewal option of the service contract for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services in an amount not to exceed \$3,557,706.00, increasing the service contract amount from \$31,240,547.00 to \$34,798,253.00, by Resolution No. 15-0342;

**WHEREAS**, on February 10, 2016, City Council authorized supplemental agreement no. 5 to exercise the second one-year renewal option of the service contract for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services in an amount not to exceed \$3,406,977.00, increasing the service contract amount from \$34,798,253.00 to \$38,205,230.00, by Resolution No. 16-0270.

**NOW, THEREFORE,**

April 27, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of ruggedized mobile data computers is authorized with VetSource Mobility, LLC (VS0000083822) for a term of five years, with three one-year renewal options, in an amount not to exceed \$8,739,788.19.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for ruggedized mobile data computers. If a written contract is required or requested for any or all purchases of ruggedized mobile data computers under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That in order to reimburse and finance the lease/purchase acquisition of the equipment described herein over a period not to exceed the estimated useful life (10 years) thereof, any Authorized Officer of the City designated in the Master Equipment Lease/Purchase Agreement (the "Master Lease") between Banc of America Public Capital Corp and the City is hereby authorized and directed to execute, acknowledge and deliver a Schedule A (as defined in the Master Lease) pertaining to such equipment including all attachments, financing statements and schedules thereto, in substantially the form attached to the Master Lease, with such changes as the signing officer shall determine to be advisable. Each Authorized Officer of the City is also authorized to execute, acknowledge and deliver any other agreement, instrument, certificate, representation and document, and to take any other action as may be advisable, convenient or necessary to enter into such Schedule A. The financing terms for such equipment, to be determined pursuant to the provisions of the Master Lease and reflected in such Schedule A, and the granting of a security interest in the financed equipment pursuant to the Master Lease, are hereby approved.

**Section 4.** That the Chief Financial Officer is hereby authorized to disburse funds, subject to appropriations, in an amount not to exceed \$8,739,788.19 from Master Agreement number BHZ1518.

**Section 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.