

BUDGET, FINANCE, & AUDIT COMMITTEE
DALLAS CITY COUNCIL COMMITTEE AGENDA

RECEIVED

2016 DEC 30 AM 8: 51

CITY SECRETARY
DALLAS, TEXAS

TUESDAY, JANUARY 3, 2017
CITY HALL
COUNCIL BRIEFING ROOM, 6ES
1500 MARILLA
DALLAS, TEXAS 75201
1:00 P.M. – 2:30 P.M.

Chair, Councilmember Jennifer S. Gates
Vice-Chair, Councilmember Philip T. Kingston
Deputy Mayor Pro Tem Erik Wilson
Councilmember Rickey D. Callahan
Councilmember Scott Griggs
Councilmember Lee M. Kleinman

Call to Order

1. Consideration of the minutes from the December 5, 2016 Budget, Finance, & Audit Committee meeting
2. Property Tax Overview Jack Ireland, Director
Office of Financial Services

FYI:

3. Financial Forecast Report
Information as of November 30, 2016
4. City of Dallas 401(k) Plan

UPCOMING AGENDA ITEMS

January 11, 2017 City Council Meeting

- A. Agenda Item #2: Authorize a three-year professional services contract for engineering services to review plats and plans related to construction projects - Dal-Tech Engineering, Inc. in the amount of \$6,256,984 and Freese and Nichols, Inc. in the amount of \$2,026,238, most qualified respondents of nine - Total not to exceed \$8,283,222 - Financing: Building Inspection Current Funds (\$8,093,801), and Stormwater Drainage Management Current Funds (\$189,421) (subject to annual appropriations)
- B. Agenda Item #3: Authorize a three-year service contract, with two one-year renewal options, for stagehand, tech labor, and setup labor for the Office of Cultural Affairs - IAPP, Inc., most advantageous proposer of two - Not to exceed \$1,243,167 - Financing: Current Funds (\$1,233,167) and Municipal Radio Current Funds (\$10,000) (subject to annual appropriations)

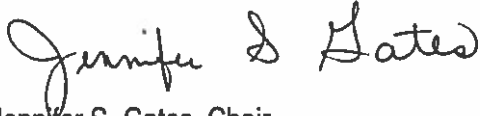
A quorum of the City Council may attend this Council Committee meeting

- C. Agenda Item #4: Authorize a five-year concession contract for the operation of food and beverage concessions at the Kiest Softball Complex - Elroy Johnson dba Glow Cones, most advantageous proposer of four - Estimated Annual Net Revenue: \$7,250
- D. Agenda Item #5: Authorize a two-year master agreement for butterfly valves and actuators - Municipal Valve & Equipment in the amount of \$601,500, Mueller Co. LLC in the amount of \$55,000, Pumps Valves & Equipment dba The Scruggs Company in the amount of \$34,000, and Rexa, Inc. in the amount of \$11,000, lowest responsible bidders of four - Total not to exceed \$701,500 - Financing: Water Utilities Current Funds
- E. Agenda Item #6: Authorize a three-year master agreement for automotive, truck, and heavy equipment batteries - Metroplex Battery, Inc., lowest responsible bidder of five - Not to exceed \$1,320,558 - Financing: Current Funds (\$1,136,192), Water Utilities Current Funds (\$69,568), Sanitation Current Funds (\$57,166), Stormwater Drainage Management Current Funds (\$35,072), Convention and Event Services Current Funds (\$12,394), and Aviation Current Funds (\$10,166)
- F. Agenda Item #7: Authorize a three-year master agreement for polyaluminum chloride coagulant to be used in the water purification process - Chemtrade Chemicals US, LLC, lowest responsible bidder of five - Not to exceed \$1,935,000 - Financing: Water Utilities Current Funds
- G. Agenda Item #8: Authorize (1) Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor - Not to exceed \$1,500,000, from \$20,431,973 to \$21,931,973; and (2) a three-year service contract for citywide temporary clerical and professional services - Smith Temporaries, Inc. dba CornerStone Staffing in the amount of \$28,657,706, most advantageous proposer of six - Total not to exceed \$30,157,706 - Financing: Current Funds (\$26,243,374), Convention and Event Services Current Funds (\$1,956,231), Water Utilities Current Funds (\$1,562,782), and Aviation Current Funds (\$395,319) (subject to annual appropriations)
- H. Agenda Item #9: Authorize Supplemental Agreement No. 24 to increase the service contract with AT&T Corp. for voice and data network services, network management, monitoring, maintenance, information technology security, and related services - Not to exceed \$8,789,987, from \$70,515,898 to \$79,305,885 - Financing: Current Funds (subject to annual appropriations)

UPCOMING ADDENDUM ITEMS

- I. Draft Addendum Item: A resolution suspending the effective date of the rate filing made by Oncor Electric Delivery Company LLC on December 16, 2016 for an additional 90 days - Financing: No cost consideration to the City

Adjourn



Jennifer S. Gates, Chair
Budget, Finance, & Audit Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

Budget, Finance, & Audit Committee

Meeting Record

Meeting Date: December 5, 2016

Convened: 1:02 pm

Adjourned: 2:16 pm

Committee Members Present:

Jennifer S. Gates, Chair
Philip Kingston, Vice Chair
Erik Wilson

Rickey D. Callahan
Scott Griggs
Lee Kleinman

Committee Members Absent:

N/A

Other Council Members Present:

Staff Present:

Erica Robinson
Jack Ireland
Akilah McLaughlin
Elizabeth Reich
Mike Frosch

Lance Sehorn
William Finch
Sheila Delgado
Shelia Robinson

Craig Kinton
John Dugdale
Stephanie Cooper
Sunil King
Errick Thompson

Others Present:

N/A

AGENDA:

Call to Order

1. Consideration of the November 7, 2016 Minutes

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to approve the November 7, 2016 minutes. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Rickey Callahan

2. Is the Worst Over? Texas Economy Gaining Speed

Presenter(s): Pia Orrenius, Vice President, *Federal Reserve Bank of Dallas*

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

Budget, Finance, & Audit Committee

Meeting Record

3. Dallas Water Utilities: Water & Wastewater Retail Cost of Service Rate Study

Presenter(s): Jody Puckett, Director, *Dallas Water Utilities*

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council on December 14, 2016 with support of the committee. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Lee Kleinman

4. Texas Water Development Board – Low Cost Financial Assistance Program

Presenter(s): Jody Puckett, Director, *Dallas Water Utilities*

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council on December 14, 2016 with support of the committee. Motion passed unanimously.

Motion made by: Erik Wilson

Motion seconded by: Rickey Callahan

UPCOMING AGENDA ITEMS:

December 14, 2016 City Council Meeting

- A. **Agenda Item #4: Agenda Item #4: Authorize a three-year service contract for emergency repair of large concrete pipe - Forterra Pressure Pipe, Inc., most advantageous proposer of two - Not to exceed \$619,905 - Financing: Water Utilities Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on December 14, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

- B. **Agenda Item #5: Authorize (1) a four-year service contract for maintenance and support for the integrated billing system software in the amount of \$2,363,902; and (2) an acquisition contract for the purchase of additional licenses in the amount of \$387,630 - SAP Public Services, Inc., sole source – Total not to exceed \$2,751,532 – Financing: Water Utilities Current Funds (\$2,363,902) (subject to annual appropriations) and Water Capital Construction Funds (\$387,630)**

A motion was made to forward to the City Council on December 14, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

Budget, Finance, & Audit Committee

Meeting Record

- C. **Agenda Item #6: Authorize (1) a five-year service contract for parts and repair of hardware for the automated local evaluation in real time system for monitoring of flood incidents in the amount of \$79,500 - HydroLynx Systems, Inc.; and (2) a five-year service contract for the operating system software maintenance and support of the automated local evaluation in real time system for monitoring of flood incidents in the amount of \$186,000 - TriLynx Systems, LLC, most advantageous proposers of two - Total not to exceed \$265,500 - Financing: Stormwater Drainage Management Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on December 14, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

- D. **Agenda Item #7: Authorize an acquisition contract for the purchase of hardware, software, and installation for an upgrade to the current Vesta 9-1-1 telephone system infrastructure - AT&T Communications, Inc. through the Houston-Galveston Area Council of Governments - Not to exceed \$1,372,074 - Financing: Current Funds**

A motion was made to forward to the City Council on December 14, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

- E. **Agenda Item #8: Authorize an acquisition contract for the purchase and installation of an emergency backup generator for the Dallas Museum of Art - Facility Solutions Group, most advantageous proposer of two - Not to exceed \$149,177 - Financing: Capital Construction Funds**

A motion was made to forward to the City Council on December 14, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

- F. **Agenda Item #9: Authorize the purchase of hardware to conduct searches of the City's intranet and all City owned websites - SADA Systems, Inc. through the General Services Administration - Not to exceed \$67,000 - Financing: Current Funds**

A motion was made to forward to the City Council on December 14, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

- G. **Agenda Item #10: Authorize a three-year master agreement for the purchase of hydrofluosilicic acid to be used for the treatment of potable water - Solvay Fluorides, LLC, lowest responsible bidder of five - Not to exceed \$994,000 - Financing: Water Utilities Current Funds**

A motion was made to forward to the City Council on November 9, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

Budget, Finance, & Audit Committee

Meeting Record

- H. Agenda Item #11: Authorize a three-year master agreement for plumbing pipe, fittings, fixtures, trim, and parts – Winston Water Cooler LTD in the amount of \$2,407,613, 4-Star Hose & Supply, Inc. in the amount of \$273,295 and HD Supply Waterworks LTD in the amount of \$268,675, lowest responsible bidders of three – Total not to exceed \$2,949,583 - Financing: Current Funds (\$994,378), Water Utilities Current Funds (\$1,734,875), Aviation Current Funds (\$117,027), Convention and Event Services Current Funds (\$79,905), and Stormwater Drainage Management Current Funds (\$23,398)

A motion was made to forward to the City Council on November 9, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

- I. Agenda Item #12: Authorize Supplemental Agreement No. 1 to increase the service contract for employee shuttle services at Love Field - Logisticorp Group, LLC in the amount of \$1,017,100, from \$4,068,423 to \$5,085,523 - Financing: Aviation Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on November 9, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

- J. Agenda Item #45: Authorize a thirty-year contract with the City of Lewisville to continue providing untreated water supply, from December 17, 2016 through December 16, 2046 - Estimated Annual Revenue: \$1,557,640

A motion was made to forward to the City Council on November 9, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

- K. Agenda Item #45: Authorize continuation of the contract with the United States Geological Survey for operation of stream flow and water quality gauging stations in the Trinity River basin, a pharmaceutical and personal care products water quality study, and a Zebra Mussel sampling study and water quality study on each of the reservoirs in Dallas' water supply system from November 1, 2016 through September 30, 2017 – Not to exceed \$688,150 - Financing: Water Utilities Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on November 9, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Erik Wilson

Adjourn

Jennifer S. Gates, Chair
Budget, Finance, & Audit Committee

Memorandum



CITY OF DALLAS

DATE December 30, 2016

TO Honorable Members of the Budget, Finance, & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT Property Tax Overview

On Tuesday, January 3, 2017, the Office of Financial Services will brief the Budget, Finance, & Audit Committee on "Property Tax Overview." I have attached the briefing for your review.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

Attachment

c: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council



Property Tax Overview

Budget, Finance, & Audit Committee
January 3, 2017



Briefing Outline

- › Property tax base values
- › Property tax rate
- › Property tax exemptions
- › Legislative Session

Overview

- › Ad valorem taxes are single largest revenue for City and total nearly \$843m for both General Fund and Debt Service
 - General Fund - \$603.1m or 49.1% of revenue
 - Debt Service - \$239.5m or 91.3% of revenue
- › Ad valorem taxes are based on following:
 - Property tax base values determined by appraisal districts
 - Tax rate set by City Council
 - Exemptions set by State and City Council

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Property Tax Base Values

Property Tax Base Values

- › Taxable property values represent market value (determined by Appraisal Districts) net of exemptions
- › Property within City of Dallas is physically located in and appraised by 4 different appraisal districts
 - Dallas County – 94.6%
 - Collin County – 4.2%
 - Denton County – 1.2%
 - Rockwall County – 0.02%
- › Each appraisal district is required by state law to certify value by July 25th of each year

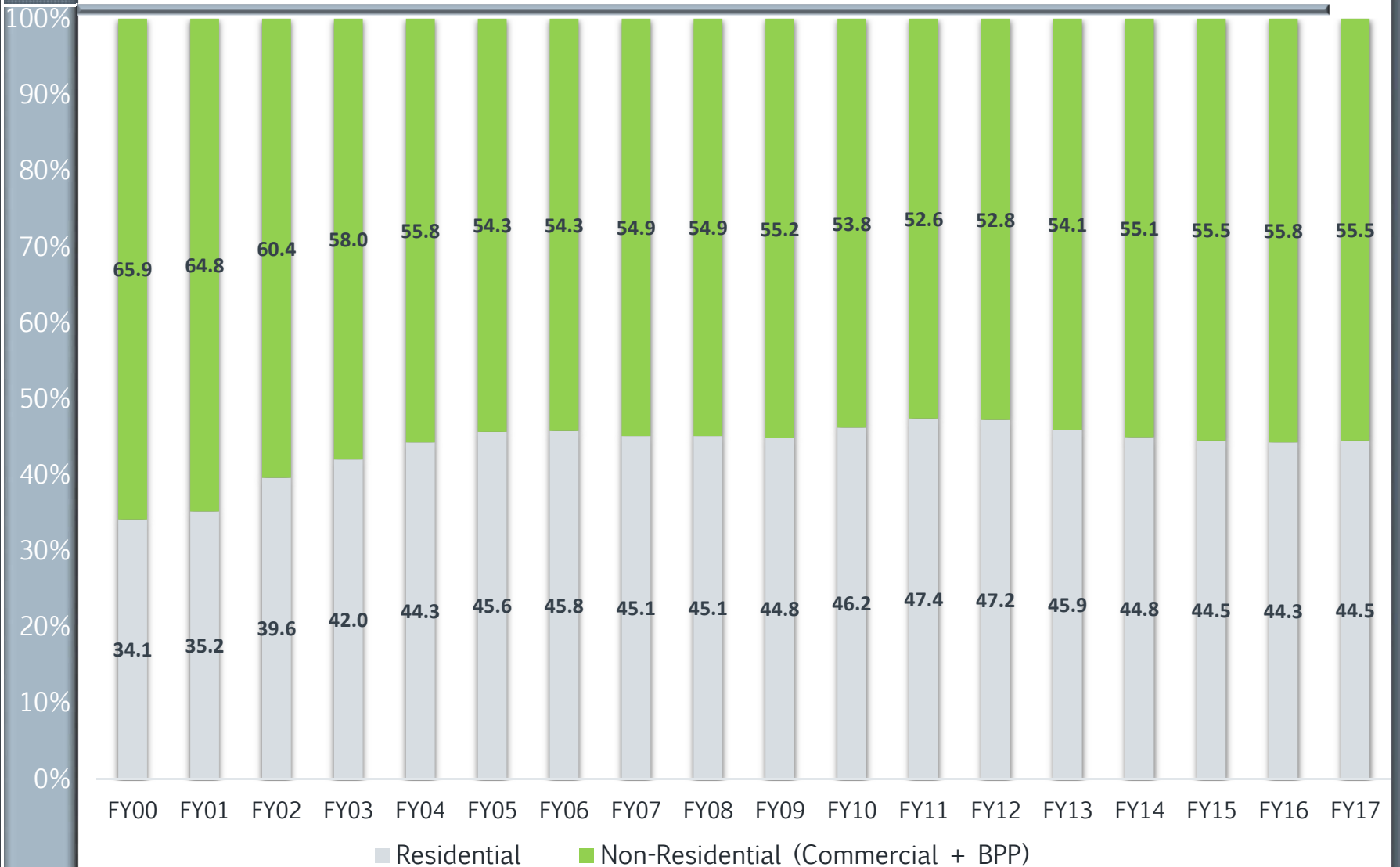
Property Tax Base Values (\$ in billions)



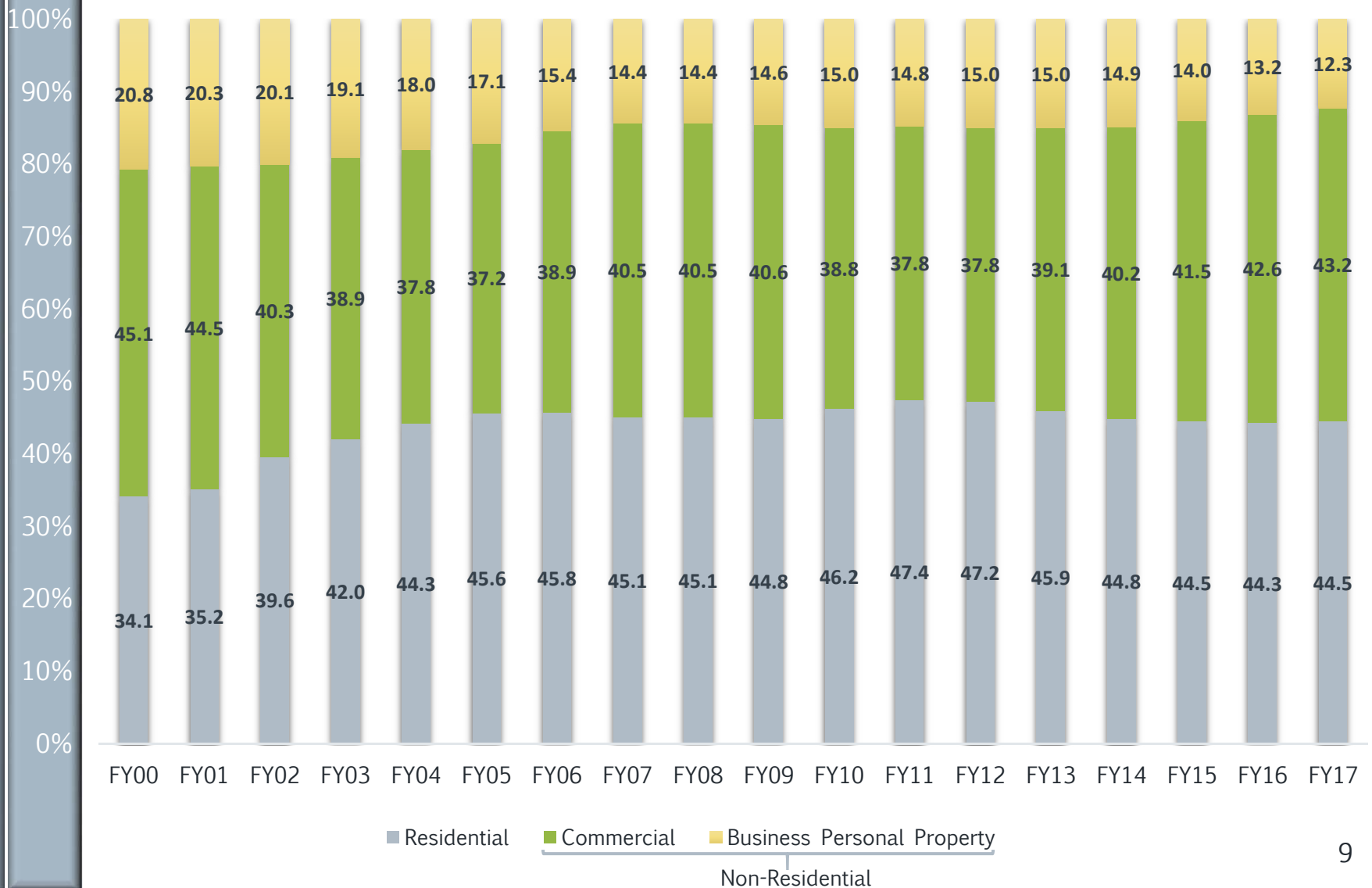
Property Tax Base Values

- › Taxable value is presented in categories determined by whether use is for residential or non-residential purposes:
 - Residential property – single-family homes and home-site land
 - › Residential – 44.5% of Dallas tax base
 - Non-residential property – apartments/multi-family residential property, buildings and land used for office/industrial use as well as personal property used in generating business revenue
 - › Commercial – 43.2% of Dallas tax base
 - › Business Personal Property – 12.3% of Dallas tax base

Property Tax Base Values Historical Distribution by Category



Property Tax Base Values Historical Distribution by Category



A decorative L-shaped bar composed of two perpendicular bars. The vertical bar on the left is dark blue with a subtle gradient and a slight shadow. The horizontal bar at the bottom is a lighter blue-grey, also with a gradient and shadow. The two bars meet at a corner in the bottom-left. The text 'Property Tax Rate' is centered in the white space to the right of the vertical bar.

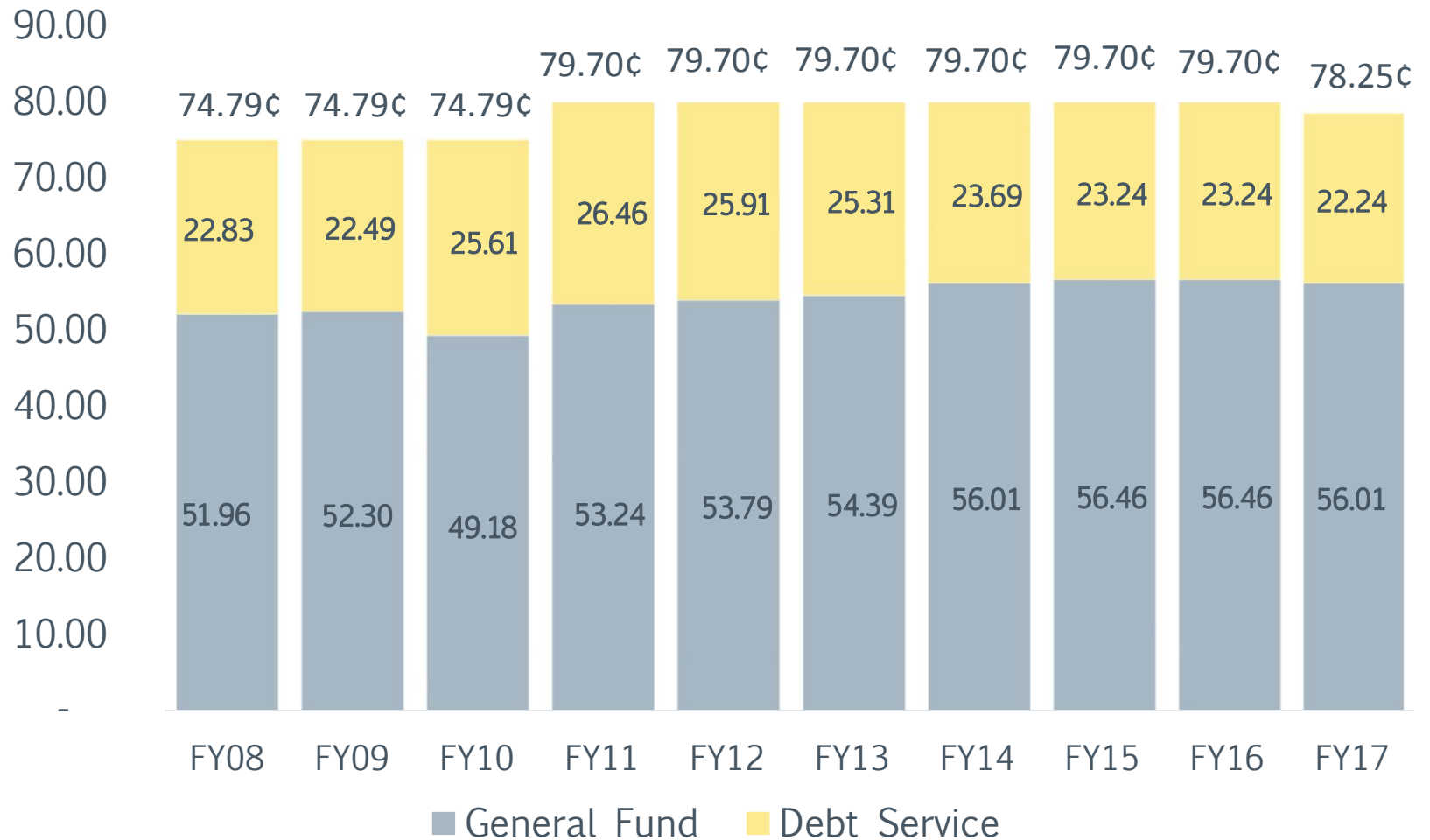
Property Tax Rate

Property Tax Rate

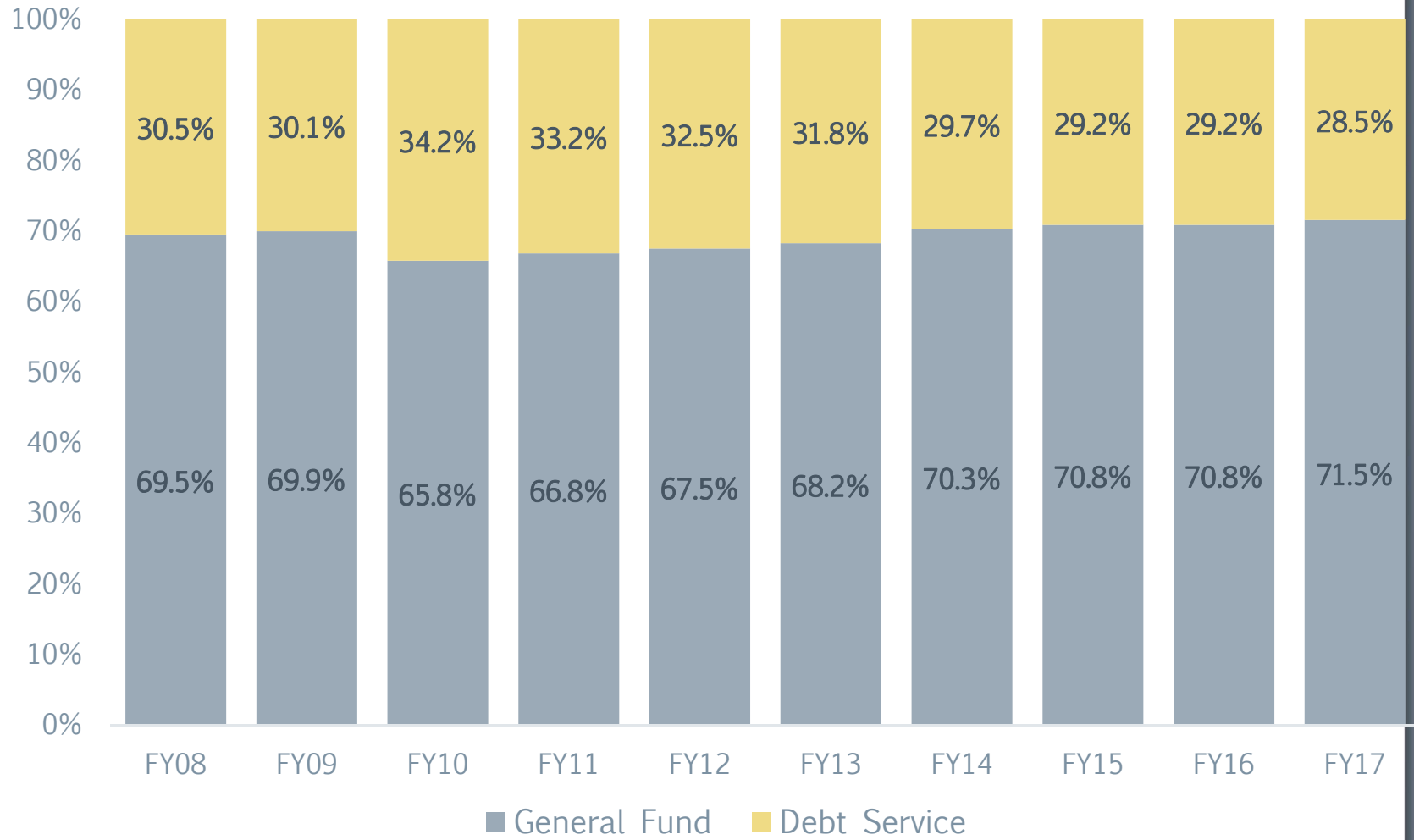
- › Property tax rate is set each September by City Council (at time of annual budget adoption)
- › Tax rate has increased or stayed same every year since FY99, except for:
 - FY07 - 1.25¢ decrease
 - FY17 - 1.45¢ decrease

	FY16 Adopted	FY17 Adopted	Change
General Fund	56.46¢	56.01¢	-0.45¢
Debt Service	23.24¢	22.24¢	-1.00¢
Total Tax Rate	79.70¢	78.25¢	-1.45¢

Property Tax Rate Historical Distribution (¢/\$100 value)



Property Tax Rate Historical Distribution



A decorative L-shaped bar composed of several segments in various shades of blue and grey, with a textured pattern on the bottom-left corner. The bar is positioned on the left and bottom edges of the slide.

Property Tax Exemptions

Property Tax Exemption

- › Exemptions lower taxable value and liability for homeowner but also lower revenue to support city services
- › Current exemptions in Dallas include:
 - Residential homestead exemptions
 - Over-65/Disabled exemptions
 - Disabled veteran exemptions (sliding scale based on level of disability determined by VA)

Property Tax Exemptions

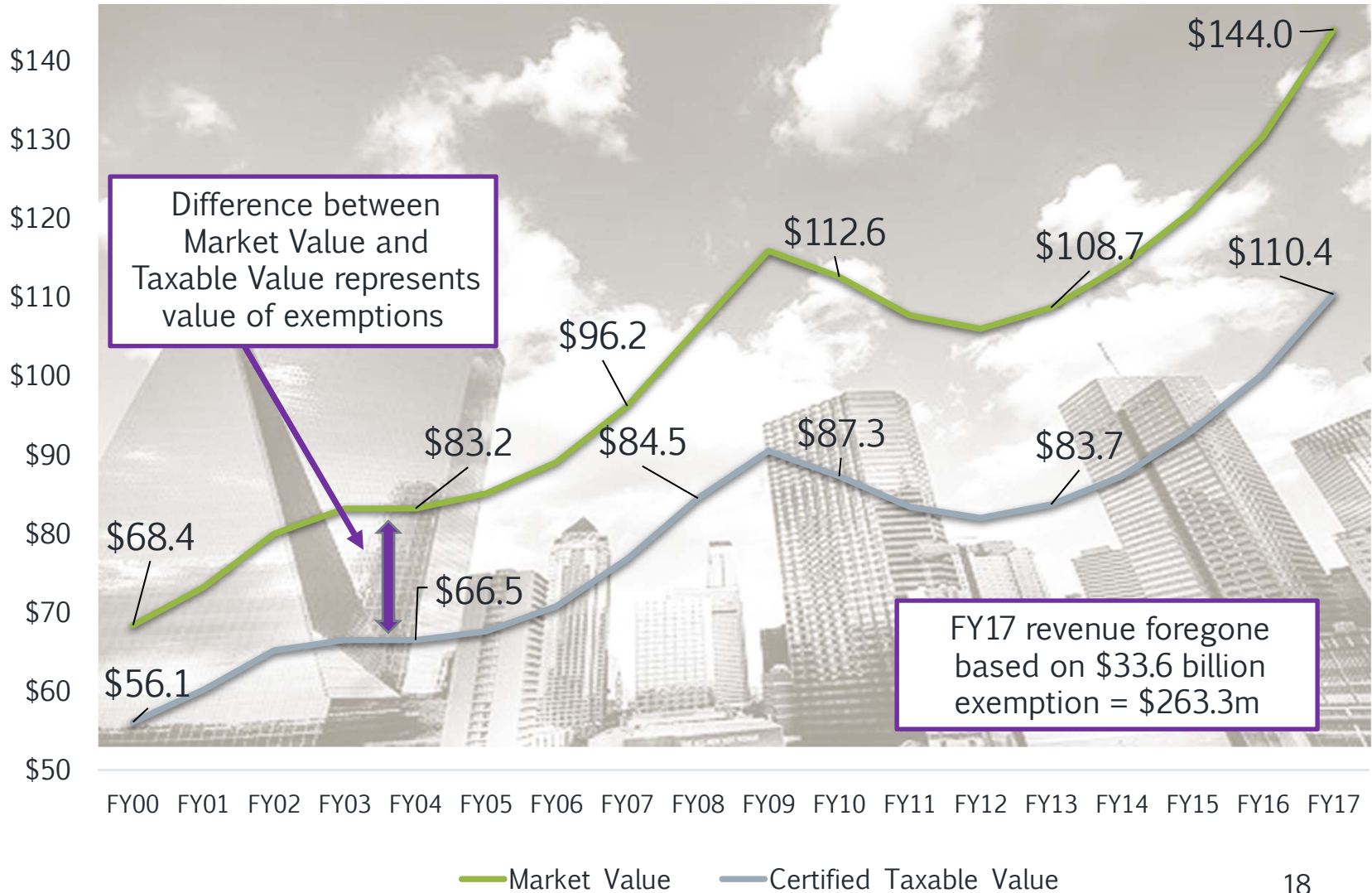
Exemption	Tax Code Section	Taxing Unit	Total or Partial	Mandatory or Local Option	Amount
General Res. Homestead	11.13(b)	School Districts	Partial	Mandatory	\$25,000
General Res. Homestead	11.13(n)	<u>Cities</u> , Counties, School Districts/Special Districts	Partial	Local Option	Up to 20% but not less than \$5,000
Age 65 or Older	11.13(c)	School Districts	Partial	Mandatory	\$10,000
Age 65 or Older	11.13(d)	<u>Cities</u> , Counties, School Districts/Special Districts	Partial	Local Option	An amount adopted by taxing unit, not less than \$3,000
Disabled Veterans	11.22	<u>Cities</u> , Counties, School Districts/Special Districts	Partial	Mandatory	Amount determined by the percentage of service disability

Property Tax Exemption Analysis

Comparative City Data - Residential Exemptions Offered

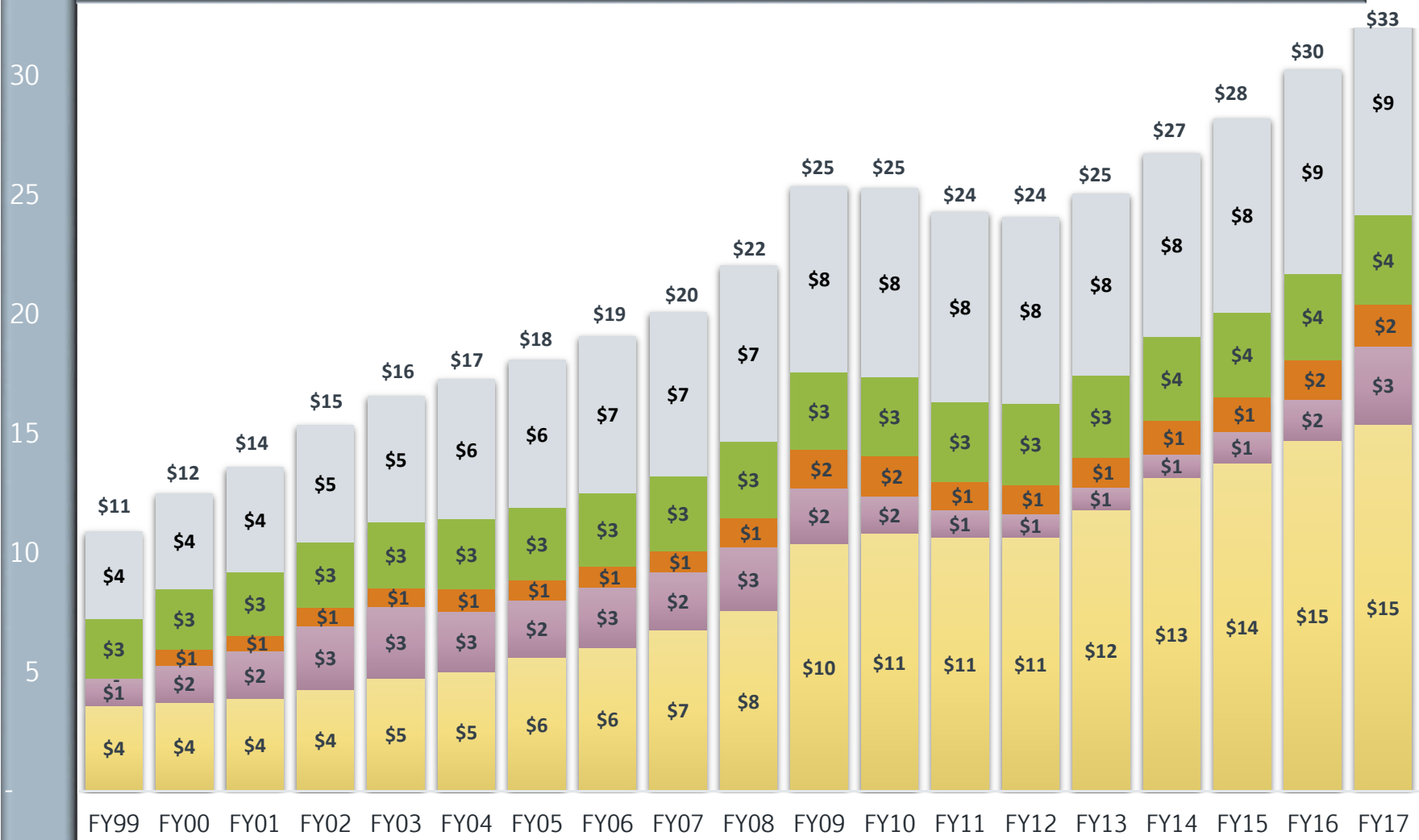
City	HS Exempt	Over-65/Disabled Exemptions	Tax Levy Freeze	Comments
Comparative Set				
Dallas, TX	20%	Ovr-65: \$64,000 Disabled: \$64,000	No	N/A
Austin, TX	8%	Ovr-65: \$82,500 Disabled: \$82,500	No	Established homestead exemption in FY2016.
Fort Worth, TX	20%	Ovr-65: \$40,000 Disabled: \$40,000	No	N/A
Houston, TX	20%	Ovr-65: \$160,000 Disabled: \$160,000	No	Has Prop 1 that puts a cap on property tax growth to lower of: 1.)CPI plus growth in population or 2.)4.5%.
San Antonio, TX	0%	Ovr-65: \$65,000 Disabled: \$12,500	Yes	Property tax levy freeze on homesteads owned by >65/disabled established in FY2006
Area Suburbs				
Frisco, TX	0%	Ovr-65: \$70,000 Disabled: \$70,000	No	N/A
Grand Prairie, TX	1%	Ovr-65: \$45,000 Disabled: \$30,000	Yes	Property tax levy freeze on homesteads owned by >65/disabled established in FY2005
Irving, TX	20%	Ovr-65: \$30,000 Disabled: \$30,000	No	N/A
Plano, TX	20%	Ovr-65: \$40,000 Disabled: \$40,000	Yes	Property tax levy freeze on homesteads owned by >65/disabled established in FY2003
Richardson, TX	0%	Ovr-65: \$70,000 Disabled: \$70,000	No	N/A

Market Value vs Taxable Value (\$ in billions)



Property Tax Exemptions

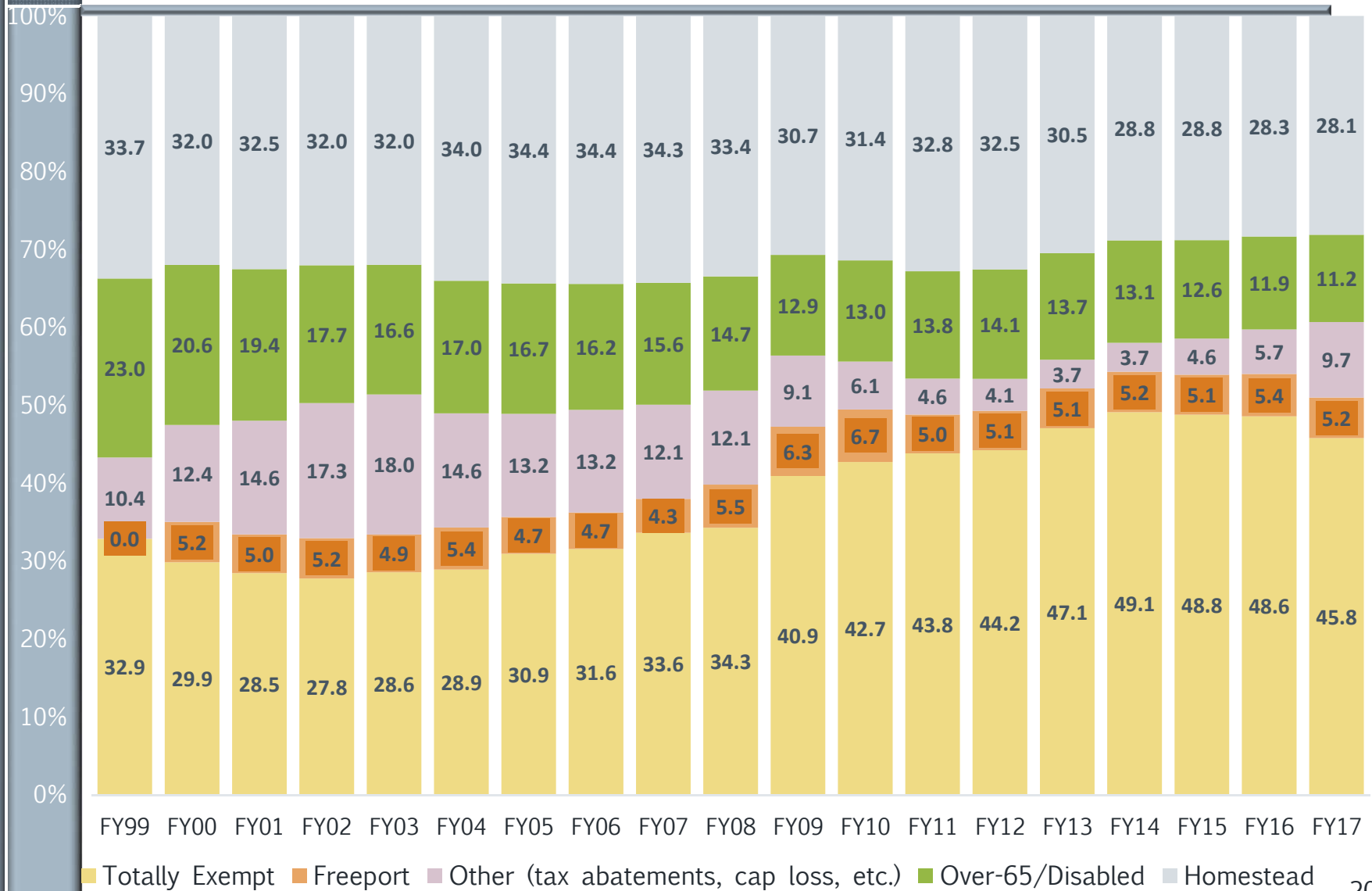
Historical Value of Exemptions (\$ in billions)



■ Totally Exempt
 ■ Other (tax abatements, cap loss, etc.)
 ■ Freeport
 ■ Over-65/Disabled
 ■ Homestead

Property Tax Exemptions

Exemption History (% of total exemptions)



Property Tax Levy Freeze – What is it?

- › Ensures that a senior or disabled person will not have city tax bill any higher than what was paid in city taxes in year homeowner turns 65 or becomes disabled
 - Tax bill may fall below frozen amount but can never exceed amount set even if property value or tax rate increases
 - Frozen amount will be based on tax rate and property value in year homeowner is eligible
 - Frozen amount can increase for major home improvements
 - May transfer percent of tax paid to another homestead property

Creating a Local Tax Freeze

- › Requires official action to enact tax freeze
 - Cannot be repealed or rescinded once enacted
 - Should be approved by Council and forwarded to DCAD by July 1st due to extra DCAD workload created by changing an exemption
- › Citizens can petition for an election to create local tax freeze if 5% of registered voters sign petition
- › Estimated revenue foregone is \$0.7m for each 1% growth in value
 - 2.85% (30 year average growth) = \$2.0m revenue foregone
 - 10.04% (FY17 growth) = \$7.0m revenue foregone

Over 65/Disabled Exemption

- › Council approved \$64k exemption on September 17, 1986
- › Council has flexibility to increase or decrease this exemption
 - There is no maximum amount related to this exemption; minimum amount is \$3k
 - Must be a dollar amount, not a percent
 - Should be approved by Council and forwarded to DCAD by July 1st due to extra DCAD workload created by changing an exemption

A decorative L-shaped bar composed of several segments in various shades of blue and grey, with a textured bottom-left corner. The bar starts with a vertical segment on the left, followed by a horizontal segment at the bottom, and a final vertical segment on the right.

Legislative Session

Property Tax Related Legislation

- › Currently, it is difficult to tell which bills will be more successful than others in upcoming legislative session
- › SB 2, by Sen. Bettencourt and pushed by Lt. Gov. Patrick, will likely be major bill used for property tax reform from Senate
- › Based on bills filed to date, property tax legislation will largely focus on:
 - Exemptions
 - Revenue caps
 - Property appraisal board reforms
 - Some additional miscellaneous items
- › See appendix for bills filed to date
- › City's legislative team will closely monitor all legislation related to property taxes and actively oppose legislation that limits local control and ability of City to serve Dallas residents

Property Tax Legislation: SB2

- › Most robust bill of session relating to property tax will likely be SB2 by Sen. Bettencourt
 - SB2 is openly supported by Lt. Gov. Dan Patrick
 - SB2 is also product of Senate Select Committee on Property Tax Reform and Relief (committee has held hearings around state)
- › SB2's main provisions would:
 - Change rollback rate from 1.08 to 1.04
 - Increase exemption amount for BPP from \$500 to \$2,500
 - Create a Property Tax Administration Advisory Board



Questions & Comments



Appendix

Appendix: Property Tax Bills - Caps

Bill	#	Author	Party	Caption
HB	44	Keough, M	(R)	This bill creates a 5% appraisal cap for all real property tax assessments.
HB	167	Cecil, B	(R)	This bill creates a 5% appraisal cap for all real property tax assessments
HB	376	Metcalf, W	(R)	This bill lowers the homestead cap from 10% to 5%.
HB	586	Bohac, D	(R)	This bill lowers the homestead cap from 10% to 5%.
HB	345	Canales, T	(D)	This bill changes the calculation of the rollback rate by lowering the M&O rate from 1.08 to 1.05 and providing for calculations with a "consumer price index" (defined) and "inflation rate" (defined) which will be set by the comptroller by August 1 of each year.
SB	172	Nichols, R	(R)	This bill lowers the homestead cap from 10% to 5% however, commissioners court may call for an election to raise the cap above 5% but not greater than 10%.
HJR	17	Keough, M		This bill proposes a constitutional amendment to authorize the legislature to limit the maximum appraised value of real property for ad valorem tax purposes to 105 percent or less of the appraised value of the property for the preceding tax year.
HJR	43	Bohac, D	(R)	This bill proposes a constitutional amendment to authorize the legislature to set a lower limit on the maximum appraised value of a residence homestead for ad valorem taxation.
HJR	30	Larson, L	(R)	This bill proposes a constitutional amendment to authorize the legislature to limit the maximum appraised value of property for ad valorem tax purposes in a tax year if in the preceding tax year the owner of the property disputed the appraisal of the property and the appraised value was lowered as a result.
HJR	33	Metcalf, W	(R)	This bill proposes a constitutional amendment to authorize the legislature to set a lower limit on the maximum appraised value of a residence homestead for ad valorem taxation.
SJR	19	Nichols, R	(R)	This bill proposes a constitutional amendment to authorize the legislature to limit the maximum appraised value of a residence homestead for ad valorem tax purposes to 105 percent or less of the appraised value of the property for the preceding tax year and to permit the voters of a county to establish a higher limitation not to exceed 110 percent on the maximum appraised value of a residence homestead in the county.
SJR	28	Creighton, B	(R)	This bill proposes a constitutional amendment to authorize the legislature to set a lower limit and provide for more than one limit on the maximum appraised value of a residence homestead for ad valorem taxation.

Appendix: Property Tax Bills - Caps (Continued)

Bill	#	Author	Party	Caption
HB	301	Larson, L	(R)	This bill states that the value of property cannot be increased by a CAD if the property value was the result of an agreement between the property owner and the CAD or a result of an ARB hearing. If the CAD determines there is substantial evidence to raise the value, the value may not be increased by more than 5% and the value of all new improvements to the property.
HB	455	Metcalf, W	(R)	This bill would allow individuals to appear before the ARB by telephone if they send an evidence affidavit prior to the hearing and notify the ARB on their protest that they intend to appear by telephone 10 days prior to their hearing.
HJR	18	Guillen, R	(D)	This bill proposes a constitutional amendment authorizing the governing bodies of certain political subdivisions to exempt from ad valorem taxation the real and tangible personal property of businesses during an initial period of operation in this state.
SB	15	Huffines, D	(R)	This bill provides for an exemption for a surviving spouse of a first responder killed or fatally injured for 100% of their homestead value if the spouse has not remarried.
SB	376	Creighton, B	(R)	This bill lowers the homestead cap from 10% to 3% if the home has a value of \$1 million or less or 5% if the home has a value of more than \$1 million.
SJR	1	Campbell, D	(R)	This bill proposes a constitutional amendment authorizing the legislature to provide for an exemption from ad valorem taxation of all or part of the market value of the residence homestead of the surviving spouse of a first responder who is killed or fatally injured in the line of duty.

Appendix: Property Tax Bills - Exemptions

Bill	#	Author	Party	Caption
HB	150	Cecil, B	(R)	This bill increases the ability to receive a percentage disabled veterans exemption if the owner of the homestead received the property from a charitable organization at some cost to the veteran if the cost is not more than 50 percent of the good faith estimate of the market value.
HB	217	Canales, T	(D)	This bill adds "disabled veteran" to the list of individuals that can qualify for tax deferral.
HJR	21	Bell, C	(R)	This bill proposes a constitutional amendment authorizing the legislature to provide for an exemption from ad valorem taxation of part of the market value of the residence homestead of a partially disabled veteran or the surviving spouse of a partially disabled veteran if the residence homestead was donated to the disabled veteran by a charitable organization for less than the market value of the residence homestead and harmonizing certain related provisions of the Texas Constitution.
SB	240	Creighton, B	(R)	This bill increases the ability to receive a percentage disabled veterans exemption if the owner of the homestead received the property from a charitable organization at some cost to the veteran if the cost is not more than 50 percent of the good faith estimate of the market value.
SJR	23	Creighton, B	(R)	This bill proposes a constitutional amendment authorizing the legislature to provide for an exemption from ad valorem taxation of part of the market value of the residence homestead of a partially disabled veteran or the surviving spouse of a partially disabled veteran if the residence homestead was donated to the disabled veteran by a charitable organization for less than the market value of the residence homestead and harmonizing certain related provisions of the Texas Constitution.
HB	570	Button, A	(R)	This bill provides for an exemption for a surviving spouse of a first responder killed or fatally injured for 100% of their homestead value if the spouse has not remarried.
SB	15	Huffines, D	(R)	This bill provides for an exemption for a surviving spouse of a first responder killed or fatally injured for 100% of their homestead value if the spouse has not remarried.

Appendix: Property Tax Bills - Exemptions (Continued)

Bill	#	Author	Party	Caption
HB	302	Goldman, C	(R)	This bill raises the exemption threshold for mineral interests from \$500 to \$2000.
HB	549	Anderson, R	(R)	This bill would allow the Dallas County Utility and Reclamation District to file an abatement application with the CAD in behalf of any residential property owners receiving an abatement.
HB	626	Workman, P	(R)	This bill states that a CAD must notify a taxing jurisdiction within 30 days of receiving a late application for an over 65 or disabled veteran homestead exemption and the taxing jurisdiction must refund an overpayment within 60 days.
HB	758	Keough, M	(R)	This bill allows religious organizations who lease their facilities to receive a refund for taxes paid on those facilities.
HJR	49	Keough, M	(R)	This bill proposes a constitutional amendment authorizing the legislature to provide for the refund of ad valorem taxes imposed on property leased to a religious organization for use as an actual place of religious worship.
HJR	35	Button, A	(R)	This bill proposes a constitutional amendment authorizing the legislature to exempt from ad valorem taxation by one or more political subdivisions of this state a person's inventory held for sale at retail.
SB	97	Hall, B	(R)	This bill changes the deadline for the chief appraiser to accept a homestead application for a 100% totally disabled individual to one year after the date on which the Department of Veterans Affairs approves the application.

Appendix: Property Tax Bills - County Appraisal Board Reforms

Bill	#	Author	Party	Caption
HB	495	Phelan, D	(R)	This bill mandates election of the Board of Directors members of a CAD. It also mandates a 5 panel board with elections every two years.
HB	566	Keough, M	(R)	This bill provides for election of ARB members. The ARB will consist of five elected members that serve two-year terms.
HB	85	Keough, M	(R)	This bill removes the ability for a BOD of a CAD to contract with a tax office within or without of their district for purposes of appraisal.
HB	139	Cecil, B	(R)	This bill allows the ARB to deliver a hearing notice by certified mail if the property owner requests it.
HB	513	Davis, S	(R)	This bill mandates reappraisal in a disaster area by the chief appraiser with all taxing units in the affected area paying the cost of the reappraisal.

Appendix: Property Tax Bills - Miscellaneous

Bill	#	Affects Dallas' Prop Tax	Author	Party	Caption
HB	182	yes	Bernal, D	(D)	This bill creates a study by the comptroller to determine the effect of sales disclosure.
HB	198	Yes	Bernal, D	(D)	This bill makes installment payments mandatory for all homestead properties.
HB	320	Yes	Canales, T	(D)	This bill lowers the recapture period for change of use on open space land from five years to two years.
HB	379	Yes	Bernal, D	(D)	This bill states that a person may not file for a deed unless the deed conveys the sales price of the property.
HB	386	Yes	Murphy, J	(R)	This bill changes the qualifications for receiving a chapter 313 limitation of value.
HB	540	Yes	Metcalfe, W	(R)	This bill states that there is no cap on attorneys fees for a 42.25 or 42.26 appeal if the property is the owner's homestead and the property owner prevailed in an appeal in the two prior years and was subject to attorney's fees limitations in those appeals.
HB	598	yes	Koop, L	(R)	This bill would allow the county TAC to refer a dishonored check or credit card invoice to a private collections agency that may then charge a fee to the person responsible.
HB	643	yes	Phillips, L	(R)	This bill removes the requirement that land be appraised as open space or timber land prior to receiving a wildlife management designation.
SB	175	Yes	Nichols, R	(R)	This bill states that land will still qualify as open space if it does not meet the degree of intensity but the owner is a member of the armed services stationed outside the state and will continue the use within 180 days after they are no longer deployed.

Memorandum



CITY OF DALLAS

DATE December 30, 2016
TO The Honorable Mayor and Members of the City Council
SUBJECT FY 2016-17 Financial Forecast Report

Please find attached the Financial Forecast Report based on information through November 2016.

Although the report only covers two months of this fiscal year, it is encouraging that, at this time, we forecast General Fund revenues will exceed expenses by \$1.5 million. Revenues will be \$2.5 million below budget and expenditures will be \$4 million below budget based on current forecasts. Noteworthy variances are:

- We forecast Municipal Court revenues will be \$2.5 million below budget primarily as a result of the police department issuing fewer traffic citations.
- We forecast Fire Department expenditures will be \$1 million below budget primarily due to salary and pension savings, offset by increased use of overtime and increased vacation/sick termination payments. Pension savings are a result of the budget including funds to increase the City's contribution rate contingent upon members increasing their contribution rate via plan election, which did not pass. DFR anticipates attrition of 140 uniform employees during FY 2016-17.
- We forecast Police Department expenditures will be \$2.9 million below budget primarily as a result of salary and pension savings, offset by increased use of overtime and increased vacation/sick termination payments. Pension savings are a result of the budget including funds to increase the City's contribution rate contingent upon members increasing their contribution rate via plan election, which did not pass. Additionally, we planned to hire 451 officers this year, but as it is now, that will be extremely difficult if not impossible so we will only be able to hire 300 replacing those leaving this year.

Details related to other budget variances may be found at the end of the report. We will continue to closely monitor revenues and expenditures and keep you informed.

A handwritten signature in black ink, appearing to read 'A.C. Gonzalez', written over a circular stamp or seal.

A.C. Gonzalez
City Manager



FY 2016-17

Financial Forecast Report

Information as of November 30, 2016



GENERAL FUND

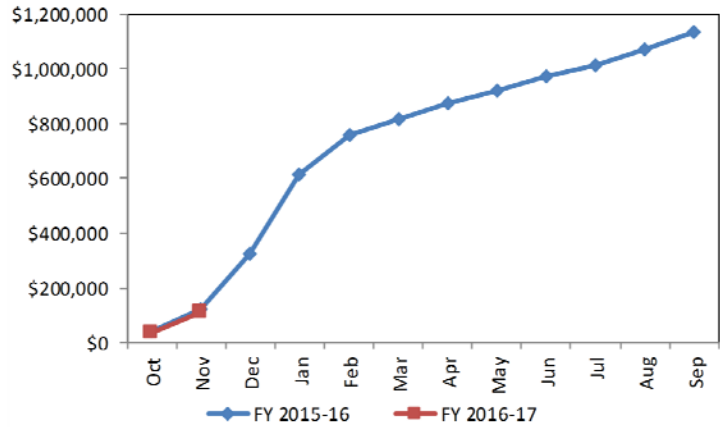
As of November 30, 2016
(000s)

ITEM	ADOPTED BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Revenues	\$1,229,339	\$112,479	\$1,226,854	(\$2,485)
Expenditures	1,229,339	169,283	1,225,311	(4,028)
Net Excess of Revenues Over Expenditures/Transfers	\$0	(\$56,804)	\$1,543	\$1,543

GENERAL FUND REVENUES

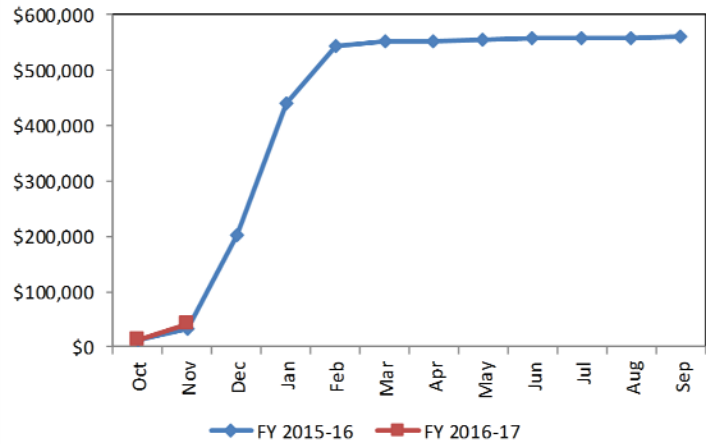
ALL SOURCES

	FY 2015-16	FY 2016-17	Variance
Oct	\$41,660	\$36,761	(\$4,898)
Nov	77,665	75,718	(1,947)
Dec	203,876		
Jan	288,996		
Feb	147,975		
Mar	53,193		
Apr	58,776		
May	49,762		
Jun	47,660		
Jul	45,379		
Aug	56,960		
Sep	62,480		
Total	\$1,134,380	\$112,479	(\$6,845)



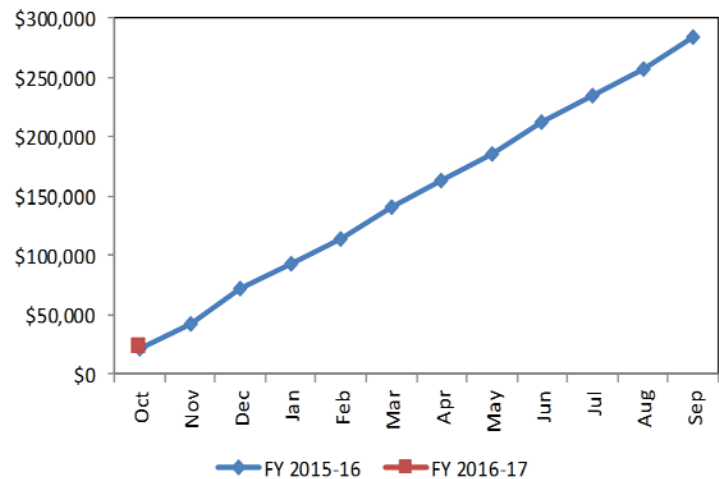
PROPERTY TAX

	FY 2015-16	FY 2016-17	Variance
Oct	\$11,487	\$12,787	\$1,300
Nov	20,589	29,060	8,471
Dec	169,848		
Jan	237,273		
Feb	104,025		
Mar	7,675		
Apr	2,364		
May	1,593		
Jun	2,523		
Jul	858		
Aug	852		
Sep	891		
Total	\$559,978	\$41,847	\$9,771



SALES TAX

	FY 2015-16	FY 2016-17	Variance
Oct	\$21,769	\$23,256	\$1,487
Nov	20,524		
Dec	30,137		
Jan	21,258		
Feb	20,418		
Mar	27,482		
Apr	22,265		
May	22,311		
Jun	26,609		
Jul	21,921		
Aug	22,670		
Sep	26,554		
Total	\$283,918	\$23,256	\$1,487



GENERAL FUND REVENUES

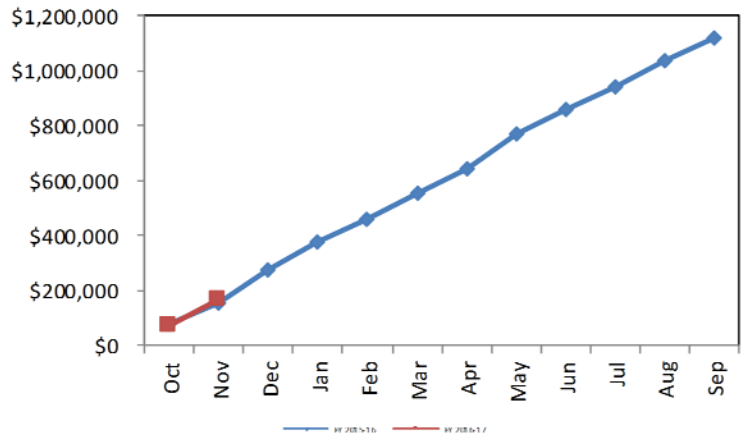
As of November 30, 2016
(000s)

	ADOPTED BUDGET	REVENUES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
TAXES				
Ad Valorem Tax	\$610,219	\$41,847	\$610,219	\$0
Sales Tax ¹	292,189	23,256	292,801	613
TOTAL TAXES	902,408	65,103	903,021	613
FRANCHISE REVENUES				
Oncor Electric	51,078	16,218	51,078	0
AT&T	9,594	2,621	9,594	0
Atmos Energy	17,157	3,222	17,157	0
Time Warner Cable	6,210	1,668	6,210	0
Other	29,737	6,393	29,737	0
TOTAL FRANCHISE REVENUES	113,775	30,121	113,775	0
LICENSES AND PERMITS	4,891	537	4,896	5
INTEREST EARNED	1,316	242	1,316	0
INTERGOVERNMENTAL	8,501	130	8,631	130
FINES AND FORFEITURES				
Municipal Court ²	18,701	2,128	16,191	(2,510)
Vehicle Towing & Storage	7,146	1,231	7,146	0
Parking Fines	5,022	0	5,022	0
Red Light Camera Fines	7,460	0	7,460	0
Public Library	431	29	431	0
TOTAL FINES	38,760	3,388	36,250	(2,510)
CHARGES FOR SERVICE				
Parks	10,522	1,137	10,925	403
Emergency Ambulance	32,091	4,029	32,091	0
Security Alarm	4,380	676	4,379	(1)
Street Lighting	648	173	648	0
Vital Statistics	1,600	236	1,600	0
Other ³	28,311	3,427	27,407	(903)
TOTAL CHARGES	77,552	9,678	77,051	(501)
INTERFUND REVENUE	74,523	2,526	74,290	(232)
MISCELLANEOUS	7,616	754	7,626	10
TOTAL REVENUES	\$1,229,339	\$112,479	\$1,226,854	(\$2,485)

GENERAL FUND EXPENDITURES

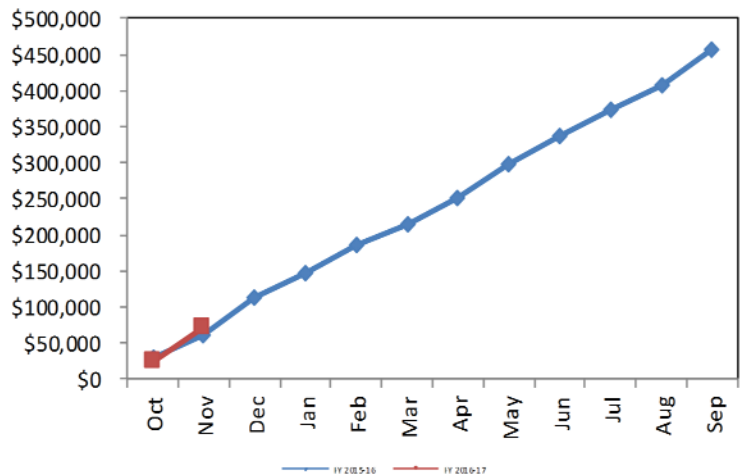
ALL EXPENSES

	FY 2015-16	FY 2016-17	Variance
Oct	\$75,601	\$71,583	(\$4,018)
Nov	78,065	97,700	19,635
Dec	124,594		
Jan	97,321		
Feb	84,683		
Mar	95,576		
Apr	86,104		
May	126,118		
Jun	90,989		
Jul	82,900		
Aug	93,679		
Sep	85,148		
Total	\$1,120,778	\$169,283	\$15,617



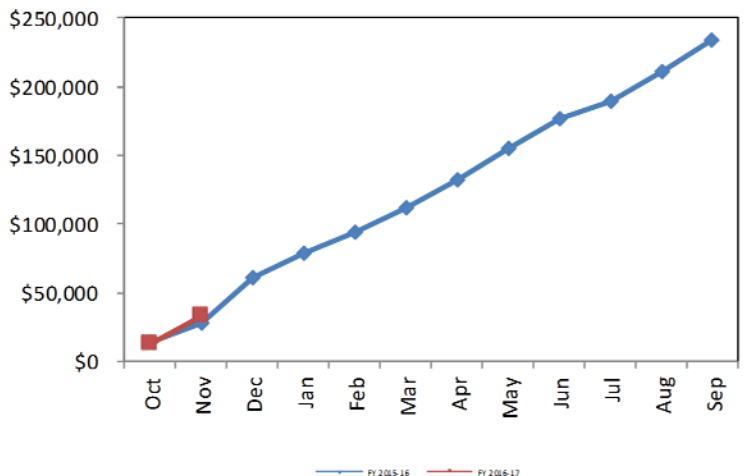
POLICE

	FY 2015-16	FY 2016-17	Variance
Oct	\$28,488	\$25,289	(\$3,199)
Nov	31,370	46,089	14,719
Dec	52,490		
Jan	35,550		
Feb	37,126		
Mar	30,058		
Apr	34,931		
May	48,649		
Jun	37,058		
Jul	38,075		
Aug	32,689		
Sep	49,363		
Total	\$455,847	\$71,378	\$11,520



FIRE

	FY 2015-16	FY 2016-17	Variance
Oct	\$13,994	\$12,198	(\$1,796)
Nov	14,184	20,784	6,600
Dec	32,389		
Jan	17,547		
Feb	16,128		
Mar	18,076		
Apr	19,295		
May	23,154		
Jun	21,372		
Jul	13,779		
Aug	21,006		
Sep	23,230		
Total	\$234,154	\$32,983	\$4,805



GENERAL FUND EXPENDITURES

As of November 30, 2016
(000s)

DEPARTMENT	ADOPTED BUDGET	EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Building Services	\$25,312	\$4,791	\$25,312	\$0
Business Dev/Procurement Svcs	3,041	363	3,041	0
City Attorney's Office	16,264	2,323	16,264	0
City Auditor's Office	3,194	379	3,194	0
City Controller's Office	4,682	556	4,548	(135)
City Manager's Office	2,110	327	2,110	0
City Secretary's Office	2,029	211	2,024	(6)
Civil Service	2,887	291	2,885	(2)
Code Compliance	42,386	5,939	42,386	0
Court Services	11,976	1,595	11,967	(8)
Elections	1,401	13	1,400	(0)
Fire ⁴	254,603	32,983	253,593	(1,009)
Housing	14,403	750	14,403	0
Human Resources	5,220	604	5,220	0
Independent Audit	865	-	865	0
Jail Contract - Lew Sterret	7,813	651	7,813	0
Judiciary	3,296	373	3,296	0
Library	29,984	4,119	29,984	0
Management Services	10,235	1,745	10,235	0
Mayor and Council	4,465	581	4,431	(34)
Mobility and Street Services	84,577	12,992	84,577	0
Mobility and Street Services-Street Lighting	16,956	2,521	16,956	0
Non-Departmental	70,412	1,455	70,599	187
Office of Cultural Affairs	19,605	4,668	19,605	0
Office of Economic Development	2,575	590	2,575	0
Office of Financial Services	2,957	304	2,849	(107)
Park and Recreation	94,673	15,870	94,673	0
Planning & Urban Design	3,029	302	2,968	(60)
Police ⁵	478,004	71,378	475,151	(2,852)
Sustainable Dev/Construction	1,386	517	1,386	0
Trinity Watershed Management	1,318	93	1,318	0
RESERVES AND TRANSFERS				
Contingency Reserve	1,650	0	1,650	0
Liability/Claim Fund	4,283	0	4,283	0
Salary & Benefit Reserve ⁶	1,751	0	1,751	0
TOTAL EXPENDITURES	\$1,229,339	\$169,283	\$1,225,311	(\$4,028)

PROPRIETARY FUNDS

As of November 30, 2016
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
AVIATION				
BEGINNING FUND BALANCE	\$9,907	\$ -	\$9,907	\$ -
REVENUES:				
Parking	27,143	4,290	27,078	(65)
Terminal Concessions	25,416	4,479	25,416	0
Landing Fees	17,784	3,476	17,784	0
Rental on Airport - Terminal	14,789	3,512	14,789	0
Rental on Airport - Field	8,586	235	8,586	0
Fuel Flow Fees	1,225	242	1,225	0
All Remaining Revenues	3,230	795	3,295	65
TOTAL REVENUES	98,174	17,029	98,174	0
TOTAL EXPENDITURES	99,188	11,792	99,188	0
ENDING FUND BALANCE	\$8,893	\$ -	\$8,893	\$0
CONVENTION AND EVENT SERVICES				
BEGINNING FUND BALANCE	\$29,150	\$ -	\$29,150	\$ -
REVENUES:				
Hotel Occupancy Tax	58,856	5,575	58,856	0
Alcoholic Beverage Tax	12,445	0	12,445	0
Operating Revenues	25,002	2,878	24,522	(480)
Office of Special Events	100	15	100	0
TOTAL REVENUES	96,403	8,468	95,923	(480)
TOTAL EXPENDITURES	96,403	8,074	95,923	(480)
ENDING FUND BALANCE	\$29,150	\$ -	\$29,150	\$0

PROPRIETARY FUNDS

As of November 30, 2016
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
SUSTAINABLE DEVELOPMENT AND CONSTRUCTION				
BEGINNING FUND BALANCE	\$36,856	\$ -	\$36,856	\$ -
REVENUES:				
Building Permits	19,240	4,475	19,240	0
Certificate of Occupancy	1,412	186	1,412	0
Plan Review	3,749	764	3,749	0
Registration/License	1,028	163	1,028	0
Special Plats	887	127	887	0
Private Development	1,010	288	1,010	0
Zoning	1,184	145	1,184	0
Interest Earnings	117	82	117	0
All Remaining Revenues	1,477	311	1,477	0
TOTAL REVENUES	30,103	6,541	30,103	0
TOTAL EXPENDITURES	36,090	3,197	36,090	0
ENDING FUND BALANCE	\$30,869	\$ -	\$30,869	\$0
MUNICIPAL RADIO				
BEGINNING FUND BALANCE	\$1,288	\$ -	\$1,288	\$ -
REVENUES:				
Local and National Sales	1,980	299	1,980	0
All Remaining Revenues	75	0	75	0
TOTAL REVENUES	2,055	299	2,055	0
TOTAL EXPENDITURES	2,032	457	2,032	0
ENDING FUND BALANCE	\$1,310	\$ -	\$1,310	\$0

PROPRIETARY FUNDS

As of November 30, 2016
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
WATER UTILITIES				
BEGINNING FUND BALANCE	\$87,038	\$ -	\$87,038	\$ -
REVENUES:				
Treated Water - Retail	294,427	51,503	296,010	1,583
Treated Water - Wholesale	84,700	13,612	84,129	(571)
Wastewater - Retail	236,075	38,212	233,902	(2,173)
Wastewater - Wholesale	10,554	1,507	10,281	(273)
All Remaining Revenues	31,708	5,096	31,195	(513)
TOTAL REVENUES	657,465	109,931	655,518	(1,947)
TOTAL EXPENDITURES	657,465	76,745	655,518	(1,947)
ENDING FUND BALANCE	\$87,038	\$ -	\$87,038	\$0
COMMUNICATION & INFORMATION SERVICES				
BEGINNING FUND BALANCE	\$11,178	\$ -	\$11,178	\$ -
REVENUES:				
Interdepartmental Charges	58,330	0	58,330	0
Telephones Leased	7,723	0	7,723	0
Circuits	1,449	0	1,449	0
Desktop Services	0	2	2	2
Interest	150	35	150	0
Equipment Rental	5,002	0	5,002	0
Miscellaneous	171	25	171	1
TOTAL REVENUES	72,825	61	72,828	2
TOTAL EXPENDITURES	74,838	7,408	74,838	0
ENDING FUND BALANCE	\$9,165	\$ -	\$9,167	\$2

PROPRIETARY FUNDS

As of November 30, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
EQUIPMENT SERVICES				
BEGINNING FUND BALANCE	\$4,450	\$ -	\$4,450	\$ -
REVENUES:				
Rental/Wreck	33,541	0	33,541	0
Fuel	16,482	0	16,482	0
Auto Auction/Non-Taxable	418	0	418	0
Miscellaneous Revenue	391	5	396	5
Interest and Other	5	0	5	0
TOTAL REVENUES	50,837	5	50,842	5
TOTAL EXPENDITURES	50,837	4,776	50,837	0
ENDING FUND BALANCE	\$4,450	\$ -	\$4,455	\$5
 EXPRESS BUSINESS CENTER				
BEGINNING FUND BALANCE	\$1,631	\$ -	\$1,631	\$ -
REVENUES:				
Postage Sales	2,703	383	2,703	0
All Other Revenues	1,278	194	1,278	0
TOTAL REVENUES	3,981	577	3,981	0
TOTAL EXPENDITURES	3,780	778	3,780	0
ENDING FUND BALANCE	\$1,833	\$ -	\$1,833	\$0

PROPRIETARY FUNDS

As of November 30, 2016
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
SANITATION SERVICES				
BEGINNING FUND BALANCE	\$14,681	\$ -	\$14,681	\$ -
REVENUES:				
Residential Collection	72,502	12,902	72,550	48
Cost Plus Bulk/Brush	122	26	122	0
Sale of Recyclables	695	324	695	0
City Facility Collection	737	100	737	0
Landfill Revenue	21,890	5,577	21,937	46
TOTAL REVENUES	95,946	18,929	96,040	94
TOTAL EXPENDITURES	95,946	8,976	95,946	0
ENDING FUND BALANCE	\$14,681	\$ -	\$14,775	\$94

OTHER FUNDS

As of November 30, 2016
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
9-1-1 SYSTEM OPERATIONS				
BEGINNING FUND BALANCE	\$5,494	\$ -	\$5,494	\$ -
REVENUES:				
9-1-1 Service Receipts - Wireless	6,374	857	6,306	(69)
9-1-1 Service Receipts - Wireline	6,450	1,046	6,401	(50)
Interest and Other	48	12	48	0
TOTAL REVENUES	12,873	1,916	12,755	(118)
TOTAL EXPENDITURES	16,389	733	16,389	0
ENDING FUND BALANCE	\$1,978	\$ -	\$1,860	(\$118)
 STORM DRAINAGE MANAGEMENT				
BEGINNING FUND BALANCE	\$6,754	\$ -	\$6,754	\$ -
REVENUES:				
Storm Water Fees	50,856	8,219	50,856	-
Interest and Other	81	26	81	0
TOTAL REVENUES	50,937	8,244	50,937	0
TOTAL EXPENDITURES	53,008	3,394	53,008	0
ENDING FUND BALANCE	\$4,683	\$ -	\$4,683	\$0

OTHER FUNDS

As of November 30, 2016
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
EMPLOYEE BENEFITS				
BENEFITS ADMINISTRATION				
TOTAL EXPENDITURES	\$998	\$87	\$998	\$0
WELLNESS PROGRAM				
TOTAL EXPENDITURES	\$349	\$21	\$334	(\$15)
RISK MANAGEMENT				
TOTAL EXPENDITURES	\$2,630	\$326	\$2,630	\$0
LIABILITY/CLAIMS FUND				
Beginning Balance October 1, 2016				\$3,158
Budgeted Revenue				9,453
FY 2016-17 Available Funds				12,611
Paid October 2016				(596)
Paid November 2016				(315)
Balance as of November 30, 2016				11,700

DEBT SERVICE FUND

As of November 30, 2016
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
DEBT SERVICE FUND				
BEGINNING FUND BALANCE	\$10,235	\$ -	\$10,235	\$ -
REVENUES:				
Ad Valorem	242,487	16,650	242,487	0
Interest/Transfers/Other	19,799	380	19,799	0
TOTAL REVENUES	262,287	17,031	262,287	0
TOTAL EXPENDITURES	261,865	0	261,865	0
ENDING FUND BALANCE	\$10,657	\$ -	\$10,657	\$0

NOTES

(Dollars in 000s)

1. Sales tax revenues are forecast to be \$613 over budget based off most recent sales tax receipts.
2. Other Charges for Services is projected to be \$903 below budget due to the termination of fire watch inspection services at the American Airlines Center.
3. Municipal Court revenues are forecast to be \$2,500 below budget primarily as a result of a decrease in the volume of citations being issued.
4. Fire Department expenditures are forecast to be \$1,000 below budget primarily due to salary and pension savings offset by increased use of overtime and increased vacation/sick termination payments. Pension savings are a result of the budget including funds to increase the City's contribution rate contingent upon members increasing their contribution rate via plan election, which did not pass. DFR anticipates attrition of 140 uniform employees during FY 2016-17.
5. Police Department expenditures are forecast to be \$2,900 below budget primarily as a result of salary and pension savings offset by increased use of overtime and increased vacation/sick termination payments. Pension savings are a result of the budget including funds to increase the City's contribution rate contingent upon members increasing their contribution rate via plan election, which did not pass. Additionally, we planned to hire 451 officers this year, but as it is now, that will be extremely difficult if not impossible so we will only be able to hire 300 replacing those leaving this year.
6. Salary and Benefit Reserve funds allocated to City Attorney's Office and City Manager's Office to offset vacation/sick termination payments.

Memorandum



CITY OF DALLAS

DATE December 30, 2016

TO Members of the Budget, Finance, & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT City of Dallas 401(k) Plan

The City Council agenda for January 11, 2017 will include an addendum item to authorize approval of the City of Dallas' 401(k) Retirement Savings Plan as Amended and Restated Effective January 11, 2017. This plan is governed by the provisions set forth in the plan document, and this memorandum provides background information as well as a summary of the changes to the plan.

Background

The 401(k) plan is required periodically to be reviewed by the Internal Revenue Service, which recently conducted such a review and issued a favorable determination letter for the plan on November 18, 2016. The Internal Revenue Service made this determination on the condition that the City of Dallas adopts the proposed amendments and proposed restated plan.

Summary of Changes

1. Amend the definition of an eligible employee to include employees who are employed on a permanent, part-time, or temporary basis; or elected to serve on the City Council.
2. Add a Roth in-plan conversion option to allow a participant to convert non-Roth balances to Roth balances.
3. Delete annuity options as an available form of payment following a participant's termination of employment.
4. Replace language pertaining to the election of two members to the Board by stating that elections shall be held during May every four years instead of stating that elections shall be held during May in odd-numbered years.
5. Include non-substantive amendments for clarification and incorporate previously approved amendments to the core investments in the plan.
6. Update the plan with minor changes related to new regulations or because the Internal Revenue Service requested additional language.

Please let me know if you have questions or need additional information.



M. Elizabeth Reich
Chief Financial Officer

c: A.C. Gonzalez, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

AGENDA ITEM # 2

KEY FOCUS AREA: E-Gov

AGENDA DATE: January 11, 2017

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Sustainable Development and Construction
Fire
Mobility and Street Services
Trinity Watershed Management

CMO: Elizabeth Reich, 670-7804
Mark McDaniel, 670-3256
Eric Campbell, 670-3255
Jill A. Jordan, P.E., 670-5299

MAPSCO: N/A

SUBJECT

Authorize a three-year professional services contract for engineering services to review plats and plans related to construction projects - Dal-Tech Engineering, Inc. in the amount of \$6,256,984 and Freese and Nichols, Inc. in the amount of \$2,026,238, most qualified respondents of nine - Total not to exceed \$8,283,222 - Financing: Building Inspection Current Funds (\$8,093,801), and Stormwater Drainage Management Current Funds (\$189,421) (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a professional services contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This professional services contract for engineering services to review plats and plans related to construction projects. This contract will supplement staff in providing these services.

The Sustainable Development and Construction Department is responsible for reviewing subdivision plats and private development engineering plans, and overseeing the construction to ensure that the City's infrastructure is built to City Code and adheres to approved plans and contract documents.

Over the past several years, the City has experienced rapid growth in development projects. In FY 2015-16 the City received \$4.67 billion in permit value. This agreement will help the City complete engineering and reviews in a timely manner during peak demand periods without having to add additional full-time staff.

BACKGROUND (Continued)

The selected vendors will support City staff by consulting, reviewing, and providing comments for private development engineering plans that are submitted to the City by an applicant to ensure compliance with City Code and standards. The estimated number of annual project reviews for this agreement are:

- Paving and drainage 125 annually
- Water/wastewater 125 annually
- Fire review protection 800 annually
- Floodplain management and drainage review 10 annually

A six member committee from the following departments reviewed and evaluated the qualifications:

- Sustainable Development and Construction (2)
- Trinity Watershed Management (1)
- Mobility and Street Services (2)
- Business Development and Procurement Services (1)*

*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Experience and qualifications 40 points
- Capabilities 40 points
- Business Inclusion and Development Plan 15 points
- References 5 points

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,604 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

\$8,093,800.40 - Building Inspection Current Funds (subject to annual appropriations)
\$ 189,421.12 - Stormwater Drainage Management Current Funds (subject to annual appropriations)

M/WBE INFORMATION

393 - Vendors contacted
388 - No response
5 - Response (Bid)
0 - No response (No Bid)
1 - Successful

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

ETHNIC COMPOSITION

Dal-Tech Engineering, Inc.

White Male	10	White Female	4
Black Male	3	Black Female	4
Hispanic Male	1	Hispanic Female	0
Other Male	1	Other Female	1

Freese and Nichols, Inc.

White Male	194	White Female	90
Black Male	7	Black Female	2
Hispanic Male	19	Hispanic Female	12
Other Male	9	Other Female	4

RESPONDENT INFORMATION

Business Development and Procurement Services received the following responses from solicitation number BNZ1621. We opened them on March 25, 2016. We recommend the City Council award this professional services contract to the most qualified respondents by group. Information related to this solicitation is available upon request.

*Denotes successful respondents

<u>Respondents</u>	<u>Address</u>	<u>Amount</u>
*Dal-Tech Engineering, Inc.	17400 Dallas Parkway Suite 110 Dallas, TX 75287	Multiple Groups
*Freese and Nichols, Inc.	2711 N. Haskell Street Suite 3300 Dallas, TX 75204	Multiple Groups
Salcedo Group, Inc.	400 S. Zang Boulevard Suite 1420 Dallas, TX 75208	Multiple Groups
AECOM Technical Services, Inc.	16000 Dallas Parkway Suite 350 Dallas, TX 75248	Multiple Groups
Arredondo, Zepeda & Brunz, LLC	11355 McCree Road Dallas, TX 75238	Multiple Groups
ARS Engineers, Inc.	12801 N. Central Expressway Suite 1250 Dallas, TX 75243	Multiple Groups
Hayden Consultants, Inc.	5005 Greenville Avenue Suite 100 Dallas, TX 75206	Multiple Groups
O'Brien Engineering, Inc.	2340 E. Trinity Mills Suite 220 Carrollton, TX 75006	Multiple Groups
Walter P. Moore	1845 Woodall Rodgers Freeway Suite 1650 Dallas, TX 75201	Multiple Groups

OWNERS

Dal-Tech Engineering, Inc.

Sedi Toumani, President
Rafik Toumani, Secretary

Freese and Nichols, Inc.

Robert Pence, President
John Dewar, Vice President
Tom Gooch, Secretary
Cindy Milrany, Treasurer

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year professional services contract for engineering services to review plats and plans related to construction projects - Dal-Tech Engineering, Inc. in the amount of \$6,256,984 and Freese and Nichols, Inc. in the amount of \$2,026,238, most qualified respondents of nine - Total not to exceed \$8,283,222 - Financing: Building Inspection Current Funds (\$8,093,801), and Stormwater Drainage Management Current Funds (\$189,421) (subject to annual appropriations)

Dal-Tech Engineering, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors. Freese and Nichols, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

PROJECT CATEGORY: Other Professional Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$3,621,079.38	43.72%
Total non-local contracts	\$4,662,142.14	56.28%
TOTAL CONTRACT	\$8,283,221.52	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
IEA, Inc.	IMDB38121Y0417	\$271,352.20	7.49%
Henry Nguyen Consulting	PMMB64619N0317	\$162,986.60	4.50%
Dal-Tech Engineering, Inc.	WFWB63908Y0117	\$1,706,248.06	47.12%
Total Minority - Local		\$2,140,586.86	59.11%

Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Obsidian Fire Consulting	WFWB78334N1018	\$2,311,725.65	49.59%
Total Minority - Non-local		\$2,311,725.65	49.59%

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$434,338.80	11.99%	\$434,338.80	5.24%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$1,706,248.06	47.12%	\$4,017,973.71	48.51%
Total	<u>\$2,140,586.86</u>	<u>59.11%</u>	<u>\$4,452,312.51</u>	<u>53.75%</u>

January 11, 2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a professional services contract with Dal-Tech Engineering, Inc. (262063) in the amount of \$6,256,983.42 and Freese and Nichols, Inc. (347200) in the amount of \$2,026,238.10 for engineering services to review plats and plans related to construction projects for a term of three years in a total amount not to exceed \$8,283,221.52, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Dal-Tech Engineering, Inc. and Freese and Nichols, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Dal-Tech Engineering, Inc. and Freese and Nichols, Inc. under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$8,283,221.52 (subject to annual appropriations) from Service Contract number BNZ1621.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

AGENDA ITEM # 3

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: January 11, 2017

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Office of Cultural Affairs

CMO: Elizabeth Reich, 670-7804
Joey Zapata, 670-1204

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract, with two one-year renewal options, for stagehand, tech labor, and setup labor for the Office of Cultural Affairs - IAPP, Inc., most advantageous proposer of two - Not to exceed \$1,243,167 - Financing: Current Funds (\$1,233,167) and Municipal Radio Current Funds (\$10,000) (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract provides skilled experienced stagehand, tech labor, and setup labor for the Office of Cultural Affairs (OCA) and WRR municipal radio. Stagehand, tech labor, and setup labor will be provided for theatrical performances, concerts, dance programs, plays, remote broadcast events, and special events. OCA facilities that will utilize this service contract are, but not limited to:

- Morton H. Meyerson Symphony Center
- Majestic Theater
- City Performance Hall
- Latino Cultural Center
- Bath House Cultural Center
- Oak Cliff Cultural Center
- South Dallas Cultural Center
- WRR 101.1 FM Classical Radio

Stagehand labor includes, but is not limited to, operation of audio and video equipment, stage lighting systems, follow spot lights, props/scenery, and public address systems before, during, and after a performance.

BACKGROUND (Continued)

Setup labor will include unloading, assembly/rigging, staging, relocation, tear-down of equipment, and props required for any given performance or special event.

This solicitation was structured in a manner which required proposers to submit a response using unit pricing. This proposal resulted in a 1 percent increase on comparable unit prices for the bid awarded in 2012.

A six member committee from the following departments reviewed and evaluated the proposals:

- Office of Cultural Affairs (3)
- Park and Recreation (1)
- Business Development and Procurement Services (2)*

*Business Development and Procurement Services only evaluated cost and the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 35 points
- Experience and capabilities 30 points
- Approach 20 points
- Business Inclusion and Development Plan 15 points

As a part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 520 email proposal notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contract additional vendors by phone. Additionally, in an effort to secure more proposals, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 25, 2012, City Council authorized a three-year service contract for stagehand and setup labor for the Office of Cultural Affairs performing arts centers by Resolution No. 12-1171.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

\$1,233,166.25 - Current Funds (subject to annual appropriations)
\$ 10,000.00 - Municipal Radio Current Funds (subject to annual appropriations)

M/WBE INFORMATION

61 - Vendors contacted
61 - No response
0 - Response (Bid)
0 - Response (No Bid)
0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

ETHNIC COMPOSITION

IAPP, Inc.

White Male	354	White Female	104
Black Male	165	Black Female	37
Hispanic Male	66	Hispanic Female	8
Other Male	13	Other Female	4

PROPOSAL INFORMATION

Business Development and Procurement Services received the following proposals from solicitation number BHZ1614. We opened them on July 29, 2016. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*IAPP, Inc.	2710 Live Oak St. Dallas, TX 75204	85%	\$1,243,166.25

PROPOSAL INFORMATION (Continued)

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
Show Masters Production Logistics, Inc.	6340 Lake Worth Blvd. #302 Fort Worth, TX 76135	65%	\$1,193,790.75

OWNER

IAPP, Inc.

Anthony Woodard, President
Ann Crumbley, Vice President

January 11, 2017

WHEREAS, on April 25, 2012, City Council authorized a three-year service contract for stagehand and setup labor for the Office of Cultural Affairs performing arts centers by Resolution No. 12-1171; and,

WHEREAS, on July 28, 2015, Administrative Action No. 15-6378 authorized Supplemental Agreement No. 1 to extend the term of the service contract for one year from April 26, 2015 to April 25, 2016; and,

WHEREAS, on April 7, 2016, Administrative Action No. 16-5701 authorized Supplemental Agreement No. 2 to extend the term of the service contract for two months from April 26, 2016 to July 1, 2016; and,

WHEREAS, on August 18, 2016, Administrative Action No. 16-6546 authorized Supplemental Agreement No. 3 to extend the term of the service contract for six months from July 2, 2016 to December 31, 2016;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a service contract with IAPP, Inc. (520014) for stagehand, tech labor, and setup labor for the Office of Cultural Affairs for a term of three years, with two one-year renewal options, in an amount not to exceed \$1,243,166.25, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to IAPP, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by IAPP, Inc. under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,243,166.25 (subject to annual appropriations) from Service Contract number BHZ1614.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract, with two one-year renewal options, for stagehand, tech labor, and setup labor for the Office of Cultural Affairs - IAPP, Inc., most advantageous proposer of two - Not to exceed \$1,243,167 - Financing: Current Funds (\$1,233,167) and Municipal Radio Current Funds (\$10,000) (subject to annual appropriations)

IAPP, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,243,166.25	100.00%
Total non-local contracts	\$0.00	0.00%
TOTAL CONTRACT	\$1,243,166.25	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

AGENDA ITEM # 4

KEY FOCUS AREA:	Culture, Arts and Recreation and Educational Enhancements
AGENDA DATE:	January 11, 2017
COUNCIL DISTRICT(S):	4
DEPARTMENT:	Business Development & Procurement Services Park & Recreation
CMO:	Elizabeth Reich, 670-7804 Willis Winter, 670-4074
MAPSCO:	53Z

SUBJECT

Authorize a five-year concession contract for the operation of food and beverage concessions at the Kiest Softball Complex - Elroy Johnson dba Glow Cones, most advantageous proposer of four - Estimated Annual Net Revenue: \$7,250

BACKGROUND

This concession contract will provide for the operation of food and beverage concessions at the Kiest Softball Complex. The Kiest Softball Complex has a 630 square foot permanent concession building which is equipped with appliances, sink, and built-in food preparation tables. The concession building is open to provide food and beverage concessions when the complex is hosting tournament events and weeknight league play.

Kiest Park is a 263.1 acre park which hosts softball leagues during spring, summer, and fall seasons. On average, 650 patrons visit the Kiest Park Softball Complex weekly. Several tournaments, including a national tournament, are also held throughout the year.

Food and beverage options include:

- Hamburgers
- Hot dogs
- Popcorn
- Snacks
- Fruit
- Snow cones
- Soda and water

BACKGROUND (Continued)

A five member committee from the following departments reviewed and evaluated the proposals:

- Park & Recreation (2)
- Fire-Rescue (1)
- Aviation (1)
- Business Development and Procurement Services (1)*

*Business Development and Procurement Services only evaluated the revenue structure.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Revenue 40%
- Overall approach 30%
- Capability and experience 20%
- Quality of food and service 10%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,394 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 15, 2016, the Park and Recreation Board approved this item.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

\$7,250.00 - Estimated Annual Net Revenue

M/WBE INFORMATION

193 - Vendors contacted
193 - No response
 0 - Response (Bid)
 0 - Response (No bid)
 0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

ETHNIC COMPOSITION

Elroy Johnson dba Glow Cones

White Male	0	White Female	0
Black Male	7	Black Female	2
Hispanic Male	0	Hispanic Female	2
Other Male	0	Other Female	0

PROPOSAL INFORMATION

Business Development and Procurement Services received the following proposals from solicitation number BTZ1614. We opened them on June 16, 2016. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*Elroy Johnson dba Glow Cones	14778 Blakehill Dr. Frisco, TX 75035	87.08%
Fletcher's Dollars And More	287 Ashwood Ln. Sunnyvale, TX 75182	74.00%
Right Choice Promotions, Inc.	1015 Seider Ln. Grand Prairie, TX 75052	69.58%
Sunday Morning, LLC	303 Harman St. Duncanville, TX 75116	69.33%

OWNER

Elroy Johnson dba Glow Cones

Elroy Johnson, President

January 11, 2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a concession contract with Elroy Johnson dba Glow Cones (VS90368) for the operation of food and beverage concessions at the Kiest Softball Complex for a term of five years, for an estimated annual net revenue amount of \$7,250.00, upon approval as to form by the City Attorney.

Section 2. That the Chief Financial Officer is hereby authorized to receive and deposit all revenues received from Elroy Johnson dba Glow Cones as follows:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Revenue Source</u>	<u>Amount</u>
0341	PKR	5784	7264	\$7,250.00

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

AGENDA ITEM # 5

KEY FOCUS AREA: E-Gov

AGENDA DATE: January 11, 2017

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Water Utilities

CMO: Elizabeth Reich, 670-7804
Ryan S. Evans, 671-9837

MAPSCO: N/A

SUBJECT

Authorize a two-year master agreement for butterfly valves and actuators - Municipal Valve & Equipment in the amount of \$601,500, Mueller Co. LLC in the amount of \$55,000, Pumps Valves & Equipment dba The Scruggs Company in the amount of \$34,000, and Rexa, Inc. in the amount of \$11,000, lowest responsible bidders of four - Total not to exceed \$701,500 - Financing: Water Utilities Current Funds

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide a variety of butterfly valves and actuators for Water Utilities. Butterfly valves are used to control the flow of water within the water and wastewater treatment plants. Butterfly valves are utilized during the installation of new water transmission lines, replacement of worn-out distribution system valves and plant control process valves at the water treatment plants. Certain butterfly valves are used to isolate sections of the distribution system to allow repairs to existing water mains and to permit additional construction. Butterfly valves range in size from 6" to 96" with the larger valves requiring additional lead time during production. This agreement allows the City to purchase and warehouse these valves in advance, in order to have them readily available for efficient repairs.

In some applications manual butterfly valves need to be electronically operated, therefore actuators are attached to the valve. Actuators allow for the operation of valves remotely. On average, the City pumps over 417 million gallons of water per day.

BACKGROUND (Continued)

The solicitation was structured in a manner which required bidders to submit a response providing discounts from manufacturer's list price. This bid resulted in an average percentage discount from manufacturer catalog of 14.44 percent compared to an average discount of 23.61 percent for the bid awarded in 2014.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 383 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 27, 2014, City Council authorized a two-year master agreement for butterfly valves and actuators for Water Utilities by Resolution No. 14-1350.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

\$701,500.00 - Water Utilities Current Funds

M/WBE INFORMATION

57 - Vendors contacted
57 - No response
0 - Response (Bid)
0 - Response (No bid)
0 - Successful

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

ETHNIC COMPOSITION

Municipal Valve & Equipment

White Male	12	White Female	4
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

Mueller Co. LLC

White Male	391	White Female	37
Black Male	64	Black Female	7
Hispanic Male	1	Hispanic Female	0
Other Male	5	Other Female	1

Pumps Valves & Equipment dba The Scruggs Company

White Male	10	White Female	5
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	1
Other Male	0	Other Female	0

Rexa, Inc.

White Male	106	White Female	26
Black Male	6	Black Female	0
Hispanic Male	5	Hispanic Female	1
Other Male	4	Other Female	1

BID INFORMATION

Business Development and Procurement Services received the following bids from solicitation number BM1621. We opened them on September 9, 2016. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Municipal Valve & Equipment	4547 Westgrove Dr. Addison, TX 75001	Multiple Groups

BID INFORMATION (Continued)

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Mueller Co. LLC	500 W Eldorado St. Decatur, IL 62525	Multiple Groups
*Pumps Valves & Equipment dba The Scruggs Company	8530 Hansen Rd. Houston, TX 77075	Multiple Groups
*Rexa, Inc.	4 Manley St. W Bridgewater, MA 02379	Multiple Groups

OWNERS

Municipal Valve & Equipment

David McGoodwin, President
Randy Greene, Vice President

Mueller Co. LLC

Greg Rogowski, President
Mike Williams, Vice President
Chad Mize, Treasurer

Pumps Valves & Equipment dba The Scruggs Company

James A. Scruggs, President
Jennifer Scruggs, Secretary

Rexa, Inc.

Sam Lalos, President
Geoff Hynes, Vice President
Ken Garron, Secretary

January 11, 2017

WHEREAS, on August 27, 2014, City Council authorized a two-year master agreement for butterfly valves and actuators for Water Utilities by Resolution No. 14-1350; and,

WHEREAS, on September 8, 2016, Administrative Action No. 16-6585 authorized to extend the master agreement for five-months from August 26, 2016 to January 26, 2017 with Mueller Co. LLC; and,

WHEREAS, on September 8, 2016, Administrative Action No. 16-6586 authorized to extend the master agreement for five-months from August 26, 2016 to January 26, 2017 with Municipal Valve & Equipment;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That a master agreement for the purchase of butterfly valves and actuators is authorized with Municipal Valve & Equipment (332290) in the amount of \$601,500.00, Mueller Co. LLC (VS0000021750) in the amount of \$55,000.00, Pumps Valves & Equipment dba The Scruggs Company (VS0000067360) in the amount of \$34,000.00, and Rexa, Inc. (VC14502) in the amount of \$11,000.00 for a term of two years in a total amount not to exceed \$701,500.00.

Section 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for butterfly valves and actuators. If a written contract is required or requested for any or all purchases of butterfly valves and actuators under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$701,500.00 from Master Agreement number BM1621.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a two-year master agreement for butterfly valves and actuators - Municipal Valve & Equipment in the amount of \$601,500, Mueller Co. LLC in the amount of \$55,000, Pumps Valves & Equipment dba The Scruggs Company in the amount of \$34,000, and Rexa, Inc. in the amount of \$11,000, lowest responsible bidders of four - Total not to exceed \$701,500 - Financing: Water Utilities Current Funds

Municipal Valve & Equipment is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce. Mueller Co. LLC, Pumps Valves & Equipment dba The Scruggs Company, and Rexa, Inc. are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforce.

PROJECT CATEGORY: Goods

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$601,500.00	85.74%
Total non-local contracts	\$100,000.00	14.26%
TOTAL CONTRACT	\$701,500.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

KEY FOCUS AREA: E-Gov

AGENDA DATE: January 11, 2017

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Aviation
Code Compliance
Communication and Information Services
Convention and Event Services
Equipment & Building Services
Fire
Mobility and Street Services
Park & Recreation
Sanitation Services
Trinity Watershed Management
Water Utilities

CMO: Elizabeth Reich, 670-7804
Ryan S. Evans, 671-9837
Joey Zapata, 670-3009
Mark McDaniel, 670-3256
Jill A. Jordan, P.E., 670-5299
Eric Campbell, 670-3255
Willis Winters, 670-4071

MAPSCO: N/A

SUBJECT

Authorize a three-year master agreement for automotive, truck, and heavy equipment batteries - Metroplex Battery, Inc., lowest responsible bidder of five - Not to exceed \$1,320,558 - Financing: Current Funds (\$1,136,192), Water Utilities Current Funds (\$69,568), Sanitation Current Funds (\$57,166), Stormwater Drainage Management Current Funds (\$35,072), Convention and Event Services Current Funds (\$12,394), and Aviation Current Funds (\$10,166)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods for a specific term, which are ordered on an as needed basis.

BACKGROUND (Continued)

This master agreement will provide for the purchase of automotive, truck, and heavy equipment batteries for the City's automotive, light, and heavy equipment fleet. Having batteries readily available provides efficiency in reducing the amount of time in which a vehicle remains out of service. These batteries will be used by City departments for vehicle and heavy equipment such as:

- Sedans
- Police cars
- Rescue units
- Fire engines
- Light, medium, and heavy duty pick-up trucks

The solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 5.7 percent decrease over the comparable unit prices for the bid awarded in 2014.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 432 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 26, 2014, City Council authorized a three-year master agreement for automotive, truck and heavy equipment batteries by Resolution No. 14-0500.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

\$1,136,192.00 - Current Funds
\$ 69,567.97 - Water Utilities Current Funds
\$ 57,165.35 - Sanitation Current Funds
\$ 35,071.80 - Stormwater Drainage Management Current Funds
\$ 12,394.00 - Convention and Event Services Current Funds
\$ 10,166.78 - Aviation Current Funds

M/WBE INFORMATION

31 - Vendors contacted
31 - No response
0 - Response (Bid)
0 - Response (No Bid)
0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

ETHNIC COMPOSITION

Metroplex Battery, Inc.

White Male	7	White Female	0
Black Male	0	Black Female	1
Hispanic Male	4	Hispanic Female	2
Other Male	3	Other Female	1

BID INFORMATION

Business Development and Procurement Services received the following bids from solicitation number BN1602. We opened them on August 5, 2016. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*Metroplex Battery, Inc.	2750 Electronic Lane Dallas, TX 75220	\$1,320,557.55
Continental Battery Company	4919 Woodall Street Dallas, TX 75247	\$1,600,110.75
Interstate Battery System International, Inc.	12770 Merit Drive Suite 1000 Dallas, TX 75251	\$1,472,427.79
XL Parts Partnership, Ltd.	15701 Northwest Freeway Houston, TX 77040	Non-Responsive**

BID INFORMATION (Continued)

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
O'Reilly Auto Enterprises, LLC	233 South Patterson Ave. Springfield, MO 65802	Non-Responsive**

**XL Parts Partnership, Ltd. and O'Reilly Auto Enterprises, LLC were deemed non-responsive due to not meeting specifications.

OWNER

Metroplex Battery, Inc.

Birju Patel, President
Vina Patel, Vice President
Jeremy Haden, Secretary
Shivah Patel, Treasurer

January 11, 2017

WHEREAS, on March 26, 2014, City Council authorized a three-year master agreement for automotive, truck and heavy equipment batteries by Resolution No. 14-0500;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That a master agreement for the purchase of automotive, truck and heavy equipment batteries is authorized with Metroplex Battery, Inc. (344403) for a term of three years in an amount not to exceed \$1,320,557.90.

Section 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for automotive, truck and heavy equipment batteries. If a written contract is required or requested for any or all purchases of automotive, truck and heavy equipment batteries under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,320,557.90 from Master Agreement number BN1602.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year master agreement for automotive, truck, and heavy equipment batteries - Metroplex Battery, Inc., lowest responsible bidder of five - Not to exceed \$1,320,558 - Financing: Current Funds (\$1,136,192), Water Utilities Current Funds (\$69,568), Sanitation Current Funds (\$57,166), Stormwater Drainage Management Current Funds (\$35,072), Convention and Event Services Current Funds (\$12,394), and Aviation Current Funds (\$10,166)

Metroplex Battery, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Goods

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,320,557.90	100.00%
Total non-local contracts	\$0.00	0.00%
TOTAL CONTRACT	\$1,320,557.90	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

KEY FOCUS AREA: E-Gov

AGENDA DATE: January 11, 2017

COUNCIL DISTRICT(S): Outside City Limits

DEPARTMENT: Business Development & Procurement Services
Water Utilities

CMO: Elizabeth Reich, 670-7804
Ryan S. Evans, 671-9837

MAPSCO: N/A

SUBJECT

Authorize a three-year master agreement for polyaluminum chloride coagulant to be used in the water purification process - Chemtrade Chemicals US, LLC, lowest responsible bidder of five - Not to exceed \$1,935,000 - Financing: Water Utilities Current Funds

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This agreement will allow for the purchase of polyaluminum chloride coagulant (PACI). Coagulants are used in the water treatment process for the formation of fine particles in the water. These clumped particles then settle to the bottom of the water treatment basins (sedimentation) and are removed.

This coagulant will allow Eastside Water Treatment Plant staff to evaluate PACI as part of an effort to optimize and enhance the coagulation treatment process. Currently, Water Utilities uses ferric sulfate for the coagulation process. However, in an effort to reduce expenditures for water treatment chemicals, small scale tests of PACI have been conducted with promising results. In order to validate these results, a full scale pilot test of the chemical is necessary to make an objective comparison of PACI vs ferric sulfate.

Eastside Water Treatment Plant provides up to 440 million gallons of water per day of treated water for City residents and wholesale customers.

BACKGROUND (Continued)

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 822 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' Resource LINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

\$1,935,000.00 - Water Utilities Current Funds

M/WBE INFORMATION

- 128 - Vendors contacted
- 128 - No response
 - 0 - Response (Bid)
 - 0 - Response (No bid)
 - 0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

ETHNIC COMPOSITION

Chemtrade Chemicals US, LLC

White Male	13	White Female	10
Black Male	1	Black Female	1
Hispanic Male	1	Hispanic Female	1
Other Male	1	Other Female	5

BID INFORMATION

Business Development and Procurement Services received the following bids from solicitation number BW1602. We opened them on June 10, 2016. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*Chemtrade Chemicals US, LLC	90 East Halsey Road Parsippany, NJ 07054	\$1,935,000.00
Gulbrandsen Technologies	2 Main Street Clinton, NJ 08809-5283	\$2,010,000.00
GEO Specialty Chemicals	401 South Earl Avenue Lafayette, IN 47904	\$2,175,000.00
Eagle Tech LP	1311 Marilyn Avenue Desoto, TX 75115	\$2,775,000.00
Brentag Southwest, Inc.	610 Fisher Road Longview, TX 75604	\$2,823,000.00

OWNER

Chemtrade Chemicals US, LLC

Mark Davis, President
Dan Dietz, Vice President
Susan Pare, Secretary
Rohit Bhardwaj, Treasurer

January 11, 2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That a master agreement for the purchase of polyaluminum chloride coagulant to be used in the water purification process is authorized with Chemtrade Chemicals US, LLC (053277) for a term of three years in an amount not to exceed \$1,935,000.00.

Section 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for polyaluminum chloride coagulant to be used in the water purification process. If a written contract is required or requested for any or all purchases of polyaluminum chloride coagulant to be used in the water purification process under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,935,000.00 from Master Agreement number BW1602.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year master agreement for polyaluminum chloride coagulant to be used in the water purification process - Chemtrade Chemicals US, LLC, lowest responsible bidder of five - Not to exceed \$1,935,000 - Financing: Water Utilities Current Funds

Chemtrade Chemicals US, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Goods

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$1,935,000.00	100.00%
TOTAL CONTRACT	\$1,935,000.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

AGENDA ITEM # 8

KEY FOCUS AREA: E-Gov

AGENDA DATE: January 11, 2017

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Aviation
Convention and Event Services
Human Resources
Water Utilities

CMO: Elizabeth Reich, 670-7804
Ryan S. Evans, 671-9837
A. C. Gonzalez, 670-3297

MAPSCO: N/A

SUBJECT

Authorize **(1)** Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor - Not to exceed \$1,500,000, from \$20,431,973 to \$21,931,973; and **(2)** a three-year service contract for citywide temporary clerical and professional services - Smith Temporaries, Inc. dba CornerStone Staffing in the amount of \$28,657,706, most advantageous proposer of six - Total not to exceed \$30,157,706 - Financing: Current Funds (\$26,243,374), Convention and Event Services Current Funds (\$1,956,231), Water Utilities Current Funds (\$1,562,782), and Aviation Current Funds (\$395,319) (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of this service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

Supplemental Agreement No. 2 to increase the services contract with Lane Staffing, Inc., the current provider, will allow the City to continue to engage temporary clerical and professional laborers while the transition to a new contractor is completed.

The service contract with Smith Temporaries, Inc. dba CornerStone Staffing will provide citywide temporary clerical and professional labor. Temporary staffing agencies provide clerical employees and skilled professionals who will work on a temporary "as-needed" basis.

BACKGROUND (Continued)

Temporary labor contracts allow the City to mitigate employee turnover, retirement, longer than anticipated time frame for hiring new employees, and unplanned or urgent projects. Temporary employees may be hired by the City any time after 12 consecutive weeks of work as a temporary without any additional fees or charges.

Examples of job classifications provided by this contract include:

- Accountant
- Cashier
- Call Taker/CSR Coordinator
- City Council Office Assistant
- Coordinator
- Customer Service Representative
- Executive Assistant
- Executive Secretary
- Human Resource Analyst II
- Office Assistant II
- Program Manager
- Water Instrument Technician

A seven member committee from the following departments reviewed and evaluated the proposals:

- Aviation (1)
- Park and Recreation (1)
- Office of Cultural Affairs (1)
- Human Resources (1)
- Water Utilities (1)
- Business Development and Procurement Services (2)*

*Business Development and Procurement Services only evaluated cost and the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30 points
- Approach to filling positions 20 points
- Experience and capabilities 20 points
- Functional match 15 points
- Business Inclusion & Development Plan 15 points

This solicitation was structured in a manner which required proposers to submit a response using hourly pricing. This proposal resulted in a 20 percent increase over comparable unit prices for the proposal awarded in 2013.

BACKGROUND (Continued)

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 345 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more proposals, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

The recommend vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 11, 2012, City Council authorized a three-year service contract for temporary clerical and professional labor citywide by Resolution No. 12-0159.

On September 25, 2013, City Council authorized a three-year service contract for citywide temporary clerical and professional services by Resolution No. 13-1666.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

\$26,243,374.06 - Current Funds (subject to annual appropriations)

\$ 1,956,230.83 - Convention and Event Services Current Funds (subject to annual appropriations)

\$ 1,562,782.27 - Water Utilities Current Funds (subject to annual appropriations)

\$ 395,318.69 - Aviation Current Funds (subject to annual appropriations)

M/WBE INFORMATION

74 - Vendors contacted

72 - No response

2 - Response (Bid)

0 - Response (No bid)

0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

ETHNIC COMPOSITION

Lane Staffing, Inc.

White Male	124	White Female	109
Black Male	260	Black Female	292
Hispanic Male	178	Hispanic Female	168
Other Male	29	Other Female	17

Smith Temporaries, Inc. dba CornerStone Staffing

White Male	169	White Female	293
Black Male	246	Black Female	446
Hispanic Male	113	Hispanic Female	228
Other Male	83	Other Female	86

PROPOSAL INFORMATION

Business Development and Procurement Services received the following proposals from solicitation number BEZ1607. We opened them on April 15, 2016. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Smith Temporaries, Inc. dba CornerStone Staffing	1845 Woodall Rogers Frwy. Suite 1000 Dallas, TX 75201	84%	\$28,657,705.85
A-1 Personnel of Houston	8702 Westpark Dr. Houston, TX 77063	72%	\$24,287,004.41
Lane Staffing, Inc.	1810 Park Row Dr. Dallas, TX 75216	71%	\$27,852,183.12
Acro Service Corp.	39209 W. Six Mile Rd. Suite 250 Livonia, MI 48152	69%	\$39,382,887.92
CTJ Maintenance, Inc.	6565 N. MacArthur Blvd. Suite 225 Irving, TX 75039	58%	\$29,588,091.50

PROPOSAL INFORMATION (Continued)

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
Infojini, Inc.	891 Elkidge Landing Rd. Suite 190 Linthicum Heights, MD 21090	55%	\$48,444,246.00

OWNERS

Lane Staffing, Inc.

Carla Lane, President

Smith Temporaries, Inc. dba CornerStone Staffing

Stephen M. Smith, President
Susan Deguire, Vice President
Jody Smith, Secretary

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize **(1)** Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor - Not to exceed \$1,500,000, from \$20,431,973 to \$21,931,973; and **(2)** a three-year service contract for citywide temporary clerical and professional services - Smith Temporaries, Inc. dba CornerStone Staffing in the amount of \$28,657,706, most advantageous proposer of six - Total not to exceed \$30,157,706 - Financing: Current Funds (\$26,243,374), Convention and Event Services Current Funds (\$1,956,231), Water Utilities Current Funds (\$1,562,782), and Aviation Current Funds (\$395,319) (subject to annual appropriations)

Lane Staffing, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY - THIS ACTION ONLY

	<u>Amount</u>	<u>Percent</u>
Local contracts	\$1,500,000.00	100.00%
Non-local contracts	\$0.00	0.00%
TOTAL THIS ACTION	\$1,500,000.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION THIS ACTION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Lane Staffing	BFWBC200550617	\$1,500,000.00	100.00%
Total Minority - Local		\$1,500,000.00	100.00%

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE PARTICIPATION

	This Action		Participation to Date	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
African American	\$1,500,000.00	100.00%	\$21,931,972.12	100.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$1,500,000.00</u>	<u>100.00%</u>	<u>\$21,931,972.12</u>	<u>100.00%</u>

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize **(1)** Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor - Not to exceed \$1,500,000, from \$20,431,973 to \$21,931,973; and **(2)** a three-year service contract for citywide temporary clerical and professional services - Smith Temporaries, Inc. dba CornerStone Staffing in the amount of \$28,657,706, most advantageous proposer of six - Total not to exceed \$30,157,706 - Financing: Current Funds (\$26,243,374), Convention and Event Services Current Funds (\$1,956,231), Water Utilities Current Funds (\$1,562,782), and Aviation Current Funds (\$395,319) (subject to annual appropriations)

Smith Temporaries, Inc. dba CornerStone Staffing is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$28,657,705.85	100.00%
Total non-local contracts	\$0.00	0.00%
TOTAL CONTRACT	\$28,657,705.85	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Keystaff, Inc	WFWB91526N0917	\$6,820,533.77	23.80%
Total Minority - Local		\$6,820,533.77	23.80%

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$6,820,533.77	23.80%	\$6,820,533.77	23.80%
Total	<u>\$6,820,533.77</u>	<u>23.80%</u>	<u>\$6,820,533.77</u>	<u>23.80%</u>

January 11, 2017

WHEREAS, on January 11, 2012, City Council authorized a three-year service contract for temporary clerical and professional labor citywide by Resolution No. 12-0159; and,

WHEREAS, on September 25, 2013, City Council authorized a three-year service contract for citywide temporary clerical and professional services by Resolution No. 13-1666; and,

WHEREAS, on October 19, 2016, Administrative Action No. 16-6726 authorized Supplemental Agreement No. 1 to extend the term of the service contract for six months from November 1, 2016 to April 30, 2017;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute **(1)** Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. (VS0000050443) for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor in an amount not to exceed \$1,500,000.00, from \$20,431,972.12 to \$21,931,972.12; and **(2)** a three-year service contract for citywide temporary clerical and professional services with Smith Temporaries, Inc. dba CornerStone Staffing (VS0000066539) in an amount not to exceed \$28,657,705.85, for a total amount not to exceed \$30,157,705.85, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed basis for performance of specified tasks, payment to Lane Staffing, Inc. and Smith Temporaries, Inc. dba CornerStone Staffing shall be based only on the amount of the services directed to be performed by the City and properly performed by Lane Staffing, Inc. and Smith Temporaries, Inc. dba CornerStone Staffing under each respective contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,500,000.00 from Service Contract number BKZ1313.

Section 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$28,657,705.85 (subject to annual appropriations) from Service Contract number BEZ1607.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: E-Gov

AGENDA DATE: January 11, 2017

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Communication and Information Services

CMO: Elizabeth Reich, 670-7804
Mark McDaniel, 670-3256

MAPSCO: N/A

SUBJECT

Authorize Supplemental Agreement No. 24 to increase the service contract with AT&T Corp. for voice and data network services, network management, monitoring, maintenance, information technology security, and related services - Not to exceed \$8,789,987, from \$70,515,898 to \$79,305,885 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This Supplemental Agreement will continue to provide voice and data network services, network management, monitoring, maintenance, information technology security, and related services. This agreement provides 24 hour network and security monitoring, on-site help desk, technical support, network asset management, telecom billing system, as well as local and long distance telephone service.

The services offered by a city government are highly dependent on the telephone and data communication network to conduct business. A sample of some of the critical services that rely on this network include public safety computer aided dispatch (911), customer billing and payment services, the City's voice and data networks infrastructure, 3-1-1, issuance of building permits, and the City's email and internet services. The network supports approximately 500 applications, 12,000 computer devices, and 9,000 telephones. The network transmits over 3 terabytes of data weekly, processes 22,000 local and long distance calls, and 265,000 emails on a daily basis.

BACKGROUND (Continued)

This increase is due to various system upgrades and an increase of devices being supported under the current AT&T managed services agreement such as:

- New and renovations to city buildings (fire stations, recreation centers, and City Hall)
- Network enhancements to Libraries and the WIC Call Center
- Expansion of Wi-Fi (City Hall, libraries, recreation centers, etc.)
- Upgrades to essential systems (City’s voice system, Kronos, and Customer Relationship Management System, 311)

This supplemental meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 14, 2011, City Council authorized a seven-year service contract, with two two-year renewal options, for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services by Resolution No. 11-3343.

On June 25, 2014, City Council authorized Supplemental Agreement No. 13 to increase the service contract for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services by Resolution No. 14-0988.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

\$8,789,987.00 - Current Funds (subject to annual appropriations)

ETHNIC COMPOSITION

AT&T Corp.

White Male	4,789	White Female	2,658
Black Male	1,366	Black Female	2,245
Hispanic Male	483	Hispanic Female	694
Other Male	588	Other Female	299

OWNER

AT&T Corp.

Ralph De La Vega, President

January 11, 2017

WHEREAS, on December 14, 2011, City Council authorized a seven-year service contract, with two two-year renewal options, for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services by Resolution No. 11-3343; and,

WHEREAS, on May 6, 2013, Administrative Action No. 13-5552 authorized Supplemental Agreement No. 1 to attach the milestone charts for payment for one time charges to Exhibit 4, pricing of the master services agreement; and,

WHEREAS, on May 20, 2013, Administrative Action No. 13-5611 authorized Supplemental Agreement No. 2 to execute services as documented under NI pricing schedule with tracking ID GBS161971; and,

WHEREAS, on January 17, 2014, Administrative Action No. 14-5185 authorized Supplemental Agreement No. 3 to accept wireless terms and conditions and to amend Exhibit 4, Attachment 1: vendor catalog pricing for existing air card product and service offerings; and,

WHEREAS, on April 26, 2013, Administrative Action No. 13-5516 authorized Supplemental Agreement No. 4 to amend contract for review of statement of work (SOW) for professional services to development of a contract center strategy; and,

WHEREAS, on December 20, 2013, Administrative Action No. 13-6996 authorized Supplemental Agreement No. 5 to execute services for performing regression testing of the Dallas Water Utilities Supervisory Control and Data Acquisition Network (SCADA) System designed by AT&T; and,

WHEREAS, on October 15, 2013, Administrative Action No. 14-5297 authorized Supplemental Agreement No. 6 to install, configure and optimize the City's internet, extranet and intranet with TEST and production sharepoint 2013 environments and migrate Dallas City News Room; and,

WHEREAS, on November 27, 2013, Administrative Action No. 14-5419 authorized Supplemental Agreement No. 7 to execute change orders 2, 4 and 5 for enhancement requests to the Pinnacle telecommunications billing system for customizations to system reports, additional professional services to develop a standard operating procedures manual and to modify contract language regarding the electronic processing of telecommunications carrier files; and,

January 11, 2017

WHEREAS, on February 7, 2014, Administrative Action No. 14-5693 authorized Supplemental Agreement No. 8 to accept Texas House Bill 2128 and SPORT terms and conditions and to amend Exhibit 4, Attachment 1: vendor catalog pricing for telecommunication charges for eligible city facilities; and,

WHEREAS, on February 14, 2014, Administrative Action No. 14-5594 authorized Supplemental Agreement No. 9 to purchase fifty (50) additional Cisco VoIP recording NICE Inform Lite IP licences with application support for the 3-1-1 call center; and,

WHEREAS, on March 13, 2014, Administrative Action No. 14-5654 authorized Supplemental Agreement No. 10 to design, configure and install a Wi-Fi network for internet access in the Dallas Arts District; and,

WHEREAS, on June 2, 2014, Administrative Action No. 14-5968 authorized Supplemental Agreement No. 11 to install a Wi-Fi network for internet access in the Dallas Arts District; and,

WHEREAS, on July 3, 2014, Administrative Action No. 14-6181 authorized Supplemental Agreement No. 12 to implement a framework that will publish and modify data that will be posted on information kiosks; and,

WHEREAS, on June 25, 2014, City Council authorized Supplemental Agreement No. 13 to increase the service contract for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services in an amount not to exceed \$7,071,190.00, increasing the contract amount from \$63,444,708.00 to \$70,515,898.00, by Resolution No. 14-0988; and,

WHEREAS, on November 20, 2014, Administrative Action No. 14-7145 authorized Supplemental Agreement No. 15 due to extra material used and labor performed during the Arts District Wi-Fi installation; and,

WHEREAS, on November 20, 2014, Administrative Action No. 14-7144 authorized Supplemental Agreement No. 16 to include Northpark library in the acceptance of the Texas House Bill 2128 and SPORT terms and conditions that was executed through Supplemental Agreement No. 8; and,

WHEREAS, on February 12, 2015, Administrative Action No. 15-5475 authorized Supplemental Agreement No. 17 to execute change orders 7 and 19 for the expansion of the CIS Pinnacle billing system for additional technology services and the creation of a 3rd hosted environment for software development; and,

January 11, 2017

WHEREAS, on March 30, 2015, Administrative Action No. 15-5616 authorized Supplemental Agreement No. 18 to make correction to supplement agreement no. 16, to correct Exhibit A; and,

WHEREAS, on May 22, 2015, Administrative Action No. 15-6031 authorized Supplemental Agreement No. 19 for a hardware and software technical refresh to the VoIP IPT system which includes a contract center software version upgrade to 10.5; and,

WHEREAS, on September 18, 2015, Administrative Action No. 15-6888 authorized Supplemental Agreement No. 20 to provide improved internet support, increased circuit capacity for PKR facilities, a Pinnacle version upgrade and to replace end of life equipment that supports 311; and,

WHEREAS, on November 5, 2015, Administrative Action No. 15-7196 authorized Supplemental Agreement No. 21 to improve Wi-Fi connectivity at City facilities; and,

WHEREAS, on March 29, 2015, Administrative Action No. 16-5602 authorized Supplemental Agreement No. 22 to execute 311 contact cent network integration of natural language software; and,

WHEREAS, on June 22, 2016, Administrative Action No. 16-6184 authorized Supplemental Agreement No. 23 to provide continued maintenance and support of the informational kiosk, deployment of new network equipment at Love Field, enhance the Pinnacle system for revenue collection reporting and to program the 311 voice system to allow citizens to complete a post call survey to provide customer feedback to the City; and,

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That following approval as to form by the City Attorney, the City Manager is hereby authorized to execute Supplemental Agreement No. 24 to increase the service contract with AT&T Corp. (268653) for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services in an amount not to exceed \$8,789,987.00, increasing the service contract amount from \$70,515,898.00 to \$79,305,885.00.

January 11, 2017

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$8,789,987.00 (subject to annual appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>FY</u>	<u>ENCUMBRANCE</u>	<u>AMOUNT</u>
0198	DSV	1510	3070	2017	CT DSV17ATTMGD3	\$ 575,640.00
0198	DSV	1510	3070	2018	CT DSV18ATTMGD3	\$ 575,640.00
0198	DSV	1510	3070	2019	CT DSV19ATTMGD3	\$ 95,940.00
0198	DSV	1510	3053	2017	CT DSV17ATTMGD3	\$3,481,277.08
0198	DSV	1510	3053	2018	CT DSV18ATTMGD3	\$3,481,277.08
0198	DSV	1510	3053	2019	CT DSV19ATTMGD3	\$ 580,212.84

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize Supplemental Agreement No. 24 to increase the service contract with AT&T Corp. for voice and data network services, network management, monitoring, maintenance, information technology security, and related services - Not to exceed \$8,789,987, from \$70,515,898 to \$79,305,885 - Financing: Current Funds (subject to annual appropriations)

AT&T DataComm, LLC formally known as AT&T Corp. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY - THIS ACTION ONLY

	<u>Amount</u>	<u>Percent</u>
Local contracts	\$6,209,151.00	70.64%
Non-local contracts	\$2,580,836.00	29.36%
TOTAL THIS ACTION	\$8,789,987.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION THIS ACTION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Spinski Technologies, LLC	PFMB38651N0517	\$828,258.00	13.34%
Orion Communications, Inc.	WFDB72849Y0417	\$788,403.00	12.70%
Total Minority - Local		\$1,616,661.00	26.04%

Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
IPSOFT, Inc.	PMMB41519N1216	\$830,000.00	32.16%
Prosys Information Systems	WFWBE378770317	\$53,147.00	2.06%
Total Minority - Non-local		\$883,147.00	34.22%

TOTAL M/WBE PARTICIPATION

	This Action		Participation to Date	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$9,805.00	0.01%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$1,658,258.00	18.87%	\$11,784,118.00	14.86%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$841,550.00	9.57%	\$6,264,222.00	7.90%
Total	<u>\$2,499,808.00</u>	<u>28.44%</u>	<u>\$18,058,145.00</u>	<u>22.77%</u>

KEY FOCUS AREA: E-Gov
AGENDA DATE: January 11, 2017
COUNCIL DISTRICT(S): N/A
DEPARTMENT: Office of Financial Services
CMO: Elizabeth Reich, 670-7804
MAPSCO: N/A

SUBJECT

A resolution suspending the effective date of the rate filing made by Oncor Electric Delivery Company LLC on December 16, 2016 for an additional 90 days - Financing: No cost consideration to the City

BACKGROUND

Oncor Electric Delivery Company LLC ("Oncor" or "the Company") filed an application on or about December 16, 2016 with the City of Dallas seeking to implement proposed Tariff for Retail Delivery Services Section 6.1.1.1.8.2 Lighting Service. The Company asks the City to approve the new tariff to provide for an option for LED street lighting within the City of Dallas.

This resolution suspends the January 23, 2017 effective date of the Company's rate request for the maximum period permitted by law to allow the City to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine if the requested rates are appropriate.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. If the City fails to take some action regarding the filing before the effective date, Oncor's rate request is deemed administratively approved.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

FISCAL INFORMATION

No cost consideration to the City

RESOLUTION NO. _____

WHEREAS, on or about December 16, 2016, Oncor Electric Delivery Company LLC (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Dallas a Statement of Intent Tariff for Retail Delivery Service Section 6.1.1.1.8.2 Lighting Service in the City of Dallas effective January 22, 2017; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, the suspension of the effective date is necessary to provide the City sufficient time to adequately review the proposed tariff; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS, TEXAS:

SECTION 1. That the January 22, 2017 effective date of the rate request submitted by Oncor on or about December 16, 2016, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

SECTION 2. That the City's reasonable rate case expenses shall be reimbursed by Oncor.

SECTION 3. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 4. A copy of this resolution shall be sent to Oncor, care of Don J. Clevenger, Oncor Electric Delivery Company, 1601 Bryan St., Suite 22-070, Dallas, Texas 75201.

RESOLUTION NO. _____

WHEREAS, on or about December 16, 2016, Oncor Electric Delivery Company LLC (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Dallas a Statement of Intent Tariff for Retail Delivery Service Section 6.1.1.1.8.2 Lighting Service in the City of Dallas effective January 22, 2017; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, the suspension of the effective date is necessary to provide the City sufficient time to adequately review the proposed tariff; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS, TEXAS:

1. That the January 22, 2017 effective date of the rate request submitted by Oncor on or about December 16, 2016, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. That the City's reasonable rate case expenses shall be reimbursed by Oncor.

3. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

4. A copy of this resolution shall be sent to Oncor, care of Don J. Clevenger, Oncor Electric Delivery Company, 1601 Bryan St., Suite 22-070, Dallas, Texas 75201.