

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

**Meeting Date:** 10.20.2014

**Convened:** 1:01pm

**Adjourned:** 2:23pm

### **Committee Members Present:**

Jerry R. Allen, Chair  
Sheffie Kadane

Jennifer S. Gates, Vice-Chair  
Philip T. Kingston

Tennell Atkins

### **Committee Members Absent:**

N/A

### **Other Council Members Present:**

N/A

### **Staff Present:**

Jeanne Chipperfield  
Craig Kinton  
Warren Ernst  
Jennifer West  
Biliera Johnson  
Jody Puckett

Zeronda Smith  
Edward Scott  
Mike Frosch  
Randall Hanks  
Yasmin Barnes  
Justin Hunt

Jack Ireland  
Donna Lowe  
Renee Hayden  
Bill Finch  
Lois Dillard

Errick Thompson  
Barbara McAninch  
Rosa Rios  
Shelia Robinson  
Mark McDaniel

### **Others Present:**

N/A

### **AGENDA:**

#### **1. Consideration of the October 6, 2014 Minutes**

**Presenter(s):**

**Information Only:** \_\_\_

**Action Taken/Committee Recommendation(s):**

A motion was made to approve the October 6, 2014 minutes. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sheffie Kadane

#### **2. Office of the City Auditor's Fiscal Year 2015 Audit Plan**

**Presenter(s):** Craig D. Kinton, City Auditor

**Information Only:** \_\_\_

**Action Taken/Committee Recommendation(s):**

A motion was made to forward to the City Council for consideration on Wednesday, November 12, 2014. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sheffie Kadane

#### **3. Records Management and Records Retention**

**Presenter(s):** Rosa A. Rios, City Secretary

**Information Only:** X

**Action Taken/Committee Recommendation(s):**

Councilmember Kingston requested clarification on the 90 day retention policy on audio to be included in the upcoming full council briefing.

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4. **Overview of E-Gov Key Focus Area**

Presenter(s): Jack Ireland, Director, Office of Financial Services

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

**FYI**

5. **Upcoming Agenda Items: Communication and Information Services**

Presenter(s):

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

6. **Upcoming Agenda Item: Dallas Water Utilities**

Presenter(s):

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

7. **August 2014 Financial Forecast Report**

Presenter(s):

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

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Jerry R. Allen, Chair  
Budget, Finance & Audit Committee