

**AGENDA ITEM # 4**

**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** October 11, 2017

**COUNCIL DISTRICT(S):** N/A

**DEPARTMENT:** Office of Budget  
Communication and Information Services  
Office of Economic Development  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390  
Raquel Favela, 670-3309  
Majed Al-Ghafry, 670-3302

**MAPSCO:** N/A

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**SUBJECT**

Authorize payment of annual membership fees and continuation of arrangements for providing specialized municipal-related services to Gartner, Inc. in the amount of \$120,208, North Central Texas Council of Governments in the amount of \$127,017, Texas Municipal League in the amount of \$55,778, Oncor Cities Steering Committee in the amount of \$158,152, Texas Coalition of Cities for Utility Issues in the amount of \$52,718, North Texas Commission in the amount of \$60,000, Water Research Foundation in the amount of \$292,852, and Water Environment and Reuse Foundation in the amount of \$84,050 - Total not to exceed \$950,775 - Financing: Current Funds (\$573,873) and Water Utilities Current Funds (\$376,902)

**BACKGROUND**

Arrangements with these professional organizations provide the City of Dallas an avenue for greater communication and cooperation with other municipalities and government entities, access to research and information of benefit to the City, and consultation opportunities with other agencies on the needs of the region, state, and nation.

## **BACKGROUND** (continued)

Gartner, Inc. for Information Technology (IT) Leaders and Executives annual membership fee is \$120,208. Gartner, Inc. is an executive assistance and mentoring program that provides access to leading technology analysts and research that provides insight and interpretation into continuous improvement strategies for IT organizations. This membership includes an experienced ex-Chief Information Officer to serve as an advisor and coach that will work closely with City management about IT initiatives, best practices, latest industry trends, emerging technologies, IT metrics for measuring alignment with peers, staffing and investment levels, IT governance, and support with strategic planning. Gartner, Inc. provides unlimited access to over 1,200 IT analysts, research data, peer connections, workshops for strategic IT planning, briefings, events, and access to Gartner Inc.'s Compensation Study, which reviews IT positions reported by approximately 2,000 organizations.

North Central Texas Council of Governments (NCTCOG) annual membership fee is \$127,017. NCTCOG services its member governments and the region in a variety of ways, including comprehensive regional planning in transportation, environmental resources, and human services. The NCTCOG aggressively works to strengthen ties with State and Federal agencies and has become an information resource for regional and local economic development efforts. Members of the Dallas City Council serve in leadership roles on the NCTCOG executive board and committees.

Texas Municipal League (TML) annual membership fee is \$55,778. The purpose of TML is “to render services which individual cities have neither time, money, or strength to do alone.” In practice, this objective translates into several functions that specifically benefit Texas cities. These functions include: representing cities’ interests at the State and Federal levels; conducting a wide variety of training sessions and conferences; maintaining the most comprehensive file of city government information in the State; publishing a wide variety of documents; providing legal and technical information on all aspects of city government; serving as the forum for molding the diverse views of the city officials into coherent statewide policies; and operating two group risk pool programs that produce dollar savings for TML members cities.

## **BACKGROUND** (continued)

Oncor Cities Steering Committee annual membership fee is \$158,152. The Oncor Cities Steering Committee was created to provide a means for cities in the Oncor service area to pool their resources and prevent duplication of effort while participating in electric utility rate proceedings before the Public Utility Commission. The City of Dallas participated with this committee in the 1990, 1993, 2008, and 2011 rate cases. The City also participated with this Committee in the various regulatory proceedings relating to Senate Bill 7 and electric deregulation. As a result of the Oncor Cities Steering Committee's activities, Oncor agreed to make settlement payments to the cities beginning in 2005 and to fund "beneficial public use" payments through the cities for the benefit of the City's ratepayers. The City of Dallas received in excess of \$17.1 million as a result of that settlement agreement. The Oncor Cities Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery (formerly known as TXU Electric Delivery) within the City. The Oncor Cities Steering Committee is actively pursuing the appeal of Oncor's previous rate case, Docket No. 35717, in which the Commission reduced franchise fees paid to cities. The current annual assessment for the City of Dallas is based on \$0.125 per capita.

Texas Coalition of Cities For Utility Issues annual membership fee is \$52,718. The Texas Coalition of Cities For Utility Issues was organized in 1996 to (a) collect, analyze, discuss, and distribute information on utility related matters; (b) participate and develop positions in utility regulatory body rulemaking dockets and on bills proposed in the legislature relating to utility matters; and (c) work cooperatively on matters relating to utility franchises and fee issues.

## **BACKGROUND** (continued)

North Texas Commission (NTC) annual membership fee is \$60,000. Dallas was a founding member of the North Texas Commission and has continued its membership for over 40 years. Membership for the Commission comprises 1/3 governmental entities, 1/3 business, and 1/3 higher education institutions across 12 counties. NTC is uniquely positioned to spur the region into action due to its broad membership and the fact that the Commission has the best interest of the region at its core. The organization focuses on marketing, collaboration, and advocacy. The NTC publication reaches 20,000 individuals world wide and markets North Texas as a destination for businesses and individuals. NTC fosters collaboration with leaders on regional goals and initiatives and advocates on critical issues with no city or county boundaries. The North Texas Commission is the only regional entity that convenes public and private partners from our 12-county area to address big-picture issues, including upcoming legislation such as transportation, air quality, and water issues. Currently, the North Texas Commission is partnering with the University of Texas at Arlington on a Dallas initiated project to create an asset map of the region. This user-friendly dashboard will allow jurisdictions in the region to analyze the scope of their services through data that can be used to find the latest trends in civic and municipal data to illustrate characteristics and gaps of the North Texas region. The data will be used to help shape and pursue effective policies and build collaboration and cross-sector partnerships, promoting the assets and addressing the challenges in North Texas.

Water Research Foundation (WRF) annual membership fee is \$292,852. WRF is an international non-profit scientific and educational society dedicated to the improvement of drinking water quality and supply. The Research Foundation conducts numerous research studies to enhance the improvement of drinking water and then provides the results to its members. Dallas Water Utilities (DWU) is required annually to submit a water quality report to its customers. WRF is recognized as the authoritative resource for knowledge, information, and advocacy to improve the quality and supply of drinking water in North America and beyond. WRF provides research information to help DWU maintain the high quality of water provided to the citizens of Dallas and surrounding communities.

Water Environment Research Foundation (WERF) annual membership fee is \$84,050. WERF is dedicated to advancing science and technology, and to addressing water quality issues as they impact water resources, the atmosphere, the land, and the quality of life. WERF provides information to DWU improving the water environment and protecting human health by making available reliable scientific and innovative technologies for improved management of DWU's water resources.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Government Performance and Financial Management Committee will receive this item for consideration on October 2, 2017.

**FISCAL INFORMATION**

Current Funds - \$573,873

    General Funds

\$453,665

    Communication Information Services Current Funds

\$120,208

Water Utilities Current Funds - \$376,902

**AGENDA ITEM # 5**

**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** October 11, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services  
Aviation  
Department of Transportation  
Equipment & Building Services  
Fire  
Park & Recreation  
Sanitation Services  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390  
Majed Al-Ghafry, 670-3302  
Jon Fortune, 670-1204  
Willis Winters, 670-4071

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for repair services and associated parts for the maintenance of heavy-duty truck transmissions and differentials - Industrial Power, LLC in the amount of \$620,877 and Rush Truck Centers of Texas, LP in the amount of \$509,009, lowest responsible bidders of four - Total not to exceed \$1,129,886 - Financing: Current Funds (\$1,106,027), Water Utilities Current Funds (\$16,500), and Aviation Current Funds (\$7,359) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods or services, for a specific term, which are ordered on an as needed basis.

This service contract will provide repair services and associated parts for the maintenance of heavy-duty truck transmissions and differentials. This citywide contract provides the City with the ability to repair a variety of approximately 5,100 heavy-duty truck transmissions, and differentials at an established rate.

## **BACKGROUND** (continued)

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 15.02% decrease over comparable unit prices for services. Additionally, this solicitation also required bidders to submit discounts/mark ups on parts to be ordered from manufacturer's catalogs. Therefore this bid also resulted in an average percentage discount from manufacturer's catalog of 40.86% compared to an average discount of 35.71% for the bid awarded in 2015.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,027 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity's ResourceLINK Team sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.37, by Resolution No. 15-2141; the selected vendors meet this requirement.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 12, 2014, City Council authorized a three-year service contract for the purchase and installation of remanufactured automatic transmissions by Resolution No. 14-0287.

On February 25, 2015, City Council authorized a three-year service contract for parts and labor for the maintenance and repair of heavy-duty truck transmissions, differentials and refuse bodies by Resolution No. 15-0335.

The Government Performance & Financial Management Committee will receive this item for consideration on October 2, 2017.

## **FISCAL INFORMATION**

Current Funds - \$1,106,027.20 (subject to annual appropriations)  
Water Utilities Current Funds - \$16,500.00 (subject to annual appropriations)  
Aviation Current Funds - \$7,358.40 (subject to annual appropriations)

## **M/WBE INFORMATION**

106 - Vendors contacted  
106 - No response  
    0 - Response (Bid)  
    0 - Response (No Bid)  
    0 - Successful

The awardees have fulfilled the good faith effort requirements set forth in the Business Inclusion and Development (BID) Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended.

## **BID INFORMATION**

The Office of Procurement Services received the following bids from solicitation number BN1708. We opened them on June 16, 2017. We recommend the City Council award this service contract to the lowest responsive and responsible bidders by group. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Industrial Power, LLC	712 N. Beach St. Fort Worth, TX 76111	Multiple Groups
*Rush Truck Centers of Texas, LP	4200 Irving Blvd. Dallas, TX 75247	Multiple Groups
Stewart & Stevenson Power Products, LLC	1631 Chalk Hill Dallas TX 75212	Non-responsive**
Southwest International Trucks, Inc.	3722 Irving Blvd. Dallas, TX 75247	Non-responsive**

\*\*Stewart & Stevenson Power Products, LLC and Southwest International Trucks, Inc. were deemed non-responsive due to not meeting bid specifications.

## **OWNERS**

### **Industrial Power, LLC**

Robert O'Neil, President  
Brian O'Neil, Vice President



**OWNERS** (continued)

**Rush Truck Centers of Texas, LP**

W.M. "Rusty" Rush, President

Derrek R. Weaver, Vice President

## AGENDA ITEM # 6

<b>STRATEGIC PRIORITY:</b>	Government Performance and Financial Management
<b>AGENDA DATE:</b>	October 11, 2017
<b>COUNCIL DISTRICT(S):</b>	1, 3, 5, 7, 8, 10, 11, 12
<b>DEPARTMENT:</b>	Office of Procurement Services Park & Recreation
<b>CMO:</b>	Elizabeth Reich, 670-7804 Willis Winters, 670-4071
<b>MAPSCO:</b>	5 B, 6 N, 16 A, 27 K, 44 Z, 54 B, 56 H, 59 Q, 68 L, 69 A-M, 71 A-D, 655 Z

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### SUBJECT

Authorize **(1)** a five-year service contract for herbicide and algaecide pond treatment - Magnolia Fisheries, Inc. in the amount of \$294,000; and **(2)** a five-year service contract for fountain repair and maintenance - Lone Star Fountains, Inc. in the amount of \$26,900, lowest responsible bidders of three - Total not to exceed \$320,900 - Financing: Current Funds (subject to annual appropriations)

### BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This action includes a five-year service contract for herbicide and algaecide pond treatments and a five-year service contract for fountain repair and maintenance.

This contract will allow for maintenance at 13 City ponds on an as needed basis with the use of Texas Department of Agriculture, Clean Water Act, Texas Commission on Environmental Quality, and U.S. Environmental Protection Agency approved herbicides and algaecides as required and within the conditions of all Federal and State permits for the treatment of water sites/ponds.

Additionally the service contract provides maintenance for floating fountains and will provide quarterly inspection and maintenance and repair of five floating water fountains located in the City's ponds.

**BACKGROUND** (continued)

The Park & Recreation Department programs the fountains to operate daily. Each fountain is in operation a minimum of nine months per year, normally March through November. Hours of operation will vary according to the season. During the peak use times, the fountains will be in operation for 6 to 10 hours per day, 7 days a week.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 117 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity's ResourceLINK Team sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.37, by Resolution No. 15-2141; the selected vendors meet this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 22, 2017, the Park and Recreation Board authorized award of the service contract.

The Government Performance & Financial Management Committee will receive this item for consideration on October 2, 2017.

**FISCAL INFORMATION**

Current Funds - \$320,900 (subject to annual appropriations)

<b><u>Council District</u></b>	<b><u>Amount</u></b>
1	\$ 85,350
3	\$ 13,550
5	\$ 31,550
7	\$ 25,550
8	\$ 61,550
10	\$ 19,450
11	\$ 19,550
12	<u>\$ 64,350</u>
Total	\$320,900

## **M/WBE INFORMATION**

15 - Vendors contacted  
15 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

The awardees have fulfilled the good faith effort requirements set forth in the Business Inclusion and Development (BID) Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended.

## **BID INFORMATION**

The Office of Procurement Services received the following bids from solicitation number BW1708. We opened them on June 30, 2017. We recommend the City Council award these service contracts to the lowest responsive and responsible bidders by group.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Magnolia Fisheries, Inc.	217 North Coppell Road Coppell, TX 75019	Group 1 - \$294,000 Group 2 - No Bid
*Lone Star Fountains, Inc.	10883 Smoky Oak Trail Argyle, TX 76226	Group 1 - No Bid Group 2 - \$ 26,900
Solitude Lake Management, LLC	1320 Brookwood Drive Suite H Little Rock, AR 72202	Group 1 - \$510,000 Group 2 - \$ 54,000

## **OWNERS**

### **Magnolia Fisheries, Inc.**

William Wingo, President  
Jane Wingo, Vice President

### **Lone Star Fountains, Inc.**

William Wingo, President  
Stan Carter, Vice President

## AGENDA ITEM # 7

<b>STRATEGIC PRIORITY:</b>	Government Performance and Financial Management
<b>AGENDA DATE:</b>	October 11, 2017
<b>COUNCIL DISTRICT(S):</b>	All
<b>DEPARTMENT:</b>	Office of Procurement Services Water Utilities
<b>CMO:</b>	Elizabeth Reich, 670-7804 Majed Al-Ghafry, 670-3302
<b>MAPSCO:</b>	N/A

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### SUBJECT

Authorize a three-year master agreement for the purchase of ductile iron pipe for the distribution of potable water - HD Supply Waterworks, LTD in the amount of \$257,895 and Fortiline, Inc. in the amount of \$14,998, lowest responsible bidders of four - Total not to exceed \$272,893 - Financing: Water Utilities Current Funds

### BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will enable Dallas Water Utilities (DWU) to purchase various sizes and class thicknesses of ductile iron pipe. The pipe will be used for the replacement and maintenance of existing pipe, as needed for the distribution of potable water throughout the City. Ductile iron is gray cast iron that has been infused to make it stronger, tougher, flexible, and corrosion resistant. Ductile iron is rugged and performs well in Texas soil against increased stresses caused by shifting soil. Ductile iron pipe is used for new installations and replacement of split or corroded pipes as needed. DWU maintains approximately 4,950 miles of potable mains throughout the water distribution system.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 153 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone.

**BACKGROUND** (continued)

Additionally, in an effort to secure more bids, the Office of Business Diversity's ResourceLINK Team sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 25, 2015, City Council authorized a two-year master agreement for ductile iron pipe for the distribution of potable water by Resolution No. 15-0339.

The Government Performance & Financial Management Committee will receive this item for consideration on October 2, 2017.

**FISCAL INFORMATION**

Water Utilities Current Funds - \$272,892.73

**M/WBE INFORMATION**

- 34 - Vendors contacted
- 34 - No response
- 0 - Response (Bid)
- 0 - Response (No bid)
- 0 – Successful

The awardees have fulfilled the good faith effort requirements set forth in the Business Inclusion and Development (BID) Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended.

**BID INFORMATION**

The Office of Procurement Services received the following bids from solicitation number BM1720. We opened them on July 14, 2017. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*HD Supply Waterworks, LTD	4333 Irving Blvd. Dallas TX 75247	Multiple Lines

**BID INFORMATION** (continued)

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Multiple Lines
Ferguson Waterworks	7982 Highway 69 N. Tyler, TX 75706	Non-responsive**
Act Pipe & Supply, Inc.	1888 W. Northwest Hwy. Dallas, TX 75220	Non-responsive**

\*\*Ferguson Waterworks and Act Pipe & Supply, Inc. were deemed non-responsive for not meeting specifications.

**OWNERS**

**HD Supply Waterworks, LTD**

Steve LeClair, President  
Chuck Zappola, Vice President

**Fortiline, Inc.**

Tim Tysinger, President  
Frank Seymour, President  
Ben Cagle, Vice President  
Jason Painter, Secretary