



Agenda Information Sheet

File #: 18-445

Item #: 17.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a two-year service price agreement for the purchase of butterfly valves, actuators, and actuator repair services for the Water Utilities Department - Municipal Valve & Equipment in the amount of \$1,595,625.00, Mueller Co. LLC in the amount of \$183,500.00, Pumps Valves & Equipment dba The Scruggs Company in the amount of \$177,260.00, and Rexa, Inc. in the amount of \$82,240.00, lowest responsible bidders of four - Total not to exceed \$2,038,625.00 - Financing: Water Utilities Current Funds

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for goods or services, for a specific term, which are ordered on an as needed basis.

This service price agreement will provide for the purchase of butterfly valves, actuators, and actuator repair services for the Water Utilities Department. Butterfly valves are used to control the flow of water within water treatment facilities. This agreement will provide replacement valves, plant control process valves, and valves for new installation of water transmission lines for water treatment plants. Certain valves will be used to isolate sections of the water/wastewater system to allow repairs to existing water mains and to permit additional construction.

Butterfly valves range in size from 6" to 96" with the larger valves requiring additional production time. In some applications butterfly valves will need to be electronically automated in order to be operated remotely, therefore, an actuator is attached.

Services provided for the actuators shall include troubleshooting, removal, installation, repairs on failed equipment, or the replacement thereof. On average, the Water Utilities Department pumps over 417 million gallons of water per day.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 394 email bid notifications to vendors registered

under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendors meet this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 11, 2017, City Council authorized a two-year master agreement for butterfly valves and actuators with Municipal Valve & Equipment, Mueller Co. LLC, Pumps Valves & Equipment dba The Scruggs Company, and Rexa, Inc. by Resolution No. 17-0067.

The Government Performance & Financial Management Committee will receive this item for consideration on August 20, 2018.

FISCAL INFORMATION

Water Utilities Current Funds - \$2,038,625.00

FY 2018-19 \$1,019,312.50

FY 2019-20 \$1,019,312.50

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$2,038,625.00	Other Services	23.80%	0.78%	\$15,957.00
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

PROCUREMENT INFORMATION

The Office of Procurement Services received the following bids from solicitation number BM1803. We opened them on March 16, 2018. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidders by group. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
*Municipal Valve & Equipment	4547 Westgrove Dr.	Multiple Groups

	Addison, TX 75001	
*Mueller Co. LLC	500 W. Eldorado St. Decatur, IL 62525	Multiple Groups
*Pumps Valves & Equipment dba The Scruggs Company	8530 Hansen Rd. Houston, TX 77075	Multiple Groups
*Rexa, Inc.	4 Manley St. West Bridgewater, MA 02379	Multiple Groups

OWNERS**Municipal Valve & Equipment**

David McGoodwin, President
Randy Greene, Vice President

Mueller Co. LLC

Greg Rogowski, President
Mike Williams, Vice President
Chad Mize, Treasurer

Pumps Valves & Equipment dba The Scruggs Company

James A. Scruggs, President
Jennifer Scruggs, Secretary

Rexa, Inc.

Sam Lalos, President
Geoff Hynes, Vice President
Ken Garron, Secretary



Agenda Information Sheet

File #: 18-431

Item #: 18.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement for street sweeping services - Mister Sweeper LP in the amount of \$3,617,246.22 and KAT Klean, Inc. in the amount of \$100,570.00, lowest responsible bidders of three - Total not to exceed \$3,717,816.22 - Financing: General Fund (\$3,617,246.22) and Water Utilities Current Funds (\$100,570.00)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. We anticipate the following City departments will use this agreement:

- Water Utilities Department
- Department of Public Works

This service price agreement will provide for street sweeping services. This service minimizes street debris which could present potential safety hazards to motorists and pedestrians. Additionally, the removal of debris from streets will minimize the amount of foreign matter entering the City's water system by way of street level stormwater collection infrastructure.

This service price agreement, based on budget allocations, will provide monthly street sweeping services on major thoroughfares throughout the City. This service price agreement includes scheduled street sweeping services of approximately 2,300 curb miles monthly. In the event of unforeseen spills, this services price agreement also provides limited response sweeping of approximately 1,000 curb miles annually. Typically, sweeping maintenance is scheduled and completed once a month. Additionally, this service price agreement, subject to annual appropriations, allows for sweeping of protected and unprotected bike lanes that may not be currently on the scheduled route. Unprotected bike lanes on the scheduled route are swept monthly, while protected bike lanes are not included in the scheduled maintenance.

In addition to the monthly scheduled, limited response, and bike lane sweeping services, this service price agreement provides the City with on demand street sweeping and power washing services. On demand services are used after inclement weather or special events to bring street surfaces up to City standards.

The Department of Transportation will retain the responsibility of providing street sweeping services in the Central Business District and those services are not part of this service price agreement.

In this solicitation, the Office of Procurement Services required bidders to submit a response using unit pricing. This bid resulted in a 27.72 percent increase over comparable prices for the bid awarded in 2015.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 2,287 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 12, 2015, City Council authorized a three-year service contract for street sweeping services with Mister Sweeper LP by Resolution No. 15-1337.

The Government Performance & Financial Management Committee will receive this item for consideration on August 20, 2018.

FISCAL INFORMATION

General Fund - \$3,617,246.22
Water Utilities Current Funds - \$100,570.00

Fund	FY 2018-19	FY 2019-20	FY 2020-21
General Fund	\$608,489.00	\$790,487.00	\$790,487.00
Water Utilities Current Funds	\$33,523.34	\$33,523.33	\$33,523.33
Total			

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$3,717,816.22	Other Services	23.80%	23.16%	\$860,904.60
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

PROCUREMENT INFORMATION

The Office of Procurement Services received the following bids from solicitation number BB1802. We opened them on June 8, 2018. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidders by group.

*Denotes successful bidders

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
*Mister Sweeper LP	3522 Doug Drive Dallas, TX 75247	Group 1 - \$3,617,246.22 Group 2 - \$ 170,378.00
*KAT Klean, Inc.	4007 Alta Vista Lane Dallas, TX 75229	Group 1 - \$6,536,432.50 Group 2 - \$ 100,570.00
Pannell Industries, Inc.	4361 Cedar Lake Drive Dallas, TX 75227	Non-responsive**

**Pannell Industries, Inc. was deemed non-responsive due to not meeting specifications.

OWNERS

Mister Sweeper LP

Joseph Clark Thompson III, President
Thomas Seevers, Vice President
Dean Renkes, Secretary

KAT Klean, Inc.

Thomas W. Payne, Jr., President



Agenda Information Sheet

File #: 18-446

Item #: 19.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement for emergency dewatering services during flood events within the City for the Department of Trinity Watershed Management - Moir Watershed Services, LLC, lowest responsible bidder of three - Not to exceed \$3,953,240.00 - Financing: Stormwater Drainage Management Current Funds

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services for a specific term, which are ordered on an as needed basis.

This service price agreement provides for emergency dewatering services during localized flood events within the City. Services provided by this contract will augment City staff during rain events which cause localized flooding within certain areas of the City; in these cases the contractor will be required to pump water from the flooded area downstream to the nearest manhole, storm drain, or when close enough for the equipment to reach over the levee. This type of localized flooding can be caused by pump overload, a blocked pipe, failed pump, or no nearby pumping station. The contractor will be required to mobilize necessary personnel, pumping equipment, and vehicles as needed to service various locations and terrain (e.g. paved and unpaved surfaces). The contractor is required to remove up to 50,000 gallons of water per minute when necessary.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 584 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on August 20, 2018.

FISCAL INFORMATION

Stormwater Drainage Management Current Funds - \$3,953,240.00

FY 2018 - 2019 \$1,317,746.67
 FY 2019 - 2020 \$1,317,746.66
 FY 2020 - 2021 \$1,317,746.67

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$3,953,240.00	Other Services	23.80%	33.52%	\$1,325,000.00
• This contract exceeds the M/WBE goal.				

PROCUREMENT INFORMATION

The Office of Procurement Services received the following bids from solicitation number BM1813. We opened them on March 30, 2018. We recommend the City Council award this service price agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Moir Watershed Services, LLC	4134 FM 66 Waxahachie, TX 75167	\$ 3,953,240.00
BakerCorp	7800 North Dallas Pkwy. Plano, TX 75024	\$12,029,981.80
Bartholow Rental Company, Inc. dba Barco Pumps	940 Hensley Ln. Wylie, TX 75424	Non-responsive**

**Bartholow Rental Company, Inc. dba Barco Pumps was deemed non-responsive due to not meeting bid specifications.

OWNER

Moir Watershed Services, LLC

James Moir, President



Agenda Information Sheet

File #: 18-447

Item #: 20.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement for pump overhaul and repair services for the Department of Trinity Watershed Management - Allen's Electric Motor Services, Inc., most advantageous proposer of three - Not to exceed \$1,543,899.00 - Financing: Stormwater Drainage Management Current Funds

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service price agreement will provide pump overhaul and repair services for the Department of Trinity Watershed Management (TWM). The awarded vendor shall provide trained professionals to perform on-site inspections, pump analysis, and testing in order to maintain the pumps to manufacturer's specifications. Further, upon request the vendor will also provide alignments, fabrication of non-production parts, vibration testing, and system analysis.

TWM has 72 pumps with capacities ranging from 350 to 125,000 gallons of water per minute. Proper maintenance of these pumps allows TWM to meet required Texas Commission on Environmental Quality permit requirements.

A seven member committee from the following departments reviewed and evaluated the qualifications:

- Department of Trinity Watershed Management (2)
- Water Utilities Department (3)
- Office of Business Diversity (1)*
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity

evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 45 points
- Experience 30 points
- Business Inclusion and Development Plan 15 points
- Approach 10 points

In this solicitation, the Office of Procurement Services required bidders to submit a response using unit pricing. This bid resulted in a 13.15 percent decrease over comparable unit prices for services. Additionally, this solicitation also required bidders to submit discounts/markups on parts to be ordered from manufacturer's catalogs. Therefore, this bid also resulted in an average percentage discount from manufacturer's catalog of 7.50 percent compared to an average discount of 7.63 percent for the bid awarded in 2015.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 450 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 22, 2015, City Council authorized a three-year service contract for pump overhaul and repair services for Trinity Watershed Management with Allen's Electric Motor Services, Inc. and Xylem Water Solutions USA, Inc. by Resolution No. 15-0745.

The Government Performance & Financial Management Committee will receive this item for consideration on August 20, 2018.

FISCAL INFORMATION

Stormwater Drainage Management Current Funds - \$1,543,899.00

FY 2018-19 \$514,633.00

FY 2019-20 \$514,633.00

FY 2020-21 \$514,633.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$1,543,899.00	Other Services	23.80%	100.00%	\$1,543,899.00
• This contract exceeds the M/WBE goal.				

PROCUREMENT INFORMATION

The Office of Procurement Services received the following proposals from solicitation number BMZ1805. We opened them on December 22, 2017. We recommend the City Council award this service price agreement to the most advantageous proposer by group.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Allen's Electric Motor Services, Inc.	400 Roy Hoppy Hopkins Dr. Vivian, LA 71082	Group 1 - 86.80 Group 2 - 85.60 Group 3 - 84.20	\$1,262,945.00 \$ 186,858.00 \$ 94,096.00
Weisinger Incorporated	2200 E. Davis St. Conroe, TX 77301	Group 1 - 46.20 Group 2 - No Bid Group 3 - 63.00	\$4,394,510.00 \$ 156,114.50
Xylem Water Solutions USA, Inc.	2400 Tarpley Rd. Carrollton, TX 75006	Group 1 - No Bid Group 2 - 71.00 Group 3 - No Bid	\$ 256,705.46

OWNER

Allen's Electric Motor Services, Inc.

Peggy Allen Parker, President
Clinton R. Walker, Vice President



Agenda Information Sheet

File #: 18-450

Item #: 21.

STRATEGIC PRIORITY: Public Safety
AGENDA DATE: August 22, 2018
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement, with two one-year renewal options, for public safety uniform alterations - CG Wholesale LLC, lowest responsible bidder of two - Not to exceed \$254,220.00 - Financing: General Fund

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. We anticipate the following City departments will use this agreement:

- Police Department
- Fire-Rescue Department
- Court & Detention Services
- Department of Equipment and Building Services

This service price agreement will provide for public safety uniform alterations. Through this agreement the vendor will provide alterations to ensure uniforms fit properly. Alterations may include hemming of trousers, tailoring of police uniforms, dress coats, mending minor tears, adding patches, striping, mohair, piping, or adding buttons. The Police Quartermaster facilitates alterations services to all uniformed personnel in the Police Department and other City departments who receive uniforms from Police Department Quartermaster, including the Department of Equipment and Building Services security and Marshals. Alterations services for the Fire-Rescue Department are being included in this agreement to allow them to have their uniforms mended and patches, mohair, piping, and buttons added.

An estimated 210 alterations are performed weekly and the City is charged a flat monthly fee regardless of actual number of services performed. The monthly charge includes necessary products, accessories, and equipment to support alterations functions and provide services. Alterations are provided on site at the Quartermaster facility and are typically performed while the

customer is waiting. This service price agreement will require the vendor to provide a minimum of one employee during all business hours of 6 am - 6 pm, two employees to cover peak hours of 9:30 am - 2:30 pm, and three employees during times of heightened demand.

The City employees included in the agreement include:

- 3,100 police officers
- 1,936 firefighters
- 54 Marshals
- 71 security staff

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 4,646 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 26, 2013, City Council authorized a three-year master agreement for uniforms, jackets, rainwear and accessories with Regali, Inc., ERMV IV, LP, Premier Uniform, Inc. and C&G Police Supply dba C&G Wholesale; and a three-year service contract for alterations of police uniforms, jackets and rainwear with C&G Police Supply dba C&G Wholesale by Resolution No. 13-1065.

Information about this item will be provided to the Public Safety & Criminal Justice Committee on August 13, 2018.

FISCAL INFORMATION

General Fund - \$254,220.00

FY 2017-18 \$83,940.00

FY 2018-19 \$83,940.00

FY 2019-20 \$86,340.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
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\$254,220.00	Other Services	23.80%	0.00%	\$0.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

PROCUREMENT INFORMATION

The Office of Procurement Services received the following bids from solicitation number BL1812. We opened them on June 1, 2018. We recommend the City Council award this service price agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*CG Wholesale LLC	10345 Brockwood Road Dallas, TX 75238	\$254,220.00
Galls, LLC	1340 Russel Cave Road Lexington, KY 40505	\$374.592.00

OWNER

CG Wholesale LLC

Gail Skees, President
Charles Skees, Vice President



Agenda Information Sheet

File #: 18-456

Item #: 22.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a five-year service contract for maintenance and technical support of the point-of-sale and online payment processing system - N Harris Computer Corporation, sole source - Not to exceed \$277,676.57 - Financing: Building Inspection Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. We anticipate the following City departments will use this agreement:

- Department of Sustainable Development and Construction
- Department of Communication and Information Services

This service contract will provide continued maintenance and technical support for the point-of-sale and online payment processing system used by the Department of Sustainable Development and Construction to collect payments for the issuance of various permits. The system allows for the department to process payments for walk-in customers at a pay station or accept them online via a web portal. The Department of Communications and Information Services is responsible for the ongoing operations, support and maintenance of the City's system, and technical infrastructure. Annual software maintenance provides staff with access to the manufacturer's technical support team as well as necessary system patches, fixes, and upgrades.

In 2005, the point-of-sale online processing system was implemented for Building Inspection, a division of the Department of Sustainable Development and Construction, payment collections. Building Inspection processes over 95,000 transactions per year to collect various fees, including building permits, certificates of occupancy, plan reviews, trade permits, and inspection fees, that resulted in approximately \$42.3 million in revenue throughout FY 16-17.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-

2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 14, 2011, City Council authorized a five-year service contract for maintenance, support and implementation services; and the purchase of hardware and software for the upgrade of the point of sales and online payment processing solution used by Development Services with System Innovators, a division of N. Harris Computer Corporation by Resolution No. 11-3214.

The Government Performance & Financial Management Committee will receive this item for consideration on August 20, 2018.

FISCAL INFORMATION

Building Inspection Current Funds - \$277,676.57 (subject to annual appropriations)

- FY 2017-18 \$74,517.00
- FY 2018-19 \$47,226.85 (subject to annual appropriations)
- FY 2019-20 \$49,463.20 (subject to annual appropriations)
- FY 2010-21 \$51,936.35 (subject to annual appropriations)
- FY 2021-22 \$54,533.17 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$277,676.57	Other Services	N/A	N/A	N/A
• M/WBE Goal waived due to Proprietary Software				

PROCUREMENT INFORMATION

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
N Harris Computer Corporation	10550 Deerwood Park Blvd. Suite 700 Jacksonville, FL 32256	\$277,676.57

Note: The Office of Procurement Services conducted a sole source review and found no exceptions.

OWNER

N Harris Computer Corporation

Jean Soucy, President
Jeffrey Sumner, Vice President



Agenda Information Sheet

File #: 18-437

Item #: 23.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize the purchase of **(1)** two pieces of fleet vehicles and equipment with Siddons Martin Emergency Group, LLC in the amount of \$924,341.00 and Houston Freightliner, Inc. in the amount of \$339,455.75 through the Houston-Galveston Area Council of Governments cooperative agreement; **(2)** six pieces of equipment with Dickson Equipment Co., Inc. in the amount of \$893,175.42 through the National Joint Powers Alliance cooperative agreement; **(3)** five pieces of equipment with Rush Truck Centers of Texas, LP in the amount of \$358,243.00, Kirby-Smith Machinery in the amount of \$135,426.75, Four Brothers Outdoor Power in the amount of \$109,999.00, and RDO Equipment Co. in the amount of \$108,375.00 through the Texas Association of School Boards cooperative agreement; **(4)** four pieces of fleet vehicles and equipment with Scully's Aluminum Boats, Inc. in the amount of \$124,842.26 through the U.S. General Services Administration cooperative agreement; **(5)** four pieces of fleet vehicles with Sam Pack's Five Star Ford in the amount of \$107,032.00 through the Texas SmartBuy cooperative agreement; and **(6)** an increase in appropriations in an amount not to exceed \$893,175.42 in the Sanitation Capital Improvement Fund - Total not to exceed \$3,100,890.18 - Financing: Water Utilities Current Funds (\$1,158,531.50), Homeland Security Grant-UASI Funds (\$924,341.00), Sanitation Capital Improvement Funds (\$893,175.42), and Water Construction Funds (\$124,842.26)

BACKGROUND

This item will allow for the purchase of 21 fleet vehicles and equipment for various City departments which includes:

- Backhoes - 2 (Water Utilities Department)
- Articulating boom lift - 1 (Water Utilities Department)
- Boats - 2 (Water Utilities Department)
- Trailers - 2 (Water Utilities Department)
- Sewer cleaner trucks - 2 (Water Utilities Department)
- Vacuum truck - 1 (Water Utilities Department)

- Pickups - 4 (Water Utilities Department)
- Urban search and rescue vehicle - 1 (Fire-Rescue Department)
- 11 cubic yard rear loader refuse truck - 6 (Department of Sanitation Services)

The City conducts an evaluation on vehicles and equipment using established criteria before replacement occurs. This evaluation includes life-to-date maintenance cost, recommended replacement mileage, and recommended replacement life. This purchase includes the replacement of 16 vehicles and equipment and 5 new units.

The Houston-Galveston Area Council of Governments, the Texas Association of School Boards, the National Joint Powers Alliance, the Texas SmartBuy, and the U.S. General Services Administration cooperative agreements are authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment with Metro Fire Apparatus Specialists, Inc., Dallas Dodge Chrysler Jeep, Southwest Ambulance Sales, Kinloch Equipment & Supply, Inc. and The Around the Clock Freightliner Group, LLC; thirty-eight fleet vehicles and equipment with RDO Equipment Company, Kirby-Smith Machinery, Inc. and Holt Texas, LTD; and eighty-eight fleet vehicles and equipment with Sam Pack's Five Star Ford by Resolution No. 13-2055.

On October 22, 2014, City Council authorized the purchase of 137 squad cars for Police with Dallas Dodge Chrysler Jeep by Resolution No. 14-1781.

On March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty-seven fleet vehicles and equipment with Rush Truck Centers of Texas, LP dba Rush Crane & Refuse Systems International, The Around The Clock Freightliner Group, LLC, Freedom Chevrolet, Southwest International Trucks, Inc., Equipment Southwest, Inc., RDO Equipment Company, Kirby-Smith Machinery, Inc. and Bobcat of Dallas; twenty fleet vehicles and equipment with Holt Texas, Ltd. dba Holt Cat, Caldwell Country Chevrolet, Sam Pack's Five Star Ford, Ltd. and Southwest International Trucks, Inc.; and one-hundred nine fleet vehicles and equipment with Sam Pack's Five Star Ford, Ltd. by Resolution No. 15-0478.

On June 17, 2015, City Council authorized the purchase of 105 squad cars for Police with Chaperral Dodge, Inc. dba Dallas Dodge Chrysler Jeep by Resolution No. 15-1231.

On December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment with Chastang Ford, Southwest International Trucks, Inc., Austin Truck & Equipment, LTD dba Freightliner of Austin, Holt Texas, Ltd. dba Holt Cat, RDO Equipment Company, BTE Body Company, Inc., Clark Equipment Company dba Bobcat Company, Kirby-Smith Machinery, Inc., Landmark Equipment, Inc. and Darr Equipment; one hundred eighty-one fleet vehicles with Sam Pack's Five Star Ford, Ltd.; eighty-three Police fleet and equipment with Freedom Dodge, Kinloch Equipment and Supply, Inc. and Blueline Rental, LLC; and twenty-one fleet

vehicles with Freedom Chevrolet by Resolution No. 15-2199.

On May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment with Briggs Equipment, Darr Equipment, Southwest International Trucks, Inc., Kirby-Smith Machinery, RDO Equipment, Austin Truck and Equipment, LTD dba Freightliner of Austin, Central Texas Heavy Equipment Co., Inc.; four pieces of fleet vehicles with Sam Pack's Five Star Ford; two pieces of fleet equipment with Rush Truck Centers of Texas, LP; and two fleet vehicles with Freedom Dodge dba Duncanville Automotive by Resolution No. 16-0717.

On June 22, 2016, City Council authorized the purchase of twenty-three pieces of fleet vehicles and equipment with Hudson Bus Sales, LLC and Metro Fire Apparatus Specialists, Inc.; one pumper truck with Brasada Ford, Ltd.; and one excavator with mower attachment with Landmark Equipment, Inc. by Resolution No. 16-1053.

On September 28, 2016, City Council authorized the purchase of four fleet vehicles for Fire-Rescue with Sam Pack's Five Star Ford by Resolution No. 16-1551.

On January 25, 2017, City Council authorized a one-year master agreement for the purchase of 85 pieces of fleet equipment with Chastang Ford, Holt Texas, Ltd., BTE Body Co., Inc., Austin Truck and Equipment dba Freightliner of Austin, Southwest International Trucks, Inc., RDO Equipment Co., Sam Pack's Five Star Ford, and Landmark Equipment; 157 fleet vehicles and equipment with Sam Pack's Five Star Ford; 107 fleet vehicles with Freedom Chevrolet; and 2 pieces of fleet equipment with Wausau Equipment Company, Inc. by Resolution No. 17-0181.

On May 24, 2017, City Council authorized the purchase of 28 pieces of fleet vehicles and equipment with Metro Fire Apparatus Specialists, Daco Fire Equipment, Hudson Bus Sales, LLC, Rush Truck Centers of Texas, LP, Silsbee Ford, Inc., Cues, Inc., Johnston North America, Inc., and Houston Freightliner, Inc.; 8 pieces of fleet and equipment with Bond Equipment, Austin Truck & Equipment, Ltd. dba Freightliner of Austin, RDO Equipment, Chastang Ford, and Briggs Equipment; and 20 pieces of fleet and equipment with Sam Pack's Five Star Ford by Resolution No. 17-0827.

On February 28, 2018, City Council authorized a one-year master agreement for the purchase of 549 pieces of fleet vehicles and equipment with Austin Truck & Equipment, LTD dba Freightliner of Austin, Sam Pack's Five Star Ford, Freedom Dodge dba Duncanville Automotive, Holt Texas, LTD, Chastang Ford, BTE Body Co., Inc., Freedom Chevrolet dba Duncanville Automotive, Grande Truck Center, Bond Equipment, Rush Truck Centers of Texas, LP dba Rush Truck Center Dallas Light and Medium Duty, and Landmark Equipment; 56 pieces of fleet vehicles and equipment with Siddons Emergency Group, LLC, Hudson Bus Sales, LLC dba Hudson Emergency Vehicle Sales, Sam Pack's Five Star Ford, and Houston Freightliner, Inc.; 89 pieces of fleet vehicles with Sam Pack's Five Star Ford; 9 pieces of fleet vehicles with Southwest International Trucks, Inc.; and 1 piece of equipment with East Texas Mack Sales, LLC by Resolution No. 18-0374.

The Government Performance & Financial Management Committee will receive this item for consideration on August 20, 2018.

FISCAL INFORMATION

Water Utilities Current Funds - \$1,158,531.50

Homeland Security Grant-UASI Funds - \$924,341.00
Sanitation Capital Improvement Funds - \$893,175.42
Water Construction Funds - \$124,842.26

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$3,100,890.18	COOP	N/A	N/A	N/A
• The Business Inclusion and Development Plan does not apply to Cooperative Purchas Agreements (COOPs)				

OWNERS

Siddons Martin Emergency Group, LLC

Patrick Siddons, President
Kirk Givler, Vice President

Houston Freightliner, Inc.

Rob Gerwood, President
Rick Stewart, Vice President
Roger Poser, Secretary

Dickson Equipment Co., Inc.

Jon M. Dickson, President
Joe E. Dickson, Vice President
Molly Dickson, Secretary

Rush Truck Centers of Texas, LP

W.M. “Rusty” Rush, President
Derrek R. Weaver, Vice President

Kirby-Smith Machinery

Ed Kirby, President
Jeff Weller, Vice President
Celise Blewett, Secretary

Four Brothers Outdoor Power

Rex Kelly, President
Russell Kelly, Vice President
Eddy Kelly, Secretary

RDO Equipment Co.

Ron Offut, President
Christi Offut, Vice President
Al Knoll, Secretary

Scully's Aluminum Boats, Inc.

Elwood Scully, President
Shane Scully, Secretary

Sam Pack's Five Star Ford

Sam Pack, President



Agenda Information Sheet

File #: 18-565

Item #: 24.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize an increase to the master agreement with Shannon Chemical Corporation for dipotassium orthophosphate to be used by the Water Utilities Department - Not to exceed \$656,000.00, from \$6,034,624.06 to \$6,690,624.06 - Financing: Water Utilities Current Funds

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

The increase to the master agreement is necessary in order to allow sufficient time to complete the solicitation process. This master agreement provides dipotassium orthophosphate to the City's three water treatment plants. Dipotassium orthophosphate is a National Sanitation Foundation certified chemical used for corrosion control in potable water systems. The Water Utilities Department (DWU) uses this chemical to reduce the effects of corrosion and maintenance on the water system infrastructure. DWU has been using this corrosion inhibitor at all three water treatment plants since 2010, this product has also been shown to minimize and greatly reduce the occurrence of lead and copper which are regulated under the Safe Drinking Water Act. DWU provides service to an estimated 2.4 million people in Dallas and surrounding communities. On average, the City pumps over 417 million gallons of water per day.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 22, 2015, City Council authorized a three-year master agreement for dipotassium orthophosphate to be used by Water Utilities with Shannon Chemical Corporation by Resolution No. 15-1741.

The Government Performance & Financial Management Committee will receive this item for consideration on August 20, 2018.

FISCAL INFORMATION

Water Utilities Current Funds - \$656,000.00

FY 2017-18 \$327,999.00

FY 2018-19 \$328,001.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$656,000.00	Goods	18.00%	0.00%	\$0.00
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

OWNER**Shannon Chemical Corporation**

Daniel C. Flynn, President

Karl Spivak, Vice President



Agenda Information Sheet

File #: 18-462

Item #: 25.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize **(1)** the rejection of the bids received for steel drum trash receptacles, lids, and bases for the Park & Recreation Department; and **(2)** the re-advertisement for a new solicitation - Financing: No cost consideration to the City

BACKGROUND

This action will authorize the rejection of the bids received for solicitation BW1802 for a three-year master agreement for the purchase of steel drum trash receptacles, lids, and bases for the Park & Recreation Department. The Park & Recreation Department will review and modify the specifications before re-advertisement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 7, 2018, the Park and Recreation Board rejected the solicitation for steel drum trash receptacles, lids, and bases.

The Government Performance & Financial Management Committee will receive this item for consideration on August 20, 2018.

FISCAL INFORMATION

No cost consideration to the City.



Agenda Information Sheet

File #: 18-566

Item #: 57.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: August 22, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Office of Budget

EXECUTIVE: Elizabeth Reich

SUBJECT

A public hearing to receive comments on the proposed FY 2018-19 Operating, Capital, and Grant & Trust Budgets - Financing: No cost consideration to the City

BACKGROUND

Each year the City of Dallas holds a series of public hearings to provide the citizens of Dallas the opportunity to speak on the upcoming year's budget. This public hearing is one of three to be held at Dallas City Hall on March 28, 2018, May 9, 2018, and August 22, 2018. Citizen input is an important part of the budget development process.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 8, 2018, City Council authorized the public hearing.

FISCAL INFORMATION

No cost consideration to the City.