

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

DALLAS CITY COUNCIL COMMITTEE AGENDA

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CITY SECRETARY
DALLAS, TEXAS

MONDAY, OCTOBER 1, 2018
CITY HALL
COUNCIL BRIEFING ROOM, 6ES
1500 MARILLA STREET
DALLAS, TEXAS 75201
2:00 P.M. – 3:30 P.M.

Chair, Councilmember Jennifer S. Gates
Vice-Chair, Councilmember Scott Griggs
Councilmember Sandy Greyson
Councilmember Lee M. Kleinman
Councilmember Philip T. Kingston
Councilmember Tennell Atkins
Councilmember Kevin Felder

Call to Order

1. Consideration of Minutes from the September 17, 2018 Government Performance & Financial Management Committee meeting

BRIEFINGS

2. 2019 City Calendar
Elizabeth Reich,
Chief Financial Officer

Jack Ireland,
Director, *Office of Budget*
3. Street Sweeping Price Agreement
Robert Perez,
Director (I), *Department of Public Works*

Adjourn



Jennifer S. Gates, Chair
Government Performance & Financial Management Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Meeting Record

Meeting Date: September 17, 2018

Convened: 2:01 pm

Adjourned: 3:38 pm

Committee Members Present:

Jennifer S. Gates, Chair
Scott Griggs, Vice Chair
Sandy Greyson

Philip Kingston
Tennell Atkins
Lee Kleinman

Kevin Felder

Committee Members Absent:

Other Council Members Present:

Staff Present:

Elizabeth Reich
Akilah McLaughlin
Lance Sehorn
Jenifer West
Mike Frosch

Juanita Ortiz
Jack Ireland
Janette Weedon
Adriana Cereceres
Barbara McAninch

Carol Smith
Craig Kinton
Adelia Gonzalez
Zarin Gracey
Juanita Ortiz

Laura Miller
Monica Anderson
Brett Wilkinson
Theresa Hampden
Richard Wagner

Terry Lowery
William Finch

Others Present:

AGENDA:

Call to Order

1. Consideration of the September 4, 2018 Minutes

Presenter(s): N/A

Information Only: _

Action Taken/Committee Recommendation(s): *Approved*

Motion was made to approve the September 4, 2018 minutes. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sandy Greyson

2. Consideration of Upcoming Agenda Items for September 18 and September 26, 2018 City Council Meeting

Presenter(s): N/A

Information Only: _

Action Taken/Committee Recommendation(s):

Committee moved these items forward to Council without recommendation.

Motion made by: N/A

Motion seconded by: N/A

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Meeting Record

Briefings

3. **Communications Related to the FY 2018 Audit Plan**

Presenter(s): Dan Barron, *Partner, Grant Thornton LLP*

Information Only:

Action Taken/Committee Recommendation(s):

Grant Thornton LLP briefed the Committee on Communications Related to the FY 2018 Audit Planning. The company will first audit the City's financial statements under GAAS, then determine whether they are compliant with GAAP, and ultimately form and express an opinion.

Motion made by: N/A

Motion seconded by: N/A

4. **Office of the City Auditor Fiscal Year 2019 Audit Plan**

Presenter(s): Carol A. Smith, *First Assistant City Auditor, Office of City Auditor*

Information Only:

Action Taken/Committee Recommendation(s):

Before the beginning of each fiscal year the City Auditor is required to submit an annual audit plan to the City Council for approval. The objective of the audit work carried out by the Office is to assist all members of the City Council and City management in the effective discharge of their responsibilities by furnishing them with analyses, appraisal, recommendations, and pertinent comments concerning the activities reviewed. The Committee asked whether there is a plan for better implementation of audit recommendations. According to staff, there are many barriers to implementation especially in the IT area. The City Manager has asked to centralize audit implementation which will provide more cohesion and consistency.

Committee asked whether recommendations on the State Fair contract and Horse park were included in the plan. According to Staff the former is included in the Business Partner plan, however the latter will require consensus among councilmembers to be included in the plan.

Motion was made to move forward to Council with Committee recommendation. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Scott Griggs

Friendly Amendment was made to add the operation of the horse park into the audit and then move forward to Council with Committee recommendation. Motion passed 5/2.

Motion made by: Kevin Felder

Motion seconded by: Scott Griggs

Motion was made to move forward to Council with Committee recommendation and support of the Friendly Amendment. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Scott Griggs

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Meeting Record

5. Love Field Concessions Update

Presenter(s): Mark Duebner, *Director, Aviation*

Information Only:

Action Taken/Committee Recommendation(s):

Staff provided background on Dallas Love Field's Concessions Program, reviewed the reasons for more Food & Beverage units, reviewed the Request for Proposal for Food and Beverage Space, and highlighted the proposed action items (5) for contract modifications and new concepts for existing spaces. Staff will ultimately request Committee recommendation to proceed with recommendations for RFP spaces.

Motion made by: N/A

Motion seconded by: N/A

FYI

6. Office of Budget Quarterly Report

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

7. Availability and Disparity Study Update

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

Adjourn

Jennifer S. Gates, Chair
Government Performance & Financial Management

Memorandum



CITY OF DALLAS

DATE September 27, 2018

Honorable Members of the Government Performance & Financial Management
Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,
TO Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **2019 City Calendar**

On Monday, October 1, 2018, the Office of Budget will brief the Government Performance & Financial Management Committee on the 2019 City Calendar. I have attached the briefing materials for your review.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary
Judge Preston Robinson, Administrative Judge

Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Majed A. Al-Ghafry, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Directors and Assistant Directors

2019 City Calendar

**Government
Performance & Financial
Management Committee**

Oct. 1, 2018

**Elizabeth Reich
Chief Financial Officer**

**La Toya Jackson
Assistant Director
Office of Budget**



Overview

- Review 2019 City Calendar
 - City Council meetings
 - City Council Committee meetings
 - Campaign finance reports
 - City Council/staff planning session (retreat)
 - FY 2019-20 proposed and FY 2020-21 planned budget development schedule
 - City holidays
- Next Steps

City Council Meetings

Regular meetings of the City Council are typically scheduled each Wednesday (except 5th Wednesdays)

- 1st and 3rd Wednesday: Briefing meetings typically begin at 9 a.m. at City Hall in Room 6E South
- 2nd and 4th Wednesday: Agenda meetings are typically conducted at City Hall in the Council Chambers
 - Per Council Resolution 18-0849, adopted June 13, 2018:
 - 2nd Wednesday meetings will begin at 2 p.m.
 - Up to five of these meetings per year will be conducted off site
 - 4th Wednesday meetings typically begin at 9 a.m.
- 5th Wednesday: Typically no meeting

City Council Meetings (cont.)

The City Council meetings below have been canceled or rescheduled:

Meeting	Action	Reason
Feb. 20 Council Briefing	Canceled	City Council Retreat
Mar. 6 Council Briefing	Canceled	Spring Recess
Mar. 13 Council Agenda	Canceled	Spring Recess/Nat'l League of Cities (NLC) Congressional City Conference
July	Canceled	Summer Recess (per Council Resolution #90-2673)
Oct. 9 Council Agenda	Moved to Oct. 8	Texas Municipal League Conference
Nov. 20 Council Briefing	Moved to Nov. 19	NLC City Summit
Nov. 27 Council Agenda	Canceled	Thanksgiving (City Holiday)
Dec. 18 Council Briefing	Canceled	Christmas (City Holiday)
Dec. 25 Council Briefing	Canceled	Christmas (City Holiday)

City Council Meetings (cont.)

Per Council Resolution 18-0849, the City Council agenda meetings below have been scheduled off site and will begin at 2 p.m.:

Meeting	Location
February 13	TBD
May 8	Kleberg-Rylie Recreation Center, 1515 Edd Rd., Dallas, TX 75253
August 14	Bachman Lake Branch Library, 9480 Webb Chapel Rd., Dallas, TX 75220
November 13	Campbell Green Recreation Center, 16600 Park Hill Dr., Dallas, TX 75248

City Council Committee Meetings

Committee meetings are typically scheduled each Monday (except 5th Mondays) in Room 6E South

- 1st and 3rd Monday:
 - Economic Development & Housing 9-10:30 a.m.
 - Human & Social Needs 11 a.m.-12:30 p.m.
 - Government Performance & Financial Management 2-3:30 p.m.
- 2nd and 4th Monday:
 - Quality of Life, Arts, & Culture 9-10:30 a.m.
 - Public Safety & Criminal Justice 11 a.m.-12:30 p.m.
 - Mobility Solutions, Infrastructure, & Sustainability 2-3:30 p.m.
- 5th Wednesday: Typically no meetings

City Council Committee Meetings (cont.)

The committee meetings below have been canceled:

Meeting	Reason
Jan. 21 EDH, et al	MLK Day (City Holiday)
Feb. 18 EDH, et al	Presidents' Day (City Holiday)
Mar. 4 EDH, et al	Spring Recess
Mar. 11 QOLAC, et al	Spring Recess/NLC Congressional City Conference
May 27 QOLAC, et al	Memorial Day (City Holiday)
June 17 EDH, et al	City Council Inauguration
June 24 QOLAC, et al	Pending appointment of new committee members

City Council Committee Meetings (cont.)

The committee meetings below have been canceled:

Meeting	Reason
July 1/15 EDH, et al	Summer Recess
July 8/22 QOLAC, et al	Summer Recess
Aug. 26 QOLAC, et al	Budget workshop for full Council
Sept. 2 EDH, et al	Labor Day/Cesar E. Chavez Day (City Holiday)
Nov. 25 QOLAC, et al	Thanksgiving (City Holiday)
Dec. 16 EDH, et al	Christmas (City Holiday)
Dec. 23 QOLAC, et al	Christmas (City Holiday)

Campaign Finance Reports

- Semiannual campaign finance reports are due Jan. 15 and July 15
- City Council campaign dates are mandated by the state and subject to change

City Council Retreat

The two-day planning session between City Council and staff is scheduled for Feb. 21-22 (Wednesday and Thursday)

Budget Development Schedule

Date	Event
March 27	Budget Public Hearing
May 1	Budget Workshop
May 8	Budget Public Hearing
June 19	Budget Workshop
August 13	Budget Workshop: City Manager's Recommended Budget
August 15-29	Budget Town Hall Meetings
August 21	Budget Workshop
August 26	Budget Workshop: Consider budget amendments (straw votes anticipated)
August 28	Budget Public Hearing

Budget Development Schedule (cont.)

Date	Event/Activity
September 4	Budget Workshop: Consider amendments and adopt budget on first reading Tax Rate Public Hearing #1 (if needed)
September 10	Budget Workshop (optional)
September 11	Tax Rate Public Hearing #2 (if needed)
September 18	Budget Workshop: Adopt budget on second reading, adopt tax rate, and approve other budget-related items
October 1	Begin Fiscal Year 2019-20

City Holidays

Based on Personnel Rules Section 34-25, the City recognizes the holidays below:

Date	Holiday
Tuesday, January 1	New Year's Day
Monday, January 21	Martin Luther King, Jr. Day (3rd Monday in January)
Monday, February 18	Presidents' Day (3rd Monday in February)
Monday, May 27	Memorial Day (last Monday in May)
Thursday, July 4	Independence Day
Monday, September 2	Labor Day/Cesar E. Chavez Day (1st Monday in September)
Thursday, November 28	Thanksgiving Day (4th Thursday in November)
Friday, November 29	Day after Thanksgiving
Wednesday, December 25	Christmas Day

Next Steps

- Per Council Resolution #89-3796, adoption of the 2019 City Calendar is scheduled for City Council consideration on Oct. 24, 2018
- Transfer City Calendar function to City Secretary's Office going forward

2019 City Calendar

**Government
Performance & Financial
Management Committee**

Oct. 1, 2018

**Elizabeth Reich
Chief Financial Officer**

**La Toya Jackson
Assistant Director
Office of Budget**



January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Council Briefing 9 a.m.	3	4	5
		New Year's Day – City Holiday				
6	7 Council Committees 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	8	9 Council Agenda 2 p.m.	10	11	12
13	14 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	15 Campaign Finance Semiannual Report Due	16 Council Briefing 9 a.m.	17	18	19
20	21 Council Committee Meetings Canceled MLK Day – City Holiday	22	23 Council Agenda 9 a.m. U.S. Conference of Mayors 87th Winter Meeting	24 U.S. Conference of Mayors 87th Winter Meeting	25 U.S. Conference of Mayors 87th Winter Meeting	26
27	28 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	29	30 Fifth Wednesday – No City Council Meeting	31		

QOLAC: Quality of Life, Arts, and Culture
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Council Agenda meetings are conducted in Council Chambers. Council Briefings and Council Committee meetings are conducted in Room 6ES.
For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	5	6 Council Briefing 9 a.m.	7	8	9
10	11 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	12	13 Off-Site Council Agenda 2 p.m. site To Be Determined (TBD)	14	15	16
17	18 Council Committee Meetings Canceled Presidents' Day – City Holiday	19	20 Council Briefing Meeting Canceled Council Retreat	21 Council Retreat	22	23
24	25 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	26	27 Council Agenda 9 a.m.	28		

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March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council Recess	5 Council Recess	6 Council Recess	7 Council Recess	8 Council Recess	9
10 Daylight Saving Time Begins 2 a.m. National League of Cities Congressional City Conference	11 Council Recess National League of Cities Congressional City Conference	12 Council Recess National League of Cities Congressional City Conference	13 Council Recess National League of Cities Congressional City Conference	14 Council Recess	15 Council Recess	16
17	18 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	19	20 Council Briefing 9 a.m.	21	22	23
24	25 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	26	27 Council Agenda 9 a.m. Budget Public Hearing	28	29	30
31						

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April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	2	3 Council Briefing 9 a.m.	4	5	6
7	8 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	9	10 Council Agenda 2 p.m.	11	12	13
14	15 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	16	17 Council Briefing 9 a.m.	18	19	20
21	22 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	23	24 Council Agenda 9 a.m.	25	26	27
28	29 Fifth Monday – No Council Committee Meetings	30				

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May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Council Briefing 9 a.m. Budget Workshop	2	3	4
5	6 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	7	8 Off-Site Council Agenda 2 p.m. at Kleberg-Ryllie Recreation Center Budget Public Hearing	9	10	11 Council Election
12	13 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	14	15 Council Briefing 9 a.m.	16	17	18
19	20 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	21	22 Council Agenda 9 a.m.	23	24	25
26	27 Council Committee Meetings Canceled Memorial Day – City Holiday	28	29 Fifth Wednesday – No City Council Meeting	30	31	

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June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	4	5 Council Briefing 9 a.m.	6	7	8 Runoff Election (if needed)
9	10 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	11	12 Council Agenda 2 p.m.	13	14	15
16	17 Council Committee Meetings Canceled Council Inauguration	18	19 Council Briefing 9 a.m. Budget Workshop	20	21	22
23	24 Council Committee Meetings Canceled	25	26 Council Agenda 9 a.m.	27	28 U.S. Conference of Mayors 87th Annual Meeting	29 U.S. Conference of Mayors 87th Annual Meeting
30 U.S. Conference of Mayors 87th Annual Meeting						

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July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Council Recess U.S. Conference of Mayors 87th Annual Meeting	2 Council Recess	3 Council Recess	4 Council Recess Independence Day – City Holiday	5 Council Recess	6
7	8 Council Recess	9 Council Recess	10 Council Recess	11 Council Recess	12 Council Recess	13
14	15 Council Recess Campaign Finance Semiannual Report Due	16 Council Recess	17 Council Recess	18 Council Recess	19 Council Recess	20
21	22 Council Recess	23 Council Recess	24 Council Recess	25 Council Recess Appraisal Districts Certify 2019 Tax Roll	26 Council Recess	27
28	29 Council Recess	30 Council Recess	31 Council Recess			

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August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	6	7 Council Briefing 9 a.m.	8	9	10
11	12 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	13 Council Briefing 9 a.m. Budget Workshop: City Manager's Recommended Budget	14 Off-Site Council Agenda 2 p.m. at Bachman Lake Branch Library	15 Budget Town Hall Meetings Begin	16	17
18	19 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	20	21 Council Briefing 9 a.m. Budget Workshop	22	23	24
25	26 Council Briefing 9 a.m. Budget Workshop: Consider Budget Amendments (straw votes anticipated)	27	28 Council Agenda 9 a.m. Budget Public Hearing	29 Budget Town Hall Meetings End	30	31

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September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Council Committee Meetings Canceled Labor Day/Cesar E. Chavez Day – City Holiday	3	4 Council Briefing 9 a.m. Budget Workshop: Consider Amendments and Adopt Budget on First Reading; Tax Rate Public Hearing #1 (if needed)	5	6	7
8	9 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	10 Council Briefing 9 a.m. Budget Workshop (optional)	11 Council Agenda 2 p.m. Tax Rate Public Hearing #2 (if needed)	12	13	14
15	16 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	17	18 Council Briefing 9 a.m. Budget Workshop: Adopt Budget on Second Reading, Adopt Tax Rate, and Approve Other Budget-Related Items	19	20	21
22	23 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	24	25 Council Agenda 9 a.m.	26	27	28
29	30 Fifth Monday – No Council Committee Meetings					

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October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 FY 2019-20 Begins	2 Council Briefing 9 a.m.	3	4	5
6	7 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	8 Council Agenda 2 p.m.	9 Council Agenda Meeting Moved to 10/8 Texas Municipal League Annual Conference	10 Texas Municipal League Annual Conference	11 Texas Municipal League Annual Conference	12 Texas Municipal League Annual Conference
13	14 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	15	16 Council Briefing 9 a.m.	17	18	19
20	21 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	22	23 Council Agenda 9 a.m. Adopt 2020 City Calendar	24	25	26
27	28 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	29	30 Fifth Wednesday – No City Council Meeting	31		

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November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	5	6 Council Briefing 9 a.m.	7	8	9
10	11 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	12	13 Off-Site Council Agenda 2 p.m. at Campbell Green Recreation Center	14	15	16
17	18 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	19 Council Briefing 9 a.m.	20 Council Briefing Meeting Moved to 11/19 National League of Cities City Summit	21 National League of Cities City Summit	22 National League of Cities City Summit	23 National League of Cities City Summit
24	25 Council Committee Meetings Canceled	26	27 Council Agenda Meeting Canceled	28 Thanksgiving – City Holiday	29 Day after Thanksgiving – City Holiday	30

QOLAC: Quality of Life, Arts, and Culture
PSCJ: Public Safety and Criminal Justice
MSIS: Mobility Solutions, Infrastructure, and Sustainability

EDH: Economic Development and Housing
HSN: Human and Social Needs
GPFM: Government Performance and Financial Management

Council Agenda meetings are conducted in Council Chambers. Council Briefings and Council Committee meetings are conducted in Room 6ES.
For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	3	4 Council Briefing 9 a.m.	5	6	7
8	9 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	10	11 Council Agenda 2 p.m.	12	13	14
15	16 Council Committee Meetings Canceled	17	18 Council Briefing Meeting Canceled	19	20	21
22	23 Council Committee Meetings Canceled	24	25 Council Agenda Meeting Canceled Christmas Day – City Holiday	26	27	28
29	30 Fifth Monday – No Council Committee Meetings	31				

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Memorandum



CITY OF DALLAS

DATE September 26, 2018

Honorable Members of the Government Performance & Financial Management
TO Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,
Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **Street Sweeping Price Agreement**

On Monday, October 1, 2018, Robert Perez, Interim Director of the Department of Public Works, will brief the Government Performance & Financial Management Committee on the Street Sweeping Price Agreement. The briefing materials are attached for your review.

Please contact me if you have any questions or concerns.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary
Judge Preston Robinson, Administrative Judge

Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Majed A. Al-Ghafry, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Directors and Assistant Directors

Street Sweeping Price Agreement

Government Performance
and Financial Management
Committee
October 1, 2018

Robert M. Perez, Interim Director
Department of Public Works
City of Dallas



Presentation Overview

- Background/History
- Purpose of Street Sweeping
- Operational Impact
- Staff Recommendation
- Proposed Action
- Next Steps



Background/History

- On August 12, 2015, City Council approved a three-year service contract for street sweeping services (Resolution No. 15-1337)
- To continue street sweeping services, bids were solicited for a three-year price agreement with the lowest bidders being:
 - Mister Sweeper LP
 - KAT Klean, Inc.

Background/History

- On August 20, 2018, item was considered by the GPFM Committee
- On August 22, 2018, City Council considered the three-year price agreement
 - Council did not approve the item but requested further discussion in GPFM Committee on the need for street sweeping

Purposes of Street Sweeping

- Council approval of this item is essential to continue delivery of street sweeping services outside of the Central Business District
- Street sweeping is necessary to comply with the mandated requirements set forth in the City's MS4 Permit issued through TCEQ
- Best practice in operating an efficient storm water sewer system

Purposes of Street Sweeping

- Keeps community/streets aesthetically pleasing
- As street sweeping is completed on major thoroughfares, removes debris from bike lanes
- Removes debris that could potentially damage cars and nails/screws that could puncture tires

Operational Impact

- Approximately 2,220 gutter miles of sweeping is completed every 30 days
- Annual average of 1,800 tons debris removal over last 3 years

Street Sweeping Frequency Comparison			
City	CBD	Arterial/Collectors	Residential
Dallas	5 days/week	Every 30 days	None
Austin	12 cycles/year		6 cycles/year
Houston	1 day/week	4 cycles/year	None
San Antonio	363 days/year	4 cycles/year	2 cycles/year

Proposed Action

- Council approval is needed to continue street sweeping services
- Contractual street sweeping services are necessary to comply with mandated requirements and desired outcomes associated with street sweeping
- Not approving the recommended price agreement would result in a reduction of street sweeping services

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Staff Recommendation

- Staff recommends the Government Performance and Financial Management Committee forward the following to City Council for consideration and approval of:
 - A three-year service price agreement for street sweeping services not to exceed \$3,717,816.22
 - Mister Sweeper LP: \$3,617,246.22
 - KAT Klean, Inc.: \$100,570.00

Next Steps

- Staff anticipates Council consideration on October 24, 2018
- If approved, contracts should go into effect in November 2018



Street Sweeping Price Agreement

**Government Performance
and Financial Management
Committee
October 1, 2018**

**Robert M. Perez, Interim Director
Department of Public Works
City of Dallas**

