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CITY SECRETARY
DALLAS, TEXAS

TUESDAY, SEPTEMBER 4, 2018
CITY HALL
COUNCIL BRIEFING ROOM, 6ES
1500 MARILLA STREET
DALLAS, TEXAS 75201
11:00 A.M.

Chair, Council Member Casey Thomas, II
Vice Chair, LGBT Task Force Chair, Deputy Mayor Pro Tem Adam Medrano
Senior Citizen Task Force Chair, Council Member Omar Narvaez
Education Task Force, Poverty Task Force, Dallas Area Partnership Co Chair, Council Member Mark Clayton
Council Member B. Adam McGough

Call to Order

1. Approval of August 20, 2018 Minutes

BRIEFINGS

2. Bridge Steps Shelter Operations Dr. David Woody, III, President & CEO
Bridge Steps
3. Bridge Steps Management Services Contract Monica Hardman, Managing Director
Office of Homeless Solutions
4. Upcoming Agenda Item(s)

September 12, 2018

- A. *Draft Agenda Item #28: Authorize (1) the acceptance of a donation in the amount of \$75,000.00 from TXU Energy to provide temporary financial assistance through the Martin Luther King, Jr. Community Center to individuals and families who are experiencing a temporary financial crisis; and (2) an increase in appropriations in an amount not to exceed \$75,000.00 in the Energy Emergency Assistance Fund - Not to exceed \$75,000.00, from \$1,987,979.00 to \$2,062,979.00 - Financing: Private Funds*
- B. *Draft Agenda Item #30: Authorize the second and final twelve-month renewal option to increase funding to the contract with Senior Citizens of Greater Dallas, Inc. to administer the Senior Services Ombudsman Program by providing nursing home ombudsman, outreach and case management services to seniors residing in nursing homes and assisted living facilities within the city of Dallas - Not to exceed \$116,868.00, from \$73,049.00 to \$189,917.00 - Financing: 2018-19 Community Development Block Grant Funds*
- C. *Draft Agenda Item #32: Authorize (1) the second amendment to the Contract No. 2017-049838-001 (Amendment 2, CFDA No. 10.557) with the Department of State Health Services for the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) to (a) extend the term of the contract from grant end date of September 30, 2018 to September 30, 2019 to allow for successful completion of the WIC Program for FY 2019 grant allocations; (b) revise the budget for Contract No. 2017-049838-001A, Amendment 1, to decrease the total budget amount by \$234,902 from \$15,056,672 to \$14,821,770; (c) the reallocation of funds from the FY 2018 WIC Administrative Program unit to the FY 2018 WIC Dietetic Internship unit and the Extra Funding unit for the Summer Food Service Program (SFSP), for the Texas Integrated Network (TXIN) software implementation and support, and for all other eligible expenditures in the amount of \$968,649 for the period of October 1, 2017 through September 30, 2018; (d) the acceptance of grant funds from the U.S. Department of Agriculture passed through the Department of State Health Services for FY 2019 allocation (Contract No. 2017-049838-001 Amendment 2, CFDA No. 10.557), for the*

A quorum of the City Council may attend this Council Committee meeting

continuation of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) in the amount of \$14,529,596 for the period October 1, 2018 through September 30, 2019; (2) the establishment of appropriations in an amount not to exceed \$14,529,596 in the FY 2019 WIC Program - Women, Infants, and Children Grant Fund; (3) the receipt and deposit of funds in an amount not to exceed \$14,529,596 in the FY 2019 WIC Program - Women, Infants, and Children Grant Fund; and (4) the execution of the contract amendment and all documents required by the grant - Total not to exceed \$14,294,694 from \$30,138,238 to \$44,432,932 - Financing: Department of State Health Services Grant Funds

5. Committee Forecast

Adjourn



Casey Thomas, II, Chair
Human and Social Needs Committee

EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex. Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

HANDGUN PROHIBITION NOTICE FOR MEETING OF GOVERNMENTAL ENTITIES

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

Human and Social Needs Committee Meeting Record

Meeting Date: Monday, August 20, 2018

Convened: 11:02 A.M. **Adjourned:** 12:36 P.M.

Committee Members Present:

Council Member Casey Thomas, II, Chair
Deputy Mayor Pro Tem Adam Medrano, Vice Chair
Council Member Omar Narvaez
Council Member Mark Clayton
Council Member B. Adam McGough

Committee Members Absent:

Other Council Members Present:

Council Member Lee M. Kleinman
Council Member Jennifer S. Gates

Staff Present:

Nadia Chandler Hardy
Zena Palmer
Elizabeth Reich
Jack Ireland
Jessica Galleshaw
Beverly Davis

Barbara Martinez
Marichelle Samples
Dianne Gibson
Monica Hardman
Liz Cedillo-Pereira
Lori Davidson

AGENDA:

Call to Order

1. Approval of Minutes from the August 6, 2018 Human and Social Needs Committee Meeting

Presenter(s): Council Member Casey Thomas, II, Chair

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to approve the August 6, 2018 minutes.

Motion made by: CM Clayton

Item passed unanimously:

Item failed unanimously:

Motion Seconded by: DMPT Medrano

Item passed on a divided vote:

Item failed on a divided vote:

2. The Dallas County Promise

Presenter(s): Dr. Joe May, Dallas County Community College District, Chancellor

Information Only:

Action Taken/Committee Recommendation(s):

CM Clayton suggests passing out a 1-sheeter to citizens taking advantage of VITA that explains the benefits of filing married and separately versus separately in terms of their child's education.

Motion made by:

Item passed unanimously:

Item failed unanimously:

Motion Seconded by:

Item passed on a divided vote:

Item failed on a divided vote:

3. FY 2018-19 Budget Amendments

Presenter(s): Council Member Casey Thomas, II, Chair

Information Only:

Action Taken/Committee Recommendation(s):

The committee discussed FY 2018-19 Budget Amendments. DMPT Medrano motioned to move these amendments to full council without support from the committee.

Motion made by: DMPT Medrano

Item passed unanimously:

Item failed unanimously:

Motion Seconded by: CM Narvaez

Item passed on a divided vote:

Item failed on a divided vote:

4. Upcoming Agenda Item(s)

Presenter(s): Council Member Casey Thomas, II, Chair

Information Only:

Action Taken/Committee Recommendation(s):

Information about the upcoming items was included in the briefing materials. A motion was made to move the upcoming August 22, 2018 Council Agenda items forward to full Council.

Motion made by: CM Narvaez

Item passed unanimously:

Item failed unanimously:

Motion Seconded by: CM McGough

Item passed on a divided vote:

Item failed on a divided vote:

5. Committee Forecast

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by:

Item passed unanimously:

Item failed unanimously:

Motion Seconded by:

Item passed on a divided vote:

Item failed on a divided vote:

APPROVED BY:

ATTEST:

Casey Thomas, II, Chair
Human and Social Needs Committee

Zenae Palmer, Coordinator
Human and Social Needs Committee

Memorandum



CITY OF DALLAS

DATE August 29, 2018

Honorable Mayor and Members of the City Council:

TO Councilmember Casey Thomas, II (Chair), Deputy Mayor Pro Tem Adam Medrano (Vice Chair), Councilmember Omar Narvaez, Councilmember Mark Clayton, Councilmember B. Adam McGough

SUBJECT **Bridge Steps Shelter Operations**

Summary

On September 4, 2018, the Human and Social Needs Committee will hear a briefing titled "Bridge Steps Shelter Operations". The attached briefing provides updates related to the performance of the management services contract, key outcomes for people experiencing homelessness in alignment with both emergency and transitional services, and enhancements that will increase day-to-day operations at the shelter.

Background

On April 16, 2018, Dr. David Woody, then Interim President and CEO of the Bridge, reported on the organization's compliance with its contractual requirements and performance outcomes related to the audit report and other applicable funding requirements.

Please contact me if you have any questions or require any additional information.

A handwritten signature in blue ink, appearing to read 'Nadia Hardy', with a large, stylized flourish.

Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer

c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Carol A. Smith, City Auditor Interim
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Raquel Favela, Chief of Economic Development & Neighborhood Services
Directors and Assistant Directors



City of Dallas
Human & Social Needs Committee
FY18 Performance Update
September 4, 2018

Dr. David Woody
President & CEO

Management Services Contract Performance

	2017-2018 Goal	2017-18 Actual (Oct – July)	Progress Toward Goal
Overall - No. of Unduplicated Guests Served	8,600	6,040	70.2%
Housing Attainment Services – No. of Unduplicated Guests	1,450	2,533	174.7%
Day Services – No. of Unduplicated Guests Receiving Day Services	8,650	6,040	69.8%
Day Services – No. of Unduplicated Guests Receiving Care Coordination	6,650	5,013	75.4%
Night Shelter – No. of Unduplicated Guests Receiving Night Shelter	2,100	2,013	95.9%
Night Shelter – No. of Nights of Shelter Provided (249 beds)	90,885	74,385	81.8%
Shelter Utilization Rates:			
Oct: 97%, Nov: 98%, Dec: 99%, Jan: 99%, Feb: 99%, Mar: 98%, April: 99%, May: 98%, June: 98%, July: 98%	N/A	N/A	N/A
Reduction in Average Length of Stay (from 224 days in Oct to 137 days in July)	(3.0%)	(38.8%)	N/A
Housing Placements (to permanent housing)	365	245	67.1%
Returns to Homelessness (from 3 to 0)	(20.0%)	(97.0%)	N/A

Key Outcomes

	2015 - 2016	2016 - 2017	2017 - 2018	2017 - 2018
	Oct - July	Oct - July	Oct - July	Oct - July
	Actual	Actual	Actual	Goal
Emergency Services for People Experiencing (or At-Risk of) Homelessness				
Individuals Provided Outreach Services	-	426	198	208
Individuals Provided Day Shelter	7,621	7,762	6,040	N/A
Individuals Provided Food Services	6,123	6,210	5,318	N/A
Individuals Provided Care Coordination	5,644	5,695	5,013	5,727
Individuals Provided Medical Services (Parkland HOMES)	2,184	2,164	1,849	1,833
Individuals Provided Medical Services (On-Site EMS)	-	-	257	442
Individuals Engaging in Guests Giving Back	1,834	1,834	2,078	1,979
Off-Site Night Shelter Coordination (UGM)	-	2,087	1,819	1,917
Off-Site Night Shelter Coordination (Other Shelters)	-	-	4,411	2,167

Key Outcomes

	2015 - 2016	2016 - 2017	2017 - 2018	2017 - 2018
	Oct - July	Oct - July	Oct - July	Oct - July
	Actual	Actual	Actual	Goal
Transitional Services for People Experiencing (or At-Risk of) Long-Term Homelessness				
Individuals Provided Night Shelter	1,642	1,764	2,013	N/A
Individuals Provided Behavioral Health Care	1,573	1,611	1,301	1,417
Individuals Provided Barber Services	1,234	1,605	1,303	1,208
Individuals Attaining Housing	362	228	245	358
Individuals Provided 12 Step Services	269	248	395	288
Individuals Provided Peer Services	-	1,683	1,776	667
Individuals Attaining Wages	262	240	217	254
Individuals Attaining Benefits	180	272	353	292
Individuals Provided Housing Follow-Up Services	136	125	132	133

Updates

- The Bridge hired a Housing Navigator to boost housing placements through the use of a rapid re-housing grant awarded earlier this year.
- The Bridge received a private grant to change on-site EMS hours from 7 a.m. – 3 p.m. daily to 6 a.m. – 8 p.m. daily beginning FY19 (Oct. 1).
- The Bridge launched a monthly town hall meeting to hear and respond to questions and concerns from guests.
- The Bridge is discussing the possibility of expanding its safety services to partner service providers.
- The Bridge continues to evaluate potential options and partnerships to develop affordable and supportive housing opportunities.
- The Bridge's 10-Year Anniversary fundraiser is scheduled at 7:30 p.m. on September 20 at The Bomb Factory and features singer-songwriter Jewel.

Questions/Comments



Memorandum



CITY OF DALLAS

DATE August 29, 2018

Honorable Mayor and Members of the City Council:
TO Councilmember Casey Thomas, II (Chair), Deputy Mayor Pro Tem Adam Medrano
(Vice Chair), Councilmember Omar Narvaez, Councilmember Mark Clayton,
Councilmember B. Adam McGough

SUBJECT **Bridge Steps Management Services Contract**

Summary

Attached is a briefing presentation on Bridge Steps Management Services Contract. Presentation highlights the Second Renewal Option to the Management Services Contract through September 30, 2023 providing FY18-19 funding in the amount of \$4,470,000; includes new Good Neighbor provisions; and provides \$235,000 for pay-to-stay shelter beds as part of Track 1 of Homeless Solutions Strategy.

Next Steps

Citizen Homelessness Commission informational briefing is scheduled for September 12, 2018; Human and Social Needs 2nd Briefing by Memo on September 17, 2018; and item on City Council voting agenda on September 26, 2018.

Please contact me if you have any questions or require any additional information.

A handwritten signature in blue ink, appearing to read 'Nadia Hardy', with a large, stylized flourish.

Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer

c: T.C. Broadnax, City Manager
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Directors and Assistant Directors

Bridge Steps Management Services Contract

Human and Social
Needs Committee

September 4, 2018

Monica Hardman, Managing Director
Office of Homeless Solutions



City of Dallas

Overview

- Purpose
- Background/History
- Proposed Action – Agenda Item
- Staff Recommendation
- Next Steps

Purpose

- Provide an overview of the September 26 agenda items related to the Bridge Management Services Contract, Phase II (MSC)
- Agenda item requests City Council authorization for:
 - (1) Interlocal Agreement with Dallas County to accept \$1,000,000 in revenue for homeless services at The Bridge
 - (2) Second Renewal Option to the Management Services Contract through 9/30/23 to:
 - Provide funding for FY 2018-19 in the amount of \$4,470,000 (offset by \$1,000,000 in County revenue, for net cost of \$3,470,000)
 - Include new good neighbor provisions
 - Provide \$235,000 for pay-to-stay shelter beds for FY2018-19

Background/History

- In 2008, the City of Dallas used 2005 Homeless Assistance Bond funds to build the Bridge Homeless Assistance Center located at 1818 Corsicana.
- The Bridge opened on May 20, 2008 – to provide a centralized entry point for homeless persons to access multiple services at one location.
- The City owns the facility, but contracts with Bridge Steps (private non-profit organization) to operate and provide on-site services and programming at the facility, under a Management Services Contract.

Background/History

- The Bridge provides overnight shelter with 249 beds.
- The Bridge offers day services:
 - Meals, Showers, Laundry, Storage, Kennel
 - Case Management & Housing Attainment Services
 - Peer Support
 - Co-Located Partner Services (for example):
 - Parkland (primary medical care)
 - Metrocare (behavioral health care)
 - Texas Workforce Solutions (employment services)
 - Veterans Administration (veterans services)

Background/History

History of Contract

- **12/12/07-09/30/15** - Initial Term (Yrs 1-8)
 - Original Agreement provided for two five-year renewal terms
 - First Renewal Term: 10/1/15 – 9/30/20 (Yrs 9-13)
 - Second Renewal Term: 10/1/20 – 9/30/25 (Yrs 14-18)
- **10/1/15-9/30/18** - First Renewal Term (Yrs 9-11)
 - On December 13, 2017 (by floor amendment), Council accelerated the end date of the first renewal term to 9/30/18
- **10/1/18-9/30/23** - Second Renewal Term (Yrs 12-16)
 - Pending City Council approval on September 26, 2018

Background/History

- Prior to FY2017-18, MSC was amended each year to include annual funding by the City and County.
- Last year (FY2017-18), MSC was amended and restated in its entirety
 - Consistent with the original intent of The Bridge as a low-barrier, housing-focused shelter
 - Homeless Management Information System (HMIS) Participation
 - Financials and Internal Controls

Background/History

- Last year (FY2017-18), MSC was also amended to include supplementary provisions:
 - Clearer service expectations
 - Good neighbor expectations
 - Continued emphasis on using HMIS to record client and service data
 - Additional performance metrics, reporting, and monitoring
 - Increased emphasis on fundraising and financial sustainability
 - Refer to Appendix for summary of supplementary provisions.
- Provisions included to address recommendations in the City Auditor's Report on its *Audit of Homeless Response System Effectiveness*, issued on December 8, 2017.

(1) Agenda Item: Dallas County Interlocal Agreement

- Agenda item requests City Council to authorize Interlocal Agreement to accept \$1,000,000 (in quarterly installments) as revenue applied toward the operation of the Bridge
- Dallas County has supported the operation of the Bridge since FY2007-08.

(2) Agenda Item: Management Services Contract

- Agenda item requests City Council to authorize an the Second Renewal Option to the Management Services Contract with Bridge Steps
- Retains amended and restated provisions from FY2017-18

(2) Agenda Item: Management Services Contract

- **First:** Authorize exercise of the second renewal option for October 1, 2018 through September 30, 2023
 - Five-year renewal term (per original agreement)
 - Still subject to annual appropriation of funding by City Council

(2) Agenda Item: Management Services Contract

- **Second:** Authorize funding for FY2018-19 in the amount of \$4,470,000
 - Offset by \$1,000,000 in revenue
 - Net cost to City of \$3,470,000
 - Down from \$3,800,000 (or \$330,000) from prior year (consistent with Audit recommendations related to diversification of funding for MSC funds)

(2) Agenda Item: Management Services Contract

- **Second:** Authorize funding for FY2018-19 in the amount of \$4,470,000
 - Net funding of \$3,470,000 reflects City's required cost-sharing of Bridge's annual operating budget
 - Bridge's approved annual operating budget for FY2018-19 is \$8,675,000 (\$9,006,513 in FY2017-18)
 - Bridge Steps' Board of Directors may approve budget supplement over \$8,675,000 (at their sole responsibility and not subject to cost-sharing with City)

(2) Agenda Item: Management Services Contract

- City funding to the Bridge includes:
 - Under Management Services Contract
 - General Fund - \$4,470,000
 - TDHCA Homeless Housing and Services Program (HHSP) Grant Funds - \$837,283
 - Other
 - Emergency Solutions Grant (ESG) Federal Grant Funds – \$388,910 (for FY2017-18)
 - Healthy Community Collaborative (HCC) State Grant Funds – \$504,201 (for FY2017-18)

(2) Agenda Item: Management Services Contract

- **Third:** Second Renewal Option will include new good neighbor provisions
 - Good neighbor provisions incorporated in FY2017-18 are retained, except for provisions relating to good neighbor agreements
 - Provisions relating to good neighbor agreements are proposed to be replaced, since the neighborhood bodies declined to move forward with formal written agreements.

(2) Agenda Item: Management Services Contract

- **Third:** Second Renewal Option will include new good neighbor provisions
 - In April and May 2018, five meetings were held at City Hall with representatives from the Cedars, Farmers Market, and Downtown neighborhood associations; Bridge Steps staff and Board members; and staff from several City departments.
 - Although the meetings did not result in formal good neighbor agreements (as originally contemplated in the FY2017-18 contract), the discussions were helpful to identify areas in which Bridge Steps and the City could promote change.

(2) Agenda Item: Management Services Contract

- **Third:** Second Renewal Option will include new good neighbor provisions
 - Bridge Steps and City staff have taken feedback from those meetings and have incorporated new good neighbor provisions into MSC (community engagement and internal/external operational changes)

(2) Agenda Item: Management Services Contract

- Good Neighbor Provision:
 - Community Engagement
 - Attend neighborhood meetings when requested
 - Solicit participation of neighborhood representatives on community advisory board
 - Host standing good neighbor meetings
 - Enlist volunteers (including Community Courts) for neighborhood clean-up opportunities/events as scheduled

(2) Agenda Item: Management Services Contract

- Good Neighbor Provision:
 - Internal Operational Changes
 - Implement procedures and training for staff on appropriate manner to divert patrons to other shelters when the Bridge is full and unable to accept additional patrons
 - Implement procedures to cultivate a “no trash” and “no harassment”
 - Implement procedures to direct guests from other shelters inside the Bridge upon drop off

(2) Agenda Item: Management Services Contract

- Good Neighbor Provision:
 - External Operational Changes
 - Implement and maintain a dedicated phone or email for feedback, referrals, or other information from neighbors
 - Implement procedures to communicate with entities within or outside of the area when the Bridge is full and unable to accept additional patrons

(2) Agenda Item: Management Services Contract

- **Fourth:** Second Renewal Option will provide \$235,000 for up to 50 pay-to-stay shelter beds for 10/1/18 to 9/30/19
 - Add capacity in the facility's Welcome Center (within building/fire safety codes)
 - Will serve an additional 200 unsheltered persons in a year (tracked separately)
 - Part of Track 1 (Increase Shelter Capacity) of Office of Homeless Solutions Strategy

(2) Agenda Item: Management Services Contract

- **Fourth:** Second Renewal Option will provide \$235,000 for up to 50 pay-to-stay shelter beds for 10/1/18 to 9/30/19
 - City will pay a daily rate of \$12 per person (for up to a 90-day stay)
 - Referrals will go through City Street Outreach staff
 - Budget - \$16,000 (to purchase beds) and \$219,000 (for daily rate)

Staff Recommendation

- Authorize Interlocal Agreement with Dallas County for \$1,000,000 as revenue to provide homeless services at The Bridge
- Authorize Second Renewal Option to the Management Services Contract with Bridge Steps to provide annual funding of \$4,470,000, include new good neighbor provisions, and provide for up to 50 pay-to-stay shelter beds at the Bridge at \$235,000

Next Steps

- Citizen Homelessness Commission Informational Briefing – September 12, 2018
- Human and Social Needs 2nd Briefing by Memo – September 17, 2018
- City Council Voting Agenda – September 26, 2018

Bridge Steps Management Services Contract

Human and Social
Needs Committee

September 4, 2018

Monica Hardman, Managing Director
Office of Homeless Solutions



City of Dallas

Appendix

(FY2017-18 Amended and Restated
Management Services Contract)



FY2017-18 Amended and Restated Management Services Contract

- **Original Terms Restated**

- City provide funding for operation, programming, and management of City's Homeless Assistance Center (HAC), known as The Bridge
- Bridge operate the HAC, including Drop-In Center, Pavilion, food service section, residential section, and exterior sections of campus (includes facility maintenance and coordination of co-located services)
- Bridge must receive City approval for Change in Scope of Services
- Bridge submit a proposed comprehensive plan for operations and operating budget for the following contract year/fiscal year

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FY2017-18 Amended and Restated Management Services Contract

- **Original Terms Restated (cont.)**

- Quarterly advance of General Funds based on projected monthly expenses from annual budget and City prorated portion
- Bridge engage in fundraising efforts to ensure it has funds to meet its required contribution
- Ownership remains with City and Bridge is the independent contractor
- HAC utilities shall be in Bridge's name and included in operating budget
- Bridge responsible for preventive, routine, and landscaping maintenance; City responsible for major maintenance

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FY2017-18 Amended and Restated Management Services Contract

- **Original Terms Restated (cont.)**
 - Bridge shall develop staffing plan for employees, contractors, subcontractors, vendors, co-located agencies, and volunteers based on anticipated resident occupancy and services to be provided
 - Grounds for termination include:
 - Default by the Bridge;
 - At convenience of the City; and
 - For non-appropriation of City's contribution
 - Bridge will maintain records to demonstrate proper expenditure of funds, submit monthly unaudited financial statements, and secure an annual independent audit and provide to the City

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FY2017-18 Amended and Restated Management Services Contract

- **Terms Added in Amendments Prior to FY2017-18**
 - **FY2015-16** - Use of HMIS for all funding under the agreement and required coordination with Continuum of Care
 - **FY2016-17** - Revised scope of services to specify performance goals for housing attainment and day and night services
 - **FY2016-17** - Included additional provisions around program funding, data collection, monitoring, and additional payment requirements

FY2017-18 Amended and Restated Management Services Contract

- **Terms Added or Modified in FY2017-18**
 - Service Expectations
 - Shelter first approach
 - Immediate and low barrier access
 - Housing-focused, rapid exit services
 - Client-centered care
 - Engagement with shelter adverse persons
 - Good neighbor policy
 - Outcome Expectations
 - Increased housing placements
 - Reduction in average length of shelter stay
 - Reduction in returns to homelessness
 - Financial Expectations
 - Sustainability and increased fundraising
 - Data Expectations
 - HMIS utilization for all funding sources

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Bridge Steps Management Services Contract

Human and Social
Needs Committee

September 4, 2018

Monica Hardman, Managing Director
Office of Homeless Solutions



City of Dallas

Upcoming Agenda Item(s)

September 12, 2018

- A. *Draft Agenda Item #28: Authorize (1) the acceptance of a donation in the amount of \$75,000.00 from TXU Energy to provide temporary financial assistance through the Martin Luther King, Jr. Community Center to individuals and families who are experiencing a temporary financial crisis; and (2) an increase in appropriations in an amount not to exceed \$75,000.00 in the Energy Emergency Assistance Fund - Not to exceed \$75,000.00, from \$1,987,979.00 to \$2,062,979.00 - Financing: Private Funds (city-wide)*
- B. *Draft Agenda Item #30: Authorize the second and final twelve-month renewal option to increase funding to the contract with Senior Citizens of Greater Dallas, Inc. to administer the Senior Services Ombudsman Program by providing nursing home ombudsman, outreach and case management services to seniors residing in nursing homes and assisted living facilities within the city of Dallas - Not to exceed \$116,868.00, from \$123,049.00 to \$239,917.00 - Financing: 2018-19 Community Development Block Grant Funds (city-wide)*
- C. *Draft Agenda Item #32: Authorize (1) the second amendment to the Contract No. 2017-049838-001 (Amendment 2, CFDA No. 10.557) with the Department of State Health Services for the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) to (a) extend the term of the contract from grant end date of September 30, 2018 to September 30, 2019 to allow for successful completion of the WIC Program for FY 2019 grant allocations; (b) revise the budget for Contract No. 2017-049838-001A, Amendment 1, to decrease the total budget amount by \$234,902 from \$15,056,672 to \$14,821,770; (c) the reallocation of funds from the FY 2018 WIC Administrative Program unit to the FY 2018 WIC Dietetic Internship unit and the Extra Funding unit for the Summer Food Service Program (SFSP), for the Texas Integrated Network (TXIN) software implementation and support, and for all other eligible expenditures in the amount of \$968,649 for the period of October 1, 2017 through September 30, 2018; (d) the acceptance of grant funds from the U.S. Department of Agriculture passed through the Department of State Health Services for FY 2019 allocation (Contract No. 2017-049838-001 Amendment 2, CFDA No. 10.557), for the continuation of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) in the amount of \$14,529,596 for the period October 1, 2018 through September 30, 2019; (2) the establishment of appropriations in an amount not to exceed \$14,529,596 in the FY 2019 WIC Program - Women, Infants, and Children Grant Fund; (3) the receipt and deposit of funds in an amount not to exceed \$14,529,596 in the FY 2019 WIC Program - Women, Infants, and Children Grant Fund; and (4) the execution of the contract amendment and all documents required by the grant - Total not to exceed \$14,294,694 from \$30,138,238 to \$44,432,932 - Financing: Department of State Health Services Grant Funds (city-wide)*

Human & Social Needs Committee - FY2018 - 2019 Agenda Forecast

Date	Briefing(s)	Presenter
September 17, 2018	Homeless Workforce Sustainability Program	Monica Hardman Managing Director Office of Homeless Solutions
	Office of Homeless Solutions Proposed Strategy	Monica Hardman Managing Director Office of Homeless Solutions
October 1, 2018	Office of Equity & Human Rights	Beverly Davis Director Office of Equity and Human Rights
	Fresh Start	Jessica Galleshaw Managing Director Office of Community Care
November 5, 2018	Community Centers Programming Update	Jessica Galleshaw Managing Director Office of Community Care
	MLK 2019	Jessica Galleshaw Managing Director Office of Community Care
Future Agendas	LGBTQ Task Force Briefing	Deputy Mayor Pro Tem Medrano, District 2
	Education Task Force Briefing	Council Member Clayton, District 9
	Community Centers Programming	Jessica Galleshaw Managing Director Office of Community Care
	Office of Homeless Solutions Strategic Plan	Monica Hardman Managing Director Office of Homeless Solutions
	WIC Briefing	Jessica Galleshaw Managing Director Office of Community Care
	Census 2020	Brett Wilkinson Director Office of Strategic Partnerships & Government Affairs
	Dallas Area Partnership to End and Prevent Homelessness	Council Member Clayton, District 9
	Senior Citizen Task Force	Council Member Narvaez, District 6
	Poverty Taskforce	Council Member Clayton, District 9
	Veteran Affairs	Brett Wilkinson Director Office of Strategic Partnerships & Government Affairs
	MayFair Celebration 2019	Jessica Galleshaw Managing Director Office of Community Care
	Reorganization: Office of Homeless Solutions & Office of Community Care	Monica Hardman & Jessica Galleshaw
	The Salvation Army	Blake Fetterman, Executive Director
	Annual Point-In-Time Count	Monica Hardman Managing Director Office of Homeless Solutions
	Youth Commission	
	Proposition J Update	
Encampment Mitigation Strategy		
Resilient Dallas Strategy		